

**EAST ORANGE BOARD OF EDUCATION  
199 4<sup>th</sup> AVENUE  
EAST ORANGE, NEW JERSEY 07017**

**REGULAR PUBLIC MEETING**

**East Orange Board of Education  
199 4<sup>th</sup> Avenue, East Orange, NJ 07017**

**Monday, November 14, 2016 – 6:00 P.M.**

**AGENDA**

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

**IV. BOARD OF EDUCATION**

**A. APPROVAL OF MINUTES**

**BE IT RESOLVED, the East Orange Board of Education approves the minutes of the following meetings:**

- August 25, 2016
- September 20, 2016
- October 11, 2016

**V. REPORT OF THE INTERIM SUPERINTENDENT OF SCHOOLS**

**A. POLICY READING**

- 1. BE IT RESOLVED: that the East Orange Board of Education present as first reading the following policies.**

<b>Policy No.</b>	<b>Description</b>	<b>New/Revised</b>
2624	Grading System	Revised Policy & Regulation
5511	Dress and Grooming	Revised Policy
5513	Care of Property	Revised Policy & Regulation
5517	Pupil Identification Cards	Revised Policy
5520	Disorder and Demonstration	Revised Policy
5550	Disaffected Students	Revised Policy & Regulation
5560	Disaffected Students	Revised Policy & Regulation
5570	Sportsmanship	Revised Policy & Regulation
5700	Student Rights	Revised Policy
5701	Plagiarism	Revised Policy
5710	Student Grievance	Revised Policy & Regulation
5721	Independent Publications	Revised Policy & Regulation
5770	Student Right of Privacy	Revised Policy
5810	Student Participation in School Governance	Revised Policy
5820	Student Government	Revised Policy
5830	Student Fund Raising	Revised Policy & Regulation

**V. REPORT OF THE INTERIM SUPERINTENDENT OF SCHOOLS**

**A. POLICY READING**

- 2. BE IT RESOLVED: that the East Orange Board of Education present as second reading the following policies.**

<b>Policy No.</b>	<b>Description</b>	<b>New/Revised</b>
1100	District Organization	Revised Policy
2460	Special Education	Revised Policy & Regulation
5331	Management of Life-Threatening Allergies in School	Revised Policy & Regulation
5335	Treatment of Asthma	Revised Policy
5338	Diabetes Management	Revised Policy & Regulation
5410	Promotion and Retention	Revised Policy & Regulation
5411	Promotion	Revised Policy
5420	Reporting Student Progress	Revised Policy & Regulation
5440	Honoring Student Achievement	Revised Policy & Regulation
5460	High School Graduation	Revised Policy
5466	Graduation & Yearbook Fees	Revised Policy
5500	Expectations for Student Conduct	Revised Policy & Regulation
5752	Marital Status and Pregnancy	Revised Policy

**VI. COMMITTEE REPORTS AND COMMENTS FROM THE MEMBERS OF THE BOARD OF EDUCATION**

**VII. COMMENTS AND PRESENTATIONS FROM THE PRESIDENT**

**VIII. COMMENTS FROM THE PUBLIC**

**IX. RETIRE TO EXECUTIVE SESSION**

**X. RECOMMENCE PUBLIC MEETING**

**XI. ROLL CALL**

**XII. CONSIDERATION OF RESOLUTIONS**

**A. INTERIM SUPERINTENDENT OF SCHOOLS**

**1. EDUCATIONAL SUPPORT & STUDENT SERVICES**

- a. Healthy Choices
- b. Fire Prevention Day/East Orange Fire Department
- c. In-School Suspension
- d. After School Detention Program
- e. Traumatic Loss Coalitions for Youth
- f. The Jersey Explorer Children's Museum
- g. Establishment of a Second and Third Grade Boy's Book Club
- h. Establishment of a Backpack Food Program
- i. Establishment of Father Mentoring Program
- j. Establishment of a Bridge Club
- k. Louverture "G.E.M.S." Girls Mentoring Group
- l. Project Pride
- m. The Bully Bulletin
- n. Spirit Week Pep Rally

## **XII. CONSIDERATION OF RESOLUTIONS**

### **A. INTERIM SUPERINTENDENT OF SCHOOLS**

#### **1. EDUCATIONAL SUPPORT & STUDENT SERVICES**

- o. Kidbiz3000 for Parents Workshop
- p. Permission to SCATCH Coding Class for Middle School
- q. STEMposium with Picatinny Arsenal
- r. Guest Speakers on Numerous Dates throughout the Year for US History
- s. Guest Speaker Congressman Donald Payne, Jr. to Speak to STEM Academy US History Classes
- t. Computer Science Education Week at STEM Academy
- u. DFree Community Workshops on Financial Freedom
- v. After School Intervention / Detention at STEM Academy
- w. Permission to Host the Thanksgiving Alumni Game Fundraiser
- x. Ticketing System for Cicely Tyson School Box Office
- y. Instrumental Music Artist in Residence – Classical Flute
- z. Instrumental Music Artist in Residences – Classical French Horn
- aa. Instrumental Music Artist in Residences – Classical Trombone
- bb. Theater Arts Advanced Production Artist in Residence – Costume Design
- cc. Vocal Music Artist in Residence – Classical Vocal
- dd. Instrumental Music Artist in Residences – Classical Trumpet
- ee. Professional Development for English Language Arts (PARCC)
- ff. Consultant/Simone Mets, Children’s Author Visit
- gg. “Careers in the Arts” Mini-Conference for Students
- hh. Study Skills Program for Middle School
- ii. Bring a Parent to Preschool
- jj. Kindersmile Foundation
- kk. Special Education Out of District Placement
- ll. Special Education Transportation Services
- mm. Special Education Home Instruction Students
- nn. MSUNER Professional Development to Improve Instructional Delivery
- oo. Careers in Business Forum
- pp. Artists in Residence in Acting
- qq. Instrumental Music Artist in Residence – Lower Strings
- rr. Instrumental Music Artist in Residence – Jazz Harp
- ss. Instrumental Music Artist in Residence – Clarinet
- tt. Instrumental Music Artist in Residence – Jazz Repertoire & Drums
- uu. Instrumental Music Artist in Residence – Tenor Sax
- vv. Instrumental Music Artist in Residence – Tuba
- ww. Instrumental Music Artist in Residence – Upper Strings
- xx. Instrumental Music Artist in Residence – Jazz Bass
- yy. Whitney Houston Academy Partnership with Montclair State University School of the Arts
- zz. Glass Roots Visual Arts Residency
- aaa. New Jersey Quality Single Accountability Continuum SOA
- bbb. Afterschool Program Costs
- ccc. Student Recommendations for Out of District Alternative Program Placement
- ddd. Student Disciplinary Hearing – Expulsion
- eee. Student Disciplinary Hearing – Recommendation for Out of District Alternative Education Placement
- fff. Student Recommendation for In-District Alternative Program Placement
- ggg. Student Disciplinary Hearing – Return to Mildred Barry Garvin
- hhh. Harassment, Intimidation and Bullying Monthly Incident
- iii. Field Trips

## **XII. CONSIDERATION OF RESOLUTIONS**

### **A. INTERIM SUPERINTENDENT OF SCHOOLS**

#### **2. LABOR RELATIONS & EMPLOYMENT SERVICES**

- a. Retirements
- b. Resignations
- c. Rescission of Appointments
- d. Rescission of Transfers
- e. Leaves of Absence
- f. Transfers
- g. Reclassifications
- h. Salary Adjustments
- i. Account Code Changes – Various Locations – 2016-2017 SY
- j. Staff Appointments
- k. Approval of Extra-Curricular and Co-Curricular Activities – Various Locations -2016-2017 SY
- l. Extra-Curricular and Co-Curricular Appointments – Various Locations – 2016-2017 SY
- m. Appointment of Per Diem Substitute Teachers – 2016-2017 School Year
- n. Salary Adjustments – East Orange International Union of Operating Engineers: Local 68-68A, 68B, 68C – AFL-CIO (Union) Security Personnel – 2014-15, 2015-16 & 2016-17 School Years
- o. Approval of Job Descriptions
- p. Approval and Ratification of Collective Bargaining Agreement (EOEA)
- q. Abolishment of Position
- r. Reinstatement of Positions
- s. Agenda Changes/Corrections
- t. Staff Appointment – Federal Grants – Title I Staffing – 2016-2017 SY
- u. Appointments
- v. Suspensions
- w. Salary Adjustments – East Orange Administrators’ Association (Department Heads) – 2016-17
- x. Professional Conferences

#### **3. BUSINESS SERVICES**

- a. List of Bills (Ratify)
- b. List of Bills
- c. Appropriation Transfers
- d. Appropriation Transfers – ECPA/Fund 15
- e. T-1 Request for Taxes from the City of East Orange
- f. Recommendation to Approve Fund Raising Requests
- g. Resolution to Join the New Jersey Schools Insurance Group 2016-2017
- h. New Jersey Schools Insurance Group Resolution Indemnity and Trust Renewal Agreement
- i. Fedcap School Lunch Program
- j. Establish Petty Cash Fund
- k. Request for Authorization to Participate in the Educational Services Commission of New Jersey for 2016-2017 SY
- l. Sustainable Jersey for Schools
- m. A-148 Secretary’s Report
- n. A-149 Treasurer’s Report
- o. Budgetary Major Account/Fund Status Certificate
- p. Approval of Purchase
- q. Acceptance of Donations – Attendance Incentives for Students
- r. Authorizatin of Public Sale of Land Located at 715 Park Avenue Owned by the East Orange Board of Education through a Public Sealed Bid Process
- s. Award of Contract – Frontline Technologies Group
- o. Establish Petty Cash Fund

**XII. CONSIDERATION OF RESOLUTIONS**

**A. INTERIM SUPERINTENDENT OF SCHOOLS**

**4. MAINTENANCE SERVICES**

- a. Recommendation for the Use of Facility

**XIII. CLOSING STATEMENT/ADJOURNMENT**

A. INTERIM SUPERINTENDENT OF SCHOOLS1. EDUCATIONAL SUPPORT & STUDENT SERVICESa. Healthy Choices – (Joseph)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the Healthy Choices Wellness Workshops sponsored by J. Garfield Jackson Sr., Academy Medical and Physical Education unit, East Orange Health Department and the Regional Dietician/Shop Rite East Orange for visitation on November 22, 2016 at no cost to the District.

b. Fire Prevention Day/East Orange Fire Department – (Jackson)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves Wahlstrom Early Childhood Academy's student body and staff to participate in Fire Prevention activities to be held in the cafeteria area of Wahlstrom Academy on a date to be determined in the month of November 2016 from 9:30 to 11 a.m. at no cost to the District.

c. In-School Suspension – (Walker)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves an In-School Suspension program that can be used in lieu of off-campus suspensions for the 2016-2017 school year. Students will participate in various personal growth assignments and complete academic activities at no cost to the District.

d. After School Detention Program – (Walker)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves an After school Detention Program for Healy Middle School at no cost to the District.

e. Traumatic Loss Coalitions for Youth – (Shults)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves Rutgers Behavioral Health Care to present an in-service on suicide prevention to the staff of Gordon Parks Academy and Louverture on December 16, 2016 at Gordon Parks Academy for a fee of \$400. Total cost to the District - \$400.00.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Interim Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Codes: 17.15.000.223.320.311.011.0000  
17.15.000.223.320.310.010.0000)

A. INTERIM SUPERINTENDENT OF SCHOOLS1. EDUCATIONAL SUPPORT & STUDENT SERVICESf. The Jersey Explorer Children's Museum – (Heaphy)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the Jersey Explorer Children's Museum Voices from Vietnam Program visit to Edward T. Bowser, Sr. fifth grade classes on Wednesday, December 7, 2016 at no cost to the District.

g. Establishment of a Second and Third Grade Boys' Book Club – (Johnson)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the establishment of a Second and Third Boys Book Club on Tuesdays 3 – 4 pm to provide 2<sup>nd</sup> and 3<sup>rd</sup> graders an opportunity to develop their reading and comprehension skills. The program will be facilitated by teaching professionals from within the District and volunteers from the Bass Foundation at no cost to the District.

h. Establishment of Backpack Food Program – (Johnson)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the establishment of a Backpack Food Program to provide students living in food insecure homes added nutrition for the weekend. The program has been in effect for the past 3 years and is sponsored by The Bass Foundation in partnership with The Healthcare Foundation of New Jersey, both philanthropic organizations at no cost to the District.

i. Establishment of Father – Mentoring Program – (Johnson)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the establishment of a Father Mentoring Program (Bass Big Buddies) geared towards providing opportunities for second grade through high school boys' opportunities to interact with positive male role models. Teachers from Louverture along with Board Members and volunteers of The Bass Foundation will partner with the boys. The mentoring program will be held on Saturdays, beginning October 29, 2016 from 10:30 am to 12 pm and will run through June 17, 2017. The Bass Foundation will pay for all resources including field trips. The program will operate at no cost to the District.

j. Establishment of a Bridge Club – (Johnson)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the establishment of a Bridge Club to provide 4<sup>th</sup> & 5<sup>th</sup> graders an opportunity on Tuesdays, afterschool from 3 to 4:30 pm, to develop their number sense, retention, problem-solving and social skills. The program will be facilitated by a professional bridge player recommended by The Bass Foundation at no cost to the District.

A. INTERIM SUPERINTENDENT OF SCHOOLS1. EDUCATIONAL SUPPORT & STUDENT SERVICESk. Louverture "G.E.M.S" Girls Mentoring Group – (Johnson)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the Louverture School "GEMS" Mentoring Program. The Louverture G.E.M.S. is a female mentoring group for grades 4 and 5. The program will provide young girls with the tools and strategies to deal with conflict resolution, peer pressure, respect and host of other social issues they may encounter. The Louverture G.E.M.S. program will also expose the girls to college tours and cultural programs. Our group prides itself on helping young girls realize their potential in their school, homes and communities. No cost to the District.

l. Project Pride – (Jacob)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves Project Pride to speak at Johnnie L. Cochran, Jr. Academy to the 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> grade students regarding alcohol and drug abuse on November 16, 2016 at no cost to the District.

m. The Bully Bulletin – (Jacob)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves students from Seton Hall University to present "The Bully Bulletin" program to grades K - 4 at Cochran Academy on November 14, 2016 and November 16, 2016 at 1 p.m. There will be no cost to the District.

n. Spirit Week Pep Rally – (Jacob)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves Cochran Academy to host a pep rally to celebrate Spirit Week on May 25, 2017. Parent, staff and student will gather to cultivate community pride at no cost to the District.

o. KidBiz3000 for Parents Workshop – (Jacob)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves Huriya Edens, technology teacher, to present a workshop to parents at Johnnie L. Cochran, Jr. Academy, 190 Midland Avenue, East Orange, NJ on November 3, 2016 from 5:00 to 6:00 pm at a cost not to exceed \$140.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Interim Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: 17.20.231.200.800.338.038.9626)



A. INTERIM SUPERINTENDENT OF SCHOOLS1. EDUCATIONAL SUPPORT & STUDENT SERVICES

- p. Permission to SCATCH Coding Class for Middle School – (Ramsey)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves permission for East Orange STEM Academy to develop a coding class for middle school students (grades 6<sup>th</sup> – 8<sup>th</sup>) two days per week from January to May 2017 from 3:15, from 3:15 pm – 4:15 pm. The students will be using the SCRATCH platform which is a free open source platform.

- q. STEMposium with Picatinny Arsenal – (Ramsey)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves permission for East Orange STEM Academy to host a STEMposium with educators from the following districts: Orange, Irvington, Newark and South Orange/Maplewood. Engineers from Picatinny Arsenal will provide three days of professional development using the open source Materials World Modules (MWM), an inquiry and design-based Science, Technology, Engineering and Math Education program that is aligned with the Next Generation Science Standards (NGSS). The professional development will take place on December 19, 20 and 21<sup>st</sup>. The training will take place at East Orange STEM Academy. There will be no cost to the District.

- r. Various Guest Speakers on Numerous Dates Throughout the Year for US History – (Ramsey)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the attendance of various guest speakers Mr. Hank Bitten, PD, Mr. Alan Lucibello, PD, Dr. Marc Mappen, Dr. John Pyne and Dr. Anthony DiBatista on numerous dates in the class or on tech-wise via the internet throughout the 2016-2017 school year for US History with no cost to the District.

- s. Guest Speaker Congressman Donald Payne, Jr. to Speak to STEM Academy US History Classes – (Ramsey)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the attendance of Congressman Donald Payne, Jr., Thomas Gibblin, and Senator Nia Gill at an assembly for Annual Legislators Back to School Day at STEM Academy on various dates in November 2016 with no cost to the District.

- t. Computer Science Education Week at STEM Academy – (Ramsey)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves Computer Science Education Week December 5<sup>th</sup> through 9<sup>th</sup>, 2016 at STEM Academy with no cost to the District.

A. INTERIM SUPERINTENDENT OF SCHOOLS1. EDUCATIONAL SUPPORT & STUDENT SERVICES

- u. DFree Community Workshops on Financial Freedom- (Ramsey)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves permission for East Orange STEM Academy to host a DFree in conjunction with Montclair Alumnae Chapter of Delta Sigma Theta Sorority, Inc. from January 2017 to March 2017 on the following dates: 1/21/17, 1/28/17, 2/4/17, 2/11/17, 2/25/17, 3/4/17, 3/11/17, 3/25/17, 4/8/17, 4/22/17, 4/29/17 and 5/6/17. The time will be from 9 am to 12 pm. The DFree workshops were developed by Rev. Dr. Deforest Soaries in cooperation with Bank of America and Merrill Lynch at no cost to the District.

- v. After School Interventions / Detention at STEM Academy - (Ramsey)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves an after school and school intervention detention program which can be used in lieu of off-campus suspensions for the 2016-2017 school year. Students will participate in various personal growth assignments and complete academic activities with a cost to the District of \$9,500.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Interim Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: 17.15.140.100.102.101.002.9718)

- w. Permission to Host the Thanksgiving Alumni Game Fundraiser - (A. Hasan, Ramsey)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves permission for East Orange Campus High School to host the annual alumni basketball game fundraiser at East Orange Campus High School Gymnasium on Saturday, November 26, 2016 from 12 pm - 5 pm. The proceeds from the game will go to fund activities for student council, Class activities and athletic programs.

- x. Ticketing System for Cicely Tyson School Box Office - (Champagne, Colson)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the use of Book Tix as a Ticketing System for Cicely Tyson Box Office at no cost to the District.

A. INTERIM SUPERINTENDENT OF SCHOOLS1. EDUCATIONAL SUPPORT & STUDENT SERVICESy. Instrumental Music Artist in Residence – Classical Flute – (Champagne)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves Bernard Phillips, as an Artist in Residence, to provide specialized classical instruction for Tyson Classical Flute students in 4 visits between November 12, 2016 and May 12, 2017. Cost to the District - \$600.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Interim Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: 17.15.190.100.500.203.003.0000)

z. Instrumental Music Artist in Residence – Classical French Horn – (Champagne)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves Marchall Sealy, as an Artist in Residence, to provide specialized classical instruction for Tyson Classical French Horn students in 4 visits between November 12, 2016 and May 12, 2017. Cost to the District - \$600.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Interim Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: 17.15.190.100.500.203.003.0000)

aa. Instrumental Music Artist in Residence – Classical Trombone – (Champagne)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves Ben Williams, as an Artist in Residence to provide specialized classical instruction for Tyson Classical Trombone students in 4 visits between November 12, 2016 and May 12, 2017. Cost to the District - \$600.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Interim Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: 17.15.190.100.500.203.003.0000)

A. INTERIM SUPERINTENDENT OF SCHOOLS1. EDUCATIONAL SUPPORT & STUDENT SERVICESbb. Theatre Arts Advanced Production Artist in Residence – Costume Design – (Champagne)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves Alonie Wilkerson, as an Artist in Residence to provide specialized classical instruction for Tyson Theatre Arts Advanced Production students in 2-3 visits per week between November 12, 2016 and May 12, 2017. Cost to the District - \$6,000

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Interim Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: 17.15.190.100.500.203.003.0000)

cc. Vocal Music Artist in Residence – Classical Vocal – (Champagne)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves Kevin Maynor, as an Artist in Residence, to provide specialized classical instruction for Tyson Classical Vocal Music students in 4 visits between November 12, 2016 and May 12, 2017. Cost to the District - \$600.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Interim Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: 17.15.190.100.500.203.003.0000)

dd. Instrumental Music Artist in Residence – Classical Trumpet – (Champagne)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves Jerry Bryant as an Artist in Residence to provide specialized classical instruction for Tyson Classical Trumpet students in 4 visits between November 12, 2016 and May 12, 2017. Cost to the District - \$600.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Interim Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: 17.15.190.100.500.203.003.0000)

A. INTERIM SUPERINTENDENT OF SCHOOLS1. EDUCATIONAL SUPPORT & STUDENT SERVICES

- ee. Professional Development for English Language Arts (PARCC) – (P. Hasan)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the Professional Development for English Language Art (PARCC) workshops presented by Ms. Patti Coulthurst from Engaged Instruction, LLC on November 11, 2016 (Full Day In-Service), November 14, 2016 (Full Day), December 14, 2017 (Full Day), January 25, 2017 (Full Day), February 9, 2017 (Full Day) and March 15, 2017 (Full Day In-Service) at a cost of \$7,200 to the District.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Interim Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: 15.15.190.100.320.312.012.0000)

- ff. Consultant/Simone Mets, Children's Author Visit – (P. Hasan)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves Consultant and Children's Author, Simone Mets, to present her works and to provide educational services to eligible students in grades 1-5. Said event is to be held on December 20 – 21, 2016 (2 days) at no cost to the District.

- gg. Careers in the Arts Mini-Conference for Students – (Hamilton)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves a unique workshop and mini-conference for approximately 70 middle school students and parents on Saturday, November 19, 2016 from 9 am – 12 pm at a cost to the District of \$350.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Interim Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Codes: 17.20.231.200.600.307.007.9626  
17.15.000.266.100.307007.9730  
17.20.231.200.100.307.007.9626)

A. INTERIM SUPERINTENDENT OF SCHOOLS1. EDUCATIONAL SUPPORT & STUDENT SERVICEShh. Study Skills Program for Middle School – (Hamilton)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the implementation of a study skills program for all Grade 6 students, teachers and parents at a cost to the District of \$1.950.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Interim Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code:       17.15.190.100.500.307.007.0000  
                              17.20.231.200.600.307.007.9626  
                              17.15.000.233.320.307.007.0000)

ii. Bring A Parent to Preschool – (Aquil)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves Bring A Parent to Preschool to be held at all district elementary schools that have at least one (1) preschool classroom, and at all contracted childcare provider sites on Tuesday, November 15, 2016 from 8 am until 11 am for the use of the facility and services at a cost that will not exceed \$560.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Interim Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code:       17.20.218.200.330.028.026.9034)

jj. KinderSmile Foundation – (Harvest, Santos)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the oral health program provided by KinderSmile Foundation located in Montclair, NJ on the following dates: December 13, 2016, December 15, 2016 and December 20, 2016 at no cost to the District.

A. INTERIM SUPERINTENDENT OF SCHOOLS1. EDUCATIONAL SUPPORT & STUDENT SERVICESkk. Special Education Out of District Placements– (Harvest, Santos)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves 9 Out of District Special Education students and contracts. Placements at a total cost of \$486,351.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Interim Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Codes:      11.000.100.0562.028.031.0000 – Public  
                                 11.000.100.0564.028.031.0000 – Vocational  
                                 11.000.100.0565.028.031.0000 – County  
                                 11.000.100.0566.028.031.0000 – Private)

ll. Special Education Transportation Services – (Santos)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the 2016-2017 school year contract from the Morris Hills School District for jointed transportation services.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Interim Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code:      11.000.270.0518.028.031.5521)

mm. Special Education Home Instruction Students – (Harvest, Santos)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves 21 students for Home Instruction Services.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Interim Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code:      11.150.100.0500.000.028.031.)

