

**Four Peaks
Elementary School
Policy Supplement
2014 - 2015**



Home of the Falcons

Fountain Hills Middle School
15414 N. McDowell Mountain Rd.
Fountain Hills, AZ 85268

Anita Gomez, Principal
Anthony Galietti, Assistant Principal

Reception/Office	(480) 664 5414
Absence Line	(480) 664 5490
Fax	(480) 664 5499
Nurse	(480) 664 5402

Office Hours	8:35 a.m. to 3:45 p.m.
School Hours	8:50 a.m. to 3:30 p.m.

ACADEMIC GRADING SCALE

A+	97 – 100	C	73 – 76
A	93 – 96	C-	70 – 72
A-	90 – 92	D+	67 – 69
B+	87 – 89	D	63 – 66
B	83 – 86	D-	60 – 62
B-	80 – 82	F	59 & Below
C+	77 – 79		

ACADEMIC RECOGNITION

Principal's List	Quarterly GPA of 4.0
Honor Roll	Quarterly GPA of 3.5 to 3.99

BULLYING

For complete bullying policy see the FHUSD handbook page 10.

List of consequences for bullying/harassment

1st incident:

- Conference with staff/admin and call to parent/guardian with agreement to cease behavior

2nd incident

- Minimum 3 day suspension

3rd incident

- Minimum 5 day suspension

4th incident

- Discipline hearing and long-term suspension

BUS Infractions

For complete bus policy see the FHUSD handbook pages 16-17

.List of consequences for school bus infractions

1st incident:

- Students will receive written notice from driver or administration and will be placed on “probation” with an assigned bus seat for a minimum of two weeks.

2nd incident

- Students will receive written notice from driver or administration and will lose bus privileges for a minimum of two weeks.

3rd incident

- Student will receive written notice from driver or administration and will be removed from the bus for the remainder of the school year.

CAFETERIA MEALS

Students must keep all food items within the eating area and follow the other rules posted in the cafeteria. Our school is a closed campus during lunch and all other times. Free and reduced lunch applications are available in the office and must be renewed annually. Money can be added to student accounts electronically through the district's website at FHUSD.ORG. Students need to keep their lunch account PIN number confidential. Cafeteria accounts are not allowed to accrue negative balances. Students with accrued negative balances may be denied making further credit purchases until the account is brought current.

CELL PHONES, ELECTRONIC DEVICES, and HATS

Cell phones, mp3 players, games, and similar items must remain turned off and stored out of sight in all academic areas unless directed by staff to the contrary. The use of cell phones and electronic devices is permitted before and after school as well as during lunch. A three-strike rule applies to cell phone/electronics, infractions.

- 1st Student pick up in office
- 2nd Parent pick up in office
- 3rd Student drop off/pick up phone in office daily

FHUSD is NOT responsible for personal items (such as a cell phones, mp3 players, tablets, hats, etc.) that are lost or stolen on campus or at school sponsored activities. Thefts of such items may be referred to the Maricopa County Sheriff's office.

COUNSELING

Students may speak to the counselor by stopping by her office. Permission slips are available for students who request ongoing sessions with the counselor. The counselor can be reached at (480) 664 5421.

DETENTION

Students who are assigned detention as a consequence for infractions of the school safety plan must acquire permission to stay after school from a parent or guardian, and arrange for transportation home. Students with outstanding detentions may be assigned a mandatory study hall during an assembly.

DRESS CODE

The Governing board believes there is a relationship between proper dress and student conduct. A student's attire must reflect appropriateness for the occasion. Exceptions to the dress code for special activities or health considerations may be pre-approved. The health office has clean, gently used shirts and shorts for students who need to change clothes at school in order to comply with our school's dress code. Students will sign out replacement items and leave the original item with the health office to retrieve at the end of the school day.

Final decisions regarding the inappropriateness of student attire is determined by administration.

ELIGIBILITY STANDARDS

The school will sponsor assemblies, field trips, sports activities, and other extra-curricular events during the year. Fees associated with each activity may be waived as scholarships are available by contacting the school's office. **Students may be excluded from field trips for behavioral and/or academic reasons.**

Specific requirements are determined by each grade level team hosting the event. Please contact the health office regarding medications that must accompany the student on the field trip.

Incentive Activities

Each quarter homerooms may host special events for students who are in good academic and behavioral standing for the quarter. These events are a reward for students with high grades, good behavior, and strong attendance. The homeroom teachers will announce the eligibility requirements at the beginning of each quarter and students who fail to meet these requirements will NOT be eligible to participate in these quarterly reward events.

