EAST ORANGE BOARD OF EDUCATION 199 FOURTH AVENUE EAST ORANGE, NEW JERSEY 07017

REGULAR PUBLIC MEETING

East Orange Board of Education 199 Fourth Avenue, East Orange, NJ 07017 Tuesday, October 14, 2014 - 6:00 P.M.

AGENDA

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. BOARD OF EDUCATION

A. APPROVAL OF MINUTES

BE IT RESOLVED, the East Orange Board of Education approves the minutes of the following meetings:

• September 9, 2014

V. REPORT OF THE SUPERINTENDENT OF SCHOOLS

A. PRESENTATIONS

- 1. Early Childhood Schools Presentations:
 - a. Althea Gibson Academy Ms. Crystal Davis
 - b. Wahlstrom Academy Ms. Fidelia Sturdivant
- 2. Presentation regarding Student Achievements by Dr. Gayle Griffin
- 3. Presentation Review of Violence and Vandalism/ HIB Incidents for 2013 2014 by Dr. Deborah Harvest
- 4. Presentation regarding the Development of the 2015-16 Budget Mr. Victor Demming & Mr. Craig Smith

B. POLICY READING

1. BE IT RESOLVED: that the East Orange Board of Education present as second reading the following policies for adoption.

		New/Revised
Policy No.	Description	
2412	Home Instruction Due to Health Condition	Revised Policy & Regulation
2417	Student Intervention and Referral Services	Revised Policy & Regulation
2481	Home or Out of School Instruction for General	Revised Policy & Regulation
	Education Student for Reason Other than a	
	Temporary or Chronic Health Condition	
2701	Screening Criteria for Grade Acceleration	New Policy
3283	Electronic Communications between Teaching	New Policy
	Staff Members and Students	
4283	Electronic Communications between Teaching	New Policy
	Staff Members and Students	

V. REPORT OF THE SUPERINTENDENT OF SCHOOLS

B. POLICY READING

		New/Revised
Policy No.	Description	
5200	Attendance	Revised Policy & Regulation
5610	Suspension	Revised Policy & Regulation
5611	Removal of Students from the General	Revised Policy & Regulation
	Education Program for Weapons/Firearms	
	Offenses	
5612	Assault of Students on Board Members or	Revised Policy & New
	Employees	Regulation
5613	Removal of Students for Assaults with	New Policy & Regulation
	Weapons Offenses	
5620	Expulsion	Revised Policy
8462	Reporting Potentially Missing or Abused	Revised Policy & Regulation
	Children	

2. BE IT RESOLVED: that the East Orange Board of Education present as first reading the following policies.

		New/Revised
Policy No.	Description	
5305	Health Services Personnel	Revised Policy
5306	Health Services to Nonpublic Schools	Revised Policy & Regulation
5308	Student Health Records	Revised Policy & Regulation
5310	Health Services	Revised Policy & Regulation
5339	Screening for Dyslexia	New Policy
5530	Substance Abuse	Revised Policy & Regulation
5600	Student Discipline/Code of Conduct	Revised Policy & Regulation
5756	Transgender	New Policy
8505	Wellness Policy/Nutrient Standards for Meals	Revised Policy
	and Other Foods	

VI. COMMITTEE REPORTS AND COMMENTS FROM THE MEMBERS OF THE BOARD OF EDUCATION

VII. COMMENTS AND PRESENTATIONS FROM THE PRESIDENT

- VIII. COMMENTS FROM THE PUBLIC
- IX. RETIRE TO EXECUTIVE SESSION
- X. RECOMMENCE PUBLIC MEETING
- XI. ROLL CALL

A. SUPERINTENDENT OF SCHOOLS

1. EDUCATIONAL SUPPORT & STUDENT SERVICES

- a. Increasing Teacher Effectiveness by Establishing a Study Group/Professional Learning Community PLC
- b. Fire Safety
- c. Roof Top Garden
- d. Orval Park
- e. Workshops: CWE/Concealed Weapons Experience
- f. PROJECT PRIDE: Workshop on "Promoting Responsibility in Drug Education"
- g. Presentation: Job Corps
- h. BJ's Walk for Hope, Inc. (Asthma Academy)
- i. After School Tutoring: Credit Recovery; PARCC
- j. Harvest Festival
- k. New Jersey Hall of Fame Mobile Museum at STEM Academy
- 1. Smile Mobile Dentist Program at STEM Academy
- m. Instructional Credit for Work Study for STEM Academy Students
- n. Work Study Program "Art-heroes.org"
- o. Guest Speaker Antonio Peters from the Rhode Island School of Design
- p. After School & Saturday Intervention/Detention at East Orange Campus High School
- q. Restorative Practices (Behavior Modification Program)
- r. CRAM Program
- s. After School Math Tutoring
- t. The Watson Institute Consultant Services for LEAP Trainings
- u. Community Food Bank of New Jersey Partnership
- v. Read Up! Book Club
- w. Student Recommendations for In-District Alternative Program Placement
- x. Special Education Out of District Placement
- y. IDEA-B Final Report/Amendment Application to Carry-Over FY 2014 Funds
- z. Special Education Home Instruction Students
- aa. Commission for the Blind & Visually Impaired 2014-15 Contract
- bb. After School/Saturday Program Costs
- cc. Professional Development Using the Focus Database to Schedule Students
- dd. New Jersey Quality Single Accountability Continuum SOA
- ee. Professional Development for LEP Staff
- ff. Pre-Employment Training for CTE Students
- gg. Profession Development for District Secretaries and Attendance Officers
- hh. District Mentoring Plan for Novie Teachers
- ii. Achieve 3000 (Kid Biz and Teen Biz)
- jj. Easy Tech (Learning.com)
- kk. Weekly Backpack Food Program for Selected Students
- II. Harassment, Intimidation and Bullying (HIB) Monthly Incident Reporting
- mm. 2014 Blueprint for Success: Planning for College, Work & Beyond
 - nn. East Orange Campus School Safety Plan
 - oo. Field Trips

A. SUPERINTENDENT OF SCHOOLS

2. HUMAN RESOURCE SERVICES

- a. Retirements
- b. Resignations
- c. Separation
- d. Other Separation
- e. Rescission of Appointments
- f. Rescission of Retirement
- g. Leaves of Absence
- h. Transfers
- i. Salary Adjustments
- h. 2014-2015 Reappointment List
- j. Staff Appointmentk. Approval Extra-curricular and Co-Curricular Appointments Various Locations 2014-15 School Year
- Attendance Incentive Bonus Various Locations 2013-14 School Year 1.
- m. Miscellaneous Teaching Bonus Various Locations 2014-15 School Year
- n. Intermittent FMLA Renewal for 2014-15 School Year
- o. Granting Request for Extended Sick Leave
- p. Agenda Changes/Corrections
- q. Appointments
- r. Professional Conferences

3. **BUSINESS SERVICES**

- a. List of Bills (Ratify)
- b. List of Bills
- c. Appropriation Transfers
- d. Appropriation Transfers ECPA/Fund 15
- e. T-1 Request for Taxes from the City of East Orange
- f. Recommendation to Dispose of Unserviceable Vehicles
- g. Request for Authorization to Participate in the Hunterdon County Educational Services Commission for 2014-2015
- h. Recommendation for Approval of Purchasing Manual for SY 2015-2015
- i. Request for Authorization to Participate in the Middlesex Regional Educational Services Commission for 2014-2015
- Acceptance of Donation (Warwick) j.
- k. Recommendation to Approve Fund Raising Requests
- 1. Appointment of Dental Brokeage Services Acrisure
- m. A-148 Secretary's Report
- n. A-149 Treasurer's Report
- o. Budgetary Major Account/Fund Status Certificate

4. MAINTENANCE SERVICES

- a. Recommendation for the Use of Facility
- b. Hiring of Consultant

XIII. CLOSING STATEMENT/ADJOURNMENT

A. SUPERINTENDENT OF SCHOOLS

1. EDUCATIONAL SUPPORT & STUDENT SERVICES

a. <u>Increasing Teacher Effectiveness by Establishing a Study Group/Professional Learning</u> <u>Community PLC</u> - (Trono)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the establishment of a Teacher Study Group/PLC focused on effective techniques for engaging students through a systematic study group for 30 content area teachers from 2:30 – 3:30 p.m. at a cost of \$20,000 to the District.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Codes: 15.20.201.200.100.215.015.0000 15.15.190.100.101.215.015.9727)

b. Fire Safety - (Jacob)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the East Orange Fire Department (EOFD) to speak at Johnnie L. Cochran, Jr., Academy to the Kindergarten, first, second and third grade students regarding the Fire Safety on October 29, 2014 at no cost to the District.

c. Sojourner Truth Roof Top Garden - (Stallings)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves/grants permission for the installment of a roof top vegetable and flower garden at Sojourner Trugh Middle School at no cost to the District.

d. <u>Orval Park</u> - (Shults)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the students, grades PreK to 5, of Gordon Parks Academy to utilize Orval Park as an extension of the gymnasium from September 1, 2014 to June 23, 2015 at no cost to the District.

e. <u>Workshops: CWE/Concealed Weapons Experience</u> – (Matadin)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves a series of 8 workshops: CWE/Concealed Weapons Experience (CWE) is a metaphor which represent the mind as a weapon for positive behavior modification for Fresh Start Academy High School on dates to be determined for 2014 and 2015 school year to the district of \$2,000.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: 15.11.423.100.500.029.029.0000)

A. <u>SUPERINTENDENT OF SCHOOLS</u>

1. EDUCATIONAL SUPPORT & STUDENT SERVICES

f. Project Pride - Workshop on "Promoting Responsibility in Drug Education - (Matadin)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the New Jersey Department of Corrections present a Workshop entitled, "Project Pride: Promoting Responsibility in Drug Education" to the students, staff and parents of the Fresh Start High School Academy to be held on Tuesday, February 17, 2015, at 10 a.m. at a cost not to exceed \$50 to the District.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: 15.11.423.100.500.029.029.0000)

g. Presentation: Job Corps- (Matadin)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the Job Corps presentation to the Fresh Start High School Academy students held on Thursday, January 22, 2015 at no cost to the District.

h. <u>BJ's Walk for Hope, Inc. (Asthma Academy)</u>- (Champagne)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves BJ's Walk for Hope to initiate an Asthma Academy for the 2014-2015 school year at no cost to the District. Facilitated by Karen Johnson-LaRusso, RN,BS, Educator for the East Orange Health Department.

i. <u>After School Tutoring; Credit Recovering; PARCC</u> – (Champagne)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the implementation of AFTER SCHOOL TUTORING CREDIT RECOVERY, and a PARCC preparation program for 60 minutes after school (3:10 – 4:10 p.m.); Tuesday – Thursday, at a cost not to exceed \$9,800 with benefits to be determined for a total of four teacher tutors. The program will commence on November 12, 2014 and continue through May 15, 2015.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: 15.15.140.100.101.203.003.9727)

A. SUPERINTENDENT OF SCHOOLS

1. EDUCATIONAL SUPPORT & STUDENT SERVICES

j. <u>Harvest Festival</u> – (Champagne)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the Cicely L. Tyson Community School of Performing and Fine Arts (6-12) hold a community festival on Thursday, October 16, 2014 from 4:30 – 6:30 pm to showcase the marching band, allow for the Senior Class to fundraise and have our community partners share information to the participants at a cost of \$384 for four security guards three hours.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: 15.15.000.266.100.203.403.9730)

k. <u>New Jersey Hall of Fame Mobile Museum at STEM Academy</u> - (DelTufo)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the attendance of the New Jersey Hall of Fame Museum at STEM Academy on Tuesday, October 21, 2014 with no cost to the District.

1. Smile Mobile Dentist Program at STEM Academy - (DelTufo)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the attendance of the Smile Mobile Dentist Program at STEM Academy on various dates throughout the 2014-2015 school year with no cost to the District.

m. Instructional Credit for Work Study for STEM Academy students- (DelTufo)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves instructional credit for work study program for STEM Academy students at no cost to the District.

n. <u>Work Study Program "Art-Heroes.org"</u>- (DelTufo)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the participation of Web Design students to join Art-Heroes.org a global community of digital media that provides free creative services for the 2014-2015 school year with no cost to the District.

o. <u>Guest Speaker Antonio Peters from the Rhode Island School of Design</u>- (DelTufo)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the attendance of Mr. Antonio Peters from the Rhode Island School of Design on Monday, October 27, 2014 with no cost to the District.

A. SUPERINTENDENT OF SCHOOLS

1. EDUCATIONAL SUPPORT & STUDENT SERVICES

p. <u>After School & Saturday Intervention/Detention at East Orange Campus High School</u> - (Cahoon)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the implementation of a detention, which can be used in limited instances in lieu of off-campus suspension(s). Students will participate in various personal growth assignments and complete academic activities compiled from classroom teachers.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: TBD)

q. <u>Restorative Practices (Behavior Modification Program)</u>- (Cahoon)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the implementation of Restorative Practices at East Orange Campus High School. Restorative Practices is a behavior modification program, based in social science, that facilitates the building social capital and works to achieve social discipline through participatory learning and decision-making.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: TBD)

r. <u>CRAM Program</u> - (Cahoon)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the implementation of East Orange Campus High School CRAM Program (CRAM 20 & CRAM 17) for off-track seniors and juniors who require recovery credits in the core content areas, which will afford them the opportunity to graduate with their cohort at a cost to the District of \$55,022.55 for Academic Success Facilitator (1) Course Monitors (14) and an Administrative Assistant (1).

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: 15.15.140.100.101.101.001.9727)

A. SUPERINTENDENT OF SCHOOLS

1. EDUCATIONAL SUPPORT & STUDENT SERVICES

s. <u>After School Math Tutoring Program</u> – (Cahoon, Azard)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the After School Tutoring Program intended to help/assist struggling students in math. In addition, this after school math tutoring is designed to bolster our students' skills and knowledge in order to perform well in the Partnership for Assessment of Readiness for College and Career (PARCC) that will be administered for the first time in February 2015. The breakdown is approximately 117 school days @ \$33/hour - 4 tutors/teachers at a cost not to exceed \$18,000.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: 15.15.140.100.101.101.001.9727)

t. <u>The Watson Institute - Consultant Services for LEAP Trainings</u> - (DeFrancesco)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves consultant services for the 2014-15 school year, for The Watson Institute, 310 Camp Meeting Road, Sewickley, PA, to implement three 3-day training sessions with Early Childhood staff and direct consultation for "selected" preschool teachers at a cost not exceed \$19,000.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: 15.20.218.200.329.028.026.9032)

u. Community Food Bank of New Jersey Partnership - (Harvest, Watson)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves partnership of East Orange School District schools in the following programs sponsored by the Community Food Bank of New Jersey: Tools 4 Schools, Kids Closet, and the Back Pack project from September 2014 through June 2015 to include orientations to the aforementioned programs and prearranged pick up of items from the agencies at no cost to the district.

A. SUPERINTENDENT OF SCHOOLS

1. EDUCATIONAL SUPPORT & STUDENT SERVICES

v. <u>Read Up! Book Club</u> - (Harvest, Watson & Davis)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves a series Read-Up! Book Club workshops provided by the United Way of Essex and the West Hudson Community Service Council to be held the third Saturday of each month, from 9:00 a.m. to 12:00 p.m. at Althea Gibson Early Childhood Academy for the 2014-15 school year. The program allows parents, educational volunteers and staff members to mentor and tutor students ages six (6) through nine (9). Students will actively participate in organized reading, learning and social activities at no cost to the District.

w. Student Recommendations for In-District Alternative Program Placement - (Harvest, Watson)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the recommendation to in-district alternative program placement for nine (9) students.

x. Special Education Out of District Placement - (Harvest, Santos)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves 11 students placed in the 2014-2015 Out of District program at a cost of \$542,467.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Codes:	11.000.100.0562.028.031.0000
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	11.000.100.0566.028.031.0000)

y. <u>IDEA-B Final Report/Amendment Application to Carry-Over FY 2014 Funds</u>- (Harvest, Santos)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the submission of the IDEA-B (Basic and Preschool) Final Report Application in the total amount of \$996,923 (\$926,562 – Public - \$13,440 – Preschool and \$56,921 – Nonpublic) and the IDEA-B Amendment Application to carry-over funds to be expended during the 2014-2015 school year.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: IDEA-B Carry-Over Funds)

A. SUPERINTENDENT OF SCHOOLS

1. EDUCATIONAL SUPPORT & STUDENT SERVICES

z. <u>Special Education Home Instruction Students</u> - (Harvest, Santos)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves 23 Home Instruction students

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: 11.150.100.500.000.028.031.0000)

aa. Commission for the Blind & Visually Impaired 2014-2015 Contract- (Harvest, Santos)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the contract between the East Orange School District and the New Jersey Commission for the Blind and Visually Impaired. Two (2) students will receive Level I services at a cost of \$3,600. One student will receive Level II services at a cost of \$4,300. The total cost to the District for these services will be \$7,900.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: 15.11.206.100.0320.000.028.031.0000)

bb. After School/Saturday Program Costs - (Harvest)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the operation of Afterschool/Saturday Programs at a cost not to exceed \$936,288 for salaries and \$120,000 for transportation. The programs will provide additional time on task for identified students in the content areas of Language Arts and Mathematics. All programs will begin on or after November 11, 2014 and conclude on or before April 30, 2015.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: School Based Budgets, Priority and Focus Accounts, Title I)

A. <u>SUPERINTENDENT OF SCHOOLS</u>

1. EDUCATIONAL SUPPORT & STUDENT SERVICES

cc. Professional Development - Using the Focus Database to Schedule Students- (Harvest)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the hiring of a consultant from the FOCUS Student Information Company to present a scheduling workshop on the use of the FOCUS database to complete the scheduling of middle and high school students on Wednesday, October 22, 2014 (District Inservice Day) at a cost not to exceed \$1,200.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: 15.11.000.251.330.28.023.4336)

dd. <u>New Jersey Quality Single Accountability Continuum SOA</u>- (Scott)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, accepts the District's New Jersey Quality Single Accountability Continuum Statement of Assurance for Fiscal Management, Governance, Curriculum & Instructional Program and Human Resource which will be forwarded to the NJ Department of Education electronically.

ee. Professional Development for LEP Staff - (Griffin, Dembowski)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves hiring of Language and Literacy Associates for Multilingual and Multicultural Education (LLA MAME, LLC) to conduct 4 professional development sessions for LEP teachers November 13, 2014, January 12, 2015 and February 3, 2015 at a cost not to exceed \$10,000.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: 15.11.00.221.320.028.025.4336)

A. SUPERINTENDENT OF SCHOOLS

1. EDUCATIONAL SUPPORT & STUDENT SERVICES

ff. Pre-employment Training for CTE Students- (Griffin, Tyler)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves Educational Consultant Debbie Warner to provide preemployment training for Career Technical Education students during the 2014-2015 school year at a cost not to exceed \$15,000.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: 15.20.361.100.320.028.026.0000)

gg. Professional Development for District Secretaries- (Griffin, Tyler)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the Corporate Training Group to provide training for District Secretaries during the 2014-15 school year at a cost of \$6,400.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: 15.20.361.100.320.028.026.0000)

hh. District Mentoring Plan for Novice Teachers - (Griffin, Tyler)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the East Orange School District Mentoring Plan for Novice Teachers at no cost to the District.

ii. <u>Achieve 3000 (Kid Biz and Teen Biz)</u>- (Matadin, Webb, Vincent, Moss-Hasan, Champagne, Lovett, Cahoon, DelTufo, Johnson, Heaphy, Joseph, Davis, Shults, Trono, Jacob, Jackson, Walker, Burton, Stallings, Hamilton, Coleman)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the the partnership between Achieve 3000 (Kid Biz/Teen Biz) and the East Orange School District to implement site licenses for Banneker, STEM Academy, Campus High, Tyson Elementary, Tyson M/H, Costley, Warwick, Bowser, Carver, Jackson, Parks, Cochran, Hughes, Loverture, Garvin, Healy, Truth, Fresh Start Academy MS, Fresh Start Academy HS and Houston schools September 2014 through June 2015 at a cost to the District not to exceed \$301,714.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

A. SUPERINTENDENT OF SCHOOLS

1. EDUCATIONAL SUPPORT & STUDENT SERVICES

ii. <u>Achieve 3000 (Kid Biz and Teen Biz)</u>- (Matadin, Webb, Vincent, Moss-Hasan, Champagne, Lovett, Cahoon, DelTufo, Johnson, Heaphy, Joseph, Davis, Shults, Trono, Jacob, Jackson, Walker, Burton, Stallings, Hamilton, Coleman) continued...

Account Codes:	
15.15.190.100.500.000.102.002.0000	15.15.190.100.500.000.138.038.0000
15.15.000.240.500.000.305.005.0000	15.15.190.100.500.000.216.016.0000
15.15.000.222.500.000.314.014.0000	15.15.190.100.500.000.104.004.0000
15.15.190.100.500.000.101.001.0000	15.15.190.100.500.000.106.006.0000
15.15.190.100.500.000.112.012.0000	15.15.190.100.500.000.111.011.0000
15.15.190.100.500.000.108.008.0000	15.15.190.100.500.000.145.045.0000
15.15.190.100.500.000.129.029.0000	15.15.190.100.500.000.136.036.0000
15.15.190.100.500.000.109.009.0000	15.15.190.223.500.000.310.010.0000
15.15.190.100.500.000.115.015.0000	15.15.190.100.500.000.117.017.0000
15.15.190.100.500.000.103.003.0000	15.15.190.100.500.000.107.007.0000

jj. <u>Easy Tech (Learning.com)</u> – (Vincent, Moss-Hasan, Champagne, Trono, Alsbrook-Davis, Joseph, Shults, Jacob, Jackson, Johnson, Walker, Burton, Stallings, Hamilton, Sturdivant, Davis, Webb, DelTufo, Griffin)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the partnership between Learning.com and the EOSD to implement site licenses for Banneker, Tyson Elementary, Tyson M/H, Costley, Warwick, Bowser, Carver, Jackson, Parks, Cochran, Hughes, Louverture, Garvin, Healy, Truth, FSA Midle School, Gibson, Wahlstrom, STEM Academy and Houston schools September 2014 through September 2015 at a cost not to exceed \$9.50 per student.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

Account Codes:	
15.15.190.100.500.000.102.002.0000	15.15.190.100.500.000.138.038.0000
15.15.000.240.500.000.305.005.0000	15.15.190.100.500.000.216.016.0000
15.15.000.222.500.000.314.014.0000	15.15.190.100.500.000.104.004.0000
15.15.190.100.500.000.137.037.0000	15.15.190.100.500.000.106.006.0000
15.15.190.100.500.000.112.012.0000	15.15.190.100.500.000.111.011.0000
15.15.190.100.500.000.108.008.0000	15.15.190.100.500.000.139.039.0000
15.15.190.100.500.000.129.029.0000	15.15.190.100.500.000.136.036.0000
15.15.190.100.500.000.109.009.0000	15.15.190.223.500.000.310.010.0000
15.15.190.100.500.000.115.015.0000	15.15.190.100.500.000.117.017.0000
15.15.190.100.500.000.103.003.0000	15.15.190.100.500.000.107.007.0000

Account Codes:

A. SUPERINTENDENT OF SCHOOLS

1. EDUCATIONAL SUPPORT & STUDENT SERVICES

kk. <u>Weekly Backpack Food Program</u> - (Griffin, Tyler)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the distribution of fresh fruits, vegetables, and canned goods to 75 students who qualify for free lunch at Ecolè Toussaint Louverture. The purpose is to augment the students' nutritional regimen on the weekends and will be funded by The Bass Foundation, at \$0 cost to the District.

II. <u>Harassment, Intimidation and Bullying Monthly Incident Reporting</u> - (Scott, Harvest)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, accepts the report of 5 incidents for September 2014 for the NJDOE monthly reporting of HIB

mm. 2014 Blueprint for Success: Planning for College, Work & Beyond - (Harvest, Watson)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the district's participation in the 2014 Blueprint for Success Planning for College, Work & Beyond workshop on Saturday, October 25, 2014 from 8:30 am to 4:00 pm at Rutgers University – University Heights, Newark, NJ. This workshop will be presented by the North Jersey Chapter of the Links, Incorporated, the United Way of Essex and West Hudson and Rutgers University at no cost to the District.

nn. East Orange Campus High School Safety Plan - (Griffin, Cahoon)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the East Orange Campus High School Safety Plan for the Unsafe School Choice Option Policy Provision I at no cost to the District.

A. SUPERINTENDENT OF SCHOOLS

1. EDUCATIONAL SUPPORT & STUDENT SERVICES

oo. Field Trips

BE IT RESOLVED: "that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following field trips."

No.	Names(s)	Destination	Reason (include incentive & benefit)	Date(s)	Cost/Budgets SB - School Based/GB - Grant Based/ AB - Arts Based Budgets
1	Ms. M. Johnson 300 students 30 staff members District Schools	East Orange, NJ	To visit the 8th Annual 2014-2015 Golden Broom Sweep (Educational & Enrichment)	During the 2014-2015 SY	No cost to the district
2	Ms. Rae-Dudley 8 students 2 staff members Tyson M/H School	New York, NY	To attend the Open Doors Scholarship Program (Educational)	During the 2014-2015 SY	<u>\$4,600.00</u> Transportation \$4,600.00 Total 15.15.000.270.512.203.003.5523 (SB)
3	Ms. Rae-Dudley 6-15 students 2 staff members Tyson M/H School	NJ, NY, PA, CT and MA	To participate in the NJ Forensic League & Debate Events (Educational)	During the 2014-2015 SY	<u>\$2,000.00</u> Transportation \$2,000.00 Total 15.15.000.270.512.203.003.5523 (SB)
4	MSgt. Rivera 45 students 3 staff members 1 parent chaperone Campus High School	Wayne, PA	To visit the Valley Forge Military College (Educational & Enrichment)	10/9/14	\$1,040.00 Transportation <u>\$450.00</u> Substitute Salary \$1,490.00 Total 15.15.000.270.512.101.001.5523 (SB) 15.11.140.100.101.000.0000 (SB)
5	Ms. Field-Moore 80 students 5 staff members 8 parent chaperones Cochran Academy	Hazlet, NJ	To visit the Green Meadows Children's Farm (Educational)	10/15/14	\$1,029.60 Transportation <u>\$ 930.00</u> Admissions \$1,959.60 Total 15.15.190.100.800.338.038.0000 (SB) 15.15.000.270.512.338.038.5523 (SB)
6	Ms. T. Gorgone 37 students 3 staff members Tyson M/H School	Millburn, NJ	To participate in the Papermill Theater's Adopt-A-School Program (Educational)	10/16/14 12/18/14 1/22/15 3/19/15	No cost to the district
7	Ms. S. LeDoux- Arlett 200 students 30 staff members Wahlstrom Academy	Hazlet, NJ	To visit the Green Meadows Children's Farm (Educational)	10/16/14	\$1,872.00 Transportation <u>\$1,960.00</u> \$3,832.00 Total 15.15.000.270.512.339.039.5523 (SB) 15.15.190.100.800.339.039.0000 (SB) F/T Board Agenda 10/14/14

XII. CONSIDERATION OF RESOLUTIONS

A. <u>SUPERINTENDENT OF SCHOOLS</u>

1. EDUCATIONAL SUPPORT & STUDENT SERVICES

No.	Names(s)	Destination	Reason (include incentive & benefit)	Date(s)	Cost/Budgets
8	Ms. E. Lesko-Eckert 7 students 1 staff member STEM Academy	Union, NJ	To attend the NJ Future Educator's Conference at Kean University (Educational)	10/17/14	\$390.00 Transportation <u>\$130.00</u> Substitute Salary \$520.00 Total 15.15.000.270.512.102.002.5523 (SB) 15.15.140.100.101.102.002.0000 (SB)
9	Mr. F. Goode 80 students 4 staff members 7 parent chaperones Tyson M/H School	Washington, DC	To attend the 2014 High Stepping Marching Band Nat'l Champion- ship Competition (Educational & Enrichment)	10/18/14	\$5,096.00 Transportation \$5,096.00 Total 15.15.401.100.580.203.003.0000 (SB)
10	Ms. M. Sheridan 40 students 4 staff members STEM Academy	Barryville, NY	To visit the Kittatinny Adventure Sports Center (Enrichment)	10/18/14	\$642.00 Transportation \$642.00 Total 15.15.000.270.512.102.002.5523 (SB)
11	Mr. F. Goode 85 students 4 staff members6 6 parent chaperones Tyson M/H School	Englewood, NJ	To attend the 2014 Bergen Performing Arts Center (Educational & Enrichment)	10/21/14	\$832.00 Transportation \$832.00 Total 15.15.401.100.580.203.003.0000 (SB)
12	Ms. A. Charles 165 students 20 staff members 4 parent chaperones Banneker Academy	Monmouth Junction, NJ	To visit the Von Thun Farms (Educational)	10/22/14	\$1,518.40 Transportation <u>\$2,129.00</u> Admissions \$3,647.40 Total 15.15.190.100.800.336.036.0000 (SB) 15.15.000.270.512.336.036.5523 (SB)
13	Ms. D. Evans 43 students 4 staff members Tyson M/H School	Montclair, NJ	To visit the Montclair State University (Educational)	10/23/14	<u>\$270.40</u> Transportation \$270.40 Total 15.15.000.270.512.203.003.5523 (SB)
14	Ms. S. Roman 31 students 4 staff members Louverture	Morristown, NJ	To visit the Wightman's Farm (Educational)	10/24/14	\$364.00 Transportation <u>\$285.00</u> Admissions \$649.00 Total 15.20.218.200.516.310.026.9019 (GB) 15.20.218.100.500.310.026.9019 (GB)
15	Ms. Hutchins 57 students 10 staff members 8 parent chaperones Carver Institute	Chester, NJ	To visit the Riamede Farms (Enrichment)	10/24/14	\$ 728.00 Transportation \$ 900.00 Admissions \$1,628.00 Total 15.20.218.200.516.305.026.9019 (GB) 15.20.218.100.500.305.026.9019 (GB)
16	MSgt. Rivera 40 students 3 staff members 4 parent chaperones Campus High School	New York, NY	To visit the John Bowne High School (Educational)	10/25/14	 \$ 738.40 Transportation \$ 450.00 Substitute Salary \$1,189.40 Total 15.15.000.270.512.101.001.5523 (SB) 15.11.140.100.101.000.0000 (SB) F/T Board Agenda 10/14/14

A. <u>SUPERINTENDENT OF SCHOOLS</u>

1. EDUCATIONAL SUPPORT & STUDENT SERVICES

No.			Reason (include		Cost/Budgets
	Names(s)	Destination	incentive & benefit)	Date(s)	
17	Mr. F. Goode 85 students 4 staff members 6 parent chaperones Tyson M/H School	Linden, NJ	To attend the Linden Harvest Festival and Parade (Educational & Enrichment)	10/26/14	No cost to the district
18	Ms. M. Rice 50 students 5 staff members Tyson M/H School	New York City, NY	To attend a concert at Carnegie Hall (Educational)	10/29/14	\$676.00 Transportation \$676.00 Total 15.15.000.270.512.203.003.5523 (SB)
19	Ms. D. Sares 12 students 2 staff members STEM Academy	Newark, NJ	To visit the Saint John's Soup Kitchen (Enrichment)	10/30/14	\$130.00 Substitute Salary \$130.00 Total 15.15.140.100.101.102.002.0000 (SB)
20	Ms. Allen 15 students 2 staff members 6 parent chaperones Houston Academy	Vernon, NJ	To visit the Heaven Hills Farm (Educational)	10/30/14 Rain date 10/31/14	\$416.00 Transportation <u>\$154.50</u> Admissions \$570.50 Total 15.20.218.100.500.307.026.9019 (GB) 15.20.218.200.516.307.026.9019 (GB) 15.15.000.270.512.307.007.5523 (SB)
21	Ms. A. Muniz 36 students 6 staff members Campus High School	Jackson, NJ	To attend the Six Flags Great Adventure Fright Night Festival (Incentive)	11/1/14	\$1,196.00 Transportation \$1,196.00 Total 15.15.000.270.512.101.001.5523 (SB)
22	Ms. D. Evans 40 students 3 staff members Tyson M/H School	Madison, NJ	To visit the Fairleigh Dickinson University (Educational)	11/4/14	\$390.00 Transportation \$390.00 Total 15.15.000.270.512.203.003.5523 (SB)
23	Mr. F. Goode 82 students 4 staff members 5 parent chaperones Tyson M/H School	Atlanta, GA	To attend the 2014 High Stepping National Marching Band Competition (Educational & Enrichment)	11/6/14 To 11/10/14	\$18,928.00 Transportation <u>\$16,600.00</u> Admissions \$37,528.00 Total 15.15.401.100.580.203.003.0000 (SB) 15.15.401.100.800.203.003.0000 (SB)
24	Ms. B. Froehlich 20 students 2 staff members STEM Academy	North Brunswick, NJ	To attend the National FRC Robotics Competition (Educational & Enrichment)	11/7/14 11/8/14	\$1,076.40 Transportation \$1,076.40 Total 15.15.000.270.512.102.002.5523 (SB) F/T Board Agenda 10/14/14

A. <u>SUPERINTENDENT OF SCHOOLS</u>

1. EDUCATIONAL SUPPORT & STUDENT SERVICES

No.			Reason (include		Cost/Budgets
	Names(s)	Destination	incentive & benefit)	Data(c)	
25	Ms. B. Taylor 20 students 2 staff members STEM Academy	Astoria, NY	To visit the Museum of Moving Images (Educational)	Date(s)	 \$ 598.00 Transportation \$ 180.00 Admissions \$ 260.00 Substitute Salary \$1,038.00 Total 15.15.000.270.512.102.002.5523 (SB) 15.15.190.100.800.102.002.0000 (SB) 15.15.140.100.101.102.002.0000 (SB)
26	Ms. E. Lesko-Eckert 40 students 4 staff members STEM Academy	Lawrenceville, NJ	To visit Rider and Rutgers Universities (Enrichment)	11/13/14	\$676.00 Transportation <u>\$260.00</u> Substitute Salary \$936.00 Total 15.15.000.270.512.102.002.5523 (SB) 15.15.190.100.800.102.002.0000 (SB) 15.15.140.100.101.102.002.0000 (SB)
27	Ms. D. Evans 40 students 3 staff members Tyson M/H School	Union, NJ	To visit Kean University (Educational)	11/14/14	<u>\$312.00</u> Transportation \$312.00 Total 15.15.000.270.512.203.003.5523 (SB)
28	Mr. T. Muhammad 20 students 2 staff members Campus High School	Newark, NJ	To attend the 2014 Malcolm Bernard Black College & Universities Fair (Educational)	11/17/14	<u>\$202.80</u> Transportation \$202.80 Total 15.15.000.270.512.101.001.5529 (SB)
29	Mr. A. Adisa 1,500 students 48 staff members 120 parent chaperones All district elementary and middle schools	Jersey City, NJ	To attend district family science/ engineering/arts night at Liberty Science Center (Educational)	11/19/14	\$10,634.00 Transportation \$10,634.00 Total 15.11.000.270.517.000.000.9706 (AB) 15.20.218.200.516.028.026.9019 (GB) 15.11.000.270.517.028.033.9713 (SB)
30	Ms. K. Dickens 49 students 6 staff members Tyson M/H School	New York City, NY	To visit the Museum of Math (Educational, Enrichment & Rewards)	11/20/14	\$ 832.00 Transportation <u>\$1,200.00</u> Admissions \$2,032.00 Total 15.15.000.270.510.203.003.5523 (SB) 15.15.190.100.800.203.003.0000 (SB)
31	Ms. D. Evans 40 students 3 staff members Tyson M/H School	Hackettstown, NJ	To visit Centenary College (Educational)	11/20/14	<u>\$234.00</u> Transportation \$234.00 Total 15.15.000.270.512.203.003.5523 (SB)
32	Ms. J. Yasell 20 students 2 staff members Campus High School	Montclair, NJ	To attend Spanish Day at Montclair State University (Educational & Enrichment)	11/21/14	\$442.00 Transportation <u>\$300.00</u> Substitute Salary \$742.00 Total 15.15.000.270.512.101.001.5523 (SB) 15.11.140.100.101.001.000.0000 (SB)
33	Ms. D. Evans 40 students 4 staff members Tyson M/H School	Caldwell, NJ	To visit Caldwell College (Educational)	12/4/14	\$390.00 Transportation \$390.00 Total 15.15.000.270.512.203.003.5523 (SB)
					F/T Board Agenda 10/14/14

A. <u>SUPERINTENDENT OF SCHOOLS</u>

1. EDUCATIONAL SUPPORT & STUDENT SERVICES

No.			Reason (include		Cost/Budgets
	Namos(s)	Destination	incentive & benefit)	Deta(a)	
34	Names(s) Mr. J. Williams 30 students 10 staff members FSA Middle School	Destination Caldwell, NJ	To attend the WAV Youth Conference at Caldwell College (Educational)	Date(s) 12/17/14	\$350.00 Transportation \$350.00 Total 15.11.423.270.512.145.045.0000 (SB)
35	Mr. R. DeVeaux 50 students 7 staff members Tyson M/H School	Caldwell, NJ	To attend the What's It All About Conf. at Caldwell College (Educational)	12/17/14	<u>\$884.00</u> Transportation \$884.00 Total 15.15.000.270.512.203.003.5523 (SB)
36	Mr. S. Webb 30 students 10 staff members FSA Middle School	Newark, NJ	To attend a performance at NJPAC (Educational)	1/23/15	\$320.00 Admissions <u>\$156.00</u> Transportation \$476.00 Total 15.11.423.100.800.145.045.0000 (SB) 15.11.423.270.512.145.045.0000 (SB)
37	Ms. T. Sanford 55 students 7 staff members 5 parent chaperones Carver Institute	Brooklyn, NY	To visit the New York Aquarium (Educational & Enrichment)	5/22/15	\$ 884.00 Transportation <u>\$ 400.00</u> Admissions \$1,284.00 Total 15.15.000.270.512.305.005.5523 (SB) 15.15.190.100.800.305.0050.008 (SB)
38	Ms. E. Lesko-Eckert 80 students 2 staff members 6 parent chaperones STEM Academy	Garfield, NJ	To attend the Senior Prom at the Royal Manner (Incentive)	5/28/15	No cost to the district
39	Ms. Moore 20 students 3 staff members Carver Institute	Cherry Hill, NJ	To visit the Garden State Discovery Museum & Subaru Center for Learning (Educational)	5/29/15	\$514.80 Transportation <u>\$391.00</u> Other Expenses \$905.80 Total 15.15.000.270.512.305.005.5523 (SB) 15.15.190.100.800.305.0050008 (SB)
40	Ms. P. Jubelt 52 students 3 staff members 8 parent chaperones Carver Institute	Parsippany, NJ	To visit the Native Lands (Enrichment)	6/4/15	\$ 676.00 Transportation <u>\$ 600.00</u> Admissions \$1,276.00 Total 15.15.000.270.512.305.005.5523 (SB) 15.15.190.100.800.305.0050008 (SB)
41	Ms. Moore 60 students 6 staff members 6 parent chaperones Carver Institute	Lyndhurst, NJ	To visit Medieval Times (Educational)	6/5/15	 \$ 728.00 Transportation <u>\$2,273.55</u> Admissions \$3,001.55 Total 15.15.000.270.512.305.005.5523 (SB) 15.15.190.100.800.305.005.0008 (SB)
42	Ms. A. George 51 students 3 staff members 4 parent chaperones Carver Institute	Newark, NJ	To visit the Newark Museum (Educational)	6/12/15	\$ 332.80 Transportation <u>\$ 696.00</u> Admissions \$1,028.80 Total 15.15.000.270.512.305.005.5523 (SB) 15.15.190.100.800.305.0050008 (SB) F/T Board Agenda 10/14/14

XII. CONSIDERATION OF RESOLUTIONS

A. <u>SUPERINTENDENT OF SCHOOLS</u>

2. <u>HUMAN RESOURCE SERVICES</u>

a. <u>Retirements</u>

BE IT RESOLVED: "that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the following retirements."

- 1. Ms. Valerie Chavis Guidance Counselor Tyson 6-12 Effective January 1, 2015 (25 years, 4 months of service) (15.000.218.0104.000.203.003.0000)
- Ms. Muriel Grant Assistant Secretary Costley Middle School Effective July 1, 2015 (23 years, 5 months of service) (15.000.211.0100.000.215.015.0000)
- Ms. Ernestine Harris Community Outreach Coordinator Garvin School Effective October 1, 2014 (4 years, 7 months of service) (15.000.211.0100.000.308.008.0000 - 50.0000%) & (15.000.211.0100.000.311.011.0000 - 50.0000%)
- Ms. Merolyn Kelly Guidance Counselor Tyson 6-12 Effective January 1, 2015 (25 years, 4 months of service) (15.000.218.0104.000.203.003.0000)
- Ms. Kathie McKoy-Osborne Speech Therapist Carver Institute Effective July 1, 2015 (42 years of service) (11.000.216.0100.000.000.0000)
- Mr. Iziah Mike Teacher of Printing East Orange Campus High School Effective March 1, 2015 (19 years, 1 month of service) (15.140.100.0101.000.101.0000)
- Ms. Sharon Richards Clerk of the Superintendent Effective November 1, 2014 (21 years, 6 months of service) (11.000.230.0100.000.000.0000)
- b. <u>Resignations</u>

BE IT RESOLVED: "that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the following resignations."

- Ms. Tracey Atterbery Lunch Period Supervisory Aide Warwick Institute Effective June 30, 2014 (personal reasons) (1 year, 6 months of service) (11.000.262.0100.000.000.0000)
- Ms. Catherine Burns Community Outreach Coordinator Costley Middle School Effective September 22, 2014 (no reason) (21 days of service) (15.000.211.0100.000.215.015.0000 - 50.0000%) & (20.231.200.0100.000.215.015.0000 - 50.0000%)
- Mr. Glenn Gamble Teacher Assistant for Special Education (1:1) Langston Hughes School Effective June 30, 2014 (no reason) (1 year of service) (11.000.217.0100.000.000.0000)
- Ms. Tiffany Gittens Teacher Assistant for Special Education (ICS) Banneker Academy Effective September 12, 2014 (another position) (1 year of service) (15.213.100.0106.000.336.036.0000)

A. <u>SUPERINTENDENT OF SCHOOLS</u>

2. HUMAN RESOURCE SERVICES

- b. <u>Resignations</u> (cont'd)
 - 5. Mr. Joshua Jacobs Per Diem Substitute Teacher Substitute Department Effective September 20, 2014 (no reason) (0 month, 19 days of service) (11.120.100.0101.000.000.0000)
 - 6. Mr. Darren Johnson Custodian Banneker Academy Effective September 12, 2014 (another position) (5 months of service) (11.000.262.0100.000.000.0000)
 - Ms. Stacy Marcus Teacher of the Handicapped (Aut) Banneker Academy Effective November 9, 2014 (another position) (7 years, 2 months of service) (15.214.100.0101.000.336.036.0000)
 - 8. Ms. Laura Morrell Teacher of Elementary Tyson Elementary Effective December 2, 2014 (personal reasons) (3 months of service) (15.120.100.0101.000.312.012.0000)
- c. Separation

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the following separation.

- Ms. Vania Kahiga Teacher Assistant for Special Education (AUT) STEM Academy High Effective June 30, 2014 (abandoned position) (15.214.100.0106.000.102.002.0000)
- Ms. Jacqueline Leakes Teacher Aide for Special Education (BD) Banneker Academy Effective September 22, 2014 (abandoned position) (15.209.100.0106.000.336.036.0000)
- Ms. Toni Mahotiere Teacher Assistant for Kindergarten Jackson Academy Effective September 22, 2014 (abandoned position) (15.190.100.0106.000.314.014.9704)
- Mr. Jakim Pickering Teacher Assistant for Special Education (ICS) Houston Academy Effective September 22, 2014 (abandoned position) (15.213.100.0106.000.307.007.0000)
- d. Other Separation

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approve the following other separation.

- Ms. Denise Mincy-Reed Assistant Secretary Langston Hughes School Effective August 5, 2014 (deceased) (7 years, 7 months of service) (15.000.240.0105.000.306.006.0000)
- e. Rescission of Appointments

BE IT RESOLVED: "that the Board of Education, upon the recommendation of the Superintendent of Schools, rescinds the following appointments."

1. Ms. Maria Brisport – Lunch Period Supervisory Aide – Tyson Elementary Appointment was approved at the June 10, 2014 Board Meeting (11.000.262.0100.000.000.0000)

A. SUPERINTENDENT OF SCHOOLS

2. HUMAN RESOURCE SERVICES

- e. Rescission of Appointments (cont'd)
 - Ms. Tracey Jenkins Teacher of Business East Orange Campus High School Appointment was approved at the August 12, 2014 Board Meeting (15.140.100.0101.000.101.0000)
 - Mr. Jonathan Rodriguez Custodian (hourly) Division of Maintenance Services Appointment was approved at the August 12, 2014 Board Meeting (11.000.262.0100.000.000.0000)
 - 4. Mr. Barry Sussman Teacher of Technology East Orange Campus High School Appointment was approved at the August 12, 2014 Board Meeting (15.140.100.0101.000.101.0000)
 - Ms. April Williams Lunch Period Supervisory Aide Tyson Elementary Appointment was approved at the June 10, 2014 Board Meeting (11.000.262.0100.000.000.0000)
- f. Rescission of Retirement

BE IT RESOLVED: "that the Board of Education, upon the recommendation of the Superintendent of Schools, rescinds the following retirement."

- Ms. Carol Barnes Benefits Specialist Division of Human Resource Services Retirement was approved at the June 10, 2014 Board Meeting (11.000.251.0100.000.000.0000)
- g. Leaves of Absence

BE IT RESOLVED: "that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the following leaves of absence."

- Ms. Jamie Adams Confidential Administrative Secretary Division of Business Services Family Act LOA (Intermittent) Effective September 8, 2014 to June 30, 2015 (NTE 15 days) (11.000.262.0100.000.000.0000)
- Ms. Quianna Catron Teacher Assistant for Special Education Garvin School Family Welfare LOA Effective September 29, 2014 to November 26, 2014 (15.213.100.0106.000.308.008.0000)
- 3. Ms. Donna Dangler Teacher of Music (Voc) Houston Academy Family Act LOA Effective September 1, 2014 to September 5, 2014 (15.120.100.0101.000.307.007.0000)
- Mr. Walter Foote Teacher of Health/Physical Education Wahlstrom Academy Family Act LOA Effective September 16, 2014 to September 23, 2014 (15.110.100.0101.000.339.039.0000)
- Mr. Bobby Gatewood Maintenance Mechanic Division of Maintenance Services Family Act LOA Effective August 27, 2012 to September 30, 2014 (11.000.261.0100.000.000.0000)
- 6. Ms. Susan Gittens Secretary Department of Early Childhood Family Act LOA Effective September 5, 2014 to September 15, 2014 (20.218.200.0105.000.028.026.9024)

A. SUPERINTENDENT OF SCHOOLS

- g. Leave of Absence (cont'd)
 - Ms. Angela Gray Assistant Secretary East Orange Campus High School Family Act LOA (Intermittent) Effective September 22, 2014 to January 22, 2015 (NTE 10 days) (15.000.240.0105.000.101.001.0000)
 - Mr. Salahudin Gray Security Guard East Orange Campus High School Family Act LOA Effective September 22, 2014 to December 22, 2014 (15.000.266.0100.000.101.001.0000)
 - Ms. Ernestine Harris Community Outreach Coordinator Garvin School Health LOA Effective September 1, 2014 to September 30, 2014 (15.000.211.0100.000.203.003.0000 - 50.0000%) (15.000.211.0100.000.312.012.0000 - 50.0000%)
 - Mr. Howard Myricks Teacher of Health/Physical Education Tyson 6-12 Family Act LOA Effective September 12, 2014 to October 31, 2014 (15.140.100.0101.000.203.003.0000)
 - 11. Ms. Darlene Kuc School Nurse Jackson Academy Family Act LOA Effective October 13, 2014 to October 31, 2014 (15.000.213.0100.000.314.014.0000)
 - Mr. Bruce Lindsay Teacher of the Handicapped (LD) Truth Middle School Family Act LOA Effective September 1, 2014 to December 1, 2014 (15.204.100.0101.000.216.016.0000)
 - Mr. Beaumont Munford Custodian Warwick Institute Family Act LOA Effective September 5, 2014 to October 17, 2014 (11.000.262.0100.000.000.0000)
 - 14. Ms. Petal Nelson Teacher of the Handicapped (LD) Ecolè Toussaint Louverture Family Act LOA (Intermittent) Effective October 1, 2014 to June 30, 2015 (11.204.100.0101.000.000.0000)
 - Ms. Allison Nunes Inclusion Teacher Costley Middle School Family Act LOA Effective September 1, 2014 to September 26, 2014 (20.131.200.0100.000.215.015.0000)
 - Ms. Helen Ogbozor Teacher Assistant for Kindergarten Tyson Elementary Family Act LOA Effective September 1, 2014 to December 1, 2014 (15.190.100.0106.000.312.012.0000)
 - Ms. Diana Ospina Teacher of Medical (Theme) Bowser Elementary Family Act LOA Effective to a date TBD (15.120.100.0101.000.304.004.0000)
 - Ms. Cynthia Patterson Teacher of Social Studies Truth Middle School Family Act LOA (Intermittent) Effective October 1, 2014 to June 30, 2015 (15.130.100.0101.000.216.016.0000)
 - Ms. Wendy Patterson Secretary Ecolè Toussaint Louverture Family Act LOA (Intermittent) Effective October 1, 2014 to June 30, 2015 (15.000.240.0105.000.310.010.0000)

OCTOBER 14, 2014

A. SUPERINTENDENT OF SCHOOLS

2. <u>HUMAN RESOURCE SERVICES</u>

- g. Leave of Absence (cont'd)
 - 20. Ms. Kimberly Racine Mathematics Coach Houston Academy Family Act LOA Effective September 1, 2014 to October 1, 2014 (15.000.221.0101.000.307.007.0000)
 - 21. Mr. David Walsh Teacher of Grades 6-8 (Sci) Costley Middle School Family Act LOA Effective May 30, 2014 to June 30, 2014 (15.130.100.0101.000.215.015.0000)
 - 22. Ms. Gloria Williams Teacher of Elementary Jackson Academy Health LOA Effective September 1, 2014 to June 30, 2015 (15.120.101.0101.000.314.014.0000)
 - 23. Ms. Nickole Williams Teacher Aide Costley Middle School Family Act LOA Effective September 1, 2014 to October 2, 2014 (15.209.100.0106.000.215.015.0000)
 - 24. Ms. Yvonne Wilson-Jones School Nurse Department of Special Education Family Act LOA Effective September 26, 2014 to October 7, 2014 (11.000.213.0100.000.000.0000)
 - 25. Ms. Nadine Wright-Arbubakrr Teacher Aide for Special Education (LD) Jackson Academy Family Act LOA (Intermittent) Effective October 3, 2014 to June 30, 2015 (NTE 10 days) (15.201.100.0106.000.314.014.0000)
 - 26. Ms. Zaquina Zackery Teacher Assistant for Special Education Tyson 6-12 Family Act LOA Effective September 2, 2014 to October 31, 2014 (11.214.100.0106.000.000.0000)
- h. Transfers

BE IT RESOLVED: "that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the transfer listed in HUMAN RESOURCE SERVICES SCHEDULE 2.h."

i. Salary Adjustments

BE IT RESOLVED: "that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the following salary adjustments."