A. INTERIM SUPERINTENDENT OF SCHOOLS1. EDUCATIONAL SUPPORT & STUDENT SERVICES

nn. MSUNER Professional Development to Improve Instructional Delivery – (Harvest, Tyler)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves Montclair State University for Educational Renewal to provide professional development for teachers during the 2016-2017 school year at a cost not to exceed \$2,792.50.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Interim Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: 17.11.000.223.320.028.057.4336)

oo. Career in Business Forum – (Harvest, Tyler)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves Sandra Trim DaCosta of BullLion Entertainment to provide career exposure to high school students careers in business and marketing at Campus High School during the 2016-2017 school year at a cost of \$2,500.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Interim Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: 17.20.361.100.320.028.026.0000)

pp. Artist in Residence in Acting – (Harvest, Colson)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the hiring of Turren Kofi Alleyne Mayo, Artist in Residence, to work with the Tyson Theater Arts majors on acting technique in 8 sessions between November 12, 2016 and May 12, 2017. Cost to the District - \$1200

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Interim Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: 17.11.000.221.320.000.000.9706)



A. INTERIM SUPERINTENDENT OF SCHOOLS1. EDUCATIONAL SUPPORT & STUDENT SERVICESqq. Instrumental Music Artist in Residence – Lower Strings – (Harvest, Colson)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves Anthony Morris, as an Artist in Residence, to provide specialized instruction for Tyson Lower String students in 6 visits between November 12, 2016 and May 12, 2017. Cost to the District - \$900

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Interim Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: 17.11.000.221.320.000.000.9706)

rr. Instrumental Music Artist in Residence – Jazz Harp – (Harvest, Colson)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves Brandee Younger, as an Artist in Residence, specializing in jazz harp, to provide specialized instruction for Tyson Jazz Harp students in 6 visits between November 12, 2016 and May 12, 2017. Cost to the District - \$900

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Interim Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: 17.11.000.221.320.000.000.9706)

ss. Instrumental Music Artist in Residence – Clarinet – (Harvest, Colson)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves Nicole D'Angelo, as an Artist in Residence, to provide specialized instruction in Clarinet for Tyson students in 6 visits between November 12, 2016 and May 12, 2017. Cost to the District - \$900

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Interim Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: 17.11.000.221.320.000.000.9706)

A. INTERIM SUPERINTENDENT OF SCHOOLS1. EDUCATIONAL SUPPORT & STUDENT SERVICEStt. Instrumental Music Artist in Residence – Jazz Repertoire & Drums – (Harvest, Colson)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves T.S. Monk, as an Artist in Instrumental Music students in 6 visits between November 12, 2016 and May 12, 2017. Cost to the District - \$2500

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Interim Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: 17.11.000.221.320.000.000.9706)

uu. Instrumental Music Artist in Residence – Tenor Sax – (Harvest, Colson)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves Rene McLean, as an Artist in Residence, to provide specialized Tenor Sax instruction for selected students November 12, 2016 and May 12, 2017. Cost to the District - \$1000

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Interim Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: 17.11.000.221.320.000.000.9706)

vv. Instrumental Music Artist in Residence – Tuba – (Harvest, Colson)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves Colin Murray, as an Artist in Residence, to provide specialized Tuba instruction for Tyson students in 4 visits between November 12, 2016 and May 12, 2017. Cost to the District - \$600

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Interim Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: 17.11.000.221.320.000.000.9706)

A. INTERIM SUPERINTENDENT OF SCHOOLS1. EDUCATIONAL SUPPORT & STUDENT SERVICESww. Instrumental Music Artist in Residence – Upper Strings – (Harvest, Colson)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves Yoogin Park, as an Artist in Residence, to provide classical instruction for Tyson Elementary and Middle/High students in 10 visits between November 12, 2016 and May 12, 2017. Cost to the District - \$1500

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Interim Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: 17.11.000.221.320.000.000.9706)

xx. Instrumental Music Artist in Residence – Jazz Bass – (Harvest, Colson)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves Andy McKee, as an Artist in Residence, to provide specialized instruction for Tyson Jazz Bass students in 8 visits between November 12, 2016 and May 12, 2017. Cost to the District - \$1200

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Interim Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: 17.11.000.221.320.000.000.9706)

yy. Whitney Houston Academy Partnership with Montclair State University School of the Arts – (Harvest, Colson)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves a partnership with Montclair State University of the Arts and Whitney Houston Academy Middle School that is focused on Houston students' pathways to college. Activities will take place between November 12, 2016 – May 12, 2017 at no cost to the District.

A. INTERIM SUPERINTENDENT OF SCHOOLS1. EDUCATIONAL SUPPORT & STUDENT SERVICESzz. Glass Roots Visual Arts Residency – (Harvest, Colson)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves Glass Roots providing four Visual Art residences at Tyson Middle/High School, STEM, EO Campus High School, Tyson Elementary and Houston Academy that will give specialized instruction in creating mosaic art with glass between November 12, 2016 and May 31, 2017. Cost to the District - \$8000. The Board does not need to undertake a procurement process because Glass roots qualifies as an extraordinary unspecifiable service exemption pursuant to the competitive contracting provisions of the Public School Contracts law, N.J.S.A. 18A:18A-4.1et seq. in accordance with the requirements of N.J.S.A. 18:18A-4.6 et seq.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Interim Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: 17.11.000.221.320.000.000.9706)

aaa. New Jersey Quality Single Accountability Continuum SOA – (Watson)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, accepts the District's New Jersey Quality Single Accountability Continuum Statement of Assurance for Fiscal Management, Governance, Curriculum & Instructional Program and Human Resources which will be forwarded to the NJ Department of Education electronically.

bbb. Afterschool/Saturday Program Costs – (Harvest)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the operation of an Afterschool/Saturday Program at Campus High School to address off track students and Garvin Academy to address students in need of remedial services at a cost not to exceed \$16,731. All programs will begin on or after November 15, 2016 and conclude on or before June 1, 2017. All costs are budgeted in school based accounts as certified by the school accountants.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Interim Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: School Based Budget)

ccc. Student Recommendations for Out of District Alternative Program Placement – (Harvest, Watson)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the recommendation to in-district alternative program placement for one student.

A. INTERIM SUPERINTENDENT OF SCHOOLS1. EDUCATIONAL SUPPORT & STUDENT SERVICESddd. Student Disciplinary Hearing – Expulsion – (Harvest, Watson)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the recommendation of expulsion for two students as a result of a Disciplinary Hearing.

eee. Student Disciplinary Hearing – Recommendation for Out-of-District Alternative Education Placement – (Harvest, Watson)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the recommendation to Out of District Alternative Education Program placement for two students as a result of a Disciplinary Hearing.

fff. Student Recommendations for In-District Alternative Program Placement – (Harvest, Watson)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the recommendation to in-district alternative placement for five students.

ggg. Student Disciplinary Hearing – Expulsion – (Watson, Harvest, Santos)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the recommendation to return to Mildred Barry Garvin School for one student as a result of a disciplinary hearing.

hhh. Harassment, Intimidation and Bullying Monthly Incident Reporting – (Harvest)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Acting Superintendent of Schools, accepts the report of 5 incidents for October 2016 for the NJDOE monthly reporting of HIB.

A. INTERIM SUPERINTENDENT OF SCHOOLS1. EDUCATIONAL SUPPORT & STUDENT SERVICESiii. Field Trips

**BE IT RESOLVED:** "that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following field trips."

No.	Names(s)	Destination	Reason (include incentive & benefit)	Date(s)	Cost/Budgets SB - School Based/GB - Grant Based/ AB - Arts Based Budgets
1	Ms. L. Gopal 2 students 2 staff members Campus High School	E. Brunswick, NJ Edison, NJ Newark, NJ	To participate in the NJ Women's All State Choir Festival (Incentive)	10/29/16 2/5/17 2/23/17 2/24/17 2/25/17	\$600.00 Admissions \$600.00 Total 17.15.190.100.610.101.001.6000 (SB)
2	Ms. T. Gorgone 30 students 3 staff members Tyson M/H School	Millburn, NJ	To be part of Papermill Theater's Adopt-A-School Program (Educational)	11/2016 and 1/2017	No cost to the district
3	Ms. D. Ivey 34 students 3 staff members 4 parent chaperones Louverture	West Orange, NJ	To visit the Turtle Back Zoo (Educational)	11/9/16	No cost to the district
4	Ms. Stevenson 42 students 3 staff members 3 parent chaperones Louverture	East Orange, NJ	To visit the E.O. Public Library (Educational)	1/14/16	No cost to the district
5	Ms. L. Phillips 40 students 6 staff members Banneker Academy	Roseland, NJ	To visit the Essex County Environmental Center (Educational)	11/14/16	\$312.00 Transportation \$312.00 Total 17.15.000.270.512.336.036.5523 (SB)
6	Ms. A. Brantley 25 students 3 staff members Banneker Academy	Edison, NJ	To attend the Apple Store Multimedia Workshop (Educational)	11/15/16	\$364.00 Transportation \$364.00 Total 17.15.000.270.512.336.036.5523 (SB)
7	Ms. S. Loucka 40 students 3 staff members 1 parent chaperones STEM Academy	Hamilton, NJ	To visit the Grounds for Sculpture (Educational)	11/15/16	\$ 546.00 Transportation \$ 200.00 Admissions \$ 260.00 Substitute Salary \$1,006.00 Total
					<b>F/T Board Agenda 11/8/16</b>

A. INTERIM SUPERINTENDENT OF SCHOOLS1. EDUCATIONAL SUPPORT & STUDENT SERVICESiii. Field Trips

No.	Names(s)	Destination	Reason (include incentive & benefit)	Date(s)	Cost/Budgets SB - School Based/GB - Grant Based/ AB - Arts Based Budgets
8	Ms. L. Phillips 40 students 6 staff members Banneker Academy	Roseland, NJ	To visit the Essex County Environmental Center (Educational)	11/16/16	\$312.00 Transportation \$312.00 Total 17.15.000.270.512.336.036.5523 (SB)
9	Ms. N. Hughes 30 students 3 staff members Tyson M/H School	Princeton, NJ	To attend the Westminster Choir College/Rider University (Educational)	11/16/16	\$468.00 Transportation \$468.00 Total 17.15.000.270.512.203.003.5523 (SB)
10	Ms. J. Morgan 45 students 4 staff members STEM Academy	Newark, NJ	To attend the HBCU College Fair at Essex County College (Educational)	11/17/16	\$208.00 Transportation \$208.00 Total 17.15.000.270.512.102.002.5523 (SB)
11	Ms. Betancourt 40 students 4 staff members Campus High School	Newark, NJ	To attend the HBCU College Fair at Essex County College (Educational)	11/17/16	\$208.00 Transportation \$208.00 Total 17.15.000.270.512.101.001.5523 (SB)
12	Ms. S. Hastings 20 students 2 staff members 2 parent chaperones Houston Academy	Montclair, NJ	To attend the Dance Day at Montclair State University (Educational)	11/18/16	\$312.00 Transportation \$312.00 Total 17.20.021.100.800.307.007.0000 (SB)
13	Ms. Betancourt 20 students 2 staff members Campus High School	Montclair, NJ	To attend the 2016 EOF Young Women's Leadership Conference (Educational and Enrichment)	11/18/16	\$291.20 Transportation \$291.20 Total 17.15.000.270.512.101.001.5523 (SB)
14	Ms. Stevenson 45 students 5 staff members Louverture	East Orange, NJ	To visit the E.O. Public Library (Educational)	11/18/16	No cost to the district
15	Ms. B. Froehlich 12 students 2 staff members STEM Academy	Sparta, NJ	To attend Robotics Competition at Sparta High School (Educational)	11/19/16	\$494.00 Transportation \$494.00 Total 17.15.000.270.512.102.002.5523 (SB)
16	Ms. B. Froehlich 12 students 2 staff members STEM Academy	Somerset, NJ	To attend the Robotics Competition at T.E. Energysmart Charter School (Educational)	11/19/16	\$494.00 Transportation \$494.00 Total 17.15.000.270.512.102.002.5523 (SB)
					F/T Board Agenda 11/8/16

A. INTERIM SUPERINTENDENT OF SCHOOLS1. EDUCATIONAL SUPPORT & STUDENT SERVICESiii. Field Trips

No.	Names(s)	Destination	Reason (include incentive & benefit)	Date(s)	Cost/Budgets SB - School Based/GB - Grant Based/ AB - Arts Based Budgets
17	Ms. Stevenson 51 students 5 staff members 3 parent chaperones Louverture	East Orange, NJ	To visit the East Orange Public Library (Educational)	11/21/16	No cost to the district
18	Ms. T. Cabrera 45 students 3 staff members 1 parent chaperone Campus High School	Jersey City, NJ	To tour Hispanic Dances and Flamenco Dance Shows @ Margaret Williams Theater (Educational)	11/22/16	\$ 600.00 Transportation \$ 900.00 Admissions \$ 390.00 Substitute Salary \$1,890.00 Total 17.15.000.270.512.101.001.5539 17.15.140.100.101.101.001.9727 17.15.190.000.000.101.001.6000
19	MSgt Rivera 100 students 5 staff members 5 parent chaperones Campus High School	Fort Dix, NJ	To visit the Fort Dix Bowling Alley (Educational & Enrichment)	11/22/16	\$1,144.00 Transportation \$1,000.00 Admissions \$ 520.00 Substitute Salary \$2,664.00 Total 17.15.000.270.512.101.001.5539 17.15.140.100.101.101.001.9727 17.15.190.100.610.101.001.6000
20	Ms. R. Richardson 27 students 10 staff members FSMS Academy	Jersey City, NJ	To tour Hispanic Dances and Flamenco Dance Shows @ Margaret Williams Theater (Educational)	11/22/16	\$ 379.60 Transportation \$ 700.00 Substitute Salary \$1,079.60 Total 17.11.423.270.512.145.045.0000 17.11.423.100.800.145.045.0000
21	MSgt Rivera 75 students 5 staff members 2 parent chaperones Campus High School	Wayne, Pennsylvania	To visit the Valley Forge Military College	12/1/16	\$2,600.00 Transportation \$2,600.00 Total 17.15.140.100.101.101.001.9727 (SB)
22	Ms. E. Peri 78 students 8 staff members Langston Hughes	South Orange, NJ	To visit Seton Hall University (Educational)	12/2/16	\$520.00 Transportation \$520.00 Total 17.15.000.270.512.306.006.5523 (SB)
23	Ms. Greeley 60 students 9 staff members 4 parent chaperones Garvin School	Montville, NJ	To visit Kidnetic (Educational)	12/2/16	\$ 780.00 Transportation \$ 898.80 Admissions \$1,678.80 Total 17.20.218.200.516.308.026.9019 17.20.218.100.500.308.026.9019
24	Ms. Fisher 107 students 7 staff members 7 parent chaperones Langston Hughes	Ogdensburg, NJ	To visit the Sterling Hill Mineral Mining Museum (Educational)	12/5/16	\$1,248.00 Transportation \$ 999.00 Admissions \$2,247.00 Total 17.15.190.100.800.306.006.0000 (SB) 17.15.000.270.512.306.006.5523 (SB)
					<b>F/T Board Agenda 11/8/16</b>



A. INTERIM SUPERINTENDENT OF SCHOOLS1. EDUCATIONAL SUPPORT & STUDENT SERVICESiii. Field Trips

No.	Names(s)	Destination	Reason (include incentive & benefit)	Date(s)	Cost/Budgets SB - School Based/GB - Grant Based/ AB - Arts Based Budgets
25	Ms. C. Elias 15 students 3 staff members Costley Middle School	Lawrenceville, NJ	To participate in the Student Leadership Conference at Rider University (Educational & Enrichment)	12/6/16	\$546.00 Transportation \$546.00 Total 17.15.000.270.512.015.5523 (SB)
26	Ms. R. Leveson 100 students 11 staff members Truth Middle School	Edison, NJ	To visit Finance Park Biz Town (Educational)	12/6/16	\$1,404.00 Transportation \$1,404.00 Total 17.15.000.270.512.216.016.5523 (SB)
27	Mr. S. Laird 100 students 10 staff members Truth Middle School	Edison, NJ	To visit Finance Park Biz Town (Educational)	12/8/16	\$988.00 Transportation \$988.00 Total 17.15.000.270.512.216.016.5523 (SB)
28	TSgt Thomas 20 students 2 staff members Campus High School	Piscataway, NJ	To attend a high school drill competition (Educational)	12/10/16	\$520.00 Transportation \$520.00 Total 17.15.000.270.512.101.001.5539 (SB)
29	Mr. M. Riley 100 students 11 staff members Truth Middle School	Edison, NJ	To visit Finance Park Biz Town (Educational)	12/13/16	\$988.00 Transportation \$988.00 Total 17.15.000.270.512.216.016.5523
30	Ms. J. Malloy 63 students 7 staff members Cochran Academy	Millburn, NJ	To attend performance at the Paper Mill Playhouse (Educational)	12/14/16	\$ 613.60 Transportation \$ 630.00 Admissions \$1,243.60 Total 17.15.000.270.512.338.038.5523 17.15.190.100.800.338.038.0000
31	Mr. J. Rosenbaum 100 students 11 staff members Truth Middle School	Edison, NJ	To visit Finance Park Biz Town (Educational)	12/15/16	\$988.00 Transportation \$988.00 Total 17.15.000.270.512.216.016.5523 (SB)
32	Mr. D. Wilson 30 students 3 staff members Tyson Elementary	West Orange, NJ	To visit Canterbury Village Home of Assisted Living (Enrichment)	12/15/16	\$291.20 Transportation \$291.20 Total 17.15.000.270.512.312.012.5523 (SB)
33	Ms. B. Froehlich 30 students 3 staff members STEM Academy	Wantage, NJ	To visit Lazer One (Incentive & Enrichment)	12/16/16	\$416.00 Transportation \$416.00 Total 17.15.000.270.512.102.002.5523 (SB)
					F/T Board Agenda 11/8/16

A. INTERIM SUPERINTENDENT OF SCHOOLS1. EDUCATIONAL SUPPORT & STUDENT SERVICESiii. Field Trips

No.	Names(s)	Destination	Reason (include incentive & benefit)	Date(s)	Cost/Budgets SB - School Based/GB - Grant Based/ AB - Arts Based Budgets
34	Ms. L. Gopal 36 students 3 staff members Campus High School	East Orange, NJ	To attend the E.O. School Recruitment Tour (Educational)	1/18/17	\$390.00 Substitute Salary <u>\$260.00</u> Transportation \$650.00 Total 17.15.190.100.800.101.001.0000 17.15.140.100.101.101.001.9727
35	Ms. D. Evans 25 students 3 staff members Tyson M/H School	Morristown, NJ	To attend the College of St. Elizabeth Tour (Educational)	1/19/17	\$312.00 Transportation \$312.00 Total 17.15.000.270.512.203.003.5523 (SB)
36	Ms. E. Washington 100 students 10 staff members Tyson M/H School	Tannersville, PA	Team building program at Camelback Resort (Educational)	2/2/17 thru 2/3/17	<u>\$2,912.00</u> Transportation \$2,912.00 Total 17.15.000.270.512.203.003.5523 (SB)
37	Ms. D. Evans 25 students 3 staff members Tyson M/H School	Bloomfield, NJ	To attend the Animation & Visual Arts Tour at Bloomfield College (Educational)	2/2/17	<u>\$239.40</u> Transportation \$239.40 Total 17.15.000.270.512.203.003.5523
38	Ms. C. Elias 135 students 15 staff members Costley Middle School	Clifton, NJ	To visit the AMC Movie Theater (Incentive & Rewards)	2/10/17	\$ 780.00 Transportation <u>\$1,688.00</u> Admissions \$2,468.00 Total 17.15.000.270.512.215.015.5523 17.15.190.100.800.215.015.0000
39	Ms. L. Phillips 80 students 10 staff members Banneker Academy	Montclair, NJ	To attend Theater Works USA at Montclair State University (Educational)	3/8/17	\$ 551.20 Transportation <u>\$ 786.25</u> Admissions \$1,337.45 Total 17.15.190.100.800.336.036.0000 17.15.000.270.512.336.036.5523
40	Ms. A. Battle 56 students 6 staff members Banneker Academy	Philadelphia, PA	To visit the Philadelphia Museum of Art (Educational)	3/8/17	\$1,976.00 Transportation <u>\$ 392.00</u> Admissions \$2,368.00 Total 17.15.190.100.800.336.036.0000 17.15.000.270.512.336.036.5523
41	Ms. L. Gopal 50 students 2 staff members Campus High School	Galloway, NJ	To attend the Stockton University Choir Festival (Educational)	3/15/17	\$260.00 Substitute Salary <u>\$702.00</u> Transportation \$962.00 Total 17.15.140.100.101.101.001.9727 17.15.000.270.512.101.001.5539
42	Ms. A. Davis 77 students 9 staff members Banneker Academy	New York, NY	To visit the National Museum of Mathematics (Educational)	3/21/17	\$1,632.80 Transportation <u>\$1,455.00</u> Admissions \$3,087.80 Total 17.15.190.100.800.336.036.0000 17.15.000.270.512.336.036.5523
					<b>F/T Board Agenda 11/8/16</b>

A. INTERIM SUPERINTENDENT OF SCHOOLS1. EDUCATIONAL SUPPORT & STUDENT SERVICESiii. Field Trips

No.	Names(s)	Destination	Reason (include incentive & benefit)	Date(s)	Cost/Budgets SB - School Based/GB - Grant Based/ AB - Arts Based Budgets
43	TSgt Thomas 20 students 2 staff members Campus High School	Sewell, NJ	To attend the Washington Township High School Drill Competition (Educational)	3/25/17	<u>\$702.00</u> Transportation \$702.00 Total 17.15.000.270.512.101.001.5539 (SB)
44	Dr. V. Stallings 80 students 4 staff members 4 parent chaperones Langston Hughes	Edison, NJ	To visit Finance Park Biz Town (Educational)	3/31/17	<u>\$728.00</u> Transportation \$728.00 Total 17.15.000.270.512.306.006.5523 (SB)
45	Ms. D. Evans 25 students 3 staff members Tyson M/H School	Bloomfield, NJ	To attend the Bloomfield College Tour (Educational)	4/4/17	<u>\$239.20</u> Transportation \$239.20 Total 17.15.000.270.512.203.003.5523 (SB)
46	Ms. B. Jones 32 students 10 staff members Langston Hughes	Jersey City, NJ	To visit the Liberty Science Center (Educational)	4/4/17	<u>\$364.00</u> Transportation \$364.00 Total 17.15.000.270.512.306.006.5523 (SB)
47	Ms. C. Villasuso 250 students 15 staff members 10 parent chaperones Bowser Elementary	East Orange, NJ	To visit the Jersey Explorer Children's Museum (Educational)	4/19/17 4/20/17 4/26/17 4/27/17 5/3/17	No cost to the district
48	Ms. McPherson 91 students 5 staff members 5 parent chaperones Langston Hughes	Newark, NJ	To attend the NJPAC SchoolTime Performance Series: Mufaro's Beautiful Daughters (Educational)	5/4/17	\$500.00 Admissions <u>\$384.80</u> Transportation \$884.80 Total 17.15.190.100.800.306.006.0000 (SB) 17.15.000.270.512.306.006.5523 (SB)
49	Mrs. Loiacono 91 students 5 staff members 5 parent chaperones Langston Hughes	Newark, NJ	To attend the NJPAC SchoolTime Performance Series: Mufaro's Beautiful Daughters (Educational)	5/5/17	\$500.00 Admissions <u>\$384.80</u> Transportation \$884.80 Total 17.15.190.100.800.306.006.0000 (SB) 17.15.000.270.512.306.006.5523 (SB)
50	Ms. A. Boose 78 students 8 staff members Banneker Academy	Trenton, NJ	To visit the NJ State House Capitol Complex (Educational)	5/24/17	<u>\$884.00</u> Transportation \$884.00 Total 17.15.000.270.512.336.036.5523 (SB)
					<b>F/T Board Agenda 11/8/16</b>