GUM

Chewing gum is NOT allowed on campus. Maintenance costs to remove discarded wads of chewed gum from school walkways, carpet, walls, tile, and furniture are high and warrant a gum ban on school grounds. Repeated gum violations are considered defiance.

LIBRARY MEDIA CENTER

The Library Media Center will be open during posted hours with issued passes. Students may **check out books for a period of two weeks**. Students with overdue books will be notified and will be unable to check out additional books until all overdue books are returned. It is a student's responsibility to pay for lost or damaged books. Students should not loan a library book to another student.

MAKE UP WORK due to absence

Students are responsible for getting missing assignments after an absence. **Students will have twice the number of days absent to make up the work**. Work assigned prior to an absence is due upon returning to school. Parents may request assignments when an absence spans or exceeds two school days. Missed tests, assigned prior to the absence, will be taken upon return to school. Suspended students must turn in work assigned during OSS immediately upon return to school.

MESSAGES & DELIVERIES TO STUDENTS

In an effort to reduce interruption to instructional time, as well as promote responsibility and accountability with our students, we will only allow eye glasses, water bottles, medically required items and lunches to be dropped off for students. Forgotten homework assignments, backpacks, sports equipment, projects and musical instruments will NOT be accepted or held for students at the front office. Also, parents should make after school pick-up plans with their child before he/she arrives at school so that any messages for students are for emergencies only. Our office staff will NOT relay non-emergent messages to students. Thank you for your anticipated cooperation in this effort to improve the educational environment for all of our students.

PHONE USAGE

Office and classroom phones will not be available for the personal use of students. Students may use cell phone before and after school as well as during lunch. Phone usage is prohibited during instructional time without the permission of staff.

PROBATIONARY PERIOD FOLLOWING A SUSPENSION

Students returning to school after a suspension have a minimum ten school day probationary period. During this time, the student may not participate in field trips, assemblies, or dances. Release from probation includes subsequent and consecutive discipline free school days and any applicable restitution.

PROMOTION / RETENTION POLICY

Promotion at the end of the school year to the next grade is permitted when students have passed all core subject classes (English, mathematics, science, and social studies) with cumulative averages of at least 60%. Summer school may be recommended when mastery is not accomplished by the end of the school year.

P.T.O

The mission of the Fountain Hills Parent Teacher Organization, at FHUSDpto.org, is to foster a strong partnership between our schools and the community. They are committed to organizing fund raising activities to purchase school materials and enhancements that are not otherwise provided for in the school's budget.

REPORT CARDS /PROGRESS REPORTS

Report cards will be posted at the end of each nine-week quarter. Progress reports and report cards will be posted on PowerSchool for students and parents to view and a Connect Ed phone call from the principal will alert parents that report cards/progress reports have been posted online. Parents who are unable to access PowerSchool can request a hard copy of these reports at the front office.

SILENT WITNESS BOX

A silent witness box for anonymous reporting of any kind is located at the FHMS front desk.

STUDENT IDS

Students must have a school issued identification card, issued at the start of the school year, on their person at all times when on campus and school buses. Students need an ID to verify account numbers in the school cafeteria, attend dances on campus, and to prove FHMS enrollment for any reason throughout the year. Students who lose their ID can purchase a replacement ID for \$5.00.

SUBSTITUTE TEACHERS

Our substitute teachers are guests on our campus and must be treated with respect and courtesy. Offenses committed by a student in a classroom supervised by a guest teacher will result in the appropriate consequence or level placement as determined by the classroom teacher.

TEACHER/STAFF PROTECTIONS

Employees of a school are protected by state statute against threats and abuse from students and parents as described by Arizona Revised Statute 15-507. Threats, profanity, vulgarity, and aggressive language or behavior toward a staff member may result in suspension or expulsion. Students who do not respond to interventions and repeatedly interfere with the teacher's ability to communicate effectively with the other pupils in the class or with the ability of other pupils to learn, or the student's behavior is so disruptive or abusive that it seriously interferes with the learning or safety of others may be temporarily removed from class. A teacher may refuse to readmit a student per A.R.S 15-841.

TEXTBOOKS

FHUSD furnishes free required textbooks and related printed subject matter. Students are responsible for the care of their textbooks. The assigned textbooks issued to students for home use must be returned at the end of the school year. There are replacement costs for damaged and missing books