

Port Allegany School District
BOARD OF SCHOOL DIRECTORS

Regular Meeting
August 12, 2019

MINUTES

Call to Order

President Carlson called the meeting to order at 7:00 p.m. in the high school library with a moment of silence and the flag salute. Mr. Moate called the roll.

Board Present: Dr. Mark Carlson, Mrs. Lisa Drabert, Mr. Kerry Hawver, Mrs. Cheryl Nasto, Mrs. Erica Petruzzi, Mr. Donald Tanner, Mr. Gary Buchsen, and Mr. Adam Moate.

Board Absent: Mr. Justin Fillhart, Mr. Sean Lathrop, Mr. Jason Stake and Board Treasurer Mr. Daniel F. Lane, III.

Others Present: Kim Ball, Christina Fessenden, Mary Lashway, and Trisha Kallenborn.

Public Comment

There were no comments relating to agenda items, federal programs or in general.

Minutes of Preceding Meetings

Approved the Minutes of the June 10, 2019 Committee-of-the-Whole meeting and the June 17, 2019 regular meeting with correction on the June 10 C.O.T.W. minutes, page 3, under Board, paragraph 2, the time for the meeting reconvening should be 8:03 p.m. not 7:31 p.m. Motion: J. Stake; Second: C. Nasto. The motion was unanimously carried.

Treasurer's Report

Approved the Treasurer's Report for the periods ended June 30 and July 31, 2019 as presented by Mr. Moate. Motion: C. Nasto; Second: K. Hawver. The motion was carried unanimously.

General Fund account balances on July 31, 2019 were as follows: Juniata Valley Bank (JVB) Investment Savings - \$6,495,852.46 and JVB Now Account - \$5,346.64. Receipts since August 1 were \$18,099.62 bringing the balance in the general fund to \$6,519,848.72.

July 31, 2019 balances for various accounts were reported as follows: Capital Reserve Investment Fund - \$2,712,771.82; Student Activities Account - \$85,831.70; Student Athletics Account - \$52,612.18; and Cafeteria Account - \$33,131.63.

Bill Listings and Payrolls

Approved the General Fund Bill List of August 12, 2019 - \$2,286,135.70; July 8, 2019 - \$1,002,829.11; June 30, 2019 - \$74,900.64; and payrolls of June 20, 2019 - \$327,837.41; July 3, 2019 - \$203,313.56; July 18, 2019 - \$196,541.25; and August 1, 2019 - \$201,851.28. Clarification was requested and provided for various bills. Motion: E. Petruzzi; Second: L. Drabert. The motion was carried unanimously.

Communication

None.

Superintendent's Report

Mr. Buchsen reported that last Thursday and Friday we held teacher trainings with about 28 staff members in attendance. Training was a 2-day sharing session of best practices and technology pieces as well as Bridget Leonard of In-Shore Technology providing Google training. Staff who attended can opt out of either the January or last day in-service.

He announced a meeting is scheduled for Wednesday night in the auditorium at 6:00 p.m. to review the 1:1 initiative program. He said students will receive their Chromebooks on the first day of school as long as they have all their paperwork in. Brief discussion was held.

Mr. Buchsen reported that Teacher In-service is scheduled Monday and Tuesday of next week noting final schedules will be provided to staff by Thursday afternoon.

Mr. Buchsen stated that he and Mr. Muccio have met with the Amish leadership relating to the status of their second school building and they are meeting with Mr. Byler Thursday morning for further clarification. He reminded the Board that the new school must be recognized by the Department of Education before the district can start providing student transportation.

Mr. Buchsen provided an update on the elementary school drain issue. Taylor and Armstrong gave a quote of \$1,440 to mill and pave that area around the drain. There is a recommendation for approval on tonight's agenda. They are to start the sealing work tomorrow weather permitting; however, all work is expected to be done by the start of school.

Personnel

Hired Chelsea Wymer as a Pre-K Counts Assistant Teacher beginning the 2019-2020 school year at a salary of \$22,000 and fringe benefits in accordance with the Professional Agreement. Motion: E. Petruzzi; Second: K. Hawver. The motion carried unanimously.

Transferred Christina Fessenden to a 4.5-hour elementary life skills teacher aide position beginning the 2019-2020 school year at an hourly rate of \$16.75 and fringe benefits according to the Support Staff Agreement and district policy. Motion: L. Drabert; Second: K. Hawver. The motion was unanimously carried.

Appointed Mentors for the 2019-2020 school year for newly hired professional employees as follows at a supplemental salary of \$1,588 per Schedule B of the professional agreement payable in June 2020: Anna Stewart for Kera Hendershot, Level Five; Kim Ball for Karissa Burrous, Level Five; Barb Delacour for Amanda Priest, Kindergarten; and Brad Stewart for Akane Hanson, Elementary Music Cole Ramsey, High School Music. Motion: C. Nasto; Second: D. Tanner. The motion passed unanimously.

Approved the following additions to the Substitute List: professional staff - Ms. Mara Smith, ER certificate with BS-English and MS - Counseling/Mental Health; and support staff - Mrs. Stephanie Rankin (retro-active to 8.9.2019) and Ms. Carli Tucker, pending completion of appropriate paperwork. Motion: L. Drabert; Second: C. Nasto. The motion was unanimously carried.

Finance

Approved property assessment changes as recommended by the McKean County Assessment Office resulting in a decrease of \$1,508.37 in 2019 real estate taxes. Motion: D. Tanner; Second: C. Nasto. The motion passed unanimously.

Curriculum and Instruction

Approved a one-year district license with NewsELA to provide online, non-fiction, leveled reading content during the 2019-2020 school year at a cost of \$9,424 (Rural and Low-Income Grant). Motion: K. Hawver; Second: D. Tanner. The motion carried unanimously.

Authorized the purchase of Eduplanet21 Pennsylvania compliance learning path at a cost of \$2,360 which includes the first year subscription and set up fees (Rural and Low-Income Grant). Motion: L. Drabert; Second: C. Nasto. The motion was unanimously carried.

Buildings and Grounds

Extended the contract with Mazza Mechanical Services, Inc. for HVAC services through August 2024 at an annual cost of \$37,800 at the high school and \$36,500 at the elementary school. Motion: E. Petruzzi; Second: C. Nasto. The motion passed unanimously.

Hired Taylor & Armstrong Construction, Inc. to mill and repave the area around the elementary school parking lot drain at a cost of \$1,440 per quote dated August 12, 2019. Motion: L. Drabert; Second: K. Hawver. Brief discussion was held. The motion carried unanimously.

Transportation

Approved the 2019-2020 Bus Routes as developed by Joseph Muccio, LLC, pupil transportation contractor. Motion: E. Petruzzi; Second: C. Nasto. The motion was unanimously carried.

Approved the 2019-2020 Bus/Van Drivers List as recommended by Joseph Muccio, LLC, pupil transportation contractor. Motion: E. Petruzzi; Second: D. Tanner. The motion passed unanimously.

Board

Adopted policy updates as follows: 150 - Title I Comparability of Services; 220 - Student Expression/Distribution and Posting of Materials; 335 - Family and Medical Leave; and 702.1 - Crowdfunding. Motion: K. Hawver; Second: D. Tanner. The motion was unanimously carried.

Mr. Buchsen provided a brief update relating to policy 913 - Non-school Organizations/Groups/Individuals indicating he plans to consult with the Solicitor for some guidance.

Adjournment

Motion: C. Nasto; Second: L. Drabert. The motion was unanimously carried. Doctor Carlson adjourned the meeting at 7:28 p.m.

Respectfully submitted,

ADAM C. MOATE
Secretary to the Board of School Directors