



**NOTICE OF REGULAR BOARD MEETING**  
BOUSE SCHOOL DISTRICT GOVERNING BOARD  
Monday, June 5, 2017 at 6:30 pm  
Bouse Elementary School  
Please see [www.bouseschool.org](http://www.bouseschool.org) for more information

Pursuant to A.R.S. 38-431.02, NOTICE IS HEREBY GIVEN to the members of the GOVERNING BOARD and the general public that the GOVERNING BOARD OF THE BOUSE SCHOOL DISTRICT NO. 26 will hold a meeting open to the public. The Governing Board reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any item listed on the agenda, pursuant to A.R.S. 38-431.02 (A) (3). Additional documentation relating to public meeting agenda items may be obtained at least 24 hours in advance of the meeting by contacting the business office at (928)851-2213.

**\*\*MINUTES\*\***

1. Call the meeting to order / roll call  
**Meeting was called to order at 6:31pm. Robin Cooper, Heather Huhtala, Brenda Garcia (by Phone) and Georgette DiCarlo were all present.**
2. Approve agenda  
**Heather Huhtala made the motion to approve the agenda Brenda Garcia seconded and the motion carried with a unanimous vote.**
3. Pledge of Allegiance
4. Call to the public: *This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date:*  
**Mr. Nault presented the board with a request for copies of all board meetings and copy of recordings. Susan Nault upset about some people who hang out at A&C talking about her and John won't have jobs. Also that her preschool kids only play and don't learn anything. Mrs. Finkbeiner gave the board her letter of retirement also gave a report the Move on With Reading was all done on her part and now it is up to someone else to complete it. The student counsel got there money all in one account now. The money was hung up in another account from previous administrator. She was able to contact that person and have them sign the check for all the money that was in that bank account and had it deposited into the new account. Mr. Bennett said he has lived here for forty years, his boys attended school here at the old school. He recommended that the Naults need to be hired back. He's thinking of the kids and hope that the school will remain open.**



5. Head of Maintenance Report – John Nault:  
**Mr. Nault gave a list of 29 summer projects/repair that need to be done ranging from bus problems to classroom floors and kitchen dishwasher repairs ect.**
  
6. Discuss Policy IHJOC School Volunteers and Policy GDFA Support Staff, Qualifications and Requirements:  
**Anyone other than parent/guardian needs to have a cleared fingerprint card on file to interact with the children. Staff need training in how to find and use school policy on the internet.**
  
7. Review/discuss/approve the minutes for:  
Regular Board Meeting May 1, 2017, Work Session May 5, 2017, Special Board Meeting May 12, 2017 and May 26, 2017.  
**Heather Huhtala made the motion to approve the minutes, Robin Cooper seconded and the motion carried with a unanimous vote.**
  
8. Review/discuss/approve expense and payroll vouchers:  
Expense 1024: \$7,445.71      Payroll 23: \$16,288.79  
Expense 1025: \$4,798.25      Payroll 24: \$24,970.14 (Explanation)  
Expense 1026: \$11,727.55      Payroll 24.1: \$1,128.28  
**Robin Cooper made the motion to approve the expense and payroll vouchers, Heather Huhtala seconded and the motion carried with a unanimous vote.**
  
9. Review and discuss Employee and Student Handbook:  
**Heather Huhtala requested the all the handbooks need to be fixed and updated with better information for parents and staff to be able to understand them. Need to check with ASBA and see if they could help with the handbook information. Also check into a company to see what they would charge.**
  
10. Discuss meeting with the consultant from the Professional Group – update on Budget  
**Robin Cooper had meeting with Professional Group and was told that the school was at risk of losing Title 1 money. No one was at fault for this. Also food program was on hold but has been taken care of.**
  
11. Review/discuss/possible action to approve the FY2017/2018 Proposed Budget:  
*We further attest that the Budget for Fiscal Year 2017/2018, including the detailed information on Budget page 2, meets the requirements of Laws 2017, Chapter 305, §33, pertaining to the intended 1.06 percent teacher salary increase.*  
**Robin Cooper felt comfortable with the proposed budget. Robin Cooper made the motion to approve the FY17/18 proposed budget, Heather Huhtala seconded and the motion carried with a unanimous vote.**



12. Report on Administrator offer of a contract:  
**Robin Cooper explained that the offer was declined and need to start over to fill the job opening.**
  
13. Review/discuss/possible action on how to proceed with CACFP 4<sup>th</sup> Annual Mandatory Renewal Summit set for June 15, 2017 for Food Program:  
**Robin Cooper put the offer out there for either John Nault or Georgette DiCarlo to attend. Georgette DiCarlo offered to go. Heather Huhtala made the motion to allow Georgette DiCarlo to attend the CACFP 4<sup>th</sup> Annual Mandatory Renewal Summit on June 15, 2017 in Phoenix, Brenda Garcia seconded and the notion carried with a unanimous vote.**
  
14. The next regular board meeting will be Monday July 10, 2017 at 6:30pm.  
**Robin Cooper accepted the next meeting date and time.**
  
15. Adjourn regular board meeting: **7:40pm**

Pursuant to the Americans with Disabilities Act (ADA), the Bouse Elementary School District does not exclude members of the public from participation in school board meetings and does not deny the benefit of services, programs, activities, or in any way discriminates against individuals with a disability. If an individual requires assistance under the ADA, or, if the person's ability to participate is limited due to a language barrier, the individual can contact 928-851-2213 at the Bouse District office at (phone number) or (email) between the normal business hours of 8:00 am and 3:00 pm, Monday- Thursday, at least two business days before the meeting.

The agenda was posted this 1st day of June, 2017 at 2:00 p.m. on the District website. It was also posted this 1st day of June, 2017 at the following physical locations: Bouse Post Office, A&C Mercantile, Ocotillo Lounge and Bouse Elementary School.

By: Georgette DiCarlo/School Secretary

Bouse Elementary School District No. 26

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PO BOX 'S' Bouse, AZ 85325

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**Robin Cooper**, President

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**Brenda Garcia**, Clerk

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**Heather Huhtala**, Member

\*\*The order of the agenda items is subject to change at the discretion of the Board. Persons with a disability may request reasonable accommodations by contacting the business office at 928) 851-2213. Requests