

**DISBURSEMENT VOUCHER**  
GILL-MONTAGUE REGIONAL SCHOOL DISTRICT

DATE: \_\_\_\_\_

PAY TO THE  
ORDER OF: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DESCRIPTION OF ITEM / REIMBURSEMENT / SERVICES	AMOUNT

PLEASE ATTACH RECEIPTS OR OTHER DOCUMENTATION. SALES TAX IS NOT REIMBURSABLE. **TOTAL:** \_\_\_\_\_

*SCHOOL / DEPT:* \_\_\_\_\_

*AUTHORIZED BY:* \_\_\_\_\_

*ACCOUNT NUMBER:* \_\_\_\_\_

**DISBURSEMENT VOUCHER**  
GILL-MONTAGUE REGIONAL SCHOOL DISTRICT

DATE: \_\_\_\_\_

PAY TO THE  
ORDER OF: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DESCRIPTION OF ITEM / REIMBURSEMENT / SERVICES	AMOUNT

PLEASE ATTACH RECEIPTS OR OTHER DOCUMENTATION. SALES TAX IS NOT REIMBURSABLE. **TOTAL:** \_\_\_\_\_

*SCHOOL / DEPT:* \_\_\_\_\_

*AUTHORIZED BY:* \_\_\_\_\_

*ACCOUNT NUMBER:* \_\_\_\_\_