

Appendix E – Positions and Ranges
WEST COVINA UNIFIED SCHOOL DISTRICT
CLASSIFIED POSITIONS/RANGES

ACCOUNTING

	<u>RANGE</u>
Fiscal Services Supervisor.....	33.5
Accounting/Budgeting Technician.....	28
Account Technician.....	25
Payroll and Benefits Technician.....	24
Nutrition Services Bookkeeper.....	24
Account Clerk III.....	22
Account Clerk II.....	20.5
Student Body Account Clerk.....	20
Account Clerk I.....	18
Student Store Operator.....	17

SECRETARIAL/CLERICAL

Administrative Secretary I.....	23.5
Nutrition Services Administrative Assistant.....	23.5
Alternative School Secretary.....	23.0
Elementary School Office Manager.....	23.0
Secretary III.....	21.5
Resource Assistant Multilingual.....	21.5
School Office Assistant.....	20.5
Career Center Technician.....	20.5
Secretary II.....	20.5
Registrar.....	20.5
Bilingual Resource Assistant.....	20
Job Developer.....	20
Translator/Interpreter.....	20
Attendance Accounting Clerk.....	19.5
Secretary I.....	19.5
Clerical Assistant III.....	18.5
Career Center Assistant.....	18.5
Counseling Clerk.....	18.5
Health Clerk.....	18.5
Clerical Assistant II.....	17.5
Switchboard/Receptionist/Clerical Assistant II.....	17.5
Switchboard/Receptionist/Clerical Assistant I.....	16.5
Clerical Assistant I.....	15

DATA PROCESSING

Senior Support Analyst.....	40
Help Desk Manager.....	36.5
Computer Programmer Analyst.....	35.5
Network Administrator.....	33.5
Data Management Specialist.....	32
Computer Systems Support Specialist.....	28
Computer Programmer.....	27
Computer Systems Support Technician II.....	23
School Data Processing Technician.....	23
Computer Operator.....	22.5
Data Processing Technician.....	22
Computer Systems Support Technician I.....	21

NUTRITION SERVICES

Nutrition Service Supervisor II.....	19
Nutrition Service Supervisor I.....	18
Cook.....	17
Snack Bar Operator.....	16
Nutrition Service Satellite Operator II.....	15.5
Nutrition Service Satellite Operator I.....	14.5
Nutrition Service Assistant II.....	13.5
Baker I.....	13
Nutrition Service Assistant I.....	11

MISCELLANEOUS

Reprographics Operator/Mail Clerk.....	19.5
Campus Security.....	19.5

TRANSPORTATION

Dispatcher/Bus Driver Inst.....	26
Transportation Scheduler/Dispatcher/Driver.....	24.5
Bus Driver.....	20

INSTRUCTIONAL SUPPORT

	<u>RANGE</u>
Certified Occupational Therapy Assistant (COTA).....	29.5
Licensed Vocational Nurse.....	24
Instructional Assistant-Computer Assisted Inst. Program.....	21
Child Center Lead Person.....	20
Behavior Technician.....	20
Behavior Interventionist.....	19
Instructional Assistant-Special Ed Moderate/Severe.....	19
Job Coach.....	19
Specialized Health Care Clerk.....	18.5
SIP Project Aide.....	17.5
Instructional Assistant II.....	17.5
Instructional Assistant-Bilingual/Classroom.....	17.5
Instructional Assistant-Bilingual/Testing.....	17.5
Instructional Assistant-Special Ed.....	17.5
School Community Liaison Aide Bilingual.....	17
Career Center Aide.....	16.5
Child Care Day Assistant II.....	16.5
Instructional Assistant I.....	16.5
Primary Intervention Assistant.....	16.5
Child Day Care Assistant I.....	15.5
Physical Education Aide.....	15.5
Bus Assistant.....	13.5

MAINTENANCE

Telecommunications Specialist.....	30
Lead Painter.....	28
Electrician.....	27.5
Heating/Ventilation/AC Mechanic.....	27.5
Plumber/Welder.....	27.5
Vehicle and Equipment Mechanic.....	27.5
Carpenter.....	27.5
Building Maintenance Worker II/Locksmith.....	27.5
Painter.....	26.5
Glazier.....	26.5
Glazier/Maintenance Worker.....	27.5
Building Maintenance Worker II.....	24.5
Building Maintenance Worker.....	22.5
Mechanic Assistant.....	22.5

MEDIA SUPPORT

District Library/Media Tech.....	23
Library Technician.....	22
District Media Assistant.....	18.5
Media Center Assistant III.....	18.5
Media Center Assistant II.....	17.5
Media Center Assistant I.....	16

OPERATIONS

Lead Grounds Worker.....	25.5
School Plant Supervisor.....	25
Irrigation/Grounds Maintenance Worker III.....	24
Grounds Maintenance Worker III.....	24
Material Expediter.....	22.5
Custodian II.....	21
Grounds Equipment Operator.....	21
Grounds Maintenance Worker II.....	20.5
PE/Athletic Equipment Attendant.....	19.5
Grounds Maintenance Worker I.....	19
Operations/Maintenance Worker.....	19
Custodian I.....	18.5

PURCHASING/WAREHOUSE

Buyer II.....	25
Warehouse Leadworker.....	25
Nutrition Services Warehouse Leadworker.....	25
Buyer I.....	22
Warehouse Delivery Driver.....	20.5
Purchasing Clerk.....	19
Nutrition Service Delivery Driver.....	17