- Ms. Najah Amatul-Ali Teacher Assistant for Special Education (PSD) Tyson Elementary (Original Hire Date: September 1, 2012)
 - From: Step 1 \$26,007.00 p/a To: Step 3 \$26,557.00 p/a Effective September 1, 2014 to June 30, 2015 (higher training level) (15.216.100.0106.000.312.012.0000)
- 2. Ms. Jamilia Aquil Master Teacher Department of Early Childhood (Original Hire Date: December 1, 2003)
 - From: Level 5/MA Step 121/2 \$75,840.00 p/a
 - To: Level 5½/MA+15 Step 12½ \$77,840.00 p/a Effective September 1, 2014 to June 30, 2015 (higher training level)
 - (20.218.200.0176.000.028.026.9026)

XII. CONSIDERATION OF RESOLUTIONS

A. SUPERINTENDENT OF SCHOOLS

- i) Salary Adjustment (cont'd)
 - 3. Ms. Del Pera Baylis Secretary (10-Mth) Carver Institute (Original Hire Date: September 24, 2012)
 - From:
 Group 3 Step 1 \$28,594.00 p/a + \$200 Differential

 To:
 Group 3 Step 8 \$33,420.00 p/a + \$1,000 Stipend + \$200 Differential

 Effective September 1, 2014 to June 30, 2015
 (higher training level & verified prior experience)

 (15.000.240.0105.000.305.005.0000)
 - 4. Ms. Angel Boose Teacher of Elementary Banneker Academy (Original Hire Date: September 1, 2007)
 - From: Level 5½/MA+15 Step 6½ \$62,273.00 p/a To: Level 6/MA+32 Step 6½ \$69,173.00 p/a Effective September 1, 2014 to June 30, 2015 (higher training level) (15.120.100.0101.000.336.036.0000)
 - Ms. Charlotte Brown-Nickson Teacher of Grades 6-8 (LA) Healy Middle School (Original Hire Date: September 29, 2014)
 - From: Level 4/BA Step 1 \$51,873.00 p/a
 - To: Level 4/BA Step 15½ \$87,735.00 p/a Effective September 29, 2014 to June 30, 2015 (verified prior experience) (15.130.100.0101.000.217.017.0000)
 - 6. Mr. Roberto Campoverde Teacher of Art East Orange Campus High School (Original Hire Date: September 1, 2014)
 - From: Level 4/BA Step 3 \$53,473.00 p/a
 - To: Level 4/BA Step 4 \$53,873.00 p/a Effective September 1, 2014 to June 30, 2015 (verified prior experience) (15.140.100.0101.000.101.0010000)
 - 7. Ms. Jennifer Evans-Benson Assistant Secretary (10-Mth) Warwick Institute (Original Hire Date: November 15, 2011)
 - From: Group 2 Step 13 \$36,047.00 p/a To: Group 2 Step 18 \$41,600.00 p/a Effective September 1, 2014 to June 30, 2015 (verified prior experience) (15.000.240.0105.000.309.009.0000)
 - Mr. Frank Fontaine Teacher of Music (Ins) Banneker Academy (Original Hire Date: September 1, 2013)
 From: Level 4/BA Step 14 \$78,585.00 p/a
 - To: Level 5/MA Step 14 \$86,890.00 p/a Effective September 1, 2014 to June 30, 2014 (higher training level) (15.120.100.0101.000.336.036.0000)

XII. CONSIDERATION OF RESOLUTIONS

A. SUPERINTENDENT OF SCHOOLS

- i) Salary Adjustment (cont'd)
 - 9. Ms. Caitlin Foulds Teacher of Elementary Warwick Institute (Original Hire Date: September 1, 2014)
 - From: Level 5/MA Step 1½ \$57,873.00 p/a
 - To: Level 5/MA Step 4 \$59,373.00 p/a Effective September 1, 2014 to June 30, 2015 (verified prior experience) (15.120.100.0101.000.309.009.0000)
- 10. Ms. Kianna Frakes Teacher of the Handicapped (PSD) Bowser Elementary School (Original Hire Date: September 1, 2014)
 - From: Level 4/BA Step 1 \$51,873.00 p/a
 - To: Level 4/BA Step 2 \$52,473.00 p/a Effective September 1, 2014 to June 30, 2015 (verified prior experience) (15.216.100.0101.000.304.004.0000)
- 11. Mr. Jason Grant Teacher Assistant for Kindergarten Tyson Elementary (Original Hire Date: September 1, 2014)
 - From: Step 1 \$26,007.00 p/a To: Step 3 \$26,557.00 p/a Effective September 1, 2014 to June 30, 2015 (higher training level) (15.190.100.0106.000.312.012.9704)
- 12. Ms. Tanisha Grier-Jones Teacher of the Handicapped (LD) Carver Institute (Original Hire Date: September 15, 2014)
 - From: Level 4/BA Step 1 \$51,873.00 p/a
 - To: Level 5/MA Step 5½ \$60,273.00 p/a Effective September 15, 2014 to June 30, 2015 (higher training level & verified prior experience) (11.209.100.0101.000.000.0000)
- 13. Ms. Sharon Hunter-Nikolaus ROTC Instructor East Orange Campus High School (Original Hire Date: October 1, 2014)
 - From: \$68,273.00 p/a
 - To: \$70,373.00 p/a Effective October 1, 2014 to June 30, 2015 (verified prior experience) (15.140.100.0101.000.101.0010000)
- 14. Mr. Jon Huston Teacher of English East Orange Campus High School (Original Hire Date: September 1, 2007)
 - From: Level 4/BA Step 6 \$54,673.00 p/a To: Level 5/MA Step 6 \$60,573.00 p/a Effective September 1, 2014 to June 30, 2015 (higher training level) (15.140.100.0101.000.101.001.0000)

XII. CONSIDERATION OF RESOLUTIONS

A. SUPERINTENDENT OF SCHOOLS

- i) Salary Adjustment (cont'd)
- 15. Ms. Lashawn Johnson Master Teacher Department of Early Childhood (Original Hire Date: September 28, 1999)
 - From:
 Level 6/MA+32 Step 14 \$95,390.00 p/a

 To:
 Level 6/MA+32 Step 14 \$95,390.00 p/a + \$750 Longevity

 Effective September 29, 2014 to June 30, 2015
 - (15 years longevity stipend) (20.218.200.0104.000.028.026.9029)
- 16. Mr. Leslie Julien Teacher of Mathematics East Orange Campus High School (Original Hire Date: September 1, 2014)
 - From: Level 5/MA Step 4 \$59,373.00 p/a
 - To: Level 5/MA Step 16 \$95,420.00 p/a Effective September 1, 2014 to June 30, 2015 (verified prior experience) (15.140.100.0101.000.101.0000)
- 17. Mr. Nicholas Masia Mathematics Coach Costley Middle School (Original Hire Date: September 25, 1989)
 - From: Level 6/MA+32 Step 16 \$103,265.00 p/a + \$1,250 Longevity To: Level 6/MA+32 Step 16 \$103,265.00 p/a + \$1,500 Longevity Effective September 25, 2014 to June 30, 2015 (25 years longevity stipend) (15.000.221.0104.000.215.015.0000)
- Ms. Jenny Medina Teacher of Science Costley Middle School (Original Hire Date: October 14, 2013)
 - From: Level 4/BA Step 2 \$52,473.00 p/a
 - To: Level 5/MA Step 2 \$58,173.00 p/a Effective September 1, 2014 to June 30, 2015 (higher training level) (15.130.100.0101.000.215.015.0000)
- 19. Mr. Paul Mwangi Teacher of Allied Health East Orange Campus High School (Original Hire Date: October 6, 2014)
 - From: Level 4/BA Step 1 \$51,873.00 p/a To: Level 5/MA Step 13 \$79,453.00 p/a
 - Effective October 6, 2014 to June 30, 2015 (higher training level & verified prior experience) (15.140.100.0101.000.101.001.0000)
- 20. Mr. Jacob Paduano Teacher of Piano Tyson 6-12 (Original Hire Date: September 1, 2014) From: Level 4/BA Step 1 \$51,873.00 p/a
 - To: Level 4/BA Step 10 \$59,723.00 p/a Effective September 1, 2014 to June 30, 2015 (verified prior experience) (15.130.100.0101.000.203.003.0000)

XII. CONSIDERATION OF RESOLUTIONS

A. SUPERINTENDENT OF SCHOOLS

- i) Salary Adjustment (cont'd)
- 21. Ms. Monique Riddick Teacher of Marketing East Orange Campus High School (Original Hire Date: September 1, 2014)
 - From: Level 5¹/₂/MA+15 Step 1 \$59,073.00 p/a
 - To: Level 5½/MA+15 Step 16 \$97,002.00 p/a Effective September 1, 2014 to June 30, 2015 (verified prior experience) (15.140.100.0101.000.101.0000)
- 22. Ms. Kalysha Roberts Teacher Assistant for Special Education (LD) Truth Middle School (Original Hire Date: September 10, 2014)
 - From: Step 1 \$26,007.00 p/a To: Step 3 \$26,557.00 p/a Effective September 10, 2014 to June 30, 2015 (higher training level) (15.204.100.0106.000.217.017.0000)
- 23. Ms. Sharon Rodriguez School Social Worker East Orange Campus High School (Original Hire Date: September 1, 2014)
 - From: Level 6/MA+32 Step 10 \$73,673.00 p/a
 - To: Level 6/MA+32 Step 13 \$87,453.00 p/a Effective September 1, 2014 to June 30, 2015 (verified prior experience) (11.000.219.0104.000.000.0000)
- 24. Ms. Lisa Rogers Teacher of Elementary Bowser Elementary School (Original Hire Date: November 1, 1996)
 - From: Level 4/BA Step 16 \$88,706.00 p/a + \$750 Longevity
 - To: Level 5/MA Step 16 \$95,420.00 p/a + \$750 Longevity Effective September 1, 2014 to June 30, 2015 (higher training level) (15.120.100.0101.000.304.004.0000)
- 25. Ms. Zania Saul Teacher of Elementary Langston Hughes School (Original Hire Date: September 1, 2005)
 - From: Level 4/BA Step 8 \$55,723.00 p/a
 - To: Level 5/MA Step 8 \$61,773.00 p/a Effective September 1, 2014 to June 30, 2015 (higher training level) (15.120.100.0101.000.306.006.0000)
- 26. Mr. Earl Speid Teacher of Art Carver Institute (Original Hire Date: November 3, 2014) From: Level 4/BA Step 1 \$51,873.00 p/a
 - To: Level 5/MA Step 1 \$57,573.00 p/a Effective November 3, 2014 to June 30, 2015 (higher training level) (15.120.100.0101.000.305.005.0000)
- 27. Ms. Chelsea Vick Teacher of English East Orange Campus High School (Original Hire Date: September 1, 2014)
 From: Level 4/BA Step 1 \$51,873.00 p/a
 - To: Level 4/ DA Step 1 \$57,573.00 p/a Effective September 1, 2014 to June 30, 2015 (higher training level) (15.140.100.0101.000.101.0000)

XII. CONSIDERATION OF RESOLUTIONS

A. SUPERINTENDENT OF SCHOOLS

2. <u>HUMAN RESOURCE SERVICES</u>

- i) Salary Adjustment (cont'd)
- 28. Mr. Ira Woods Teacher Assistant for Kindergarten Langston Hughes School (Original Hire Date: March 13, 2014)
 - From: Step 1 \$26,007.00 p/a
 - To: Step 3 \$26,557.00 p/a Effective September 1, 2014 to June 30, 2015 (higher training level) (15.190.100.0106.000.306.006.9704)
- j. Staff Appointments

BE IT RESOLVED: "that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the 2013-14 staff appointments listed in HUMAN RESOURCE SERVICES SCHEDULE 2.j."

k. Approval Extra-curricular and Co-curricular Appointments - Various Locations- 2014-2015 School Year

BE IT RESOLVED: "that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the co-curricular and extra-curricular appointments for the various locations listed HUMAN RESOURCE SERVICES SCHEDULE 2.k for the 2014-2015 school year."

1. Attendance Incentive Bonus - Various Locations - 2013-14 School Year

BE IT RESOLVED: "that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the 2013-14 school year attendance incentive bonus for the employee at various locations listed in HUMAN RESOURCE SERVICES SCHEDULE 2.1."

m. <u>Miscellaneous Teaching Supply Payments – Various Locations –2014-15 School Year</u>

BE IT RESOLVED: "that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the 2014-15 school year miscellaneous teaching supply payments (\$54.50) for teachers at the various locations listed in HUMAN RESOURCE SERVICES SCHEDULE 2.m."

n. Intermittent FMLA Renewal for 2014-15 School Year

BE IT RESOLVED: "that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the intermittent FMLA renewal for 2014-15 school year listed in HUMAN RESOURCE SERVICES SCHEDULE 2.n."

o. Granting of Request for Extended Sick Leave

BE IT RESOLVED: "that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approve the granting of extended sick leave for the number of days indicated (at full pay, minus substitute pay) to the staff member listed below:"

- KS 15 days Kathy Shoulars
- p. <u>Agenda Changes/Corrections</u>

BE IT RESOLVED: "that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the following agenda changes/corrections."

- 1. Ms. Arianna Bastidas Teacher of Elementary Jackson Academy Change in Family Act LOA Effective Dates
 - From: September 19, 2014 to December 18, 2014
 - To: September 16, 2014 to December 22, 2014

A. <u>SUPERINTENDENT OF SCHOOLS</u>

2. HUMAN RESOURCE SERVICES

- p. Agenda Changes/Corrections (cont'd)
 - 2. Ms. Geria Brown Assistant Secretary Department of Special Services Change in Family Act LOA Effective Dates
 - From: September 8, 2014 to September 22, 2014
 - To: September 9, 2014 to September 20, 2014
 - 3. Ms. Judith Buzzelli Teacher of the Handicapped (ICS) Bowser Elementary Correction in Years of Service
 - From: 24 years, 5 months of service
 - To: 25 years, 1 month of service
 - Ms. Patricia Landon Custodian Healy Middle <u>Change in Family Act LOA Type</u> From: Family LOA To: Family LOA (Intermittent)
 - Mr. David Mwangi Teacher of Science East Orange Campus High <u>Change in Family Act LOA (Bonding) Effective Dates</u> From: September 8, 2014 to September 26, 2014 To: September 8, 2014 to October 3, 2014

q. Appointments

BE IT RESOLVED: "that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments."

- Ms. Kemi Adelufosi Per Diem Substitute Teacher Substitute Department Salary \$75.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
- Ms. Adikat Adenihun Per Diem Substitute Teacher Substitute Department Salary \$130.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
- Ms. Adejumoke Adewale Per Diem Substitute Teacher Substitute Department Salary \$130.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
- Ms. Taiwo Adigun Per Diem Substitute Teacher Substitute Department Salary \$130.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
- Ms. Rafaelina Almonte Per Diem Substitute Teacher Substitute Department Salary \$75.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
- Ms. Folashade Babalola Per Diem Substitute Teacher Substitute Department Salary \$75.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
- Ms. Devon Balbosa Teacher Assistant for Kindergarten Jackson Academy Salary \$26,007.00 p/a Step 1 Effective October 15, 2014 to June 30, 2015 (15.190.100.0106.000.314.014.9704) (replacement)

A. SUPERINTENDENT OF SCHOOLS

- q. Appointments (cont'd)
 - Ms. Jacqueline Banks Per Diem Substitute Teacher Substitute Department Salary \$130.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
 - Ms. Milliness Barnes Per Diem Substitute Teacher Substitute Department Salary \$75.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
 - Mr. Samantha Barron Per Diem Substitute Teacher Substitute Department Salary \$130.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
 - Ms. Ashley Battle Per Diem Substitute Teacher Substitute Department Salary \$130.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
 - Ms. Stephanie Battle Per Diem Substitute Teacher Substitute Department Salary \$75.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
 - Ms. Denielle Beltran Per Diem Substitute Teacher Substitute Department Salary \$130.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
 - 14. Ms. Farah Benton Per Diem Substitute Teacher Substitute Department Salary \$130.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
 - Mr. Todd Boone Lunch Period Supervisory Aide Tyson Elementary Salary \$8.75 p/h Step 1 Effective October 15, 2014 to June 30, 2015 (11.000.262.0100.000.000.0000)
 - Ms. Sharifa Brown Per Diem Substitute Teacher Substitute Department Salary \$75.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
 - Mr. Ydrege Brunis Per Diem Substitute Teacher Substitute Department Salary \$130.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
 - Ms. Okpala Chijioke Per Diem Substitute Teacher Substitute Department Salary \$130.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
 - Mr. Caswell Clarke Security Hourly Department of Security Salary \$16.13 p/h Step 1 Effective October 15, 2014 to June 30, 2015 (11.000.266.0100.000.000.0000)
 - Ms. Bahiya Cleveland Teacher Assistant for Special Education (BD) Costley Middle School Salary \$26,007.00 p/a Step 1 Effective October 15, 2014 to June 30, 2015 (15.209.100.0106.000.215.015.0000)

A. SUPERINTENDENT OF SCHOOLS

- q. Appointments (cont'd)
 - 21. Ms. Marie Conserve Per Diem Substitute Teacher Substitute Department Salary \$130.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
 - 22. Ms. Bessie Davis Teacher Assistant for Kindergarten Warwick Institute Salary \$26,007.00 p/a Step 1 Effective September 01, 2014 to June 30, 2015 (15.190.100.0106.000.309.009.9704) (replacement)
 - 23. Mr. Hampton Dickerson Custodian (hourly) Division of Maintenance Services Salary \$14.01 p/h Effective October 15, 2014 to June 30, 2015 (00.000.000.000.000.000.0000)
 - 24. Mr. Uloaku Egwim Per Diem Substitute Teacher Substitute Department Salary \$130.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
 - Ms. Chika Enyinnia-Keke Per Diem Substitute Teacher Substitute Department Salary \$130.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
 - Ms. Lourdes Etienne Per Diem Substitute Teacher Substitute Department Salary \$130.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
 - 27. Ms. Sybil Eugene Per Diem Substitute Teacher Substitute Department Salary \$130.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
 - Mr. Todd Fleming Teacher Assistant for Special Education (1:1) Carver Institute Salary \$26,007.00 p/a Step 1 Effective October 15, 2014 to June 30, 2015 (11.000.217.0100.000.000.0000)
 - 29. Ms. Renee Ford-Haynes Teacher Assistant for Special Education (ICS) Tyson Elementary Salary \$26,007.00 p/a Step 1 Effective October 15, 2014 to June 30, 2015 (15.213.100.0106.000.312.012.0000) (replacement)
 - Ms. Christianah Gesinde Per Diem Substitute Teacher Substitute Department Salary \$130.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
 - Ms. Deja Glenn Payroll Clerk Division of Business Services Salary \$38,148.00 p/a Group 4 Step 1 Effective October 15, 2014 to June 30, 2015 (11.000.251.0100.000.000.0000) (replacement)
 - Ms. Khaliyafa Green Per Diem Substitute Teacher Substitute Department Salary \$130.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
 - Ms. Jessica Greene-Pierresaint Assistant Secretary (12-Mth) Division of Human Resource Services Salary \$32,305.00 p/a Group 2 Step 1 + \$2,000 Ed Effective December 01, 2014 to June 30, 2015 (11.000.251.0100.000.000.0000)

A. SUPERINTENDENT OF SCHOOLS

- q. Appointments (cont'd)
 - Ms. Diamond Hanks Lunch Period Supervisory Aide Tyson Elementary Salary \$8.75 p/h Step 1 Effective October 15, 2014 to June 30, 2015 (11.000.262.0100.000.000.0000) (replacement)
 - 35. Ms. Almond Hill Assistant Secretary (12-Mth) Division of Human Resource Services Salary \$32,305.00 p/a Group 2 Step 1 + \$2,000 Ed Effective October 15, 2014 to June 30, 2015 (11.000.251.0100.000.000.0000)
 - Mr. Derek Holt Teacher of Mathematics Tyson 6-12 Salary \$51,873.00 p/a Level 4/BA Step 1 Effective October 15, 2014 to June 30, 2015 (15.140.100.0101.000.203.003.0000)
 - Ms. Olatilewa Ifesanya Per Diem Substitute Teacher Substitute Department Salary \$130.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
 - Ms. Lashawn Inverary Per Diem Substitute Teacher Substitute Department Salary \$130.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
 - Ms. Terri Jackson Per Diem Substitute Teacher Substitute Department Salary \$130.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
 - 40. Ms. Miller Jeanette Per Diem Substitute Teacher Substitute Department Salary \$130.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
 - Ms. Shaleice Jenkins Per Diem Substitute Teacher Substitute Department Salary \$75.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
 - 42. Ms. Norma Jones Per Diem Substitute Teacher Substitute Department Salary \$75.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
 - Ms. Boue Lawson Per Diem Substitute Teacher Substitute Department Salary \$130.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
 - Mr. Omar Little CTE Teacher (Audio Technology) East Orange Campus High School Salary \$51,873.00 p/a Level 4/BA Step 1 Effective October 15, 2014 to June 30, 2015 (15.140.100.0101.000.101.0000)
 - Mr. Brian Maduruh CTE Teacher (Film/Video) East Orange Campus High School Salary \$51,873.00 p/a Level 4/BA Step 1 Effective October 15, 2014 to June 30, 2015 (15.140.100.0101.000.101.0000)
 - Ms. Shakura McCoy Security Hourly Department of Security Salary \$16.13 p/h Step 1 Effective October 15, 2014 to June 30, 2015 (11.000.266.0100.000.000.0000)

A. SUPERINTENDENT OF SCHOOLS

- q. Appointments (cont'd)
 - Ms. Oliqua McKenzie Teacher Assistant for Special Education (ICS) Bowser Elementary Salary \$26,557.00 p/a Step 3 Effective October 15, 2014 to June 30, 2015 (15.204.100.0106.000.304.004.0000)
 - Ms. Toi McRae Per Diem Substitute Teacher Substitute Department Salary \$130.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
 - Ms. Ojuolape Mutiu Per Diem Substitute Teacher Substitute Department Salary \$130.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
 - 50. Ms. Ked Novembre Per Diem Substitute Teacher Substitute Department Salary \$130.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
 - Ms. Comfort Ogele Per Diem Substitute Teacher Substitute Department Salary \$130.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
 - 52. Ms. Sarah Olabode Per Diem Substitute Teacher Substitute Department Salary \$130.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
 - Ms. Victoria Olajide Per Diem Substitute Teacher Substitute Department Salary \$130.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
 - 54. Mr. Kwame Owens Custodian (night) Banneker Academy Salary \$29,139.00 p/a Step 1 + \$910 Diff Effective October 15, 2014 to June 30, 2015 (11.000.262.0100.000.000.0000) (replacement)
 - 55. Mr. Oluwayemisi Owoade Per Diem Substitute Teacher Substitute Department Salary \$130.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
 - 56. Ms. Cassandra Rodriguez Assistant Secretary (10-Mth) Langston Hughes School Salary \$26,441.00 p/a Group 2 Step 1 Effective October 15, 2014 to June 30, 2015 (15.000.240.0105.000.306.006.0000) (replacement)
 - Ms. Joana Romero Per Diem Substitute Teacher Substitute Department Salary \$130.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
 - Mr. Delfin Santiago Teacher of Music (Ins) East Orange STEM Academy High School Salary \$51,873.00 p/a Level 4/BA Step 1 Effective October 15, 2014 to June 30, 2015 (15.140.100.0101.000.102.0020000) (replacement)
 - Ms. Brenda Sichelwa-Salters Per Diem Substitute Teacher Substitute Department Salary \$130.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)

OCTOBER 14, 2014

A. SUPERINTENDENT OF SCHOOLS

- q. Appointments (cont'd)
 - 60. Ms. Sharol Smith Per Diem Substitute Teacher Substitute Department Salary \$130.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
 - 61. Ms. Nwamaka Umeh Per Diem Substitute Teacher Substitute Department Salary \$130.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
 - 62. Ms. Camillus Uzor Per Diem Substitute Teacher Substitute Department Salary \$130.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
 - 63. Ms. Stanelle Vann Security Hourly Department of Security Salary \$16.13 p/h Step 1 Effective October 15, 2014 to June 30, 2015 (11.000.266.0100.000.000.0000) (new)
 - 64. Ms. Katrina Waiters In-House Counsel Superintendent's Office Salary \$60,000.00 p/a Effective October 15, 2014 to June 30, 2015 (00.000.000.000.000.000.0000) (new)
 - 65. Ms. Carolyn Walters Teacher of Health/Physical Education Tyson 6-12 Salary \$51,873.00 p/a Level 4/BA Step 1 Effective November 01, 2014 to June 30, 2015 (15.140.100.0101.000.203.003.0000) (replacement)
 - Ms. Dawn Wilkes Per Diem Substitute Teacher Substitute Department Salary \$130.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
 - 67. Ms. Tameka Williams Teacher Assistant Tyson Elementary Salary \$26,007.00 p/a Step 1 Effective October 15, 2014 to June 30, 2015 (15.190.100.0106.000.312.012.9704) (leave replacement)
 - Ms. Judy Wilson CTE Teacher (Information Technology) East Orange Campus High School Salary \$51,873.00 p/a Level 4/BA Step 1 Effective October 15, 2014 to June 30, 2015 (15.140.100.0101.000.101.0000)
 - Ms. Kyleesha Wingfield-Hill Teacher Assistant for Special Education (ICS) Louverture School Salary \$26,007.00 p/a Step 1 Effective October 15, 2014 to June 30, 2015 (15.213.100.0106.000.310.010.0000) (replacement)
 - Mr. Carl Wright Per Diem Substitute Teacher Substitute Department Salary \$130.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
 - Ms. Ramata Yameogo Per Diem Substitute Teacher Substitute Department Salary \$130.00 p/d Effective October 15, 2014 to June 30, 2015 (11.120.100.0101.000.000.0000)
A. <u>SUPERINTENDENT OF SCHOOLS</u>

2. <u>HUMAN RESOURCE SERVICES</u>

r. Professional Conferences

BE IT RESOLVED: "that the Board of Education, upon the recommendation of the Superintendent of Schools, approves staff attendance/participation in the following professional conferences, workshops, seminars or trainings with the requirements, that staff turn-key as required by administration those issues addressed at the approved professional development events which have relevance to improving instruction and/or the operation of the school district."

	Name(s)	Destination	Reason	Date(s)	Cost
1.	Akeem Adisa Elementary/Secondary Ed	TBD	NJDOE Trainings/Meeting/ STEM & Technology Workshops	9/2014-6/2015	NO COST TO THE DISTRICT
2.	Fidelia Sturdivant Wahlstrom	TBD	NJDOE, NJPSA, NAESP Trainings/Meetings & Technology Workshops	9/2014-6/2015	NO COST TO THE DISTRICT
3.	Dr. Neville Matadin Cheryl Malone-Brown Toni Auerbach Fresh Start HS	TBD	ABE Evening Program Workshops	9/2014-6/2015	NO COST TO THE DISTRICT
4.	Brian Heaphy Bowser School	Monroe Township, NJ	NJPSA Council Meetings 2014-2015	9/19/2014 12/2/2014 3/20/2015	NO COST TO THE DISTRICT
5.	Vincent Stallings Truth Middle	Monroe Township, NJ	NJPSA Workshop " Curriculum Aligned to the Common Core: The Missing Link"	9/24/2014	\$149.00 Registration Cost \$149.00 Total Est. Cost 15.15.000.240.500.216.016. 0000
6.	Akeem Adisa Elementary/Secondary Ed	East Princeton, NJ	2014 New Jersey Science Convention	10/14-15/2014	\$285.00 Registration Cost \$285.00 Total Est. Cost 15.11.000.221.500.028.025. 6661
7.	Jagriti Khurana David Mwangi Chidi Iroumanya Dr. Asha Parayanthal Campus HS	Princeton, NJ	New Jersey Science Convention	10/14-15/2014	 \$ 780.00 Substitute Salary \$1200.00 Registration Cost \$1980.00 Total Est. Cost 15.11.140.100.101.000.000. 0000 15.1.000.240.5810.101.001. 0000

OCTOBER 14, 2014

XII. CONSIDERATION OF RESOLUTIONS

A. <u>SUPERINTENDENT OF SCHOOLS</u>

2. <u>HUMAN RESOURCE SERVICES</u>

	Name(s)	Destination	Reason	Date(s)	Cost
8.	Shannon Crowell Fresh Start Middle	Bridgewater, NJ	Building the Reading Foundation of the CCSS	10/16/2014	NO COST TO THE DISTRICT
9.	Maria Johnson Gordon Parks	Bridgewater, NJ	Building the Reading Foundation of the Common Core	10/16/2014	NO COST TO THE DISTRICT
10.	Cynthia Brooks-Copeland Gertrude Fraser Darlene Schultz Carolyn Lofton-Simpson Early Childhood	East Rutherford, NJ	NJAEYC Annual Conference	10/17/2014	NO COST TO THE DISTRICT
11.	Jimmy Williams Fresh Start Middle	New Brunswick, NJ	New Jersey State Bar Foundation Mock Trail Workshop	10/20/2014	NO COST TO THE DISTRICT
12.	Patricia Henderson STEM Academy	Monroe, NJ	NJ Association of School Social Workers Fall Workshop	10/20/2014	NO COST TO THE DISTRICT
13.	Renee Richardson Healy Middle	Monroe Township, NJ	NJPSA- Including Students with Disabilities in the State Assessment System	10/21/2014	\$149.00 Registration Cost \$149.00 Total Est. Cost 15.15.240.500.217.017.000 0
14.	Ralph Jacob, Jr Cochran Academy	Paramus, NJ	School Improvement Panel Training (ScIP)	10/21/2014	NO COST TO THE DISTRICT
15.	Teresa Nwaneri Warwick Inst.	Edison, NJ	NJAAP Conference & Exhibition	10/22/2014	\$140.00 Registration Cost \$ 18.00 Mileage and Tolls \$158.00 Total Est. Cost 15.15.000.240.580.309.009. 0000
16.	Claudette Clement Harriet Coleman Carol Reid Early Childhood Department	Edison, NJ	23 rd Annual AAP/NJ School Health Conference	10/22/2014	\$750.00 Registration Cost (3x 250.00) \$750.00 Total Est. Cost 15.20.218.200.329.028.026. 9033
17.	Gloria Watson Director ESS&PR	Monroe Township, NJ	" Developing SGO's for School Counselors" Workshop	10/22/2014	\$149.00 Registration Cost \$ 32.00 Mileage & Tolls \$181.00 Total Est. Cost 15.11.000.218.580.028.046. 0000
18.	Emily Negron Brieann Reed Tashya Scott Yasmin Spain Barry-Garvin	New Brunswick, NJ	AMTNJ 25 th Annual Conference	10/23/2014	\$ 820.00 Registration Cost \$ 520.00 Substitute Salary \$ 1,340.00 Total Est. Cost 15.15.000.223.500.308.008. 0000 15.11.120.100.101.000.000. 0000

OCTOBER 14, 2014

XII. CONSIDERATION OF RESOLUTIONS

A. <u>SUPERINTENDENT OF SCHOOLS</u>

2. <u>HUMAN RESOURCE SERVICES</u>

	Name(s)	Destination	Reason	Date(s)	Cost
19.	Deborah Hilyard Barry-Garvin	New Brunswick, NJ	AMTNJ 25 th Annual Conference	10/23/2014	NO COST TO THE DISTRICT
20.	Charlene Powell Fresh Start HS	New Brunswick, NJ	Association of Mathematics Teachers of NJ Conference	10/23-24/2014	\$ 255.00 Registration Cost \$ 20.00 Mileage and Tolls \$ 65.00 Meals and Gratuities \$ 340.00 Total Est. Cost 15.11.423.100.500.029.029. 0000
21.	Siobhan Webster STEM Academy	New Brunswick, NJ	AMTNJ 25 TH Annual Conference	10/23-24/2014	\$260.00 Substitute Salary (2x 130.00) \$260.00 Total Est. Cost 15.15.130.100.101.102.002. 9729
22.	Sandy Thompson Jackson Academy	New Brunswick, NJ	AMTNJ 25 th Annual Conference	10/23-24/2014	\$295.00 Registration Cost \$295.00 Total Est. Cost 15.15.000.240.580.314.014. 0000
23.	Kim Racine Sharon Johnson Houston Academy	New Brunswick, NJ	Association of Mathematics Teachers of NJ Conference	10/23-24/2014	\$260.00 Substitute Salary \$650.00 Registration Cost \$910.00 Total Est. Cost 15.15.000.223500.307.007. 0000 15.11.130.100.101.000.000. 0000
24.	Dr. Monica Burton WE Alternative	Monroe Township, NJ	New Jersey Council of Education NJCOE Fall Meeting	10/24/2014 4/17/2015	NO COST TO THE DISTRICT
25.	Lori Clerkin Carver Institute	Long Branch, NJ	New Jersey Association of School Librarians Conference	10/26-27/2014	\$ 95.00 Registration Cost \$ 149.00 Lodging and Gratuities \$ 244.00 Total Est. Cost 15.15.000.223.320.305.005. 0000 15.15.000.223.500.305.005. 0000
26.	Arlette Buckham-Reid Barry-Garvin	Long Branch, NJ	NJASL Fall Conference	10/26-27/2014	\$ 95.00 Registration Cost \$ 130.00 Substitute Salary 15.15.000.223.500.308.008. 0000 15.11.120.100.101.000.000. 0000

A. <u>SUPERINTENDENT OF SCHOOLS</u>

2. <u>HUMAN RESOURCE SERVICES</u>

	Name(s)	Destination	Reason	Date(s)	Cost
27.	Lamar Malcolm Faythe Allen Healy Middle	Elizabeth, NJ	Ideas Unlimited Seminars- Helping ALL Students Succeed on the PARCC Assessment	10/27/2014	\$458.00 Registration Cost \$260.00 Substitute Salary \$718.00 Total Est. Cost 15.15.000.223.320.217.017. 0000
28.	Nicholas Masia Robin Lewis Anita Champagne Older Azard Elementary & Secondary Ed.	Elizabeth, NJ	Helping ALL Students Succeed on the PARCC Assessment Seminar	10/27/2014	\$916.00 Registration Cost (229 x 4) \$916.00 Total Est. Cost 15.15.000.221.320.215.015. 0000 15.15.000.221.320.203.003. 0000 15.15.000.240.580.101.001. 0000
29.	Mary Inglis Nadirah Keith Warwick Inst.	Elizabeth, NJ	PARCC Assessment Conference- Helping All Students Succeed	10/28/2014	\$458.00 Registration Cost (2 x \$229.00) \$458.00 Total Est. Cost 15.15.000.240.580.309.009. 0000
30.	Patricia Henderson John Ford Juanita Morgan Trene Barksdale Brenda Porter STEM Academy	TBD	NJ Bar Foundation	10/28/2014 11/12/2014 12/4/2014 & TBD 2015	NO COST TO DISTRICT
31.	Shannon Crowell Carla Hinds Fresh Start Middle	Elizabeth, NJ	"Building the Reading Foundation of the CCSS"	10/28/2014	\$458.00 Registration Cost \$458.00 Total Est. Cost 15.11.423.100.500.145.045. 0000
32.	Jaliyla Fraser Elementary & Secondary Ed.	Elizabeth, NJ	Helping ALL Students Succeed on the PARCC Assessment	10/28/2014	\$229.00 Registration Cost \$229.00 Total Est. Cost 15.11.000.221.500.028.025. 0000
33.	Stacey Sharpe Carver Institute	Elizabeth, NJ	Helping ALL Students Succeed on the PARCC Assessment	10/28/2014	\$229.00 Registration Cost \$229.00 Total Est. Cost 15.15.000.223320.305.005. 0000
34.	Patrice Coleman Jeffrey Brutus Healy Middle	Monroe Township, NJ	A Basic Guide to Intervention and Referral Service	11/4/2014	\$298.00 Registration Cost \$298.00 Total Est. Cost 15.15.000.240.500.217.017. 0000

A. <u>SUPERINTENDENT OF SCHOOLS</u>

2. <u>HUMAN RESOURCE SERVICES</u>

	Name(s)	Destination	Reason	Date(s)	Cost
35.	Passion Moss- Hasan Tyson Elementary	Monroe, NJ	"Using Data and Assessment to Improve Student Achievement"	11/4/2014	\$ 149.00 Registration Cost \$ 149.00 Total Est. Cost 15.15.000.240.500.312.012. 0000
36.	Natashia Baxter Bowser School	Monroe Township, NJ	" Using Data and Assessment to Improve Student Achievement"	11/4/2014	NO COST TO THE DISTRICT
37.	Vincent Stallings Truth Middle	Monroe Township, NJ	NJPSA Workshop on Alignment of the Common Core	11/4/2014	\$149.00 Registration Cost \$149.00 Total Est. Cost 15.15.000.240.500.216.016. 0000
38.	David Johnson Louverture	Monroe, NJ	" Using Data and Assessment to Improve Student Achievement"	11/4/2014	\$149.00 Registration Cost \$149.00 Total Est. Cost 15.15.000.223.500.310.010. 0000
39.	Passion Moss- Hasan Tyson Elementary	Monroe Township, NJ	Intervention & Referral Services Workshop	11/10/2014	NO COST TO THE DISTRICT
40.	David Johnson Louverture	Monroe Township, NJ	Intervention & Referral Services Workshop	11/10/2014	NO COST TO THE DISTRICT
41.	Gloria Watson Director ESS&PR	Monroe Township, NJ	" A Basic Guide to Intervention and Referral Services (I&RS)"	11/10/2014	\$149.00 Registration Cost \$ 32.00 Mileage & Tolls \$ 181.00 Total Est. Cost
42.	Beverly Macon Tyson Mid/HS	Scotch Plains, NJ	Adolescent Health Conference	11/14/2014	NO COST TO THE DISTRICT
43.	Brenda Porter Jennifer Longo STEM Academy	Scotch Plains, NJ	Adolescent Health Conference	11/14/2014	\$ 130.00 Substitute Salary \$ 130.00 Total Est. Cost 15.15.130.100.101.102.002. 9729
44.	Gloria Watson Director ESS&PR	Oceanport, NJ	" Section 504: Keys to Ensuring Your School is Compliant" Workshop	11/14/2014	\$ 75.00 Registration Cost \$ 36.04 Mileage & Tolls \$111.04 Total Est. Cost 15.11.000.218.580.028.046. 0000
45.	Deborah Achinivu Carver Institute	Edison, NJ	Special Education Law	11/14/2014	\$189.00 Registration Cost \$189.00 Total Est. Cost 15.15.000.223.320.305.005. 0000

A. <u>SUPERINTENDENT OF SCHOOLS</u>

2. <u>HUMAN RESOURCE SERVICES</u>

	Name(s)	Destination	Reason	Date(s)	Cost
46.	Craig Smith Division of Business Services	Atlantic City, NJ	The NJ State League of Municipalities 99 th Annual Conference	11/18-20/2014	\$55.00 Registration Cost \$80.00 Mileage and Tolls \$400.00 Lodging and Gratuities \$165.00 Meals and Gratuities \$700.00 Total Est. Cost 15.11.000.251.580.028.020. 0000
47.	Connie Liristis-Wilson Costley Middle	Freehold, NJ	Mastering Microsoft Excel	11/20-21/2014	\$249.00 Registration Cost \$249.00 Total Est. Cost 15.11.000.218.580.028.046. 0000
48.	Sarah Rader Costley Middle	Boston, Mass	National Council of Social Studies Convention	11/21-23/2014	\$130.00 Substitute Salary \$130.00 Total Est. Cost 15.15.130.100.101.215.015. 9727
49.	Paul Santoro Truth Middle	Monroe Township, NJ	" Preparing for PARCC, Shift to High Gear"	12/1/2014	\$149.00 Registration Cost \$149.00 Total Est. Cost 15.15.000.240.500.216.016. 0000
50.	Patrice Coleman Healy Middle	Monroe Township, NJ	Evidence: Are You on Target with Your Observations to Support Teacher Evaluation?	12/3/2014	\$149.00 Registration Cost \$149.00 Total Est. Cost 15.15.000240.500.217.017. 0000
51.	Dr. Monica Burton WE Alternative	Monroe Township, NJ	Evidence: Are You on Target with Observations to support Teacher Evaluation?	12/3/2014	\$149.00 Registration Cost \$ 41.00 Mileage and Tolls \$ 190.00 Total Est. Cost 15.11.423.100.580.144.044. 0000
52.	Passion Moss-Hasan Tyson Elementary	Monroe, NJ	Evidence, Evidence and more Evidence: Observation Workshop	12/3/2014	\$149.00 Registration Cost \$149.00 Total Est. Cost 15.15.000.240.500.312.012. 0000
53.	David Johnson Louverture	Monroe, NJ	Evidence, Evidence and more Evidence: Observation Workshop	12/3/2014	\$149.00 Registration Cost \$149.00 Total Est. Cost 15.15.000.23.500.310.010.0 000
54.	Paul Santoro Truth Middle	Monroe. NJ	Evidence, Evidence and more Evidence: Observation Workshop	12/3/2014	\$149.00 Registration Cost \$149.00 Total Est. Cost 15.15.000.240.500.216.016. 0000
55.	Terri Bialkin Paulette Salomon Elementary & Secondary Ed.	Monroe Township, NJ	Evidence, Evidence and more Evidence: Observation Workshop	12/3/2014	NO COST TO THE DISTRICT

A. <u>SUPERINTENDENT OF SCHOOLS</u>

2. <u>HUMAN RESOURCE SERVICES</u>

	Name(s)	Destination	Reason	Date(s)	Cost
56.	April Hendricks Sharon Osorio Bonnie Triolo Jackie Nisenson Louverture	New Brunswick, NJ	An Introduction to Teasing and Bullying Workshop	12/4/2014	NO COST TO THE DISTRICT
57.	Renee Richardson Healy Middle	Cranford, NJ	NJPSA- Universal Design for Learning (UDL)	12/4/2014	\$149.00 Registration Cost \$149.00 Total Est. Cost 15.15.000.240.500.217.017. 0000
58.	Rebecca Linn Althea Gibson	Windsor, NJ	New Jersey Association of School Psychologist Workshop	12/12/2014	NO COST TO THE DISTRICT
59.	Passion Moss-Hasan Tyson Elementary	Monroe, NJ	Understanding the REAL Role of the School Safety Team	12/12/2014	\$149.00 Registration Cost \$149.00 Total Est. Cost 15.15.000.240.500.312.012. 0000
60.	David Johnson Louverture	Monroe, NJ	Understanding the REAL Role of the School Safety Team	12/12/2014	\$149.00 Registration Cost \$149.00 Total Est. Cost 15.15.000.223.500.310.010. 0000
61.	Renee Richardson Healy Middle	Monroe Township, NJ	NJPSA- Understanding the REAL Role of the School Safety Team	12/12/2014	NO COST TO DISTRICT
62.	Michele Moore Carver Inst.	Parsippany, NJ	Help Your Students Meet the Common Core Math Standards	1/13/2015	\$239.00 Registration Cost \$239.00 Total Est. Cost 15.15.000.223.320.305.005. 0000
63.	Sharon Davis Michele Moore Pamela Smith Amanda Adams Carver Inst.	Edison, NJ	Leadership, Team- Building and Coaching Skills	1/22/2015	\$916.00 Registration Cost (229.00 x4) \$916.00 Total Est. Cost 15.15.000.223.320.305.005. 000015.15.000.240.500.305 .005.0000
64.	Megan Carola Randi Leifer Costley Middle	Somerset, NJ	47 th Annual Conference for Reading and Writing	1/23/2015	\$260.00 Substitute Salary \$360.00 Registration Cost \$620.00 Total Est. Cost 15.15.000.221.320.215.015. 0000 15.15.130.100.101.215.015. 9727
65.	Elizabeth Fitch Althea Gibson	Long Branch, NJ	NJAHPERD Annual Convention- Advocacy Moving Forward	2/22-24/2015	\$100.00 Registration Cost \$130.00 Substitute Salary \$ 230.00 Total Est. Cost 15.15.000.240.500.337.037. 0000

A. <u>SUPERINTENDENT OF SCHOOLS</u>

2. <u>HUMAN RESOURCE SERVICES</u>

r. <u>Professional Conferences</u>

	Name(s)	Destination	Reason	Date(s)	Cost
66.	1 Board Member (Honoree) Cameron B. Jones, Sr.	Atlantic City, NJ	2014-2015 NJEA Frederick L. Hipp Foundation for Excellence in Education Awards Program	11/7/2014	 \$ 267.64 Hotel Accommodation \$ 54.50 Mileage/Meals & Incidentals \$ 322.14 Total Est. Cost 15.11.000.230.585.028.032. 6661
67.	REVISED Board Approved 8/12/2014 Elvin Williamson Melissa Espana-Rodriquez Anita Champagne Tyson Mid/HS	Orlando, Fl	ASCD Conference	10/31/2014- 11/1/2014 11/1-2/2014	\$1,629.00 Registration Cost \$2,216.61 Mileage/ Tolls or Transportation \$1,821.00 Lodging & Gratuities \$300.00 Meals & Gratuities \$5,966.61 Total Est. Cost 15.15.000.240.580.203.003. 0000

OCTOBER 14, 2014

A. <u>SUPERINTENDENT OF SCHOOLS</u>

3. <u>BUSINESS SERVICES</u>

a. List of Bills (Ratify)

WHEREAS, N.J.S.A. 18A:19.3 and N.J.S.A. 18A:19-4 authorizes the School Business Administrator/Board Secretary to make payments between board meetings for all claims that have been duly audited; and

WHEREAS, the School Business Administrator/Board Secretary has reviewed the documentation supporting the attached list of bills;

NOW, THEREFORE BE IT RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, ratifies the payment of bills on the attached lists totaling \$1,528,915.80 (Attachment 3-a)

b. List of Bills

WHEREAS, N.J.S.A. 18A:19.1 and N.J.S.A. 18:6-31 provides for the Board of Education to authorize the payment of bills; and

WHEREAS, the School Business Administrator/Board Secretary has reviewed the documentation supporting the attached list of bills;

NOW, THEREFORE BE IT RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, authorizes and approves the payment of bills on the attached lists for the Tuesday, October 14, 2014 board meeting in the amount of \$6,663,680.16 (Attachment 3-b)

c. Appropriation Transfers

WHEREAS, N.J.S.A. 18A requires that the Board of Education approve appropriation transfers; and

WHEREAS, Board of Education Policy #6422 delineates the process for transfer of funds between line items; and

WHEREAS, the Superintendent has authorized the budget adjusted to reflect the appropriation transfers;

NOW, THEREFORE BE IT RESOLVED, that the East Orange Board of Education, does ratify the transfers approved by the Superintendent of Schools. (Attachment 3-c)

A. <u>SUPERINTENDENT OF SCHOOLS</u>

3. <u>BUSINESS SERVICES</u>

d. Appropriation Transfers - ECPA/Fund 15

WHEREAS, the Department of Education has established procedures for the review and approval of budget transfer/revision for School Based Budgets; and

WHEREAS, these procedures require prior approval of the Principal and the School Leadership Council, Chairperson; and

WHEREAS, the Superintendent has authorized the budget adjusted to reflect the appropriation transfers;

NOW, THEREFORE BE IT RESOLVED, that the East Orange Board of Education, does approve the transfers and to authorize submission of transfer to State.

e. <u>T-1 Request for Taxes from the City of East Orange</u>

WHEREAS, N.J.S.A. Title 40 provides for a board of education in a Type I School District to requisition Tax-Levy monies from the municipality in an amount estimated to represent the balance of its projected cash flow needs; and

WHEREAS, the Secretary of the Board has determined this amount to be **\$1,579,170.83** for the month of October 2014;

NOW, THEREFORE BE IT RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, authorize and direct the Board Secretary to execute and serve the T-1 Request for Tax-Levy monies from the City of East Orange. (Attachment 3-e)

f. <u>Recommendation to Dispose of Unserviceable Vehicles</u>

WHEREAS, pursuant to the New Jersey Statutes 18A:18A-45F, the East Orange Board of Education would like to accept sealed bids for the disposal of (8) obsolete vehicles no longer in use; and

WHEREAS, the vehicles are located at the Dantzler Center and have been classified as no longer serviceable; and

WHEREAS, the condition of the vehicles was established by the Principal on Special Assignment; and

NOW, THEREFORE, BE IT RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, authorizes to dispose of the following (8) unserviceable motor vehicles.

