

Port Allegany School District
BOARD OF SCHOOL DIRECTORS

Regular Meeting
September 9, 2019

MINUTES

Call to Order

President Carlson called the meeting to order at 7:00 p.m. in the high school library with a moment of silence and the flag salute. Mr. Moate called the roll.

Board Present: Dr. Mark Carlson, Mr. Justin Fillhart, Mr. Kerry Hawver, Mr. Sean Lathrop, Mrs. Cheryl Nasto, Mrs. Erica Petruzzi, Mr. Donald Tanner, Mr. Gary Buchsen, Mr. Adam Moate, Board Treasurer Mr. Daniel F. Lane, III.

Board Absent: Mrs. Lisa Drabert and Mr. Jason Stake.

Others Present: Rachel Vargeson of The Nutrition Group, Trisha Kallenborn, and Lisa VanGorden.

Public Comment

There were no comments relating to agenda items or federal programs.

Mrs. VanGorden spoke on behalf of the Mathematics Department. She felt that at last month's meeting it was implied that the Math Department has been frivolous. She ensured the Board that the department has never requested \$7,500 for calculators, but have requested replacements for broken, lost, or stolen calculators. Mrs. VanGorden explained aspects of use and necessity of calculators. In summary, she said it isn't the Math Department being frivolous, but the department trying to meet student needs for success.

Mrs. VanGorden also stated her belief that the Board is being too generous with the \$30.00 limit on staff lunch account debt noting she takes great offense that any of her colleagues have an outstanding debt and recommended setting the limit at \$3.00.

Minutes of Preceding Meetings

Approved the Minutes of the August 5, 2019 Committee-of-the-Whole meeting and the August 12, 2019 regular meeting. Motion: C. Nasto; Second: S. Lathrop. The motion was unanimously carried.

Treasurer's Report

Approved the Treasurer's Report for the period ended August 31, 2019 as presented by Mr. Daniel Lane. Motion: E. Petruzzi; Second: K. Hawver. The motion was passed unanimously.

General Fund account balances on August 31, 2019 were as follows: Juniata Valley Bank (JVB) Investment Savings - \$6,326,049.12 and JVB Now Account - \$11,890.40. Receipts since September 1 were \$400,319.97 and expenditures were \$43,933.81 bringing the balance in the general fund to \$6,694,875.68.

August 31, 2019 balances for various accounts were reported as follows: Capital Reserve Investment Fund - \$2,717,588.66; Student Activities Account - \$87,844.16; Student Athletics Account - \$53,031.66; and Cafeteria Account - \$29,682.70.

Bill Listings and Payrolls

Approved the General Fund Bill List of September 9, 2019 - \$981,405.87; and payrolls of August 15, 2019 - \$209,624.33 and August 29, 2019 - \$201,538.84. Clarification was requested and provided for various bills. Motion: S. Lathrop; Second: E. Petruzzi. The motion was carried unanimously.

Personnel

Hired Mrs. Stephanie Rankin as a 4.5 hour cafeteria cook/server/attendant effective September 13, 2019 at an hourly rate of \$17.75 and fringe benefits in accordance with the Support Staff Agreement and district policy. Motion: K. Hawver; Second: C. Nasto. The motion passed unanimously.

Hired Mrs. Brittany Smith as a 4.5 hour cafeteria cook/server/attendant effective September 13, 2019 at an hourly rate of \$17.75 and fringe benefits according to the Support Staff Agreement and district policy. Motion: E. Petruzzi; Second: S. Lathrop. The motion carried unanimously.

Transferred Mr. Neal Gordon from a 5.5 hour to the 8-hour custodial/maintenance position effective September 10, 2019 with compensation and fringe benefits in accordance with the Support Staff Agreement. Motion: S. Lathrop; Second: J. Fillhart. The motion was unanimously carried.

Transferred Mrs. Patrisha Dowell from a 5.5 hour to a 7-hour life skills aide position effective September 13, 2019 with compensation and fringe benefits in accordance with the Support Staff Agreement. Motion: E. Petruzzi; Second: K. Hawver. The motion passed unanimously.

Approved the addition of Ms. Breelyn Tucker, ER certificate with BA in Liberal Studies to the Substitute Teacher List, pending completion of appropriate paperwork. Motion: D. Tanner; Second: J. Fillhart. The motion was unanimously carried.

Finance

Approved property assessment changes as recommended by the McKean County Assessment Office resulting in a decrease of \$52.36 in 2019 real estate taxes. Motion: C. Nasto; Second: J. Fillhart. The motion passed unanimously.

Curriculum and Instruction

Approved the fall play *Breaking the News*. Compensation for Ms. Penny Amacher as per Schedule B2 of the CBA would be \$991. Motion: K. Hawver; Second: J. Fillhart. The motion passed unanimously.

Transportation

Approved Mr. Dennis Bloss as a van driver and bus driver, pending completion of CDL as recommended by Joseph Muccio Transportation, LLC, Pupil Transportation Contractor. Motion: E. Petruzzi; Second: C. Nasto. The motion was unanimously carried.

Board

Adopted the following revised policies: Policy 004 – Membership; Policy 201 - Admission of Students; Policy 204 – Attendance; Policy 208 - Withdrawal from School; Policy 209 - Health Examinations/Screenings; Policy 808 - Food Services; and Policy 913 - Non-School Organizations/Groups/Individuals. Motion: S. Lathrop; Second: E. Petruzzi. The motion was unanimously carried.

The Board directed Secretary Moate to cast a ballot for the election of PSBA Officers as follows: President - Art Levinowitz, Upper Dublin SD; Vice President - David Hein, Parkland SD; PSBA Insurance Trust Trustees- Kathy Swope, Lewisburg SD and Mark Miller, Centennial SD; and Forum Steering Committee - Bethanne Zeigler, Shikellamy SD, Crystal Mance, Cheltenham Township SD, and Jamie Lynn Zimerofsky, IU29 and Schuylkill Technology Center.

Mr. Buchsen reported that the Safe Schools Grant guaranteed funds for the Port Allegany School District are \$30,000 based on school size. The District's application will include funding for an elementary security camera system.

Mr. Fillhart wondered what brand the Automated External Defibrillation (AED) devices are. Mr. Buchsen said he isn't sure. He reported per his superintendent's notes that Mrs. Bickford spoke with Mr. Johnson about replacement of the elementary AED which has been an issue. Mr. Fillhart reported that there is a recall notice on some striker units.

Doctor Carlson announced the Board would meet in executive session at this time to discuss negotiations (7:27 p.m.) and will reconvene the regular session for adjournment.

Adjournment

Motion: J. Fillhart; Second: E. Petruzzi. The motion was unanimously carried. Doctor Carlson adjourned the meeting at 7:40 p.m.

Respectfully submitted,

ADAM C. MOATE
Secretary to the Board of School Directors