



## The East Orange School District Has Gone Digital!!

Dear Parents and Guardians,

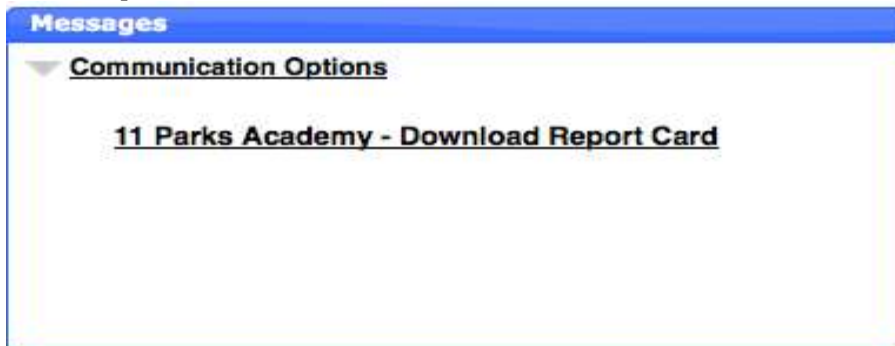
Please be informed the East Orange School District will no longer send home printed mid-quarter notices or report cards to the parents of our students. Parents are now required to log onto the EOSD Parent Portal to retrieve their child’s mid-quarter notices and report cards.

**Q4 Mid Quarter Notices** will be available for download on the EOSD Parent Portal Tuesday, May 23, 2017. Below are the instructions on how to download mid-quarter notices and report cards.

**Step 1:** Log on to the East Orange School District Parent Portal


**URL:** <https://focus.eastorange.k12.nj.us>

**Step 2:** You will see the below message displaying in the **Messages** box. Please note you will see the name of your child’s school. 11 Parks Academy is being utilized as an example for these instructions.



**Step 3:** Click on the **Download Report Card** link. A PDF of your child’s report card or mid-quarter notices will download automatically.

If you have not registered for the East Orange School District FOCUS Parent Portal

please visit the EOSD Website and click on the  in the very top right corner of the home page. It’s right next to the Facebook Link.



If you experience problems downloading your child's mid-quarter notices or report cards, please email Tracy Smith at [tracy.smith@eastorange.k12.nj.us](mailto:tracy.smith@eastorange.k12.nj.us) for further support.