1997 Ford Taurus VIN #1FALP52U4VA280406 1995 GMC Yukon VIN #1GKEK18K2SJ717836 2001 Dodge Ram 2500 VIN #3B7KF26Z51M49054 2001 Chevy Malibu VIN #1G1ND52J162775578

A. SUPERINTENDENT OF SCHOOLS

3. **BUSINESS SERVICES**

f. Recommendation to Dispose of Unserviceable Vehicles (cont'd)

2001 Chevy Malibu VIN #1G1ND52J016277445 2006 Ford Focus VIN #1FAFP34N76W221197 GMC School Bus VIN#1GDJG31F4Y1239797 Ford Van Club Wagon #1FBJS31H8SHB08718

g. <u>Request for Authorization to Participate in the Hunterdon County Educational Services</u> <u>Commission for 2014-2015</u>

WHEREAS, the Hunterdon County Educational Services Committee is the sponsoring Lead Educational Agency ("LEA") responsible for the management of the Pricing Cooperative pursuant to NJSA 18A:18A-11 et seq. and NJAC 5:34-7.1 et seq; and

WHEREAS, Hunterdon County Educational Services Committee advertises for bids for various goods and services on an annual basis on behalf of the Pricing Cooperative, reviews the bids and makes recommendations for contract awards to the LEA; and

WHEREAS, upon recommendation by Hunterdon County Educational Services Commission adopts a resolution awarding the contracts to the various vendors; and

WHEREAS, the East Orange Board of Education has participated and seeks to continue its participation in the cooperative pursuant to NJSA 18A: 18A-11 et seq. and NJAC 5:34-7.1 et seq; and

WHEREAS, the bid package was developed and completed by Hunterdon County Educational Services Commission under Cooperative Purchasing and included in the package were specifications for the bid; and

WHEREAS, all bids received were opened and publicly read aloud by the Hunterdon County Educational Services Commission on various contacts and awards were made by resolution;

NOW, THEREFORE, BE IT RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes participation in the Hunterdon County Educational Services Commission as registered and approved by the Director of the Division of Local Government Services in the Department of Community Affairs;

BE IT FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes participation in the contract for Toner & Ink Printer Cartridge awarded to Various Vendors (Bid #2463)

The Tree House
The Office Pal
Office Needs
W.B. Mason

A. SUPERINTENDENT OF SCHOOLS

3. **BUSINESS SERVICES**

g. <u>Request for Authorization to participate in the Hunterdon County Educational Services</u> <u>Commission for 2014-2015</u> (cont'd)

BE IT FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes participation in the contract for Furniture Office/Classroom awarded to Various Vendors (Bid #2464)

Tanner North Jersey
W.B. Mason Co. Inc.

BE IT FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes participation in the contract for Commercial Floor Coverings & Installation awarded to Commercial Interiors Direct, Inc. (CID) (Bid #2465);

BE IT FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes participation in the contract for Maintenance & Repair Work – Various Trades awarded to Various Vendors (Bid #2466)

MBT Contracting
Facility Solutions Group, Inc.
Manhattan Welding
KBD
Allied Fire & Safety
Campbell Fire Protection

h. Recommendation for Approval of Purchasing Manual for SY 2014-2015

RESOLVED, that the East Orange Board of Education approves the adoption of the 2014-2015 East Orange Board of Education Purchasing Manual. (Attachment 3-h)

i. <u>Request for Authorization to Participate in the Middlesex Regional Educational Services</u> <u>Commission for 2014-2015</u>

WHEREAS, the Middlesex Regional Educational Services Committee is the sponsoring Lead Educational Agency ("LEA") responsible for the management of the Pricing Cooperative pursuant to NJSA 18A:18A-11 et seq. and NJAC 5:34-7.1 et seq; and

WHEREAS, Middlesex Regional Educational Services Committee advertises for bids for various goods and services on an annual basis on behalf of the Pricing Cooperative, reviews the bids and makes recommendations for contract awards to the LEA; and

WHEREAS, upon recommendation by Middlesex Regional Educational Services Commission adopts a resolution awarding the contracts to the various vendors; and

A. SUPERINTENDENT OF SCHOOLS

3. **BUSINESS SERVICES**

i. <u>Request for Authorization to Participate in the Middlesex Regional Educational Services</u> <u>Commission for 2014-2015</u> (cont'd)

WHEREAS, the East Orange Board of Education has participated and seeks to continue its participation in the cooperative pursuant to NJSA 18A: 18A-11 et seq. and NJAC 5:34-7.1 et seq; and

WHEREAS, the bid package was developed and completed by Middlesex Regional Educational Services Commission under Cooperative Purchasing and included in the package were specifications for the bid; and

WHEREAS, all bids received were opened and publicly read aloud by the Middlesex Regional Educational Services Commission on various contacts and awards were made by resolution;

NOW, THEREFORE, BE IT RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes participation in the Middlesex Regional Educational Services Commission as registered and approved by the Director of the Division of Local Government Services in the Department of Community Affairs;

BE IT FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes participation in the contract for *Athletic Equipment Reconditioning & Repair* awarded to Riddell (Bid #1970), has been extended to November 18, 2015; and

BE IT FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes participation in the contract for ACT Wide Area Network Services awarded to Xtel as noted (Bid #2439); and

BE IT FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes participation in the contract for Classroom Supplies awarded to vendor Burmax Co., Inc. as noted (Bid#2440); and

BE IT FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes participation in the contract for Copy Paper - Color awarded to W. B. Mason as noted (Bid #2441); and

BE IT FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes participation in the contract for Playground Equipment and Outdoor Circuit Training to various vendors as noted below (Bid#2442);

Downes Tree Services, Inc.
Rubbercycle, LLC.
Whirl Corp., Inc.

A. SUPERINTENDENT OF SCHOOLS

3. **BUSINESS SERVICES**

i. <u>Request for Authorization to Participate in the Middlesex Regional Educational Services</u> <u>Commission for 2014-2015</u> (cont'd)

BE IT FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes participation in the contract for Playground Surfacing awarded to various vendors as noted below (Bid#2443);

Downes Tree Services, Inc.
Rubbercycle, LLC.
Whirl Corp., Inc.

BE IT FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes participation in the contract for Education Development Software "Hibster Software" awarded to Educational Development Software, LLC as noted (Bid#2444);

BE IT FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes participation in the contract for Electrical Repair – Job ordering contracting awarded to ezIQC Gordian Group as noted (Bid#2445);

BE IT FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes participation in the contract for Environmental/Mold Insurance awarded to AIG as noted (Bid#2446);

BE IT FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes participation in the contract for Furniture - AEPA awarded to Interior Systems, Inc. as noted (Bid#2447);

BE IT FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes participation in the contract for Grounds Equipment awarded to various vendors as noted below (Bid#2448);

Bobcat of Central NJ
CAMMPS Hardware & Lawn
Products
Cherry Valley
Diamond Mowers
Harter Equipment, Inc.
Jesco
Lepco
Power Place Inc.
Storr Tractor
Turf Equipment & Supply Co
Wildred MacDonald

A. SUPERINTENDENT OF SCHOOLS

3. **BUSINESS SERVICES**

i. <u>Request for Authorization to Participate in the Middlesex Regional Educational Services</u> <u>Commission for 2014-2015</u> (cont'd)

BE IT FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes participation in the contract for Grounds Equipment – Heavy Equipment to various vendors as noted below (Bid#2449);

Harter Equipment, Inc.
Jesco
Storr Tractor Co.

BE IT FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes participation in the contract for H.V.A.C. – Repair – Job Order Contracting awarded to ezIQC Gordian Group as noted (Bid#2450);

BE IT FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes participation in the contract for Industrial Arts, Career & Technical Supplies awarded to Midwest Technology Products as noted (Bid#2451);

BE IT FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes participation in the contract for Integrated Cloud Based Building Access/Video, Critical Emergency Communications & Mobile Application Solutions awarded to Open Systems Integrators, Inc as noted (Bid#2452);

BE IT FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes participation in the contract for Interactive Classroom/Meeting Room Presentation Technology awarded to Troxell Communications as noted (Bid#2453);

BE IT FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes participation in the contract for Job Order Contracting – Repair and Maintenance - Electrician awarded to ezIQC Gordian Group as noted (Bid#2454);

BE IT FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes participation in the contract for Job Order Contracting – Repair and Maintenance – General Contracting awarded to ezIQC Gordian Group as noted (Bid#2455);

BE IT FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes participation in the contract for Job Order Contracting – Repair and Maintenance – HVAC awarded to ezIQC Gordian Group noted (Bid#2456);

A. SUPERINTENDENT OF SCHOOLS

3. **BUSINESS SERVICES**

i. <u>Request for Authorization to participate in the Middlesex Regional Educational Services</u> <u>Commission for 2014-2015</u> (cont'd)

BE IT FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes participation in the contract for Lockers – Purchase/Refurbishment to various vendors as noted below (Bid#2457);

Nickerson Corp.
Rabco Equipment
Shiffler Equipment

BE IT FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes participation in the contract for Medicaid Billing Services awarded to Sivic Solutions Group noted (Bid#2458);

BE IT FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes participation in the contract for Repair & Maintenance Services – Job Order Contracting awarded to ezIQC Gordian Group noted (Bid#2459);

BE IT FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes participation in the contract for Repair & Maintenance Services – Job Order Contracting awarded to ezIQC Gordian Group noted (Bid#2460);

BE IT FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes participation in the contract for SMART Board Technology to various vendors as noted below (Bid#2461);

Keyboard Consultants
Sharp

BE IT FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes participation in the contract for Toner Supplies awarded to W. B. Mason noted (Bid#2462).

j. Acceptance of Donation (Warwick)

BE IT RESOLVED: the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the acceptance of \$1500.00 donation to Dionne Warwick Institute of Economics and Entrepreneurship by B-Sharp Musical Productions. (Attachment 3-j)

A. SUPERINTENDENT OF SCHOOLS

3. <u>BUSINESS SERVICES</u>

k. <u>Recommendation to Approve Fund Raising Requests</u>

WHEREAS, in accordance with Policy #2430 - Extracurricular Activities, fund-raising activities of extracurricular groups must be approved by the Board upon review by the Superintendent; and

WHEREAS, the Superintendent of Schools has reviewed and supported the attached requests for Fund Raising Activities;

NOW, THEREFORE, BE IT RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approve the Fund Raising Requests on the attached list. (Attachment 3-k)

1. Appointment of Dental Brokerage Service- Acrisure

RESOLVED; that the East Orange Board of Education approved the appointment of Acrisure as the Dental Insurance Broker for the period of July 1, 2014 through June 30, 2015.

BE IT FURTHER RESOLVED, pursuant to N.J.S.A. 19:44-20.26 (P.L. 205, c.271,s.2) the aforementioned entity will submit the required Political Contribution Disclosure Form and Stockholder Disclosure.

m. A-148 Secretary's Report

WHEREAS, pursuant to N.J.S.A. 18A-17-9, the Secretary of the Board of Education shall report to the Board at each regular meeting but no more than once each month, the amount of total appropriations and the cash receipts of each account, and the amount for which warrants have been drawn against each account and the amount of orders and contractual obligations incurred and chargeable against each account since the date of the last report; and

WHEREAS, the Commissioner has prescribed that such reporting take place on Form A-148;

NOW, THEREFORE BE IT RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, accept and adopt the A-148 and for it to become part of the official minutes of this meeting: (Attachment 3-m)

Period Ending	Appropriation Balance	Cash Balance
June 30, 2014	\$347,898,743.92	\$33,090,269.33

OCTOBER 14, 2014

XII. CONSIDERATION OF RESOLUTIONS

A. SUPERINTENDENT OF SCHOOLS

3. **BUSINESS SERVICES**

n. A-149 Treasurer's Report

WHEREAS, pursuant to N.J.S.A. 18-A:17-31 et seq. boards of education are required to have the appointed position of Treasurer of School Monies; and

WHEREAS, the Treasurer shall serve in trust to receive and hold all school monies belonging to the district; and

WHEREAS, the Treasurer shall report to the Board of Education on a monthly basis on the Form A-149, which is prescribed by the Commissioner of Education;

NOW, THEREFORE BE IT RESOLVED, that the East Orange Board of Education, for the period ending June 30, 2014 upon the recommendation of the Superintendent of Schools, adopt the A-149 and cause it to become a part of the official minutes of this meeting: (Attachment 3-n)

Period Ending	Cash Balance
June 30, 2014	\$33,090,269.33

o. Budgetary Major Account/Fund Status Certificate

BE IT RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, and pursuant to N.J.A.C. 6A:23-2.12(c)4, certify that, after a review of the Secretary's Reports, and the A-149 Treasurer's Reports, and upon consultation with appropriate district officials, to the best of the Board of Education's knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.12(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (NO ATTACHMENT REQIRED)

A. SUPERINTENDENT OF SCHOOLS

4. MAINTENANCE

a. <u>Recommendation for the Use of Facility</u>

WHEREAS, N.J.S.A. 18A:20-20; 34 permits the use of school property for various purposes; and

WHEREAS, District Policy/Regulation #7510 states that all requests for the Use of Facility need board approval; and

WHEREAS, the following organizations have submitted their requests and have been supported by administration and the maintenance committee

	Organization	School/Location	Date(s)	Activity
1	Eagle Flight Squadron Inc.	Truth-Café	Date Revision: Dec. 6, 2014 (Sat) board approved: 9/9/14	Tricky Tray
2	EO Recreation	Hughes- Gym	October 20, 2014-June 30, 2015 (Mon- Thurs)	Basketball & Cheerleading Practice
3	EO Recreation	Tyson Middle/High- Gym, locker rooms & café	October 20, 2014-June 30, 2014 (Mon-Fri)	Girls Basketball Practice, try-outs & games
4	EO Recreation	Truth-Gym	October 20, 2014-June 30, 2015 (Mon-Fri)	Wrestling, Archery Instruction & Basketball
5	EO Recreation	Costley- Gym & locker rooms	October 20, 2014 - June 30, 2015 (Mon-Fri)	Basketball clinic, try-outs, practices & games
6	Haitian American Women Assoc. of NJ, Inc.	Tyson Middle/High-400 Seat Theater	TBD	Sister Cities Symposium/Government Lakay
7	The Haitian American Committee/National Black United Fund	EOBOE - Conf. Rm. A	November 8, 2014 (Sat)	Leadership Conference
8	Montclair Alumnae Delta Academy of Delta Sigma Theta Sorority Inc.	Truth-Classroom	Nov. 15, 2014, Dec. 13, 2014, Feb. 21, 2015, Mar. 14, 2015, Apr. 10-12, 2015 (Fri-Sun) & May 9, 2015 (Sat)	Math, Science, Technology Enrichment
9	IUOE Local 68	EO Campus- Auditorium	Nov. 3, 2014, Dec. 15, 2014, Jan. 5, 2015, Feb. 2, 2015, Mar. 2, 2015, Apr. 6, 2015, May 4, 2015, June 8, 2015 (Mon)	Union Meetings/Steward Meetings
10	Sigma Gamma Phi/Beta Phi Sigma Alumni Assoc. of UPSALA College	EO Campus-Gym, field, Beck Hall, Dunedeh Hall	October 25, 2014 (Sat)	Tour of Facility
11	Caribbean Family Fun Day Committee	EO Campus-Gym	November 30, 2014 (Sun)	Basketball game
12	North Jersey Senior Citizens Men's Basketball League	Hughes - Gym	October 22, 2014 to April 29, 2015 (Wed)	Senior (50+) Men's Basketball Games

A. <u>SUPERINTENDENT OF SCHOOLS</u>

4. MAINTENANCE SERVICES

a. <u>Recommendation for the Use of Facility (cont'</u>)

	Organization	School/Location	Date(s)	Activity
	Roadblock			
	Radio/Walkerwood			
	Youth Foundation			
13	Greg the Barber	TBD	November 29, 2014 (Sat)	Gospel Show
		STEM, Jackson,		
	Essex County Board	Louverture, Hughes,		
14	of Elections	Parks and Banneker	November 4, 2014 (Tues)	General Election
	Councilman Green,			
15	City of East Orange	November 5, 2014	Auditorium	3 rd Ward Meeting

NOW THEREFORE BE IT RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, grant permission for the Use of Facilities to the organizations on the attached list as long as each organization submit all documents required in accordance to the District's Policy and Regulation#7510. (Attachment 4-a)

b. Hiring of Consultant

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the hiring of Mr. Ross Haber for consulting services to provide updated enrollment projections and identify room requirements based upon general education, special education, ESL and other special programmatic needs that would justify the construction of a new elementary school facility. His services would be at a cost not to exceed \$13,000.00.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

XIII. ADJOURNMENT

POLICY COVER PAGE



East Orange Board of Education

PROGRAM - POLICY 2412/page 1 of 2 Home Instruction Due to Health Condition **M**

2412 HOME INSTRUCTION DUE TO HEALTH CONDITION

The Board of Education **shall** provide instructional services to an enrolled **student** whether a general education **student** in Kindergarten through grade twelve or a special education **student** age three to twenty-one, when the **student** is confined to the home or another out-of-school setting due to a temporary or chronic health condition or has a need for treatment that precludes participation in their usual education setting, whether general or special education.

A parent's requests for home instruction shall include a written determination from the student's physician documenting the projected need for confinement at the student's residence or other treatment setting for more than ten consecutive school days or twenty cumulative school days during the school year. The written determination from the student's physician shall be forwarded to the school physician, who shall either verify the need for home instruction or provide reasons for denial. The parent shall be notified concerning the school physician's verification or reasons for denial within five school days after receipt of the written determination by the student's physician.

The school district shall be responsible for the costs of providing instruction in the home or out-of-school setting either directly, or through online services, including any needed equipment, or though contract with another district Board of Education, Educational Services Commission, Jointure Commission, or approved clinic or agency. The school district shall provide instructional services within five school days after receipt of the school physician's verification or, if verification is made prior to the pupil's confinement, during the first week of the **student**'s confinement to the home or out-of-school setting.

The home or out-of-school instruction shall meet the minimum standards as required in N.J.A.C. 6A:16-10.1(c). The school district **shall establish** a written plan for the delivery of instruction and **maintain a record of delivery of instruction services and student progress**. The teacher providing instruction shall be a certified **teacher**. The **teacher shall provide instruction for the number of days and length of time sufficient to continue the student's academic progress and dependent upon the student's ability to participate.**

For a **student** with disabilities, the home instruction shall be consistent with the **student**'s **Independent Education Plan (IEP)** to the extent appropriate and shall meet the Core Curriculum Content Standards. When the provision for home instruction for a **student** with disabilities will exceed thirty consecutive school days in a school year, the IEP team shall convene a meeting to review and, if appropriate, revise the **student**'s IEP.



East Orange Board of Education

PROGRAM - POLICY 2412/page 2 of 2 Home Instruction Due to Health Condition

For a **student** without disability, the home instruction shall meet the Core Curriculum Content Standards and the requirements **of the Board** for promotion **to the next** grade level. When the provision for home instruction for a **student** without disability will exceed sixty calendar days, the school physician **shall** refer the **student** to the Child Study Team for evaluation, **pursuant** to N.J.A.C. 6A:14.

The Board reserves the right to withhold home instruction when the reason for the **student**'s confinement is such as to expose a teacher to a health hazard or dangerous home situation; **when** a parent or other adult **twenty-one of age or older**, who has been designated by the **parent**, is not present during the hours of instruction; or **when** the condition of the **student** is such as to preclude benefit from such instruction.

Students on home instruction will be accounted for on the attendance register as required by the Department of Education. The name of a **student** on home instruction will not be released at a public Board meeting or placed in a public record.

N.J.S.A. **18A:38-1 through 18A:38-25** N.J.A.C. 6A:14-4.8; 6A:14-4.9; 6A:16-10.1

Adopted: 3 June 2009 Adopted:



East Orange Board of Education

PROGRAM - REGULATION R 2412/page 1 of 2 Home Instruction Due to Health Condition

R 2412 HOME INSTRUCTION DUE TO HEALTH CONDITION

The Board of Education **shall** provide instructional services to an enrolled **student** whether a general education **student** in Kindergarten through grade twelve or special education **student** age three to twenty-one, when the **student** is confined to the home or another out-of-school setting due to a temporary or chronic health condition or has a need for treatment **that** precludes participation in their usual education setting, whether general education or special education.

- A. Request For Home Instruction Due To A Temporary or Chronic Health Condition
 - 1. The parent shall submit a request to the Director of Special Education that includes a written determination from the pupil's physician documenting the projected need for confinement at the **student**'s residence or other treatment setting for **more than** ten consecutive school days or **twenty** cumulative school days or more during the school year.
 - 2. The Director of Special Education shall forward the written determination to the school physician, who shall verify the need for home instruction. The school physician may contact the **student**'s physician to secure additional information concerning the **student**'s diagnosis or need for treatment and shall either verify the need for home instruction or shall provide reasons for denial to the Director of Special Education.
 - 3. The Director of Special Education shall notify the parent concerning the school physician's verification or reasons for denial within five school days after receipt of the written determination by the **student**'s physician.
- B. Providing Services
 - 1. The school district shall provide instructional services within five school days after receipt of the school physician's verification or, if verification is made prior to the **student**'s confinement, during the first week of the **student**'s confinement to the home or out-of-school setting.
 - 2. The school district shall be responsible for the costs of providing instruction in the home or out-of-school setting either directly, **through online services**, **including any needed equipment**, or through contract with another district Board of Education, Educational Services Commission, Jointure Commission, or approved clinic or agency for the following categories of **students**:



East Orange Board of Education

PROGRAM - REGULATION R 2412/page 2 of 2 Home Instruction Due to Health Condition

- a. A **student** who resides within the area served by this Board of Education and is enrolled in a public school program; or
- b. A **student** who is enrolled in a nonpublic school that is located within the area served by this Board of Education pursuant to N.J.S.A. 18A:46A-1 et seq.
- C. Minimum Standards For Home or Out-of-School Instruction
 - 1. The district shall establish a written plan for the delivery of instruction to continue the student's academic progress and maintain a record of delivery of instructional services and student progress.
 - 2. The teacher providing instruction shall be certified teacher.
 - 3. The teacher shall provide instruction for the number of days and length of time sufficient to continue the student's academic progress and dependent upon the student's ability to participate.
 - 4. For a **student** with disabilities, the home instruction shall be consistent with the **student**'s Individualized Education Plan (IEP) to the extent appropriate and shall meet the Core Curriculum Content Standards. When the provision of home instruction will exceed thirty consecutive school days in a school year, the IEP team shall convene a meeting to review and, if appropriate, revise the **student**'s IEP.
 - 5. For a **student** without **a** disability, the home instruction shall meet the Core Curriculum Content Standards and the requirements **of the Board of Education** for promotion **to the next** grade level. When the provision of home instruction will exceed sixty calendar days, the school physician shall refer the **student** to the Child Study Team for evaluation **pursuant** to N.J.A.C. 6A:14.

Issued: 3 June 2009 Issued:



East Orange Board of Education

PROGRAM - POLICY 2417/page 1 of 1 Student Intervention and Referral Services

2417 STUDENT INTERVENTION AND REFERRAL SERVICES

The Board of Education directs the establishment and implementation in each school building in which general education **students** are served, **a coordinated system** for planning and **delivering** intervention and referral services designed to assist **students** who are experiencing learning, behavior, or health difficulties and to assist staff who have difficulties in addressing **students**' learning, behavior, or health needs in accordance with the requirements of N.J.A.C. 6A:16-8.1. **The Board adopts this appropriate multidisciplinary team approach for planning and delivering the services required under N.J.A.C.** 6A:16.8.

Students who are experiencing learning, behavior, or health difficulties shall be referred to the school's Intervention and Referral Services (I&RS) Team. The intervention and referral services shall be provided to aid **students** in the general education program and, may be provided for **students** who have been determined to need special education programs and services **pursuant to N.J.A.C. 6A:16-8.1(a)**. The intervention and referral services provided for pupils who have been determined to need of special education programs and services shall be coordinated with the **student**'s Individualized Education Program **T**eam, as appropriate.

The functions of the system of intervention and referral services in each school building which general education students are served shall be pursuant to N.J.A.C. 6A:16:-8(a) and as outlined in Regulation 2417.

Records of all requests for assistance, all intervention and referral services action plans, and all related student information shall be maintained in accordance with Federal and State laws and regulations and New Jersey administrative code pursuant to N.J.A.C. 6A:16-8.2(a)9.

The I&RS Team shall review and assess the effectiveness of the provisions of each intervention and referral services action plan in achieving the outcomes identified in each action plan and modify each action plan to achieve the outcomes, as appropriate.

At a minimum, the I&RS Team shall annually review the intervention and referral services action plans and the actions taken as a result of the building's system of intervention and referral services and make recommendations to the Building Principal for improving school programs and services, as appropriate.

At the need of the school year, the Principal shall, in consultation with the I&RS Team, develop a report on the concerns and issues identified by the I&RS Team and the effectiveness of the services provided in achieving the outcomes identified in the intervention and referral services action plans. This report shall be provided to the Superintendent of Schools.

N.J.S.A. 18A:46-18.1 et seq. N.J.A.C. 6A:14; 6A:16-8.1; 6A:16-8.2; 6A:16-8.3 Adopted: 3 June 2009 Adopted:



PROGRAM - REGULATION R 2417/page 1 of 4 Student Intervention and Referral Services

R 2417 STUDENT INTERVENTION AND REFERRAL SERVICES

A. The Superintendent of Schools will establish and implement **in each school building in which general education students are served, a coordinated system for** planning and delivering of intervention and referral services designed to assist **students** who are experiencing **learning, behavior, or health** difficulties and to assist staff who have difficulties in addressing **students**' learning, behavior, or health needs in accordance with the requirements of N.J.A.C. 6A:16-8.1 **and 6A:16-8.2**.

B. Function of Intervention and Referral Services

- 1. **The** Principal **in each school building in which general education are served** will establish an Intervention and Referral Services Team. The I&RS Team will be comprised of the following:
 - a. The Principal or a member of the teaching staff other than special education, **teaching staff member**, who is appointed by the Principal to act on his/her behalf and with his/her authority, shall act as chairperson;
 - b. A member of the Child Study Team (CST) or an educational services staff member;
 - c. The staff member who referred **the student** in need of assistance or identified a school issue for discussion; and
 - d. Such other school staff members as may effectively aid in the development and implementation of the assistance plan for a particular **student**.
- **2.** The district will provide support, guidance, and professional development to school staff **members** who participate in each **school**'s system for planning and providing intervention and referral services.
- C. **Student** Referral
 - 1. A **student** not known to have a disability who is experiencing **learning**, **behavior or health** difficult**ies** may be referred to the I&RS Team. **This referral may be made by any school staff member** or by **student's parent**. The **student**'s parent shall be informed in writing of any such referral.



East Orange Board of Education

PROGRAM - REGULATION R 2417/page 2 of 4 Student Intervention and Referral Services

- a. The district will provide support, guidance, and professional development to school staff **members on identifying student** learning, behavior, and health difficulties.
- 2. When it appears that a referred **student** may have a disability, the I&RS Team shall refer the **student** to the CST for evaluation pursuant to Policy 2460 for a determination of the **student**'s eligibility for special education and/or related services.
- 3. The I&RS Team shall consult with the **student**'s teacher(s), parent, and any school **staff member** as appropriate to **identify and collect information on the learning, behavior, and health difficulties of the student.**
- 4. The school nurse **may be requested** to review the **student**'s health records and inform the **Principal** of any **health** condition relevant to the **student**'s difficulties. Any information regarding any infection with HIV virus or AIDS may be released only with the written permission of the adult **student** or the **student**'s parent.
- 5. As appropriate, the I&RS Team may consult with community-based social and health agencies that provide services to the **student** or the **student**'s family.
- 6. The I&RS Team shall determine if the student's learning, behavior, and/or health difficulties may be helped with a written action plan.
- D. Intervention and Referral Services Action Plans
 - 1. The I&RS Team shall **develop and implement** a written action plan including timelines for referred **students that provide for appropriate school or community interventions or referrals to school and community resources, based on collected data and desired outcomes for the identified learning, behavior, or health difficulties.**
 - 2. The intervention and referral services action plan shall:
 - a. Detail any modifications in the **student**'s educational program **which will include, but not be limited to, support and guidance to the student's teacher(s)**;
 - b. List the persons who will implement the action plan;
 - c. Include any recommendations for assessment and referral to specified school or community-based social and/or health provider agencies;



East Orange Board of Education

PROGRAM - REGULATION R 2417/page 3 of 4 Student Intervention and Referral Services

- d. Document parental notification of the **student**'s referral and any change in educational placement or the withholding of parental notification because child abuse was suspected or federal rules mandated confidentiality in an alcohol or drug related matter;
- e. **Involve** the parent(s) or legal guardian(s) shall be actively involved in the development and implementation of any intervention and referral services action plan by being offered an opportunity to provide input in the development and implementation of the action plan;
- f. Identify the I&RS Team member(s) who will coordinate the access to and delivery of school resources and services for achieving outcomes identified in the intervention and referral service action plan;
- g. Identify the I&RS Team member(s) who will coordinate the services of community-based social and health provider agencies and other community resources for achieving outcomes identified in the intervention and referral action plan.
- 3. The implementation and effectiveness of **each** intervention and referral services action plan shall be reviewed **by the I&RS Team** within eight calendar weeks from the beginning of its implementation. The **I&RS Team** shall consult the referring **school** staff member **and any other school staff members to access** the effectiveness of the plan.
 - a. If the action plan is **not achieving the identified outcomes**, the plan shall be **modified to achieve the outcomes**, as appropriate. If the review indicates **student may have a disability**, **the student** shall be referred to the CST.
- 4. The I&RS Team may review any intervention and referral services action plan throughout the school year. However, at a minimum, the I&RS Team shall annual review all intervention and referral services action plans and the actions taken as a result of the school building's system of intervention and referral services, and make recommendations to the Principal for improving school programs and services, as appropriate.
- E. Annual Reports
 - 1. At the end of the school year, the Principal shall, in consultation with the I&RS Team, develop a report on the concerns and **issues** identified **by the I&RS Team** and **the effectiveness of the services provided in achieving the outcomes identified** in **the** intervention and referral services action plans. The report shall **also** include:



East Orange Board of Education

PROGRAM - REGULATION R 2417/page 4 of 4 Student Intervention and Referral Services

- a. A description of the needs and issues identified through referrals to the **I&RS**;
- b. An identification and analysis of significant needs and issues that could facilitate school planning for the subsequent year;
- c. A description of activities planned in response to the needs and issues significant in school planning; and
- d. Any other information the Principal or the I&RS Team determine would be beneficial to improving the school's system for planning and delivering intervention and referral for planning and delivering intervention and referral services designed to assist students.
- 2. The Principal's report shall be **provided** to the **Superintendent of Schools**.

Issued: 3 June 2009 Issued:



East Orange Board of Education

PROGRAM - POLICY 2481/page 1 of 1 Home or Out-of-School Instruction for General Education **Student for Reason Other Than a Temporary or Chronic Health Condition**

2481 HOME OR OUT-OF-SCHOOL INSTRUCTION FOR GENERAL EDUCATION STUDENT FOR REASON OTHER THAN A TEMPORARY OR CHRONIC HEALTH CONDITION

The **Board of Education shall** provide instructional services to an enrolled general education **student** at the **student**'s home or other suitable out-of-school setting under the following conditions:

- A. The **student** is mandated by State law and rule for placement in an alternative education program, but placement is not immediately available;
- B. The **student** is placed on short-term or long-term suspension from participation in the general education program; or
- C. A court order requires the **student** receive instructional services in the home or other out-of-school setting.

The **school** district in which **a student** resides **shall be** responsible for the costs of providing instruction in the home or out-of-school setting either directly, **or through online services**, **including any needed equipment**, or through contract with another Board of Education, Educational Services Commission, Jointure Commission or approved clinic or agency. The district shall provide services no later than five school days after the **student** has left the general education program.

The services to be provided shall meet the minimum standards as required in N.J.A.C. 6A:16-10.2(d).

The teacher(s) providing the instruction **shall** be **a** certified **teacher**. **The teacher shall provide one-**on-one instruction for no fewer than ten hours per week on three separate days of the week and no fewer than ten hours per week of additional guided learning experiences that may include the use of technology to provide audio and visual connections to the **student**'s classroom.

The instruction **shall** meet the Core Curriculum Content Standards and that meets the **Board of Education's** requirements for promotion and graduation.

If instruction is delivered in the **student**'s home, a parent or other adult **twenty-one** years of age or older who has been designated by the parent shall be present during all periods of home instruction. N.J.S.A. 18A:38-1 through 18A:38-25

N.J.A.C. 6A:16-10.2

Adopted: 3 June 2009 Adopted:



East Orange Board of Education

PROGRAM - REGULATION 2481/page 1 of 2 Home or Out-of-School Instruction for General Education **Student for Reason Other Than a Temporary or Chronic Health Condition**

R 2481 HOME OR OUT-OF-SCHOOL INSTRUCTION FOR GENERAL EDUCATION STUDENT FOR REASON OTHER THAN A TEMPORARY OR CHRONIC HEALTH CONDITION

The Board of Education **shall** provide instructional services to an enrolled general education **student** at the **student**'s home or other suitable out-of-school setting pursuant to N.J.A.C. 6A:16-10.2.

- A. Conditions For Providing Instructional Services N.J.A.C. 6A:16-10.2(a)
 - 1. The **student** is mandated by State law and rule for placement in an alternative education program but placement is not immediately available;
 - 2. The **student** is placed on short-term or long-term suspension from participation in the general education program; or
 - 3. A court order requires the **student to** receive instructional services in the home or other out-of-school setting.
- B. Providing Services
 - 1. The school district shall provide services no later than five school days after the **student** has left the general education program.
 - 2. The school district in which **a student** resides shall be responsible for the costs of providing instruction in the home or out-of-school setting either directly or through **online services**, **including any needed equipment**, **or through** contract with another Board of Education, Educational Services Commission, Jointure Commission or approved clinic or agency.
- C. Standards For Home or Out-Of–School Instruction
 - 1. The district shall establish a written plan for the delivery of instruction and maintain a record of delivery of instructional services and student progress.
 - 2. The teacher providing instruction shall be certified teacher.
 - 3. The teacher shall provide one-on-one instruction for no fewer than ten hours per week on three separate days of the week and no fewer than ten hours per week of additional guided learning experiences that may include the use of technology to provide audio and visual connections to the **student**'s classroom.



East Orange Board of Education

PROGRAM - REGULATION 2481/page 2 of 2 Home or Out-of-School Instruction for General Education **Student for Reason Other Than a Temporary or Chronic Health Condition**

4. The instruction shall meet the Core Curriculum Content Standards and **Board of Education's** requirements for promotion and graduation.

Issued: 3 June 2009 Issued:



East Orange Board of Education

PROGRAM -POLICY 2701/page 1 of 3 Screening Criteria for Grade Acceleration

2701 SCREENING CRITERIA FOR GRADE ACCELERATION

Students who exhibit high achievement and ability in grade K have an opportunity to skip a grade level. To apply to skip kindergarten, a student must be 5 years old by September 1 and enrolled in kindergarten.

The following will be used by the school personnel in helping parents decide to accelerate a kindergarten student to Grade 1.

- A. Parent Request
- B. Formally identified as Gifted and Talented by Principal
- C. Administration of the following:
 - 1. Early Screening Inventory (ESI)
 - 2. Oral Peripheral Examination or Goldman Fristor Test of Articulation or Preschool Language Scale – 5th Edition
 - 3. Emerging Literacy Survey by Journeys (Journeys Kindergarten Curriculum Assessment)

D. General Observation of Social/ Emotional Skills

	FALL SEMESTER TIMELINE	SPRING SEMESTER TIMELINE
Application Due	First week in September	First week in April
Test Administration	Second and third week in September	Мау
Test Results to School and Parent	Fourth week in September	June
Advance Student One Grade	October	September



East Orange Board of Education

PROGRAM -POLICY 2701/page 2 of 3 Screening Criteria for Grade Acceleration

FOR GRADE ACCELERATION FROM KINDERGARTEN TO GRADE 1

The kindergarten student must be identified as gifted and talented. Below is the gifted and talented identification procedure.

Identification Procedure: P.E.A.K. - Kindergarten Program

- A. Seek recommended pupils to be screened from any of the following sources:
 - Teacher Recommendations
 - Parent Recommendations
- B. Obtain parental consent to administer OLSAT (Otis Lennon School Ability Test)
- C. Interview the pupil or have him/her complete a project/product that illustrates exceptional ability.
- D. Complete the following sections of the Data Summary Profile:
 - 1. Reichert Early Childhood teacher Inventory
 - 2. Achievement Teacher Nominations
 - 3. Rating Scales and Nominations
 - a. Reichert Early Childhood Teacher Inventory
 - 1. (29-32)=5
 - 2. (25-28)=4
 - 3. (21-24)=3
 - 4. (17-20)=2
 - 5. (13-16)=1
 - b. Teacher Nomination Form
 - 1. (14-15)=5
 - 2. (12-13)=4
 - 3. (10-11)=3
 - 4. (8-9)=2
 - 5. (6-7)=1



East Orange Board of Education

PROGRAM -POLICY 2701/page 3 of 3 Screening Criteria for Grade Acceleration

- E. Total each of the weighted columns. Count the number of criteria used and calculate the total Screening Score.
- F. Check the appropriate box. (Yes= 3.5 or Higher or No)
- G. Sign next to the Quest teacher's signature and enter the date.

The following screenings/ assessments and /or observations will be done inadditionto the administration of gifted and talented screening:

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Screenings/ Assessments/ Observations	Administered By
Oral Peripheral Examination Goldman Fristoe Test of Articulation Preschool Language Scale – 5 th Edition	Speech Language Pathologist
Early Screening Inventory (ESI-K)	PIRT Social Worker
Emerging Literacy Survey by Journeys (Journey- Kindergarten Curriculum)	
Administered, criterion referenced tests that measure unit reading and writing skills.	Kindergarten Coach
Benchmark Tests, provided twice per year, are designed to track progress in essential reading skills.	
General observation for Social/ Emotional skills	PIRT – Behavior Specialist/LDTC
General observation for Social/ Emotional skills	CPIS – LCSW

Approved:


East Orange Board of Education

TEACHING STAFF MEMBERS - POLICY 3283/page 1 of 5 Electronic Communications Between Teaching Staff Members and Students Jun 14

3283 <u>ELECTRONIC COMMUNICATIONS BETWEEN TEACHING</u> <u>STAFF MEMBERS AND STUDENTS</u>

The Board of Education recognizes electronic communications and the use of social media outlets create new options for extending and enhancing the educational program of the school district. Electronic communications and the use of social media can help students and teaching staff members communicate regarding: questions during non-school hours regarding homework or other assignments; scheduling issues for school-related co-curricular and interscholastic athletic activities; school work to be completed during a student's extended absence; distance learning opportunities; and other professional communications that can enhance teaching and learning opportunities between teaching staff members and students. However, the Board of Education recognizes teaching staff members can be vulnerable in electronic communications with students.

In accordance with the provisions of N.J.S.A. 18A:36-40, the Board of Education adopts this Policy to provide guidance and direction to teaching staff members to prevent improper electronic communications between teaching staff members and students.

The Commissioner of Education and arbitrators, appointed by the Commissioner, have determined inappropriate conduct may determine a teaching staff member unfit to discharge the duties and functions of their position. Improper electronic communications by teaching staff members may be determined to be inappropriate conduct.

For the purposes of this Policy, "electronic communication" means a communication transmitted by means of an electronic device including, but not limited to, a telephone, cellular telephone, computer, computer network, personal data assistant, or pager. "Electronic communications" include, but are not limited to, e-mails, text messages, instant messages, and communications made by means of an Internet website, including social media and social networking websites.

For the purposes of this Policy, "professional responsibility" means a teaching staff member's responsibilities regarding co-curricular, athletic coaching, and any other instructional or non-instructional responsibilities assigned to the teaching staff member by the administration or Board of Education.

For the purposes of this Policy, "improper electronic communications" means an electronic communication between a teaching staff member and any student of the school district when:



East Orange Board of Education

TEACHING STAFF MEMBERS - POLICY 3283/page 2 of 5 Electronic Communications Between Teaching Staff Members and Students

- **1.** The content of the communication is inappropriate as defined in this Policy; and/or
- 2. The manner in which the electronic communication is made is not in accordance with acceptable protocols for electronic communications between a teaching staff member and a student as defined in this Policy.

Inappropriate content of an electronic communication between a teaching staff member and a student includes, but is not limited to:

- 1. Communications of a sexual nature, sexually oriented humor or language, sexual advances, or content with a sexual overtone;
- 2. Communications involving the use, encouraging the use, or promoting or advocating the use of alcohol or tobacco, the illegal use of prescription drugs or controlled dangerous substances, illegal gambling, or other illegal activities;
- 3. Communications regarding the teaching staff member's or student's past or current romantic relationships;
- 4. Communications which include the use of profanities, obscene language, lewd comments, or pornography;
- 5. Communications that are harassing, intimidating, or bullying;
- 6. Communications requesting or trying to establish a personal relationship with a student beyond the teaching staff member's professional responsibilities;
- 7. Communications related to personal or confidential information regarding another school staff member or student; and
- 8. Communications between the teaching staff member and a student that the Commissioner of Education or an arbitrator would determine to be inappropriate in determining the teaching staff member is unfit to discharge the duties and functions of their position.

The following acceptable protocols for all electronic communications between a teaching staff member and a student shall be followed:

1. E-Mail Electronic Communications Between a Teaching Staff Member and a Student



East Orange Board of Education

TEACHING STAFF MEMBERS - POLICY 3283/page 3 of 5 Electronic Communications Between Teaching Staff Members and Students

- a. All e-mails between a teaching staff member and a student must be sent or received through the school district's e-mail system. The content of all e-mails between a teaching staff member and a student shall be limited to the staff member's professional responsibilities regarding the student.
- b. A teaching staff member shall not provide their personal e-mail address to any student. If a student sends an e-mail to a teaching staff member's personal e-mail address, the staff member shall respond to the e-mail through the school district e-mail system and inform the student his/her personal e-mail address shall not be used for any electronic communication between the teaching staff member and the student.
- c. A teaching staff member's school district e-mail account is subject to review by authorized school district officials. Therefore, a teaching staff member shall have no expectation of privacy on the school district's e-mail system.
- 2. Cellular Telephone Electronic Communications Between a Teaching Staff Member and a Student
 - a. Communications between a teaching staff member and a student via a personal cellular telephone shall be prohibited.
 - (1) However, a teaching staff member may, with prior approval of the Principal or designee, communicate with a student using their personal cellular telephone if the need to communicate is directly related to the teaching staff member's professional responsibilities for a specific purpose such as a field trip, athletic event, co-curricular activity, etc. Any such approval for cellular telephone communications shall not extend beyond the specific field trip, athletic event, co-curricular activity, etc. approved by the Principal or designee.
- 3. Text Messaging Electronic Communications Between Teaching Staff Members and Students
 - a. Text messaging communications between a teaching staff member and an individual student are prohibited.



East Orange Board of Education

TEACHING STAFF MEMBERS - POLICY 3283/page 4 of 5 Electronic Communications Between Teaching Staff Members and Students

- (1) However, a teaching staff member may, with prior approval of the Principal or designee, text message students provided the need to text message is directly related to the teaching staff member's professional responsibilities with a class or cocurricular activity. Any such text message must be sent to every student in the class or every member of the co-curricular activity. Any such approval for text messaging shall not extend beyond the class or activity by the Principal or designee.
- 4. Social Networking Websites and other Internet-Based Social Media Electronic Communications Between Teaching Staff Members and a Student
 - a. A teaching staff member is prohibited from communicating with any student through the teaching staff member's personal social networking website or other Internet-based website. Communications on personal websites are not acceptable between a teaching staff member and a student.
 - b. A teaching staff member shall not accept "friend" requests from any student on their personal social networking website or other Internet-based social media website. Any communication sent by a student to a teaching staff member's personal social networking website or other Internet-based social media website shall not be responded to by the teaching staff member and shall be reported to the Principal or designee by the teaching staff member.
 - c. If a teaching staff member has a student(s) as a "friend" on their personal social networking website or other Internet-based social media website they must permanently remove them from their list of contacts upon Board adoption of this Policy.
 - d. Communication between a teaching staff member and a student through social networking websites or other Internet-based social media websites is only permitted provided the website has been approved by the Principal or designee and all communications or publications using such websites are available to: every student in the class; every member of the co-curricular activity and their parents; and the Principal or designee.



East Orange Board of Education

TEACHING STAFF MEMBERS - POLICY 3283/page 5 of 5 Electronic Communications Between Teaching Staff Members and Students

Reporting Responsibilities

In the event a student sends an improper electronic communication, as defined in this Policy, to a teaching staff member, the teaching staff member shall report the improper communication to the Principal or designee by the next school day. The Principal or designee will take appropriate action to have the student discontinue such improper electronic communications. Improper electronic communications by a teaching staff member or a student may result in appropriate disciplinary action.

A teaching staff member and student may be exempt from the provisions outlined in this Policy if a teaching staff member and student are relatives. The parent of a student and the teaching staff member requesting an exemption from the provisions of this Policy must submit a written request to the Principal of the student's school indicating the family relationship between the student and the teaching staff member. The Principal will provide written approval of the request to the teaching staff member and the student. If the Principal does not approve the request, the teaching staff member and the student must comply with all provisions of this Policy. The Principal's approval of a request for this exemption shall only be for the individual teaching staff member and student included in the request and for the school year in which the request is submitted.

The provisions of this Policy shall be applicable at all times while the teaching staff member is employed in the school district and at all times the student is enrolled in the school district, including holiday and summer breaks.

A copy of this Policy will be made available on an annual basis, to all parents, students, and school employees either electronically or in school handbooks.

N.J.S.A. 18A:36-40

Adopted:



East Orange Board of Education

SUPPORT STAFF MEMBERS - POLICY 4283/page 1 of 5 Electronic Communications Between Support Staff Members and Students Jun 14

4283 <u>ELECTRONIC COMMUNICATIONS BETWEEN SUPPORT</u> <u>STAFF MEMBERS AND STUDENTS</u>

In accordance with the provisions of N.J.S.A. 18A:36-40, the Board of Education adopts this Policy to provide guidance and direction to support staff members to prevent improper electronic communications between support staff members and students. The Board of Education recognizes support staff members can be vulnerable in electronic communications with students.

The Board prohibits all electronic communications between a support staff member and a student. However, based on a support staff member's professional responsibilities electronic communications between a support staff member and a student may be permitted with written approval of the Superintendent or designee. The approval is only for the school year in which the approval is granted. If the Superintendent or designee approves electronic communications between a support staff member and a student, the support staff member shall be required to comply with all the provisions of this Policy.

The Commissioner of Education has determined inappropriate conduct may determine a school staff member unfit to discharge the duties and functions of their position. Improper electronic communications by school staff members may be determined to be inappropriate conduct.

For the purposes of this Policy, "electronic communication" means a communication transmitted by means of an electronic device including, but not limited to, a telephone, cellular telephone, computer, computer network, personal data assistant, or pager. "Electronic communications" include, but are not limited to, e-mails, text messages, instant messages, and communications made by means of an Internet website, including social media and social networking websites.

For the purposes of this Policy, "professional responsibility" means a support staff member's responsibilities assigned to the support staff member by the administration or Board of Education.

For the purposes of this Policy, "improper electronic communications" means an electronic communication between a support staff member and any student of the school district when:

- **1.** The content of the communication is inappropriate as defined in this Policy; and/or
- 2. The manner in which the electronic communication is made is not in accordance with acceptable protocols for electronic communications between a support staff member and a student as defined in this Policy.



East Orange Board of Education

SUPPORT STAFF MEMBERS 4283/page 2 of 5 Electronic Communications Between Support Staff Members and Students

Inappropriate content of an electronic communication between a support staff member, who has been approved by the Superintendent or designee to have electronic communications, and a student includes, but is not limited to:

- 1. Communications of a sexual nature, sexually oriented humor or language, sexual advances, or content with a sexual overtone;
- 2. Communications involving the use, encouraging the use, or promoting or advocating the use of alcohol or tobacco, the illegal use of prescription drugs or controlled dangerous substances, illegal gambling, or other illegal activities;
- 3. Communications regarding the support staff member's or student's past or current romantic relationships;
- 4. Communications which include the use of profanities, obscene language, lewd comments, or pornography;
- 5. Communications that are harassing, intimidating, or bullying;
- 6. Communications requesting or trying to establish a personal relationship with a student beyond the support staff member's professional responsibilities;
- 7. Communications related to personal or confidential information regarding another school staff member or student; and
- 8. Communications between the support staff member and a student that the Commissioner of Education would determine to be inappropriate in determining the support staff member is unfit to discharge the duties and functions of their position.

The following acceptable protocols for all electronic communications between a support staff member, who has been approved by the Superintendent or designee to have electronic communications, and a student, shall be followed:

- 1. E-Mail Electronic Communications Between a Support Staff Member and a Student
 - a. All e-mails between a support staff member and a student must be sent or received through the school district's e-mail system. The content of all e-mails between a support staff member and a student shall be limited to the staff member's professional responsibilities regarding the student.



East Orange Board of Education

SUPPORT STAFF MEMBERS 4283/page 3 of 5 Electronic Communications Between Support Staff Members and Students

- b. A support staff member shall not provide their personal e-mail address to any student. If a student sends an e-mail to a support staff member's personal e-mail address, the staff member shall respond to the e-mail through the school district e-mail system and inform the student his/her personal e-mail address shall not be used for any electronic communication between the support staff member and the student.
- c. A support staff member's school district e-mail account is subject to review by authorized school district officials. Therefore, a support staff member shall have no expectation of privacy on the school district's e-mail system.
- 2. Cellular Telephone Electronic Communications Between a Support Staff Member and a Student
 - b. Communications between a support staff member and a student via a personal cellular telephone shall be prohibited.
 - (1) However, a support staff member may, with prior approval of the Principal or designee, communicate with a student using their personal cellular telephone if the need to communicate is directly related to the support staff member's professional responsibilities for a specific purpose such as a field trip, athletic event, co-curricular activity, etc. Any such approval for cellular telephone communications shall not extend beyond the specific field trip, athletic event, co-curricular activity, etc. approved by the Principal or designee.
- 3. Text Messaging Electronic Communications Between Support Staff Members and Students
 - a. Text messaging communications between a support staff member and an individual student are prohibited.
 - (1) However, a support staff member may, with prior approval of the Principal or designee, text message students provided the need to text message is directly related to the support staff member's professional responsibilities regarding the student. Any such text message must be sent to every student in the class or every member of the co-curricular activity. Any such approval for text messaging shall not



East Orange Board of Education

SUPPORT STAFF MEMBERS 4283/page 4 of 5 Electronic Communications Between Support Staff Members and Students

extend beyond the activity approved by the Principal or designee.

