

Port Allegany School District
BOARD OF SCHOOL DIRECTORS

Regular Meeting
October 14, 2019

MINUTES

Call to Order

President Carlson called the meeting to order at 7:00 p.m. in the high school library with a moment of silence and the flag salute. Mr. Moate called the roll.

Board Present: Dr. Mark Carlson, Mrs. Lisa Drabert, Mr. Justin Fillhart, Mr. Kerry Hawver, Mr. Sean Lathrop, Mrs. Cheryl Nasto, Mrs. Erica Petruzzi, Mr. Jason Stake, Mr. Donald Tanner, Mr. Gary Buchsen, Mr. Adam Moate, Board Treasurer Mr. Daniel F. Lane, III.

Others Present: Rachel Vargeson of The Nutrition Group, Mary Lashway, Roy Kio, Debbie Kio, Nancy Andreano, Becky Anjeski, Terri Woodruff, Barbara Bockoras, Steve Woodruff, Joyce Stehle, Trisha Kallenborn, and Lisa VanGorden.

Public Comment

There were no comments relating to agenda items or federal programs.

Joyce Stehle, President of the Education Support Personnel union read a statement relating to their unsettled contract noting they are taxpayers, family members of students, and have the same goals of the district – success of the schools.

Minutes of Preceding Meetings

Approved the Minutes of the September 3, 2019 Committee-of-the-Whole meeting and the September 9, 2019 regular meeting. Motion: S. Lathrop; Second: J. Stake. The motion was unanimously carried.

Doctor Carlson asked for an update on the status of the Grab & Go Breakfast cart. Mr. Moate responded that the Microsoft surface ordered to utilize the pay system has not been received to date. Estimated delivery is unknown.

Treasurer's Report

Approved the Treasurer's Report for the period ended September 30, 2019 as presented by Mr. Daniel Lane, District Treasurer. Motion: J. Stake; Second: C. Nasto. The motion was passed unanimously. Doctor Carlson asked about the variations in soccer coach's pay and Mr. Moate said he will check into it.

General Fund account balances on September 30, 2019 were as follows: Juniata Valley Bank (JVB) Investment Savings - \$6,910,953.55 and JVB Now Account – \$158,396.28. Receipts since October 1 were \$920,705.12 and expenditures were \$316,554.25 bringing the balance in the general fund to \$7,674,050.70.

September 30, 2019 balances for various accounts were reported as follows: Capital Reserve Investment Fund - \$2,722,152.72; Student Activities Account - \$94,853.19; Student Athletics Account - \$61,487.33; and Cafeteria Account - \$7,731.82.

Bill Listings and Payrolls

Approved the General Fund Bill List of October 14, 2019 - \$1,152,336.66; and payrolls of September 12, 2019 - \$242,706.71; September 26, 2019 - \$246,883.20; and October 10, 2019 - \$238,597.00. Doctor Carlson asked about the four separate computer software payments for the elementary school. Mr. Buchsen said they are the annual licenses for educational software that were budgeted. Clarification was requested and provided for various bills. Motion: D. Tanner; Second: J. Stake. The motion was carried unanimously.

Personnel

Accepted the resignation of Mr. Mitchell McEwen as a secondary teacher effective November 1, 2019. E. Petruzzi; Second: C. Nasto. The motion passed unanimously.

Hired Robert Tarbox to fill the 5.5 hour custodian/maintenance position effective October 15, 2019 at an hourly rate of \$19.93 and fringe benefits in accordance with the Support Staff Agreement and district policy. Motion: K. Hawver; Second: J. Fillhart. The motion was unanimously carried.

Hired Samantha Sessamen as a Science/Biology Extended Term Substitute Teacher effective November 1, 2019 at a salary of \$42,181 (BS, Step 1) prorated to start date and fringe benefits in accordance with the Professional Agreement and district policy. Motion: S. Lathrop; Second: J. Stake. The motion passed unanimously.

Accepted with regret the resignation for retirement purposes of Mr. Robert Raudenbush effective January 10, 2020 (35 years of service). Motion: D. Tanner; Second: E. Petruzzi. The motion carried unanimously.

Filled supplemental positions as follows with salary set in accordance with Schedule B of the Professional Agreement. Student Council Advisor - Melissa Hamilton - \$1,331; National Honor Society - Loren Ferguson - \$958; Jr. Sr. Prom Advisor - Melissa Hamilton - \$875; Show Choir Director - Cole Ramsey - \$2,511; Vocal Director for Dramatics - Cole Ramsey - \$1,864; Dramatics Director, Musical - Cole Ramsey - \$1,864; Elementary Yearbook Advisor - Anna Stewart - \$515; and Assistant Track Coach - Hunter Conway - \$3,076. Motion: J. Stake; Second: K. Hawver. The motion was unanimously carried.

Approved the following additions to the Substitute List as support staff: Mary Williams, Michelle Reed, and Corine Bosworth and Candie McFall, pending completion of appropriate paperwork. Motion: S. Lathrop; Second: J. Fillhart. The motion passed unanimously.

Approved volunteer coaches for the 2019-2020 wrestling program: Adam Greenman, Nick Budd, Brian Spencer, Nate Schwab, Brian Neal, Josh Saltsman, Karl Lightner and Justin Gordon, pending completion of appropriate paperwork. Motion: K. Hawver; Second: C. Nasto. The motion passed 8-0-1 with Mr. Lathrop abstaining.

Finance

Approved property assessment changes as recommended by the McKean County Assessment Office resulting in a decrease of \$2,232.36 in 2019 real estate taxes. Motion: J. Stake; Second: C. Nasto. The motion passed unanimously.

The Port Allegany Moose Lodge has requested a donation of \$535 to offset property taxes for Moose Park where Port Allegany School District baseball and soccer games are played. Mr. Buchsen provided background information relating to this request. Discussion was held and the Board consensus was in support. Mr. Stake moved to make a \$535 donation to the Port Allegany Moose Lodge and Mr. Hawver seconded. The motion was unanimously carried.

Transportation

Approved the Addendum Agreement with Joseph Muccio Transportation, LLC extending bus runs for Valley View School and Pine Grove School (Amish schools) for days the District is not in session. Motion: C. Nasto; Second: L. Drabert. The motion was carried unanimously.

Approved Mr. Andrew Poma as a van driver and bus driver, pending completion of CDL as recommended by Joseph Muccio Transportation, LLC, Pupil Transportation Contractor. Motion: J. Stake; Second: J. Fillhart. The motion passed unanimously.

Board

Adopted revised policies as follows: Policy 333 - Professional Development; Policy 705 - Facilities and Workplace Safety; Policy 709 - Building Security; Policy 805 - Emergency Preparedness and Response; and Policy 805.1 - Relations with Law Enforcement Agencies. Motion: S. Lathrop; Second: E. Petruzzi. The motion was unanimously carried.

Adjournment

Motion: J. Stake; Second: S. Lathrop. The motion was unanimously carried. Doctor Carlson adjourned the meeting at 7:27 p.m.

Respectfully submitted,

ADAM C. MOATE
Secretary to the Board of School Directors