A. INTERIM SUPERINTENDENT OF SCHOOLS1. EDUCATIONAL SUPPORT & STUDENT SERVICESiii. Field Trips

No.	Names(s)	Destination	Reason (include incentive & benefit)	Date(s)	Cost/Budgets SB - School Based/GB - Grant Based/ AB - Arts Based Budgets
51	Ms. P. Hurt 42 students 5 staff members Cochran Academy	New Brunswick, NJ	To attend the Mock Trial Competition Exercises @ NJ State Bar Foundation (Educational)	5/25/17	\$468.00 Transportation \$468.00 Total 17.15.000.270.512.338.038.5523 (SB)
52	Ms. S. Watanabe 65 students 7 staff members Banneker Academy	Weehawken, NJ	To go to the NJ Spirit Cruise in Lincoln Harbor (Educational)	5/31/17	\$780.00 Transportation \$780.00 Total 17.15.000.270.512.336.036.5523 (SB)
53	Ms. Fatima McCoy 41 students 4 staff members Warwick Institute	Orange, NJ	To go to Bella Italia Restaurant (Incentive & Enrichment)	6/1/17	\$1,260.00 Admissions \$ 260.00 Transportation \$1,520.00 Total 17.15.000.270.512.309.009.5523 (SB) 17.15.190.100.800.309.009.0000 (SB)
54	Ms. E. Washington 104 students 11 staff members Tyson M/H School	Verona, NJ	To attend the senior prom at the Ridgefield Regency (Incentive & Rewards)	6/2/17	No cost to the district
55	Mr. D. Flubacher 75 students 10 staff members Banneker Academy	New York City, NY	To visit the American Museum of Natural History (Educational)	6/7/17	\$1,976.00 Transportation \$1,020.00 Admissions \$2,996.00 Total 17.15.190.100.800.336.036.0000 (SB) 17.15.000.270.512.336.036.5523 (SB)
56	Ms. C. Elias 350 students 35 staff members Costley Middle School	Sparta, NJ	To visit Tomahawk Lake (Incentive & Rewards)	6/16/17	\$ 3,254.00 Transportation \$ 7,700.00 Admissions \$10,954.00 Total 17.15.000.270.512.215.015.5523 (SB) 17.15.190.100.800.215.015.0000 (SB)
57	Mr. T. Bell 32 students 2 staff members Tyson M/H School	EO City Hall	To attend a charity event	11/14/16	No Cost to the District
58	Mr. W. Allrich 30 - 35 students 2 staff members EOCHS	Trenton, NJ	College Field Trip to TCNJ	11/29/16	\$ 416.00 - Transportation \$ 416.00 - Total 17.15.000.270.512.101.001.5523
59	Ms. L. Gopal 60 students 4 staff members EOCHS	Teaneck, NJ	To attend the NJSMA Choir Festival	12/8/16	\$ 998.00 - Transportation \$ 390.00 - Substitutes \$1378.00 - Total 17.15.140.100.101.101.001.9727 17.15.000.270.512.101.001.5523
60	Ms. I. Colson 10 students 1 staff member Tyson M/H School	Verona, NJ	To attend Torchbearer for Education	12/3/16	\$ 312.00 - Transportation \$ 312.00 - Total 17.11.000.270.517.000.000.9706

**XII. CONSIDERATION OF RESOLUTIONS****NOVEMBER 14, 2016****A. INTERIM SUPERINTENDENT OF SCHOOLS****1. EDUCATIONAL SUPPORT & STUDENT SERVICES****iii. Field Trips**

<b>CHANGES TO FIELD TRIP RESOLUTIONS</b>					
<b>1</b>	Ms. Fulchini 6 students 2 staff members Truth Middle School	Hillside, NJ	To visit the Community Food Bank of NJ (Educational)	10/2016 thru 6/2017	This field trip was Board approved at the 10/11/16 meeting with a 6/15/16 timeframe. Additional dates had to be added.
<b>2</b>	Mr. D. Horsford 84 students 8 staff members Langston Hughes	Mahwah, NJ	To visit the Secor Farms (Educational)	10/28/16	This field trip was Board approved at the 10/11/16 meeting. Due to a scheduling conflict the date of this trip was changed.
					<b>F/T Board Agenda 11/8/16</b>

A. INTERIM SUPERINTENDENT OF SCHOOLS2. LABOR RELATIONS & EMPLOYMENT SERVICESa. Retirement

BE IT RESOLVED: "that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the following retirement."

1. Ms. Debra Moore – Assistant Secretary – Tyson 6-12  
Effective November 1, 2016 (28 years, 8 months of service)  
(15.000.240.0105.000.203.003.0000)
2. Ms. Michele Murchison – Substance Abuse Coordinator – Division of Operations  
Effective February 1, 2017 (27 years, 9 months of service)  
(11.000.218.0104.000.000.000.0000)
3. Mr. Darnell Starkes – Teacher of Music (voc) – Parks Academy  
Effective November 1, 2016 (16 years, 2 months of service)  
(15.120.100.0101.000.311.011.0000)

b. Resignations

BE IT RESOLVED: "that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the following resignations."

1. Ms. April Adams-Hogan – Elementary Teacher – Tyson Elementary  
Effective November 1, 2016 (another position) (2 years, 7 months of service)  
(15.120.100.0101.000.312.012.0000)
2. Mr. Olayemi Arajuwa – Teacher Assistant for Special Education (LD) – Healy Middle School  
Effective November 28, 2016 (personal reasons) (14 years, 1 month of service)  
(15.204.100.0106.000.217.017.0000)
3. Mr. Justin Avery – Teacher of Social Studies – East Orange Campus High School  
Effective December 5, 2016 (no reason) (4 years, 3 months of service)  
(15.140.100.0101.000.101.001.0000)
4. Ms. Shaneka Banks – Teacher Assistant for Kindergarten – Wahlstrom Academy  
Effective October 28, 2016 (another position) (5 years, 2 months of service)  
(15.190.100.0106.000.339.039.0000)
5. Ms. Kathy Carter – Teacher Assistant for Special Education (CSM) – Campus High School  
Effective October 14, 2016 (illness) (6 years, 9 months of service)  
(15.213.100.0106.000.101.001.0000)
6. Mr. Elsayed Elzanfali – Teacher of the Handicapped (ICS) – East Orange Campus High School  
Effective January 7, 2017 (no reason) (1 year, 4 months of service)  
(15.213.100.0101.000.101.001.0000)
7. Ms. Lashell Graham – Teacher of Grades 6-8 (Sci) – Costley Middle School  
Effective October 28, 2016 (illness) (2 months of service)  
(15.130.100.0101.000.215.015.0000)
8. Ms. Nichole Richardson – Teacher Assistant for Special Education (LD) – Healy Middle School  
Effective November 14, 2016 (no reason) (15 years, 1 month of service)  
(15.204.100.0106.000.217.017.0000)

A. INTERIM SUPERINTENDENT OF SCHOOLS2. LABOR RELATIONS & EMPLOYMENT SERVICESc. Rescission of Appointments

BE IT RESOLVED: "that the Board of Education, upon the recommendation of the Superintendent of Schools, rescinds the following appointments."

1. Ms. Chariena Keith – Lunch Period Supervisory Aide – Tyson Elementary  
Appointment was approved at the September 20, 2016 Board Meeting  
(11.000.262.0100.000.000.0000)
2. Ms. Tanisha Robinson – Lunch Period Supervisory Aide – Ecolè Toussaint Louverture  
Appointment was approved at the September 20, 2016 Board Meeting  
(11.000.262.0100.000.000.0000)
3. Ms. Yvonna Wade – Teacher Tutor – Langston Hughes School  
Appointment was approved at the October 11, 2016 Board Meeting  
(15.120.100.0101.000.306.006.0000)
4. Ms. Danyelle Williams – Lunch Period Supervisory Aide – Gibson Academy  
Appointment was approved at the October 11, 2016 Board Meeting  
(11.000.262.0100.000.000.000.0000)

d. Rescission of Transfers

BE IT RESOLVED: "that the Board of Education, upon the recommendation of the Superintendent of Schools, rescinds the following Transfer."

1. Ms. Deborah Marshall – Teacher of the Handicapped (LD) – Tyson Elementary  
Transfer was approved at the August 9, 2016 Board Meeting  
(15.204.100.0101.000.312.012.0000)
2. Mr. Charles Russell – Building Based Substitute Teacher – Bowser Elementary  
Transfer was approved at the October 11, 2016 Board Meeting  
(11.120.100.0101.000.000.000.0000)
3. Ms. Brenda Spraggins – Building Based Substitute Teacher – Carver School  
Transfer was approved at the October 11, 2016 Board Meeting  
(11.120.100.0101.000.000.000.0000)

e. Leaves of Absence

BE IT RESOLVED: "that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the following leaves of absence."

1. Ms. Rafaelina Almonte – Teacher Assistant for Special Ed (ESL) – Costley Middle School  
Educational LOA (without pay) Effective January 5, 2017 to April 19, 2017  
(15.240.100.0106.000.215.015.0000)
2. Ms. Toni Armstrong – Co-Teacher – Tyson 6-12  
Family Act LOA (Intermittent) Effective October 12, 2016 to June 30, 2017 (NTE 15 days)  
(15.130.100.0101.000.203.003.0000)
3. Ms. Ebony Bittings – Teacher of Elementary – Warwick Institute  
Family Act LOA Effective December 12, 2016 to January 6, 2017  
(15.120.100.0101.000.309.009.0000)

A. INTERIM SUPERINTENDENT OF SCHOOLS2. LABOR RELATIONS & EMPLOYMENT SERVICESe. Leaves of Absence (cont'd)

4. Ms. Cynthia Bohri – Teacher Assistant for Special Ed (1:1) – Tyson 6-12  
Family Act LOA Effective September 23, 2016 to November 4, 2016  
(11.000.217.0100.000.000.0000)
5. Ms. Britney Brewton – School Social Worker – Jackson Academy  
Pregnancy LOA Effective January 23, 2017 to February 15, 2017  
Pregnancy LOA (without pay) Effective February 16, 2017 to March 31, 2017  
(15.000.211.0100.000.314.014.0000)
6. Ms. Jeannita Brown – Secretary – Division of Operations  
Family Act LOA (Intermittent) Effective October 1, 2016 to June 30, 2017 (NTE 15 days)  
(11.000.221.0105.000.000.000.0000)
7. Ms. Kisha Burns – Teacher Assistant for Kindergarten – Parks Academy  
Family Act LOA (Intermittent) Effective September 7, 2016 to June 30, 2017 (NTE 10 days)  
Family Act LOA Effective September 29, 2016 to October 7, 2016  
(15.190.100.0106.000.311.011.9704)
8. Ms. Mia Carter-Bennett – Teacher Assistant for Pre-Kindergarten – Wahlstrom Academy  
Family Act LOA Effective October 6, 2016 to November 8, 2016  
Health LOA Effective November 7, 2016 to a date TBD (NTE 06/30/17)  
(20.218.100.0106.000.028.026.9013)
9. Dr. Harriet Coleman – School Nurse – Department of Early Childhood  
Family Act LOA (Intermittent) Effective September 6, 2016 to June 30, 2017 (NTE 20 days)  
(20.218.200.0104.000.028.026.9027)
10. Ms. Gloria Crossley – Teacher of the Handicapped (ICS) – Campus High  
Family Act LOA Effective October 19, 2016 to December 23, 2016  
(15.213.100.0101.000.101.001.0000)
11. Ms. Alice Cutliff – Secretary (Assistant) – Wahlstrom Academy  
Family Act LOA (Intermittent) Effective November 23, 2016 to June 30, 2017 (NTE 20 days)  
(15.000.240.0105.000.339.039.0000)
12. Mr. Robert DeVeaux – Dropout Prevention Officer – Tyson 6-12  
Educational LOA (without pay) Effective December 5, 2016 to December 17, 2016  
(15.000.218.0104.000.203.003.0000)
13. Ms. Christina Elias – Climate & Culture Specialist – Costley Middle School  
Family Act LOA Effective September 26, 2016 to October 18, 2016  
(20.231.200.0100.000.215.015.0000)
14. Ms. Jennifer Fletcher – Teacher of the Handicapped (BD) – Healy Middle School  
Family Act LOA (Intermittent) Effective September 1, 2016 to June 30, 2017 (NTE 15 days)  
(15.209.100.0101.000.217.017.0000)
15. Ms. Otha Harley – Teacher Assistant for Pre-Kindergarten – Carver Institute  
Family Welfare LOA (without pay) Effective September 14, 2016 to September 30, 2016  
(20.218.100.0106.000.028.026.9013)



A. INTERIM SUPERINTENDENT OF SCHOOLS2. LABOR RELATIONS & EMPLOYMENT SERVICESe. Leaves of Absence (cont'd)

16. Ms. Janet Jacobs – Media Specialist – Langston Hughes School  
Family Act LOA Effective September 26, 2016 to November 11, 2016  
Family Act LOA (Intermittent) Effective November 14, 2016 to June 30, 2017 (NTE 20 days)  
(15.000.222.0100.000.306.006.0000)
17. Ms. Pamela Kogan – Teacher of the Handicapped (AUT) – Garvin School  
Family Act LOA Effective October 31, 2016 to January 31, 2017  
(15.214.100.0101.000.308.008.0000)
18. Ms. Lynn Luckshire – Teacher of Elementary – Ecolè Toussaint Louverture  
Family Act LOA (Intermittent) Effective October 14, 2016 to June 30, 2017 (NTE 15 days)  
(15.120.100.0101.000.310.010.0000)
19. Ms. Samirah Manning – Teacher of the Handicapped (ICS) – Warwick Institute  
Family Act LOA Effective September 22, 2016 to October 17, 2016  
(15.213.100.0101.000.309.009.0000)
20. Mr. Ronald McDonald – Teacher of Health/Physical Education – Campus High  
Family Act LOA Effective September 19, 2016 to December 16, 2016  
Health LOA Effective December 19, 2016 to March 19, 2017  
(15.140.100.0101.000.101.001.0000)
21. Ms. Lakisha Miles – CST Social Worker – Cochran Academy  
Family Act LOA Effective October 27, 2016 to December 22, 2016  
(11.000.219.0104.000.000.000.0000)
22. Ms. Margaret O'Connor – School Counselor – Tyson 6-12  
Family Act LOA (Intermittent) Effective October 21, 2016 to June 30, 2017 (NTE 10 days)  
(15.000.218.0104.000.203.003.0000)
23. Ms. Gitanjali Pai – Teacher of Elementary – Houston Academy  
Family Act LOA Effective December 10, 2016 to December 23, 2016  
(15.120.100.0101.000.307.007.0000)
24. Ms. Gayle Paris – Data Entry Clerk – Division of Operations  
Family Act LOA (Intermittent) Effective September 16, 2016 to June 30, 2017 (NTE 15 days)  
(11.000.251.0100.000.000.000.0000)
25. Ms. Matilde Ramos – Teacher of Spanish – Campus High  
Family Act LOA (Intermittent) Effective September 28, 2016 to June 30, 2017 (NTE 10 days)  
(15.140.100.0101.000.101.001.0000)
26. Ms. Thelma Ramsey – Principal – East Orange STEM Academy High School  
Family Act LOA Effective September 22, 2016 to November 4, 2016  
(11.000.240.0104.000.000.000.0000)
27. Ms. Rashida Rowe – Teacher Assistant for Special Ed (BD) – Bowser Elementary School  
Health LOA Effective September 30, 2016 to October 31, 2016  
(15.209.100.0106.000.304.004.0000)
28. Ms. Erica Sterling – School Counselor – Costley Middle School  
Family Act LOA (Intermittent) Effective September 1, 2016 to June 30, 2017 (NTE 20 days)  
(15.000.218.0104.000.215.015.0000)

A. INTERIM SUPERINTENDENT OF SCHOOLS2. LABOR RELATIONS & EMPLOYMENT SERVICESe. Leaves of Absence (cont'd)

29. Ms. Bethany Swift – Teacher of the Handicapped (LD) – Tyson Elementary  
Family Act LOA (Intermittent) Effective October 12, 2016 to June 30, 2017 (NTE 15 days)  
(15.204.100.0101.000.312.012.0000)
30. Mr. Kerry Thompson – Custodian (Day) – Tyson 6-12  
Family Act LOA Effective May 11, 2016 to June 30, 2016  
Family Act LOA Effective July 1, 2016 to July 19, 2016  
Health LOA Effective July 20, 2016 to August 1, 2016  
(11.000.262.0100.000.000.0000)
31. Ms. Michele Tiller – CST Social Worker – Department of Special Education  
Health LOA Effective September 14, 2016 to October 10, 2016  
(11.000.219.0104.000.000.0000)
32. Dr. Mirvetk Tonuzi – Teacher of Grades 6-8 (LAL) – Truth Middle School  
Family Act LOA (Intermittent) Effective October 17, 2016 to June 30, 2017 (NTE 10 days)  
(15.130.100.0101.000.216.016.0000)
33. Ms. Christianne Vaccaro – Teacher of Art – Langston Hughes School  
Family Act LOA (Intermittent) Effective October 1, 2016 to June 30, 2017 (NTE 15 days)  
(15.120.100.0101.000.306.006.0000 – 87.0000%)  
(20.218.100.0101.000.028.026.9011 – 13.0000%)
34. Ms. Jacqueline Walsky – Teacher of Elementary – Langston Hughes School  
Family Act LOA Effective January 23, 2017 to February 6, 2017  
Family Act and Bonding LOA Effective February 7, 2017 to April 27, 2017  
Child Rearing LOA Effective April 28, 2017 to June 30, 2017  
(15.120.100.0101.000.306.006.0000)
35. Ms. Gloria Williams – Co-Teacher – Carver Institute  
Family Act LOA Effective September 21, 2016 to a date TBD (NTE 12/20/16)  
(15.120.100.0101.000.305.005.0000)
36. Ms. Elizabeth Withstrum – CST Social Worker – Banneker Academy  
Family Act LOA (Intermittent) Effective October 1, 2016 to June 30, 2017 (NTE 20 days)  
(11.000.219.0104.000.000.000.0000)
37. Ms. Cassandra Wynn – Teacher Assistant for Special Ed (ICS) – Gibson Academy  
Family Act LOA Effective October 13, 2016 to November 14, 2016  
(15.213.100.0106.000.337.037.0000)

f. Transfers

BE IT RESOLVED: “that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the transfers listed in DIVISION OF LABOR RELATIONS & EMPLOYMENT SERVICES Schedule 2.f.”

g. Reclassifications

BE IT RESOLVED: “that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the reclassifications listed in DIVISION OF LABOR RELATIONS & EMPLOYMENT SERVICES Schedule 2.g.”

A. INTERIM SUPERINTENDENT OF SCHOOLS2. LABOR RELATIONS & EMPLOYMENT SERVICESh. Salary Adjustments

BE IT RESOLVED: "that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the following salary adjustments."

1. Mr. Bernard Agyei – Teacher of Grades 6-8 (Mth) – Truth Middle School  
(Original Hire Date: November 8, 2006)  
From: Level 5/MA Step 1 \$57,573.00 p/a  
To: Level 5½/MA+15 Step 1 \$59,073.00 p/a  
Effective February 1, 2017 to June 30, 2017  
(higher training level)  
(15.130.100.0101.000.216.016.0000)
2. Ms. Anna Annunziata – Teacher of Grades 6-8 (Mth) – East Orange STEM Academy High School  
(Original Hire Date: September 1, 1997)  
From: Level 5/MA Step 16 \$95,420.00 p/a + \$750 Longevity  
To: Level 5½/MA+15 Step 16 \$97,002.00 p/a + \$750 Longevity  
Effective September 1, 2016 to June 30, 2017  
(higher training level)  
(15.140.100.0101.000.102.002.0000)
3. Ms. Jennifer Betancourt – School Counselor – Campus High  
(Original Hire Date: September 1, 2013)  
From: Level 6/MA+32 Step 1 \$65,873.00 p/a  
To: Level 5/MA Step 1 \$57,573.00 p/a  
Effective December 1, 2016 to June 30, 2017  
(correction of error)  
(15.000.218.0104.000.101.001.0000)
4. Ms. Nasheen Boss – Teacher of Pre-Kindergarten – Warwick Institute  
(Original Hire Date: September 1, 2001)  
From: Level 4/BA Step 1 \$51,873.00 p/a  
To: Level 4/BA Step 1 \$51,873.00 p/a + \$750 Longevity  
Effective September 1, 2016 to June 30, 2017  
(15 years longevity stipend)  
(20.218.100.0101.000.028.026.9010)
5. Ms. Tamara Brown – CST Social Worker – Tyson 6-12  
(Original Hire Date: October 22, 2012)  
From: Level 5/MA Step 11 \$69,573.00 p/a  
To: Level 5½/MA+15 Step 11 \$71,073.00 p/a  
Effective September 1, 2016 to June 30, 2017  
(correction of error)  
(11.000.219.0104.000.000.000.0000)
6. Mr. Andre Callender – Teacher of Elementary – Carver Institute  
(Original Hire Date: February 22, 2010)  
From: Level 4/BA Step 1 \$51,873.00 p/a  
To: Level 5/MA Step 1 \$57,573.00 p/a  
Effective October 12, 2016 to June 30, 2017  
(higher training level)  
(15.120.100.0101.000.305.005.0000)

A. INTERIM SUPERINTENDENT OF SCHOOLS2. LABOR RELATIONS & EMPLOYMENT SERVICESh. Salary Adjustments (cont'd)

7. Ms. LaRisha DeJesus – Culture and Climate Specialist – Healy Middle School  
(Original Hire Date: October 17, 2016)  
From: Level 5/MA Step 1 \$57,573.00 p/a  
To: Level 5/MA Step 8 \$61,773.00 p/a  
Effective October 17, 2016 to June 30, 2017  
(verified prior experience)  
(20.231.200.0100.000.217.017.0000)
8. Ms. Marcia Dickens – Lunch Period Supervisory Aide – Gibson Academy  
(Original Hire Date: October 15, 2001)  
From: Step 1 \$8.75 p/h  
To: Step 15 \$16.00 p/h  
Effective October 12, 2016 to June 30, 2017  
(placement on correct step)  
(11.000.262.0100.000.000.000.0000)
9. Ms. Samantha Donat – Teacher of Pre-Kindergarten – Wahlstrom Academy  
(Original Hire Date: September 1, 2011)  
From: Level 4/BA Step 1 \$51,873.00 p/a  
To: Level 5/MA Step 1 \$57,573.00 p/a  
Effective September 1, 2016 to June 30, 2017  
(higher training level)  
(20.218.100.0101.000.028.026.9010)
10. Ms. Mary Drake – Teacher of the Handicapped (BD) – Tyson 6-12  
(Original Hire Date: October 10, 2001)  
From: Level 5/MA Step 7 \$61,173.00 p/a  
To: Level 5/MA Step 7 \$61,173.00 p/a + \$750 Longevity  
Effective October 10, 2016 to June 30, 2017  
(15 years longevity stipend)  
(15.209.100.0101.000.203.003.0000)
11. Ms. Renea Duval – Teacher of Grades 6-8 (LAL) – Costley Middle School  
(Original Hire Date: September 1, 2013)  
From: Level 4/BA Step 2 \$52,473.00 p/a  
To: Level 5/MA Step 2 \$58,173.00 p/a  
Effective September 1, 2016 to June 30, 2017  
(higher training level)  
(15.130.100.0101.000.215.015.0000)
12. Ms. Tamisha Engram – CST Social Worker – Bowser Elementary School  
(Original Hire Date: October 15, 2001)  
From: Level 6/MA+32 Step 14 \$95,390.00 p/a  
To: Level 6/MA+32 Step 14 \$95,390.00 p/a + \$750 Longevity  
Effective October 17, 2016 to June 30, 2017  
(15 years longevity stipend)  
(11.000.219.0104.000.000.000.0000)
13. Ms. Abina Gibson – School Social Worker – Truth Middle School  
(Original Hire Date: March 29, 2010)  
From: Level 5½/MA+15 Step 8½ \$63,473.00 p/a  
To: Level 6/MA+32 Step 8½ \$70,373.00 p/a  
Effective September 1, 2016 to June 30, 2017  
(higher training level) (15.000.211.0100.000.216.016.0000)