- 4. Social Networking Websites and other Internet-Based Social Media Electronic Communications Between Support Staff Members and a Student
 - a. A support staff member is prohibited from communicating with any student through the support staff member's personal social networking website or other Internet-based website. Communications on personal websites are not acceptable between a support staff member and a student.
 - b. A support staff member shall not accept "friend" requests from any student on their personal social networking website or other Internet-based social media website. Any communication sent by a student to a support staff member's personal social networking website or other Internet-based social media website shall not be responded to by the support staff member and shall be reported to the Principal or designee by the support staff member.
 - If a support staff member has a student(s) as a "friend" on their personal social networking website or other Internet-based social media website they must permanently remove them from their list of contacts upon Board adoption of this Policy.
 - d. Communication between a support staff member and a student through social networking websites or other Internet-based social media websites is only permitted provided the website has been approved by the Principal or designee and all communications or publications using such websites are available to: every student in the class; every member of the co-curricular activity and their parents; and the Principal or designee.

Reporting Responsibilities

C.

1. In the event a student sends an electronic communication to a support staff member who has not been approved by the Superintendent or designee to have electronic communications, the support staff member shall report the communication to the Principal or designee. The Principal or designee will take appropriate action to have the student discontinue such electronic communications. Electronic communications by a support staff member or a student where such communications are not approved by the Superintendent or designee may result in appropriate disciplinary action.



East Orange Board of Education

SUPPORT STAFF MEMBERS 4283/page 5 of 5 Electronic Communications Between Support Staff Members and Students

2. In the event a student sends an improper electronic communication, as defined in this Policy, to a support staff member who has been approved by the Superintendent or designee to receive electronic communications, the support staff member shall report the improper electronic communication to the Principal or designee. The Principal or designee will take appropriate action to have the student discontinue such improper electronic communications. Improper electronic communications by a support staff member or a student may result in appropriate disciplinary action.

A support staff member and student may be exempt from the provisions outlined in this Policy if a support staff member and student are relatives. The parent of the student and the support staff member requesting an exemption from the provisions of this Policy must submit a written request to the Principal of the student's school indicating the family relationship between the student and the support staff member. The Principal will provide written approval of the request to the support staff member and the student. If the Principal does not approve the request, the support staff member and the student must comply with all provisions of this Policy. The Principal's approval of a request for this exemption shall only be for the individual support staff member and student included in the request and for the school year in which the request is submitted.

The provisions of this Policy shall be applicable at all times while the support staff member is employed in the school district and at all times the student is enrolled in the school district, including holiday and summer breaks.

A copy of this Policy will be made available on an annual basis, to all parents, students, and school employees either electronically or in school handbooks.

N.J.S.A. 18A:36-40

Adopted:



East Orange Board of Education

PUPILS - POLICY 5200/page 1 of 2 Attendance

5200 ATTENDANCE

In accordance with the provisions of N.J.S.A. 18A:38-25, every parent, guardian, or other person having control and custody of a child between the ages of six and sixteen shall cause the child to regularly attend school. The East Orange Board of Education supports the concept that increased students time on academic tasks will improve academic achievement. The intent attendance policy is to reduce pupil absenteeism and ensure increased pupil time on academic tasks.

The Board of Education requires **students** enrolled in the school district attend school regularly in accordance with the laws of the State.

In accordance with the provisions of N.J.A.C. 6A:16-7.6, a student's absence from school may be excused, unexcused that counts toward truancy, or unexcused that does not count toward truancy.

Students that are absent from school for any reason are responsible for the completion of assignments missed because of their absence. A student who is absent from school for observing a religious holiday shall not be deprived of any award, eligibility, or opportunity to compete for any award, or deprived of the right to take an alternate test or examination that was missed because of the absence provided there is a written excuse of such absence signed by the parent.

Prolonged or repeated absences, excused or unexcused, from school or from class, deprive **students** of the **educational and** classroom experiences deemed essential to learning and may result in retention at grade level or loss of credit **or removal from a course that would count** toward the high school diploma in accordance with policies of this Board.

Students shall be subjected to the school district's response for unexcused absences **that account toward truancy** during the school year as outlined in N.J.A.C. 6A:16-7.6(a)4 and Regulation 5200.

Unexcused absences from school or from classes within the school day **may** subject a **student** to **consequences that** may include the denial of a **student's** participation in co-curricular activities and/or athletic competition. **Repeated absences from school** interfere with efforts of this Board and its staff in the maintenance of good order and the continuity of classroom instruction **and such absences** may result in the **removal of the student** from **a class or** course of study.



East Orange Board of Education

PUPILS - POLICY 5200/page 2 of 2 Attendance

The Superintendent shall calculate and monitor the average daily attendance rate for the district and for each school in the district. Whenever the average daily attendance rate does not meet the New Jersey Department of Education requirements the Superintendent or designee shall develop a district improvement plan to improve student attendance pursuant to N.J.A.C. 6A:30-5.2.

N.J.S.A. 18A:36-14; 18A:38-25 N.J.S.A. 34:2-21.1 et seq. N.J.A.C. 6A:16-7**.6; 6A:32-8.3**

Adopted: 12 January 2010 Adopted:



East Orange Board of Education

PUPILS - REGULATION R 5200/page 1 of 10 Attendance

R 5200 ATTENDANCE

A. Definitions

- 1. For the purposes of school attendance, a "day in session" shall be a day on which the school is open and students are under the guidance and direction of a teacher or teachers engaged in the teaching process. Days on which school is closed for such reasons as holidays, teachers' institutes, and inclement weather shall not be considered as days in session.
- 2. A "school day" shall consist of not less than four hours, except that one continuous session of two and one-half hours may be considered a full day of Kindergarten.
- 3. "A day of attendance" shall be one in which the student is present for a full day under the guidance and direction of a teacher while school is in session.
 - a. Whenever over-crowded conditions make it necessary to hold two separate sessions with a different group of students in each session, a student attending for all of either session shall be regarded as having attended for the full day. An excused absence for any reason shall not be counted as a day of attendance in the school register.
- 4. A "half-day class" shall be considered the equivalent of a full day's attendance only if in session for four hours or more, exclusive of recess periods or lunch periods.

B. Attendance Recording

- 1. A record of the attendance of all students on roll in a school register shall be kept each day that school is in session by a teacher or other authorized person. It shall be the duty of this person to keep the attendance records according to these rules and the specific instructions issued by the Commissioner of Education.
- 2. No student shall be recorded as present unless the school is in session and the student so recorded is under the guidance and direction of a teacher in the teaching process.
- 3. A student shall be recorded as absent in the school register when not in attendance at a session of the school while a member of the school, except students excused due to religious holidays who shall be recorded as excused.



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- 4. A student shall be recorded as either present, absent, or excused for religious observance, every day the school is in session after the student enters until the date the student is transferred to another school, transferred to an individual home instruction record, or officially leaves the school system.
- 5. The Commissioner shall annually prescribe a list of religious holidays on which it shall be mandatory to excuse students for religious observance upon the written request signed by the parent or person standing in loco parentis.
- 6. The mere presence of a student at roll call shall not be regarded as sufficient attendance for compliance with N.J.A.C. 6A:32-8.3. In a school which is in session during both the forenoon and the afternoon, a student shall be present at least one hour during both the forenoon and the afternoon in order to be recorded as present for the full day. In a school which is in session during either the forenoon or the afternoon, a student shall be present at least two hours in the session in order to be recorded as present for the full day.
- 7. A **student** not present in school because of his/her participation in an approved school activity, such as a field trip, meeting, cooperative education assignment, or athletic competition will be considered to be in attendance.

C. Excused/Unexcused Absences

- 1. "Excused absence" is a student's absence from school for a full day or a portion of a day for the observance of a religious holiday pursuant to N.J.S.A. 18A:36-14 through 16, for Take Your Child to Work Day, or any other absence determined to be excused by the New Jersey Department of Education.
- 2. "Unexcused absence that counts toward truancy" is a student's absence from school for a full or a portion of a day for any reason that is not excused as defined above or for any unexcused absence that does not count toward truancy listed below.
- 3. "Unexcused absence that does not count toward truancy" is a student's absence from school for a full day or a portion of a day for the reasons listed below:
 - a. The student's illness supported by a written letter from the parent upon student's return to school;
 - b. The student's required attendance in court;



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- c. Where appropriate, when consistent with Individualized Education Programs, the Individuals with Disabilities Act, accommodation plans under 29 U.S.C. §§ 794 and 705(20), and individualized health care plans;
- **d.** The **student's** suspension from school;
- e. Family illness or death supported by a written letter from the parent upon the student's return to school;
- f. Visits to post-secondary educational institutions;
- **g.** Interviews with a prospective employer or with an admissions officer of an institution of higher education;
- **h.** Examination for a driver's license;
- i. Necessary and unavoidable medical or dental appointments that cannot be scheduled at a time other than the school day;
- j. An absence for a reason not listed above, but deemed **unexcused that does not count toward truancy** by the **Principal** upon a written request by the **student's** stating the reason for the absence and requesting permission for the absence to be an **unexcused** absence **that does not count toward truancy**;
- 4 "Truancy" means ten or more cumulative unexcused absences that count toward truancy of a student between the ages of six and sixteen as determined by the Board's Attendance Policy and Regulation pursuant to N.J.A.C. 6A:16-7.6(a)4.iii. and the definition of school day pursuant to N.J.A.C. 6A:32-8.3. Any unexcused absence not counted toward truancy listed in C.3. above shall be an absence counted toward truancy.
- **D**. Notice to School of a **Student's** Absence
 - 1. The parent or adult **student** is requested to call the school office before **the start of the student's school day.**
 - 2. The parent of the student or an adult student who will attend the morning session, but will not attend the afternoon session should call or provide notice to the school office before the start of the afternoon session.



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- 3. The parent or adult **student** who anticipates a future absence or anticipates that an absence will be prolonged should notify the **school office to arrange** make-up work.
- **E.** Readmission to School After an Absence
 - 1. A **student** returning from an absence of any length **of time** must **provide** a written statement **that is** dated and signed by the parent or adult **student listing** the reasons for the absence.
 - 2. A note explaining a **student's** absence for **a** noncommunicable illness for a period of more than **five** school days must be accompanied by a physician's statement of the **student's** illness **with medical clearance to return to school**.
 - 3. A **student** who has been absent by reason of having or being suspected of having a communicable disease must present to the **school nurse** written evidence of being free of communicable disease, in accordance with Policy 8451.
- **F.** Instruction
 - 1. Teachers **shall** cooperate in the preparation of home assignments for **students** who anticipate an excused absence of **five** school days duration. The parent or **student** must request such home assignments.
 - 2. A **student** who anticipates an absence due to a temporary or chronic health condition may be eligible for home instruction in accordance with Policy No. 2412. The parent must request home instruction.
 - 3. **Students** absent for any reason are expected to make up the work missed. The **parent or student** is responsible for requesting missed assignments and any assistance required. Teachers will provide make-up assignments as necessary.
 - 4. In general, **students** will be allowed **a reasonable amount of time as determined by the teacher** to make up missed work.
 - 5. A **student** who missed a test **or an exam** shall be offered an opportunity to take the test, **exam**, or an **appropriate** alternate test.
- **G.** Denial of Course Credit



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- 1. The teacher will determine the credit to be awarded a **student** for make-up work. Where class participation is a factor in the learning process, the teacher may consider a **student's** absences in determining a final grade, except **excused** absences or **absence** for a suspension from school **will not** adversely affect the **student's** grade. The teacher may record an incomplete grade for a **student** who has not had **a** full opportunity to make up missed work.
- 2. A secondary **student may** be dropped from **a** course **or** denied course credit when he/she has been absent from **eighteen** or more of the class sessions, whatever the reason for the absence, except that **excused** absences or absences caused by a **student's** suspension will not count toward the total.

Exceptions to this rule may be made for **students** who have demonstrated **to the teacher** through completion of **make-up assignments** that they have mastered the proficiencies established for the course of study.

A secondary **student** who has been dropped from a course of study **may** be assigned to an alternate program.

A secondary **student** denied course credit **after completing the course will be permitted to** attend a credit completion session to regain the denied credit, provided the **student** has not been absent from the class more than **eighteen** times.

3. An elementary **student may** be retained at grade level, in accordance with Policy 5410, when he/she has been absent **eighteen** or more school days, whatever the reason for the absence, except that **excused** absences and **absences due to student's** suspension will not count toward the total.

Exceptions to this rule may be made for **students** who have demonstrated through completion of home assignments and/or home instruction that they have mastered the proficiencies established for the assigned courses of study.

H. School District Response To Unexcused Absences During the School Year That Count Toward Truancy

- 1. For up to four cumulative unexcused absences **that count toward truancy**, the Principal or designee shall:
 - a. Make a reasonable attempt to notify the **student's** parent of each unexcused absence prior to the start of the following school day;
 - b. **Make a reasonable attempt to determine** the cause of **the** unexcused absence, including **through** contact with the **student's** parent;



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- c. **Identify**, in consultation with the **student's** parent**s**, **needed action** designed to address patterns of unexcused absences, if any, and to have the child return to school and maintain regular attendance;
- d. Proceed in accordance with the provisions of N.J.S.A. 9:6-1 et seq. and N.J.A.C. 6A:16-10, if a potentially missing or abused child situation is detected; and
- e. Cooperate with law enforcement and other authorities and agencies, as appropriate.
- 2. For between five and nine cumulative unexcused absences **that count toward truancy**, the Principal or designee shall:
 - a. Make a reasonable attempt to notify the **student's** parent of each unexcused absence prior to the start of the following school day;
 - b. Make a reasonable attempt to determine the cause of the unexcused absence, including through contact with the student's parent;
 - c. Evaluate the appropriateness of action **taken** pursuant to **N.J.A.C. 6A:16-7.6(a)4.i.(3) and H.1.c.** above;
 - d. **Develop an** action plan **to** establish outcomes based upon the **student's patterns of unexcused absences and to specify the interventions for supporting the student's** return to school and regular attendance, **which** may include any or all of the following:
 - (1) Refer or consult with the building's Intervention and Referral Services Team, pursuant to N.J.A.C. 6A:16-8;
 - (2) Conduct testing, assessments, or evaluations of the **student's** academic, behavioral, and health needs;
 - (3) Consider an alternate educational placement;
 - (4) Make a referral to **or coordinate with** a community-based social and health provider agency or other community resource;
 - (5) Refer to a court or court program pursuant to N.J.A.C. 6A:16-7.6(a)4.iv. and H.4. below;



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- (6) Proceed in accordance with N.J.S.A. 9:6-1 et seq. and N.J.A.C. 6A:16-10, if a potential missing or **abused** child situation is detected; **and**
- (7) Engage the student's family.
- e. Cooperate with law enforcement and other authorities and agencies, as appropriate.
- 3. For **ten or more** cumulative unexcused absences **that count toward truancy, a student** between the ages of six and sixteen is truant, pursuant to N.J.S.A. 18A:38-25, and the Principal or designee shall:
 - a. Make a **determination regarding the need for a court** referral **for the truancy, per N.J.A.C. 6A:16-7.6(a)4.iv. and H.4. below**;
 - **b**. Continue to consult with the parent and the involved agencies to support the **student's** return to school and regular attendance;
 - **c**. Cooperate with law enforcement and other authorities and agencies, as appropriate; and
 - **d.** Proceed in accordance with N.J.S.A. 18A:38-28 through 31, Article 3B, Compelling Attendance at School, and other applicable State and Federal statutes, as required.
- 4. A court referral may be made as follows:
 - a. When unexcused absences that count toward truancy are determined by school officials to be violations of the compulsory education law, pursuant to N.J.S.A. 18A:38-25, and the Board of Education's policies, in accordance with N.J.A.C. 6A:16-7.6(a), the parent may be referred to Municipal Court.
 - (1) A written report of the actions the school has taken regarding the student's attendance shall be forwarded to the Municipal Court; or
 - b. When there is evidence of a juvenile-family crisis, pursuant to N.J.S.A. 2A:4A-22.g, the student may be referred to Superior Court, Chancery Division, Family Part.
 - (1) A written report of the actions the school has taken regarding the student's attendance shall be forwarded to the Juvenile-Family Crisis Intervention Unit.



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- 5. For a student with a disability, the attendance plan and its punitive and remedial procedures shall be applied, where applicable, in accordance with the student's IEP, pursuant to 20 U.S.C. §§ 1400 et seq., the Individuals with Disabilities Education Act; the procedural protections set forth in N.J.A.C. 6A:14; accommodation plans under 29 U.S.C. §§794 and 705(20); and individualized health care plans and individualized emergency healthcare plan pursuant to N.J.A.C. 6A:16-2.3(b)5.xii.
- 6. All receiving schools pursuant to N.J.A.C. 6A:14-7.1(a), shall act in accordance with N.J.A.C. 6A:16-7.6(a)4.i. and H.1. above for each student with up to four cumulative unexcused absences.
 - a. For each **student** attending a receiving school with five or more cumulative unexcused absences **that count toward truancy**, the absences shall be reported to the sending **school** district.
 - The sending school district shall proceed in accordance with the Board of Education's policies and procedures pursuant to N.J.A.C. 6A:16-7.6(a) and H.5. above and the provisions of N.J.A.C. 6A:16-7.6(a)4.ii. through iv. and H.2. through H.5. above, as appropriate.
- I. Discipline
 - 1. **Students** may be denied participation in co-curricular activities if the **Board establishes** attendance standards **for participation**.
 - 2. **Students** may be denied participation in athletic competition if **the Board establishes** attendance standards **for participation**.
 - 3. No **student** who is absent from school for observance of a religious holiday may be deprived of any award or of eligibility for or opportunity to compete for any award because of the absence.
- J. Recording Attendance
 - 1. Teachers must accurately record the **students** present, tardy, **or** absent each day in each session or each class. Attendance records must also record **students**' attendance at out-of-school curricular events such as field trips.
 - 2. A record shall be maintained of each excused absence, unexcused absence that counts toward truancy, and unexcused absence that does not count toward truancy for each student.



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- **3**. A report card will record the number of times the **student** was absent and tardy in each marking period.
- **4**. A **student's** absence for observance of a religious holiday will not be recorded as such on any transcript or application or employment form.
- K. Appeal
 - 1. **Students** may be **subject to appropriate discipline for their school attendance record.**
 - 2. A **student** who has been retained at grade level for excessive absences may appeal that action in accordance with Policy 5410.
 - 3. A **student** who has been dropped from a course and/or denied course credit for excessive absences may appeal that action in accordance with the following procedures:
 - a. The **student** shall file a written appeal to the **Principal or designee** within five school days of receiving notice of the action. The appeal should state the reasons for **each** absences, **any** documentation that **may support reducing** the number of absences for the **purposes of course credit**, and reasons why the **student** should **either** continue to be enrolled in the course or receive course credit for a class the student **completed**.
 - b. The **Principal or designee** will respond in writing no later than seven **school** days after receiving the **student's** appeal.
 - c. If the **student** is not satisfied, he/she may submit a written request to the Principal for consideration by an Attendance Review Committee.
 - d. On a student's request for consideration by an Attendance Review Committee, the Principal shall convene an Attendance Review Committee. The Attendance Review Committee shall meet informally to hear the student's appeal. The student's and teacher(s) may attend the meeting.
 - e. The Attendance Review Committee shall decide the appeal and inform the **student** in writing within seven **school** days of the meeting.



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- f. The **student** may appeal an adverse decision of the Attendance Review Committee to the Superintendent, the Board of Education, and the Commissioner of Education, in accordance with Policy 5710, Pupil Grievance **and N.J.S.A. 18A.** An appeal to the Attendance Review Committee shall be considered to have exhausted the first **two** steps of the grievance **procedure outlined in Policy 5710**.
- L. Attendance **Records**
 - 1. Attendance records for the school district and each school will be maintained and attendance rates will be calculated as required by the New Jersey Department of Education. The school district will comply with all attendance requirements and any improvement plans as required by the Department of Education

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5610 SUSPENSION

The Board of Education recognizes that even the temporary exclusion of a **student** from the educational program of this district is a severe sanction and one that cannot be imposed without due process.

Any **student** who is guilty of continued and willful disobedience, or of open defiance of the authority of any teacher or person having authority over him, or of the habitual use of profanity or of obscene language, or who shall cut, deface or otherwise injure any school property, shall be liable to punishment and to suspension or expulsion from school. Conduct which shall constitute good cause for suspension or expulsion of a **student** guilty of such conduct shall include, but not be limited to, the conduct as defined in N.J.S.A. 18A:37-2 and the school district's **Student** Discipline/Code of Conduct Policy and Regulation in accordance with the N.J.A.C. 6A:16-7.1. et seq.

For the purposes of this policy, "suspension" means the temporary removal of a **student** from the regular instructional program.

For the purposes of this Policy, "short term suspension" means a suspension for **one, but not more than** ten consecutive school days s and "long term suspension" means a suspension for more than ten consecutive school days.

In accordance with the provisions of N.J.S.A. 18A37-4, a student may be suspended only by the Principal, who shall report any suspension to the Superintendent as soon as possible. The Superintendent shall report the suspension to the Board at its next regular meeting. The suspended **student** may be reinstated by the Principal or by the Superintendent **prior to** the second **regular** meeting of the Board following the suspension, **unless the Board reinstates the student at the first regular meeting.** No **student** suspended for reasons of assault upon a person in authority may be reinstated before the Board has held a hearing, within thirty calendar days of the suspension, to consider that **student**'s expulsion from school. At its second regular meeting after the suspension and thereafter, the Board alone may reinstate the **student** or continue the suspension.

In each instance of a short-term suspension, the **student** will be provided oral or written notice of the charges and an informal hearing conducted by the Principal or designee in accordance with the procedures outlined in N.J.A.C. 6A:16-7.2. To the extent the **student**'s presence poses a continuing danger to persons or property or an ongoing threat of disrupting the educational process, the **student** may be immediately removed from the **student**'s educational program and the informal hearing shall be held as soon as practical after the suspension.



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In each instance of a long-term suspension, the district shall assure the rights of the **student** pursuant to N.J.A.C. 16A:16-7.3.

The district will comply with the requirements of N.J.A.C. 6A:16-7.2 and 7.3, in addition to all the procedural protections set forth in N.J.A.C. 6A:14, for each pupil with a disability who is subject to a short-term or long-term suspension.

In each instance of a short- or long-term suspension, the district shall provide academic instruction, either in school or out of school, that addresses the Core Curriculum Content Standards pursuant to N.J.A.C. 6A:8-3.1 **et. seq.**, which may include a public education program provided in accordance with the provisions of N.J.A.C. 6A:16-9 or 10. These services shall be provided within five school days of the suspension. Educational services provided to a pupil with a disability shall be provided consistent with the **student**'s Individualized Education Program, in accordance with N.J.A.C. 6A:14.

Student records are subject to challenge by parents and adult students in accordance with N.J.A.C.6A:32-7.7 and Policy and Regulation 8330. The name of a disciplined **student** will not appear in the agenda or minutes of a public meeting or in any public record of this district; any such **student** will be designated by code.

N.J.S.A. 18A:37-1; 18A:37-2 et seq.; 18A:37-4; 18A:37-5. N.J.A.C. 6A:16-7.2; 6A:16-7.3; 6A:32-7.7; 6A:14-2.8

Adopted: 12 January 2010 Adopted:



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R 5610 SUSPENSION PROCEDURES

A. Short-Term Suspensions

- 1. In each instance of a short-term suspension, the Principal or designee, shall assure the rights of a **student** suspended for **one**, **but more than** ten consecutive school days by providing for the following:
 - a. As soon as practicable, oral or written notice of charges to the **student**.
 - (1) When charges are denied, an explanation of the evidence forming the basis of the charges shall also be provided.
 - b. **Prior to the suspension, an** informal hearing **during** which the **student** is given the opportunity to present **his or her version of the events regarding his or her** the actions leading to the short-term suspension and i**s provided notice of** the school district's actions taken pursuant to N.J.A.C. 6A:16-7.1(c)2. and 5.
 - (1) The informal hearing shall be conducted by **a school administrator** or designee;
 - (2) To the extent that a **student**'s presence poses a continuing danger to persons or property or an ongoing threat of disrupting the educational process, the **student** may be immediately removed from the **student**'s educational program and the informal hearing shall be held as soon as practical after the suspension;
 - (3) The informal hearing should take place even when a school staff member has witnessed the conduct forming the basis of the charge; and
 - (4) The informal hearing and the notice given may take place at the same time.
 - c. Oral or written notification to the **student**'s parent of the removal from the **student**'s educational program prior to the end of the school day on which the Principal **decides** to suspend the **student**. **The notification** shall include an explanation of:
 - (1) The specific charges;
 - (2) The facts on which the charges are based;



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- (3) The provision(s) of the **student** code of conduct the **student** is accused of violating;
- (4) The **student**'s due process rights, pursuant to N.J.A.C. 6A:16-7.1 (c)3 and N.J.A.C. 6A:16-7.2; and
- (5) The terms and conditions of the suspension.
- d. Appropriate supervision of the **student** while waiting for the **student**'s parent to remove the **student** from school during the school day; and
- e. Academic instruction, either in school or out of school, that addresses the Core Curriculum Content Standards.
 - (1) The student's academic instruction shall be provided within five school days of the suspension.
 - (2) At the completion of a short-term suspension, the Board of Education shall return a general education student to the general education program for which he or she was suspended.
 - (3) The academic instruction provided to a student with a disability shall be provided consistent with N.J.A.C. 6A:14.
- 2. The Principal **suspending the student** shall immediately report the suspension to the Superintendent, who **shall** report it to **the** Board of Education at its next regular meeting, pursuant to N.J.S.A. 18A:37-4.
- 3. An appeal of the Board's decision affecting the general education student's educational program shall be made to the Commissioner, in accordance with N.J.S.A. 18A:37-2.4 and N.J.A.C. 6A:3-1.3 through 1.17.
- 4. For a **student** with a disability, the provisions set forth in **N.J.A.C. 6A:16-7.2** shall be provided in addition to all procedural protections set forth in N.J.A.C. 6A:14.
- B. Long-Term Suspensions
 - 1. In each instance of a long-term suspension, the Principal or designee shall assure the rights of a **student** suspended for more than ten consecutive school days by providing the following:



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- a. **Notification to the student of the charges, prior to the student's removal** from school;
- b. **Prior to the suspension, an** informal hearing **during** which the **student** is given the opportunity to present **his or her version of events** regarding **his or her** actions leading to the long-term suspension and **is provided notice of** the school district's actions taken pursuant to N.J.A.C. 6A:16-7.1(c)2 and 5;
- c. Immediate notification to the **student**'s parent of the **student**'s removal from school;
- d. Appropriate supervision of the **student** while waiting for the **student**'s parent to remove the **student** from school during the school day;
- e. Written notification to the parent by the Superintendent or designee within two school days of the initiation of the suspension, stating:
 - (1) The specific charges;
 - (2) The facts on which the charges are based;
 - (3) The **student**'s due process rights, pursuant to N.J.A.C. 6A:16-7.1(c)3 and N.J.A.C. 16:7-3; and
 - (4) **F**urther engagement by the **student** in conduct warranting expulsion, pursuant to N.J.S.A. 18A:37-2, shall amount to a knowing and voluntary waiver of the **student**'s right to a free public education, in the event that a decision to expel the **student** is made by the Board, pursuant to N.J.S.A. 18A:37-2 and N.J.A.C. 6A:16-7.4.
 - (a) The Board shall request from the parent and student written acknowledgement of the notification provided pursuant to N.J.A.C. 6A;16-7.3 (a)5iv subsequent to the removal of the student from his or her pupil's educational program, pursuant to N.J.A.C. 6A:16-7.3.
- f. A list of witnesses and their statements or affidavits, if any, no later than five days prior to the formal hearing, pursuant to below;
- g. **For a student** with a disability, a manifestation determination, pursuant to N.J.A.C. 6A:14-2.8 and the Federal regulations;



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- h. Information on the **student's** right to secure an attorney and legal resources available in the community identified pursuant to N.J.A.C. 6A:16-7.1(c)8;
- i. **Either in or out of school e**ducational services that are comparable to those provided in the public schools for **students** of similar grades and attainments, pursuant to N.J.S.A. 18A:38-25, which may include a public education program provided in accordance with of N.J.A.C. 6A:16-9 or 10.
 - (1) The **student's educational** services shall be provided within five school days of the suspension.
 - (2) The Board shall make decisions regarding the appropriate educational program and support services for the suspended general education **student based on the Core Curriculum Standards and the following consideration:**
 - (a) A behavioral assessment or evaluation including, but not limited to, a referral to the Child Study Team, as appropriate;
 - (b) The results of relevant testing, assessments or evaluations of the **student**;
 - (c) The **student**'s academic, health, and behavioral records;
 - (d) The recommendation of the Superintendent, Principal, or other relevant school or community resource;
 - (e) Considerations of parental input; or
 - (f) Consultation with the Intervention and Referral Services Team, in accordance with N.J.A.C. 6A:16-8.
 - (3) Educational services provided to a **student** with a disability shall be provided consistent with N.J.A.C. 6A:14.
- j. A formal hearing before the Board **that shall**, at a minimum:
 - (1) Be conducted by the Board or delegated by the Board to a Board committee, a school administrator or an impartial hearing officer for the purpose of determining facts or making recommendations.



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- (a) **Before taking final action the Board as a whole shall** receive and consider either a transcript or detailed report on **the** hearing.
- (2) Include the opportunity for the **student** to:
 - (a) Confront and cross-examine witnesses, **if** there is a question of fact; and
 - (b) Present his or her own defense and produce oral testimony or written supporting affidavits.
- (3) Take place no later than thirty calendar days following the day the **student** is suspended from the general education program; and
- (4) Result in the Board's decision that shall be based, at a minimum, on the preponderance of competent and credible evidence.
- k. A written statement to the **student**'s parent **regarding** the Board's decision within five school days after the close of the hearing. The **statement shall include** at a minimum:
 - (1) The charges considered;
 - (2) A summary of the documentary or testimonial evidence from both the **student** and the administration that was brought before the Board at the hearing;
 - (3) Factual findings relative to each charge and the Board's determination of each charge;
 - (4) Identification of the educational services to be provided to the **student** pursuant to above;
 - (5) The terms and conditions of the suspension; and
 - (6) The right to appeal **to the Commissioner of Education** the Board's decision regarding the **student**'s general education program in accordance with N.J.S.A. 18A:37-2.4 and N.J.A.C. 6A:3-1.3 through 1.17.



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- l. If at any time it is found that the student did not commit the offense, the student shall be immediately returned to the program from which he or she was removed; and
- m. At the completion of a long-term suspension, the Board shall return the general education **student** to the general education program.
- 2. An appeal of the Board's decision regarding the general education **student**'s program shall be made to the Commissioner of Education, in accordance with N.J.S.A. 18A:37-2.4 and N.J.A.C. 6A:3-1.3 through 1.17.
- 3. Suspension of general education **students** shall not be continued beyond the Board's second regular**ly scheduled** meeting following the suspension, unless the Board so determines, pursuant to N.J.S.A. 18A:37-5.
 - a. The Board shall determine whether to continue the suspension, pursuant to B.1. above, based on the following criteria:
 - (1) The nature and severity of the offense;
 - (2) The Board's removal decision;
 - (3) The results of relevant testing, assessments or evaluations of the **student**; and
 - (4) The recommendation of the Superintendent, **after considering input from the** Principal or Director of the alternative education program or home or other **in-school or** out-of-school instruction program in which the **student** has been placed.
 - b. The Board shall develop and adopt policies and procedures providing for action on the continuation of **student** suspensions in the event of cancellation of the first or second regular Board meeting pursuant to N.J.S.A. 18A:37-4 and 5. In this unlikely event, a special committee of the Board, which will include the Superintendent of Schools or his/her designee, will be appointed by the Board President to make a decision on the continuation of the suspension. The committee's decision will be implemented subject to ratification of the committee's decision at the next regular Board meeting.
- 4. When the Board votes to continue a general education **student's suspension, it shall review the case,** in consultation with the Superintendent, at each subsequent Board meeting for the purpose of determining:
 - a. The status of the **student'**s suspension;



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- b. The appropriateness of the **suspended student's** current educational program; and
- c. Whether the suspended **student**'s current placement, pursuant to above, should continue or whether the **student** should return to the general education program.
- 5. When the Board votes to continue a general education **student's suspension, it shall make** in consultation with the Superintendent, the final determination on:
 - a. When the **student** is prepared to return to the general education program;
 - b. Whether the **student will** remain in an alternative education program or receive home or other in-school or out-of-school instruction, based on the criteria set forth in B.3.a.(1) through (4) above; or
 - c. Whether to initiate expulsion proceedings in accordance with N.J.S.A. 18A:37-2, N.J.A.C. 6A:16-7.4 and Policy 5620.
- 6. The Board shall provide a general education **student** suspended under N.J.A.C. 6A:16-7.3 with an appropriate educational program or services, based on the criteria set forth under B.1.i.(2) above, until the **student** graduates from high school or reaches the age of twenty, whichever comes first.
 - a. The educational program shall be consistent with the provisions of N.J.A.C. 6A:16-9.2 and 10.2 and 6A:14-2 and 4.3, whichever is applicable; or
 - b. The educational services provided, either in school or out of school, shall be comparable to those provided in the public schools for **students** of similar grades and attainments, pursuant to the provisions of N.J.S.A. 18A:38-25.
- 7. For a **student** with a disability who receives a long-term suspension, the Board shall proceed in accordance with N.J.A.C. 6A:14 in determining or changing the **student**'s educational placement to an interim or alternate educational setting.
 - a. All procedural protections set forth in N.J.A.C. 6A:14 and N.J.A.C. 6A:16-7.3 shall be afforded to **a student** with a disability who is subjected to a long-term suspension.
 - b. All decisions concerning the **student**'s educational program or placement shall be made by the **student**'s Individualized Education Program team.



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c. The provisions of B.2. through B.6. above shall not apply to **students** with disabilities.

Issued: 12 January 2010 **Issued:**



East Orange Board of Education

PUPILS - POLICY 5611/page 1 of 2 Removal of **Students For Fi**rearms Offenses **M**

5611 **REMOVAL OF STUDENTS FOR FIREARMS OFFENSES**

The Board of Education is committed to providing a safe and secure school environment to all **students** attending the public schools. To provide this environment, the Board of Education will implement policies and procedures regarding student offenses involving firearms, as defined in N.J.S.A. 2C:39-1(f) and 18 U.S.C. §921, pursuant to The Zero Tolerance For Guns Act, N.J.S.A. 18A:37-7 through N.J.S.A. 37-12.

Regulation and Policy 5611 shall apply to a student who is convicted or adjudicated delinquent for possession of a firearm on school grounds, convicted or adjudicated delinquent for committing a crime while in possession of a firearm on school grounds, or found knowingly in possession of a firearm on any school grounds. A student, other than a student with disability, convicted or adjudicated delinquent for these firearm offenses shall be immediately removed from the school's general education program for a period of not less than one calendar year and placed in an alternative education program according to the requirements of N.J.A.C. 6:16-9. A student with a disability convicted or adjudicated delinquent for these firearm offenses shall be immediately removed in accordance for these firearm offenses shall be immediately removed in accordance for these firearm offenses shall be immediately removed in accordance for these firearm offenses shall be immediately removed in accordance with the provisions of N.J.A.C. 6A:14 and applicable Federal regulations and shall receive a placement in according with N.J.A.C.6A:14.

The Principal or designee shall remove the student in accordance with the requirements outlined in N.J.A.C. 6A:16-5.5(d), which includes notifying the appropriate law enforcement agency of a possible violation of the New Jersey Code of Criminal Justice.

If it is found that the removed student did not commit these firearm offenses, the student shall be immediately returned to the program from which he or she was removed.

The Superintendent shall make the determination on whether the general education student removed in accordance with the requirements of N.J.A.C.6A:16-5.5 and this Policy is prepared to return to the general education program or will remain in an alternate education program, pursuant to N.J.A.C. 6A:16-9, or receive home or other out-of-school instruction, pursuant to N.J.A.C. 6A:16-10 based on the criteria outlined in N.J.A.C. 6A:16-5.5(i).

If a student, other than a student with a disability, is removed from the general education program pursuant to N.J.A.C. 6A:16-55 and this Policy, and a placement in an alternative education program is not available, the general education student shall be provided home or other out-of-school instruction according to N.J.A.C.6A:16-10.2 until placement is available.



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PUPILS - POLICY 5611/page 2 of 2 Removal of **Students For Fi**rearms Offenses

The Superintendent of Schools biannually shall submit to the Commissioner of Education a report on each incident under N.J.A.C.6A:16-5.5 utilizing the Electronic Violence and Vandalism Reporting System pursuant to N.J.A.C.6A:16-5.3(d)1.

This Policy and Regulation 5611, implementing the requirements of N.J.A.C.6A:16-5.5; shall be annually disseminated to all school staff, students and parents.

N.J.S.A. 18A:37-1 et seq. N.J.A.C. 6A:14-2.8 et seq.; 6A:16-5.5 through 6A:16-9 et seq. N.J.A.C. 6A:7.1 et seq.; 6A:16-8.1; 6A:16-9.1 et. seq. 6A:16-10.2

Adopted: 12 January 2010 Adopted:



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R 5611 **REMOVAL OF STUDENTS FOR FIREARMS OFFENSES**

A. **Definitions**

"Removal" means the exclusion of a student from the regular education program in the school in which the student was assigned and assigning the student to an alternative education school or program for at least one calendar year, following a proper hearing conducted by the Board of Education.

"Suspension" means a temporary exclusion from school, following due process procedures as outlined in State law and administrative code.

"Expulsion" means a permanent exclusion from school which denies a student the free, thorough, and efficient public education provided by the public school district in which the student resides, based on specific conditions and following required due process procedures as outlined in State law and administrative code, including a hearing conducted by the Board of Education.

"School grounds" means and includes land, portions of land, structures, buildings, and vehicles, when used for the provision of academic or extracurricular programs sponsored by the school district or community provider and structures that support these buildings, such as school district wastewater treatment facilities, generating facilities, and other central services facilities including, but not limited to, kitchens and maintenance shops. "School grounds" also includes athletic stadiums; swimming pools; any associated structures or related equipment tied to such facilities including, but not limited to, grandstands; greenhouses; garages; facilities used for non-instructional or non-educational purposes; and any structure, building, or facility used solely for school administration. School grounds also includes other facilities as defined in N.J.A.C. 6A:26-1.2, playgrounds, and recreational places owned by local municipalities, private entities, or other individuals during those times when the school district has exclusive use of a portion of such land.

- B. Removal of Students for Firearm Offenses
 - 1. Pursuant to the provisions of N.J.A.C. 6A:16-5.5, any student, other than a student with a disability, committing the following offenses shall be immediately removed from the school's general education program for a period of not less than one calendar year:
 - a. Convicted or adjudicated delinquent for possession of a firearm on school grounds;



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- b. Convicted or adjudicated delinquent for committing a crime while in possession of a firearm on school grounds; and
- c. Found knowingly in possession of a firearm on school grounds.
- 2. The Superintendent may modify, on a case-by-case basis, the removal of a general education student.
 - a. The Superintendent shall develop and maintain a written record of case-by-case modifications of the removal requirement of N.J.A.C. 6A:16-5.5(b), which shall be made available to the Commissioner of Education upon request.
- 3. Nothing in N.J.A.C. 6A:16-5.5 or this Policy and Regulation shall be construed to prohibit the expulsion of a general education student.
- 4. The Board shall immediately remove students with disabilities for offenses involving firearms in accordance with N.J.A.C. 6A:14 and applicable Federal regulations.
- C. Procedures Removal of Students for Firearm Offenses
 - **1.** The Principal shall:
 - a. Remove a student as set forth in B. above;
 - b. Isolate the student and place him or her under the supervision of school staff until the student's parent or a law enforcement official takes custody of the student;
 - c. Immediately report to the Superintendent the removal of the student;
 - d. Notify the appropriate law enforcement agency of a possible violation of the New Jersey Code of Criminal Justice; and
 - e. Notify the student's parent of the following information:
 - (1) The removal action;
 - (2) The law enforcement notification;
 - (3) The change of custody, if it occurs; and


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- (4) A general education student's due process rights, as set forth in N.J.A.C. 6A:16-7.2 through 7.6, or the due process rights of a student with a disability, as set forth in N.J.A.C. 6A:14-2.7 and 2.8 and N.J.A.C. 6A:16-7.2 through 7.5.
- 2. A student, other than a student with a disability, removed from the general education program pursuant N.J.A.C. 6A:16-5.5 shall be placed in an alternative education program, according to the requirements of N.J.A.C. 6A:16-9.
 - a. If placement in an alternative education program is not available, the general education student shall be provided home or other outof-school instruction, according to N.J.A.C. 6A:16-10, until placement is available.
- 3. A student with a disability removed pursuant to B. above shall receive a placement in accordance with N.J.A.C. 6A:14.
- 4. A student, other than a student with a disability, removed pursuant to B. above shall be entitled to a hearing before the Board of Education in accordance with N.J.A.C. 6A:16-7.3 through 7.5.
- 5. If it is found that the removed student did not commit the offenses in B. above, the student shall be immediately returned to the program from which he or she was removed.
- D. Return to General Education Program
 - 1. The Superintendent shall make the final determination on whether the general education student is prepared to return to the general education program, or will remain in an alternative education program, pursuant to N.J.A.C. 6A:16-9, or receive home or other out-of-school instruction, pursuant to N.J.A.C. 6A:16-10, based on the following criteria:
 - a. The nature and severity of the offense;
 - b. The Board's removal decision;
 - c. The results of relevant testing, assessment, or evaluation of the student; and
 - d. The recommendation of the Principal or Director of the alternative education program or home or other out-of-school instruction program in which the student has been placed.



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E. Exception

- 1. The provisions of N.J.A.C. 6A:16-5.5 shall not apply to a firearm that is lawfully stored in a locked vehicle on school grounds, or when it is for activities approved and authorized by the Board of Education, as long as the Board adopts appropriate safeguards to ensure student safety.
 - a. All students shall obtain written authorization from the Superintendent to possess a firearm stored inside a locked vehicle on school grounds or used for participation in a school-sponsored function.
 - (1) The Superintendent shall not provide authorization to a student who has been convicted or adjudicated delinquent for possession of a firearm or for a crime involving the use of a firearm.

Issued: 12 January 2010 Issued:



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PUPILS - POLICY 5612/page 1 of 2 Assault by **Students** on District Board of Education Members or Employees

5612 ASSAULT BY STUDENTS ON DISTRICT BOARD OF EDUCATION MEMBERS OR EMPLOYEES

Any **student** who commits an assault, as defined under N.J.S.A. 2C:12-1(a)1, not involving the use of a weapon or firearm, upon a **teacher**, **administrator**, **other school district employee**, **or** Board member **acting** in the performance of his or her duties and in a situation where his or her authority to act is apparent, or as a result of the victim's relationship to the school district, **shall be immediately removed from school pursuant to** N.J.S.A. 18A:37-2.1 **and** N.J.A.C. **6A:16-5.7**.

A student, other than a student with a disability, who commits an assault as defined in N.J.S.A. 2C:12-1(a)1, shall be immediately removed from school consistent with due process procedures, pending a hearing pursuant to N.J.A.C. 6A:16-7.2 through 7.5. Nothing in N.J.S.A. 18A:37-2.1 or N.J.A.C. 6A:16-5.7 shall be construed as prohibiting the expulsion of a general education student. A student with a disability who commits an assault as defined in this Policy, shall be removed in accordance with N.J.A.C. 6A:14 and due process proceedings in accordance with N.J.A.C. 14-2.7 and 2.8.

In accordance with the provisions of N.J.S.A. 18A:37-2.1(a), said proceedings shall take place no later than thirty calendar days following the day on which the student is suspended. The decision of the Board shall be made within five days after the close of the hearing. Any appeal of the Board's decision shall be made to the Commissioner of Education within ninety days of the Board's decision. The provisions herein shall be construed in a manner consistent with 20 U.S.C. § 1400 et seq.

The Principal or designee shall remove, isolate and place the student under the supervision of school staff until the parent or appropriate agency takes custody of the **student**. The Principal **or designee** will immediately report to the Superintendent **the removal of the student's** pupil's parent of the removal action and the **student**'s due process rights. The Principal or **designee will notify the appropriate law enforcement official of a possible violation of the New Jersey Code of Criminal Justice.**

In accordance with the provisions of N.J.S.A. 18A:37-2.1(b), whenever a teacher, administrator, Board member, other school district employee, or a labor representative on behalf of an employee makes an allegation in writing that the Board member or employee has been assaulted by a student, the Principal shall file a written report of the alleged assault with the Superintendent. The Superintendent shall report the alleged assault to the Board at its next regular meeting; provided that the name of the student who allegedly committed the assault, although it may be disclosed to the Board members, shall be kept confidential at the public Board of Education meeting.

Any person who fails to file a report of an alleged assault as required pursuant to N.J.S.A. 18A:37-2.1 and N.J.A.C. 6A:16-5.7 may be liable to disciplinary action by the Board.



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PUPILS - POLICY 5612/page 2 of 2 Assault by **Students** on District Board of Education Members or Employees

The Superintendent of Schools biannually shall submit to the Commissioner of Education a report on each incident under N.J.A.C. 6A:16-5.7 utilizing the Electronic Violence and Vandalism Reporting System, pursuant to N.J.A.C. 6A:16-5.3(e)1.

Policy and Regulation 5612, implementing the requirements of N.J.A.C. 6A:16-5.7, shall be annually disseminated to all school staff, students, and parents.

N.J.S.A. 18A:37-2.1 N.J.A.C. 6A:14-2.7; 6A:14-2.8; 6A:16-5.7; 6A:16-7.2; 6A:16-7.3; 6A:16-7.4; 6A:16-7.5

Adopted: 12 January 2010 Adopted:



East Orange Board of Education

PUPILS - REGULATION R5612/page 1 of 2 Assault by **Students** on District Board of Education Members or Employees

R 5612 ASSAULTS ON DISTRICT BOARD OF EDUCATION MEMBERS OR EMPLOYEES

A. Definitions

"Removal" means the exclusion of a student from the regular education program in the school in which the student was assigned and assigning the student to an alternative education school or program for at least one calendar year, following a proper hearing conducted by the Board of Education.

"Suspension" means a temporary exclusion from school, following due process procedures as outlined in State law and administrative code.

"Expulsion" means a permanent exclusion from school which denies a student the free, thorough, and efficient public education provided by the public school district in which the student resides, based on specific conditions and following required due process procedures as outlined in State law and administrative code, including a hearing conducted by the Board of Education.

"School grounds" means and includes land, portions of land, structures, buildings, and vehicles, when used for the provision of academic or extracurricular programs sponsored by the school district or community provider and structures that support these buildings, such as school district wastewater treatment facilities, generating facilities, and other central services facilities including, but not limited to, kitchens and maintenance shops. "School grounds" also includes athletic stadiums; swimming pools; any associated structures or related equipment tied to such facilities including, but not limited to, grandstands; greenhouses; garages; facilities used for non-instructional or non-educational purposes; and any structure, building, or facility used solely for school administration. School grounds also includes other facilities as defined in N.J.A.C. 6A:26-1.2, playgrounds, and recreational places owned by local municipalities, private entities, or other individuals during those times when the school district has exclusive use of a portion of such land.

- B. Removal of Students for Assault on Board Members and Employees
 - 1. Pursuant to the provisions of N.J.A.C. 6A:16-5.7, any student who commits an assault, as defined under N.J.S.A. 2C:12-1(a)1, not involving the use of a weapon or firearm, upon a teacher, administrator, other school Board employee, or Board of Education member acting in the performance of his or her duties and in a situation where his or her authority to act is apparent, or as a result of the victim's relationship to the school district, pursuant to N.J.S.A. 18A:37-2.1 shall be immediately removed from school.



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PUPILS - REGULATION R5612/page 2 of 2 Assault by **Students** on District Board of Education Members or Employees

- 2. A student, other than a student with a disability, who commits an assault pursuant to B.1. above, shall be immediately removed from school consistent with due process procedures, pending a hearing, pursuant to N.J.A.C. 6A:16-7.2 through 7.5.
 - a. Nothing in N.J.A.C. 6A:16-5.7 shall be construed as prohibiting the expulsion of a general education student.
- 3. A student with a disability who commits an assault pursuant to B.1. above shall be removed in accordance with N.J.A.C. 6A:14.
- C. Procedures Removal of Students for Assault on Board Members and Employees
 - 1. The Principal or designee shall:
 - a. Remove a student as set forth in B. above;
 - b. Isolate the student and place him or her under the supervision of school staff until the student's parent or an appropriate agency takes custody of the student;
 - c. Immediately report to the Superintendent the removal of the student;
 - d. Notify the student's parent of the removal action and the student's due process rights; and
 - e. Notify the appropriate law enforcement official of a possible violation of the New Jersey Code of Criminal Justice.
 - 2. The Board of Education shall provide due process proceedings for all students in accordance with N.J.A.C. 6A:16-7.2, 7.3, 7.4, and 7.5 and for a student with a disability in accordance with N.J.A.C. 6A:14-2.7 and 2.8.

Adopted:



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PUPILS - POLICY 5613/page 1 of 2 Removal of Students for Assaults with Weapons Offenses

5613 <u>REMOVAL OF STUDENTS FOR ASSAULTS WITH WEAPONS</u> <u>OFFENSES</u>

The Board of Education is committed to providing a safe and secure school environment to all students attending the public schools. To provide this environment, the Board of Education will implement policies and procedures regarding a student who commits an assault, as defined under N.J.S.A. 2C:12-1(a)1, with a weapon, which includes, but is not limited to, items enumerated in N.J.S.A. 2C:39-1(r), except a firearm as defined by N.J.S.A. 2C:39-1(f) and 18 U.S.C. § 921, upon a teacher, administrator, other school Board employee, Board of Education member, or another student on school grounds, pursuant to N.J.S.A. 18A:37-2.2 through 2.5.

A student, other than a student with a disability, who commits an assault as defined above shall be immediately removed from the school's general education program for a period not exceeding one calendar year and placed in an alternative education program according to the requirements of N.J.A.C. 6A:16-9. A student with a disability who commits an assault as defined above shall be immediately removed in accordance with the provisions of N.J.A.C. 6A:14 and applicable Federal regulations and shall receive a placement in accordance with N.J.A.C. 6A:14.

The Principal or designee shall remove the student in accordance with the requirements outlined in N.J.A.C. 6A:16-5.6(d), which includes notifying the appropriate law enforcement agency of a possible violation of the New Jersey Code of Criminal Justice.

