

GEORGE GERVIN PREP ACADEMY GOVERNING BOARD
2801 E. Southern Ave, Phoenix, AZ 85042

MISSION

The George Gervin Prep Academy Governing Board's mission is to provide resources, which support student growth and development as well as preparation of the administrative staff and teachers that will allow them to successfully compete in the educational arena.

November 21, 2019 - REVISED

MINUTES

Members Present:

- Mr. Eddie Tiggs (Chairman)
- Ms. Audrey Bell-Jenkins
- Mr. Reggie Dye
- Mr. Edward Lumpkin
- Mr. Herb Jackson

Members Absent:

- Ms. Darlene Little
- Mr. Norman Darkwa
- Mr. Michael Williams (excused)

Staff Members Present:

- Ms. Barbara Hawkins, Superintendent
- Ms. Milinda Crawford, Principal

Visitors:

Mr. Edward James, III

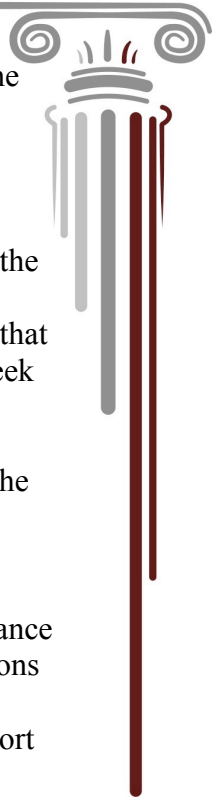
Meeting was called to order at 5:26 P.M.

Call to Public:

- None present

Approval of Minutes:

- Mr. Jackson moved, and seconded by Mr. Lumpkin, to approve the Oct 24, 2019 Minutes.



- Motion was approved with Ayes-4, Nays-0. (Ms. Jenkins was not present at the time of the vote)

Principal's Report:

- Ms. Milinda Crawford presented the Principal's Report in its entirety.
- GGPA 2019-2020 data by grade and subject showed improvements and reflected the students' academic growth on their November benchmark.
 - Mr. Jackson asked when the benchmark was taken. Ms. Crawford responded that it was after the first 10 days of the students being in school, then again, the week of 11/4/2019.
 - Mr. Lumpkin asked what Ms. Crawford attributed the improvements to. Ms. Crawford responded that everyone knows the goals, students are buying into the climate and culture and know what to do for positive attention.
 - Chairman Tiggs commented that Ms. Crawford is creating a new culture and asked how she identified students not meeting proficiency requirements. Ms. Crawford responded that she and teachers look for growth within the performance rating and the raw scores to identify who might be at risk and have conversations with those students.
- Mr. Jackson moved, and seconded by Mr. Lumpkin, to accept the Principal's Report as given.
 - Motion was approved with Ayes-5, Nays-0.

Superintendent Report

- Ms. Barbara Hawkins presented the Superintendent's Report in its entirety, including a PowerPoint presentation entitled George Gervin Prep Academy Framework Briefing.
- Annual Financial Audit –
 - Completed with no findings, which is a favorable outcome.
 - Procurement and Lunch Program audits are still to come in November and January.
- A-F Letter Grade Appeal –
 - Two key issues:
 - Special Education Points
 - For SY 2018 the State lost 24 test booklets and we tried to resolve this issue from May 2018 to September 2018 and have documentation supporting these efforts. Sixteen of the booklets were found, but permanent record files were not updated.
As a result, ADE thought GGPA only had six SPED students to test in 2018 instead of the 15 that actually tested. Therefore, GGPA did not receive the proper growth points in the SPED improvement component.
 - Growth



- There were students attending GGPA for the first time, having transitioned from other schools, with different student ID numbers in 2018 than they had in 2019. This prevented a match from taking place to illustrate the fact that these students did have test scores two consecutive years. These students represent 40% of the schools' growth score, so their inclusion is imperative to the schools final grade calculation, especially since 76.7% of them made score improvements and 31% moved up a proficiency level.
 - ADE stated it will not close a school based on data errors.
- Mr. Jackson asked if the State has corrected their issues leading to our problem. Ms. Hawkins responded that we now understand the issue and rather than being surprised at the end of the year, staff is proactive, checking IDs throughout the year, in order to avoid GGPA being in this position again.
- Chairman Tiggs asked if we were deploying an individual to access and monitor the info. Ms. Hawkins responded that it would be the Registrar's responsibility and we can submit a ticket to have an erroneous student ID fixed right away.
- Chairman Tiggs asked about the timing of a response to GGPA's grade appeal. Ms. Hawkins responded that appeals are reviewed in November, the State will meet in December and any changes will be made in January. Because there are several appeals and issues, the advertised timeline could slip.
- Mr. Jackson moved, and seconded by Mr. Dye, to accept the Superintendent Report.
- Motion was approved, Ayes-5, Nays-0

Finance & Audit Committee Report

- Mr. Lumpkin, the Committee Chair, presented the report.
- Due to delays in reimbursement filings and receipts, information reflected in our financials will lag a little.
 - GGPA is owed approximately \$32,000 from 2018 which will be received once the completion reports are finalized. Also, there is approximately \$13,000 due from the lunch program reimbursement.
 - Reimbursements are supposed to take place within 30 days.
- GGPA's break-even enrollment level is 240 students, without considering grant funds, which will reduce the break-even enrollment level.
- Mr. Jackson moved, and seconded by Ms. Jenkins, to accept the Finance Committee Report.
 - Motion was approved, Ayes-5, Nays-0

Program/Planning Committee Report

- Ms. Little, the Committee Chair, was not present and did not submit a report.
- Per the October Board Meeting, Chairman Tiggs reached out to Ms. Little in writing and stopped by her office to ascertain her desire to remain as a board member. Having no response as of yet, he will try one more attempt and then move on to consider other candidates if there is no response.



Nominating Committee Report

- Chairman Tiggs gave an update on behalf of Mr. Williams, the Committee Chair, who had an excused absence.
- At the October board meeting, two candidates were accepted, and Board Orientation process information was sent to them.
 - Mr. Edward L. James, III submitted his package and was at the meeting to represent himself, providing his background and interest in joining the GGPA board.
 - Ms. Chenita Young, has not submitted her package yet.
- Ms. Hawkins introduced Yolanda C. Meredith-Dunn's resume for the board to read. Ms. Meredith-Dunn had approached Ms. Hawkins and expressed interest in serving on the board.
- There is a second candidate whose resume Ms. Hawkins is awaiting and will share with the board once received.
- Mr. Jackson moved, and seconded by Mr. Lumpkin, to accept Mr. James as a new Board Member.
 - Motion was approved, Ayes-5, Nays-0.

Procurement Report

- In the absence of a Procurement Committee Chair, Chairman Tiggs is acting as Committee Chair for now.
- Chairman Tiggs asked about the protocol for contract renewals. Ms. Hawkins responded we can send an invitation to bid or renew the current contract.

The Chairman elected to table remaining agenda items until the next meeting.
Meeting adjourned at 7:00 P.M.