A. INTERIM SUPERINTENDENT OF SCHOOLS2. LABOR RELATIONS & EMPLOYMENT SERVICESh. Salary Adjustments (cont'd)

14. Mr. Keith Hinton – Teacher of Elementary – Garvin School  
(Original Hire Date: September 12, 2001)  
From: Level 4/BA Step 10 \$59,723.00 p/a  
To: Level 4/BA Step 10 \$59,723.00 p/a + \$750 Longevity  
Effective September 12, 2016 to June 30, 2017  
(15 years longevity stipend)  
(15.120.100.0101.000.308.008.0000)
15. Ms. Shakira Howard – Teacher of Art – Carver Institute  
(Original Hire Date: October 17, 2016)  
From: Level 4/BA Step 1 \$51,873.00 p/a  
To: Level 5/MA Step 1 \$57,573.00 p/a  
Effective October 17, 2016 to June 30, 2017  
(higher training level)  
(15.120.100.0101.000.305.005.0000)
16. Mr. Chidi Iromuanya – Teacher of Science – Campus High  
(Original Hire Date: September 14, 2005)  
From: Level 4/BAH Step 7½ \$55,473.00 p/a  
To: Level 5/MA Step 7½ \$61,473.00 p/a  
Effective February 1, 2017 to June 30, 2017  
(higher training level)  
(15.140.100.0101.000.101.001.0000)
17. Ms. Janet Jacobs – Media Specialist – Langston Hughes School  
(Original Hire Date: September 16, 1996)  
From: Level 6/MA+32 Step 16 \$103,265.00 p/a + \$750 Longevity  
To: Level 6/MA+32 Step 16 \$103,265.00 p/a + \$1,250 Longevity  
Effective September 16, 2016 to June 30, 2017  
(20 years longevity stipend)  
(15.000.222.0100.000.306.006.0000)
18. Ms. Pamela Mason – Teacher of Elementary – Ecolè Toussaint Louverture  
(Original Hire Date: September 1, 2003)  
From: Level 4/BA Step 12 \$67,223.00 p/a  
To: Level 5/MA Step 12 \$74,073.00 p/a  
Effective September 1, 2016 to June 30, 2017  
(higher training level)  
(15.120.100.0101.000.310.010.0000)
19. Ms. Clarice Mayers-Uwumarogie – Teacher of Science – Campus High  
(Original Hire Date: September 1, 2016)  
From: Level 4/BA Step 1 \$51,873.00 p/a  
To: Level 4/BA Step 2 \$52,473.00 p/a  
Effective September 1, 2016 to June 30, 2017  
(verified prior experience)  
(15.140.100.0101.000.101.001.0000)
20. Ms. Dawn Nichol-Manning – Teacher of Science – East Orange STEM Academy High School  
(Original Hire Date: October 16, 2001)  
From: Level 5/MA Step 16 \$95,420.00 p/a  
To: Level 5/MA Step 16 \$95,420.00 p/a + \$750 Longevity  
Effective October 17, 2016 to June 30, 2017  
(15 years longevity stipend) (15.140.100.0101.000.102.002.0000)

A. INTERIM SUPERINTENDENT OF SCHOOLS2. LABOR RELATIONS & EMPLOYMENT SERVICESh. Salary Adjustments (cont'd)

21. Ms. Victoria Nnanna – Teacher of Mathematics – Tyson 6-12  
(Original Hire Date: November 1, 2004)  
From: Level 5/MA Step 16 \$95,420.00 p/a  
To: Level 5½/MA+15 Step 16 \$97,002.00 p/a  
Effective September 1, 2016 to June 30, 2017  
(higher training level)  
(15.140.100.0101.000.203.003.0000)
22. Ms. Elizabeth Peri – Guidance Counselor – Langston Hughes School  
(Original Hire Date: September 1, 2015)  
From: Level 5½/MA+15 Step 5 \$61,373.00 p/a  
To: Level 6/MA+32 Step 5 \$68,273.00 p/a  
Effective September 1, 2016 to June 30, 2017  
(higher training level)  
(15.000.218.0104.000.306.006.0000)
23. Mr. Marckens Pierre – School Counselor – Tyson 6-12  
(Original Hire Date: January 5, 2015)  
From: Level 6/MA+32 Step 5 \$68,273.00 p/a  
To: Level 5/MA Step 5 \$59,973.00 p/a  
Effective December 1, 2016 to June 30, 2017  
(correction of error)  
(15.000.218.0104.000.203.003.0000)
24. Ms. Ameenah Poole – Literacy Coach – Tyson 6-12  
(Original Hire Date: September 20, 2016)  
From: Level 5/MA Step 10 \$66,573.00 p/a  
To: Level 5/MA Step 13½ \$83,840.00 p/a  
Effective September 20, 2016 to June 30, 2017  
(verified prior experience)  
(15.000.221.0104.000.203.003.0000)
25. Ms. Tonya Reid – Teacher of Elementary – Cochran Academy  
(Original Hire Date: September 11, 2001)  
From: Level 6/MA+32 Step 11½ \$79,573.00 p/a  
To: Level 6/MA+32 Step 11½ \$79,573.00 p/a + \$750 Longevity  
Effective September 12, 2016 to June 30, 2017  
(15 years longevity stipend) (15.120.100.0101.000.338.038.0000)
26. Ms. Lisa Rogers – Teacher of Elementary – Bowser Elementary School  
(Original Hire Date: November 1, 1996)  
From: Level 5/MA Step 16 \$95,420.00 p/a + \$750 Longevity  
To: Level 5/MA Step 16 \$95,420.00 p/a + \$1,250 Longevity  
Effective November 1, 2016 to June 30, 2017  
(20 years longevity stipend) (15.120.100.0101.000.304.004.0000)
27. Mr. Nicholas Sands – Teacher of Health/Physical Education – Houston Academy  
(Original Hire Date: October 11, 2016)  
From: Level 4/BA Step 1 \$51,873.00 p/a  
To: Level 4/BA Step 5½ \$54,473.00 p/a  
Effective October 11, 2016 to June 30, 2017  
(verified prior experience)  
(15.120.100.0101.000.307.007.0000 – 50.0000%)  
(15.130.100.0101.000.307.007.0000 – 50.0000%)

A. INTERIM SUPERINTENDENT OF SCHOOLS2. LABOR RELATIONS & EMPLOYMENT SERVICESh. Salary Adjustments (cont'd)

28. Ms. Effie Standler – Teacher of Kindergarten – Tyson Elementary  
(Original Hire Date: September 11, 2001)  
From: Level 6/MA+32 Step 16 \$103,265.00 p/a  
To: Level 6/MA+32 Step 16 \$103,265.00 p/a + \$750 Longevity  
Effective September 12, 2016 to June 30, 2017  
(15 years longevity stipend)  
(15.110.100.0101.000.312.012.9704)
29. Ms. Siobhan Webster – Teacher of Grades 6-8 (Mth) – East Orange STEM Academy High School  
(Original Hire Date: September 11, 2001)  
From: Level 6/MA+32 Step 16 \$103,265.00 p/a  
To: Level 6/MA+32 Step 16 \$103,265.00 p/a + \$750 Longevity  
Effective September 12, 2016 to June 30, 2017  
(15 years longevity stipend)  
(15.140.100.0101.000.102.002.0000)
30. Ms. Yaritza Yens – Teacher of Pre-Kindergarten – Ecolè Toussaint Louverture  
(Original Hire Date: September 12, 2016)  
From: Level 4/BA Step 2 \$52,473.00 p/a  
To: Level 4/BA Step 6 \$54,673.00 p/a  
Effective September 12, 2016 to June 30, 2017  
(verified prior experience)  
(20.218.100.0101.000.028.026.9010)

i. Account Code Changes – Various Locations – 2016-17 School Year

BE IT RESOLVED: “that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the 2016-17 school year account code changes for the various locations listed in DIVISION OF LABOR RELATIONS & EMPLOYMENT SERVICES Schedule 2.i.”

j. Staff Appointments

BE IT RESOLVED: “that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the 2016-17 staff appointments listed in DIVISION OF LABOR RELATIONS & EMPLOYMENT SERVICES Schedule 2.j.”

k. Approval of Extra-curricular and Co-curricular Activities – Various Locations – 2016-2017 S/Y

BE IT RESOLVED: “that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the co-curricular and extra-curricular activities for the various locations listed DIVISION OF LABOR RELATIONS & EMPLOYMENT SERVICES Schedule 2.k for the 2016-2017 school year.”

l. Extra-curricular and Co-curricular Appointments – Various Locations – 2016-2017 S/Y

BE IT RESOLVED: “that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the co-curricular and extra-curricular appointments for the various locations listed DIVISION OF LABOR RELATIONS & EMPLOYMENT SERVICES Schedule 2.l for the 2016-2017 school year.”

m. Appointment of Per Diem Substitute Teachers – 2016-17 School Year

BE IT RESOLVED: “that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the appointment of per diem substitute teachers listed in DIVISION OF LABOR RELATIONS & EMPLOYMENT SERVICES Schedule 2.m for the 2016-17 school year at a rate of \$75 p/d and \$130 p/d.”

A. INTERIM SUPERINTENDENT OF SCHOOLS2. LABOR RELATIONS & EMPLOYMENT SERVICES

- n. Salary Adjustments – East Orange International Union of Operating Engineers: Local 68-68A-68B-C, AFL-CIO (Union)(Security Personnel) –2014-15, 2015-16 & 2016-17 School Years

BE IT RESOLVED: “that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the 2014-15, 2015-16 & 2016-17 school years salary adjustments for the East Orange International Union of Operating Engineers: Local 68-68A-68B-C, AFL-CIO (Union)(Security Personnel) listed in HUMAN RESOURCES SCHEDULE 2.n

- o. Approval of Job Descriptions

BE IT RESOLVED: “that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the job descriptions effective November 8, 2016 listed in DIVISION OF LABOR RELATIONS & EMPLOYMENT SERVICES Schedule 2.o.”

Comptroller  
Instructional Supervisor

- p. Approval and Ratification of Collective Bargaining Agreement (EOEA)

BE IT RESOLVED: “that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves and ratifies the collective bargaining agreement between the East Orange Board of Education and the East Orange Education Association for the period effective September 1, 2014 – June 30, 2018.”

- q. Abolishment of Position

BE IT RESOLVED: “that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, abolishes the following position, effective January 8, 2017.”

- (1) Acting Assistant School Business Administrator

- r. Reinstatement of Positions

BE IT RESOLVED: “that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, reinstates the following positions, effective November 9, 2016.”

- (1) Comptroller  
(1) Teacher of Social Studies

- s. Agenda Changes/Corrections

BE IT RESOLVED: “that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the following agenda changes/corrections.”

1. Ms. Shakira Howard – Teacher of Art  
Correcting of Location  
From: Costley Middle School  
To: Carver Institute
2. Ms. Cynthia Cooke – Custodian (Day) – Banneker Academy  
Change in Family Act LOA (Intermittent) Days  
From: July 1, 2016 to June 30, 2017 (NTE 10 days)  
To: July 1, 2016 to June 30, 2017 (NTE 25 days)
3. Ms. Alexis Smith – Teacher of Health/Physical Education – Campus High  
Change in Family Act LOA Effective Dates  
From: September 1, 2016 to October 5, 2016  
To: September 1, 2016 to October 17, 2016



A. INTERIM SUPERINTENDENT OF SCHOOLS2. LABOR RELATIONS & EMPLOYMENT SERVICESt. Staff Appointments – Federal Grants – Title I Staffing – 2016-2017 S/Y

BE IT RESOLVED: “that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the following staff appointment for Title I Staffing 2016-2017 school year.”

1. Ms. LaRisha DeJesus – Culture and Climate Specialist – Healy Middle School  
Salary \$61,773.00 p/a Level 5/MA Step 8 Effective October 17, 2016 to June 30, 2017  
(20.231.200.0100.000.217.017.0000)

u. Appointments

BE IT RESOLVED: “that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments.”

1. Ms. Kerdishia Artis – Teacher Assistant for Kindergarten – Wahlstrom Academy  
Salary \$26,007.00 p/a Step 1 Effective November 15, 2016 to June 30, 2017  
(15.190.100.0106.000.339.039.9704) (leave replacement)
2. Ms. Youdeline Barthelemy – Teacher Assistant for Special Education (PSD) – Langston Hughes School  
Salary \$26,007.00 p/a Step 1 Effective November 15, 2016 to June 30, 2017  
(15.216.100.0106.000.306.006.0000) (replacement)
3. Ms. Ebony Baskin – Building Based Substitute Teacher – Bowser Elementary School  
Salary \$143.00 p/d Effective November 15, 2016 to June 30, 2017  
(11.120.100.0101.000.000.000.0000) (new)
4. Ms. Raheema Battles-Clark – Building Based Substitute Teacher – Warwick Institute  
Salary \$143.00 p/d Effective November 15, 2016 to June 30, 2017  
(11.120.100.0101.000.000.000.0000) (new)
5. Mr. Shai Bialer – Teacher of Health/Physical Education – Fresh Start Academy Middle School  
Salary \$51,873.00 p/a Level 4/BA Step 1 Effective November 15, 2016 to June 30, 2017  
(11.423.100.0101.000.145.045.0000) (replacement)
6. Ms. Chandradai Chow – Teacher Assistant for Pre-Kindergarten – Tyson Elementary  
Salary \$26,007.00 p/a Step 1 Effective November 15, 2016 to June 30, 2017  
(20.218.100.0106.000.028.026.9013) (replacement)
7. Ms. Faith Coke – Teacher Assistant for Special Education (CSM) – Ecolè Toussaint Louverture  
Salary \$26,557.00 p/a Step 3 Effective November 15, 2016 to June 30, 2017  
(15.213.100.0106.000.310.010.0000) (replacement)
8. Ms. Shirley Furman – Lunch Period Supervisory Aide – Warwick Institute  
Salary \$8.75 p/h Step 1 Effective November 15, 2016 to June 30, 2017  
(11.000.262.0100.000.000.000.0000) (replacement)
9. Ms. Daimaly Gines – Teacher Assistant for Special Education (BD) – Truth Middle School  
Salary \$26,557.00 p/a Step 3 Effective November 15, 2016 to June 30, 2017  
(15.209.100.0106.000.216.016.0000) (replacement)
10. Ms. Crystal James – Building Based Substitute Teacher – Healy Middle School  
Salary \$143.00 p/d Effective November 15, 2016 to June 30, 2017  
(11.130.100.0101.000.000.000.0000) (new)

A. INTERIM SUPERINTENDENT OF SCHOOLS2. LABOR RELATIONS & EMPLOYMENT SERVICESu. Appointments (cont'd)

11. Ms. Melissa Jean-Jacques – Teacher Assistant for Special Education (1:1) – Wahlstrom Academy  
Salary \$26,007.00 p/a Step 1 Effective November 15, 2016 to June 30, 2017  
(11.000.217.0100.000.000.0000) (new)
12. Ms. Zakiya Job – Teacher of Social Studies – Tyson 6-12  
Salary \$57,573.00 p/a Level 5/MA Step 1 Effective November 15, 2016 to June 30, 2017  
(15.140.100.0101.000.203.003.0000) (replacement)
13. Ms. Tejah Larkin – Teacher Assistant for Special Education (LD) – Parks Academy  
Salary \$26,557.00 p/a Step 3 Effective November 15, 2016 to June 30, 2017  
(15.204.100.0106.000.311.011.0000) (replacement)
14. Ms. Itohan Osasogie – Teacher Assistant for Special Education (CSM) – Langston Hughes School  
Salary \$26,007.00 p/a Step 1 Effective November 15, 2016 to June 30, 2017  
(15.213.100.0106.000.306.006.0000) (replacement)
15. Ms. Sakinah Porter – Security Hourly – Department of Security  
Salary \$16.13 p/h Step 1 Effective November 15, 2016 to June 30, 2017  
(11.000.266.0100.000.000.000.0000)
16. Ms. Junita Pullins – Teacher Assistant for Special Education (CSM) – Campus High School  
Salary \$26,557.00 p/a Step 3 Effective November 15, 2016 to June 30, 2017  
(15.213.100.0106.000.101.001.0000) (replacement)
17. Mr. Kamal Rozier – Teacher Assistant for Special Education (CSM) – Langston Hughes School  
Salary \$26,007.00 p/a Step 1 Effective November 15, 2016 to June 30, 2017  
(15.213.100.0106.000.306.006.0000) (replacement)
18. Mr. Charles Russell, III. – Building Based Substitute Teacher – Bowser Elementary School  
Salary \$143.00 p/d Effective November 15, 2016 to June 30, 2017  
(11.120.100.0101.000.000.000.0000) (new)
19. Ms. Lashaunda Saunders – Building Based Substitute Teacher – Langston Hughes School  
Salary \$143.00 p/d Effective November 15, 2016 to June 30, 2017  
(11.120.100.0101.000.000.000.0000) (new)
20. Ms. Tasha Scantling – Lunch Period Supervisory Aide – Jackson Academy  
Salary \$8.75 p/h Step 1 Effective November 15, 2016 to June 30, 2017  
(11.000.262.0100.000.000.000.0000) (replacement)
21. Mr. Gregory Shaw – Building Based Substitute Teacher – East Orange STEM Academy High School  
Salary \$143.00 p/d Effective November 15, 2016 to June 30, 2017  
(11.140.100.0101.000.000.000.0000) (new)
22. Ms. Tonya St. Bernard – Teacher Assistant for Special Education (PSD) – Wahlstrom Academy  
Salary \$26,557.00 p/a Step 3 Effective November 15, 2016 to June 30, 2017  
(15.216.100.0106.000.339.039.0000) (replacement)
23. Mr. Todd St. Laurent – Teacher of Grades 6-8 (Sci) – Costley Middle School  
Salary \$51,873.00 p/a Level 4/BA Step 1 Effective November 15, 2016 to June 30, 2017  
(15.130.100.0101.000.215.015.0000) (replacement)

A. INTERIM SUPERINTENDENT OF SCHOOLS2. LABOR RELATIONS & EMPLOYMENT SERVICESv. Suspensions

BE IT RESOLVED: "that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the suspensions of the following employee, as indicated.

CM - Effective October 17, 2016 - October 21, 2016 (w/o pay)

JR - Effective October 24, 2016 - October 28, 2016 (w/o pay)

w. Salary Adjustments - East Orange Administrators' Association (Department Heads) - 2016-17 SY

BE IT RESOLVED: "that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the 2016-17 school years salary adjustments for the East Orange Administrators' Association (Department Heads) listed in HUMAN RESOURCES SCHEDULE 2.w

x. Professional Conferences

**BE IT RESOLVED:** "that the Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves staff attendance/participation in the following professional conferences, workshops, seminars or trainings with the requirements, that staff turn-key as required by administration those issues addressed at the approved professional development events which have relevance to improving instruction and/or the operation of the school district."

	<b>Name(s)</b>	<b>Destination</b>	<b>Reason</b>	<b>Date(s)</b>	<b>Cost</b>
1.	Stephen Webb <i>Fresh Start Middle</i>	TBA	Adult Basic Skills Programs	11/9/2016 – 6/30/2017	NO COST TO THE DISTRICT
2.	Lori Clerkin Sharon Davis <i>Carver Institute</i>	Long Branch, NJ	NJASL Fall Conference	11/17-18/2016	\$150.00 Registration Fee <b>\$150.00 Total Est. Cost</b> 17.15.000.223.580.305.005.0000
3.	Ann Lisa Brown <i>Warwick Institute</i>	Long Branch, NJ	NJASL Fall Conference	11/17-18/2016	\$150.00 Registration Fee <b>\$150.00 Total Est. Cost</b> 17.15.000.240.580.309.009.0000
4.	Arlette Buckham-Reid <i>Jackson Academy</i>	Long Branch, NJ	NJASL Fall Conference	11/17-19/2016	\$250.00 Registration Fee <b>\$250.00 Total Est. Cost</b> 17.15.000.223.580.314.014.0000
5.	Leslie Shults <i>Parks Academy</i>	Monroe, NJ	NJPSA/FEA Conference "Using a Growth Mindset to Create a Climate of High Expectations"	11/21/2016	\$149.00 Registration Fee <b>\$149.00 Total Est. Cost</b> 17.15.000.240.580.311.011.0000
6.	David Johnson <i>Louverture School</i>	Monroe, NJ	NJPSA/FEA Conference "Using a Growth Mindset to Create a Climate of High Expectations"	11/21/2016	\$149.00 Registration Fee <b>\$149.00 Total Est. Cost</b> 17.15.000.223.580.310.010.0000

**XII. CONSIDERATION OF RESOLUTIONS**

**NOVEMBER 14, 2016**

**A. INTERIM SUPERINTENDENT OF SCHOOLS**

**2. LABOR RELATIONS & EMPLOYMENT SERVICES**

**x. Professional Conferences**

	<b>Name(s)</b>	<b>Destination</b>	<b>Reason</b>	<b>Date(s)</b>	<b>Cost</b>	
7.	Passion Moss-Hasan <i>Tyson Elementary</i>	Monroe, NJ	NJPSA/FEA Conference “Using a Growth Mindset to Create a Climate of High Expectations”	11/21/2016	\$149.00 <b>\$149.00</b>	Registration Fee <b>Total Est. Cost</b>  17.15.000.240.580.312.012.0000
8.	Ralph Jacobs <i>Cochran Academy</i>	Monroe, NJ	NJPSA/FEA Conference “Using a Growth Mindset to Create a Climate of High Expectations”	11/21/2016	\$149.00 <b>\$149.00</b>	Registration Fee <b>Total Est. Cost</b>  17.15.000.240.580.338.038.0000
9.	Eugene Callendar <i>Wahlstrom Academy</i>	Iselin, NJ	New Jersey Immunization Conference	11/30/2016	NO COST TO THE DISTRICT	
10.	Dr. Renee Baskerville Claudette Clement Carol Reid Dr. Harriet Coleman <i>Early Childhood</i>	Iselin, NJ	New Jersey Immunization Conference	11/30/2016	\$220.00 <b>\$220.00</b>	Registration Fee <b>Total Est. Cost</b>  17.20.218.200.329.028.026.9033
11.	Joseph Refinski <i>STEM Academy</i>	Princeton, NJ	NJ Council Annual History Education Conference	10/18/2016	\$130.00 <b>\$130.00</b>	Substitute Salary <b>Total Est. Cost</b>  17.15.130.100.101.102.002.9729
12.	Jagriti Khurana Asha Parayathal <i>Campus High</i>	South Plainfield, NJ	Incorporating NGSS in Science Instruction	12/5 -6/2016	\$260.00 \$1,290.00 <b>\$1550.00</b>	Substitute Salary Registration Fee <b>Total Est. Cost</b>  17.15.140.100.101.101.001.9727
13.	Bonnie Taylor <i>STEM Academy</i>	Atlantic City, NJ	National Sex Ed Conference	12/7/2016	\$130.00 <b>\$130.00</b>	Substitute Salary <b>Total Est. Cost</b>  17.15.130.100.101.102.002.9729
14.	Sharon Johnson Kim Racine <i>Houston Academy</i>	East Windsor, NJ	Association of Mathematics Teachers of New Jersey’s 26 <sup>th</sup> Annual Conference	12/8-9/2016	\$260.00 \$100.00 \$530.00 <b>\$890.00</b>	Substitute Salary Meals & Gratuities Registration Fee <b>Total Est. Cost</b>  17.15.000.223.580.307.007.0000
15.	Diahnne Evans Margaret O’Connor <i>Tyson Middle/High</i>	Montclair, NJ	Montclair State Counselor Workshop	12/9/2016	NO COST TO THE DISTRICT	
16.	Rebecca Linn <i>Gibson Academy</i>	Monroe, NJ	New Jersey Association of School Psychologists Winter Conference	12/9/2016	NO COST TO THE DISTRICT	

