

**George Gervin Youth Center Inc./d.b.a.
George Gervin Academy
Board of Directors Meeting Minutes
December 15, 2016 11:30 A.M.**

Members Present:

**Roger Martin, President
Carl Elder, Member
Ron Graf, member
Raul Rodriguez, Member**

Absent:

**Dr. Gordon Hudson, Member
Dr. Deborah Valdez, Member**

Staff Present:

**Barbara Hawkins, President/CEO
Frances Boynes, CFO
Nathan Hawkins, VP Business Affairs**

Roger Martin called the meeting to order at 11:45 a.m.

Minutes for the September 2016 were reviewed. Raul Rodriguez moved, Carl Elder seconded that the minutes be accepted. The minutes were approved unanimously.

Financial/Treasurer's Report Updates:

Ms. Boynes highlighted areas of the financial statements and asked were there any questions. Ms. Boynes also stated the audit for GGPA has been completed and submitted and that GGYC audit was underway and a draft was submitted for approval with an agreement the final would be submitted via email to the Board members. Carl Elder moved, Raul Rodriguez seconded and the draft audit was approved. Ms. Boynes stated she would ensure the audit was submitted on time.

Nathan Hawkins outlined how he had was doing some preliminary calculations for Charter First and based on the preliminary numbers GGYC should receive a Superior rating.

Executive Director/Superintendent Report

Ms. Hawkins gave an overview of all GGYC Programs - All programs of the agency are running well. A new Youth Build grant was awarded for \$1.1 million dollars. So the agency has: 1) 4 HUD housing projects; 2) a Youth Build training program; 3) A re-entry program which had some challenges due to the referring entity not sending participants to GGYC this has been resolved; 4) A alcohol and drug prevention program; 5) a shelter campus licensed for 64 beds.

Charter School GGA Accountability Status:

Academically the school is doing well we received 5 out of 7 Academic Distinction Awards and met Charter First as well as the Operational Framework.

The monitor that was assigned by TEA has been released.

GGA is one of ten participating schools in a federal grant called TIF 5/EEP which will assist the school in developing effective teachers through an extensive process. This process involves training school leaders on how to properly observe teachers, monitor student progress and make sure the learning environment is effective.

The Board voted to submit a waiver of the 75,600 minutes required by TEA.

Ms. Hawkins indicated that due to her new position, as State Representative the agency will engage in a realignment of duties and be reorganized to ensure compliance with all state rules and laws.

Nathan Hawkins highlighted the importance of staying compliant with the Governance reporting and has submitted all the required paperwork to TEA. Nathan also collected copies of certifications and outlined to the Board the required 12 hours of training they must do. Mr. Hawkins outlined Board roles, expectations, time and commitment.

GGPA updates:

GGPA enrollment for the current year is 242 students different from last year, which was 280 students. Enrollment is an on-going process. Ms. Hawkins is working with staff to develop a solid operational framework. Also new hires were at a minimum, One-hundred percent of the teaching staff returned so the additional staff just included an academic coach, a van driver, new student data management clerk, an office clerk and a discipline person to set up in school suspension.

No Executive Session required – An overview was given on a letter received from the Office of Civil Rights whereas a father filed a complaint his daughter was discriminated because of the behaviors of his son who was also enrolled at GGA. All the preliminary responses were submitted and we are awaiting a ruling. This is the first step in the process, but not the final determination.

New Business/Old Business

- a. The Board voted on Transportation for Charter School Initiative
- b. The Board reviewed and voted to approve the wellness policy for the schools food service program.

Both motions were made by Raul Rodriguez and seconded by Carl Elder and unanimously approved.

Ms. Hawkins reminded the Board the Pre-k program at GGPA has been suspended to allow for enrollment build-up.

Next Meeting

The next Board meeting will be on March 15, 2017 at 11:30 a.m.

Adjournment

The meeting was adjourned at 1:05 p.m.