If it is found that the removed student did not commit these offense(s), the student shall be immediately returned to the program for which he or she was removed.

If a student, other than a student with a disability, is removed from the general education program pursuant to N.J.A.C. 6A:16-5.6 and this Policy, and a placement in an alternative education program is not available, the general education student shall be provided home or other out-of-school instruction, according to N.J.A.C. 6A:16-10.2, until placement is available.

The Superintendent shall make the final determination on whether the general education student removed, in accordance with the requirements of N.J.A.C. 6A:16-5.6 and this Policy, is prepared to return to the general education program or will remain in an alternative education program or receive home or other out-of-school instruction based on the criteria outlined in N.J.A.C. 6A:16-5.6(i).

The Superintendent of Schools biannually shall submit to the Commissioner of Education a report on each incident and the circumstance surrounding the removal of students pursuant to N.J.A.C. 6A:16-5.6 utilizing the Electronic Violence and Vandalism Reporting System, pursuant to N.J.A.C. 6A:16-5.3(e)1.



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PUPILS - POLICY 5613/page 2 of 2 Removal of Students for Assaults with Weapons Offenses

This Policy and Regulation 5613, implementing the requirements of N.J.A.C. 6A:16-5.6, shall be annually disseminated to all school staff, students, and parents.

N.J.S.A. 18A:37-1 et seq. N.J.A.C. 6A:14-2.8 et seq.; 6A:16-5.6; 6A:16-6.1 et seq.; 6A:16-7.1 et seq.; 6A:16-8.1 et seq.; 6A:16-9.1 et seq.; 6A:16-10.2

Adopted:



East Orange Board of Education

PUPILS R 5613/page 1 of 4 Removal of Students for Assaults with Weapons Offenses

R 5613 **REMOVAL OF STUDENTS FOR ASSAULTS WITH WEAPONS OFFENSES**

A. **Definitions**

"Removal" means the exclusion of a student from the general education program in the school in which the student was assigned and assigning the student to an alternative education school or program for at least one calendar year, following a proper hearing conducted by the Board of Education.

"Suspension" means a temporary exclusion from school, following due process procedures as outlined in State law and administrative code.

"Expulsion" means a permanent exclusion from school which denies a student the free, thorough, and efficient public education provided by the public school district in which the student resides, based on specific conditions and following required due process procedures as outlined in State law and administrative code, including a hearing conducted by the Board of Education.

"School grounds" means and includes land, portions of land, structures, buildings, and vehicles, when used for the provision of academic or extracurricular programs sponsored by the school district or community provider and structures that support these buildings, such as school district wastewater treatment facilities, generating facilities, and other central services facilities including, but not limited to, kitchens and maintenance shops. "School grounds" also includes athletic stadiums; swimming pools; any associated structures or related equipment tied to such facilities including, but not limited to, grandstands; greenhouses; garages; facilities used for non-instructional or non-educational purposes; and any structure, building, or facility used solely for school administration. School grounds also includes other facilities as defined in N.J.A.C. 6A:26-1.2, playgrounds, and recreational places owned by local municipalities, private entities, or other individuals during those times when the school district has exclusive use of a portion of such land.

- B. Removal of Students for Assaults with Weapons Offenses
 - 1. Pursuant to the provisions of N.J.A.C. 6A:16-5.6, any student, other than a student with a disability, who commits an assault, as defined under N.J.S.A. 2C:12-1(a)1, with a weapon, which includes, but is not limited to, items enumerated in N.J.S.A. 2C:39-1(r), except a firearm as defined by N.J.S.A. 2C:39-1(f) and 18 U.S.C. § 921, upon a teacher, administrator, other school Board employee, Board of Education member, or another student on school grounds, pursuant to N.J.S.A. 18A:37-2.2 through 2.5 shall be immediately removed from the school's general education program for a period not exceeding one calendar year.



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PUPILS R 5613/page 2 of 4 Removal of Students for Assaults with Weapons Offenses

- 2. The Superintendent may modify on a case-by-case basis the removal of a general education student.
- 3. Nothing in N.J.A.C. 6A:16-5.6 shall be construed to prohibit the expulsion of a general education student.
- 4. The Board shall immediately remove students with disabilities for assaults with weapons offenses in accordance with N.J.A.C. 6A:14 and applicable Federal regulations.
- C. Procedures Removal of Students for Assaults with Weapons Offenses
 - 1. The Principal or designee shall:
 - a. Remove a student as set forth in B. above;
 - b. Isolate the student and place him or her under the supervision of school staff until the student's parent or a law enforcement official takes custody of the student;
 - c. Immediately report to the Superintendent the removal of the student;
 - d. Notify the appropriate law enforcement agency of a possible violation of the New Jersey Code of Criminal Justice; and
 - e. Notify the student's parent of the following information:
 - (1) The removal action;
 - (2) The law enforcement notification;
 - (3) The change of custody, if it occurs; and
 - (4) A general education student's due process rights, pursuant to N.J.A.C. 6A:16-7.2 through 7.5 or a student with a disability's due process rights, as set forth in N.J.A.C. 6A:14-2.7 and 2.8 and N.J.A.C. 6A:16-7.2 through 7.5.
 - 2. A student, other than a student with a disability, removed from the general education program pursuant to N.J.A.C. 6A:16-5.6 shall be placed in an alternative education program, according to the requirements of N.J.A.C. 6A:16-9:



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PUPILS R 5613/page 3 of 4 Removal of Students for Assaults with Weapons Offenses

- a. If placement in an alternative education program is not available, the general education student shall be provided home or other outof-school instruction, according to N.J.A.C. 6A:16-10, until placement is available.
- 3. A student with a disability removed pursuant to B. above shall receive a placement in accordance with N.J.A.C. 6A:14.
- 4. A student, other than a student with a disability, removed pursuant to B. above shall be entitled to an informal hearing, pursuant to N.J.A.C. 6A:16-7.2 and 7.3, and a hearing before the Board of Education pursuant to N.J.A.C. 6A:16-7.3.
- 5. If it is found that the removed student did not commit the offense(s), the student shall be immediately returned to the program from which he or she was removed.
- D. Return to General Education Program
 - 1. The Superintendent shall make the final determination on whether the general education student is prepared to return to the general education program or will remain in an alternative education program or receive home or other out-of-school instruction based on the following criteria:
 - a. The nature and severity of the offense;
 - b. The Board's removal decision;
 - c. The results of relevant testing, assessment, or evaluation of the student; and
 - d. The recommendation of the Principal or Director of the alternative education program or home or other out-of-school instruction program in which the student has been placed.
- E. Exception
 - 1. The provisions of N.J.A.C. 6A:16-5.6 shall not apply to a student who has obtained the Superintendent's written authorization to lawfully possess a firearm or other weapon while participating in a school-sponsored function.



East Orange Board of Education

PUPILS R 5613/page 4 of 4 Removal of Students for Assaults with Weapons Offenses

a. The Superintendent shall not provide authorization to a student who has been convicted or adjudicated delinquent for possession of a firearm or weapon or for a crime involving the use of a firearm.

Adopted:



East Orange Board of Education

PUPILS - POLICY 5620/page 1 of 1 Expulsion

5620 EXPULSION

The Board of Education recognizes that expulsion from this district is the most severe sanction that can be imposed upon a student.

The Board may expel a general education student from school, pursuant to N.J.S.A. 18A:37-2, only after the Board has provided the procedural due process rights set forth in N.J.A.C. 6A:16-7.1 (c)3 and 7.3, and as outlined in Policy and Regulation 5610, subsequent to a long-term suspension pursuant to N.J.A.C. 6A:16-7.3; and only after the Board has provided an appropriate educational program or service, based on the criteria set forth under N.J.A.C. 6A:16-7.3(f) and as outlined in Regulation 5610. The educational program or service shall be consistent with the provisions of N.J.A.C. 6A:16-9.1 et seq., Alternative Educational Programs, and N.J.A.C. 6A:16-10.2, Home or Out-of-School Instruction for General Education Pupils, and N.J.A.C. 6A:14-2 et seq., Special Education, Procedural Safeguards and N.J.A.C. 6A:14-4.1 et seq., Special Education, Programs and Instruction, whichever are applicable. The educational services provided, either in school or out of school, shall be comparable to those provided in the public schools for students of similar grades and attainments, pursuant to N.J.S.A. 18A:38-25.

An appeal of the Board's decision regarding the cessation of the student's general education program shall be made to the Commissioner of Education in accordance with N.J.S.A. 18A:6-9 and N.J.A.C. 6A:3-1.3 through 1.17. The Board shall continue to provide an appropriate educational program or service in accordance with N.J.A.C. 6A:16-7.4(a)2 until a final determination has been made on the appeal of the Board's action to expel a student.

A student with a disability shall only be expelled from his or her current program in accordance with N.J.A.C. 6A:14 et seq. An expulsion of a pupil with a disability from a receiving school shall be handled in accordance with N.J.A.C. 6A:14.

N.J.S.A. 18A:37-2; N.J.A.C. 6A:16-7.4; 6A:1<mark>4 et seq</mark>.

Adopted: 12 January 2010 Adopted:



East Orange Board of Education

OPERATIONS - POLICY 8462/page 1 of 2 Reporting Potentially Missing or Abused Children M

8462 REPORTING POTENTIALLY MISSING OR ABUSED CHILDREN

The Board of Education recognizes early detection of missing, abused, or neglected children is important in protecting the health, safety, and welfare of all children. In recognition of the importance of early detection of missing, abused, or neglected children, the Board of Education adopts this Policy pursuant to the requirements of N.J.S.A. 18A:36-24 and 18A:36-25. The Board provides this Policy for its employees, volunteers, or interns to provide for the early detection of missing, abused, or neglected children through notification of, reporting to, and cooperation with the appropriate law enforcement and child welfare authorities pursuant to N.J.S.A. 18A:36-24 and 18A:36-25 and N.J.S.A. 9:6-8.10.

Employees, volunteers, or interns working in the school district shall immediately notify designated child welfare authorities of incidents of alleged missing, abused, and/or neglected children. Reports of incidents of alleged missing, abused, or neglected children shall be reported to the New Jersey State Central Registry (SCR) at 1-877 NJ ABUSE. If the child is in immediate danger a call shall be placed to 911 as well as to the SCR.

The person having reason to believe that a child may be missing or may have been abused or neglected may, inform the Principal or **other designated school official(s) prior to notifying designated child welfare authorities** if the action will not delay immediate notification. The person notifying designated child welfare authorities shall inform the Principal or **other designated school official(s)** of the notification, if such had not occurred prior to the notification. Notice to the Principal or **other designated school official(s)** need not be given when the person believes that such notice would likely endanger the reporter or **student** involved or when the person believes that such disclosure would likely result in retaliation against the **student** or in discrimination against the reporter with respect to his or her employment.

The Principal or **other designated school official(s)** upon being notified by a person having reason to believe that a child may be missing or may have been abused or neglected, must notify appropriate law enforcement authorities. Notification to appropriate law enforcement authorities shall be made for all reports by employees, volunteers, or interns working in the school district. Confirmation by another person is not required for a school district employee, volunteer, or intern to report the suspected missing, abused, or neglected child situation.

School district officials will cooperate with designated child welfare and law enforcement authorities in all investigations of potentially missing, abused, or neglected children in accordance with the provisions of N.J.A.C. 6A:16-11.1(a)5.



East Orange Board of Education

OPERATIONS - POLICY 8462/page 2 of 2 Reporting Potentially Missing or Abused Children

The district designates the **Division of Operations** as the school district's liaison to designated child welfare authorities to act as the primary contact person between the school district and child welfare authorities with regard to general information sharing and the development of mutual training and other cooperative efforts. The district designates the **Division of Operations** as the school district's liaison to law enforcement authorities to act as the primary contact person between the school district and law enforcement authorities, pursuant to N.J.A.C. 6A:16-6.2(b)1, consistent with the Memorandum of Understanding, pursuant to N.J.A.C. 6A:16-6.2(b)13.

An employee, volunteer, or intern working in the school district who has been named as a suspect in a notification to child welfare and law enforcement authorities regarding a missing, abused, or neglected child situation shall be entitled to due process rights, including those rights defined in N.J.A.C. 6A:16-11.1(a)9.

The **Division of Operations** shall provide training to school district employees, volunteers, and/or interns on the district's policy and procedures for reporting allegations of missing, abused, or neglected child situations. All new school district employees, volunteers, or interns **working in the district** shall receive the required information and training as part of their orientation.

There shall be no reprisal or retaliation against any person who, in good faith, reports or causes a report to be made of a potentially missing, abused, or neglected child situation pursuant to N.J.S.A. 9:6-8.13.

Any employee, volunteer, or intern with reasonable cause to suspect or believe a student has attempted or contemplated suicide shall report such information to the Department of Children and Families, Division of Child Protection and Permanency, in a form and manner prescribed by the Division of Child Protection and Permanency pursuant to N.J.S.A. 30:9A-24.a.

N.J.S.A. 18A:36-24; **18A:36-25 et. seq.** N.J.A.C. 6A:16-11.1

Adopted: 12 January 2010 Adopted:



East Orange Board of Education

OPERATIONS - REGULATION R 8462/page 1 of 6 Reporting Potentially Missing or Abused Children M

R 8462 REPORTING POTENTIALLY MISSING OR ABUSED CHILDREN

A. Definitions

- 1. An "abused child" as defined in N.J.S.A. 9:6-8.9, is a child under the age of eighteen years whose parent(s) or legal guardian(s), or other person having his/her custody and control:
 - a. Inflicts or allows to be inflicted upon such child physical injury by other than accidental means which causes or creates a substantial risk of death, or serious or protracted disfigurement, or protracted impairment of physical or emotional health or protracted loss or impairment of the function of any bodily organ;
 - b. Creates or allows to be created a substantial or ongoing risk of physical injury to such child by other than accidental means which would be likely to cause death or serious protracted disfigurement, or protracted loss or impairment of the function of any bodily organ;
 - c. Commits or allows to be committed an act of sexual abuse against the child;
 - d. Or a child whose physical, mental, or emotional condition has been impaired or is in imminent danger of becoming impaired as the result of the failure of his/her parent or guardian, or other person having his/her custody and control, to exercise a minimum degree of care (1) in supplying the child with adequate food, clothing, shelter, education, medical or surgical care though financially able to do so or though offered financial or other reasonable means to do so or (2) in providing the child the proper supervision or guardianship, by unreasonably inflicting or allowing to be inflicted harm, or substantial risk thereof, including the infliction of excessive corporal punishment or using excessive physical restraint under circumstances which do not indicate that the child's behavior is harmful to himself/herself, others or property, or by any other act of similarly serious nature requiring the aid of the court;
 - e. Or a child who has been willfully abandoned by his/her parent or legal guardian, or such other person having his/her custody and control; or



East Orange Board of Education

OPERATIONS - REGULATION R 8462/page 2 of 6 Reporting Potentially Missing or Abused Children

f. Or a child who is in an institution as defined under N.J.S.A. 9:6-8.21 and
(1) has been so placed inappropriately for a continued period of time with the knowledge that the placement has resulted and may continue to result in harm to the child's mental or physical well-being or (2) has been willfully isolated from ordinary social contact under circumstances which indicate emotional or social deprivation.

A child shall not be considered abused under N.J.S.A. 9:6-8.9 if the acts or omissions described therein occur in a day school as defined in N.J.S.A. 9:6-8.21.

- 2. An "Intern" means a post-secondary student or graduate student in a professional field gaining supervised practical experience.
- B. Indications of Child Abuse and/or Neglect
 - 1. The suspicion of child abuse and/or neglect may be based on the complaints of the child or on the direct observations of the employee, volunteer, or intern. A person should suspect child abuse and/or neglect when certain conditions appear to be present. The conditions may be, but are not limited to, whenever:
 - a. There is evidence of physical injury to a student not likely to have been caused by an accident, regardless of the student's explanation of the injury;
 - b. A student complains of having been injured or having been sexually molested, with or without external signs of physical injury;
 - c. A student appears to be malnourished;
 - d. A student's general condition indicates a persistent want of care, such as clothing inadequate for the weather, inadequate hygiene, lack of sleep, decayed and broken teeth, and the like;
 - e. A student complains of or indicates by other means that he/she has been subjected to threats or emotional abuse;
 - f. A student is excessively apprehensive, fearful, withdrawn, or aggressive;
 - g. A student is afraid to go home after school or arrives to school unreasonably early;



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OPERATIONS - REGULATION R 8462/page 3 of 6 Reporting Potentially Missing or Abused Children

- h. A parent or the caretaker of a child admits having abused the child;
- i. The removal from school by the parent or guardian, or other person having custody and control of the child that may be an indicator of additional grievous abuses; or
- j. School district personnel have any other reason to believe that a child has been subject to child abuse and/or neglect, to include but not limited to, physical abuse, sexual abuse, neglect, educational abuse, and education neglect.
- C. Notification Requirements for School District Employees, Volunteers or Interns
 - 1. Employees, volunteers, or interns working in the school district shall immediately notify designated child welfare authorities of incidents of alleged missing, abused, or neglected children.
 - a. The person having reason to believe that a child may be missing or may have been abused or neglected may, inform the Principal or other designated school official(s) prior to notifying designated child welfare authorities if the action will not delay immediate notification.
 - b. The person notifying designated child welfare authorities shall inform the Principal or other designated school official(s) of the notification, if such had not occurred prior to the notification.
 - (1) Notice to the Principal or other designated school official(s) need not be given when the person believes the notice would likely endanger the reporter or student involved or when the person believes the disclosure would likely result in retaliation against the student or in discrimination against the reporter with respect to his or her employment.
 - 2. Reports of incidents of alleged missing, abused, or neglected children shall be reported to the New Jersey State Central Registry (SCR) at 1-877 NJ ABUSE. If the child is in immediate danger a call shall be placed to 911 as well as to the SCR.



East Orange Board of Education

OPERATIONS - REGULATION R 8462/page 4 of 6 Reporting Potentially Missing or Abused Children

- D. School District's Notification to Law Enforcement
 - 1. The Principal or other designated school official(s) upon being notified by a person having reason to believe that a child may be missing or may have been abused or neglected, must notify appropriate law enforcement authorities of incidents of potentially missing, abused, or neglected child situations.
 - a. Notification procedures to child welfare authorities and law enforcement authorities regarding alleged incidents of missing, abused, neglected children shall be consistent with the Memorandum of Agreement between education and law enforcement authorities pursuant to N.J.A.C. 6A:16-6.2(b)13.
 - b. Notification to appropriate law enforcement authorities shall be made for all reports by employees, volunteers, or interns working in the school district.
 - (1) The notification to appropriate law enforcement authorities on behalf of a student attending a receiving school shall be made to the law enforcement authorities identified in the receiving school's Memorandum of Agreement as required by N.J.A.C. 6A:16-6.2(b)13.
 - 2. Confirmation by another person is not required for a school district employee, volunteer, or intern to report the suspected missing, abused, or neglected child situation.
- E. School District Cooperation with Designated Law Enforcement Authorities
 - 1. The school district will cooperate with designated child welfare and law enforcement authorities in all investigations of potentially missing, abused, or neglected children.
 - a. Accommodations shall be made permitting the child welfare and law enforcement investigators to interview the student in the presence of the Principal or other designated school official(s).
 - (1) If the student is intimidated by the presence of the school representative, the student shall be requested to name an employee, volunteer, or intern working in the school district, whom he or she feels will be supportive, and who will be allowed to accompany the student during the interview.

e.



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- b. District administrative and/or supervisory staff members will assist designated child welfare and law enforcement authorities in scheduling interviews with any employee, volunteer, or intern working in the school district who may have information relevant to the investigation.
- c. In accordance with N.J.A.C. 6A:16-11.1(a)5.iii, the district will release all records of the student who is the subject of the investigation that are deemed to be relevant to the assessment or treatment of a potentially missing, abused, or neglected child pursuant to N.J.S.A. 18A:36-19, N.J.S.A. 9:8-8.40 and allowable under the Family Education Rights and Privacy Act (FERPA), 34 CFR Part 99.
- d. In accordance with N.J.A.C. 6A:16-11.1(a)5.iv., the district will ensure the maintenance, security, and release of all confidential information about potential missing, abused, or neglected child situations is in accordance with N.J.S.A. 18A:36-19, N.J.S.A. 9:8-8.40 and N.J.A.C. 6A:32-7.
 - (1) All information regarding allegations of potentially missing, abused, or neglected children reported to authorities about an employee, volunteer, or intern working in the school district shall be considered confidential and may be disclosed only as required in order to cooperate in investigations pursuant to N.J.A.C. 6A:16-11.1(a)2. and 3. or by virtue of a Court Order. Records pertaining to such information shall be maintained in a secure location separate from other employee personnel records and accessible only to the Superintendent or designee.
 - In accordance with N.J.A.C. 6A:16-11.1(a)5.v., the district will release the **student** to child welfare authorities while school is in session when it is necessary to protect the **student** or take the **student** to a service provider.
 - (1) Such removal shall take place only after the Principal, or other designated school official(s), has been provided, either in advance or at the time removal is sought, with appropriate documentation that the child welfare authority has already removed, or has appropriate authority to remove, the student from his or her home, as specified in N.J.S.A. 9:6-8.27 through 8.30.
- f. The district will cooperate in the transfer of a student who has been removed from his or her home by designated child welfare authorities for proper care and protection pursuant to N.J.S.A. 9:6-8.28 and 8.29 to another school.





OPERATIONS - REGULATION R 8462/page 6 of 6 Reporting Potentially Missing or Abused Children

- F. Due Process Rights of a School Employee, Volunteer, or Intern Named As a Suspect
 - 1. An employee, volunteer, or intern working in the school district who has been named as a suspect in a notification to child welfare and law enforcement authorities regarding a missing, abused, or neglected child situation shall be entitled to due process rights.
 - 2. Temporary reassignment or suspension of an employee, volunteer, or intern working in the school district named as a suspect pursuant to N.J.S.A. 6A:16-11.1(a)2 shall occur only if there is reason to believe that the life or health of the alleged victim or other student is in jeopardy due to continued contact between the employee, volunteer, or intern and the student.
 - 3. All references to a notification to the designated child welfare authorities of a potential missing, abused, or neglected child situation involving a school district employee, shall be removed from the employee's personnel records immediately following the receipt of an official notice from child welfare authorities that the allegation was unfounded pursuant to N.J.S.A. 18A:6-7a.

Adopted: 12 January 2010 Adopted:



East Orange Board of Education

PUPILS - POLICY 5305/page 1 of 4 Health Services Personnel

5305 HEALTH SERVICES PERSONNEL

The Board of Education shall appoint at least one school physician pursuant to N.J.S.A. 18A:40-1. The Board **may** appoint a lead school physician to serve as health services director if more than one school physician is required. The school physician shall be currently licensed by the New Jersey Board of Medical Examiners in medicine or osteopathy whose training and scope of practice includes child and adolescent health and development. The school district shall conduct a criminal history background check on any physician before entering into an agreement for delivery of services.

The school physician shall provide, at a minimum, the following services:

- 1. Consultation in the development and implementation of school district policies, procedures, and mechanisms related to health, safety, and medical emergencies pursuant to N.J.A.C. 6A:16-2.1(a);
- 2. Consultation to school district medical staff regarding the delivery of school health services, which includes special health care needs of technology supported and medically fragile children, including **students** covered by 20 U.S.C. §§ 1400 et seq., Individuals with Disabilities Education Improvement Act;
- **3**. Physical examinations conducted in the school physician's office or other comparably equipped facility for **students who do not have a medical home or whose parent** has identified the school as the medical home for the purpose of a sports physical examination;
- **4**. Provision of written notification to the parent stating approval or disapproval of the **student's** participation in athletics based upon the medical report;
- **5**. Direction for professional duties of other medical staff;
- **6**. Written standing orders that shall be reviewed and reissued before the beginning of each school year;
- **7**. Establishment of standards of care for emergency situations and medicallyrelated care involving **students** and school staff;
- 8. Assistance to the certified school nurse or non-certified nurse in conducting health screenings of **students** and staff and assistance with the delivery of school health services;



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- **9**. Review, as needed, of reports and orders from a **student's** medical home regarding **student** health concerns;
- **10**. Authorization of tuberculin testing for conditions outlined in N.J.A.C. 6A:16-2.2(c);
- **11**. Review, approval, or **denial with** reasons of a **medical home determination of a student's** anticipated confinement and resulting need for home instruction; and
- Consultation with the school district certified school nurse(s) to obtain input for the development of the school nursing services plan pursuant to N.J.A.C. 6A:16-2.1(b).

The Board shall employ a certified school nurse to provide nursing services while school is in session pursuant to N.J.S.A. 18A:40-1 and 3.3. The certified school nurse shall work under the direction of the school physician and Superintendent of Schools.

The certified school nurse shall possess **a standard** educational certificate **with a** school nurse **endorsement** or school nurse/non-instructional **endorsement** pursuant to N.J.A.C. 6A:9-13.3 **or** 13.4. The certified school nurse shall possess a current **New Jersey registered professional nurse** license **issued by the New Jersey** State Board of Nursing; **a bachelor's degree from a regionally accredited college or university**; **a** current Cardiopulmonary Resuscitation(CPR) and Automated External Defibrillator (AED) certification as issued by the American Heart Association, the American Red Cross, the National Safety Council, or other entities determined by the Department of Health to comply with the American Heart Association's CPR guidelines.

The certified school nurse shall **complete** training in airway management and in the use of nebulizers and inhalers consistent with nationally recognized standards including, but not limited to, those of the National Institutes of Health and the American Academy of Allergy, Asthma, and Immunology.

The role of the certified school nurse shall include, but not be limited to:

- 1. Carrying out written orders of the medical home and standing orders of the school physician;
- 2. Conducting health screenings which include height, weight, blood pressure, hearing, vision, and scoliosis pursuant to N.J.A.C. 6A:16-2.2 and monitoring vital signs and general health status for emergent issues for **students** suspected of being under the influence of alcohol and controlled dangerous substances pursuant to N.J.S.A. 18A:40-4 and 12;



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- 3. Maintaining **student** health records, pursuant to N.J.S.A. 18A:40-4 and N.J.A.C. 6A:16-2.4;
- 4. Recommending to the school Principal **students** who shall not be admitted to or retained in the school building based on a parent's failure to provide evidence of the child's immunization according to the schedules specified in N.J.A.C. 8:57-4;
- 5. Annually reviewing **student** immunization records to confirm with the medical home that the medical condition for the exemption from immunization continues to be applicable, pursuant to N.J.A.C. 8:57-4.3;
- 6. Recommending to the school Principal exclusion of **students** who show evidence of communicable disease, pursuant to N.J.S.A. 18A:40-7, 8 **and 10**;
- 7. Directing and supervising the emergency administration of epinephrine **and glucagon**, and training school staff designated to serve as delegates, pursuant to N.J.S.A. 18A:40-12.6 **and 12.14**;
- 8. Administering asthma medication through use of a nebulizer;
- 9. Directing and supervising the health services activities of any school staff to whom the certified school nurse has delegated a nursing task;
- 10. **Providing c**lassroom instruction in areas related to health pursuant to N.J.A.C. 6A:9-13.3;
- 11. Reviewing and summarizing available health and medical information regarding the **student** and transmitting a summary of relevant health and medical information to the Child Study Team for the meeting pursuant to N.J.A.C. 6A:14-3.4(h);
- 12. Writing and updating, at least annually, the individualized health care plan and the individualized emergency healthcare plan for **students**' medical needs and instructing staff as appropriate;
- 13. Writing and updating, at least annually, any written healthcare provisions required under Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794(a), for any **student** who requires them;
- 14. Assisting in the development of **and implementing** healthcare procedures for **students** in the event of an emergency;





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PUPILS - POLICY 5305/page 4 of 4 Health Services Personnel

- 15. Instructing teachers on communicable disease and other health concerns, pursuant to N.J.S.A. 18A:40-3; and
- 16. Providing other nursing services consistent with the nurse's educational services certification endorsement as a school nurse issued by the State Board of Examiners and current license approved by the State Board of Nursing.

A certified school nurse who possesses the school nurse/non-instructional certificate is not authorized to teach in areas related to health pursuant to N.J.A.C. 6A:9-13.4.

The Board may appoint a non-certified nurse under the supervision of a certified school nurse to supplement the services of a certified school nurse **in accordance with the provisions of N.J.A.C. 6A:16-2.3(c)**. The non-certified nurse shall be assigned to the same school building or complex as the certified school nurse pursuant to N.J.S.A. 18A:40-3.3(a) and is limited to providing services only as permitted under the non-certified nurse's license issued by the State Board of Nursing.

N.J.A.C. **6A:9-13; 6A:9-13.4;** 6A:16-2.3

Adopted: 12 January 2010 Adopted:



East Orange Board of Education

PUPILS - POLICY 5306/page 1 of 2 Health Services To Nonpublic Schools M

5306 HEALTH SERVICES TO NONPUBLIC SCHOOLS

A Board of Education having nonpublic schools within the school district boundaries shall provide nursing services to **students** enrolled **full-time** in **a** nonpublic school pursuant to N.J.S.A. 18A:40-23 et seq. and N.J.A.C. 6A:16-2.5.

The Board shall provide for the extension of emergency care provided to public school **students and** to **full-time non-public school students** who are injured or become ill at school or during participation on a school team or squad pursuant to 6A:16-2.1(a)4. The Board may provide additional services to those required under N.J.A.C. 6A:16-2.5(a) **and** under conditions as outlined in N.J.A.C. 6A:16-2.5(c).

The **nursing** services shall be provided by a registered nurse licensed in the State of New Jersey who is an employee of the school district, third-party contractor, or an independent contractor. The **nursing** services provided to nonpublic school **students** shall not include instructional services.

A nonpublic school may decline nursing services required **or permitted** under N.J.A.C. 6A:16-2.5 by submitting to the Board of Education **notification** signed by the Chief School Administrator of the nonpublic school pursuant to N.J.S.A. 18A:40-29. A **student** who is enrolled in a nonpublic school and whose parent objects to the **student** receiving any services provided under N.J.A.C. 6A:16-2.5 shall not be compelled to receive the services except for a physical or medical examination to determine whether the **student** is ill or infected with a communicable disease pursuant to N.J.S.A. 18A:40-30.

The Board shall consider the provision of health services to nonpublic schools based upon the considerations outlined in N.J.A.C 6A:16-2.5(h)1 **through** 3. The Superintendent or designee shall confer annually with the administrator of the nonpublic school to advise the nonpublic school of the amount of funds allocated by the Department of Education **to the nonpublic school**; to agree on the basic health services **that shall** be provided and **the** additional medical services **that** may be provided as set forth in N.J.S.A. 18A:40-23 et seq.; to **inform** the nonpublic school the County Office of Education shall provide assistance in the event an agreement cannot be reached regarding the health services and additional medical services to be provided to the nonpublic school; to assure the nonpublic school receiving services receives a copy of N.J.S.A. 18A:40-23 to 31 and N.J.A.C. 6A:16-2.5; and to assure **that** a description of the provision of nursing services is reflected in the school district's Nursing Services Plan.



East Orange Board of Education

PUPILS - POLICY 5306/page 2 of 2 Health Services To Nonpublic Schools

The Board providing health services to a nonpublic school(s) shall submit information to the **Executive** County Superintendent on or before October 1 **annually** that includes: a written statement verifying the required annual conference was held with the nonpublic school; a copy of the contract with another agency to provide the services, if applicable; a copy of the Board meeting minutes approving the contract; and a description of the type and number of services that were provided during the previous school year on a Commissioner of Education **approved form**. A copy of the information submitted to the **Executive** County Superintendent shall also be provided to the Chief School Administrator of **each** nonpublic school **within the school district boundaries**.

N.J.S.A. 18A:40-23 et seq. N.J.A.C. 6A:16-2.5 et seq.

Adopted: 12 January 2010 Adopted:



East Orange Board of Education

PUPILS - REGULATION R 5306/page 1 of 3 Health Services To Nonpublic Schools M

R 5306 HEALTH SERVICES TO NONPUBLIC SCHOOLS

A Board of Education having nonpublic schools within the school district boundaries shall provide nursing services to **students** enrolled in the nonpublic school pursuant to N.J.S.A. 18A:40-23 et seq. and N.J.A.C. 6A:16-2.5.

- 1. The school district shall provide services to students who are enrolled fulltime;
- 2. **Services shall be made available** only to **students** of a nonpublic school that provided to the Board of Education a report of the type and number of services provided during the previous school year;
- 3. The provision of nursing services **shall include**:
 - a. Assistance with medical examinations including dental screening;
 - b. Screening of hearing;
 - c. Maintenance of **student** health records and notification of local or county health officials of any **student** who has not been properly immunized; and

d. Scoliosis examinations of students between the ages of ten and eighteen.

- B. The Board of Education shall provide for the extension of emergency care provided to public school **students and** to **full-time students** nonpublic school **students** who are injured or become ill at school or during participation on a school team or squad pursuant to N.J.A.C. 6A:16 and 2.1(a)4.
- C. The Board of Education may provide additional services to those required under A. above under the following conditions:
 - 1. Additional medical services may be provided **only** when all basic nursing services required under A. and B. above have been or will be provided;



East Orange Board of Education

PUPILS - REGULATION R 5306/page 2 of 3 Health Services To Nonpublic Schools

- 2. Additional medical services may include the necessary equipment, materials, and services for immunizing **from diseases for students** who are enrolled full-time in the nonpublic school as required by N.J.A.C. 8:57-4;
- 3. Equipment comparable to that used in the school district may be purchased by the school district to loan without charge to the nonpublic school for the purpose of providing services under N.J.A.C. 6A:15-2.5. However, such equipment shall remain the property of the district Board of Education.
- 4. Costs of supplies comparable to that used in the school district and transportation costs may be charged to the funds allocated for each participating nonpublic school provided **the costs** are directly related to the provision of the required basic nursing services and **the permitted** additional medical services.
- D. **Nursing services** shall be provided by a registered nurse licensed in the State of New Jersey who is an employee of the school district, a third-party contractor, or an independent contractor.
- E. The **nursing** services provided to nonpublic school **students** shall not include instructional services.
- F. A nonpublic school may decline nursing services required **or permitted** under N.J.A.C. 6A:16-2.5 by submitting notification to the Board of Education **notification** signed by the Chief School Administrator of the nonpublic school pursuant to N.J.S.A. 18A:40-29.
- G. A **student** who is enrolled in a nonpublic school and whose parent objects to the **student** receiving any services provided under N.J.A.C. 6A:16-2.5 shall not be compelled to receive the services except for a physical or medical examination to determine whether the **student** is ill or infected with a communicable disease pursuant to N.J.S.A. 18A:40-30.
- H. The Board of Education shall consider the provision of health services based upon the following:
 - 1. The funding for services shall be based upon the nonpublic school enrollment on the last school day prior to October 16 of the preceding school year;
 - 2. The provision of services shall be only to a **student** of a nonpublic school that provided to the Board of Education a report of the type and number of services provided during the previous school year; and



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PUPILS - REGULATION R 5306/page 3 of 3 Health Services To Nonpublic Schools

- 3. The funds expended by the Board of Education for administrative costs shall be limited to the actual costs or six percent of the funds allocated for each participating nonpublic school, whichever is less.
- I. The Superintendent or designee shall confer annually with the administrator of the nonpublic school for the following purposes:
 - 1. To advise the nonpublic school of the amount of funds allocated to **it** by the Department of Education or otherwise made available by the school district for the provision of health services for full-time **students** enrolled in the nonpublic schools;
 - 2. To agree on the basic health services **that shall** be provided and **the** additional medical services **that** may be provided as set forth in N.J.S.A. 18A:40-23 et seq.;
 - 3. **If** the Superintendent or designee and the nonpublic school administrator cannot reach agreement regarding the health services and additional medical services to be provided, the County Office of Education shall provide assistance;
 - 4. To assure that each nonpublic school **that** receives nursing services has a copy of N.J.S.A. 18A:40-23 **through** 31 and N.J.A.C. 6A:16-2; and
 - 5. To assure **that** description of the provision of nursing services is reflected in the school district's Nursing Services Plan.
- J. For the purposes of monitoring and recordkeeping, the Board of Education providing health services to nonpublic schools shall submit to the **Executive** County Superintendent on or before October 1 **annually the following information** and shall provide a copy to the Chief School Administrator of **each** nonpublic schools within school district boundaries:
 - 1. A written statement verifying that the required conference was held with the nonpublic school;
 - 2. A copy of the contract with another agency to provide services, if applicable, and approved minutes of the Board of Education meeting approving the contract **that** describes the methods by which the health services **will be provided** to nonpublic school for the ensuing year, including a rationale for the distribution of funds; and
 - 3. A description of the type and number of services that were provided during the previous school year on a Commissioner of Education **approved form**.

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East Orange Board of Education

PUPILS - POLICY 5308/page 1 of 2 Student Health Records

5308 STUDENT HEALTH RECORDS

The school district shall maintain mandated **student** health records for each **student** pursuant to N.J.A.C. 6A:16-2.4. The district will document **student** health records using a form approved by the Commissioner of Education.

The maintenance and security of **student** health records shall be in accordance with N.J.A.C. 6A:32-7.4 and 6A:16-2.4(c). **Student** health records **may be stored electronically or in paper format and** shall be maintained separately from other **student** records in a secure location accessible to authorized personnel while school is in session. The health **history** and immunization record shall be removed from the **student**'s health record and placed in the **student**'s mandated record **upon** graduation or termination and kept according to the schedule set forth in N.J.A.C. 6A:32-7.8.

The transfer of **student** health records when a **student** transfers to or from a school district shall be in accordance with N.J.A.C. 6A:16-7.1 et seq.

Any Board of Education employee with knowledge of, or access to, information that identifies a **student** as having HIV infection or AIDS; information obtained by the school's alcohol or drug program which would identify the **student** as an alcohol or drug user; or information provided by a secondary school **student** while participating in a school-based alcohol or drug counseling program that indicates a parent, guardian, or other person residing in the **student**'s household is dependent **upon** or illegally using a substance shall comply with restrictions for sharing such information in accordance with N.J.A.C. 6A:16-2.4(**b**) **through** and as required by Federal and State statutes and regulations.

Access to and disclosure of information in a **student**'s health record shall meet the requirements of the Family Education Rights and Privacy Act (FERPA), 20 U.S.C. §1232g, **and** 34 CFR Part 99, incorporated herein by reference, as amended and supplemented, and N.J.A.C. 6A:32-7, Student Records.

The school district shall provide access to the **student**'s health record to licensed medical personnel, not holding educational certification, who are working under contract with or as employees of the school district only to the extent necessary to enable the licensed medical personnel to perform their duties. Secretarial or clerical personnel under the supervision of the certified school nurse shall be permitted access to those portions of the **student** health records that are necessary for entry and recording of data and for conducting routine clerical tasks as outlined in N.J.S.A. 18A:40-3.4 and N.J.A.C. 6A:32-7.5.



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PUPILS - POLICY 5308/page 2 of 2 Student Health Records

Nothing in N.J.A.C. 6A:16-2.4 or in Policy and Regulation 5308 shall be construed to prohibit school personnel from disclosing to **students** or adults in connection with an emergency, **the information contained in the student health record if the release is necessary** to protect the immediate health or safety of **the student** or other persons pursuant to N.J.A.C. 6A:32-7.54.

N.J.A.C. 6A:16-2.4 et seq.; 6A:32-7.4 et seq.; 6A:32-7.5 et seq.

Adopted: 12 January 2010 Adopted:



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PUPILS - REGULATION R 5308/page 1 of 3 Student Health Records

R 5308 STUDENT HEALTH RECORDS

Student health records shall be maintained for each **student** pursuant to N.J.A.C. 6A:16-2.4. Maintenance and security of **student** health records shall be in accordance with N.J.A.C. 6A:32-7.4.

- A. Mandated **Student** Health Records
 - 1. The following mandated **student** health records shall be maintained:
 - a. Findings of health histories, medical examinations, and health screenings pursuant to N.J.A.C. 6A:16-2.2 and 4.3; and
 - b. Documentation of immunizations against communicable diseases or exemption from these immunizations pursuant to N.J.A.C. 8:57-4.1, 4.3, and 4.4.
 - 2. The district will document the findings of **student** health histories, health screenings, and required medical examinations that are relevant to school participation on the **student**'s health record using a form approved by the Commissioner of Education.
- B. Maintenance of **Student** Health Records
 - 1. The school district shall maintain **student** health records in accordance with N.J.A.C. 6A:32-7.4 as follows:
 - a. Student health records may be stored electronically or in paper format. When records are stored electronically, proper security and back up procedures shall be administered;
 - b. **Student** health records, whether stored or on paper or electronically, shall be maintained separately from other student records, until such time as graduation or termination whereupon the health history and immunization record shall be removed from the student's health record and placed in the student's mandated record; and
 - c. **Student** health records kept in electronic form shall be both accessible and secure according to N.J.A.C. 6A:32-7.4(d);



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PUPILS - REGULATION R 5308/page 2 of 3 Pupil Health Records

- C. Transferring **Student** Health Records
 - The school district shall compliance with the requirements of N.J.A.C. 6A:32-7 - Student Records and Policy and Regulation 8330 when transferring pupil health records:
- D. Restrictions for Sharing **Student** Health Information
 - 1. Any Board of Education employee with knowledge of, or access to, the following health information shall comply with restrictions for sharing information as required by Federal and State statutes and regulations.
 - a. Information that identifies a student as having HIV infection or AIDS shall be shared only with prior written informed consent of the student age twelve or greater, or of the student's parent as required by N.J.S.A. 26:5C-1 et seq. and only for the purpose of determining an appropriate educational program for the student.
 - b. Information obtained by the school's alcohol and other drug program which would identify the **student** as an alcohol or other drug user may be disclosed only for those purposes and under those conditions permitted by 42 CFR Part 2.
 - c. Information provided by a secondary school **student** while participating in a school-based alcohol or other drug counseling program that indicates a parent, guardian, or other person residing in the **student**'s household is dependent upon or illegally using a substance shall be shared only for those purposes and conditions permitted by N.J.S.A. 18A:40A-7.1.
- E. Access to Pupil Health Records
 - 1. Access to and disclosure of information in the **student**'s health record shall meet the requirements of the Family Education Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g **and** 34 CFR Part 99, incorporated herein by reference, as amended and supplemented, and N.J.A.C. 6A:32-7 **et seq.**, **Student** Records.
 - 2. The school district shall provide access to the **student** health records to licensed medical personnel, not holding educational certification, who are working under contract with or as employees of the school district only to the extent necessary to enable the licensed medical personnel to perform their duties.



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PUPILS - REGULATION R 5308/page 3 of 3 Pupil Health Records

a. Secretarial or clerical personnel under the supervision of the certified school nurse shall be permitted access to those portions of the **student**'s health record necessary for entry and recording of data and for conducting routine clerical tasks as outlined in N.J.S.A. 18A:40-3.4 and N.J.A.C. 6A:32-7.5.

Nothing in N.J.A.C. 6A:16-2.4 or in Policy and Regulation 5308 shall be construed to prohibit school medical personnel from disclosing to **students** or adults in connection with an emergency **the information contained in the student health record**, if **the release** is necessary to protect the immediate health or safety of the **student** or other persons pursuant to N.J.A.C. 6A:32-7.4.

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PUPILS - POLICY 5310/page 1 of 4 Health Services M

5310 HEALTH SERVICES

The Board of Education shall develop and adopt the following written policies, procedures, and mechanisms in accordance with N.J.A.C. 6A:16-2.1(a) for the provision of health, safety, and medical emergency services and **shall** ensure staff are informed as appropriate:

- 1. The review of immunization records for completeness pursuant to N.J.A.C. 8:57-4.1 through 4.20 (Policy and Regulation 5320);
- 2. The administration of medication to **students** in the school setting in accordance with N.J.A.C. 6A:16-2.1(a)2 (Policy and Regulation 5330).
- 3. The review of Do Not Resuscitate (DNR) **o**rders received from the **student**'s parent or medical home (Policy 5332);
- 4. The provision of health services in emergency situations including:
 - a. The emergency administration of epinephrine via **Epi-pen autoinjector** pursuant to N.J.S.A. 18A:40-12.5 (Policy and Regulation 5330);
 - b. The emergency administration of glucagon pursuant to N.J.S.A. 18A:40-12.14 (Policy and Regulation 5338);
 - c. The care of any **student** who becomes injured or ill while at school or **participating** in school-sponsored functions (Policy and Regulation 8441);
 - d. The transportation and supervision of any **student** determined to be in need of immediate **medical** care (Policy and Regulation 8441); **and**
 - e. The notification to parent of any **student** determined to be in need of immediate medical care (Policy and Regulation 8441).
- 5. The treatment of asthma in the school setting in accordance with **the provisions of** N.J.A.C. 6A:16-2.1(a)5 (Policy 5335).
- 6. The administration of **student** medical examinations, pursuant to N.J.S.A. 18A:40-4, N.J.S.A. 18A:35-4.8, and N.J.A.C. 6A:16-2.2 (Policy and Regulation 5310);


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- 7. Utilization of sanitation and hygiene when handling blood and bodily fluids pursuant to N.J.A.C. 12:100-4.2, Safety and Health Standards for Public Employees, and in compliance with 29 CFR 1910.1030, Public Employees Occupational Safety and Health Program (PEOSH) Bloodborne Pathogens Standards;
- 8. Provision of nursing services to nonpublic schools located in the school district as required by N.J.S.A. 18A:40-23 et seq. and N.J.A.C. 6A:16-2.5 (Policy and Regulation 5306);
- 9. Self-administration of medication by a student for asthma or other potentially life-threatening allergic reaction pursuant to N.J.S.A. 18A:40-12.3, 12.5, and 12.6, and the self-management and care of a student's diabetes as needed pursuant to N.J.S.A. 18A:40-12.15;
- 10. Development of an individual healthcare plan and individualized emergency healthcare plan for students with chronic medical conditions, including diabetes, asthma, and life-threatening allergies, requiring special health services in accordance with N.J.S.A. 18A:40-12.11.c, 12.12. 12.13, and 12.15; and N.J.S.A. 6A:16-2.3(b) 3xii; and
- 11. Management of food allergies in the school setting and the emergency administration of epinephrine to students for anaphylaxis pursuant to N.J.S.A. 18A;40-12.6a through 12.6d.

The Board of Education shall annually adopt the school district's nursing plan at a regular meeting.

The Board of Education shall **comply with** the **following required** health services as **outlined** in N.J.A.C. 6A:16-2.2:

- 1. Immunization records shall be reviewed and updated annually pursuant to N.J.A.C. 8:57-4.1 through 4.24.
- 2. A Building Principal or designee shall not knowingly admit or retain in the school building any **student** whose parent has not submitted acceptable evidence of the child's immunization, according to the schedule specified in N.J.A.C. 8:57-4, Immunization of Pupils in School.
- 3. The school district shall perform tuberculosis tests on **students** using methods required by and when specifically directed to do so by the New Jersey Department of Health, based upon the incidence of tuberculosis or reactor rates in specific communities or population groups pursuant to N.J.S.A. 18A:40-16.



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- 4. The school district shall immediately report **by telephone to the health officer of the jurisdiction in which the school is located** any communicable diseases identified as reportable pursuant to N.J.A.C. 8:57-1, whether confirmed or presumed.
- 5. Each school in the district shall have and maintain for the care of **students** at least one nebulizer in the office of the school nurse or a similar accessible location pursuant to N.J.S.A. 18A:40-12.7.
- 6. Each pupil medical examination shall be conducted at the medical home of the **student**. If a **student** does not have a medical home, the school district shall provide **the** examination at the school physician's office or other comparably equipped facility **pursuant to N.J.S.A. 18A:40-4**.
- 7. The findings of **the** medical examinations as required under 8. below shall include the following components:
 - a. Immunizations pursuant to N.J.A.C. 8:57-4.1 through 4.24;
 - b. Medical history including allergies, past serious illnesses, injuries, operations, medications, and current health problems;
 - c. Health screenings including height, weight, hearing, blood pressure, and vision; and
 - d. Physical examinations.
- 8. The school district shall ensure that **students** receive medical examinations **in accordance with N.J.A.C. 6A:16-2.2(f) and 6. above and**:
 - a. Prior to participation on a school-sponsored interscholastic athletic team or **intramural athletic team or** squad for **students** enrolled in any grades six to twelve in accordance with N.J.A.C. 6A:16-2.2(h)1;
 - b. Upon enrollment **in** school in accordance with N.J.A.C. 6A:16-2.2(h)2;
 - c. When applying for working papers in accordance with N.J.A.C. 6A:16-2.2(h)3;
 - d. For the purposes of the comprehensive Child Study Team evaluation pursuant to N.J.A.C. 6A:14-3.4 in accordance with N.J.A.C. 6A:16-2.2(h)4; and



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- e. When **a student** is suspected of being under the influence of alcohol or controlled dangerous substances, pursuant to N.J.S.A. 18A:40A-12 and N.J.A.C. 6A:16-4.3 in accordance with N.J.A.C. 6A:16-2.2(h)5.
- 9. The Board of Education shall make accessible information regarding the **New Jersey** FamilyCare Program **to students** who are knowingly without medical coverage pursuant to N.J.S.A. 18A:40-34.
- 10. Information concerning a **student**'s HIV/AIDS status shall not be required as part of the medical examination or health history pursuant to N.J.S.A. 26:5C-1 et seq.
- 11. The **Board of Education** shall ensure that **students** receive health screenings as outlined **in N.J.A.C. 6A:16-2.2(k)**.
- 12. The school nurse shall screen to ensure hearing aids worn by **students** who are deaf and/or hard of hearing are functioning properly. The school nurse will ensure any FM hearing aid systems in classrooms or any school equipment in the school building used to assist **students** hear are functioning properly.

N.J.S.A. 18A:40-4 et seq. N.J.A.C. 6A:16-1.4 et seq.; 6A:16-2.2 et seq.