## XII. CONSIDERATION OF RESOLUTIONS

NOVEMBER 14, 2016

### A. INTERIM SUPERINTENDENT OF SCHOOLS

#### 2. LABOR RELATIONS & EMPLOYMENT SERVICES

##### x. Professional Conferences

	<b>Name(s)</b>	<b>Destination</b>	<b>Reason</b>	<b>Date(s)</b>	<b>Cost</b>
17.	Netesha Jones Michele Tiller <i>Special Education Dept.</i>	Saddlebrook, NJ	BCSS Expo 2016 for Professionals- Current Legal Trends in Special Education	12/9/2016	NO COST TO THE DISTRICT
18.	Angela Magliaro Esther Stolberg Devin Waihe Ivy Hutchins-Best. Alexandra Pujols Salema Daniels <i>Special Education Dept.</i>	Saddlebrook, NJ	BCSS Expo 2016 for Professionals- Screening, Interventions, Accommodations and Use of Technology for Students with Reading Disabilities including Dyslexia	12/9/2016	NO COST TO THE DISTRICT
19.	Margaret Campbell Pamela Smith <i>Carver Institute</i>	West Orange, NJ	Practical, powerful strategies to differentiate reading instruction	12/13/2016	\$490.00 Registration Fee <b>\$490.00 Total Est. Cost</b>  17.15.000.223.580.305.005.0000
20.	Deborah Harvest Paulette Salomon Akeem Adisa Yukima Vannoy Roberta Myricks Amalia Trono Yvy Joseph Ralph Jacob Flore-Nadeige Lovett Brian Heaphy <i>Curriculum Services</i>	Monroe Township, NJ	Achieve 3000 School of the Future New Jersey Leadership Conference	12/14/2016	NO COST TO THE DISTRICT
21.	Passion Moss-Hasan <i>Tyson Elementary</i>	Monroe Township, NJ	NJPSA/FEA Conference “Fostering a Climate and Culture to Support Teaching and Learning”	12/15/2016	\$149.00 Registration Fee <b>\$149.00 Total Est. Cost</b>  17.15.000.240.580.312.012.0000
22.	Leslie Shults <i>Parks Academy</i>	Monroe, NJ	NJPSA/FEA Conference “Fostering a Climate and Culture to Support Teaching and Learning”	12/15/2016	\$149.00 Registration Fee <b>\$149.00 Total Est. Cost</b>  17.15.000.240.580.311.011.0000
23.	Ralph Jacobs, Jr. <i>Cochran Academy</i>	Monroe, NJ	NJPSA/FEA Conference “Fostering a Climate and Culture to Support Teaching and Learning”	12/15/2016	\$149.00 Registration Fee <b>\$149.00 Total Est. Cost</b>  17.15.000.240.580.311.011.0000

**XII. CONSIDERATION OF RESOLUTIONS**

**NOVEMBER 14, 2016**

**A. INTERIM SUPERINTENDENT OF SCHOOLS**

**2. LABOR RELATIONS & EMPLOYMENT SERVICES**

**x. Professional Conferences**

	<b>Name(s)</b>	<b>Destination</b>	<b>Reason</b>	<b>Date(s)</b>	<b>Cost</b>
24.	David Johnson <i>Louverture School</i>	Monroe, NJ	NJPSEA/FEA Conference “Fostering a Climate and Culture to Support Teaching and Learning”	12/15/2016	\$149.00 Registration Fee <b>\$149.00 Total Est. Cost</b>  17.15.000.223.580.310.010.0000
25.	Craig Smith <i>Division of Business Services</i>	New Brunswick, NJ	5 <sup>th</sup> Annual USDA Foods Conference	1/25/2017	NO COST TO THE DISTRICT
26.	Paulette Solomon Dina Shulman Kofi Owens <i>Curriculum Services</i>	Atlantic City, NJ	NJASA Techspo 2017	1/26 -27/2017	\$390.00 Substitute Salary \$299.00 Mileage and Tolls or Transportation Costs \$236.00 Lodging and Gratuities \$156.00 Meals and Gratuities \$890.00 Registration Fee <b>\$1971.00 Total Est. Cost</b>  17.11.000.221.580.028.026.6138
27.	Elizabeth Fitch <i>Gibson Academy</i>	Long Branch, NJ	New Jersey Health, Physical Education, Recreation & Dance Annual Convention	2/26 -28/2017	\$260.00 Substitute Salary \$125.00 Registration Fee <b>\$385.00 Total Est. Cost</b>  17.15.000.240.500.337.037.0000
28.	Sharon Davis Pamela Smith Saunja Butler Patricia Jubelt Lori Clerkin <i>Carver Institute</i>	New Brunswick, NJ	Bullying and Teasing at the NJ State Bar Association	3/8/2017	\$130.00 Substitute Salary <b>\$130.00 Total Est. Cost</b>  17.11.120.100.101.000.000.0000
29.	Iqua Colson* Beatrice East Stephen Lombard <i>Curriculum Services</i>	Anaheim, CA	ASCD Empower 17 National Pre-Conference and Conference ASCD Empower 17 National Conference	3/24 – 27/2017*  3/25 – 27/2017	\$1,740.00 Mileage and Tolls or Transportation \$3,995.81 Lodging and Gratuities \$780.00 Meals and Gratuities \$1519.00 Registration Fee \$450.00 Other Expenses <b>\$8,484.81 Total Est. Cost</b>  17.20.271.200.500.028.057.0000 17.11.000.221.580.000.000.9706

**XII. CONSIDERATION OF RESOLUTIONS**

**NOVEMBER 14, 2016**

**A. INTERIM SUPERINTENDENT OF SCHOOLS**

**2. LABOR RELATIONS & EMPLOYMENT SERVICES**

**x. Professional Conferences**

<b>Name(s)</b>	<b>Destination</b>	<b>Reason</b>	<b>Date(s)</b>	<b>Cost</b>
30. 3 members - TBD <i>Office of Board Members</i>	Denver, CO	NSBA 77 <sup>th</sup> Annual Conference & Exposition	3/25-27/2016	\$2,847.60 Transportation \$1,890.00 Lodging and Gratuities \$517.50 Meals and Gratuities \$2,220.00 Registration Fee \$495.00 Other Expenses <b>\$7,970.10 Total Est. Cost</b>  17.11.000.230.585.028.032.6661
31. David Johnson <i>Louverture School</i>	West Orange, NJ	Strengthening Families Program Workshop	5/16 – 17/2017	NO COST TO THE DISTRICT
32. Paulette Salomon Dawn Tyler Curtis Frazier <i>Curriculum Services</i>	San Antonio, TX	ISTE 2017 Conference	6/25 – 28/2017	\$2,250.00 Mileage and Tolls or Transportation Costs \$2,850.00 Lodging and Gratuities \$750.00 Meals and Gratuities \$1,500.00 Registration Fee \$150.00 Other Expenses <b>\$7,500.00 Total Est. Cost</b>  17.20.271.200.500.028.057.0000 17.11.000.223.580.028.057.0000 17.11.000.221.580.028.026.6138
33. Kori Washington Chiffon Brown <i>Curriculum Services</i>	Denver, CO	ASCD Teaching Excellence Conference	6/29 - 7/3/2017	\$1,036.40 Transportation Costs \$2,194.00 Lodging and Gratuities \$500.00 Meals and Gratuities \$1,000.00 Registration Fee \$634.08 Other Expenses <b>\$5,364.00 Total Est. Cost</b>  17.20.271.200.500.028.057.0000

A. INTERIM SUPERINTENDENT OF SCHOOLS3. BUSINESS SERVICESa. List of Bills (Ratify)

WHEREAS, N.J.S.A. 18A:19.3 and N.J.S.A. 18A:19-4 authorizes the School Business Administrator/ Board Secretary to make payments between board meetings for all claims that have been duly audited; and

WHEREAS, the School Business Administrator/ Board Secretary has reviewed the documentation supporting the attached list of bills;

NOW, THEREFORE BE IT RESOLVED, that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, ratifies the payment of bills on the attached lists totaling \$3,695,350.59. (Attachment 3-a)

b. List of Bills

WHEREAS, N.J.S.A. 18A:19.1 and N.J.S.A. 18:6-31 provides for the Board of Education to authorize the payment of bills; and

WHEREAS, the School Business Administrator/ Board Secretary has reviewed the documentation supporting the attached list of bills;

NOW, THEREFORE BE IT RESOLVED, that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, authorizes and approves the payment of bills on the attached lists for the Tuesday, November 14, 2016 board meeting in the amount of \$6,900,338.20. (Attachment 3-b)

c. Appropriation Transfers

WHEREAS, N.J.S.A. 18A requires that the Board of Education approve appropriation transfers; and

WHEREAS, Board of Education Policy #6422 delineates the process for transfer of funds between line items; and

WHEREAS, the Interim Superintendent has authorized the budget adjusted to reflect the appropriation transfers;

NOW, THEREFORE BE IT RESOLVED, that the East Orange Board of Education, does ratify the transfers approved by the Interim Superintendent of Schools. (Attachment 3-c)

d. Appropriation Transfers – ECPA/Fund 15

WHEREAS, the Department of Education has established procedures for the review and approval of budget transfer/ revision for School Based Budgets; and

WHEREAS, these procedures require prior approval of the Principal and the School Leadership Council, Chairperson; and



A. INTERIM SUPERINTENDENT OF SCHOOLS3. BUSINESS SERVICESd. Appropriation Transfers – ECPA/Fund 15 – (cont'd)

WHEREAS, the Interim Superintendent has authorized the budget adjusted to reflect the appropriation transfers;

NOW, THEREFORE BE IT RESOLVED, that the East Orange Board of Education, does approve the transfers and to authorize submission of transfer to State.

e. T-1 Request for Taxes from the City of East Orange

WHEREAS, N.J.S.A. Title 40 provides for a board of education in a Type I School District to requisition Tax-Levy monies from the municipality in an amount estimated to represent the balance of its projected cash flow needs; and

WHEREAS, the Secretary of the Board has determined this amount to be \$1,754,837.58 for the month of November 2016;

NOW, THEREFORE BE IT RESOLVED, that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, authorize and direct the Board Secretary to execute and serve the T-1 Request for Tax-Levy monies from the City of East Orange. (Attachment 3-e)

f. Recommendation to Approve Fund Raising Requests

WHEREAS, in accordance with Policy #2430 - Extracurricular Activities, fund-raising activities of extracurricular groups must be approved by the Board upon review by the Interim Superintendent; and

WHEREAS, the Interim Superintendent of Schools has reviewed and supported the attached requests for Fund Raising Activities;

NOW, THEREFORE, BE IT RESOLVED, that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approve the Fund Raising Requests on the attached list. (Attachment 3-f)

g. Resolution to Join the New Jersey Schools Insurance Group 2016-2017

WHEREAS, N.J.S.A. 18A:18B-1, *et seq.*, enables school districts to cooperate with each other to make the most efficient use of their powers and resources on a basis of mutual advantage in the areas of insurance and self-insurance and related services; and

WHEREAS, the Board of Education of the East Orange School District desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and

WHEREAS, the Board of Education of the East Orange School District finds that the best and most efficient way of securing this protection and services is by cooperating with other school districts across the State of New Jersey;

A. INTERIM SUPERINTENDENT OF SCHOOLS3. BUSINESS SERVICESg. Resolution to Join the New Jersey Schools Insurance Group 2016-2017 (cont'd)

WHEREAS, the Board of Education of the East Orange under its obligations as a member of the New Jersey Schools Insurance Group does allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of this Group.

NOW THEREFORE BE IT RESOLVED by the Board of Education of the East Orange School District:

THAT the Board of Education of East Orange School District joins with other school districts in organizing and becoming members of the New Jersey Schools Insurance Group; and

THAT, by adoption and signing of this resolution, the Board of Education is hereby joining the New Jersey Schools Insurance Group in accordance with the terms of the attached Indemnity and Trust Agreement, effective the date indicated below, for the following types of insurance:

Property	Automobile Liability
EDP	Equip Breakdown
General Liability	Crime/Bonds
Umbrella/Excess	Auto Physical Damage

h. New Jersey Schools Insurance Group Resolution Indemnity and Trust Renewal Agreement

WHEREAS, the New Jersey Schools Insurance Group (NJSIG) seeks to provide its members with protection, services and savings relating to insurance and self-insurance;

WHEREAS, two or more educational institutions have collectively formed a joint insurance fund as is authorized and described in N.J.S.A. 18A:18B-1 *et. seq.* and the regulations promulgated pursuant thereto;

WHEREAS, the East Orange Board of Education has resolved to apply for and/or renew its membership with NJSIG; and

WHEREAS, the East Orange Board of Education certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG. (Attachment 3-s)

NOW, THEREFORE, it is agreed as follows:

1. The East Orange Board of Education hereby establishes/renews its membership with NJSIG for a one (1) year period, beginning July 1, 2016, and ending July 1, 2017 at 12:01 a.m. eastern standard time.
2. The East Orange Board of Education agrees to participate in NJSIG with respect to the types of coverage stated in the Renewal of Membership Resolution, attached hereto as Exhibit "A".

A. INTERIM SUPERINTENDENT OF SCHOOLS3. BUSINESS SERVICESh. New Jersey Schools Insurance Group Resolution Indemnity and Trust Renewal Agreement – (cont'd)

3. The East Orange Board of Education hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG and as from time to time amended by NJSIG and/or Department of Banking and Insurance in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith.
4. The East Orange Board of Education agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG Plan of Risk Management.
5. In consideration of membership in NJSIG, the East Orange Board of Education agrees that for those types of coverage in which it participates, the East Orange Board of Education shall jointly and severally assume and discharge the liability of each and every member of NJSIG all of whom, as a condition of membership in NJSIG, shall execute a verbatim counterpart to this Agreement. By execution hereof the full faith and credit of the East Orange Board of Education is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, this Agreement or any applicable statute or regulation.
6. If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the East Orange Board of Education agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand.
7. The East Orange Board of Education and NJSIG agree that NJSIG shall hold all monies paid by the East Orange Board of Education to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations.
8. NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1 *et. seq.* and such other statutes and regulations as may be applicable.
9. The Business Official designated in the Resolution to Renew Membership is hereby authorized to execute this Agreement to renew membership.

i. Fedcap School Lunch Program

WHEREAS, Fedcap school is a non-profit approved private school for students with disabilities; and

WHEREAS, the Board of Education of the School District of East Orange Board of Education Special Services has contracted to send to the Fedcap School certain students with disabilities who reside in the district; and

A. INTERIM SUPERINTENDENT OF SCHOOLS3. BUSINESS SERVICESi. Fedcap School Lunch Program – (cont'd)

WHEREAS, the Fedcap School does not charge any of the students for meals;

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the Board of Education of the District does not require Fedcap school to charge students for reduced and/or paid meals in accordance with the income eligibility criteria established by the Child Nutrition Program as administered by New Jersey Department of Agriculture; and

BE IT FURTHER RESOLVED that the Board of Education of the District understands and acknowledges that the foregoing actions do not increase the contracted tuition rate for students with disabilities sent by the District to The Fedcap School. (Attachment 3-i)

j. Establish Petty Cash Fund

RESOLVED: that the East Orange Board of Education of the City of East Orange hereby authorizes the establishment of the below listed petty cash accounts in the amount as set forth below with the responsibilities and signatories and that any receipt being reimbursed cannot exceed \$50.00:

School	Amount	Signatory
Early Childhood Department	\$200.00	TBD

k. Request for Authorization to Participate in the Educational Services Commission of New Jersey for 2016-2017 SY

WHEREAS, the Educational Services Commission of New Jersey is the sponsoring Lead Educational Agency ("LEA") responsible for the management of the Pricing Cooperative pursuant to NJSA 18A:18A-11 et seq. and NJAC 5:34-7.1 et seq; and

WHEREAS, the Educational Services Commission of New Jersey advertises for bids for various goods and services on an annual basis on behalf of the Pricing Cooperative, reviews the bids and makes recommendations for contract awards to the LEA; and

WHEREAS, upon recommendation by the Educational Services Commission of New Jersey adopts a resolution awarding the contracts to the various vendors; and

WHEREAS, the East Orange Board of Education has participated and seeks to continue its participation in the cooperative pursuant to NJSA 18A: 18A-11 et seq. and NJAC 5:34-7.1 et seq; and

WHEREAS, the bid package was developed and completed by the Educational Services Commission of New Jersey under Cooperative Purchasing and included in the package were specifications for the bid; and

WHEREAS, all bids received were opened and publicly read aloud by the Educational Services Commission of New Jersey on various contracts and awards were made by resolution;

A. INTERIM SUPERINTENDENT OF SCHOOLS3. BUSINESS SERVICES

- k. Request for Authorization to Participate in the Educational Services Commission of New Jersey for 2016-2017 SY (cont'd)

NOW, THEREFORE, BE IT RESOLVED, that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, hereby authorizes participation in the Educational Services Commission of New Jersey as registered and approved by the Director of the Division of Local Government Services in the Department of Community Affairs;

BE IT RESOLVED, that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, hereby authorizes participation in the contract for *Automotive Fluids & Lubricants* awarded to David Weber. (Bid #2507), **has been extended to February 19, 2018;**  
And

FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, hereby authorizes participation in the contract for *Diesel Gasoline* awarded to various vendors listed below. (Bid #2282), **has been extended to October 20, 2018;** and

National Fuel, Inc.
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Petroleum Traders
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FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, hereby authorizes participation in the contract for *Concrete Repair Systems - Ardex* awarded to RFS Commercial. (Bid #2652), **has been extended to February 18, 2018;** and

FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, hereby authorizes participation in the contract for *Copy Paper - White and Color* awarded to W.B. Mason. (Bid #2489), **has been extended to July 31, 2017;** and

FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, hereby authorizes participation in the contract for *Annual Fire Extinguisher Inspection & Related Services* awarded to various vendors listed below. (Bid #2629), **has been extended to October 15, 2017;** and

Allied Fire & Safety Equipment Co.
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Fire and Security Technologies
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A. INTERIM SUPERINTENDENT OF SCHOOLS3. BUSINESS SERVICES

- k. Request for Authorization to Participate in the Educational Services Commission of New Jersey for 2016-2017 SY (cont'd)

FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, hereby authorizes participation in the contract for *Maintenance, Repair & Operation Part II* awarded to various vendors listed below. (Bid #2514), **has been extended to October 23, 2017;** and

AmSan (now known as Supply Works)
Ferguson
Griffith

FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, hereby authorizes participation in the contract for *Medical Supplies* awarded to V.E. Ralph & Sons. (Bid #2493), **has been extended to January 15, 2018;** and

FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, hereby authorizes participation in the contract for *Medicaid Billing Services* awarded to Sivic Solutions Group (Bid #2458), **has been extended to February 28, 2017;** and

FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, hereby authorizes participation in the contract for *Copy Paper – White and Color* awarded to W.B. Mason. (Bid #2489), **has been extended to July 31, 2017;** and

FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, hereby authorizes participation in the contract for *Share 911.com workplace emergencies product* awarded to OnScene Technologies. (Bid #2677), **has been extended to February 18, 2018;** and

FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, hereby authorizes participation in the contract for *Snow Vehicle Attachments & Accessories* awarded to Cherry Valley Tractor Sales (Bid 2642), **has been extended to December 17, 2017;** and

FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, hereby authorizes participation in the contract for *Wireless Duress Monitoring Systems* awarded to Turn-Key Technologies (Bid #2648), **has been extended to January 21, 2018;** and

A. INTERIM SUPERINTENDENT OF SCHOOLS3. BUSINESS SERVICES

- k. Request for Authorization to Participate in the Educational Services Commission of New Jersey for 2016-2017 SY (cont'd)

FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, hereby authorizes participation in the contract for *Custodial Supplies* awarded to various vendors listed below. (Bid #2720); and

Accommodation Mollen Inc. (dealer for Triple S)
All Clean Janitorial Supply Co. Inc
APP Inc.
ATRA Janitorial Supply Inc.
Bio-Shine
Brighton USA
Brulin & Co.
Buckeye International Inc.
Certified Chemical Co.
EnvirOx, LLC
Dave's Cleaning Service Inc, dba General Chemical and Supply
E.A. Morse & Co. Inc.
Hillyard Delaware Valley
John A. Earl, Inc.
Liberty Paper Janitorial Supply Co. Inc.
Northeast Janitorial Supply Inc.
Office Basics, Inc.
Pro-Link, Inc.
Scoles Floorshine Industries
Simplify Chemical Solutions Inc.
South Jersey Paper Products
Spartan Chemical Co
Interline Brands dba Supply Works (formerly AmSan)
TSP Maintenance Supply Inc.
Spruce Industries
Tomar Industries, Inc.
Triple S

A. INTERIM SUPERINTENDENT OF SCHOOLS3. BUSINESS SERVICES

- k. Request for Authorization to Participate in the Educational Services Commission of New Jersey for 2016-2017 SY (cont'd)

FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, hereby authorizes participation in the contract for *Grounds Equipment* awarded to various vendors listed below. (Bid #2721); and

Trius, Inc.
Turf Equipment & Supply Co
Wilfred MacDonald
Storr Tractor
Lawn & Golf Supply, Inc.
North Jersey Bobcat, Inc.
Power Place, Inc.
Giles & Ransome, Inc.
Harter Equipment Inc.
Jesco
Cherry Valley
Foley, Inc.
Bobcat of Central New Jersey
CAMMPS Hardware
Central Jersey Equipment, LLC

FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, hereby authorizes participation in the contract for *Lawn Care Products and Services* awarded to Central Turf. (Bid #2722); and

FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, hereby authorizes participation in the contract for *Lead Testing Consulting Services* awarded to various vendors listed below. (Bid #2723); and

HAKS
Techtonics
TTI Environmental

FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, hereby authorizes participation in the contract for *Maintenance, Repair & Operation* awarded to Supplyworks. (Bid #2724); and



A. INTERIM SUPERINTENDENT OF SCHOOLS3. BUSINESS SERVICES

- k. Request for Authorization to Participate in the Educational Services Commission of New Jersey for 2016-2017 SY (cont'd)

FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, hereby authorizes participation in the contract for *Trucks - Class 8 awarded* to various vendors listed below. (Bid #2725); and

Campbell Freightliner, LLC
Gabrielli Kenworth of NJ
Hudson County Motors, Inc.
Omaha Standards, LLC (American Roll-Off)
Robert H. Hoover
Sanitation Equipment Corp
Sewer Equipment dba Jet Vac Equipment
Trius, Inc.
Vacuum Sales, Inc.

FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, hereby authorizes participation in the contract for *Utility Bill Audit & Cost recovery* awarded to Troy & Banks, Inc. (Bid #2726); and

- l. Sustainable Jersey for Schools

WHEREAS, the East Orange Board of Education seeks to participate in the Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification; and

WHEREAS, the East Orange Board of Education and the District Interim Superintendent seek to support and work with the school staff and administrators, students, and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions; and

WHEREAS, extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places; and

WHEREAS, many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment; and

WHEREAS, sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children; and

A. INTERIM SUPERINTENDENT OF SCHOOLS3. BUSINESS SERVICES1. Sustainable Jersey for Schools (cont'd)

WHEREAS, the East Orange Board of Education commits to the formation of at least one Sustainability Leadership Team "Green Team", based on the guidance of Sustainable Jersey for Schools; and

WHEREAS, Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships; and

WHEREAS, the East Orange Board of Education will encourage Green Teams at all district schools by providing networking and educational opportunities;

NOW, THEREFORE, BE IT IS RESOLVED that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, agrees to participate in Sustainable Jersey for Schools, and it is the board's intention to pursue certification for schools in the district;

BE IT FURTHER RESOLVED, that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, hereby appoint Dario Lambkin to be the district's liaison to Sustainable Jersey for Schools and recognize East Orange Public Schools as agents to carry out the commitment to building a sustainable school district through the implementation of Sustainable Jersey for Schools actions:

Gibson Academy	Ecole Toussaint Louverture
Wahlstrom Academy	Gordon Parks Academy
Benjamin Banneker Academy	Cicely L. Tyson Community Elementary School
Edward T. Bowser School of Excellence	John L. Costley Middle School
George Washington Carver Institute	Patrick F. Healy Middle School
Johnnie Cochran Academy	Sojourner Truth Middle School
Mildred Barry Garvin School	Cicely L. Tyson Community Middle/High School
Whitney Houston Academy	East Orange STEM Academy
Langston Hughes School	East Orange Campus High School
Garfield Jackson Academy	Fresh Start Academy Middle (Glenwood Campus)
Dionne Warwick Institute	Fresh Start Academy High (Edmonson Alternative)

A. INTERIM SUPERINTENDENT OF SCHOOLS3. BUSINESS SERVICESm. A-148 Secretary's Report

WHEREAS, pursuant to N.J.S.A. 18A-17-9, the Secretary of the Board of Education shall report to the Board at each regular meeting but no more than once each month, the amount of total appropriations and the cash receipts of each account, and the amount for which warrants have been drawn against each account and the amount of orders and contractual obligations incurred and chargeable against each account since the date of the last report; and

WHEREAS, the Commissioner has prescribed that such reporting take place on Form A-148;

NOW, THEREFORE BE IT RESOLVED, that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, accept and adopt the A-148 and for it to become part of the official minutes of this meeting: (Attachment 3-m)

<b>Period Ending</b>	<b>Appropriation Balance</b>	<b>Cash Balance</b>
July 30, 2016	<b>*192,594,134.92</b>	<b>*39,044,840.78</b>
August 31, 2016	\$143,447,275.45	\$29,036,754.61
September 30, 2016	\$42,278,423.33	\$29,611,603.02
<i>*Correction from last month</i>		

n. A-149 Treasurer's Report

WHEREAS, pursuant to N.J.S.A. 18-A:17-31 et seq. boards of education are required to have the appointed position of Treasurer of School Monies; and

WHEREAS, the Treasurer shall serve in trust to receive and hold all school monies belonging to the district; and

WHEREAS, the Treasurer shall report to the Board of Education on a monthly basis on the Form A-149, which is prescribed by the Commissioner of Education;

NOW, THEREFORE BE IT RESOLVED, that the East Orange Board of Education, for the period ending August 31, 2016 upon the recommendation of the Interim Superintendent of Schools, adopt the A-149 and cause it to become a part of the official minutes of this meeting: (Attachment 3-n)

<b>Period Ending</b>	<b>Cash Balance</b>
August 31, 2016	\$29,036,754.61

o. Budgetary Major Account/Fund Status Certificate

BE IT RESOLVED, that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, and pursuant to N.J.A.C. 6A:23-2.12(c)4, certify that, after a review of the Secretary's Reports, and the A-149 Treasurer's Reports, and upon consultation with appropriate district officials, to the best of the Board of Education's knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.12(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (NO ATTACHMENT REQUIRED)

A. INTERIM SUPERINTENDENT OF SCHOOLS3. BUSINESS SERVICESp. Approval of Purchase

BE IT RESOLVED, that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approve the payment to Mentoring In Medicine for student mentoring services in the total amount of \$50,000.

q. Acceptance of Donations – Attendance Incentives for Students

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, approves the solicitation of donations from businesses in the form of gift certificates for students with good attendance.

r. Authorization of Public Sale of Land Located at 715 Park Avenue Owned By the East Orange Board Of Education through a Public Sealed Bid Process

WHEREAS, the East Orange Board of Education (the "Board") is the owner of certain real property and improvements thereon located at 715 Park Avenue, Block 802, Lot 22 ( the "Property") within the City of East Orange. The Property, which was formerly used by the Board as the Administration Building, is no longer needed for public purposes; and

WHEREAS, the Property ceases to be suitable, necessary or convenient for the use by the Board;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the City of East Orange that the Property, which is not needed for public purposes, shall be offered for public sale to the highest bidder, through a sealed bid process; and

BE IT FURTHER RESOLVED that the Board reserves the right to reject all bids; and

BE IT FURTHER RESOLVED that the successful bidder, in addition to the amount of the bid shall pay the sum of \$9,600.00 to cover legal fees, search fees, appraisal fees and the cost of advertising; and

BE IT FURTHER RESOLVED that the Property shall be sold at a public sale by the Board Secretary/School Business Administrator or his designee, said sale to be held at 12:00 p.m. on January 19, 2017, at the East Orange Board of Education's Administration Building, 199 Fourth Avenue, East Orange, New Jersey, after public advertisement in the Star Ledger for two insertions, at least once a week for two (2) consecutive weeks, the last publication to be not earlier than seven (7) days prior to the sale Saturday, Sundays excepted; and

A. INTERIM SUPERINTENDENT OF SCHOOLS3. BUSINESS SERVICES

- r. Authorization of Public Sale of Land Located at 715 Park Avenue Owned by the East Orange Board Of Education through a Public Sealed Bid Process (cont'd)

BE IT FURTHER RESOLVED, that interested bidders shall submit sealed written bids which must be received by the Board Secretary/School Business Administrator prior to 12:00 p.m. on January 19, 2017, said sealed bids must meet or exceed the minimum price of One Million, Four Hundred Sixty Thousand Dollars (\$1,460,000.00) by this Resolution and said sealed bid must be accompanied by the \$9,600.00 fee and a sum equal to ten percent (10%) of the bid in the form of a cashier's or certified check; and

BE IT FURTHER RESOLVED that the \$9,600.00 fee described earlier in this Resolution and a sum equal to ten percent (10 %) of the purchase price shall be deposited with the bid, with all deposits of unsuccessful bidders to be returned and the deposit of the successful bidder to become non-refundable after 30 days, and that the balance shall be paid not later than thirty (30) days after the date of the confirmation of sale by the Board subject to reasonable extensions that can be granted at the sole discretion of the Board; and

BE IT FURTHER RESOVLED that the purchaser of the property takes the property subject to any and all liens for improvements currently on the Property. The Board makes no representations or warranties regarding the Property and the purchaser takes the property as is; and

BE IT FURTHER RESOLVED that the sale of the Property is subject to the final approval and confirmation by the East Orange Board of Education and the Board reserves the right to reject any and all bids at the Board's sole discretion.

- s. Award of Contract – Frontline Technologies Group

BE IT RESOLVED, that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, award a contract to Frontline Technologies Group, LLC in the amount of \$49,400 (\$37,400 for VeriTime subscription and \$12,000 for startup fee). (Attachment 3-s)

- t. Revised Approval of Contract - Food Service Management

WHEREAS, the Public Schools Contract Law 18A:18A-41.1, stipulates that a board of education may enter into an agreement for the services of food service management company which meets federal standards and procurement requirements pursuant to 7 C.F.R. Parts 240.8 and 210.9a; and

WHEREAS, the East Orange Board of Education advertised and received Request for Proposals (RFP) on May 25, 2016 for Food Service Management for the 2016-17 school year; and

WHEREAS, Sodexo Management, Inc. guarantees that the District shall receive an annual return of Six Hundred Thousand Four Hundred Sixty Eight Dollars (\$600,468.00) for the 2016-2017 school year; and

WHEREAS, if the annual financial return for the Food Service Program falls short of the aforementioned amount, Sodexo shall pay the difference to the District in an amount not to

A. INTERIM SUPERINTENDENT OF SCHOOLS3. BUSINESS SERVICESt. Revised Approval of Contract - Food Service Management – Cont'd

exceed one hundred percent (100%) of Sodexo's annual Management and General Support Services Allowance ("Sodexo's Share"). Sodexo reserves the right to recover any such reimbursement made during the current contract year from that year's surplus on a monthly basis; and

WHEREAS, General Support Services Allowance. District shall pay Sodexo a General Support Services Allowance equal to eight cents (\$0.08) per pattern meal and meal equivalent for the 2016-2017 contract year; and

WHEREAS, Management Fee. District shall pay Sodexo a management fee in an amount equal to ten and one half cents (\$0.105) per pattern meal and meal equivalent for the 2016-2017 contract year; and

WHEREAS, Meal Equivalents. The result of dividing the total gross sales exclusive of pattern meals sales, and reimbursement for lunch, breakfast and after school; and

WHEREAS, any annual deficit greater than Sodexo's share shall be borne by District; and

WHEREAS, pursuant to N.J.S.A 19:44A-20.26 (P.L.2005, c. 271, s.2) the aforementioned entity has submitted the required Political Contribution Disclosure Form and Stockholder Disclosure Certification, of which they both are on file;

NOW, THEREFORE, BE IT RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approve a contract for the provision of Food Service Management to Sodexo Management. Inc. for the 2016-2017 school year at for their annual Management Fee of \$.105 per meal pattern meal and meal equivalent and General Support Services Allowance of \$.08 per meal pattern meal and meal equivalent;

BE IT FURTHER RESOLVED, the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, accepts the Sodexo guarantees that the district shall receive a Surplus of Six Hundred Thousand Four Hundred Sixty Eight Dollars (\$600,468.00) for the 2016-2017 school year. If the actual Surplus for the Food Service program falls short of the aforementioned amount, Sodexo shall pay the difference to district in an amount not to exceed one hundred percent (100%) of Sodexo's annual Management Fee and General Support Services Allowance. Sodexo reserves the right to recover any such reimbursement made during the current contract year from that year's Surplus on a monthly basis.

A. INTERIM SUPERINTENDENT OF SCHOOLS4. MAINTENANCE SERVICESa. Recommendation for the Use of Facility

WHEREAS, N.J.S.A. 18A:20-20; 34 permits the use of school property for various purposes; and

WHEREAS, District Policy / Regulation #7510 states that all requests for the Use of Facility need board approval; and

WHEREAS, the following organizations have submitted their requests and have been supported by administration and the maintenance committee

No.	Organization	Schedule Title	School/Location	Event Date
1	EO RECREATION	REC SMART PROGRAM	CARVER - CAFETERIA	JANUARY 3, 2017 - JUNE 20, 2017 (MON-FRI)
2	EO RECREATION	REC SMART PROGRAM	TYSON HIGH - GYM	JANUARY 3, 2017 - JUNE 19, 2017 MON-FRI)
3	EO RECREATION	REC SMART PROGRAM	COSTLEY - GYM	JANUARY 3, 2017 - JUNE 19, 2017 (MON-FRI)
4	EO RECREATION	REC SMART PROGRAM	STEM - HALLWAY	OCTOBER 18, 2016 - JUNE 21, 2017 (MON-FRI)
5	EO RECREATION	REC SMART PROGRAM	TYSON HIGH - GYM	JANUARY 3, 2017 - JUNE 19, 2017 (MON-FRI)
6	GREG THE BARBER	COMEDY SHOW	EO CAMPUS - AUDITORIUM	DECEMBER 11, 2016 (SUN)
7	JAMAICA ORGANIZATION	DISASTER RELIEF BENEFIT	EO CAMPUS - AUDITORIUM	NOVEMBER 26, 2016 (SAT)
8	PRAISE & JOY TABERNACLE	TRICKY TRAY EVENT	EO CAMPUS - CAFETERIA	DECEMBER 10, 2016 (SAT)
9	WEST NEWARK SPANISH CO.	COMMEMORATION OF JESUS DEATH	EOBOE - CONF. RM. A	APRIL 11, 2017 (TUES)
10	SEASONS OF LEARNING	AFTER SCHOOL PROGRAM	JACKSON - ALL PURPOSE RM., CAFÉ & PARKING LOT	OCTOBER 17, 2016 - JUNE 22, 2017 (MON-FRI)
11	SENIOR CITIZENS MEN'S LEAGUE	SR. MENS BASKETBALL	HUGHES - GYM	NOVEMBER 16, 2016 - DECEMBER 21, 2016 (WED)

A. INTERIM SUPERINTENDENT OF SCHOOLS

4. MAINTENANCE SERVICES

a. Recommendation for the Use of Facility

NOW THEREFORE BE IT RESOLVED, that the East Orange Board of Education, upon the recommendation of the Interim Superintendent of Schools, grant permission for the Use of Facilities to the organizations listed above as long as each organization submit all documents required in accordance to the District's Policy and Regulation#7510.

XIII. ADJOURNMENT



# **POLICY COVER PAGE**



### 2624 GRADING SYSTEM

The Board of Education recognizes that a system of measuring, recording, and reporting the achievements of individual students is important to the continuing process of learning. The Board, therefore, directs the instructional program of this school district include a system of grading that measures progress toward the New Jersey Core Curriculum Content Standards and the educational goals of the district.

Students shall be informed at the outset of any course of study of the behaviors and achievements that are expected of them and shall be kept informed of their progress during the course of study. As a rule, grading should reward students for positive efforts and minimize failure, and students should be encouraged to evaluate their own achievements.

The Superintendent shall develop and continually review in consultation with teaching staff members, parent(s), and students, a grading program appropriate to the course of study and maturity of students. The final decision on any contested grade will be the responsibility of the Building Principal. A student classified as disabled will be graded in accordance with his/her Individualized Educational Program (IEP) or the Section 504 Plan.

#### Evaluation of Individual Student Performance

The Superintendent, in consultation with the teaching staff, shall develop a marking system to be used uniformly in the same grade level throughout the schools. The system should be clear, easily understood by parent(s) and students, and able to be applied with consistency of interpretation. Computation of grade-point average and rank in class shall be uniform throughout the district. Evaluation and grading symbols shall be attended to appraise the student's progress toward established goals, and shall be a factor in promotion/graduation decisions.

The Board of Education encourages the certified staff, under the direction of the Superintendent, to employ a comprehensive approach to the use of appraisal and evaluative techniques in monitoring student progress, including, but not limited to, recognized standardized achievement testing programs, written and oral teacher-made tests, performance observation, parent(s) interviews, formal and informal evaluation techniques, use of cumulative student records, and medical examinations.

The Superintendent shall have the right to review disputed grades and with Board approval to adjust them.



# Policy/Regulations

East Orange Board of Education

PROGRAM - POLICY  
2624/page 2 of 2  
Grading System

## Testing

In addition to testing procedures established in Board policy, the school district shall establish and maintain a general testing program to:

1. Measure the needs and progress of individual students;
2. Measure the achievement of grade levels;
3. Allow comparison of district students with national or other norms; and
4. Aid in evaluation of programs.

The district testing program shall embody at least the tests required by State law. The administration shall continually scrutinize the applicability and effectiveness of tests being used in the district.

School personnel shall not use tests, procedures, or other guidance and counseling materials which are differentiated or stereotyped on the basis of race, color, creed, religion, sex, ancestry, national origin, or social or economic status.

Any requests for surveys, student observations, or student questionnaires must be forwarded through the Principal's office to the Superintendent's office for approval before any survey or observation can be conducted.

Individual results of standardized tests, including intelligence tests, shall be made available to parent(s) upon their request, but shall be considered confidential information to be available only to authorized persons. School and district test results shall be discussed in a public meeting.

## Determining Class Rank

The Superintendent shall develop procedures for determining class ranking which take into account:

1. Records of transfer students; and
2. Honors and advanced courses.

Adopted: 3 June 2009

**Adopted:**



# Policy/Regulations

## East Orange Board of Education

### PROGRAM - REGULATION

R 2624/page 1 of 7

Grading System

#### R 2624 **GRADING SYSTEM**

##### A. Purpose of Grading

1. The purpose of grading is to assist students in the process of learning; all grading systems will be subject to continual review and revision to that end.
2. Grades acknowledge a student's demonstrated proficiency in the New Jersey Core Curriculum Content Standards and locally established learning goals and objectives:
  - a. Active participation in and attention to daily lessons,
  - b. Frequent contribution to discussions,
  - c. Prompt, thorough, accurate, and neat preparation of assignments,
  - d. Thorough preparation and performance on tests and assessments,
  - e. Display of an eagerness to learn and an inquisitive approach to lessons,
  - f. Attention to the need for proper materials,
  - g. Cooperation with the teacher's efforts, and
  - h. Willingness to work to the best of his/her ability and to do more than the minimum expected.

##### B. Preparation for Grading

1. Each student must be informed of the behavior and achievements expected of him/her at the outset of each course of study or unit of study.
2. Each student must be kept informed of his/her progress during the course of a unit of study. Students who so request are entitled to see the grades resulting from their performance during the grading period.
3. Each method of grading shall be appropriate to the course of study and the maturity and abilities of the students.
4. Students should be encouraged to evaluate their own achievements.



# Policy/Regulations

## East Orange Board of Education

### PROGRAM - REGULATION

R 2624/page 2 of 7

### Grading System

5. The process of review and revision will involve teaching staff members, parent(s) and as appropriate, students.
- C. Grading Periods
1. Grades will be awarded at the end of four marking periods in each school year.
  2. Students will be given notice of their mid-term grades at mid-point of each marking period.
  3. Students will be given a final grade in each subject at the end of the school year.
  4. Grades will be recorded on report cards for parent(s) notification in accordance with Policy No. 5420 and Regulation No. 5420.
- D. Basis for Grading
- The teacher responsible for assigning a grade should take into consideration the student's:
1. Completion of written assignments prepared in the classroom or elsewhere;
  2. Oral contributions in class, including discussion responses, observations, panel participation, presentations, initiation of topics;
  3. Performance on oral and written tests and quizzes;
  4. Research into standard references and other background materials;
  5. Oral and written reports on materials read by the student;
  6. Laboratory work;
  7. Term papers;
  8. Special oral or written reports;
  9. Other evidences of the student's constructive efforts and achievements in learning; and
  10. For the final grade, the student's attendance record, in accordance with Policy Nos. 5200, 5410, and 5460.



# Policy/Regulations

## East Orange Board of Education

### PROGRAM - REGULATION

R 2624/page 3 of 7

Grading System

#### E. Meaning of Grades

1. The following grades will be given in each academic subject at the end of each marking period:

- a. A grade of A indicates superior performance. It may be given to a student whose achievement is significantly above grade level; whose work achieves a quality and quantity that consistently excels; and who demonstrates a high degree of initiative, application, and purpose.
- b. A grade of B indicates above average performance. It should be given to a student whose achievement is above grade level; whose work frequently excels; and who generally demonstrates strength in the subject.
- c. A grade of C indicates average performance. It should be given to a student whose achievements in most areas of the subject are average; whose work is acceptable; and who demonstrates a satisfactory degree of proficiency.
- d. A grade of D indicates below average performance. It should be given to a student whose achievement in the subject is barely passing; whose work is the minimum acceptable for credit; and who demonstrates only weak proficiencies in the subject.
- e. A grade of F indicates failing performance and that no credit can be given for the subject. It should be given to a student who has not met the minimum requirements of the course; who has demonstrated an inability or unwillingness to master the basic elements of the course; or who has failed to meet the minimum attendance standards necessary to pass a course of study.
- f. Letter grades may or may not be modified by plus or minus signs.

2. The following grading scales and indicators shall be used:

#### Kindergarten

- 4 = Exceeds the Standard - (90 - 100%)**
- 3 = Meets the Standard - (70 - 89%)**
- 2 = Progressing Towards the Standard - (60 - 69%)**
- 1 = Below the Standard - (59% and Below)**



# Policy/Regulations

East Orange Board of Education

PROGRAM - REGULATION  
R 2624/page 4 of 7  
Grading System

## Elementary Grades 1 – 5

A =	100 – 90 - ( <b>Excellent</b> )
B =	89 – 80 - ( <b>Good</b> )
C =	79 – 70 - ( <b>Average</b> )
<b>D =</b>	<b>69 – 60 - (Below Average)</b>
F =	<b>59 and below - (Failure)</b>

## Secondary Grades 6 - 12

### Scholarship

A =	Excellent
B =	Good
C =	Average
D =	Below Average
<b>F =</b>	<b>Failure</b>
I =	Incomplete
M =	Medical

3. A “pass” or “fail” grade may be given in a particular course of study.
4. A grade of “Incomplete” will be given to those students unable to complete the work assigned to the course for reasons beyond the student’s control, such as the student’s disability.



# Policy/Regulations

## East Orange Board of Education

### PROGRAM - REGULATION

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Grading System

- a. A teacher who submits a grade of incomplete will accompany the grade with a reasonable estimate of the amount of time the student will require to complete the work necessary for the granting of credit.
  - b. Except as may be required by unusual circumstances, make up work should be completed within two weeks of the end of the marking period or, if the student is disabled at the end of the marking period, two weeks after the student's return to school.
  - c. The student's completed work will be graded and the teacher will submit a grade, which will replace the incomplete grade on the student's transcript.
  - d. A student who does not complete the work within the period allowed will receive a grade of F in the subject.
5. Final grades, year-end or semester-end, will be calculated by assigning a numerical value to each marking period grade and dividing the sum of those values by the number of marking periods.

#### F. Citizenship Grades

A student's academic letter grade may be accompanied by the number code to one of the following citizenship grades, which expresses the student's effort and attitude.

##### Grades 1 – 5

##### Effort

- E1** Works cooperatively and independently and completes all assignments
- E2** Puts forth average effort
- E3** Does not apply him/herself

##### Conduct

- C1** Respects others; displays self-control; follows rules and routines
- C2** Requires some corrective plan
- C3** Violates class/school rules





# Policy/Regulations

East Orange Board of Education

PROGRAM - REGULATION

R 2624/page 6 of 7

Grading System

Grades 6 – 12

Teacher Comments

- 1 Display courtesy and respect
- 2 Attends to teacher directions
- 3 Completes tasks to the best of his/her ability
- 4 Participates in class discussions
- 5 Willingly does more work than required
- 6 Works well independently
- 7 Comes to class prepared with books/materials
- 8 Is on time for class
- 9 Attends class on daily basis
- 10 Is cooperative with school personnel and peers
- 11 Has a positive attitude and is eager to learn

Needs

- 12 Needs to be prepared/come to class on time
- 13 Needs to be more regular in class attendance
- 14 Needs to be improve behavior/less disruptive
- 15 Needs to study thoroughly for tests/quizzes
- 16 Needs to make up all missed work promptly
- 17 Needs to improve class attitude/inattentive
- 18 Needs to improve upon classroom participation
- 19 Needs to complete assigned homework on time
- 20 Needs to apply him/herself lacks seriousness
- 21 Contact guidance for parental conference
- 22 Is in danger of failing the course for the year

## G. Grade Validation

In order that he/she may justify a grade, each teacher is directed to retain in his/her possession the following records to validate grades awarded to students. The records should be kept for a minimum of six years after the end of the school year in which the grades were awarded.

