

## BOARD OF SCHOOL DIRECTORS

Committee-of-the-Whole Meeting

November 4, 2019

### MINUTES

#### Call to Order

President Carlson brought the meeting to order at 7 o'clock p.m. in the high school library with a moment of silence and the flag salute. In the absence of the Secretary, Mr. Buchsen called the roll.

#### Roll Call

Board Present: Dr. Mark Carlson, Mrs. Lisa Drabert, Mr. Justin Fillhart, Mr. Kerry Hawver, Mrs. Cheryl Nasto, Mrs. Erica Petruzzi, Mr. Jason Stake, Mr. Donald Tanner, and Mr. Gary Buchsen.

Board Absent: Mr. Sean Lathrop and Mr. Adam Moate, Secretary.

Others Present: High School Principal Marc Budd, Elementary Principal Tracy Kio, Assistant Principal Erika Emerick, Barbara Bockoras, Lisa VanGorden, and Joyce Stehle.

#### Public Comment

There were no comments relating to federal programs, agenda items or in general.

#### Committee Reports

Mrs. Nasto pointed out in the minutes that the IU Board did accept the \$65,000 offer of payment relating to the health insurance Trust from St. Marys School District. Doctor Carlson asked who the district has for unemployment compensation insurance. Mr. Buchsen responded that Mr. Moate would have that information and Doctor Carlson asked him to have Mr. Moate check into it as this is a substantial savings the Intermediate Unit has reported here.

Mr. Tanner reported that the Seneca Highlands Career and Technical Center Advisory Board met October 22. They are looking at a comprehensive plan to be completed by January.

Mr. Fillhart reported a house bill has been introduced relating to cyber charter schools. If approved it would require each school district to have its own cyber program beginning the 2020-2021 school year. The bill would put oversight in the hands of school districts instead of the state.

#### Superintendent's Report

Administration is requesting the Board consider changing the teacher substitute rate. Mr. Buchsen provided a regional comparison relating to substitute teacher pay. He reviewed district history and noted that Port Allegany is not in line with other area school districts. Administration is suggesting setting the daily rate at BS level 1 after 60 days in a single assignment, unless otherwise recommended by the Superintendent and approved by the Board. Brief discussion was held and Board consensus was to move forward as suggested by Administration.

#### Personnel

Hired Ms. Kellie Guilds as a 4.5 hour life skills aide effective November 13, 2019 at an hourly rate of \$16.75 and fringe benefits set according to the Support Staff Agreement. Motion: C. Nasto; Second: E. Petruzzi. The motion carried unanimously.

Approved the addition of Ms. Stacy Boyd, support staff to the Substitute List. Motion: J. Stake; Second: L. Drabert. The motion was carried unanimously.

The following personnel items were discussed and will be presented for approval next Monday. 1) The elementary vacancy due to Mr. Raudenbush's resignation needs to be filled. The position has been posted, advertised and 10 applications have been received to date. Interviews will be held this week and next, candidates in the classroom the next week with the intent is to have a candidate in front of the Board at the December meeting. 2) Administration is looking to have recommendations for the boys' and girls' junior high basketball coaching positions in December. They are posted and on the district website. Interviews will be conducted over the next two weeks.

### Finance

Mr. Buchsen requested fingerprinting services from the Intermediate Unit Nine. The IU offers a mobile fingerprinting service at a fee of \$175 per day. Administration is requesting approval of up to two days of mobile fingerprinting services for district staff. Mr. Buchsen explained the service and process noting although there is a fee it is minimal compared to bringing substitutes in to cover for staff being off to get the fingerprinting done otherwise.

The service agreement with Beacon Light Behavioral Health System's Custer City Private School covers educational services for AEDY (alternative education for disruptive youth) will be recommended for renewal. They have been the district's AEDY facility since the closing of Bridgeport Academy noting these services are very limited in our area.

### Board

Policy Updates – first reading. The Board reviewed Policy 251 – Homeless Students. Mr. Buchsen recommended language change under Delegation of Responsibility to include “or designee” as the district's homeless liaison.

Mr. Buchsen provided a tentative 2020 school board meeting calendar. The Board reviewed and discussed in detail. The Board will need to adopt the schedule of meeting in December.

The Board adjourned to executive session at 7:33 p.m. for negotiations and personnel matters. The Committee-of-the-Whole meeting reconvened for adjournment at 7:47 p.m.

### Adjournment

Motion: E. Petruzzi; Second: J. Stake. The motion carried unanimously. Doctor Carlson adjourned the meeting at 7:48 p.m.

Respectfully submitted,

ADAM C. MOATE  
Secretary to the Board of School Directors