Adopted: 12 January 2010 Adopted:



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PUPILS - REGULATION R 5310/page 1 of 7 Health Services M

R 5310 HEALTH SERVICES

- A. Definitions N.J.A.C. 6A:16-1.3
 - 1. Advanced practice nurse means a person who holds **a** current **license** as nurse practitioner/clinical nurse specialist from the State Board of Nursing.
 - 2. Certified School Nurse means a person who holds a current license as a registered professional nurse from the State Board of Nursing and an Educational Services Certificate, school nurse or school nurse/non-instructional endorsement from the Department of Education pursuant to N.J.A.C. 6A:9-13.3 and 13.4.
 - 3. Medical Examination means the assessment of an individual's health status.
 - 4. Medical Home means a health care provider, **including New Jersey Family Care providers as defined by N.J.S.A. 30:4J-12** and **the** provider's practice site chosen by the **student**'s parent for the provision of health care.
 - 5. Noncertified Nurse means a person who holds a current license as a registered professional nurse from the State Board of Nursing and is employed by a district Board of Education or nonpublic school, and who is not certified as a school nurse by the Department of Education.
 - 6. Physical Examination means the examination of the body by a professional licensed to practice medicine or osteopathy or an advanced practice nurse. The term includes very specific procedures required by statute as stated in N.J.A.C. 6A:16-2.2.
 - 7. School Physician means a physician with a current license to practice medicine or osteopathy from the New Jersey Board of Examiners who works under a contract or as an employee of the school district. The physician is also referred to as the medical inspector as per N.J.S.A. 18A:40-1.
- B. Medical Examinations General Conditions

Each **student** medical examination shall be conducted at the medical home of the **student**. If a **student** does not have a medical home, the school district shall provide this examination at the school physician's office or other comparably equipped facility **pursuant to N.J.S.A. 18A;40-4**.



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The findings of required examinations under C. through G. below shall include the following components:

- 1. Immunizations pursuant to N.J.A.C. 8:57-4.1 through 4.24;
- 2. Medical history including allergies, past serious illnesses, injuries, operations, medications, and current health problems;
- 3. Health screenings including height, weight, hearing, blood pressure, and vision; and
- 4. Physical examinations.

The Board of Education shall make accessible information regarding the **New Jersey** FamilyCare Program for **students** who are knowingly without medical coverage pursuant to N.J.S.A. 18A:40-34.

Pursuant to N.J.S.A. 18A:40-4.4, a **student** who presents a statement signed by his/her parent that required examinations interfere with the free exercise of his/her religious beliefs shall be examined only to the extent necessary to determine whether the **student** is ill or infected with a communicable disease or under the influence of alcohol or drugs or is disabled or is fit to participate in any health, safety, or physical education course required by law.

Information concerning a **student**'s HIV/AIDS status shall not be required as part of the medical examination or health history pursuant to N.J.S.A. 26:5C-1 et seq.

C. Medical Examinations - Prior to Participation on a School-Sponsored Interscholastic or Intramural Athletic Team or Squad for Pupils Enrolled in Any Grades

The school district shall ensure that **students** receive medical examinations prior to participation on a school-sponsored interscholastic or intramural athletic team or squad for **students** enrolled in any grades.

- 1. The examination shall be conducted within 365 days prior to the first practice session.
- 2. The medical examination shall include a health history questionnaire, completed and signed by the parent.



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- a. The report of health findings of the medical examination for participation shall be documented on the Athletic Preparticipation Physical Examination Form approved by the Commissioner of Education to determine whether the **student** had or currently has any of the following since their last physical:
 - (1) Injuries;
 - (2) Chronic or ongoing illness;
 - (3) **Need for p**rescribed medication;
 - (4) Allergies;
 - (5) Head-related conditions;
 - (6) Heart-related conditions;
 - (7) Eye, ear, nose, mouth, or throat conditions;
 - (8) Neuromuscular/orthopedic conditions; or
 - (9) General or exercise-related conditions.
- b. The medical report shall include a determination concerning the **student**'s participation **that** includes, at a minimum, the following normalities:
 - (1) Measurement of weight, height, and blood pressure;
 - (2) Examination of the skin to determine the presence of infection, scars from previous surgery or trauma, jaundice, and rash, and purpura;
 - (3) Examination of the eyes to determine visual acuity, use of eyeglasses or contact lenses, and examination of the sclera for the presence of jaundice;
 - (4) Examination of the ears to determine the presence of acute or chronic infection, perforation of the eardrum and gross hearing loss;



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- (5) Examination of the nose to assess the presence of deformity which may affect endurance;
- (6) Assessment of the neck, back, and spine to determine range of motion, the presence of pain associated with such motion, and abnormal curvature of the spine;
- (7) Examination of chest contour;
- (8) Auscultation and percussion of the lungs;
- (9) Assessment of the heart with attention to the presence of murmurs, noting rhythm and rate;
- (10) Assessment of the abdomen with attention to the possible presence of **hepatomegaly**, splenomegaly, or abnormal masses;
- (11) Examination of upper and lower extremities to determine abnormal mobility or immobility, deformity, instability, muscle weakness or atrophy, surgical scars and varicosities;
- (12) Examination of the testes to determine the presence and descent of testes, abnormal masses, or configurations, or hernia;
- (13) Assessment of physiological maturation; and
- (14) Neurological examination to assess balance and coordination.
- c. The medical report shall indicate **if** a **student** is allowed or disallowed to participate in the required sports categories and **shall** be completed and signed by the original examining physician, advanced practice nurse, or physician's assistant.
- d. An incomplete form shall be returned to the student's medical home for completion unless the school nurse can provide documentation to the school physician that the missing information is available from screenings completed by the school nurse or physician with the prior 365 days.
- 3. Each **student** whose medical examination was completed more than sixty days prior to the first practice session shall provide a health history update of medical problems experienced since the last medical examination. This shall be completed and signed by the parent. The health history update shall include the following information:



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- a. Hospitalization/operations;
- b. Illnesses;
- c. Injuries;
- d. Care administered by a physician of medicine or osteopathy, advanced practice nurse, or physician's assistant; and
- e. Medications.
- 4. Each school district shall provide **to the parent** written notification signed by the school physician stating approval of the **student**'s participation in athletics based upon the medical report or the reasons for the school physician's disapproval of the **student**'s participation.
- 5. A **student who** does not have a completed Athletic Preparticipation Physical Examination Form shall not be permitted to participate.
- D. Medical Examinations Upon Enrollment In School
 - 1. The school district shall ensure that **students** receive medical examinations upon enrollment **in** school. **The p**arent shall be required to provide examination documentation of each **student** within thirty days **of enrollment in the school.**
 - 2. When a **student transfers** to another school, **the sending** school district shall ensure **the entry-examination** documentation is forwarded to the **receiving** school district pursuant to N.J.A.C. 6A:16-2.4(d).
 - 3. **Students** transferring into this school district from out-of-State or out-ofcountry may be allowed a thirty-day period to obtain entry examination documentation.
 - 4. The school district shall notify parent through the district website or other means about the importance of obtaining subsequent medical examinations of the student at least once during each developmental stage, at early childhood (pre-school through grade three), pre-adolescence (grades four through six) and adolescence (grades seven through twelve);



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- E. Medical Examinations When **Students** Apply for Working Papers
 - 1. Pursuant to N.J.S.A. 34:2-21.7 and 21.3, the school district **may provide** for the administration of **a** medical examination for a **student** pursuing a certificate of employment.
 - 2. The school district shall not be held responsible for the costs **for** examinations at the **student**'s medical home **or other medical provider(s)**.
- F. Medical Examinations For the Purposes of the Comprehensive Child Study Team Evaluation Pursuant to N.J.A.C. 6A:14-3.4
 - 1. The school district shall ensure that **students** receive medical examinations for the purposes of the **c**omprehensive Child Study Team **e**valuation pursuant to N.J.A.C. 6A:14-3.4.
- G. Medical Examinations When a **Student** is Suspected of Being under the Influence of Alcohol or Controlled Dangerous Substances pursuant to N.J.S.A. 18A:40A-12 and N.J.A.C. 6A:16-4.3
 - 1. If a **student** who is suspected of being under the influence of alcohol or controlled dangerous substances is reported to the certified school nurse, the certified school nurse shall monitor the **student**'s vital signs and general health status for emergent issues and take appropriate action pending the medical examination pursuant to N.J.A.C. 6A:16-4.3.
 - 2. No school staff shall interfere with a **student** receiving a medical examination for suspicion of being under the influence of alcohol or controlled dangerous substances pursuant to N.J.A.C. 6A:16-4.3.
- H. Health Screenings

The Board of Education shall ensure that **students** receive health screenings **in accordance with N.J.A.C. 6A:16-2.2(k)**.



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- 1. Screening for height, weight, and blood pressure shall be conducted annually for each **student** in Kindergarten through grade twelve.
- 2. Screening for visual acuity shall be conducted biennially for **students** in Kindergarten through grade ten.
- 3. Screening for auditory acuity shall be conducted annually for **students** in Kindergarten through grade three and in grades seven and eleven pursuant to N.J.S.A. 18A:40-4.
- 4. Screening for scoliosis shall be conducted biennially for **students** between the ages of ten and eighteen pursuant to N.J.S.A. 18A:40-4.3.
- 5. Screenings shall be conducted by a school physician, school nurse, or other school personnel properly trained.
- 6. The school district shall provide for the notification of the parent of any **student** suspected of deviation from the recommended standard.

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East Orange Board of Education

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5339 SCREENING FOR DYSLEXIA

In accordance with the provisions of N.J.S.A. 18A:40-5.1 et seq., the Board of Education shall ensure each student enrolled in the school district who has exhibited one or more potential indicators of dyslexia or other reading disabilities is screened for dyslexia and other reading disabilities using a screening instrument selected pursuant to the provisions of N.J.S.A. 18A:40-5.2. This screening shall be administered no later than the student's completion of the first semester of the second grade.

In the event a student who would have been enrolled in Kindergarten, grade one, or grade two during or after the 2014-2015 school year enrolls in the district in Kindergarten through grade six during or after the 2015-2016 school year and has no record of being previously screened for dyslexia or other reading disabilities, pursuant to N.J.S.A. 18A:40-5.2 et seq., the Board shall ensure the newly-enrolled student is screened for dyslexia and other reading disabilities using a screening instrument selected pursuant to N.J.S.A. 18A:40-5.1. This screening shall be administered at the same time other students enrolled in the student's grade are screened for dyslexia and other reading disabilities, or if other students enrolled in the student's grade have previously been screened, within ninety calendar days of the date the student is enrolled in the district. The screenings shall be administered by a teacher or other teaching staff member properly trained in the screening process for dyslexia and other reading disabilities.

For the purposes of this Policy, "potential indicators of dyslexia or other reading disabilities" means indicators that include, but shall not be limited to, difficulty in acquiring language skills; inability to comprehend oral or written language; difficulty in rhyming words; difficulty in naming letters, recognizing letters, matching letters to sounds, and blending sounds when speaking and reading words; difficulty recognizing and remembering sight words; consistent transposition of number sequences, letter reversals, inversions, and substitutions; and trouble in replication of content.



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In accordance with the provisions of N.J.S.A. 18A:40-5.2(a), the Commissioner of Education shall distribute to each Board of Education information on screening instruments available to identify students who possess one or more potential indicators of dyslexia or other reading disabilities. The Commissioner shall provide information on the screening instruments appropriate for Kindergarten through grade two students and on screening instruments that may be suitably used for older students. The Board shall select and implement age-appropriate screening instruments for the early diagnosis of dyslexia and other reading disabilities.

In accordance with provisions of N.J.S.A. 18A:40-5.2(b), the Commissioner shall also develop and distribute to each Board of Education guidance on appropriate intervention strategies for students diagnosed with dyslexia or other reading disabilities.

In the event a student is determined, through the screening conducted in accordance with N.J.S.A. 18A:40-5.3, to possess one or more potential indicators of dyslexia or other reading disabilities pursuant to the provisions of N.J.S.A 18A:40-5.1 et seq., the Board shall ensure the student receives a comprehensive assessment for the learning disorder. In the event a diagnosis of dyslexia or other reading disability is confirmed by the comprehensive assessment, the Board shall provide appropriate evidence-based intervention strategies to the student, including intense instruction on phonemic awareness, phonics and fluency, vocabulary, and reading comprehension.

N.J.S.A. 18A:40-5.1; 18A:40-5.2; 18A:40-5.3; 18A:40-5.4

Adopted:



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5530 SUBSTANCE ABUSE

The Board of Education recognizes that a student's abuse of harmful substances seriously impedes that student's education and threatens the welfare of the entire school community. The Board if committed to the prevention of substance abuse and the rehabilitation of substance abusers by educational means, but will take the necessary and appropriate steps to protect the school community from harm and from exposure to harmful substances. Accordingly the Board will establish policies and procedures in operating programs to support the social, emotional, and physical development of N.J.A.C. 6A:16-4.1 et seq. The Board of Education will maintain a comprehensive substance abuse intervention, prevention, and treatment referral program in the school of this district.

A. Definitions

N.J.S.A. 18A:40A-9 N.J.A.C. 6A:16-1.3; 6A:16-4.1 et seq.

The definitions as outlined in N.J.S.A. 18A:40A et seq., N.J.A.C. 6A:16 et seq., and those terms defined in Regulation 5530 shall be used for the purposes of this Policy and Regulation.

"Intervention" means those programs, services, and actions taken to identify and offer help to a pupil at risk for learning, educational, behaviors, or health difficulties due to substance abuse and related activities.

B. Discipline

N.J.S.A. 18A:40A-10; 18A:40A-11 N.J.A.C. 6A:16-4.1(c)2.; 6A:16-6.3(a)

The Board prohibits the use, possession, and/or distribution of alcohol or other drugs on school grounds, according to N.J.S.A. 18A:40A-9, 10, and 11.

A student who uses, possesses, or distributes alcohol or other drugs will be subject to discipline in accordance with the district's Code of Student Conduct. School authorities also have the authorities to impose a consequence on a student for conduct away from school grounds in accordance with the provisions of N.J.A.C. 6A:16-7.5 Discipline may include suspension or expulsion. The Board will establish consequences for a student not following through on the recommendations of an evaluation for alcohol or other drug abuse and related behaviors.



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C. Instruction

N.J.S.A. 18A:40A-1 et seq. N.J.A.C. 6A:16-3.1

The Board shall provide an instructional programs on the nature of drugs, alcohol, anabolic steroids, tobacco, and controlled dangerous substances in accordance with the provisions of N.J.S.A. 18!:40A-1 et seq. and N.J.A.C. 6A:16-3.1.

D. Reporting, Notification and Examination

N.J.S.A. 18A:40A-11 through 18A:40A-17 N.J.A.C. 6A:16-3.1; 6A:16-4.1; 6A:16-4.2; 6A:16-4.3

1. Alcohol and Other Drugs

Any educational staff member or other professional has reason to believe that a student may be currently under the influence of alcohol or other drugs as identified in N.J.S.A. 18A:40A-9 and N.J.A.C. 6A:16-4.1(a) on school grounds, shall report the matter in accordance with N.J.A.C. 6A:16-4.3(a)1.

The SAC/District Safe Drug Free Schools Program shall serve as the coordinator case manager for all cases involving suspected or confirmed substance abuse. All referrals and re-entry activities shall be coordinated through them.

- b. An immediate medical examination shall be conducted and a written report of the medical evaluation shall be furnished to the parent of the **student**, the Principal, and the Superintendent in accordance with N.J.A.C. 6A:16-4.3(a)2 **through** 4.3(a)8.
- c. If the written report of the medical examination is not provided within twenty-four hours of the referral of the **student**, the **student** shall be allowed to return to school until such time as a positive determination of alcohol or other drug use is received from the **examining** physician, **unless the student was also removed for violating the Code of Student Conduct.**
- d. If the written report of the medical evaluation verifies that alcohol or other drugs do not interfere with the **student**'s physical or mental ability to perform in school, the **student** shall be immediately returned to school. If there is a positive determination from the medical examination indicating the **student**'s alcohol or other drug use interferes with his or her physical or mental ability to perform in school,



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the **student** shall be returned to the care of the parent as soon as possible. Attendance at school shall not resume until a written report **has been submitted to the parent, Principal and Superintendent from a physician licensed to practice medicine or osteopathy who has examined the student that** verifies the **student**'s alcohol or other drug use no longer interferes with his or her physical and mental ability to perform in school.

- e. Removal of a **student** with a disability shall be in accordance with N.J.A.C. 6A:14.
- f. While a **student** is at home because of the medical evaluation or after the **student** returns to school, an appropriately certified school staff member(s) will conduct an alcohol and other drug assessment of the **student** and a reasonable investigation of the situation and may initiate referral alcohol or other drug abuse treatment in accordance with N.J.A.C. 6A:16-4.3(a)12, 4.3(a)13, and 4.3(a)14.
- g. Disclosure to law enforcement authorities of the identity of a student in instances of alcohol and other drugs shall be in accordance with the requirements of N.J.A.C. 6A:16-4.3(a)3.
- h. The Board may provide additional interventions and referral services for the student according to the requirements of N.J.S.A. 18A:40A-10 and N.J.A.C. 6A:16-8.

2. Anabolic Steroids

- a. Whenever any teaching staff member, certified or non-certified school nurse, or other educational personnel **has** reason to believe a **student** has used or may be using anabolic steroids, **the** person shall report the matter in accordance with N.J.A.C. 6A:16-4.3(b)1.
- b. The Principal or designee upon receiving such report shall immediately notify the parent and Superintendent and shall arrange for an examination of the **student** as soon as possible to determine whether the **student** has been using anabolic steroids in accordance with N.J.A.C. 6A:16-4.3(b)2.
- c. Disclosure to law enforcement authorities of the identity of students in instances of anabolic steroids shall be in accordance with to the requirements of N.J.A.C. 6A:16-4.3(b)3.



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- d. A written report of the examination shall be provided by the examining physician to the parent, Substance Abuse Counselor (SAC), Principal, and Superintendent.
- e. If it is determined the **student** has used anabolic steroids, an appropriately certified school staff member(s) shall interview the **student** and others to determine the extent of the **student**'s involvement with and use of anabolic steroids and the possible need for referral for treatment in accordance with N.J.A.C. 6A:16-4.3(b)5.
- f. If the results of a referral for evaluation have positively determined the **student**'s involvement with and use of anabolic steroids represents a danger to the **student**'s health and well-being, an appropriately certified school staff member(s) shall initiate a referral for treatment to agencies and/or private practitioners as outlined in N.J.A.C. 6A:16-4.3(b)6.
- 3. A school employee who seizes or discovers alcohol or other drugs, or an item believed to be a controlled dangerous substances, including anabolic steroids, or drug paraphernalia, shall comply with the provisions of N.J.A.C. 6A:16-6.4.
- 4. The Board will provide intervention, referral for evaluation, and referral for treatment services to those students that are affected by alcohol or other drug use in accordance with the provisions of N.J.A.C. 6A:16-4.1(c)7.
- 5. Refusal or failure by a parent to comply with the provisions of N.J.S.A. 18A:40A-12 and N.J.A.C. 6A:16-4.3 shall be treated as a policy violation of the Compulsory Education Act, pursuant to N.J.S.A. 18A:38-25 and 31, and child neglect laws, pursuant to N.J.S.A. 9:6-1 et seq. and N.J.A.C. 6A:16-11.
- 6. Refusal or failure of a student to comply with the provisions of N.J.S.A. 18A:40A-12 and N.J.A.C. 6A:16-4.3 shall be treated by the school district as a policy violation and handled in accordance with N.J.A.C.6A:16-4.1(c)2.
- **E.** In-Service Training

N.J.S.A. 18A:40A-15



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The Board directs the Superintendent to develop a program of in-service training for all teaching staff members involved in the instruction of **students in accordance with the provisions of N.J.S.A. 18A:40A-15**. The Board will provide time for the conduct of the program during the usual school schedule. **The inservice training program required in N.J.S.A. 18A:40-15 shall be updated at regular intervals information available on this subject.**

F. **Parent Training Program**/Outreach to Parents

N.J.S.A. 18A:40A-16; 18A:40A-17 N.J.A.C. 6A:16-4.1(c)<mark>8</mark>.

The Board will provide a parent training program/outreach program in accordance with the provisions of N.J.S.A. 18A:40A-16 and 17.

G. Records and Confidentiality of Records

42 CFR Part 2 N.J.S.A. 18A:40A-7.1; **18A:40A-7.2 N.J.A.C. 6A:16-3.2; 6A:32-7.1 et seq.**

Notations concerning a **student**'s involvement with substances may be entered on his/her records, subject to N.J.A.C. 6A:32-7.1 et seq. and Policy 8330 regarding confidentiality. Information concerning a **student**'s involvement in a school intervention or treatment program for alcohol or other drug abuse shall be kept strictly confidential according to 42CFR Par 2, N.J.S.A. 18A:40-7.1 and 7.2, N.J.A.C. 6A:16-3.2, and N.J.A.C. 6A:16-6.5.

If an elementary or secondary **student who is participating** in a school-based drug or alcohol **abuse** counseling program provides information during the course of a counseling session in that program which indicates that the **student**'s parent or other person residing in the **student**'s household is dependent upon or illegally using a substance as that term is defined in N.J.S.A. 18A:40A-9, that information shall be kept confidential and may be disclosed only **in accordance** with **N.J.S.A. 18A:40-7.1 and N.J.A.C. 6A:16-3.2**.

H. Nonpublic School **Student**

N.J.S.A. 18A:40A-5; 18A:40A-17c



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The Board has the power and duty to loan to students attending nonpublic schools located in this district and to the parent of such students all educational materials on the nature and effects of drugs, alcohol, anabolic steroids, tobacco and controlled dangerous substance developed and made available by the Commission of Education. The Board shall not be required to expend funds for the loan of these materials.

I. Civil Immunity

N.J.S.A. 18A:40A-13; 18A:40A-14; N.J.A.C. 6A:16-4.3(c)

No action of any kind **in any court of competent jurisdiction** shall lie against any employee, officer or agent of the Board because of actions taken under the education statutes on substance abuse, N.J.S.A. 18A:40A-1 et seq., provided the skill and care given is that ordinarily required and exercised by other such employees, officers and agents of the Board **in accordance with the provisions of N.J.S.A. 18A:40A-13**.

Any educational or non-educational **Board employee** who in good faith reports a **student** to the Principal or designee in compliance with N.J.A.C. 6A:16-4.3 shall not be liable in civil damages as a result of making such a report, as specified in N.J.S.A. 18A:40A-13 and 14.

J. Reporting **Students** to Law Enforcement Authorities

N.J.A.C. **6A:16-4.1;** 6A:16-6.3(a)

The Superintendent, or designee, shall disclose to law enforcement authorities the identity of a student reasonably believed to be in possession of a controlled dangerous substance, including anabolic steroids, or related paraphernalia involved or implicated in distribution activities regarding controlled dangerous substances, including anabolic steroids pursuant to N.J.A.C. 6A:16-4.1(c)9. The Superintendent or designee shall not disclose the identity of the student who has voluntarily sought and participated in an appropriate treatment or counseling program for an alcohol or other drug abuse problem provided the student is not reasonably believed to be involved or implicated in drug-distribution activities.

The Superintendent or designee may disclose to law enforcement authorities the identity of a student suspected to be under the influence of alcohol and/or other drugs pursuant to N.J.A.C. 6A:16-4.1(c)9i. Law enforcement authorities shall not be notified of the findings if a student's alcohol or other drug test was obtained as a result of a district's voluntary random drug testing program pursuant to N.J.S.A. 18A:40A-22 et seq. and N.J.A.C. 6A:16 - 4.4



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K. Policy Review and Accessibility

N.J.S.A. 18A:40A-10; 18A:40A-11 N.J.A.C. 6A:16-4.2(a) **and** (b)

The Board will annually review the effectiveness of Policy and Regulation 5530 on **student** alcohol and drug abuse. The Board **may** solicit parent, **student** and community input, as well as consults in the review process with local alcohol or other drug abuse prevention, intervention and treatment agencies licensed by the New Jersey Department of Human Services.

This **P**olicy and **R**egulation shall be annually **disseminated** to all school **staff**, **students**, and parent **through the district website or other means**.

N.J.S.A. 18A:40A-1 et seq.; 18A:40A-7.1 et seq. N.J.A.C. **6A:16-1.1 et seq.**; 6A:16-4.1 et seq. **6A:16-6.1 et seq.**

Adopted: 12 January 2010 Adopted:



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R 5530 SUBSTANCE ABUSE

The following procedures are established in implementation of Policy No. 5530, Substance Abuse.

A. Definitions

- 1. "Evaluation" means those procedures used by a certified or licensed professional to make a positive determination of a **student**'s need for programs and services which extend beyond the general school program by virtue of learning, behavior or health difficulties of the **student** or the **student**'s family.
- 2. "Other drugs" mean substances as defined in N.J.S.A. 18A:40A-9 and substances as defined in N.J.A.C. 6:16-4.1(a).
- 3. "Referral for evaluation" means programs and services **suggested** to a **student** or his or her family in order to make a positive determination regarding a **student**'s need for services **that** extend beyond the general school program.
- 4. "Parent" means the natural parent(s) or adoptive parent(s), legal guardian(s), foster parent(s) or parent surrogate(s) of a **student**. Where parents are separated or divorced, "parent" means the person or agency who has legal custody of the **student**, as well as the natural or adoptive parent(s) of the **student**, provided such parental rights have not been terminated by a court of appropriate jurisdiction.
- 5. "Referral for treatment" means programs and services suggested to a student or his or her family to help implement the recommendations resulting from an evaluation, pursuant to N.J.A.C. 6A:16-1.3 and 4.1(c)5 and 6; in response to a positive alcohol or other drug test result, pursuant to N.J.A.C. 6A:16-4.4; or in response to the family's request for assistance with a learning, behavior, or health difficulty, pursuant in N.J.A.C. 6A:16-4.1(c)7 and 8.
- 6. "School grounds" means and includes land, portions of land, structures, buildings, and vehicles, owned, operated or used for the provision of academic or extracurricular programs sponsored by the district or community provider and structures that support these buildings, such as school wastewater treatment facilities, generating facilities, and other central facilities including, but not limited to, kitchens and maintenance shops. "School grounds" also include other facilities as defined in N.J.A.C. 6A:26-1.2, playgrounds; and other recreational places owned by the local municipalities, private



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entities, or other individuals during those times when the school district has exclusive use of a portion of such land. "School grounds" also includes athletic stadiums; swimming pools; any associated structures or related equipment tied to such facilities including, but not limited to, grandstands; greenhouses; garages; facilities used for non-instructional or non-educational purposes; and any structure, building, or facility used solely for school administration as defined in N.J.A.C. 6A:26-1.2.

- 7. "Substance" **as defined in N.J.S.A. 18A:40A-9 and N.J.A.C. 6A:16-4.1(a)** means alcoholic beverages, controlled dangerous substances, including anabolic steroids as defined at N.J.S.A. 24:21-2 and N.J.S.A. 2C:35-2, any chemical or chemical compound which releases vapors or fumes causing a condition of intoxication, inebriation, excitement, stupefaction, or dulling of the brain or nervous system, including, but not limited to, glue containing a solvent having the property of releasing toxic vapors or fumes as defined at N.J.S.A. 2C:35-10.4 and over-the-counter and prescription medications that are improperly used to cause intoxication, inebriation, excitement, stupefaction, or dulling of the brain or nervous system.
- 8. "Substance abuse" means the consumption or use of any substance for purposes other than for the treatment of sickness or injury as prescribed or administered by a person duly authorized by law to treat sick and injured human beings.
- **9**. "Under the influence" of substances means that the **student** is observed in the use of a substance or exhibits physical and/or behavioral characteristics that indicate the immediate use of a substance.
- B. Discipline
 - Any violation of Board rules prohibiting the use, possession and/or distribution of a substance is a serious offense, and the **student** who violates a substance abuse rule will be disciplined accordingly. Repeated violations may warrant stricter disciplinary measures. **Students who violate the substance abuse** rules will be disciplined as follows:
 - a. First offense:
 - 1. The administrator will inform the student's parent /guardian.



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2. Under the Influence: If the student is determined to be under the influence in school, they will be suspended for 5 days.

Possession: In cases of possession the student will be suspended for five days. Distribution: A recommendation will be made for an expulsion hearing.

- 3. Incidents of possession and distribution will be reported to the police.
- 4. The administrator will notify the student assistance coordinator (SAC), guidance counselor and case manager.
- 5. Loss of privileges can be applied for up to 45 days. This could include loss of parking privileges, involvement in all extra-curricular activities including athletic events and/or social /promotional activities.
- 6. The SAC will conduct an alcohol and other drug assessment of the student and a reasonable investigation of the situation, which may include interview with the student's teachers and parents and consultation with experts in student alcohol or other drug abuse as may be appropriate and necessary, for the purpose of making a preliminary determination of the student's need for educational program, supportive services or treatment which extend beyond the general school program by virtue of the use of alcohol or other drugs by the student. Support and referral services are also available to parents/guardians. Privacy is maintained according to Federal Confidentiality Regulations (42CFR)
- 7. If outside treatment is not required, an education and prevention program will be provided with the SAC.
- 8. If treatment with an outside agency/provider is recommended the student and their parent/guardian must sign a release of information so that the provider can communicate with the school's student assistance counselor. This is for the purpose of verifying participation, monitoring treatment progress and coordinating support services in school. Privacy is maintained according to Federal Confidentiality Regulations (42CFR)



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9. Parent/Guardian Refusal or Failure to Comply with the provisions of N.J.S.A.18A:40A-12 and these procedures shall be treated as a policy violation of the Compulsory Education Act, pursuant to N.J.S.A. 18A:38-25 and 31, and child neglect laws, pursuant to N.J.S.A. 9:6-1 et seq. This can result in a referral to the Division of Child Protection and Permanency (DCP&P).

b. Second offense:

- 1. Under the Influence: If the student is determined to be under the influence in school, for the second time, they will be suspended for 10 days.
- 2. Possession: In cases of possession the student will be suspended for ten days. Distribution: A recommendation will be made for an expulsion hearing.
- 3. If the student is being serviced by a school Student Assistant Coordinator (SAC) or has completed a school based intervention program, the student will be required to enter an offsite substance abuse program that must be approved by the Board of Education.
- 4. If the student is currently in a substance abuse program with an outside agency, the SAC will meet with the agency/provider and recommend a higher level of care for the student.
- 5. If treatment with an outside agency/provider is recommended the student and their parent/guardian must sign a release of information so that the provider can communicate with the school's student assistance counselor. This is for the purpose of verifying participation, monitoring treatment progress and coordinating support services in school. Privacy is maintained according to Federal Confidentiality Regulations (42CFR)



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- 6. Loss of privileges will be applied for up to 60 days. This could include loss of parking privileges, involvement in all extra-curricular activities including athletic events and /or social/promotional activities.
- 7. Parent/Guardian Refusal or Failure to Comply with the provisions of N.J.S.A.18A:40A-12 and these procedures shall be treated as a policy violation of the Compulsory Education Act, pursuant to N.J.S.A. 18A:38-25 and 31, and child neglect laws, pursuant to N.J.S.A. 9:6-1 et seq. This can result in a referral to the Division of Child Protection & Permanency (DCP&P).
- c. Third offense:
 - 1. Under the Influence: If the student is determined to be under the influence in school, for the third time, they will be suspended for 10 days.

2. Possession, distribution and/or selling: A recommendation will be made for an expulsion hearing.

2. In accordance with N.J.A.C. 6A:16-4.1(c), the pupil may be subject to disciplinary action in the event the **student** does not follow through on the recommendations of an evaluation for alcohol or other drug abuse and related behaviors: Non-compliance by the student with any of the above may result in consideration for expulsion according to N.J.A.C. 6A:16-4.1 (c) 2

C. Intervention, Referral for Evaluation, and Referral for Treatment Services

- 1. The provision of intervention, referral for evaluation, and referral for treatment services for students who are affected by alcohol or other drug use.
 - a. The intervention, referral for evaluation, and referral for treatment services shall be provided by an individual who holds the educational services certificate with the student assistance coordinator endorsement issued by the New Jersey State Board of Examiners, or by an individual who holds one of the following educational services certificate endorsements: school nurse; school nurse/non-instructional; school psychologist; school counselor; school social worker; or student personnel services and is trained in alcohol and other drug abuse intervention, assessment, referral for evaluation, and referral for treatment skills.



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- b. The intervention, referral for evaluation, and referral for treatment services shall include one or more of the following:
 - (1) Provisions for a program of instruction, counseling, and related services provided by the district Board of Education while a student receives medical treatment for a diagnosed alcohol or other drug dependency problem;
 - (2) Referral to a community agency, as defined in N.J.A.C. 6A:16-4.1(b), out-of-State agencies licensed by the appropriate State regulatory agency for alcohol and other drug services, or private practitioners authorized by the appropriate drug and alcohol licensing board;
 - (3) Provisions for support services for students who are in, or returning from, medical treatment for alcohol and other drug dependency; or
 - (4) A special class, course or educational program designed to meet the needs of students with alcohol or other drug use problems.

D. Reporting, Notification, and Examination Procedures

- 1. Students Suspected of Using Anabolic Steroids N.J.A.C. 6A:16-4.3(b)
 - a. Whenever a staff member, certified or non-certified school nurse or other educational personnel has reason to believe that a student has used or may be using anabolic steroids, the person shall report the matter as soon as possible to the Principal (or, in the Principal's absence, to a person designated by the Principal) and either the certified or non-certified school nurse, or the school physician or the student assistance coordinator.
 - b. In response to a report of suspected anabolic steroid use, including instances when a report is made to law enforcement, the Principal or designee, shall immediately notify the student's parent and the Superintendent. The Principal or designee shall arrange for an examination of the student by a physician licensed to practice medicine or osteopathy selected by the parent.



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- (1). If the physician chosen by the parent is not available to perform the examination, the examination shall be conducted by the school physician or other physician identified by the Principal.
- (2) The student shall be examined as soon as possible for the purpose of determining whether the student has been using steroids.
- **c.** The Superintendent or designee may disclose to law enforcement authorities the identity of a **student** suspected **to** have used or **to** be using anabolic steroids.
 - (1) The Superintendent **or designee** shall disclose to law enforcement authorities the identity of a **student** reasonably believed to be in possession of anabolic steroids or related paraphernalia or a **student** reasonably believed to be involved or implicated in distribution activities involving anabolic steroids.
- d. The examining physician shall provide to the parent, Principal, and Superintendent of a written report of the examination.
- e. If it is determined that the student has used anabolic steroids, an individual who holds the Educational Services Certificate with the student assistance coordinator endorsement issued by the New Jersey State Board of Examiners or an individual who holds one of the following educational services certificate endorsements; school nurse, school nurse/non-instructional, school psychologist, school counselor, school social worker, or student personnel services and is trained to assess alcohol and other drug abuse shall interview the student and others, as necessary, for the purpose of determining the extent of the student's involvement with and use of anabolic steroids and the possible need for referral for treatment.
 - (1) To make this determination, the school staff member(s) identified above may conduct a reasonable investigation, which may include interviews with the student's teachers and parents and consultation with experts in student alcohol or other drug use.



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f. If results of a referral for evaluation positively determined the **student**'s **involvement with and** use of anabolic steroids represents a danger to the **student**'s health and well-being, the school staff member(s) identified in **D.1.e.** above **who is trained to assess alcohol and other drug abuse** shall initiate a referral for treatment to appropriate community agencies as defined in N.J.A.C. 6A:16-4.1(b), to out-of-State agencies licensed by the appropriate State regulatory agency for alcohol and other drug services, or to private practitioners certified by **the** appropriate drug and alcohol licensing board.

2. Students Suspected of Being Under the Influence of Alcohol or Other Drugs Other Than Anabolic Steroids – N.J.A.C. 6A:16-4.3(a)

- a. Any educational staff member or other professional to whom it appears that a student may be currently under the influence of alcohol or other drugs on school grounds shall report the matter as soon as possible to the Principal or, in his or her absence, to his or her designee and either the certified school nurse, non-certified school nurse, school physician, student assistance coordinator, to N.J.S.A. 18A:40A-12.
 - (1) In instances where the Principal and either the certified school nurse, non-certified school nurse, school physician or the student assistance coordinator are not in attendance, the staff member responsible for the school function shall be immediately notified.
 - (2) The referring staff member shall file with the Principal a report describing the incident. The form shall include all information necessary for a complete, accurate reporting on the Electronic Violence, and Vandalism Reporting System (EVVRS) according to N.J.S.A. 18A:17-46 and N.J.A.C. 6A:16-5.3.
- b. In response to every report by an educational staff member or other professional of suspected student alcohol or other drug use, including instances when a report is made to law enforcement, the Principal or designee shall:
 - (1) Immediately notify the **student**'s parent and the **Superintendent or designee**;
 - (2) Arrange for an immediate medical examination of the student for the purposes of providing appropriate health care and for determining whether the student is under the influence of alcohol or other drugs, other than anabolic steroids; and



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(3) Any substance screening conducted by the school nurse and/or other staff is not a substitute for the required medical examination required in N.J.S.A. 18A:40A-12.

- **c.** The Superintendent or designee may disclose to law enforcement authorities the identity of a **student** suspected to be under the influence of alcohol or other drugs.
 - (1) The Superintendent **or designee** shall disclose to law enforcement authorities the identity of a pupil reasonably believed to be in possession of a controlled dangerous substance or related paraphernalia or a **student** reasonably believed to be involved or implicated in distribution activities regarding controlled dangerous substances.
- **d.** The medical examination shall be performed by a physician licensed to practice medicine or osteopathy **who** is selected by the parent.
 - (1) The parent will be provided, in writing, the minimum requirements for the immediate medical examination, which will include, but not be limited to, the substances to be tested by the physician, the cut-off levels of each substance to be tested, the time period the immediate medical examination must be conducted, and any other requirements of the examination.
 - (2) The examination shall be at the expense of the parent and not the district Board of Education.
- **e.** If the **physician chosen by the** parent is not immediately available, the medical examination shall be conducted by the school physician.
 - (1) If the school physician is **not** available, the **student** shall be **accompanied by a member of the school staff designed by the Principal** to the emergency room of the nearest hospital for examination.
 - (2) The student's parent if available, shall also accompany the student.
 - (3) When the medical examination is conducted by the school physician or a physician at the emergency room of the nearest hospital, the examination shall be at the expense of the district Board of Education.



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- f. The Board of Education will have a plan in place for the appropriate supervision of the student:
 - (1) While waiting for a parent to take the student to the physician selected by the parent, or while the student is waiting for and receiving the medical examination by the school physician or the physician in an emergency room; and
 - (2) Provisions will be made for the appropriate care of while awaiting the results of the medical examination.
- **g.** A written report of the **medical** examination of the **student** shall be furnished **to the student's parent, the Principal, and the Superintendent of Schools** by the examining physician within twenty-four hours of the referral of the **student** for suspected alcohol **or other drug** use.
 - (1) The school district, in cooperation with the school physician or medical professionals licensed to practice medicine or osteopathy, shall establish minimum requirements for the medical report. The minimum requirements for the examination will be periodically reviewed and updated as needed.
 - (2) The **report's** findings shall verify whether the **student**'s alcohol or other drug use interferes with his or her physical and mental ability to perform in school.
- h. When the medical examination is performed by a physician other than the school physician or at the emergency room of the nearest hospital, the school district will require the parent to verify within twenty-four hours of the notification that the student is suspected of alcohol or other drug use that a medical examination was performed in compliance with this Policy.
 - (1) The verification shall include, at a minimum, the signature, printed name, address and phone number of the examining physician, the date and time of the medical examination, and the date by which the report required by this Policy will be provided.
 - (2) Refusal or failure by a parent to comply with this requirement shall be treated as a policy violation and handled in accordance with N.J.A.C. 6A:16-4.3(d).



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- i. If the written report of the examination is not submitted to the parent, Principal and Superintendent within twenty-four hours of the referral of the student for suspected alcohol or other drug use, the student shall be allowed to return to school until such time as a positive determination of alcohol or other drug use is received from the examining physician, unless the student was also removed for violating the Code of Student Conduct.
- **j**. If the written report of the medical examination verifies that alcohol or other drugs do not interfere with the **student**'s physical and mental ability to perform in school, the **student** will be immediately returned to school.
- **k**. If there is a positive determination from the medical examination, indicating the **student**'s alcohol or other drug use interferes with his or her physical or mental ability to perform in school:
 - (1) The student will be returned as soon as possible to the care of the parent;
 - (2) Attendance at school **shall** not resume until a written report has been submitted to the parent, **the** Principal and Superintendent from **a** physician **licensed to practice medicine or osteopathy** who has examined the **student** to determine whether alcohol or other drug use interferes with his or her physical or mental ability to perform in school.
 - (a) The report shall verify that the student's alcohol or other drug use no longer interferes with the student's physical and mental ability to perform in school.
 - (3) Removal of a pupil with a disability shall be made in accordance with N.J.A.C. 6A:14.
- I. While the student is home because of the medical examination or after the student returns to school, an individual who holds the Educational Services Certificate with the student assistance coordinator endorsement issued by the New Jersey State Board of Examiners or an individual who holds one of the following Educational Services Certificate endorsements: school nurse, school nurse/noninstructional, school psychologist, school counselor, school social worker or student personnel services and is trained to assess alcohol and other drug abuse shall:



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- (1). Conduct an alcohol and other drug assessment of the **student** and a reasonable investigation of the situation, which may include interviews with the **student**'s teachers and parents and consultation with experts in **student** alcohol or other drug abuse as may be appropriate and necessary, for the purpose of making a preliminary determination of the **student**'s need for educational programs, supportive services or treatment **that** extend beyond the general school program by virtue of the use of alcohol or other drugs.
 - (a) The findings of the assessment alone shall not prevent a **student** from attending school; and
- (2) Cooperate with community agencies as defined in N.J.A.C. 6A:16-4.1(b) and juvenile justice officials in providing evaluation, referral and continuity of care for **alcohol or other drug** abuse treatment.
- m. While the student is at home because of the medical examination or after his or her returns to school, the Principal or Superintendent may recommend or require alcohol and other drug assessment of the student or evaluation the Substance Abuse Coordinator to make a positive determination of a student's need for programs and services that extend beyond the general school program, as necessary.
 - (1) The findings of these additional evaluations alone shall not be used to prevent a **student** from attending school.
- n. If at any time it is determined that the student's use of alcohol or other drugs presents a danger to the student's health and well-being, an individual who holds the Educational Services Certificate with the student assistance coordinator endorsement issued by the New Jersey State Board of Examiners or an individual who holds one the following Educational Services Certificate endorsements: school nurse, school nurse/non-instructional, school psychologist, school counselor, school social worker, or student personnel services and is trained in alcohol and other drug abuse treatment referral shall initiate a referral for alcohol or other drug abuse treatment.

F. Handling of Alcohol or Other Drugs

1. A **student**'s person, effects, or school storage places may be searched for substances in accordance with **Board** Policy **and applicable laws regarding searches in schools.**



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- 2. A school employee who seize or discovers a substance, or an item believe to be a substance or drug paraphernalia, shall immediately notify and turn it over to the Principal or designee.
 - a. The Principal or designee shall immediately notify the Superintendent or designee who in turn shall notify the County Prosecutor or other law enforcement official designed by the County Prosecutor to receive such information.
 - b. In accordance with the provisions of N.J.A.C. 6A:16-6.4(a), the school employee, Principal or designee shall safeguard the alcohol, other drug, or paraphernalia against further destruction and shall secure the alcohol, other drug,, or paraphernalia until it can be turned over to the County Prosecutor or designee.
 - c. The Principal or designee shall provide to the County Prosecutor or designee all information concerning the manner in which the alcohol, other drug, or paraphernalia was discovered or seized, including:
 - (1) The identity of all persons who had custody of the substance or paraphernalia following its discovery or seizure; and
 - (2) The identity of the student believed to have been in possession of the substance or paraphernalia.
 - d. The Principal or designee shall not disclose the identity of a student who voluntarily and on his or her own initiative turned over the alcohol, other drug, or paraphernalia to a school employee, provided there is reason to believe the student was involved with the alcohol, other drug, or paraphernalia for the purpose of personal use and not distribution activities, and further provided the student agrees to participate in an appropriate treatment or counseling program.
 - (1) For the purposes of N.J.A.C. 6A:16-6.4, an admission by a student in response to questioning initiated by the Principal or teaching staff member, or following the discovery by the Principal or teaching staff member of a controlled dangerous substance, including anabolic steroids, or drug paraphernalia shall not constitute a voluntary, self-initiated request for counseling and treatment.



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- F. Reporting Students to Law Enforcement Agencies
 - 1. Subject to N.J.A.C. 6A:16-6.5, any staff member who, in the course of his or her employment, has reason to believe that a student has unlawfully possessed or in any way been involved in the distribution of a controlled dangerous substance, including anabolic steroids, or drug paraphernalia shall report the matter as soon as possible to the Principal or, in the absence of the Principal, to the staff member responsible at the time of the alleged violation.
 - 2. Either the Principal or the responsible staff member shall notify the Superintendent, who in turn shall notify as soon as possible the County Prosecutor or other law enforcement official designated by the County Prosecutor to receive such information.
 - 3. The Superintendent or designee shall provide to the County Prosecutor or designee all known information concerning the matter, including the identity of the student involved.
 - 4. The Superintendent or designee; however, shall not disclose the identity of a student who has voluntarily sought and participated in an appropriate treatment or counseling program for an alcohol or other drug abuse problem, provided the student is not reasonably believed to be involved or implicated in drug-distribution activities.
 - 5. For the purpose of N.J.A.C. 6A:16-6.3, an admission by a student in response to questioning initiated by the Principal or teaching staff member, or following the discovery by the Principal or teaching staff member of a controlled dangerous substance, including anabolic steroids, or drug paraphernalia, shall not constitute a voluntary, self-initiated request for counseling and treatment.
 - 6. The Superintendent or designee may disclose to law enforcement authorities the identity of a student suspected to be under the influence of alcohol and/or controlled dangerous substances, pursuant to N.J.A.C. 6A:16-4.3(a), or a student suspected to have used or who may be using anabolic steroids, pursuant to N.J.A.C. 6A:16-4.3(b), and who is referred for a medical examination, pursuant to N.J.A.C. 6A:16-4.3(a) or (b), as appropriate, for the purposes of providing appropriate health care for the student and for determining whether the student is under the influence of alcohol or other drugs or has been using anabolic steroids. The Superintendent or designee shall disclose to law enforcement authorities the identity of a student reasonably believed to be in possession of a controlled dangerous substance or related paraphernalia or a student



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reasonably believed to be involved or implicated in distribution activities regarding controlled dangerous substances.

- 7. Law enforcement authorities shall not be notified of the findings if a student's alcohol or other drug test, pursuant to N.J.A.C. 6A:16-4.3(a)3i and N.J.A.C. 6A:16-4.3(b)3i and N.J.A.C. 6A:16-4.3(a)4, was obtained as a result of the district Board of Education's voluntary random drug testing policy, pursuant to N.J.S.A. 18A:40A-22 et seq. and N.J.A.C. 6A:16-4.4.
- G. **Parent Training Program**/Outreach **Program**
 - 1. A substance abuse training program will be offered to the parents of students enrolled in the district. The program will be offered at times, and places convenient to parent and on school premises or in other suitable facilities. Outreach activities will be coordinated thru the District Safe & Drug Free Schools Program.
 - 2. The program shall, at a minimum provide:
 - a. A thorough and comprehensive review of the substance abuse instruction curriculum to be taught to the children of the parents during the school year; with recommendations as to the ways in which the parent(s) or legal guardian(s) may enhance, reinforce, and supplement that program;
 - **b**. Information on the pharmacology, physiology, **psychosocial**, and legal aspects of substance abuse;
 - **c.** Instruction **to assist the parent in** the identification of the symptoms and behavioral patterns that might indicate a **child may be involved in** substance abuser;
 - **d**. Information on the State, local, **and community** organizations **which are** available **for** the prevention, early intervention, treatment, and rehabilitation of **individuals who show symptoms of** substance abuse; and
 - e. A review of **the** Board Policy and Regulation on substance abuse with attention to the role of parents.



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- 3. The Board will establish an outreach program to provide substance abuse education for the parents of students in the district. In establishing the program, the Board shall consult with such local organizations and agencies as are recommended by the Commissioner. The Board shall insure the program is offered at times and places convenient to the parents of the district on school premises, or at other suitable facilities.
 - a. In addition to the substance abuse education program required pursuant to N.J.S.A. 18A:40A-17, the Board shall provide assistance to parents who believe that their child may be involved in substance abuse.

H. Records and Confidentiality of Records

- 1. Notations concerning a **student**'s involvement with substances may be entered on his/her records, subject to **N.J.A.C. 6A:32-7.1 and** Policy.
- 2. Information **concerning** a **student**'s involvement in a school intervention or treatment program for alcohol or other drug abuse shall be kept strictly confidential according to 42 CFR Part 2, N.J.S.A. 18A:40A-7.1 and 7.2, and N.J.A.C. 6A:16-3.2.
- 3. If **student** involved in a school-based drug and alcohol counseling program provides information during the course of a counseling session which indicates that the **student**'s parent or other person residing in the **student**'s household is dependent upon or illegally using a substances **pursuant to N.J.S.A.18A:40A-7.1 and 7.2** that information shall be kept confidential and may be disclosed only under the circumstances expressly authorized as follows:
 - a. Subject to the **student**'s written consent, to another person or entity whom the **student** specifies in writing in the case of a secondary pupil, or to a member of the **student**'s immediate family or the appropriate school personnel in the case of an elementary **student**;
 - b. Pursuant to a court order;
 - c. To a person engaged in a bona fide research purpose; except that no names or other information identifying the **student** or the person with respect to whose substance abuse the information was provided, shall be made available to the researcher; or



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d. To the Division of **Child Protection and Permanency (DCP&P)** or to a law enforcement agency, if the information would cause a person to reasonably suspect that the **student** or another child may be an abused or neglected child **in accordance with statute or administrative code**.

Any disclosure made pursuant to **H.3**.a. and b. above shall be limited to that information which is necessary to carry out the purpose of the disclosure, and the person or entity to whom the information is disclosed shall be prohibited from making any further disclosure of that information without the **student**'s written consent. The disclosure must be accompanied by a written statement **from the Superintendent or designee** advising the recipient that the information is being disclosed from the records the confidentiality of which is protected by (N.J.S.A. 18A:40A-7.1 et seq.) and that this law prohibits any further disclosure of this information without the written consent of the person from whom the information originated.

Nothing in this **Policy or Regulation** prevents the **DCP&P** or a law enforcement agency from using or disclosing the information in the course of conducting an investigation or prosecution. Nothing in this **Policy or Regulation** shall be construed as authorizing **the** violation of any federal law.

