Port Allegany School District

BOARD OF SCHOOL DIRECTORS

Regular Meeting

June 15, 2020
High School Library
7:00 o’clock p.m.
Food Service Hearing 6:00 o’clock p.m.

AGENDA

OLD BUSINESS

I. Call to Order
   A. Moment of Silence
   B. Flag Salute
   C. Roll Call

II. Public Comment
   A. Agenda Items
   B. Title I and Title II – Port Allegany’s program includes three professional staff and
      four paraprofessionals for remediation in reading and mathematics and funding
      for supplies in both Title I buildings. Title II funds provide partial salary and
      benefits for one kindergarten teacher for class size reduction.
   C. Other

III. Minutes of Preceding Meetings
   A. *Committee-of-the-Whole Meeting - May 4, 2020
   B. *Regular Meeting - May 11, 2020

IV. *Treasurer’s Reports for the Period Ended May 31, 2020 (yellow attachment)

V. *Bill Listings and Payrolls (gold attachment)
   A. General Fund - June 15, 2020 $841,189.15
   B. Payroll - June 4, 2020 $292,532.38
   C. Payroll - May 21, 2020 $239,519.80

VI. Superintendent’s Report
   A. *Port Allegany School District Health and Safety Plan Review
   B. *Port Allegany School District Athletics Health and Safety Plan Review

VII. Communication
NEW BUSINESS

VIII. Personnel

A. **Recommend**: accepting the resignation of Samantha Fiebig, elementary teacher, effective June 30, 2020.

B. **Recommend**: staffing the Extended School Year program as follows: Alicia Davis, Vicky Kio, and Olivia Wolf, instructors at $31.65 per hour; and Sheila Miller, Melissa Causer, Heather Albney, and Patrisha Dowell at $16.75 per hour. This is a four week program, four days per week, 4 hours per day. Total program cost not to exceed $10,251.00.

C. **Recommend**: appointing Dr. Jason Tronetti as school physician through an agreement with UPMC Cole for the 2020-2021 school year.

D. **Recommend**: renewing the Athletic Trainer Agreement with UPMC Cole to provide athletic trainer services for the 2020-2021 school year at a cost of $30,000 for 1,000 hours.

E. **Recommend**: filling 2020-2021 supplemental positions as follows with supplemental salaries set in accordance with Schedule B1 of the Professional Agreement.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kyle Babcock</td>
<td>JH Boys’ Basketball Coach</td>
<td>$3,969</td>
</tr>
<tr>
<td>Terri Austin</td>
<td>Cheerleader Advisor</td>
<td>$2,297</td>
</tr>
<tr>
<td>Rebecca Schwab</td>
<td>JV Girls’ Basketball Coach</td>
<td>$3,969</td>
</tr>
<tr>
<td>Jill Stuckey</td>
<td>JH Girls’ Basketball Coach</td>
<td>$3,595</td>
</tr>
<tr>
<td>Lexi Callander</td>
<td>Volleyball Assistant Coach</td>
<td>$1,818</td>
</tr>
<tr>
<td>Anna Stewart</td>
<td>Elementary Yearbook Advisor</td>
<td>$ 536</td>
</tr>
<tr>
<td>Daniel Funk</td>
<td>JH Coed Soccer Coach</td>
<td>$1,876</td>
</tr>
<tr>
<td>Mary Filjones</td>
<td>High School Yearbook Advisor</td>
<td>$2,556</td>
</tr>
</tbody>
</table>

F. **Recommend**: approving the following volunteer coaches for the 2020-2021 school year - JH boys’ basketball, Bob Guilds and Kerry Hawver, pending completion of paperwork; JH girls’ basketball, Anthony Edgell and Barbara Beeman, pending completion of paperwork; and Soccer, Dr. Dan Schott, pending completion of paperwork.

G. **Recommend**: approving the Act 93 and superintendent’s compensation as presented for the 2020-2021 school year.

H. **Recommend**: approving the bonus as presented for Mr. Adam Moate, Business Manager for payroll and benefits work completed during the 2019-2020 fiscal year.

IX. Finance

A. **Recommend**: appointing _____________ as District Treasurer for the 2020-2021 fiscal year.
B. **Recommend**: authorizing the superintendent to submit the consolidated federal programs (Title I, II, IV), CARES Act, and Safe Schools applications for the 2020-2021 school year.

C. *Recommend*: adopting Resolution 2020-5 establishing the 2020 homestead/farmstead exclusion real estate tax assessment reduction in the amount of $213.81.

D. **Recommend**: adopting the 2020-2021 General Fund Budget, Form PDE-2028 in the amount of $16,899,218 ($1,395,618 deficit).

E. *Recommend*: adopting Resolution 2020-6 setting taxes and the millage rates in McKean County at 16.11 and 43.42 in Potter County to support the 2020-2021 General Operating Budget.

F. **Recommend**: approving the District’s Insurance Package as recommended by Sundahl & Company, Inc., District Broker of Records, for the 2020-2021 school year effective July 1, 2020 at a cost of $90,569 which is comprised of Worker’s Compensation - $30,516; Property and General Liability Package - $38,625; Umbrella and Auto Package - $9,071; and Student Accident - $12,357.

G. **Recommend**: authorizing administration to make transfers in the 2019-2020 budget to comply with actual expenditures. A listing will be provided for Board approval at a later date.

H. *Recommend*: adopting the 2020-2021 Schedule of Paydays.

I. **Recommend**: paying Mrs. Pamela Fischer a stipend of $500.00 for photography services during the 2020 graduation ceremony and related activities.

J. *Recommend*: approving change order 1 (CO#01) to the Investment Grade Audit Agreement with Schneider Electric for the high school water line replacement project.

X. **Curriculum & Instruction**

A. **Recommend**: approval of a Title I Kindergarten Readiness Summer Program for incoming kindergarten students. The program will run from July 6 - July 23, 4 days per week Monday - Thursday with two instructors and two aides. Instructors will receive $31.65 per hour for approximately 36 hours and aides will work for 30 hours at $16.75 per hour. Total program cost not to exceed $5,500.00.

B. **Recommend**: approving the 3-day Title I Kindergarten Camp in August with four teachers and four aides. Teachers will receive $31.65 per hour and instructional aides will receive $16.75 per hour. Total program cost not to exceed $3,750.00.
C. **Recommend**: approving the Memorandum of Understanding with St. Bonaventure University for student teacher placement in the district.

XI. **Transportation**
   A. **Recommend**: approving Muccio’s Transportation, LLC to provide transportation services for the Extended School Year Summer Program. Total cost not to exceed $7,350.00.

   B. **Recommend**: approving Muccio’s Transportation, LLC to provide transportation services for the Title I Kindergarten Readiness Program. Total cost not to exceed $5,500.00.

XII. **Board**
   A. **Recommend**: approving the Port Allegany School District Health and Safety Plan and further authorizing the Superintendent to revise the plan as needed based on additional guidance, with the understanding that any such revisions will be presented to the Board for approval at the next scheduled Board meeting.

   B. **Recommend**: approving the Port Allegany School District Athletics Health and Safety Plan and further authorizes the Superintendent to revise the plan as needed based on additional guidance, with the understanding that any such revisions will be presented to the Board for approval at the next scheduled Board meeting.

XIII. **Adjournment**

**Next Scheduled Meeting**

August 3, 2020 - Committee-of-the-Whole Meeting

*Attachment*