MINNESOTA VALLEY EDUCATION DISTRICT
BOARD MEETING MINUTES
TUESDAY, FEBRUARY 14, 2017
6:00 PM
MVED CONFERENCE ROOM

In attendance at the meeting were the following Board Members: Patty Sulllivan, Jack May, Charlie Potts, Linda Leiding, Kim Walters, and Brian Wiederich. Board Members Absent: Jill Johnson. Also in attendance were Supervising Superintendent Paul Peterson, Interim Director Bob Vaadeland, Finance Manager Megan Gracia, MVED Principal John Lustig, MVED EA President Paul Matejcek, CLA Auditor Craig Popenhagen, and Administrative Assistant Amy Leonard.

Vice Chair Sullivan called the meeting to order at 6:00 pm

Approval of Agenda: (Potts/May, unanimous)

Approval of Minutes of December 13, 2016: (Potts/May, unanimous)

Approval of Bills for December 2016 and January 2017: (Leiding/May, unanimous)

Approval of Revised 2016-17 Budget: (May/Potts, unanimous)

Approval of Signature Authorization for Bank Accounts: Resolution to give MVED signature authorization to Interim Director, Bob Vaadeland and Business Manager, Megan Gracia on all bank accounts; and approval to sign off on all financial transactions for MVED effective retroactively and for the remainder of the 2016-2017 fiscal school year. (May/Potts , unanimous)

Audit Results: Report presented by CliftonLarsonAllen Auditor Craig Popenhagen and accepted as presented. (Wiederich/May, unanimous)

Election of Officers: Chair: Jill Johnson nominated by Leiding, 2nd by Potts (unanimous). Vice Chair: Patty Sullivan nominated by May, 2nd by Leiding (unanimous). Clerk/Treasurer: Jack May nominated by Charlie Potts, 2nd by Leiding (unanimous).

Setting Board Salary: Currently $50 per meeting. Motion to keep it at $50. (May/Walters, unanimous)

Designation of Official Newspaper: Currently Mankato Free Press. Motion to keep it as Mankato Free Press. (May/Potts, unanimous)

Establishing Bank Depositories: Currently First National Bank, St. Peter; First Minneapolis Bank; MSDLAF - MSBA Investment Program. Motion to keep the same. (May/Potts, unanimous)

Designation of Auditors: Currently using CliftonLarsonAllen. Motion to keep the same. (Leiding/May, unanimous)

Future Meeting Dates: Currently second Tuesday of every other month, 6:00 pm at MVED Office, 801 Davis Street, St. Peter. Motion to continue. (Potts/May, unanimous)

Appointment of Board Representative to the Nicollet County Collaborative: Charlie Potts nominated by Leiding, 2nd by Sullivan (unanimous).

Appointment of Board Representative to the Negotiations Committee: Linda Leiding nominated by Sullivan, 2nd by May (unanimous).

A motion was made by Potts, seconded by Waters, to approve the following personnel items:

1. The hire of School Social Worker, Nicole VanOverbeke, effective January 3, 2017.
2. The hire of Paraprofessional, Nicholas Rosburg, effective December 19, 2016.
3. The hire of Receptionist/Office Clerk, Brenda Smith effective December 20, 2016.
4. The hire of Paraprofessional, Kevin Olson, effective January 23, 2017.

With all members voting aye, the motion carried.

A motion was made by Potts, seconded by May, to approve the following personnel item:

1. The resignation of Paraprofessional, Erica Johnson, effective January 20, 2017.

With all members voting aye, the motion carried.

A motion was made by Leiding, seconded by Waters, to approve the following personnel item:

1. FMLA leave request by Business Manager, Megan Gracia, for 9-10 weeks effective approximately April 19, 2017.

With all members voting aye, the motion carried.

Interim Director, Bob Vaadeland gave an update on the status of monitoring for the year. The final report on the file reviews included a total of 5 citations, and

approximately 4 corrective action plans will need to be written to address these. Bob was pleased with these results and congratulated staff on doing a wonderful job.

Supervising Superintendent, Paul Peterson, spoke about upcoming contract negotiations. The Superintendents have formed a committee that will be involved with these negotiations. He also updated those present on the Special Education Director search. Position posting closed February 13, and candidate papers were reviewed by the Superintendents. The first round of interviews will begin in two weeks. Paul gave an update on settlement of the lawsuit as well.

Principal, John Lustig, gave an update on MVS staffing. He also discussed how the early release days have been beneficial for staff to work on implementing the RTI (Response to Intervention) behavior model with students. The early release days have also been helpful for completing paraprofessional training.

Board Member, Linda Leiding, suggested some budget training for the Board after Megan returns from maternity leave.

MVED office staff will look into having an electronic version of the board packet available for the next meeting.

Future meetings:

Tuesday	April 11, 2017	MVED District Office	6:00 PM
Tuesday	June 13, 2017	MVED District Office	6:00 PM

The meeting was adjourned at 7:09 pm (Leiding/Walters, unanimous)

Jack May