

SUPERIOR UNIFIED SCHOOL DISTRICT #15

1500 W. Sunset Drive, Superior, AZ 85173

MINUTES OF SPECIAL GOVERNING BOARD MEETING

John F. Kennedy Elementary Auditorium – 8:30 A.M., Saturday, February 28, 2015

PRESENT: Cynthia M. Benson, President; Mila Lira, Clerk; Tony Donlin, Ignacio Mallaganez, Catherine Sommer, Members.

Call to Order - Pledge of Allegiance

Mrs. Benson called the meeting to order at 8:33 A.M.

Approval of Agenda – Mr. Donlin moved to approve the agenda. Ms. Lira seconded. Unanimous

Ms. Benson announced that the board would begin to hear presentations from the student councils and department heads. She explained that no action would be taken until after lunch and only on those items that were on the agenda.

JFK Student Council: JFK Student Council President Elias Gerola gave a brief presentation on the activities of the JFK Student Council. The board complimented him on his presentation and congratulated him and his grandmother for his leadership. Discussion followed on the prizes for the PAWS Program.

Junior High Student Council: Student Council leadership Makayla Martinez, Malayza Rogers and Lindsay Ketron gave a brief presentation and showed a PowerPoint show on the accomplishments of the Junior High student council. They explained that this year they have focused on school spirit and won the prize in the homecoming parade. Members of the board congratulated the students and Ms. Garcia for their leadership.

High School Student Council: Mr. Duarte read the written report provided by Mr. Palmer. A representative from the High School student council was unavailable to attend the meeting, due to many of the students working on the weekends.

High School Report: Mr. Duarte gave a follow up to his written report. He gave a brief overview on the AIMS testing and explained that SUSD decided to continue with the testing even though the state determined that AIMS testing would not be needed for graduation this year.

Maintenance: Mr. Godinez verbally reviewed his written report. Discussion followed that many of the repairs needed in the first building at the Kennedy will be covered by the schools facilities board funding. One particular project he would like to complete is a complete re-keying of the district. This would include new door knobs and locks for all doors and a new key policy to further ensure school security. Discussion followed on the price of the project. Ms. Duarte explained that this could come from capital funds and not M&O. Following discussion on pricing Ms. Sommer and Ms. Lira suggested that Mr. Godinez get a quote on mid grade door knobs versus the most affordable door knobs. The item will be brought to a future agenda for approval.

Discussion followed on the Sun Renu solar project at the JFK, Ms. Benson asked Mr. Duarte to follow up with them and try to have them at the board meeting on March 4th.

JFK Report: Dean of Students, Mr. Ramirez explained to the board that he is working on several safety and bullying issues at the school. He also explained that they would be making adjustments in

the front office to assure safety of the students. He would also like to start a Boys and Girls Club using the school facilities. Discussion followed on connections with OMYA to help with acquiring their old two way radios as they change out their system to help with costs. Ms. Lira offered to help Mr. Ramirez with the Boys and Girls Club project since she has relatives involved with that organization in the valley. Discussion followed on fixing the JFK library and staffing it.

Transportation: Mr. Diaz Gonzales reported that they need to make some purchases of school buses and a new cutter and gator. While he would like to buy two new in town buses he said they could work with one new in town route bus. The cost for the bus is around \$130,000. The gator will need to be replaced soon but between the gator and cutter the cutter was the priority. The cutter is around \$3400.00. Ms. Duarte explained that these would be capital expenses and that the smaller busses the school financed will be paid off soon. The board asked that an agenda item to approve the purchase of a bus and the cutter be placed on the next agenda.

Finance: Ms. Duarte reviewed her written report and explained that staff is working diligently to repair the findings by the auditor. She explained that they went from 41 findings in 2013 to 26 in 2014 - they are working towards zero findings. She explained that there is a spending freeze except for grants and necessary items. She also suggested that the board look into replacing the board car (the Altima) with a small van. She reported that it has stranded a few staff people and is becoming very costly to repair versus buying a vehicle.