1. The daily attendance and tardiness record;
2. All grades earned for classroom activities such as quizzes, tests, reports, and class recitations;



# Policy/Regulations

## East Orange Board of Education

### PROGRAM - REGULATION

R 2624/page 7 of 7

#### Grading System

3. All grades earned for activities conducted elsewhere, such as homework assignments and term papers;
  4. Any notation regarding the meaning of each grade and its relation to the type of activity or material covered;
  5. Any notation of discussions with the student on a grade or the student's cumulative grade average;
  6. Any referrals for guidance, discipline, and the like; and
  7. Any notations recording communications between the teacher and the parent(s), the Principal, or other teaching staff members.
- H. Appeal
1. Each teacher is responsible for the determination of the grade a student receives for participation in the teacher's course of study.
  2. Each teacher may be required to furnish reasons, supported by evidence (see paragraph E above) to substantiate any grade earned.
  3. If a grade is challenged by a student or a parent(s), the teacher will convene a conference and will explain the grading system and the reasons for the final grade.
  4. If the parent(s) or student is not satisfied by the teacher's explanations, he/she may appeal the grade to the Principal, who will consult with the teacher and the student in an attempt to resolve the dispute. The Principal will give every reasonable deference to the teacher's professional judgment.
  5. If the Principal determines that the grade should be changed, he/she will alter the grade on all records and indicate by whose authority the grade has been changed.
  6. No reprisals will be taken in any form against a teacher who remains determined in his/her belief that the grade originally given is fair and correct.
  7. The Superintendent may hear an appeal from the Principal's determination. Only in the most extraordinary circumstances will the Superintendent alter a grade determined at the school building level.

Issued: 3 June 2009

**Issued:**



# Policy/Regulations

## East Orange Board of Education

STUDENTS - POLICY  
5511/page 1 of 3  
Dress and Grooming

### 5511 **DRESS AND GROOMING**

The purpose of these guidelines is to provide a healthy environment in the schools conducive to academic purposes; to help foster the goals and objectives of the educational system; to help implement a thorough and efficient system of public education; to assist in promoting self-discipline in the classroom; to maintain order; to help secure the safety of the students in the system, and to promote respect for authority and self.

#### A. General Rules

1. Personal grooming should be done at home or in the appropriate areas.
2. Students should maintain a clean and well-groomed appearance at all times in school and at school sponsored events.
3. Students are expected to avoid dress and grooming that is likely to create a material and substantial disruption to the school environment.
4. Dress or grooming that jeopardizes the health or safety of a student or of other students or is injurious to school property will not be tolerated.
5. Students who publicly represent the school, district, or any school related organization at an activity away from the school district are required to dress in full accordance with the reasonable expectations of the school district or its representative. Students unwilling to comply with this requirement will disqualify themselves from participation.
6. Students will not be permitted to attend a school-related function, such as a field trip, after-school activity, etc., unless they are attired and groomed in accordance with the school district dress code and the reasonable expectation of the school district or its representative.

#### B. Prohibited Clothing and Articles

1. Attire must not be tight fitting, sheer, brief, low cut, or revealing, above or below the waist as to be embarrassing or indecent. Clothing must not be distracting or provocative (lack of undergarments, see through clothing, bare midriffs, clothing designed as undergarments, tank tops, halters, miniskirts, and sleeveless undershirts, etc.).
2. Clothing which is soiled, torn, defaced or ripped.
3. All dresses, shorts and skirts must be no shorter than two inches above the knee.



# Policy/Regulations

## East Orange Board of Education

STUDENTS - POLICY  
5511/page 2 of 3  
Dress and Grooming

4. Facial jewelry or excessive piercing that may be dangerous to the student or cause disruption to the educational program is prohibited.
5. Graphics that are suggestively obscene or offensive on any garments or patches are prohibited (i.e., alcohol, drugs, obscenities or words with double meanings).
6. Attire must not be destructive to school property.
7. Student's dress must not present a threat, implied or expressed, to the safety or physical well-being of the student or others.
8. Student must wear safe and proper footwear on school property.
9. Outdoor jackets, coats, or hats are not to be worn in the school building except when entering or leaving the building. (With teacher/building administrator approval, jackets may be worn in the classroom; if the room is cold, etc.)
10. Sunglasses, glazed, or tinted glasses are not to be worn during school hours, unless a medical note indicating the need to wear such glasses indoors has been accepted by the school nurse or school physician.
11. Headwear or hair rollers must not be worn in the building (exceptions regarding the headwear prohibition may be made for religious or medical reasons by the building administrator).
12. See-through blouses, halters, bare midriffs and sleeveless undershirts are not acceptable for wear as outer garments.
13. Tight and/or revealing clothing (Spandex, bike pants), are not acceptable.
14. Students shall not have in their possession in school articles which are distracting, inappropriate, indecent, unhealthy, or hazardous, i.e., personal pagers (beepers), portable audio or video devices or radios. (An exception may be made by the Principal or administrator of the school on an individual basis.)
15. Clothing, apparel, hairstyles, tattoos, and/or accessories which indicate affiliation with any gang associated with criminal activity are prohibited.
16. Clothing, tattoos, or accessories containing profanity, sexual references, or innuendoes, or expressing racial, religious, or ethnic bias are prohibited.



# Policy/Regulations

## East Orange Board of Education

STUDENTS - POLICY  
5511/page 3 of 3  
Dress and Grooming

### Procedures for Implementing Code Violations

1. The building administrator or his/her designee will rule on all violations and take appropriate action, which the student has recourse to appeal to the School Leadership Committee at a later date.
2. The Student Leadership Committee will be charged with the responsibility of requesting a dress code revision.

### Enforcement

1. The building administrator may waive application of the dress code for special school activity days.
2. Students not conforming to the dress code shall be disciplined, by the Principal, in accordance with the Board policies.
3. A student whose dress or grooming has been found by the building administrator or designee to violate the student dress code may appeal the determination to the Superintendent.

### Severability

This dress code shall be deemed to be severable. If any section is found to be void or unreasonable by a forum of competent jurisdiction, only that section shall be deemed deleted.

### Distribution

A copy of this dress code shall be distributed to all students by publication in the student handbook or by mailing to their homes.

N.J.S.A. 18A:11-1; 18A:11-7; 18A:11-8; 18A:11-9

Adopted: 12 January 2010

**Adopted:**



# Policy/Regulations

East Orange Board of Education

STUDENTS - POLICY  
5513/page 1 of 1  
Care of School Property  
**M**

## 5513 CARE OF SCHOOL PROPERTY

The Board of Education believes that the schools should help students learn to respect property and to develop feelings of pride in community institutions. The Board charges each student enrolled in this district with responsibility for the proper care of school property and the school supplies and equipment entrusted to his/her use.

Students who cause damage to school property will be subject to disciplinary measures. The Board authorizes the imposition of a fine for the loss, damage, or defacement of a textbook.

A student who demonstrates chronic and/or serious disregard for property may be referred to the Intervention & Referral for Student Services Committee and the Child Study Team.

The Superintendent shall develop rules for the safekeeping and accounting of textbooks and prepare a schedule of fines for lost and damaged textbooks.

N.J.S.A. 18A:34-2; 18A:37-3

N.J.A.C. 6A:23-6.6

Adopted: 12 January 2010

**Adopted:**



# Policy/Regulations

East Orange Board of Education

STUDENTS - REGULATION

R 5513/page 1 of 3

Care of School Property

**M**

## R 5513 CARE OF SCHOOL PROPERTY

### A. Teachers' Responsibilities

1. Teachers will exercise judgment in the entrustment of school property to students.
2. Teachers will impress upon all students the importance of the proper care of school property and instruct students in the proper use of school facilities, equipment, instructional materials, and textbooks.
3. Teachers will keep an accurate inventory of textbooks and other materials assigned to their classrooms.

### B. General Rules Governing the Use of School Property

1. Students shall not deface the school building, furnishings, or equipment in any manner.
2. Students shall not use school furnishings or equipment for purposes other than those for which the furnishing or equipment was designed and intended.
3. Students will care for school textbooks in accordance with D.

### C. Distribution and Collection of Textbooks and Materials

- 1. The following information will be entered each time a book is issued to a student:**
  - a. The name of the student to whom the book is issued,
  - b. The date on which the book is issued to the student,
  - c. The condition of the book when it is issued, and
  - d. The condition of the book when it is returned.
- 2.** Each classroom teacher will keep a permanent record of the textbooks used in his/her classroom. The record will include all the information listed in C2 and C3.



# Policy/Regulations

## East Orange Board of Education

### STUDENTS - REGULATION

R 5513/page 2 of 3

#### Care of School Property

3. A lost textbook must be promptly reported to the teacher who issued the book. A replacement textbook will be issued immediately.
4. Textbooks will be collected and inspected before the end of the school year or marking period, as appropriate. Once inspected, a textbook will be returned to inventory until it is again distributed to a student.
5. Students must remove covers, loose papers, and markings before returning any textbook.
6. Fines will be assessed for lost and damaged textbooks in accordance with E.

#### D. Care of Textbooks by Students

1. Students shall take care not to lose or misplace a textbook or expose a textbook to conditions or circumstances likely to destroy, damage, or degrade it.
2. All textbooks that will be taken home by students must be protected with an appropriate cover to be supplied by the student.
3. Students should not:
  - a. Use pens, pencils, or other implements to mark a place in a textbook;
  - b. Use a textbook to file bulky papers and notes;
  - c. Write in textbooks; or
  - d. Soil textbooks beyond normal use.

#### E. Fines and Penalties

1. Fines will be assessed as determined by the Superintendent and/or designee.
2. The teacher will inspect each textbook returned and will assess a fine for each lost or damaged book. The teacher will prepare a form that includes:
  - a. The name and number of the textbook damaged or lost;
  - b. The name of the student;





# Policy/Regulations

## East Orange Board of Education

### STUDENTS - REGULATION

R 5513/page 3 of 3  
Care of School Property

- c. The loss or damage to the textbook; and
- d. The amount of the fine.
3. In setting fines the teacher may take into account verified extenuating circumstances.
4. The student will take the form to the Main office and make payment of the fine assessed. The Main office will sign the form when payment is made.
5. Teachers will not collect fines.
6. Copies of the form will be distributed as required.
7. A student who finds their lost textbook will be reimbursed any fine paid for the lost textbook but will be assessed a fine for any damage done to the book.
8. If fines are unpaid, the district shall request payment from the parent(s).

Adopted: 12 January 2010

**Adopted:**



# Policy/Regulations

## East Orange Board of Education

STUDENTS - POLICY  
5517/page 1 of 1  
Student Identification Cards

### 5517 **STUDENT IDENTIFICATION CARDS**

The Board of Education recognizes school building security measures are important for the safety and welfare of all students, staff, parents and community members in school buildings. In recognizing this important responsibility, the Board requires all **high school** students to carry school district issued identification cards at all times while in school. A student must present the card to any school staff member upon request. Students who fail to have the card in their possession or to produce it when asked to do so may be disciplined.

The school district issued Identification Card will be issued to all students in all **high** school buildings, and may be presented for:

1. Identification at school district activities on school district property other than the school attended by the student;
2. Admission to school dances and other school-related activities;
3. Identification for library media services to include library book, periodical and other resource check-out;
4. Entrance for Scholastic Aptitude Tests, State Standardized Tests and other testing programs administered on school district property;
5. Identification for transportation services offered by the district including the use of activity and/or late buses;
6. Identification for admission to certain school-related and school district sponsored functions; and
7. Other purposes and activities as determined by the Building Principal.

Students will be issued one card every year. A replacement fee will be charged, at the cost equal to the reproduction cost, for all lost identification cards.

Adopted: 12 January 2010

**Adopted:**



# Policy/Regulations

## East Orange Board of Education

STUDENTS - POLICY  
5520/page 1 of 1  
Disorder and Demonstration

### 5520 **DISORDER AND DEMONSTRATION**

The Board of Education is responsible for providing a thorough and efficient system of education for students in this district and is authorized to preserve order so that the system may function properly. Students will not be disturbed in the exercise of their constitutionally guaranteed rights to assemble peaceably and to express ideas and opinions, privately or publicly, provided that their activities do not infringe on the rights of others and do not interfere with the operation of the educational program.

The Board will not permit the conduct on school premises of any willful activity engaged in by an individual acting alone or by a group of individuals that interferes with the orderly operation of the educational program or offends the rights of others. The Board specifically prohibits any assembly or expression that materially disrupts instruction; is obscene, slanderous, or grossly prejudicial; advocates the use of dangerous or harmful materials; advocates the use of force or the violation of law or school rules; or advertises goods or services for unauthorized commercial gain.

Disorderly students will be disciplined in accordance with law and Board Policy No. 5600; staff members who assist students in disorderly conduct may be subject to disciplinary measures.

The Board directs all staff members to attempt to resolve student conflict and dissent by reason and arbitration. Students who express dissent should be made aware of the lawful procedures available to them for the resolution of their grievances.

The Superintendent shall establish procedures for the prompt resolution of any disorder that occurs on school premises. The Building Principal shall be responsible for the identification and resolution of disorders in any school building and may summon law enforcement officers as necessary.

N.J.S.A. 2C:12-3; 2C:33-1; 2C:33-2; 2C:33-8  
N.J.S.A. 18A:6-1; 18A:37-1; 18A:37-2

Adopted: 12 January 2010

**Adopted:**



# Policy/Regulations

East Orange Board of Education

STUDENTS - POLICY

5550/page 1 of 1

Disaffected Students

**M**

## 5550 **DISAFFECTED STUDENTS**

The Board of Education believes that the educational needs of all students should be served. The Board will make every reasonable effort to identify and serve disaffected students whose learning is impeded by environmental circumstances, the student's attitude, or an inappropriate instructional program.

For the purposes of this policy, "disaffected student" means the student who has instructional needs that are not being met by the regular instructional program and who is performing well below his/her social or academic capacity.

Disaffected students may include students unable to function properly within a traditional school program; students of average or above average intelligence and ability who achieve below their potential; students unable to establish occupational or future goals; students with a pattern of behavior problems, including problems with attendance and tardiness; students who lack motivation, direction, and decision making ability; students who possess a poor self-image; students suffering stressful family settings; students hostile toward adults and authority figures; students in difficulty with community and law enforcement agencies; and students lacking interest in school and avoiding involvement in school activities.

Teaching staff members shall be alert to students experiencing difficulty in their classes. Any such student who does not appear to be disabled may be referred to the Intervention **and Referral Services (I&RS)**.

A disaffected student who may have disabilities shall be referred to the Child Study Team for evaluation in accordance with Policy No. 2460.

N.J.A.C. 6A:16-7.1 et seq.

N.J.A.C. 6A:14-1.1 et seq.

Adopted: 12 January 2010

**Adopted:**



# Policy/Regulations

East Orange Board of Education

STUDENTS - REGULATION

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Disaffected Students

**M**

## R 5550 **DISAFFECTED STUDENTS**

### A. Grades Kindergarten through 6

1. Each student's work habits, behavior, products, and records will be continually monitored for signs of disaffection by teaching staff members responsible for the student's instructional program. Such signs of disaffection might include, but need not be limited to, the student's:
  - a. Working below potential,
  - b. Depressed standard test scores,
  - c. Excessive absenteeism or truancy,
  - d. Change in personality or work habits,
  - e. Marked irritability, lassitude, or hypersensitivity.
2. The teacher or other professional staff member who observes signs that a student may be disaffected will confer with the Principal. If it is determined that concern about the student's welfare is warranted, the student's parent(s) will be called in and made aware of the problems, and steps to deal with the student's disabling attitude will be proposed.
3. Once a student is identified as disaffected, steps to offset the effects of disaffection may be initiated. Such steps may include:
  - a. A meeting with the learning disabilities teacher consultant to help teachers shape classroom strategies that might reduce disaffection,
  - b. Building on the student's strengths to help bolster his/her sense of self-worth,
  - c. Providing instructional alternatives to stimulate the student's interest by utilizing such devices as calculators, computers, educational games, and teaching machines,
  - d. Assigning the student to another teacher,
  - e. Transferring the student to another school in the district,
  - f. Referral to the I&RS Team,



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### STUDENTS - REGULATION

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Disaffected Students

- g. Referring the student to the Child Study Team.

#### B. Grades 7 and 8

1. A disaffected student in the middle school may be identified by one or more of the following signs:
  - a. Argumentative behavior and truculence,
  - b. Willful disregard of school rules and lack of concern for others,
  - c. Disrespect for authority figures,
  - d. Excessive absenteeism or truancy,
  - e. Acting-out and/or aggressive behavior, and
  - f. Working below his/her potential.
2. The teacher or other professional staff member who observes signs that a student may be disaffected will confer with the Principal. If it is determined that concern about the student's welfare is warranted, the student's parent(s) will be called in and made aware of the problems, and steps to deal with the student's disabling attitude will be proposed.
3. Once a student is identified as disaffected, the following steps will be taken:
  - a. The student will be referred to the school guidance office for counseling where:
    - (1) The parent(s) may be asked to seek outside support services; and/or
    - (2) The teaching staff members responsible for the student may be asked to observe the student, formally monitor his/her progress, and report regularly to the guidance counselor.
  - b. The student's schedule may be modified as necessary,
  - c. The learning disabilities teacher-consultant may be consulted,
  - d. Referral to the Intervention & **Referral Services Committee (I&RS)**,



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### STUDENTS - REGULATION

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Disaffected Students

- e. The student may be referred to the Child Study Team.
- C. Grades 9 - 12
- 1. The disaffected high school student may be identified by the following signs:
    - a. A drop in school performance,
    - b. Decreased attentiveness and disinterest in school work,
    - c. Marked irritability, lassitude, and hypersensitivity,
    - d. Evidence of class cutting, excessive absence, and/or truancy,
    - e. An inability to articulate occupational or educational goals, and
    - f. Hostility towards authority figures.
  - 2. The teaching staff member who observes a disaffected student will alert the guidance counselor to a possible problem.
  - 3. The guidance counselor will confer with the student's teacher, review the student's record, and meet with the student and his/her parent(s).
  - 4. A remedial program will be recommended by the counselor and approved by the Principal. If such a program cannot be defined, the student shall be referred to the I&RS Team **or** Child Study Team.

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# Policy/Regulations

East Orange Board of Education

STUDENTS - POLICY

5560/page 1 of 1

Disruptive Students

**M**

## 5560 **DISRUPTIVE STUDENTS**

The Board of Education believes that the students of this district are entitled to an education free from undue disruption. Students who willfully disrupt the educational program shall be subject to the discipline procedures of this district. Every reasonable effort shall be made to determine and remediate the cause or causes of a chronically disruptive student's unacceptable conduct.

For the purposes of this policy, "disruptive student" means the student who has difficulty establishing good relationships with peers and adult authority figures and who exhibits a pattern of conduct which is in defiance of school rules or regulations and which hinders academic success for other students as well as for himself or herself.

Disruptive students may be disciplined in accordance with Policy No. 5600.

A disruptive student who does not appear to be disabled may be referred to the Intervention **and** Referral Services Committee in accordance with Policy No. 2417.

A disruptive student who may have disabilities shall be referred to the Child Study Team for evaluation in accordance with Policy and Regulation Nos. 2460 et seq.

The Superintendent shall report regularly to the Board the incidence of acts of violence and vandalism in the school district and shall prepare a remedial plan whenever the report shows a significant increase in the number of such acts.

N.J.S.A. 18A:17-46 et seq.; 18A:37-1 et seq.

N.J.A.C. 6A:14-1.1 et seq.

Adopted: 12 January 2010

**Adopted:**





# Policy/Regulations

## East Orange Board of Education

### STUDENTS - REGULATION

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Disruptive Students

#### R 5560 **DISRUPTIVE STUDENTS**

##### A. Grades Kindergarten through 6

##### 1. Any of the following signs may indicate a disruptive student in the elementary grades:

- a. Unsatisfactory grades in citizenship or work habits,
- b. A worsening negative attitude,
- c. Disobedience and willful disregard of rules,
- d. Lack of concern for the rights of others,
- e. Argumentative behavior and truculence,
- f. Disregard for authority, or
- g. Fighting with classmates.

##### 2. Any of the following steps may be followed, singly or in combination, to deal with the elementary student who has been identified as disruptive:

- a. After-school detention
- b. Use of behavior modification as well as other techniques designed to change disruptive classroom displays,
- c. Intervention by the Principal,
- d. Parent-teacher conference,
- e. Suspension, in accordance with Policy No. 5610,
- f. Referral to the I&RS Team,
- g. Referral to the Child Study Team.

##### B. Grades 7 and 8

##### 1. Any of the following signs may indicate a disruptive student in the middle school:



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## East Orange Board of Education

### STUDENTS - REGULATION

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#### Disruptive Students

- a. Argumentative behavior and truculence,
    - b. Willful disregard of school rules and lack of concern for others,
    - c. Disrespect for authority figures,
    - d. Excessive absence or truancy,
    - e. Acting-out and/or aggressive behavior, or
    - f. Difficulty with community or law enforcement agencies.
  2. Any of the following steps may be used singly or in combination to deal with the disruptive student in the middle school:
    - a. Detention after school during which time the student may be admonished about his/her conduct in the classroom,
    - b. Referral to the school's guidance counselor for counseling,
    - c. Conference among the teacher, guidance counselor, and parent(s),
    - d. Referral to the Administration when the student is constantly disruptive or causes major infractions of the school rules,
    - e. In-school suspension during which the student is placed under the supervision of a teacher, isolated from the mainstream, and assigned school work to complete,
    - f. Home suspension, in accordance with Policy No. 5610, when other alternatives fail to curb the student's disruptiveness,
    - g. Referral to the I&RS Team,
    - h. Referral to the Child Study Team,
    - i. Referral to the Director of Student Support Services for appropriate placement.
- C. Grades 9 - 12
1. Any of the following signs may indicate a disruptive student in the high school:



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#### Disruptive Students

- a. Argumentative behavior and truculence,
  - b. Willful disregard of school rules and lack of concern for others,
  - c. Disrespect for authority figures,
  - d. Excessive absence or truancy,
  - e. Acting-out and/or aggressive behavior, and
  - f. Difficulty with community or law enforcement agencies.
2. Any of the following steps may be used singly or in combination to deal with the disruptive student in high school:
- a. Detention after school during which time the student may be admonished about his/her conduct in the classroom,
  - b. Referral to the guidance counselor for counseling,
  - c. Conference among the teacher, guidance counselor, and parent(s),
  - d. Referral to the Administration when the student is constantly disruptive or causes major infractions of the school rules,
  - e. In-school suspension during which the student is placed under the supervision of a teacher, isolated from the mainstream, and assigned school work to complete,
  - f. Suspension from school, in accordance with Policy No. 5610, when other alternatives fail to curb the student's disruptiveness,
  - g. Referral to the I&RS Team,
  - h. Referral to the Child Study Team,
  - i. Referral to the Director of Student Support Services for appropriate placement.