The prohibition on the disclosure of information provided by a **student** shall apply whether the person to whom the information was provided believes that the person seeking the information already has it, has other means of obtaining it, is a law enforcement or other public official, has obtained a subpoena, or asserts any other justification for the disclosure of this information.

A person who discloses or willfully permits the disclosure of information provided by a **student** in violation of this **P**olicy is subject to fines in accordance with N.J.S.A. 18A:40A-7.2.

- 4. Each incident of substance abuse shall be reported to the Commissioner on the **Electronic** Violence **and** Vandalism Report**ing (EVVRS)**.
- I. Inservice Training Programs
 - 1. Inservice training and workshops to train staff to provide educational information to students on drugs, alcohol, anabolic steroid, and controlled dangerous substances.
 - 2. Training shall be provided during the usual school schedule.


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- 3. Programs and workshops shall reflect the most current information on substance abuse education, prevention and intervention.
- 4. Programs, workshops, and trainings shall be coordinated thru the District Safe and Drug Free Schools program.
- J. Notification of Students involved with Law Enforcement/Substance

Through the memorandum of agreement between law enforcement and the schools, the superintendent or designee will be notified of any student who is charged with a drug/and/or alcohol offense. This information will be shared with the SAC/Safe and Drug free Schools staff, and will be kept confidential from school personnel. The East Orange Board of Education recognizes that a student's involvement with drugs and alcohol in the community can have a direct effect on their physical and emotional wellbeing during school hours.

Therefore, if a student is charged with possession of controlled substance off school grounds and not during a school event, a recommendation will be made to the parents that the student undergoes a form substance abuse assessment at no cost to district. Students will be required to follow through with treatment recommendation and guidelines of other students referred for intervention.

Issued: 12 January 2010 **Issued:**



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5600 STUDENT DISCIPLINE/CODE OF CONDUCT

The Board of Education adopts this Student Discipline/Code of Conduct Policy to establish standards, policies, and procedures for positive student development and student behavioral expectations on school grounds and, as appropriate, for conduct away from school grounds. Every student enrolled in this district shall observe promulgated rules and regulations and the discipline imposed for infraction of those rules.

The Superintendent of Schools will establish a process for the annual review and update of the district's Student Discipline/Code of Conduct Policy and Regulation that may involve a committee of parents, students, and community members that represent, where possible, the composition of the district's schools and community. The Superintendent will report to the Board the process used for the annual review of this Policy and Regulation and will recommend to the Board updates, if any, to the Student Discipline/Code of Conduct Policy and Regulation.

The Student Discipline/Code of Conduct Policy and Regulation shall be disseminated annually to all school staff, students, and parents. The Board of Education shall provide to all employees annual training on the Student Discipline/Code of Conduct Policy and Regulation, which shall include training on the prevention, intervention, and remediation of student conduct that violates the district's Policy and Regulation. Information on the Student Discipline/Code of Conduct Policy and Regulation shall be incorporated into the orientation for new employees.

The Board provides for the district's Student Discipline/Code of Conduct's equitable application. Student discipline and the Code of Student Conduct will be applied without regard to race; color; religion; ancestry; national origin; nationality; sex; gender; sexual orientation; gender identity or expression; martial, domestic-partnership, or civil union; mental, physical or sensory disability; or by any other distinguishing characteristic, pursuant to N.J.S.A. 10:5.-1 et seq.

For students with disabilities, subject to Individualized Education Programs in accordance with 20 U.S.C. §1400 et seq., the Individuals with Disabilities Education Improvement Act and accommodation plans under 29 U.S.C. §§ 794 and 705(20), the Code of Student Conduct shall be implemented in accordance with the components of the applicable plans.

The Student Discipline/Code of Conduct is established for the purposes outlined in N.J.A.C. 6A:16-7.1(b).



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Policy and Regulation 5600 include a description of student responsibilities that include expectations for academic achievement, behavior, and attendance, pursuant to N.J.A.C. 6A:32-8 and 13.1; a description of behaviors that will result in suspension or expulsion, pursuant to N.J.S.A. 18A:37-2; and a description of student rights pursuant to N.J.A.C. 6A:16-7.1(c)3.i through vii.

The Board of Education approves the use of comprehensive behavioral supports that promote positive student development and the students' abilities to fulfill the behavioral expectations established by the Board. These behavioral supports include, but are not limited to, positive reinforcement for good conduct and academic success including the programs that honor and reward student conduct and academic achievement; supportive intervention and referral services including those services outlined in Policy 2417; remediation of problem behaviors that take into account the behavior's nature, the students' developmental ages and the students' histories of problem behaviors and performance; and for students with disabilities, the behavior interventions and supports shall be determined and provided pursuant to N.J.A.C. 6A:14.

Policy and Regulation 5600 include a description of school responses to violations of behavioral expectations established by the Board that, at a minimum, are graded according to the severity of the offenses, and consider the developmental ages of the student offenders and their histories of inappropriate behaviors pursuant to N.J.A.C. 6A:16-7.1(c)5.

Students are required to be in compliance with Policy and Regulation 5200 – Attendance pursuant to N.J.A.C. 6A:16-7.6 and Policy and Regulation 5512 – Harassment, Intimidation, and Bullying pursuant to N.J.A.C. 6A:16-7.7.

The Building Principal shall maintain a current list of community-based health and social service provider agencies available to support a student and the student's family, as appropriate, and a list of legal resources available to serve the community.

The Building Principal or designee shall have the authority to assign discipline to students. School authorities also have the right to impose a consequence on a student for conduct away from school grounds that is consistent with the district's Code of Student Conduct pursuant to N.J.A.C. 6A:16-7.5. This authority shall be exercised only when it is reasonably necessary for the student's physical or emotional safety, security, and wellbeing or for reasons relating to the safety, security, and well-being of other students, staff, or school grounds, pursuant to N.J.S.A. 18A:25-2 and 18A:37-2. This authority shall be exercised only when the conduct that is the subject of the proposed consequence materially and substantially interferes with the requirements of appropriate discipline in the operation of the school. Consequences pursuant to N.J.A.C. 6A:16-7.5 shall be handled in accordance with Policy and Regulation 5600, pursuant to N.J.A.C. 6A:16-7.4. School authorities shall respond to harassment, intimidation, or bullying that occurs off school grounds, pursuant to N.J.S.A. 18A:37-14 and 15.3 and N.J.A.C. 6A:16-1.3, 7.1, and 7.7.



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Consequences and appropriate remedial action for a student who commits one or more acts of harassment, intimidation, or bullying may range from positive behavioral interventions up to and including suspension or expulsion. The factors for determining consequences and remedial measures and examples of consequences and remedial measures are listed in Policy 5512 – Harassment, Intimidation, and Bullying. Consequences for a student who commits an act of harassment, intimidation, or bullying shall be varied and graded according to the nature of the behavior, the developmental age of the student and the student's history of problem behaviors and performance, and shall be consistent with this Policy and the school district's Student Discipline/Code of Conduct Policy pursuant to N.J.A.C. 6A:16-7.1. Remedial measures for one or more acts of harassment, intimidation, or bullying shall be designed to correct the problem behavior; prevent another occurrence of the problem; protect and provide support for the victim of the act; and take corrective action for documented systemic problems related to harassment, intimidation, or bullying.

Consequences and remedial measures to address acts or incidents of dating violence at school shall be consistent with the school district's Student Discipline/Code of Conduct Policy. The factors for determining consequences and remedial measures and examples of consequences and remedial measures are included in Policy and Regulation 5519 -Dating Violence at School and shall be used to address the act or incident as well as serve as remediation, intervention, education, and prevention for all individuals involved. The responses shall be tiered with consideration given to the seriousness and the number of previous occurrences of acts or incidents in which both the victim and aggressor have been involved. Consequences for acts or incidents of dating violence at school may range from admonishment to suspension or expulsion. Retaliation towards the victim of any act or incident of dating violence shall be considered when administering consequences to the aggressor based on the severity of the act or incident. Remedial measures/interventions for acts or incidents of dating violence at school may include, but are not limited to: parent conferences, student counseling (all students involved in the act or incident), peer support groups, corrective instruction or other relevant learning or service experiences, supportive student interventions (Intervention and Referral Services - I&RS), behavioral management plans, and/or alternative placements.

Any student to be disciplined shall be provided the due process procedures for students and their families as set forth in Policy and Regulation 5600 and N.J.A.C. 6A:16-7.2 through 7.4.

In accordance with the provisions of N.J.A.C. 6A:16-7.8, when a student transfers to a public school district from another public school district, all information in the student's record related to disciplinary actions taken against the student by the school district and any information the school district has obtained pursuant to N.J.S.A. 2A:4A-60, Disclosure of Juvenile Information, Penalties for Disclosure, shall be provided to the receiving public school district, in accordance with the provisions of N.J.S.A. 18A:36-19(a) and N.J.A.C. 6A:32-7.5.



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The Superintendent may be required to submit a report annually to the New Jersey Department of Education on student conduct, including all student suspensions and expulsions, and the implementation of the Student Discipline/Code of Conduct Policy in accordance with the format prescribed by the Commissioner of Education. The Superintendent shall report to the Commissioner of Education each incident of violence, including harassment, intimidation, and bullying, vandalism, and alcohol and other drug offenses, pursuant to N.J.A.C. 6A:16-4.3, in the school district utilizing the Electronic Violence and Vandalism Reporting System, pursuant to N.J.A.C. 6A:16-5.3.

N.J.S.A. 18A:6-1; 18A:36-25.1; 18A:25-2; 18A:36-19a; 18A:37-1 et seq.; 18A:37-13.1 et seq. N.J.A.C. 6A:16-7.1 et seq.; 6A:14-1.1 et seq.

Cross reference: Policy Guide Nos. 2460, 5500, 8330, 5519, 5530 Adopted: 12 January 2010 Adopted: 13 September 2011 Adopted: 10 September 2013 Adopted:



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R 5600 STUDENT DISCIPLINE/CODE OF CONDUCT

A. Purpose

The purpose of these regulations is to achieve the following purposes:

- 1. Foster the health, safety, social, and emotional well-being of **students**;
- 2. Support the establishment and maintenance of civil, safe, secure, supportive, and disciplined school environments conducive to learning;
- 3. Promote achievement of high academic standards;
- 4. Prevent the occurrence of problem behaviors;
- 5. Establish parameters for the intervention and remediation of pupil problem behaviors at all stages of identification; and
- 6. Establish parameters for school responses to violations of the code **of student conduct** that take into account, at a minimum, the severity of the offenses, the developmental ages of the pupil offenders, and pupils' histories of inappropriate behaviors **in accordance with N.J.A.C. 6A:16-7.2 through 7.8, as appropriate.**

B. Expectations for Academic Achievement, Behavior, and Attendance

All students have a responsibility to comply with State statutes and administrative codes for academic achievement, behavior, and attendance, pursuant to N.J.A.C. 6A:32-8 and 13.1.

C. Behaviors That May Result in Suspension or Expulsion

In accordance with the provisions of N.J.S.A. 18A:37-2, any student who is guilty of continued and willful disobedience, open defiance of the authority of any teacher or person having authority over the student, the habitual use of profanity or of obscene language, or who shall cut, deface or otherwise injure any school property, shall be liable to punishment and to suspension or expulsion from school. Conduct which shall constitute good cause for suspension or expulsion of a student guilty of such conduct shall include, but not be limited to, any of the following:

1. Continued and willful disobedience;



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- 2. Open defiance of the authority of any teacher or person, having authority over the student;
- 3. Conduct of such character as to constitute a continuing danger to the physical well-being of other students;
- 4. Physical assault upon another student;
- 5. Taking, or attempting to take, personal property or money from another student, or from the student's presence, by means of force or fear;
- 6. Willfully causing, or attempting to cause, substantial damage to school property;
- 7. Participation in an unauthorized occupancy by any group of students or others of any part of any school or other building owned by any school district, and failure to leave such school or other facility promptly after having been directed to do so by the Principal or other person then in charge of such building or facility;
- 8. Incitement which is intended to and does result in unauthorized occupation by any group of students or others of any part of a school or other facility owned by any school district;
- 9. Incitement which is intended to and does result in truancy by other students;
- 10. Knowing possession or knowing consumption without legal authority of alcoholic beverages or controlled dangerous substances on school premises, or being under the influence of intoxicating liquor or controlled dangerous substances while on school premises; and
- **11.** Harassment, intimidation, or bullying.
- **12.** In addition, pupils shall not:
 - a. Create disorder or disruptions on school premises;
 - b. Use, threaten, or incite the use of physical force against other pupils, staff members, or visitors to the school;
 - c. Steal, damage, or deface the property of other pupils, staff members, or the district;



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- d. Engage in the sexual and/or other harassment of pupils or staff members;
- e. Possess or use weapons or any implement intended to harm others;
- f. Use foul, abusive, derogatory, or demeaning language, including racial and ethnic remarks;
- g. Convey information about other pupils or staff members known to be false;
- h. Act so recklessly as to endanger the safety of others;
- i. Procure the property of others by threat or intimidation;
- j. Enter school premises or any specific portion of the premises without permission and without authority;
- k. Vandalize school property, real or personal;
- l. Create litter on school property;
- m. Be truant from school or class;
- n. Cheat or otherwise engage in academic dishonesty;
- o. Persistently refuse to complete homework and other assignments;
- p. Engage in illegal gambling;
- q. Smoke on school property;
- r. Falsify an excuse or any school document;
- s. Set fire to or cause a fire in any way on school premises;
- t. Possess or explode a firecracker or other explosive device on school premises;
- u. Sound or cause to be sounded a false alarm for fire, bomb, or other condition or circumstance hazardous to others;
- v. Possess, use, or distribute a substance in violation of Policy No. 5530;
- w. Join a secret society prohibited by law;



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- x. Engage in any other activity expressly prohibited by a school staff member in authority; or
- y. Sagging or Pants Slouching is prohibited.
- 3. Pupils assigned to a school bus must obey all school rules, and
 - a. Show respect for the driver at all times;
 - b. Enter and leave the bus in an orderly manner;
 - c. Ride only the bus to which they have been assigned;
 - d. Be and remain seated while the bus is in motion;
 - e. Avoid reckless and boisterous activity at all times, including during waits at pickup points;
 - f. Talk in a reasonable tone of voice and avoid loud noises;
 - g. Extend no portion of the body or other object out a bus window;
 - h. Keep aisles clear at all times;
 - i. Refrain from bringing animals or bulky, unmanageable projects onto the school bus;
 - j. Refrain from smoking, eating, and drinking on the bus; and
 - k. Possess, use, or distribute no substance in violation of Policy No. 5530.

Students shall also be suspended from school for assault upon a school staff member in accordance with the provisions of N.J.S.A. 18A:37-2.1 and 2.2.

D. Students' Rights

Students subject to the consequences of the Student Discipline/Code of Conduct Policy and Regulation shall be informed of their rights, pursuant to N.J.A.C. 6A:16-7.1(c)3.i. through vii., that include:

- 1. Advance notice of behaviors that will result in suspensions and expulsions that have been identified under authority of N.J.S.A. 18A:37-2;
- 2. Education that supports students' development into productive citizens;



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- 3. Attendance in safe and secure school environments;
- 4. Attendance at school irrespective of students' marriage, pregnancy, or parenthood;
- 5. Due process and appeal procedures, pursuant to N.J.A.C. 6A:3-1.3 through 1.17, N.J.A.C. 6A:4 and, where applicable, N.J.A.C. 6A:14-2.7 and 2.8, and N.J.A.C. 6A:16-7.2 through 7.5;
- 6. Parent notification consistent with the policies and procedures established pursuant to N.J.A.C. 6A:16-6.2(b)3 and N.J.A.C. 6A:16-7.1 through 7.8; and
- 7. Protections pursuant to 20 U.S.C. § 1232g, Family Educational Rights and Privacy Act; 34 CFR Part 99, Family Educational Rights and Privacy; 20 U.S.C. § 1232h, Protection of Pupil Rights; 34 CFR Part 98, Student Rights in Research, Experimental Programs and Testing; P.L. 104-191, Health Insurance Portability and Accountability Act: 45 CFR Part 160. General Administrative Requirements; 20 U.S.C. § 7165, Transfer of school disciplinary records; 42 CFR Part 2, Confidentiality of Alcohol and Drug Abuse Patient Records; N.J.S.A. 18A:40A-7.1, Confidentiality of certain information provided by pupils, exceptions; N.J.A.C. 6A:16-3.2, Confidentiality of student alcohol and other drug information; N.J.S.A. 18A:36-19, Pupil records, creation, maintenance and retention, security and access, regulations, non-liability; N.J.S.A. 2A:4A-60, Disclosure of juvenile information, penalties for disclosure; N.J.A.C. 6A:32-7, Student Records; N.J.A.C. 6A:14-2.9, Student records, as well as other existing Federal and State laws and rules pertaining to student protections.
- E. Comprehensive Behavioral Supports

Below are behavioral supports that promote positive student development and the students' abilities to fulfill the behavioral expectations established by the Board. These behavioral supports may include, but are not limited to, the following:

1. Positive Reinforcement for Good Conduct and Academic Success

A student will be provided positive reinforcement for good conduct and academic success which may include, but are not limited to those found in Board of Education Policy 5440.



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2. Supportive Interventions and Referral Services

A student may be referred to the school's Intervention and Referral Services Team in accordance with the provisions of N.J.A.C. 6A:16-8.1 and 8.2 and Policy and Regulation 2417.

3. Remediation of Problem Behavior

The following actions may be taken to remediate problem behavior. These actions will take into account the behavior's nature, the students' developmental ages, and the students' histories of problem behaviors and performance.

- a. Restitution and Restoration
 - (1) A student may be required to make restitution for any loss resulting from the student's conduct; or
 - (2) A student may be required, at the discretion of the school district and when appropriate, to restore to its former condition any damaged or defaced property resulting from the student's conduct.
- b. Counseling
 - (1) A student may be required to consult with support service staff such as the school counselors, social worker, SAC or Child Study Team members.
 - (2) The support staff member will explain why the student's conduct is unacceptable to the school and damaging to the student, what the consequences of continued misconduct are likely to be, and appropriate alternative behaviors.
 - (3) The support staff member may refer the student, as appropriate, for additional counseling, evaluation, intervention, treatment, or therapy. Referrals may be made to the Child Study Team, the school's Intervention and Referral Services Team, a public or private social agency, a legal agency, or any other referral service that may assist the student.



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- c. Parent Conferences
 - (1) Students may be required to attend a meeting with their parent and appropriate school staff members to discuss the causes of the student's behavior, possible remediation, potential disciplinary measures, and alternative conduct.
- d. Alternate Educational Program
 - (1) Students may be assigned to an alternate educational program as recommended by the student's counselor, social worker, SAC, classroom teacher, Child Study Team, and/or other school staff member.
- 4. **Students with Disabilities**

For students with disabilities, the remedial measures and behavioral interventions and supports shall be determined and provided pursuant to N.J.A.C. 6A:14.

- F. School Responses to Violations of Behavioral Expectations
 - 1. In accordance with the provisions of N.J.A.C. 6A:16-7.1(c)5, the Student Code of Conduct shall include a description of school responses to violations of behavioral expectations established by the Board of Education that, at a minimum are graded according to the severity of the offenses, and consider the developmental ages of the student offenders and their histories of inappropriate behavior that shall:
 - a. Include a continuum of actions designed to remediate and, where necessary or required by law, to impose sanctions;
 - b. Be consistent with other responses, pursuant to N.J.A.C. 6A:16-5.5;
 - c. Provide for equitable application of the Code of Student Conduct without regard to race; color; religion; ancestry; national origin; nationality; sex; gender; sexual orientation; gender identity or expression; marital, domestic-partnership, or civil union; mental, physical, or sensory disability; or any other distinguishing characteristic, pursuant to N.J.S.A. 10:5-1 et seq. and
 - d. Be consistent with provisions of N.J.S.A. 18A:6-1, Corporal Punishment of Students.



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G. Description of School Responses

School responses to violations of behavioral expectations are listed below:

- 1. Admonishment/Reprimand
 - a. A school staff member in authority may admonish or reprimand a student's unacceptable conduct and warn the student that additional misconduct may warrant a more severe penalty.
- 2. Temporary Removal from Classroom
 - a. The classroom teacher may direct the student report to the office of the administrator in charge of student discipline.
 - b. The teacher will complete a form that indicates the student's name and the conduct that has caused the student's removal from the teacher's room.
 - c. The administrator in charge of discipline will interview the student and determine which, if any, additional consequences shall be imposed.
- 3. Meeting with School Administration and Parent
 - a. The student's parent may be required to attend a meeting with the Principal or designee and the student to discuss the student's conduct and to ensure the parent and the student understand school rules and expectations.
- 4. Deprivation of Privileges
 - a. Students may be deprived privileges as disciplinary sanctions when designed to maintain the order and integrity of the school environment. These privileges may include, but are not limited to:
 - (1) Moving freely about the school building;
 - (2) Participation in co-curricular or inter/intrascholastic activities;
 - (3) Attendance at a school-related social or sports activity;
 - (4) Participation in a graduation ceremony;



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- (5) Transportation to and from school on a school bus; or
- (6) Any other privilege the Building Principal or designee determines may be appropriate and consistent with Policy and Regulation 5600 and N.J.A.C. 6A:16-7.1 et seq.
- 5. Detention
 - a. A student may be required to report before or after the school day to detention. This detention may be assigned by the teacher or the Principal or designee.
 - b. Transportation to detention before school or from detention after school will be the responsibility of the parent.
 - c. A student may be excused from detention only for an unavoidable commitment previously made; any such excused detention must be made up on another day.
- 6. Grade Adjustment
 - a. A student who has cheated on a test or assignment, plagiarized material, falsified sources, refused to submit assignments, or otherwise indulged in academic dishonesty or negligence may suffer a reduced grade by virtue of the disqualified work. In no other instance may a student's grade be lowered as a direct penalty for misconduct.
- 7. In-school Suspension
 - a. If the school operates an in-school suspension program, a student may be removed from his/her regular classes and required to report to the in-school suspension program.
 - b. In-school suspension will not be imposed without the due process procedures set forth in Policy and Regulation 5610.
- 8. Suspension from School
 - a. A student may be denied the right to attend school for a period of time pursuant to N.J.S.A. 18A:37-2, N.J.A.C. 6A:16-7.2 and 6A:16-7.3, and Policy 5610.



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- b. Suspension from school will not be imposed without the due process procedures set forth in Policy and Regulation 5610.
- 9. Expulsion
 - a. The Board may expel a general education student from school, pursuant to N.J.S.A. 18A:37-2, N.J.A.C. 6A:16-7.4, and Policy 5620.
 - b. Expulsion is an extremely serious disciplinary measure and will not be imposed without the due process set forth in Policy and Regulation 5610 and Policy 5620.
- H. Chart of Discipline

The Building Principal or designees shall have the authority to assign discipline to pupils and the right to impose a consequence on a pupil for conduct in school, away from school grounds, including on a school bus or at a school-sponsored function. This authority shall be exercised only when it is reasonably necessary for the pupil's physical or emotional safety, security, and well-being or for reasons relating to the safety, security, and well-being of other pupils, staff, or school grounds. Consequences and remediation shall be handled in accordance with Policy and Regulation 5600.

1. Disciplinary Measures

The following disciplinary measures may be applied as appropriate to the student's violation of school rules. Repeated chronic or cumulative offenses may require more aggressive interventions and consequences. <u>All disciplinary measures should involve parent conferences with written notification</u>.

A. Classroom level interventions and consequences. If these interventions are successful, referral to the school administrator may not be necessary. At least three (3) occurrences must be documented before proceeding to the next level.

В.



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Reinforcement of appropriate behavior	Reminder and/or redirection
Re-Teach expectations and skills	Warning
Seat Change	Teacher conference with student
Guided student resolution	In-class time out and/or take a break
Written reflection about incident	Parent contact
Loss of Privileges (Logical connection to behavior)	
when Level A responses have not	ntions based on specific behavior or been effective. Parent involvement is are successful, a referral to an 7.
Confiscation of item	Supervised time-out outside of classroom
Phone call and/or letter to parent	Teacher conference with parent
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Parent, student, and teacher contract	IR&S referral
contract	IR&S referral Conflict resolution with

C. Office referral and documented parent notification required.

Restorative discipline conference	Detention
Community Service	In-School Suspension (1/2 day or more)
Referral to counselor	Behavior Progress Report
Suspension from bus	Referral to IR&S
Modification of IEP,	Parent Conference with
Functional Behavior	administrator and teacher
Assessment	



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D. Office referral and documented parent notification required

Suspension from school
Referral to SAC
Referral to community based
services
Referral to school counselor
and/or social worker, CST (if
appropriate)

Loss of bus privileges Restricted activity 30 day suspension from activities and sports Community Service (volunteer work as a form of restitution

E. Disciplinary action required - May have mandated consequences. OFFICE REFERRAL REQUIRED - PARENT NOTIFICATION REQUIRED

Suspension for 5-10 days	
Referral to BOE Hearing	

Referral to SAC Suspension from activities /sports for up to a year

F. Required referral for Hearing OFFICE REFERRAL REQUIRED - PARENT NOTIFICATION REQUIRED

Suspension for 10 days with recommendation to Board Hearing for expulsion.

<u>Please Note</u>: Suspended students must be provided with educational services within 5 days of removal for disciplinary reasons. Provision must be made for students to make up academic work missed during the time of suspension.

CODE OF CONDUCT OFFENSES

Below is a Chart of Student Discipline listing school responses to violations of behavioral expectations. These behavioral expectations and school responses include, but are not limited to:

I. Offenses that Disrupt the Learning Environment

Violation	Definition	Interventions/ Consequences
Attendance	Unauthorized absence from class. Unauthorized absence from school. May include, but is not limited, unauthorized: • Absence • Tardy • Departure • Cutting class	A, B, C



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Violation	Definition	Interventions/ Consequences
Disruptive Conduct	 Any disruptions of classroom, school, or District sponsored activity. Any disturbance or disruption that interferes with effective functioning of staff, another student, a class, or any school activity. May include, but is not limited to: Violation of classroom rules Profane/Vulgar words or actions Blatantly loud, disruptive, or offensive behavior Inappropriate contact and displays of affection towards another student Any behavior that disrupts the routine of school activities or work of District employee or agent. Loitering, Littering or Gambling 	A, B, C, D, E, F
Insubordination	 Verbal or non-verbal refusal to comply with established procedures and/or reasonable requests from school personnel, including refusal to identify oneself. Behaviors that disobey, undermine, or defy the lawful authority of a District employee or agent. May include, but is not limited to: Cheating, forgery, and/or dishonesty Cell phone or electronic device misuse Safety violation District transportation violation Accomplice or conspirator Malicious statement, image, or website about staff or another student Failure to comply with given consequence Persistent failure to comply 	A, B, C, D, E, F
Offensive Material	To possess, view, display, including on a website, or attempt to access any material that is blatantly offensive, discriminatory, and/or inappropriate. May include, but is not limited to material that are: • Pornographic • Racist • Sexually explicit • Drug, alcohol, or tobacco related	B, C, D, E, F



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Violation	Definition	Interventions/ Consequences
Weapons	 Possessing, transmitting, selling, or in a anyway displaying any weapon, device, instrument, material or substance, firearm, illegal explosive, or other implement which could reasonably be considered or used as a weapon, or attempted to be used as a weapon, or threatened to be used as a weapon, or is readily capable of causing death or serious physical injury, and/or which is of no reasonable or legitimate educational use to the student. The presence of a weapon in a student's locker, automobile, purse, book bag, or similar container is considered to be possession by that student. May include, but not limited to: Knife, sharp or pointed object Firearm, gun, or explosive Bat, club, or stick Look-alike objects and nonfunctional weapons 	D, E, F Contact to Police
Threats	 Behavior, whether written (including text message, email, or internet posting,) verbal or physical that is threatening against persons, groups, events, or property related to school or school activities. May include, but is not limited to: Threat of violence Threatening a prank 	C, D, E, F
Gang related	 Any student found using any manner or means in representing a gang, recruiting potential gang members, promoting gang membership or activities, or engaging in any criminal gang activity. May include and not limited to: Throwing signs Display of colors Tagging 	A, B, C, D, E, F
Teen Dating Violence	Teen Dating violence is defined as the physical, sexual, or psychological/emotional violence within a dating relationship, as well as stalking. It may occur between a current or former dating partner.	C, D, E, F



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II. Offenses Against Persons

Violation	Definition	Interventions/ Consequences
Aggressive Behavior	Careless, reckless, aggressive physical behavior directed toward another person. May include, but is not limited to: • Hitting, punching, or slapping • Kicking, tripping • Shoving • Attempting to injure • Horse-play	B, C, D, E, F
Fighting	Mutual CombatPlay-fighting	C, D, E, F
Assault	Non-mutual aggressive behavior that causes physical injury to another. May include but is not limited to: • Sexual • Physical • Verbal	C, D, E, F Contact Police
Harassment, Intimidation and Bullying (HIB)	Behavior, whether written (including text message, email or internet posting), verbal or physical, which serves to distress, threaten, demean, annoy, bully, cyber bully, intimidate, or torment another person. Please refer to the District HIB Policy number 5512 and the NJ Anti-Bullying Bill of Rights.	C, D, E, F * Subject to HIB Policy
Sexual Harassment	Behavior, whether written (including text message, email or internet posting, drawings), verbal or physical against another person that creates an intimidating, hostile or offensive school-related environment, where the conduct is based upon the sex of the other person. This includes unwanted sexual behavior towards another.	
Racial/Ethnic /Cultural Harassment	Behavior, whether written (including text message, email or internet posting), verbal or physical, that creates an intimidating, hostile or offensive school- related environment, where the conduct is based upon the race, ethnicity and culture of another.	
Commission of Sexual Acts	Consensual sexual act(s) between students on school property or school sponsored events	C, D, E



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III. Offenses of Property

Violation	Definition	Interventions/ Consequences
False alarm and False reporting	Any false reporting to District employee or agent. Setting off fire alarm or reporting a fire to officials without a reasonable belief that a fire exists.	C, D, E
Fire/Chemical	Any act, or attempted act, of fire setting. To intentionally, knowingly, or recklessly mishandle, or inappropriately use, dangerous chemicals or any behavior that could or does result in the evacuation or lockdown of a school building, district facility, or bus.	D, E, F
Property Damages	To damage property belonging to student, staff, agent, or East Orange School District.	C, D, E, F
Theft	Theft of property belonging to student, staff, agent or East Orange School District, or to be knowingly in possession or control of stolen property.	C, D, E, F
Vehicle Misuse	Using any vehicle on school grounds or at a District sponsored activity in a reckless or unsafe manner; to cause a disruption with any vehicle. Parking in an unauthorized location.	C, D
Criminal/ Student Trespass	Entering any District property or facility without proper authority; including during suspension or expulsion period. Trespassing is when a student knowingly or unknowingly is in an East Orange facility without legitimate purpose.	Contact Police
Bomb Threat	Possessing any device or substances with the ability or potential to explode in such a manner as to cause physical harm or alarm. The presence of such articles in a student's locker, automobile, purse, book bag, or similar container is considered to be possession by that student.	C, D, E, F Contact Police and Fire Department

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IV. Offenses concerning Computer Misuse, Electronics, Devices and Accessories Unauthorized (Consent by Staff or Agent) Use of Production of and Transmission of:

Violation	Definition	Interventions/ Consequences
Unauthorized Use of Electronic Devices	Unauthorized performances of the following: Recording (s) Picture(s) Texting Emailing Downloading Uploading Videoing Social Media Charging Devices 	A, B, C, D, E, F
Computer Misuse	Unauthorized use of school computers and/or electronic devices and Wi-Fi	A, B, C, D, E, F

V. Tobacco, Alcohol and Drugs

Violation	Definition	Interventions/
		Consequences
 Distribution Possession of Prescription OTC E-Cigarettes, 	Possession, selling, buying, distributing, being under the influence of, or otherwise using alcohol; illegal or any unauthorized drugs as defined by but not necessarily limited to the; Title 24 Controlled	D, E, F Referral to SAC (Student Assistance
 Pipes Smoking Devices 	Dangerous Substances, NJSA 24; 21-1 to 45: 1-32; including look-alikes being represented as a	Coordinator)
	controlled substance, and/or misuse of prescription or non-prescription drugs. Possessing any drug paraphernalia. May include, but is not limited to: • Alcohol • Illegal Drugs • Pipes/Smoking Devices • E-Cigarettes	Contact Police
Prescribed Medication	Students are not permitted to take medications of any kind in school unless the nurse gives that medication. The school nurse may administer prescriptions and non-prescription medication during school hours, utilizing the instructions outlined in the board policy. Prescriptions or OTC (Unauthorized)	C, D, E



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- 2. The school responses to violations of behavioral expectations that are subject to student discipline including suspension or expulsion pursuant to N.J.S.A. 18A:37-2 outlined in a Chart of Student Discipline shall be consistent with the Board's policies and regulations/procedures on attendance, pursuant to N.J.A.C. 6A:16-7.6 and harassment, intimidation, and bullying, pursuant to N.J.A.C. 6A:16-7.7.
- 3. The Principal or designee will maintain a list of community-based health and social service provider agencies available to support a student and a student's family, as appropriate, and a list of legal resources available to serve the community.
- 4. The Board of Education may deny participation in extra-curricular activities, school functions, sports, graduation exercises, or other privileges as disciplinary sanctions when designed to maintain the order and integrity of the school environment.
- 5. Nothing in Policy and Regulation 5600 shall prevent the school administration from imposing a consequence for unacceptable student conduct not listed or included in a Chart of Student Discipline.
- I. Student Conduct Away from School Grounds
 - 1. The Building Principal or designee has the right to impose a consequence on a student for conduct away from school grounds that is consistent with the Board's Code of Student Conduct, pursuant to N.J.A.C. 6A:16-7.1.
 - a. This authority shall be exercised only when it is reasonably necessary for the student's physical or emotional safety, security, and well-being or for reasons relating to the safety, security, and well-being of other students, staff, or school grounds, pursuant to N.J.S.A. 18A:25-2 and 18A:37-2.
 - b. This authority shall be exercised only when the conduct that is the subject of the proposed consequence materially and substantially interferes with the requirements of appropriate discipline in the operation of the school.
 - c. Consequences for conduct away from school grounds shall be handled in accordance with the Board approved Code of Student Conduct, pursuant to N.J.A.C. 6A:16-7.1, Policy and Regulation 5600, and as appropriate, in accordance with N.J.A.C. 6A:16-7-2, 7.3, or 7.4.



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- 2. School authorities shall respond to harassment, intimidation, or bullying that occurs off school grounds, pursuant to N.J.S.A. 18A:37-14 and 15.3 and N.J.A.C. 6A:16-1.3, 7.1, and 7.7.
- J. School Bus Conduct

Violations of the rules regarding student conduct on school buses will be handled as follows:

- 1. The bus driver will report unacceptable conduct to the Principal of the school in which the student is enrolled by submission of a completed written report that includes the name of the student, the school, and the student's conduct.
- 2. The Principal or designee will investigate the matter, which may include meeting with the bus driver, bus aide, other students on the school bus, and the student who was reported by the bus driver.
- 3. The parent will be notified of the student's reported conduct.
- 4. The Principal or designee will make a determination if the student violated behavioral expectations and the discipline to be administered in accordance with the Code of Student Conduct.
- 5. If it is determined the misconduct is severe, the student may be suspended from the bus pending a conference with the parent.
- K. Students with Disabilities

For students with disabilities, subject to Individualized Education Programs in accordance with 20 U.S.C. § 1400 et seq., the Individuals with Disabilities Educational Improvement Act, N.J.A.C 6A:14, and accommodation plans under 29 U.S.C. §§ 794 and 705(20), student discipline and the Code of Student Conduct shall be implemented in accordance with the components of the applicable plans.

- L. Records
 - 1. Instances of student discipline will be recorded in the student's file in strict compliance with N.J.A.C. 6A:32-7.1 et seq. and Policy and Regulation 8330.



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- 2. When a student transfers to a public school district from another public school district, all information in the student's record related to disciplinary actions taken against the student by the school district and any information the school district has obtained pursuant to N.J.S.A. 2A:4A-60, Disclosure of Juvenile Information; Penalties for Disclosure, shall be provided to the receiving public school district, in accordance with the provisions of N.J.S.A. 18A:36-19(a), and N.J.A.C. 6A:32-7.5.
 - a. The record shall be provided within two weeks of the date that the student enrolls in the receiving district.
 - b. Written consent of the parent or adult student shall not be required as a condition of the record transfer; however, written notice of the transfer shall be provided to the parent or the adult student.
- 3. When a student transfers to a private school, which includes all sectarian or nonsectarian, nonprofit, institutional day, or residential schools that provide education for students placed by their parents and that are controlled by other than public authority, all student disciplinary records with respect to suspensions or expulsions, shall be provided by the public school district of residence to the private school upon written request from the private school, in the same manner the records would be provided to a public school, pursuant to 20 U.S.C. § 6301, Title IV § 4155 of the Elementary and Secondary Education Act.
- 4. The Board shall not use a student's past offenses on record to discriminate against the student.
- 5. All student disciplinary records pursuant to N.J.A.C. 6A:16-7 shall conform with the requirements set forth in N.J.A.C. 6A:16-7.8(d).
- M. Annual Review

The Superintendent will designate a school staff member to coordinate an annual review and update of Policy and Regulation 5600. The Superintendent's designee will:

1. Compile an annual summary report of violations of the student behavioral expectations and the associated school responses to the violations in the Student Discipline/Code of Conduct Policy and Regulation.



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PUPILS - REGULATION R 5600/page 21 of 21 Student Discipline/Code of Conduct

- 2. Convene a Student Discipline/Code of Conduct Committee comprised of parents, students, and community members that represent the composition of the district's schools and community to review the annual summary report and to develop recommendations, if any, to improve and update the Student Discipline/Code of Conduct Policy and Regulation.
- 3. The Superintendent's designee shall submit the Committee's recommendations, if any, to improve or update the Student Discipline/Code of Conduct Policy and Regulation.
- 4. The Superintendent will review the Committee's report with school administrators and will determine if the Student Discipline/Code of Conduct Policy and Regulation should be updated.
- 5. The Superintendent will recommend to the Board revisions to the Student Discipline/Code of Conduct Policy, if needed.
- N. Policy and Regulation Publication and Distribution

The Student Discipline/Code of Conduct Policy and Regulation 5600, including the Chart of Student Discipline shall be disseminated annually to all school staff, students, and parents. These documents may be disseminated in handbooks, electronically, or in hard copy form. Principals will ensure these documents are made available to all students on or before the first day of each school year and to transferring students on the first day of their enrollment in this district.

Issued: 12 January 2010; 13 September 2011 Adopted: 8 May 2012 Adopted: 10 September 2013 Adopted:



East Orange Board of Education

PUPILS - POLICY 5756/page 1 of 2 Transgender Students Sep 14

5756 TRANSGENDER STUDENTS

The Board of Education strives to provide a safe and supportive environment for all students. In furthering this goal, the Board adopts this Policy to address the needs of transgender and gender nonconforming students enrolled in the school district.

For the purposes of this Policy:

- 1. "Gender expression" refers to the way a student represents or expresses gender to others, often through behavior, clothing, hairstyles, activities, voice, or mannerisms.
- 2. "Gender identity" means a student's deeply held sense or psychological knowledge of their own gender, regardless of the gender they were assigned at birth.
- 3. "Gender identity or expression" also means having or being perceived as having a gender-related identity or expression whether or not stereotypically associated with a person's assigned sex at birth.
- 4. "Gender nonconforming" describes a student whose gender expression differs from stereotypical expectations, such as "feminine" boys, "masculine" girls, and those who are perceived as androgynous.
- 5. "Transgender" describes students whose gender identity is different from their gender assigned at birth.

Gender-related identity may be provided to the school district by a parent of a student or by an adult student with evidence including, but not limited to, medical history, care or treatment of the gender-related identity, consistent and uniform assertion of the genderrelated identity, or any other evidence that the gender-related identity is sincerely held as part of the student's core identity.



East Orange Board of Education

PUPILS - POLICY 5756/page 2 of 2 Transgender Students

The Board of Education believes the responsibility for determining a student's genderrelated identity rests with the student, or in the case of young students not yet able to advocate for themselves, with the parent. Therefore, the Board will accept a student's assertion of his or her gender identity when there is consistent and uniform assertion of the gender-related identity, or any other evidence that the gender-related identity is sincerely held as a part of the student's core identity. The Board authorizes the Superintendent or designee to question a student's asserted gender identity when there is a credible basis for believing the student's gender-related identity is being asserted for some improper purpose. Confirmation of a student's asserted gender must include a letter from a parent or the adult student to the Superintendent of Schools indicating the student is gender non-conforming.

The Board recognizes school-related issues regarding transgender students will vary on a case-by-case basis. Therefore, the Superintendent of Schools or designee will meet with the parent and student to discuss school-related issues such as the name and pronoun to be used by district staff in referring to the student, the gender identification to be used on the student's records, district staff members that should be informed of the student's access and use of restrooms, locker rooms, changing facilities, physical education classes, and other gender issues affecting the transgender student and his/her attendance at school. The school district will take reasonable measures to accommodate the needs of transgender students.

Adopted:



East Orange Board of Education

OPERATIONS - POLICY 8505/page 1 of 6 Wellness Policy/Nutrient Standards for Meals and Other Foods

8505 WELLNESS POLICY/NUTRIENT STANDARDS FOR MEALS AND OTHER FOODS

The Board of Education recognizes child and adolescent obesity has become a major health concern in the United States. The Healthy, Hunger Free Kids Act of 2010 (HHFKA), funds child nutrition programs and establishes required nutrition standards for school lunch and breakfast programs. In accordance with the requirements of the HHFKA each school in the district shall implement this Wellness Policy that includes goals for nutrition promotion, nutrition education, physical activity, and other school-based activities that promote student wellness.

A. Wellness Policy Goals

The goals as outlined below shall apply to each school in the district.

- **1.** Goals for Nutrition Promotion The following activities will be coordinated in each school in the district:
 - a. Age-appropriate posters will be posted on the walls where food and beverages are served to students highlighting and encouraging the value of good nutrition.
 - b. The school lunch program will have promotional days during the school year where at least one new nutritional alternative menu item will be featured as part of the menu pattern meal component. The food service staff members will promote this nutritional alternative during meal service with posters, flyers, and/or hand-outs regarding the nutritional menu item alternative.
 - c. The Principal or designee will encourage food products that meet the nutrition standards of the HHFKA when used as an incentive or reward for student accomplishments, club or activity achievements, and/or success in competitions within the school.
 - d. Food service staff, in consultation with the Principal or designee, will coordinate obtaining student input on menu planning that will include taste testing of new nutritional food, satisfaction surveys, and other activities that will promote nutrition awareness.
 - e. Food service staff will place the healthier food items in the service line where students are more likely to choose them.

East Orange Board of Education



Policy/Regulations

OPERATIONS - POLICY 8505/page 2 of 6 Wellness Policy/Nutrient Standards for Meals and Other Foods

- f. Parents will be provided the nutritional standards of the HHFKA and encourage parents to pack lunches and snacks that meet the HHFKA nutritional standards.
- 2. Goals for Nutrition Education The following activities will be coordinated in each school in the district:
 - a. The Principal will ensure each student receives at least one presentation per school year that promotes good nutrition and nutrition education. These presentations may be provided through classroom visits from school staff members trained in nutrition, school-wide or group assembly programs, during health/physical education classes during the school year, or any other presentation manner. This requirement may be provided as part of nutrition education provided to students as part of the district's curriculum.
 - b. The Principal or designee will post the nutritional guidelines of the HHFKA in the area of the school building where food and beverages are served.
 - c. The school lunch menu will include nutritional information, activities, recipes, and/or any other information that encourages the selection of healthy food items.
- 3. Goals for Physical Activity
 - a. The following activities will be coordinated in each elementary school in the district:
 - (1) All students shall receive health/physical education under the supervision of a properly certified teaching staff member as required by the New Jersey Department of Education.
 - (2) The Principal or designee will ensure there is ageappropriate equipment and supplies available during recess time for students to participate in physical activities.
 - (3) Students will be encouraged by school staff members supervising student recess time to participate in some type of physical activity, which may include, but not be limited to: walking; playing games that require physical activity, such as kick ball, volleyball, baseball, basketball, etc.; rope jumping; and/or using playground equipment.

East Orange Board of Education



Policy/Regulations

OPERATIONS - POLICY 8505/page 3 of 6 Wellness Policy/Nutrient Standards for Meals and Other Foods

- (4) The Principal will encourage classroom teachers to incorporate brief, physical activity breaks into the school day to establish an environment that promotes regular physical activity throughout the school day.
- (5) The Principal or designee will coordinate special events that highlight physical activity, which may include field days, walk-a-thons, and activity tournaments or competitions. The Principal or designee may involve parents, community members, and students in the planning of these events.
- b. The following activities will be coordinated in each middle school in the district:
 - (1) All students shall receive health/physical education under the supervision of a properly certified teaching staff member as required by the New Jersey Department of Education.
 - (2) The Board of Education may offer middle school students opportunities to participate in after-school intramural and/or interscholastic team activities coordinated and under the supervision of school staff members.
 - (3) The Board of Education will support after-school activities and clubs where physical activity for students is included as a key component to the activity's or club's purpose. These clubs may include, but not be limited to, gardening clubs, walking clubs, and exercise classes.
- c. The following activities will be coordinated in each high school in the district:
 - (1) All students shall receive health/physical education under the supervision of a properly certified teaching staff member as required by the New Jersey Department of Education.
 - (2) The Board of Education will offer high school students opportunities to participate in after-school intramural and/or interscholastic team activities coordinated and under the supervision of school staff members.

East Orange Board of Education



Policy/Regulations

OPERATIONS - POLICY 8505/page 4 of 6 Wellness Policy/Nutrient Standards for Meals and Other Foods

- (3) The Board of Education will support after-school activities and clubs where physical activity for students is included as a key component to the activity's or club's purpose. These clubs may include, but not be limited to, gardening clubs, walking clubs, and exercise classes.
- 4. Goals for Other School-Based Activities The following activities will be coordinated in each school in the district:
 - a. Each school in the district will establish a Wellness Committee comprised of the Principal or designee, at least one health/physical education teacher, a school nurse, at least two parents, at least two students, and at least one food service staff member.
 - b. The Principal or designee will coordinate information being disseminated to students and parents promoting the school lunch program, nutrition, and nutrition education.
 - c. The school district will celebrate a School Wellness Week, as determined by the Superintendent of Schools, where schools will have special activities throughout the week to promote nutrition and physical activity. These special activities will be planned and coordinated by each school's Wellness Committee.
 - d. The Principal will encourage fund-raising activities that promote physical activity such as walk-a-thons, teacher-student activity competitions, family activity nights, and school dances.
- 5. Annual School Progress Report
 - a. The goals for nutrition promotion, nutrition education, physical activity, and other school-based activities that promote student wellness shall be evaluated annually by the Principal or designee of each school and the school's Wellness Committee in an Annual School Progress Report provided to the Superintendent of Schools before June 30.
 - b. The Annual School Progress Report shall present the extent to which each school is in compliance with this Policy, the progress made in attaining the goals of this Policy, any recommended changes to this Policy, and an action plan for the following school year to achieve the school's annual goals and objectives.



East Orange Board of Education

OPERATIONS - POLICY 8505/page 5 of 6 Wellness Policy/Nutrient Standards for Meals and Other Foods

- 6. Annual District Summary Progress Report
 - a. Upon receiving the Annual School Progress Report from each school, the Superintendent or designee will compile an Annual District Summary Progress Report to be presented to the Board of Education at a public meeting before the beginning of the school year. The public will be provided an opportunity to review and comment on the Annual District Summary Progress Report at the Board meeting.
 - b. Revisions to this Policy will be recommended by the Superintendent or designee to be approved by the Board of Education before September 30 of each school year.
- 7. Additional Wellness Policy Goals
 - a. Nothing in this Policy shall prevent an individual school in the district from developing and implementing additional activities, approved by the Superintendent or designee, to those required in this Policy.
- B. Nutrition Guidelines for All Foods and Beverages
 - 1. The Board of Education requires each school in the district to comply with the Federal school meal nutrition standards and the smart snacks in accordance with the requirements HHFKA. The nutritional standards shall apply to all foods and beverages sold in each school in the district as part of the menu pattern meal, a la carte, in school stores, snack bars, or vending machines. The food requirements for any food sold in schools must meet a range of calorie and nutrient requirements as outlined in the HHFKA.
 - 2. The school district will comply with the HHFKA beverage requirements and beverage portion requirements for elementary, middle, and secondary schools. Each school will make potable water available to children at no charge in the place where breakfast, lunch, and afterschool snacks are served during meal service.
 - 3. On-campus fundraisers involving food or beverage items must meet the Smart Snack standards of the HHFKA. The nutrition standards of the HHFKA do not apply to non-school hours, weekends, and off-campus fundraising events. The United States Department of Agriculture defines school day as starting from midnight to thirty minutes after the end of the



East Orange Board of Education

OPERATIONS - POLICY 8505/page 6 of 6 Wellness Policy/Nutrient Standards for Meals and Other Foods

school day. Fundraisers involving the sale of food or beverages must be submitted to the Principal or designee for approval.

C. District Coordinator

The Superintendent or designee shall be the school district official responsible to ensure each school in the district complies with the requirements as outlined in this Policy.

D. Publication/Dissemination

This Policy will be made available to staff members, students, and parents by being posted on the school district and/or school websites.