Food Service: Ms. Perez gave a brief presentation on her written report. She explained that staff continues to work efficiently and she will be attending some training to receive an additional six cents back in funding per meal. She did not have any requests for purchases. It was reported that the debt in the food service department is now down to \$55,000 from the original \$230,000.

Special Services: Ms. Munoz presented her written report to the board. She explained the trainings that she will be taking to ensure that the AzMerit test is handled properly at the district as well as working with Oscar to ensure that the computer system is able to handle the test next year. She did not ask for any new equipment or staff but asked that the board keep her budget intact for the coming year.

Counseling Services: Ms. Brammer reported on her written report to the board, she explained that at this time there are 35 seniors preparing for graduation. She updated the board on the FAFSA workshop she conducted and her work with the elementary school and DECA.

CTE: Ms. Garcia gave a verbal presentation on her written report to the board. She reported that CTE continues to bring in services and opportunities for the students. One new program they want to bring into the school next year is hospitality management.

The morning session ended at 11:45A.M.

The meeting reconvened at 12:20P.M.

Superior 20/20 was discussed and included a brainstorming session with the following topics: Communication is top priority; Highly Effective Personnel; Program Development/Community Partnership; Safe and Healthy Environment; Culture and Climate; Student Learning and Achievement. Priorities were identified and action plans will be developed.

- 1 Discussion: **4-Day Work/School Week**
The Governing Board directed the Administration to form a steering committee with each department represented. The committee is directed to research financial, departmental, and academic impact. Decisions will be based on what is best for our students.

- 2 Discussion/Action: **Recruiting Personnel**
Ms. Lira moved to allow no more than \$7,500.00 to be used in recruiting personnel for 2015-2016 school year. Mrs. Benson seconded. Unanimous.

- 3 Discussion/Action: **Meet and Confer**
Mr. Donlin moved to accept the Meet and Confer Guidelines as presented. Ms. Lira seconded. Unanimous.

- 4 Discussion/Action: **K-8 School**
Mr. Duarte stated that the K-8 school is still being considered. The Junior High School is a Priority school and making J.F. Kennedy Elementary a K-8 School is an option. Mrs. Benson stated more research is needed and goes hand in hand with the 4-Day School Week. Mr. Donlin moved to table the item until more information is received. Ms. Lira seconded. Unanimous.

- 5 Discussion/Action: **School Calendar 2015-2016**
Ms. Lira moved to approve the 2015-2016 School Calendar as presented. Mr. Donlin seconded. Unanimous.

- 6 Discussion/Action: **Superintendent Search**
Mrs. Benson stated Arizona School Board Association (ASBA) has been used in the past to search for a Superintendent. ASBA handles advertising, accepting and screening applications and developing questions. It would be beneficial to the District. Mr. Donlin moved to authorize Mrs. Benson to contact ASBA to begin search. Ms. Lira seconded. Unanimous. Mrs. Benson stated that with a Dean of Students hired at J.F. Kennedy Elementary, it has alleviated the responsibility for a full-time Superintendent. Mr. Donlin moved to hire a Part-Time Superintendent. Ms. Sommer seconded. Unanimous.

- 7 **Next Regular Meeting Date**
Wednesday, March 4, 2015 @ 7PM
Future agenda items: Purchase of 84 passenger bus and grooming mower; Re-keying of both Campuses by Nelson Holland, Inc.; Letters of Intent; Overnight trips.

- 8 **Adjournment**
Ms. Sommer moved to adjourn. Ms. Lira seconded. Unanimous. Meeting adjourned 3:25P.M.

Certification of Minutes:

I, by signing below, certify that these are the Official Minutes of the Superior USD #15 Governing Board Meeting held Saturday, February 28, 2015, as approved at a legally noticed Superior USD #15 Governing Board Meeting held on April 1, 2015.

Governing Board President or Clerk Date

Superintendent Date