The Healthy, Hunger-Free Kids Act of 2010

Adopted: 12 January 2010 Adopted: 24 January 2012 Adopted: 12 March 2013 Adopted:

BUSINESS SERVICES

RESOLUTIONS

Report Date 09/11/14 12:	22 PM EAST ORANGE BOARD OF EDUCATION	Page No 1
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	Total Hand Checks (Including Hand Voids)	.00
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10	12012219	145,633.45	10/02/14	2332	EAST ORANGE CHILD DEVELOPMENT CORP.	с
10	12012220	99,282.50	10/02/14	3182	HARAMBEE FAMILY ACADEMY	С
10	12012221	51,902.00	10/02/14	3459	HOLY TRINITY SCHOOL, INC.	с
10	12012222	65,680.33	10/02/14	4499	METRO YMCA OF THE ORANGES-E.O.BRANCH	c
10	12012223	34,426.67	10/02/14	5280	NORJENES	c
10	12012224	34,246.67	10/02/14	3076	SARAH WARD NURSERY CORFORATION	c
10	12012225	172,942.92	10/02/14	4426	THE LITTLE ONES	c
10	12012226	143,895.00	10/02/14	3166	THREE STAGES LEARNING CENTER	c
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10	12012229	6,272.75	10/03/14	2267	CRYSTAL AUTO RE	PAIR		С	
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10	12012309	9,043.69			ACTION OFFICE SUPPLIES, INC	C
10	12012310 -	1,314.00	•			C
10	12012311	10,835.38				С
10	12012312	442.09			B&H PHOTO-VIDEO	С
10	12012313	1,999.81	10/14/14	603	BSN SPORTS/PASSON'S SPORTS SUPPLY GROUP	C
10	12012314	492.47	10/14/14	1187	CAROLINA BIOLOGICAL SUPPLY CO.	С
10	12012315	12,294.50	10/14/14	1012	CDW GOVERNMENT, INC.	С
10	12012316	999.67	10/14/14	1847	CURTAIN CALL	С
10	12012317	4,565.60	10/14/14	2516	ESSEX REGIONAL EDUCATIONAL SERVICES COMM	С
10	12012318	5,756.55	10/14/14	2698	FOLLETT SCHOOL SOLUTIONS, INC.	С
10	12012319	296.79	10/14/14	5783	J.W. PEPPER & SON, INC.	С
10	12012320	600.00	10/14/14	18228	KEENA SIMMONS	C
10	12012321	499.75	10/14/14	4271	LEGO EDUCATION	c
10	12012322	460.42	10/14/14	5899	POSITIVE PROMOTIONS, INC.	С
10	12012323	60.00	10/14/14	2871	SAM ASH MUSIC STORES	С
10	12012324	2,555.00	10/14/14	6511	SCHOOL MATE	C
10	12012325	2,072.91	10/14/14	6539	SCHOOL SPECIALTY INC.	с
10	12012326	16,200.00	10/14/14	6429	SODEXO CATERING FOR E.O.B.O.E FOOD SERVI	c
10	12012327		10/14/14		STAPLES ADVANTAGE	c
10	12012328		10/14/14		W. B. MASON CO. INC	c
10	12012329		10/14/14		AMERICAN ACADEMY OF PEDIATRICS	c
10	12012330		10/14/14	962	BROOKES PUBLISHING CO.	c
10	12012331		10/14/14		FOLLETT SCHOOL SOLUTIONS, INC.	c
10	12012332		10/14/14		LAKESHORE LEARNING MATERIALS	
10	12012332				PEARSON INC NCS PEARSON, INC.	C
10			10/14/14			C
	12012334		10/14/14		SCHOOL SPECIALTY INC.	C
10	12012335		10/14/14		TEACHSCAPE, INC.	C
10	12012336		10/14/14		THE WATSON INSTITUTE	C
10	12012337	56,872.80		1271	1ST CEREBRAL PALSY OF NJ	C
10	12012338	18,016.00		261	ALLEGRO	C
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10	12012341	21,673.46		631	BENWAY SCHOOL	C
10	12012342		10/14/14		CEREBRAL PALSY LEAGUE, INC	C
10	12012343		10/14/14		CEREBRAL PALSY OF NORTH JERSEY	C
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10	12012346	21,244.08			ECLC OF NEW JERSEY	C
10	12012347	20,385.00	10/14/14	2516	ESSEX REGIONAL EDUCATIONAL SERVICES COMM	C
10	12012348	45,625.36	10/14/14	2534	ESSEX VALLEY SCHOOL	C
10	12012349	15,136.00	10/14/14	1390	FIRST CHILDREN, LLC PAM VENKUS	С
10	12012350	27,548.00	10/14/14	2860	GATEWAY SCHOOL	С
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10	12012352	6,222.96	10/14/14	4186	LAKEVIEW LEARNING CENTER	С
10	12012353	37,031.28	10/14/14	3405	NEW ROAD SCHOOLS OF NEW JERSEY DBA HIGH	С
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10	12012357	5,557.32	10/14/14	1412	THE CHILDREN'S INSTITUTE	c
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10	12012359		10/14/14	4228	THE LEARNING CENTER FOR EXCEPTIONAL	c
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10	12012361	7,971.12		4841	THE MILTON SCHOOL	c
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10	12012362	86,532.40	10/14/14	1395	WESTBRIDGE ACADEMY, INC.	C

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10 12012349 122.757.00 10/14/14 4077 ACHEVE SUPPLIES C 10 12012349 120.77 10/14/14 814 ACTION OFFICE SUPPLIES INC C 10 1201239 1.737.03 10/14/14 814 ACMININ OFFICE SUPPLIES INC C 10 12012371 1.944.00 10/14/14 12012 ALMSA GUENEL STATE C 10 12012372 1.944.00 10/14/14 12012 ALMSA GUENEL STATE C 10 12012374 1.964.00 10/14/14 120 AMERICAN SCHOL PLOY HIN MONK C 10 12012374 1.96.00 10/14/14 412 AMERICAN SCHOL PLOY HIN MONK C 10 12012376 1.90.00 10/14/14 412 AMERICAN SCHOL PLOY HIN MONK C 10 12012377 2.90.00 10/14/14 413 ANDELON HACE CONFILES ATENING C 10 12012381 5.91.01 10/14/14 413 ANDELON HACE CONFILES ATENING C 10 1201238	10	12012366	10,493.00	10/14/14	89	ACCESS411 , INC.	с
10 12012369 91.412.49 10/4/14 84.4 ACTION OFFICE SUPPLIES. INC C 10 12012379 17.37.03 10/14/14 197 ADVANCED OFFICE SUPERISED BA NAEBONE, INC. C 10 12012371 1.377.75 10/14/14 197 ADVANCED OFFICE SUPERING TRUNCLOGIES, INC. C 10 12012373 4.04.00 10/14/14 1973 ANRES OLEDN C 10 12012371 1.360.00 10/14/14 1973 ANRES OLEDN C 10 12012376 1.360.00 10/14/14 566 ANNAM A. TOLER C C 10 12012377 1.50.00 10/14/14 550 APPLE CONTRETES, INC. C 10 12012379 4.534.00 10/14/14 560 THENTIO BODUP, INC. C 10 12012381 50.00 10/14/14 560 ANCTO FALLOS FALNO C 10 12012381 50.00 10/14/14 576 ANCTO FALLOS FALNO C 12012381 50.00		12012367	122,275.00			ACHIEVE 3000	
10 12012169 120.77 10/14/14 8140 ADRIENNE RESISTER C 10 12012370 1377.05 10/14/14 148 ALAMM & COMMENTER TREINED ALASSONE, INC. C 10 12012371 1.944.00 10/14/14 1272 AVESA GUENN C 10 12012373 1.944.00 10/14/14 1272 AVESA GUENN C 10 12012371 1.96.00 10/14/14 142 AMERICAN SCHOLOUNSELON ASSN (ASCA) C 10 12012375 1.96.00 10/14/14 413 AMERICAN SCHOLOUNSELON ASSN (ASCA) C 10 12012376 1.96.00 10/14/14 413 AMERICAN ACOLARINS C 10 12012376 1.95.13.57 10/14/14 433 APROLE CONFUENT, INC. C 10 12012381 5.91.07 10/14/14 133 ACC SERVICES, INC C 10 12012384 2.865.00 10/14/14 37 ATC SERVICES, INC. C 10 12012384 2.865.00<							
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10 12012372 1.94.00 10/14/14 13123 AUSISE GLEEN C 10 12012373 420.30 10/14/14 17735 AMERICAN PAD-EX OF NEW YORK C 10 12012373 1.98.00 10/14/14 120 AMERICAN PAD-EX OF NEW YORK C 10 12012375 1.98.00 10/14/14 413 ANDERSON AGUARNES C 10 12012377 128.00 10/14/14 415 APPLE COMPTER, INC C 10 12012377 128.00 10/14/14 455 APPLE COMPTER, INC C 10 12012378 13.91.31.57 10/14/14 1120 APPLE COMPTER, INC C 10 12012381 2.40.06 10/14/14 1120 APPLE COMPTER, INC C 10 12012384 5.95.707 10/14/14 173 ATT AMERICAN C 10 12012385 2.456.00 10/14/14 373 BALKY BARK PLACE CASIN HOTEL C 10 12012384 13.960.01 10/14/							
10 12012374 443.90 10/14/14 1735 AMERICAN FAD-EX OF NEW YORK C 10 12012375 1,380.00 10/14/14 412 AMERICAN SCHOOL COUNSELOR ASEN (ASCA) C 10 12012375 1,380.00 10/14/14 443 AMERICAN SCHOOL COUNSELOR ASEN (ASCA) C 10 12012377 280.00 10/14/14 456 ANITUAN A. TOLER C 10 12012377 280.00 10/14/14 452 APPLE CONPETER, INC. C 10 12012379 453.400 10/14/14 500 THE MERG GRUPP, INC. C 10 12012381 250.09 10/14/14 500 TAT C 10 12012381 50.07 10/14/14 500 TAT C 10 12012381 2,485.60 10/14/14 876 ANTONATED CAGLE CASINO HOTEL C 10 12012385 2,485.60 10/14/14 633 BALLY'S PARK FLACE CASINO HOTEL C 10 12012384 1.447.40							
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10 12012391 \$50.00 10/14/14 11320 ASCD c 10 12012392 6.9.73 10/14/14 55 NTAT c 10 12012394 5.057.07 10/14/14 338 ATC SERVICES, INC c 10 12012395 2.260.00 10/14/14 9576 ATTCMATED LOGIC BTG. INC. c 10 12012395 2.1447.60 10/14/14 9576 ATTCMATED LOGIC BTG. INC. c 10 12012396 2.1,447.60 10/14/14 6133 BALLY'S PARK PLACE CENHO HOTEL c 10 12012397 390.00 10/14/14 6158 BARKES & NOBLE - CLITON STORE c 10 12012390 2.891.50 10/14/14 733 BEGEN ARTS AND SCIENCE CHARTER c 10 12012391 1.466.10 10/14/14 733 BEGEN ARTS AND SCIENCE CHARTER c 10 12012393 1.464.10 10/14/14 1132 CALDMAR HOUSE, INC. c 10 12012393 1.464.10 <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>							
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10 12012383 2,240.00 10/14/14 138 ATC SERVICES, INC C 10 12012384 5,057.07 10/14/14 377 ATD AMERICAN C 10 12012385 2,856.00 10/14/14 875 ATTOMATED LOGIC BTG, INC. C 10 12012387 390.00 10/14/14 613 BALLY'S PARK PLACE CAND KOTEL C 10 12012387 390.00 10/14/14 613 BALLY'S PARK PLACE CAND KOTEL C 10 12012380 13,860.00 10/14/14 613 BALNES & NOBLE - CLETON STORE C 10 12012391 1.097.00 10/14/14 613 BARNES & NOBLE - CLETON STORE C 10 12012391 1.097.00 10/14/14 733 BEGREN ARTS AND SCIENCE CHARTER C 10 12012394 412.24 10/14/14 1122 CANDER - CLETON STORE C 10 12012394 412.24 10/14/14 1123 CANDENARE & LAWR PRODUCTS, INC. C 10 12012	10	12012381	550.00	10/14/14	11320	ASCD	C
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10 12012385 2,856.00 10/14/14 8576 AUTOMATED LOGIC BTG. INC. C 10 12012366 21,447.60 10/14/14 673 AXCESS SUPPLIES & EQUIPHENT C 10 12012387 339.00 10/14/14 613 BALLY'S PARK PLACE CASINO HOTEL C 10 12012389 63.71 10/14/14 615 BARNES & NOBLE - CLIFTON STORE C 10 12012390 2.891.50 10/14/14 733 BEDREM ARTS AND SCIENCE CHARTER C 10 12012391 1.097.00 10/14/14 759 BEVERLY A. BUDGESS NOTS SUPPLY GROUP C 10 12012393 1.466.10 10/14/14 1125 CALMONAT MOUSE, INC. C 10 12012394 410.41 1125 CALMONAT MOUSE, INC. C C 10 12012395 804.05 10/14/14 1123 CARMPS HARDWARE & LANN PRODUCTS, INC. C 10 12012395 110/14/14 1123 CARMPS HARDWARE & LANN PRODUCTS, INC. C 10	10	12012303	2,240.00	10/14/14	138	ATC SERVICES, INC	C
10 12012386 21,447.60 10/14/14 7738 AXCESS SUPPLIES & EQUIPMENT C 10 12012387 390.00 10/14/14 633 BALLY'S PARE PLACE CASING HOTEL C 10 12012388 13.660.00 10/14/14 6155 BARNEFT, INC. C 10 12012390 2.891.50 10/14/14 6165 BARNEFS AN DOLE - CLIFTON STORE C 10 12012391 1.097.00 10/14/14 759 BEVERLY A. BUDGESS C 10 12012393 1.468.10 10/14/14 1125 CALLOWAY HOUSE, INC. C 10 12012393 1.468.10 10/14/14 1125 CALLOWAY HOUSE, INC. C 10 12012395 604.05 10/14/14 1126 CANCOR, INC. C 10 12012397 1.95.00 10/14/14 1137 CAMENTS HADEVARE & LAWN PRODUCTS, INC. C 10 12012397 1.95.00 10/14/14 1137 CARTEN DARSEY CO-OP NJ C 12012309 1.540.12 <td>10</td> <td>12012384</td> <td>5,057.07</td> <td>10/14/14</td> <td>37</td> <td>ATD AMERICAN</td> <td>С</td>	10	12012384	5,057.07	10/14/14	37	ATD AMERICAN	С
10 12012387 390.00 10/14/14 633 BALLY'S PARK PLACE CASINO HOTEL C 10 12012388 13,660.00 10/14/14 642 BARROFT, INC. C 10 12012398 63.71 10/14/14 642 BARRES & NOBLE - CLIFTON STORE C 10 12012390 2,891.50 10/14/14 733 BERCEN ARTS AND SCIENCE CHARTER C 10 12012392 19.097.00 10/14/14 733 BERCEN ARTS AND SCIENCE CHARTER C 10 12012393 1,469.10 10/14/14 125 CALLOWAY HOUSE, INC. C 10 12012395 804.05 10/14/14 1125 CALLOWAY HOUSE, INC. C 10 12012395 7,195.00 10/14/14 1124 CANOPEL FIRE PROTECTON, INC. C 10 12012395 1,460.12 10/14/14 1137 CARTENDE WARE & LAWN PRODUCTS, INC. C 10 12012398 1,795.00 10/14/14 1137 CARTENDE WARE & LAWN PRODUCTS, INC. C	10	12012385	2,856.00	10/14/14	8576	AUTOMATED LOGIC BTG. INC.	С
10 12012388 13,860.00 10/14/14 642 BANCROFT, INC. C 10 12012399 63.71 10/14/14 6155 BARNES & NOBLE INC. STORE #1897 C 10 12012391 1.097.00 10/14/14 733 BERGEN ARTS AND SCIENCE CHARTER C 10 12012392 419.60 10/14/14 759 BEVERLY A. BUDGESS C 10 12012393 1.466.10 10/14/14 1125 CALCORA MOUSE, INC. C 10 12012394 412.24 10/14/14 1125 CALCORA MOUSE, INC. C 10 12012395 604.05 10/14/14 1125 CALMORA MOUSE, INC. C 10 12012397 1.295.00 10/14/14 1125 CANCOR, INC. C 10 12012397 1.50.01 10/14/14 1137 CARLEX C 10 12012399 1.540.12 10/14/14 1137 CARLEX C 10 12012401 21,208.22 10/14/14 1	10	12012386	21,447.60	10/14/14	7738	AXCESS SUPPLIES & EQUIPMENT	С
10 12012349 63.71 10/14/14 6165 BARNES & NOBLE - CLIFTON STORE C 10 12012390 2.891.50 10/14/14 650 BARNES & NOBLE INC., STORE #1887 C 10 12012391 1.097.00 10/14/14 733 BERGEN ARTS AND SCIENCE CHARTER C 10 12012393 1.468.10 10/14/14 603 BEN SPORTS/NASON'S SPORTS SUPPLY GROUP C 10 12012394 412.24 10/14/14 1125 CALUMAY HOUSE, INC. C 10 12012395 804.05 10/14/14 122 CAMMPS NARDWARE & LAWN PRODUCTS, INC. C 10 12012397 1.295.00 10/14/14 1137 CARMELL FLE PROTECTION, INC. C 10 12012397 1.295.00 10/14/14 1187 CARDULA SUPPLY CO. C 10 12012401 21.295.00 10/14/14 1187 CARCULA SUPPLY CO. C 10 12012401 21.206.22 10/14/14 1203 CARTENCE OF NAMSE CO-OP NJ C	10	12012387	390.00	10/14/14	633	BALLY'S PARK PLACE CASINO HOTEL	С
10 12012390 2,891.50 10/14/14 650 BARNES & NOBLE INC., STORE #1897 C 10 12012391 1,097.00 10/14/14 733 BERGEN ARTS AND SCIENCE CHARTER C 10 12012392 419.60 10/14/14 759 BEVERLY A. BUDGESS C 10 12012393 1,468.10 10/14/14 603 BSN SPORTS/PASSON'S SPORTS SUPPLY GROUP C 10 12012394 412.24 10/14/14 1125 CALLOWAY HOUSE, INC. C 10 12012395 604.05 10/14/14 1125 CAMMER FARANARE & LAWN PRODUCTS, INC. C 10 12012397 1,295.00 10/14/14 1173 CARREY HARDARE & LAWN PRODUCTS, INC. C 10 12012398 17.95 10/14/14 1167 CARREX C 10 12012400 449.76 10/14/14 1187 CARREX CO 10 12012401 21,208.22 10/14/14 1201 CASCADE SCHOULS UPPLIES INC. C 10 120	10	12012388	13,860.00	10/14/14	642	BANCROFT, INC.	С
10 12012391 1,097.00 10/14/14 733 BERGEN ARTS AND SCIENCE CHARTER C 10 12012392 419.60 10/14/14 759 BEVERLY A. BUGGESS C 10 12012393 1,468.10 10/14/14 603 BSN SPORTS/PASSON'S SPORTS SUPPLY GROUP C 10 12012394 412.24 10/14/14 1122 CALMAPS HARDWARE & LAWN PRODUCTS, INC. C 10 12012395 604.05 10/14/14 1122 CANMPS HARDWARE & LAWN PRODUCTS, INC. C 10 12012397 1,295.00 10/14/14 1173 CARLEX C 10 12012399 1,540.12 10/14/14 1173 CARLEX C 10 12012400 449.76 10/14/14 1187 CARDEL OF RAMEEY CO-OP NJ C 10 12012401 21,208.22 10/14/14 102 CDW GOVERNMENT, INC. C 10 12012403 35,120.58 10/14/14 1012 CDW GOVERNAMENT, INC. C 10 12012404 <td>10</td> <td>12012389</td> <td>63.71</td> <td>10/14/14</td> <td>6165</td> <td>BARNES & NOBLE - CLIFTON STORE</td> <td>С</td>	10	12012389	63.71	10/14/14	6165	BARNES & NOBLE - CLIFTON STORE	С
10 12012392 419.60 10/14/14 759 BEVERLY A. BUDGESS C 10 12012393 1.468.10 10/14/14 603 BSN SPORTS/PASSON'S SUPPLY GROUP C 10 12012394 412.24 10/14/14 1125 CALLOWAY HOUSE, INC. C 10 12012395 804.05 10/14/14 1125 CALLOWAY HOUSE, INC. C 10 12012397 1.295.00 10/14/14 1934 CAMMOR HAROWARE & LAWN PRODUCTS, INC. C 10 12012397 1.295.00 10/14/14 1932 CAMPELL FIRE PROTECTION, INC. C 10 12012399 1.540.12 10/14/14 1173 CARLEX C 10 12012400 449.76 10/14/14 1203 CARTENDE WORLD OF RAMERY CO-OP NJ C 10 12012401 21.208.22 10/14/14 1211 CASCADE SCHOL SUPPLIES INC. C 10 12012402 49.616.35 10/14/14 1012 COW GOVERNMENT, INC. C 10 12012403 35.120.58 10/14/14 10750 CITRIX ONLINE, LLX C <t< td=""><td>10</td><td>12012390</td><td>2,891.50</td><td>10/14/14</td><td>650</td><td>BARNES & NOBLE INC., STORE #1887</td><td>С</td></t<>	10	12012390	2,891.50	10/14/14	650	BARNES & NOBLE INC., STORE #1887	С
10 12012393 1,468.10 10/14/14 603 BSN SPORTS/PASSON'S SPORTS SUPPLY GROUP C 10 12012394 412.24 10/14/14 1125 CALLOMAY HOUSE, INC. C 10 12012395 604.05 10/14/14 1122 CANCOR, INC. C 10 12012395 604.05 10/14/14 1934 CAMMPS HARDWARE & LAWN PRODUCTS, INC. C 10 12012397 1,295.00 10/14/14 1934 CAMMPS HARDWARE & LAWN PRODUCTS, INC. C 10 12012398 117.95 10/14/14 1173 CARLEX C 10 12012400 449.76 10/14/14 1203 CATRIDGE WORLD OF RAMERY CO-OP NJ C 10 12012401 21,208.22 10/14/14 1201 CASCADE SCHOOL SUPPLIES INC. C 10 12012402 49.816.35 10/14/14 1012 CDW GOVERNMENT, INC. C 10 12012404 9.883.72 10/14/14 1637 CERBRAL PALSY OF NORTH JERSEY C 10	10	12012391	1,097.00	10/14/14	733	BERGEN ARTS AND SCIENCE CHARTER	С
10 12012394 412.24 10/14/14 1125 CALLOWAY HOUSE, INC. C 10 12012395 804.05 10/14/14 1142 CAMCOR, INC. C 10 12012395 7.195.00 10/14/14 9334 CAMMPB ALROWARE & LAWN PRODUCTS, INC. C 10 12012397 1,295.00 10/14/14 15229 CAMPBELL FIRE PROTECTION, INC. C 10 12012398 117.95 10/14/14 1173 CARLEX C 10 12012400 449.76 10/14/14 1203 CARTEX C 10 12012401 21,208.22 10/14/14 1212 CASCADE SCHOOL SUPPLIES INC. C 10 12012401 21,208.22 10/14/14 1012 CDW GOVERNMENT, INC. C 10 12012403 35,120.58 10/14/14 1012 COW GOVERNMENT, INC. C 10 12012404 9,883.72 10/14/14 1637 CEREBRAL PALSY OF NORTH JERSEY C 10 12012405 3,300.00 10/14/14 1637 CONSTAL LEARNINC CENTER MONHOUTH CORP. C	10	12012392	419,60	10/14/14	759	BEVERLY A. BUDGESS	C
10 12012395 804.05 10/14/14 1142 CAMCOR, INC. C 10 12012396 7,195.00 10/14/14 9334 CAMMPS HARDWARE & LAWN PRODUCTS, INC. C 10 12012397 1,295.00 10/14/14 15229 CAMPEBLL FIRE PROTECTION, INC. C 10 12012398 117.95 10/14/14 1173 CARLEX C 10 12012399 1,540.12 10/14/14 1173 CARCLINA BIOLOGICAL SUPPLY CO. C 10 12012400 449.76 10/14/14 1203 CARTRIDGE WORLD OF RAMSEY CO-OP NJ C 10 12012401 21,208.22 10/14/14 1212 CASCADE SCHOOL SUPPLIES INC. C 10 12012402 49,816.35 10/14/14 1012 CAWGOVERNMERT, INC. C 10 12012404 9,883.72 10/14/14 1637 CEREBRAL PALSY OF NORTH JERSEY C 10 12012405 3,300.00 10/14/14 1637 CEREBRAL PALSY OF NORTH JERSEY C 10 12012406 1,767.00 10/14/14 1637 COMCAST CABLE OF NEW JERSEY	10	12012393	1,468.10	10/14/14	603	BSN SPORTS/PASSON'S SPORTS SUPPLY GROUP	С
10 12012396 7,195.00 10/14/14 9334 CAMMPS HARDWARE & LAWN PRODUCTS, INC. C 10 12012397 1,295.00 10/14/14 1522 CAMPBELL FIRE PROTECTION, INC. C 10 12012398 117.95 10/14/14 1173 CARLEX C 10 12012399 1,540.12 10/14/14 1187 CARDLINA BIOLOGICAL SUPPLY CO. C 10 12012400 449.76 10/14/14 1201 CARDEN BIOLOGICAL SUPPLY CO. C 10 12012401 21,208.22 10/14/14 121 CASCADE SCHOOL SUPPLIES INC. C 10 12012402 49,816.35 10/14/14 1012 CDW GOVERNMENT, INC. C 10 12012403 35,120.58 10/14/14 1637 CEREBRAL PALSY OF NORTH JERSEY C 10 12012404 9,883.72 10/14/14 1637 CEREBRAL PALSY OF NORTH JERSEY C 10 12012405 3,300.00 10/14/14 1637 COMAST CABLE OF NEW JERSEY C 10 12012406 1,767.00 10/14/14 1543 COMPUTER MANAGEMENT TE	10	12012394	412.24	10/14/14	1125	CALLOWAY HOUSE, INC.	С
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Report Date 10/06/14 03:39 PM EAST ORANGE BOARD OF EDUCATION

			A/	P Summa	ary Check Register	FPREG01A
Bank	Check No	Amount	Date	Vendo	r	Туре
10	12012419	6,741.78	10/14/14	11436	E & G EXTERMINATORS, INC.	c
10	12012420	1,802.28	10/14/14	1218	E+PLUS TECHNOLOGY	C
10	12012421	1,869.85	10/14/14	2235	EAI EDUCATION ERIC ARMIN INCORPORATED	С
10	12012422	482,544.00	10/14/14	2333	EAST ORANGE COMMUNITY CHARTER SCHOOL	с
10	12012423	39.00	10/14/14	2409		С
10	12012424	8,228.50			EFINGER SPORTING GOODS	C
10	12012425	10,810.32			EMBASSY SUITES HOTEL	c
10	12012426		10/14/14		EMEDCO INC	c
10	12012427		10/14/14		EMPOWERING WRITERS, LLC	c
10	12012428	10,000.00			EOBOE ATHLETICS IMPREST ACCOUNT	c
10	12012429		10/14/14			c
10	12012430	250.00	10/14/14		-	c
10	12012431	350.00				
10		63,171.11			ESSEX REGIONAL EDUCATIONAL SERVICES COMM	
10	12012433		10/14/14			-
10		11,393.44			FILEBANK, INC.	-
10	12012434	1,981.32			FLAGHOUSE INC.	C
10	12012435					c
10	12012436				-	c
			10/14/14			c
10	12012438		10/14/14		FOUNDATION FOR EDUCATIONAL ADMINISTRATIO	
10	12012439		10/14/14		FOUR STRONG BUILDERS, INC.	С
10	12012440		10/14/14		·	
10	12012441		10/14/14		G & R GRAPHICS, INC.	C
10	12012442		10/14/14		GANN LAW BOOKS - LAW PUBLISHERS	
10	12012443		10/14/14		GANN LAW BOOKS, INC.	C
10	12012444		10/14/14		GARDEN STATE LABORATORIES	C
10	12012445	3,236.20			GATEWAY SCHOOL	С
10	12012446	10,987.62			GRAINGER	C
10	12012447		10/14/14			C
10	12012448		10/14/14		GREAT SCHOOLS OF NEW JERSEY	C
10	12012449		10/14/14		HARCOURT INC HOLT MCDOUGAL	C
10	12012450	918.00	10/14/14	3184		С
10	12012451	204.00	10/14/14		HAWTHORNE EDUCATIONAL SERVICES	С
10	12012452		10/14/14		HAZELDEN	C
10	12012453	732.77	10/14/14	4774	HENRY SCHEIN, INC.	С
10	12012454	16,441.73	10/14/14	3395	HERTZ FURNITURE SYSTEMS	С
10	12012455	1,297.41	10/14/14	3413	HEWLETT-PACKARD COMPANY	C
10	12012456	63,813.62	10/14/14	787	HOUGHTON MIFFLIN HARCOURT PUBLISHING CO	C
10	12012457	55,992.31	10/14/14	3479	HOUGHTON MIFFLIN CO.	C
10	12012458	4,675.00	10/14/14	3508	HUMMEL DISTRIBUTING CORP.	C
10	12012459	43,012.90	10/14/14	7862	IN-LINE AIR CONDITIONING CO., INC.	C
10	12012460	36,999.99	10/14/14	3521	INSERVCO INSURANCE SERVICES, INC.	С
10	12012461	23,478.94	10/14/14	3543	INTERSTATE WASTE SERVICES OF NEW JERSEY,	C
10	12012462	2,911.35	10/14/14	5783	J.W. PEPPER & SON, INC.	С
10	12012463	9,249.00	10/14/14	3807	JEWEL ELECTRIC SUPPLY	С
10	12012464	5,625.00	10/14/14	3799	JOEL THERVIL	C
10	12012465	355.18	10/14/14	17728	JOHNSTONE SUPPLY	с
10	12012466	6,384.02	10/14/14	6877	JOSTENS	С
10	12012467	5,214.00	10/14/14	3977	KENCOR, INC.	C
10	12012468	25,297.00	10/14/14	4166	LADY LIBERTY ACADEMY CHARTER SCHOOL	С
10	12012469	6,216.94	10/14/14	4185	LAKESHORE LEARNING MATERIALS	с
10	12012470	84.00	10/14/14	4289	LERRO ENTERPRISES, INC.	C
10	12012471	152.86	10/14/14		LIBRARIANS' BOOK EXPRESS	c
10	12012472	2,130.00	10/14/14		LOGATTO BOOKBINDING, INC.	c
		2,250.00	10/14/14		MALIK WHITAKER LLC	-

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EAST ORANGE BOARD OF EDUCATION

			A/	'P Summa	ary Check Register	FPREGOIA
Bank	Check No	Amount	Date	Vendo	<u> </u>	Туре
10	12012474	614.90	10/14/14	6321	MARION BELL	С
10	12012475	20,504.00	10/14/14	21717	MARION P. THOMAS CHARTER SCHOOL	с
10	12012476	14,750.00	10/14/14	11401	MATHUSEK INCORPORATED	С
10	12012477	595.08	10/14/14	4527	MAVCC	С
10	12012478	20,942.90	10/14/14	2781	MAXIM HEALTH CARE SERVICES INC	С
10	12012479	5,812.00	10/14/14	17981	MERIT PREPARTORY OF NEWARK CHARTER SCHOO	с
10	12012480	56,010.00	10/14/14	16977	MK LIONS LLC	С
10	12012481	375.10	10/14/14	4872	MONICA MORGAN	С
10	12012482	4,000.00	10/14/14	4893	MSUNER	С
10	12012483	9,292.25	10/14/14	15199	MULTIFACET INC.	C
10	12012484	502.54	10/14/14		MUSIC IN MOTION	c
10	12012485	1,367.95	10/14/14		MUSIC THEATRE INTERNATIONAL,	c
10	12012486	2,998.79	10/14/14		NASCO	c
10	12012487	55.71	10/14/14			c
10	12012489	85.00	10/14/14		NATIONAL HONOR SOCIETY	c
10			10/14/14		NAVIANCE, INC	
	12012489	100.00			NAVIANCE, INC NEW JERSEY ASSOCIATION OF SCHOOL ADMINIS	c
10	12012490	30.00	10/14/14			C
10	12012491	425.00	10/14/14		NEW JERSEY SCHOOL BOARDS ASSN.	C
10		1,283,068.63	10/14/14	5393	NEW JERSEY SCHOOLS INSURANCE GROUP	C
10	12012493	500.00	10/14/14		NEW JERSEY SUPT. STUDY COUNCIL	C
10	12012494	1,418.00	10/14/14		NEWARK EDUCATORS COMMUNITY CHARTER	С
10	12012495	41,870.00	10/14/14	13927	NEWARK PREP CHARTER	С
10	12012496	1,574.50	10/14/14	21687	NJ ADVANCE MEDIA, LLC	С
10	12012497	10,125.00	10/14/14	5029	NJ TRANSIT BULK TICKET SALES	C
10	12012498	2,150.00	10/14/14	5404	NJSIAA	С
10	12012499	1,430.00	10/14/14	5523	OAK HALL INDUSTRIES, L.P. DBA OAK HALL C	С
10	12012500	5,400.00	10/14/14	5622	PABCO INDUSTRIES, LLC	с
10	12012501	686.85	10/14/14	5732	PASSON'S SPORTS SPORT SUPPLY GROUP, INC.	C
10	12012502	657.25	10/14/14	3266	PEARSON INC NCS PEARSON, INC.	C
10	12012503	6,308.00	10/14/14	17973	PEOPLE'S PREPARATORY CHARTER SCHOOL	С
10	12012504	86,547.00	10/14/14	17604	PHILIP'S ACADEMY CHARTER SCHOOL (PACS)	C
10	12012505	1,319.54	10/14/14	2042	POLAND SPRING DIRECT	C
10	12012506	6,911.20	10/14/14	5899	POSITIVE PROMOTIONS, INC.	C
10	12012507	1,849.90	10/14/14	6034	PREMIER OFFICE SUPPLY, INC.	C
10	12012508	2,411.56	10/14/14	5944	PRESENTATION SYSTEMS INC.	С
10	12012509	283,907.00	10/14/14	6015	PRIDE ACADEMY CHARTER SCHOOL	С
10	12012510	29,687.00	10/14/14	5983	PROMEDIA TECHNOLOGY SERVICES, INC.	C
10	12012511	279,326.12	10/14/14	6008	PSE & G	С
10	12012512	2,168.60	10/14/14	6087	R.F.I. SMALL ENGINE SERV	с
10	12012513	404.00	10/14/14	6085	RAHWAY BUSINESS MACHINES	с
10	12012514	6,105.87	10/14/14	6168	REALLY GOOD STUFF A DIV OF FILMIC ARCHIV	C
10	12012515	3,016.30	10/14/14	6201	RELIABLE LOCK & SAFE	C
10	12012516	73,230.84	10/14/14	14788	RENAISSANCE LEARNING, INC.	c
10	12012517	2,666.00	10/14/14		RESIDUALS MANAGEMENT SERVICES, LLC DBA	c
10	12012518	21,525.75	10/14/14	6244	RICCIARDI BROTHERS HOME DECORATING STORE	c
10	12012519	753.50	10/14/14	9253	ROCHESTER 100, INC.	C
10	12012520	17,483.00	10/14/14	5258	ROSEVILLE COMMUNITY CHARTER SCHOOL	c
10	12012521	969.00	10/14/14	6355	RUTGERS-THE STATE UNIVERSITY	c
10	12012522	7,257.50	10/14/14	2871	SAM ASH MUSIC STORES	c
10	12012522	510.96	10/14/14	6476		
10					SAX ARTS & CRAFTS	c
10	12012524	1,395.10	10/14/14	21849	SCARINCI & HOLLENBECK , LLC	С
10	12012525	14,586.62	10/14/14	6510	SCHOOL HEALTH CORP.	С
	12012526	1,080.00	10/14/14	6511	SCHOOL MATE	c
10	12012527	4,149.78	10/14/14	6512	SCHOOL NURSE SUPPLY INC.	C
10	12012528	100,412.04	10/14/14	6539	SCHOOL SPECIALTY INC.	C

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		1.02 511		0162104	S BOARD OF EDUCATION	Page NO 5
			A/		ary Check Register	FPREG01A
Bank	Check No	Amount	Date	Vendo		Туре
10	12012529	2,029.26	10/14/14	12475	SCHOOLHOUSE OUTFITTERS LLC	С
10	12012530	1,984.03	10/14/14		SHERWIN WILLIAMS CO.	С
10	12012531	2,485.00	10/14/14	15628	SILLS, CUMMIS & GROSS, P.C.	С
10	12012532	2,987.00	10/14/14	6646	SIMPLEX GRINNELL LP	C
10	12012533	248.75	10/14/14	6408	SKILLPATH SEMINARS, COMPUMASTER AND HUMAN	C
10	12012534	235.62	10/14/14	6581	SMART APPLE MEDIA	С
10	12012535	7,900.00	10/14/14	20451	SOMERSET FOLK HARP FESTIVAL	С
10	12012536	359.72	10/14/14	6749	SPORTIME, LLC	С
10	12012537	199.00	10/14/14	6766	STANDARDS SOLUTIONS LLC	С
10	12012538	3,988.36	10/14/14	12661		С
10	12012539	8,227.84	10/14/14	1721	STAPLES ADVANTAGE	С
10	12012540	185.00	10/14/14	17701	XEROX CORPORATION	с
10	12012541	966.67	10/14/14		STOBB'S PRINTING CO.	c
10	12012542	5,616.00	10/14/14		EDMENTUM	c
10	12012543	772.68	10/14/14		TANNER NORTH JERSEY, INC. FURNITURE & EQ	
10	12012544	3,179.70	10/14/14		TATBIT CO.	c
10	12012545	221.27	10/14/14		TEACHER'S DISCOVERY	c
10	12012546	32,764.00	10/14/14		TEAM ACADEMY CHARTER SCHOOL	c
10	12012547	985.00	10/14/14		TECH SQUAD	c
10	12012548	720.00	10/14/14		THE BOOKSOURCE	c
10	12012548	485.00	10/14/14		HARTFORD STEAM BOILER	c
		19,712.50	10/14/14			
.0	12012550 12012551	19,712.50				c
.0		2,009.03	10/14/14		THE LIBRARY STORE, INC.	C
.0		25,251.00			THE PAULO FREIRE SCHOOL	С
.0	12012553	1,203.00	10/14/14		TIME FOR KIDS, INC.	C
.0		12,572.76	10/14/14		TIMEKEEPING SYSTEMS, INC.	
.0	12012555	695.00	10/14/14		TOTAL MAILING SOLUTION	C
.0		2,740.34	10/14/14		TRIARCO ARTS & CRAFTS	С
0	12012557	108,397.43	10/14/14		TRIUMPH LEARNING LLC	C
0	12012550	5.18	10/14/14		TROXELL COMMUNICATIONS INC	C
0	12012559	12,350.00	10/14/14	15210	TSP MAINTENANCE SUPPLY, LLC	С
0	12012560	3,865.00	10/14/14	7037	TTI ENVIRONMENTAL, INC.	С
0	12012561	551.41	10/14/14	1057	ULTIMATE OFFICE, INC.	C
0	12012562	419.03	10/14/14	7235	UNITED PARCEL SERVICE	С
0	12012563	15,900.00			UNITED WELDING & PLUMBING	С
0	12012564	915.00	10/14/14	11428	UNITY CHARTER SCHOOL	С
0	12012565	872.00	10/14/14	7225	UNIVERSAL UNIFORM SALES COMPANY, INC.	С
0	12012566	13,491.00	10/14/14	7228	UNIVERSITY HEIGHTS CHARTER SCHOOL	С
0	12012567	1,613.69	10/14/14	7259	VALIANT NATIONAL AV SUPPLY	С
0	12012568	229,390.03	10/14/14	7267	VERIZON	C
0	12012569	33,703.77	10/14/14	14796	VERIZON BUSINESS	С
0	12012570	400.00	10/14/14	7352	VIRGINIA HARP CENTER	С
0	12012571	4,947.08	10/14/14	2540	W. B. MASON CO. INC	С
0	12012572	17,415.00	10/14/14	7394	WASHINGTON PROFESSIONAL SYSTEM	c
0	12012573	15,893.03	10/14/14	4516	WILLIAM H. SADLIER, INC.	C
_	12012574	87.70	10/14/14	4554	WILLIAM V. MACGILL & CO	c
	12012575	167.51	10/14/14		WOLFF, HELIES, DUGGAN, SPAETH & LUCUS	c
	12012576	1,749.75	10/14/14	7517	WORLD BOOK SCHOOL & LIBRARY	C
_	12012577	150,550.52	10/14/14	7548	XEROX CORP	c
_	12012578	8,103.12	10/14/14	7549	XEROX CORP	c
	12012578	306.00	10/14/14	7550		
					XEROX CORP.SUPPLIES	C
_	12012580	1,824.23	10/14/14		XEROX FINANCIAL SERVICES	C
	12012581	5,271.64	10/14/14	7579	ZANER BLOSER COMPANY	С
_	12012582	3,230.00	10/14/14	7581	ZITA CORPORATION DBA/ELEFANTE MUSIC	C

eport Date 10/06/14	03:39 PM	EAST	ORANGE BOARD	OF EDUCATION	ı	Page No 6
		A/1	P Summary Chec	k Register		FPREG01A
Bank Check No	Amount	Date	Vendor			Туре
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30 12000050	8,031.78	10/14/14	12335 DIRECT M	AIL DEPOT, INC		С
stal Bank No 30	8,031.78					
		Total Hand C	hecks (Including	Hand Voids)		.00
			er Checks (Includi		ids)	5,855,372.70
		-	ecks (Including Vo			.00
		Total Compute	-	,,		.00
		-				
		Total Hand Vo				.00
	,	Fotal ACH Voi	ids			.00
	(Grand Total:				5,855,372.70
				Batch Yr	Batch No	Amount
				15	000357	135,584.36
				15	000358	92,084.29
				15	000366	57,865.79
				15	000368	137,412.49
				15	000369	27,306.32
				15	000370	29,072.67
				15	000372	38,445.54
				15	000374	36,283.77
				15	000391	143,328.70
				15	000392	362,153.07
				15	000393	620,430.97
				15	000396	71,256.05
				15	000402	825,641.06
				15	000405	81,686.23
				15	000406	1,082,179.00
				15	000408	151,166.09
				15	000409	80,798.53
				15	000414	45,108.34
				15	000418	117,502.70
				15	000420	66,240.34
				15	000425	116,609.35
				15	000428	98,574.33
				15	000437	1,376,718.69
				15	000442	12,530.24
				15	000444	8,031.78
				15	000447	10,525.00
				15	000448	30 837 60

30,837.00

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					ary Check Register	FPREGOIA
Bank	<u>Check No</u>	Amount		Vendo		Type
10	12012230	2,400.00	10/14/14	86	ACCESS EDUCATIONAL ADVISORS, LLC.	С
10	12012231	939.42	10/14/14	849	ACTION OFFICE SUPPLIES, INC	с
10	12012232	559.95	10/14/14	423	AMERICAN MULTI-CINEMA, INC.	C
10	12012233	320.00	10/14/14	443	ANDERSON AQUARIUMS	С
10	12012234	37,320.45	10/14/14	452	APPLE COMPUTER, INC	C
10	12012235	99.00	10/14/14	626	ARCTIC FALLS SPRING WATER INC	C
10	12012236	429.00	10/14/14	11320	ASCD	с
10	12012237	969.91	10/14/14	20281	BAND SHOPPE	c
10	12012238	6,258.00	10/14/14	6165	BARNES & NOBLE - CLIFTON STORE	С
10	12012239	94.74	10/14/14	7770	BELINDA GEORGES	c
10	12012240	390.00	10/14/14	806	BOB DOWLING PIANO TECHNIQUES	C
10	12012241	855.00	10/14/14	9334	CAMMPS HARDWARE & LAWN PRODUCTS, INC.	С
10	12012242	7,733.00		6146		с
10	12012243	10,140.07		1012	CDW GOVERNMENT, INC.	c
10	12012244		10/14/14		CHRISTOPHER M. OLIVA, Ph.D	c
10	12012245	34,363.00		1490	CLASSIC SYSTEMS, INC.	c
10	12012246		10/14/14	1808		c
10	12012247		10/14/14	2025	DEMOULIN BROTHERS & COMPANY	c
10	12012248	28,964.60			DYNAMIC SECURITY, LLC	c
		121,623.16			EAST ORANGE WATER COMMISSION	
10	12012249	-		2358		c
10	12012250	10,806.90		2408	EFINGER SPORTING GOODS	c
10	12012251		10/14/14	2516	ESSEX REGIONAL EDUCATIONAL SERVICES COMM	
10	12012252		10/14/14	5649		C
10	12012253		10/14/14		FILEBANK, INC.	C
10	12012254		10/14/14	2694	FLOWERS BY MARLO	C
10	12012255		10/14/14	2858	GAS ARC DIV. AWISCO NY CORP	С
10	12012256		10/14/14		CRAYOLA EXPERIENCE	C
10	12012257	134.50	10/14/14	3354	Heinemann	С
10	12012258		10/14/14		HOLLAND USA INC DBA AMSTERDAM PRINTING 4	
10	12012259		10/14/14	9009	HUDSON RIVER SLOOP CLEARWATER	С
10	12012260	91,782.65	10/14/14	7862	IN-LINE AIR CONDITIONING CO., INC.	C
10	12012261	197.03	10/14/14	7852	JACQUELINE NISENSON	C
10	12012262	250.00	10/14/14	21040	JERSEY BATTERED WOMEN'S SERVICE	с
10	12012263	5,573.00	10/14/14	3807	JEWEL ELECTRIC SUPPLY	C
10	12012264	840.00	10/14/14	14591	KEAN UNIVERSITY SCHOOL OF COMMUNICATION	С
10	12012265	1,095.00	10/14/14	3977	KENCOR, INC.	C
10	12012266	100.00	10/14/14	4027	KEICHA BYRD	¢
10	12012267	1,231.50	10/14/14	4185	LAKESHORE LEARNING MATERIALS	c
10	12012268	8,166.48	10/14/14	4271	LEGO EDUCATION	c
10	12012269	9,075.74	10/14/14	7737	LINCOLN LANDSCAPING INC.	c
10	12012270	150.00	10/14/14	20052	LISA MIYAKAWA	С
10	12012271	5,580.00	10/14/14	11401	MATHUSEK INCORPORATED	С
10	12012272	6,916.00	10/14/14	5388	NJPAC TICKET SERVICES SCHOOLTIME SERIES	С
10	12012273	250.74	10/14/14	5595	ORIENTAL TRADING CO.	c
10	12012274	94,025.60	10/14/14	5651	PCS REVENUE CONTROL SYSTEMS, INC.	C
10	12012275	38,631.38	10/14/14	5775	PEARSON CLINICAL ASSESSMENTS ORDERING DE	c
10	12012276	196.45	10/14/14	5899	POSITIVE PROMOTIONS, INC.	c
10	12012277	1,651.25	10/14/14	5933	PREMIUM MARKETING GROUP, INC.	c
10	12012278	3,598.00	10/14/14	6142	RANCOCAS VALLEY REGIONAL HIGH SCHOOL	c
10	12012279	1,040.45	10/14/14	6201	RELIABLE LOCK & SAFE	c
10	12012280	15,023.09	10/14/14	6278	HOUGHTON MIFFLIN HARCOURT PUBLISHING CO.	c
10	12012281	2,100.00	10/14/14	6079	ROCHELLE HERRING	c
10	12012282	1,279.50	10/14/14	5908	ROXY FLORIST	с с
10	12012263	1,279.30	10/14/14	18600	RUTGERS SCHOOL OF HEALTH RELATED	
10						c
-0	12012284	3,900.00	10/14/14	6361	RUTGERS THE STATE UNIVERSITY K-12 WORKSH	C

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	dte 10/06/14 0	0120 781	ER31	orograd	BOARD OF EDUCATION	Page NO O
	- · · ·				ry Check Register	FPREG01A
Bank	Check No	Amount	Date	Vendor		Туре
10	12012285	3,790.26	10/14/14	15365	SAFARI BOOKS ONLINE, LLC.	C
10	12012286	3,749.40	10/14/14	6539	SCHOOL SPECIALTY INC.	С
10	12012287	7,184.25	10/14/14	6429	SODEXO CATERING FOR E.O.B.O.E FOOD SERVI	с
01	12012288	763.40	10/14/14	12661	STAPLES	с
10	12012289	489.21	10/14/14	1721	STAPLES ADVANTAGE	с
10	12012290	267.00	10/14/14	17701	XEROX CORPORATION	С
10	12012291	6,359.40	10/14/14	6933	TATBIT CO.	С
10	12012292	5,398.40	10/14/14	6994	TELE-MEASUREMENTS, INC.	С
L O	12012293	177.63	10/14/14	20230	TERRELL PROCTOR	C
10	12012294	22,000.00	10/14/14	1558	THE COLLEGE BOARD	С
0	12012295	469.54	10/14/14	12203	THE DRAMA BOOK SHOP INC.	С
.0	12012296	1,545.40	10/14/14	4691	THE MASTER TEACHER	С
.0	12012297	1,916.01	10/14/14	4999	THE MUSIC SHOP, L.L.C	C
.0	12012298	570.00	10/14/14	5414	THE NEWARK HUSEUM ASSOCIATION	С
0	12012299	8,200.00	10/14/14	20168	THE WATSON INSTITUTE	С
0	12012300	2,370.00	10/14/14	21326	TOTAL FIRE SAFETY LIMITED LIABILITY COMP	С
0	12012301	500.00	10/14/14	7066	TRIPLE T SPORTS LLC	С
0	12012302	185.25	10/14/14	1057	ULTIMATE OFFICE, INC.	с
0	12012303	2,500.00	10/14/14	18341	UNIVERSITY OF PHOENIX	С
0	12012304	22,469.18	10/14/14	14796	VERIZON BUSINESS	С
0	12012305	16,957.50	10/14/14	7352	VIRGINIA HARP CENTER	С
0	12012306	1,594.99	10/14/14	2540	W. B. MASON CO. INC	С
0	12012307	99.00	10/14/14	5019	WEIDENHAMMER	с
0	12012308	113,267.14	10/14/14	7570	YOUTH CONSULTATION SERVICE	c
al Dan	ik No 10	808,307.46				
		т	otal Hand Ch	ecks (I	ncluding Hand Voids)	.00
		T	otal Compute	r Checks	(Including Computer Voids)	808,307.46
		Т	otal ACH Che	cks (Inc	luding Voids)	.00
		T	otal Compute	r Voids		.00
		T	otal Hand Vo	ids		.00
		Т	otal ACH Voi	ep		.00
		G	rand Total:			908,307.46
					Batch Yr Batch No	Amount
					14 002552	212,810.27
					14 002555	36,110.05
					14 002558	66,518.37
					14 002563	214,713.40
					14 002564	179,609.79
					14 002567	98,545.58

\$5,855,372.70

\$808,307.46

\$6,663,680.16 = GRAND TOTAL