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# Policy/Regulations

## East Orange Board of Education

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Sportsmanship

### 5570 **SPORTSMANSHIP**

The Board of Education requires that all individuals involved in or attending the athletic and intramural programs sponsored by the Board exhibit sportsmanship when representing the school at any athletic event. Sportsmanship is defined as abiding by the rules of the contest as defined or accepted by the participating teams and the gracious acceptance of victory or defeat. In exhibiting sportsmanship all participants shall:

1. Understand and follow the rules of the contest;
2. Recognize skilled performance of others regardless of affiliation;
3. Display respect for all individuals participating in the athletic event;
4. Treat opponents in an empathetic manner; and
5. Congratulate opponents in victory or defeat.

Failure to exhibit good sportsmanship shall include, but not be limited to the following conduct:

1. Any person who strikes or physically abuses an official, coach, player or spectator;
2. Any person who intentionally incites participants or spectators to abusive action;
3. Any person who uses obscene gestures or unduly provocative language or action towards officials, coaches, opponents or spectators;
4. Any school or athletic staff member who is publicly critical of a game official or opposing coaches and/or players;
5. Any person who engages in conduct which exhibits bias based on race, color, creed, religion, national origin, ancestry, age, marital status, affectational or sexual orientation or sex, social or economic status, or disability; and
6. Schools or school organizations engaging in pre-event activities of an intimidating nature, e.g. use of fog machines, blaring sirens, unusual sound effects or lighting, or similar activities.
7. Any violation of the rules of the New Jersey State Interscholastic Athletic Association.



# Policy/Regulations

East Orange Board of Education

STUDENTS - POLICY  
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Sportsmanship

Failure to exhibit good sportsmanship may result in the Board denying the opportunity for any individual to participate in the athletic program or attend athletic events.

NJSIAA Guidelines

Adopted: 12 January 2010

**Adopted:**



# Policy/Regulations

## East Orange Board of Education

### STUDENTS - REGULATION

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Sportsmanship

#### R 5570 **SPORTSMANSHIP**

Individuals who violate Policy No. 5570, Sportsmanship shall be subject to the following disciplinary actions to be imposed by the Principal or designee.

- A. Violations shall be dealt with in the following manner:
  - 1. First Offense - warning by the Principal or designee.
  - 2. Second Offense - short term suspension from the athletic or intramural program - duration to be determined by the Principal or designee, but not to exceed ten school days.
  - 3. Third Offense - long term suspension - up to one school year from the athletic or intramural program.
  - 4. Fourth Offense - permanent expulsion from participation in the athletic or intramural program by the Principal or designee.
- B. The determination of the Principal or designee may be appealed to the Superintendent who shall make a determination within ten working days.
- C. A determination by the Superintendent resulting in a long term suspension or expulsion from the athletic or intramural program may be appealed to the Board which may hold a hearing on the matter and render a determination of the matter within thirty calendar days.

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# Policy/Regulations

## East Orange Board of Education

STUDENTS - POLICY  
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Student Rights

### 5700 **STUDENT RIGHTS**

The Board of Education recognizes that students possess both the right to a free public education and the rights of citizenship. In granting students the educational opportunities to which they are entitled, the Board shall provide them with the nurture, counsel, and custodial care appropriate to students' ages and maturity. At the same time, the Board will respect the right of each student to equal treatment and equal access to the educational program, the due process of law, freedom of expression and association, and the privacy of his/her own thoughts.

Attendant on the rights guaranteed to each student are certain responsibilities, which include respect for the rights of others, obedience to properly constituted school authority, and compliance with the policies and regulations of this district.

As students differ in age and maturity, so they differ in the ability to assume both the rights and the concomitant responsibilities of citizenship. Accordingly, the exercise of each right will be granted with due regard for the degree of responsibility possessed by the student and the student's need for continuing guidance and control.

A student who has reached the age of majority and is emancipated possesses the full rights of an adult and may issue authorizations previously delegated to his/her parent(s). The adult student is fully responsible for his/her educational performance, attendance, compliance with district regulations, and care of school property. The parent(s) of each adult student will be informed of the rights of the student and will continue to be informed of the student's progress in school.

N.J.S.A. 9:17B-1  
N.J.S.A. 18A:36-20

Adopted: 12 January 2010

**Adopted:**



# Policy/Regulations

## East Orange Board of Education

STUDENTS - POLICY  
5701/page 1 of 2  
Plagiarism

### 5701 **PLAGIARISM**

- A. Students are expected to be honest in all of their academic work. This means that they will not engage in any of the following acts:
  - 1. Cheating on examinations, including but not limited to, the non-authorized use of books or notes, the use of crib sheets, copying from other students' papers, exchanging information with other students orally, in writing, or by signals, obtaining copies of the examination illegally and other similar activities.
  - 2. Plagiarism is not permitted in term papers, themes, essays, reports, images, take-home examinations, and other academic work. Plagiarism is defined as stealing or use without acknowledgment of the ideas, words, formulas, textual materials, on line services, computer programs, etc. of another person, or in any way presenting the work of another person as one's own.
  - 3. Falsifications, including forging signatures, altering answers after they have been graded, the insertion of answers after the fact, the erasure of grader's markings, and other acts that allow for falsely taking credit.
- B. A student found guilty of academic dishonesty may be subjected to a full range of penalties including, but not limited to, reprimand and loss of credit for all of the work that is plagiarized.
- C. A teacher who believes that a student has been academically dishonest in his/her class should resolve the matter in the following manner:
  - 1. Reprimand the student orally and/or in writing. The teacher is also authorized to withhold credit in the work tainted by the academic dishonesty.
  - 2. If warranted, the teacher shall file a written complaint against the student with the Principal, requesting a more stringent form of discipline. The complaint must describe in detail the academic dishonesty that is alleged to have taken place, and must request that the matter be reviewed by the Principal.
  - 3. The Principal will determine if further discipline of the student is appropriate, and will determine the nature of the discipline on a case-by-case basis.





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Plagiarism

4. If the student is not in agreement with the disciplinary action of the teacher, he/she may appeal the action to the Principal. If the student is dissatisfied with the Principal's disposition of the case, he/she may grieve the action in accordance with Policy No. 5710, Student Grievance.

Adopted: 12 January 2010

**Adopted:**



# Policy/Regulations

East Orange Board of Education

STUDENTS - POLICY  
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Student Grievance

## 5710 STUDENT GRIEVANCE

Official avenues for the expression and correction of grievances are to be available in the East Orange School District. Each school shall establish procedures for the consideration of student problems and for processing student complaints and appeals. These procedures should be developed through the cooperative efforts of students, faculty, and administrators and shall be included in the Student/Parent Handbook. The Superintendent shall establish and maintain procedures for appeals beyond the decision of the Principal. Procedures implementing this policy shall be made known to students, and staff, parent, and students who wish to use them will be assured of access to the appropriate personnel within a reasonable period of time.

Adopted: 12 January 2010

**Adopted:**



# Policy/Regulations

## East Orange Board of Education

### STUDENTS - REGULATION

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### Student Grievance Procedures

#### R 5710 **STUDENT GRIEVANCE PROCEDURES**

The primary purpose of these procedures is to clarify channels of communication available to students when they have grievances about certain actions, policies or procedures of the school district, and to provide ways for students to present suggestions for the improvement of the system.

#### 1. Suggestions

- a. Student suggestions should be of a constructive nature and contribute toward the realization of the educational goals of the district, in contrast to grievances.
- b. Staff members should be open to the opinions of students and reminded that it is the desire of most students to contribute toward the betterment of their school.
- c. Students shall be encouraged to approach the appropriate staff member directly and offer suggestions. If advisable, and if the suggestion cannot be dealt with at that level, the staff member may relay the suggestion to a member of the administration.
- d. If he/she so wishes, a student may submit his/her suggestion in writing to the Principal of his/her school, who shall consult with the appropriate staff member.
- e. The Principal may decide to call a conference of the persons involved or appoint a committee of students and staff to investigate the matter and make recommendations to the administration.
- f. If the student feels his/her suggestion has not received a satisfactory hearing, the student may forward it in writing to the Superintendent.
- g. In all cases, the student shall be informed of the disposition of his/her suggestion. When the student's suggestion has been offered in writing, the response shall be made in writing.

#### 2. Grievances

It shall be the basic intent of the student grievance procedure to encourage students to discuss their grievance(s) informally with the faculty member against whom the grievance is directed prior to utilizing the more formal grievance procedure outlined below. It is expected that the majority of



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#### Student Grievance Procedures

grievances will be settled in this manner. If not, the following procedure shall apply.

Student grievances generally involve one of three categories: academic matters, disciplinary action, and student social, physical or operational conditions.

a. Academic

If a student (or group of students) feels he/she is not being treated fairly with respect to academic matter such as scheduling, examinations, marks, etc., and if the student cannot resolve the question himself/herself with the faculty member involved, the student may ask his/her parent(s) to come to school to attempt to resolve the matter.

(1) If a teacher is involved, the parent(s) shall arrange a conference with the teacher through the guidance office or through the Principal.

(2) If the decision is still unsatisfactory to the parent(s), he/she together with the student may appeal within five school days in writing to the Principal.

(3) If the Principal's decision is still unsatisfactory to the parent(s), the parent(s) together with the student may appeal step-by-step to the:

(a) Superintendent's designee;

(b) Superintendent;

(c) Board of Education;

(d) State Board of Education.

(4) Whenever an appeal is made at or beyond the Principal's level, it shall be made in writing within ten school days of notification of a decision unsatisfactory to a parent(s).



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## East Orange Board of Education

### STUDENTS - REGULATION

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#### Student Grievance Procedures

- (5) An attorney may represent the student and his/her parent(s) at any point beyond the appeal to the Principal, provided prior notification is made to the school authorities.

#### b. Disciplinary

If a student (or a group of students) feels that disciplinary action applied to him/her is unfair, the student may file a written request with the Principal, requesting a review of the action.

- (1) If the decision is unsatisfactory to the student, he/she may ask his/her parent(s) to come to school to attempt to resolve the matter directly with the Principal.
- (2) If the Principal's decision is still unsatisfactory to the parent(s), the parent(s) may follow the steps of appeal designated above.

#### c. Social, Physical or Operational

If a student (or group of students) feels that a particular social, physical or operational condition in the school should be modified or provided, he/she may contact the student council through his/her representative to student council or through the school Principal.

- (1) The student's suggestion or complaint shall be in writing. He/she may request or be requested to attend a student council meeting to present the problem in person. Any matter shall be discussed and appropriate action taken by the student council.
- (2) If the action taken so requires, the student council may refer the matter in writing to the Principal for his/her consideration and/or decision.
- (3) If the matter is felt by the student council not to have been satisfactorily resolved, the student council may refer the item, in writing, to the Superintendent's designee for a decision or recommendation by the Superintendent. At this step, the Principal may be asked to present his/her summary of the question in writing. The Superintendent's designee's reply shall be in writing.



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## East Orange Board of Education

### STUDENTS - REGULATION

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#### Student Grievance Procedures

- (4) If the student council is still dissatisfied, an appeal may be made within 10 school days, in writing, to the Superintendent of Schools. The Superintendent's decision shall be in writing.
- (5) If the student council is still dissatisfied, a further appeal may be made within ten school days, in writing, to the Board of Education. The Board's decision which shall be in writing, shall be final except in those matters where State law permits appeal to a higher authority. At any point in the discussion and/or appeals, either the student council or the school authorities may draw on parent(s) or staff members for advice and suggestions for resolution of the problem.
- (6) If the student (or group of students) does not feel that appropriate action has been taken by the student council, the student may follow the steps or appeal designated above.

A time interval shall be applied to each step in this grievance procedure. At the school, a time limit of ten school days will be applied to each step in the grievance procedure. At higher levels, appropriate time intervals shall be applied to each step in this grievance procedure.

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# Policy/Regulations

East Orange Board of Education

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Independent Publications

## 5721 INDEPENDENT PUBLICATIONS

The Board of Education respects the right of students to express themselves in written word or picture, or video image or computer generated illustrations, and to distribute printed materials as part of that expression; at the same time, the Board recognizes that the exercise of that right is limited by the rights of other members of the school community.

For the purposes of this policy, "printed materials" include any written or printed cards, letters, circulars, books, pamphlets, notices, newspapers, and similar materials but do not include any publication that is sponsored by this Board.

Certain printed materials are not protected by a student's right of free expression because they violate the rights of others. The Board may identify and prohibit the distribution on school premises of printed materials that are grossly prejudicial to an ethnic, national, religious, or racial group or to either gender; libel any person or persons; seek to establish the supremacy of a particular religious denomination, sect, or point of view over any other; advocate the use or advertise the availability of any substance or material that constitutes a direct and substantial danger to the health of students; contain obscenity or material otherwise deemed to be harmful to impressionable students; incite violence, advocate the use of force, or urge the violation of law or school regulations; advertise goods or services for the benefit of profit-making organizations; fail to identify the student responsible for distribution and the agent responsible for reproduction; solicit funds for non-school organizations when such solicitations have not been approved by the Board; or promote, favor, or oppose any candidate for election to the Board or the adoption of any bond issue, proposal, or questions submitted at any election.

The Board requires that the distribution of printed material take place only at the places and during the times established by rule in order not to disrupt the orderly operation of the educational program.

N.J.S.A. 2C:34-3  
N.J.S.A. 18A:42-4

Adopted: 12 January 2010

**Adopted:**



# Policy/Regulations

## East Orange Board of Education

### STUDENTS - REGULATION

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#### Distribution of Independent Publications

#### R 5721 **DISTRIBUTION OF INDEPENDENT PUBLICATIONS**

##### A. Definition

"Independent publications" are written or printed cards, letters, circulars, books, pamphlets, notices, newspapers, and other documents prepared and distributed by students, independent of any curricular or co-curricular activity sponsored by the Board of Education.

##### B. Distribution

1. Independent publications may be distributed on school premises only by the students enrolled in that school.
2. Distribution may be conducted during periods of time when the activity will not interrupt the instructional program or interfere with an exercise necessary for student safety, such as a fire drill.
3. Distribution may be conducted in places in which the activity will not obstruct the passage of persons, cause a safety hazard, or interfere with the orderly operation of the school.
4. The Principal will establish, in consultation with recognized student organizations, rules setting specific times and places for the distribution of independent publications on the school premises.

##### C. Littering

1. Distribution will be conducted in a manner that reduces the possibility of litter.
2. Students who distribute independent publications are responsible for policing the area in which the distribution takes place and assuring that all litter is promptly removed.

##### D. Enforcement

1. The Principal will enforce these regulations and will determine whether distribution violates the standards set forth in paragraph B2 and paragraph B3.





# Policy/Regulations

East Orange Board of Education

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Distribution of Independent Publications

2. A decision of the Principal may be appealed to the Superintendent.

Issued: 12 January 2010

**Issued:**

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# Policy/Regulations

## East Orange Board of Education

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Student Right of Privacy

### 5770 **STUDENT RIGHT OF PRIVACY**

The Board of Education recognizes that a student's right of privacy may not be violated by unreasonable search and seizure and directs that no student be searched without reason or in an unreasonable manner.

Teaching staff members are charged with the responsibility of maintaining order and discipline in the schools and of safeguarding the safety and well-being of the students in their care. In the discharge of that responsibility, a teaching staff member may search or request the search of the person or property of a student as authorized by this policy, with or without the student's consent, whenever he/she has reasonable grounds to suspect that the search is required to discover evidence of a violation of law or of school rules. The extent of the search will be governed by the seriousness of the alleged infraction, the student's age, and the student's disciplinary history. Except in exigent circumstances, an intrusive search of a student's person or intimate personal belongings shall be conducted by a person of the student's gender.

The Board acknowledges the need for the in-school storage of students' possessions and shall provide storage places, including desks and lockers, for that purpose. Where locks are provided for such storage places, students may lock them against incursion by other students. In no storage place provided by the Board shall students have such an expectation of privacy as to prevent examination by a school official. Students shall be notified in writing at the beginning of each school year that inspections of their lockers, desks, and other storage facilities on school district property may be conducted. The school Principal or designee is directed to conduct, without further notice, the regular inspection of such facilities provided to students for the storage of property.

Except as required by exigent circumstances, a request for the search of a student or a student's private possessions will be directed to the Building Principal or designee who shall, whenever feasible, first request the freely offered consent of the student to the inspection.

The Superintendent shall be notified of the proposed search of a student's person or intimate personal belongings.

Whenever possible, a search will be conducted by the Principal in the presence of the student, the student's parent(s) or a representative of the parent(s), and a teaching staff member other than the Principal. Under no circumstances shall any student be subjected to a strip search or a body cavity search.

A search prompted by the reasonable belief that the circumstances are exigent and pose an immediate threat, will be conducted by any teaching staff member with as much speed and dispatch as may be required to protect persons and property.



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5770/page 2 of 2  
Student Right of Privacy

The Principal shall conduct a student search on the request of a law enforcement officer only on presentation of a duly authorized search warrant or on the voluntary and knowing consent of the student or when the Principal has independent grounds to suspect the presence of an incriminating object. All incidents/activities involving law enforcement shall be in accordance with the Uniform Memorandum of Agreement.

The Principal shall be responsible for the prompt recording in writing of each student search, including the reasons for the search; information received that established the need for the search and the name of the informant, if any; the persons present when the search was conducted; any substances or objects found; and the disposition made of them. The Principal shall be responsible for the custody, control, and disposition of any illegal or dangerous substance or object taken from a student.

N.J.S.A. 18A:36-19.2, 18A:37-6

Adopted: 12 January 2010

**Adopted:**



# Policy/Regulations

East Orange Board of Education

STUDENTS - POLICY

5810/page 1 of 1

Student Participation in School Governance

## 5810 **STUDENT PARTICIPATION IN SCHOOL GOVERNANCE**

The Board of Education believes that students should be encouraged to participate appropriately in the governance of various school activities. As institutions fundamental to the operation of a democratic society, the schools should strive to exemplify the democratic ideal of citizen participation in decision making.

The Board directs that students be invited to participate, as appropriate to the students' ages and interests, in deliberations and decisions regarding student conduct and the disciplinary code, curriculum planning, co-curriculum planning, grading systems, safety programs, the selection of resource materials, and the scheduling of the school day. Student participation should fairly represent the interests of the entire student body, and participants should be duly elected representatives of student organizations.

Adopted: 12 January 2010

**Adopted:**



# Policy/Regulations

East Orange Board of Education

STUDENTS - POLICY  
5820/page 1 of 1  
Student Government

## 5820 STUDENT GOVERNMENT

The Board of Education recognizes the importance of offering students the opportunity to participate in representative self-government and to develop leadership skills. Students shall have the right to organize, conduct meetings, elect officers and representatives, and petition the Board of Education.

The Board recognizes the Student Council as the official voice of the student body for students in elementary, middle, and high school, provided the constitution and bylaws of that organization have been duly approved by the students it represents and by the Board and provided that all students have equal access to their student government and an equal opportunity to vote and hold office.

The Board shall appoint a qualified teaching staff member to serve as advisor to student government activities.

The Board directs that decisions made and actions duly taken by the official student government, in accordance with and within the scope of its constitution and bylaws, may not be voided or vetoed by any staff member.

Adopted: 12 January 2010

**Adopted:**



# Policy/Regulations

East Orange Board of Education

STUDENTS - POLICY  
5830/page 1 of 1  
Student Fund Raising

## 5830 STUDENTS FUND RAISING

The solicitation of donations and contributions from students shall be restricted to those organizations recognized by the Board of Education as outlined in the fund raising regulations as prepared by the office of the Superintendent.

However, this ruling shall not apply to **the sale of tickets for plays, athletic games, and other class-sponsored events which must be approved by the Principal.**

All selling campaigns through which student organizations seek to raise funds must be approved in advance by the Superintendent or his/her designee except those activities in support of field trips which require Board approval.

Any organization desiring to distribute flyers or other materials to students in connection with fund drives may do so only with the approval of the Superintendent or designee.

**Any fundraising in the form of a raffle, bingo, 50/50, Tricky Tray, Casino night, Arm-chair race or other such "legalized games of chance" must be approved by The Legalized Games of Chance Commission (LGCCC).**

Adopted: 12 January 2010

**Adopted:**



# Policy/Regulations

## East Orange Board of Education

### STUDENTS - REGULATION

R 5830/page 1 of 3

Students Fund Raising

#### R 5830 **STUDENTS FUND RAISING**

##### Use of Private Funds, Donated Materials, or Free Services by Public Schools

Private industry, private organizations, citizen groups, and individual parents and citizen groups are donating time, money, expertise, and materials to augment the education provided by public funds. This behavior has existed in private schools all along but direct contributions to public school while not new, are much more evident today than in the recent past.

For that reason, some guidelines are needed to regulate the acceptance, possible procurement, and expenditure or use of such donations, contributions or funds.

##### A. District-wide Solution - This refers to:

Recognition of any outside organization or charity such as: United Way, Black United Fund, United Nations Children's Fund, Red Cross, Chamber of Commerce, Kiwanis or other civic institutions wishing to involve the total district in a fund drive or similar function.

1. Any outside organization requesting the use of students as collectors, sellers of goods, or performers for the purpose of fund raising, require Superintendent's approval and all activities must follow Board Policy.
2. Any requests from civic institutions or outside organizations which involve such activities as patriotic functions, contests, exhibits, sales of products to and by students, sending promotional materials home with students, graduation prizes, fund raising, and free teaching materials must be approved by the Superintendent or designee to insure that on balance, such activities promote student interests without advancing the special interests of any particular group, or creating an excessive drain on the students' educational time on task. Activities must follow Board Policy.
3. The Superintendent will notify Principals, in writing, if an organization has been granted approval for fund raising in district buildings.

##### B. Donations to the School District (Schools)

1. Acceptance of any gifts donated to a school district by any organization must be accepted by the Board.
2. Proper approval by the Superintendent of Schools and the Board shall be obtained before any school group or organization enters into any contract and/or agreement for goods or services.



# Policy/Regulations

## East Orange Board of Education

### STUDENTS - REGULATION

R 5830/page 2 of 3

Students Fund Raising

3. Parent groups (PTA/PTO) shall work with the Principal to identify school needs which the group may wish to augment with funds or through the direct purchase of items or services. The Principal shall notify the Superintendent of those plans before any transfers of goods or services are made or before beginning any fund raising activity in support of securing the item or service.
4. Care needs to be taken to insure the educational value of the gift/donation, including the possible future expense to the Board for maintenance, service contracts, insurance, storage and operating expenses relates to the gift/donation.

#### C. Solicitation on School Property

Any outside organization or staff member wishing to solicit funds on school property must receive permission to do so from the Superintendent of Schools. The only exceptions shall be PTA/PTO organizations. Permission to solicit funds will be granted only to those organizations or individuals whose purposes are consistent with, the goals of this district and the interests of the community. Solicitation must take place at such times and places and in such a manner which does not interfere with the orderly operation of the schools. The Board disclaims all responsibility for the protection of, or accounting for, such funds.

#### D. Distribution of Miscellaneous Advertising Materials

All materials or activities proposed by outside sources for student or staff use or participation on a district-wide basis shall be reviewed by the Superintendent or designee on the basis of their educational value in the total school program and benefit to students and no such approval shall have the primary purpose of advancing the name product or special interest of the proposing group.

1. No materials may be used or circulated in the schools of this district which are deemed to be primarily advertising materials, with the following exceptions:
  - a. Imprinted materials solicited by teachers as being suitable for a project or purpose of their class.
  - b. Flyers of direct educational and cultural interest, and of any essentially non-commercial nature.
  - c. PTA/PTO literature approved by the Principal.





# Policy/Regulations

## East Orange Board of Education

### STUDENTS - REGULATION

R 5830/page 3 of 3

Students Fund Raising

2. Outside speakers representing commercial organizations will be welcome only when the commercial aspect is limited to naming the organization represented and the subject matter advances the educational aims of the district.
3. No staff member or student representing an outside organization may distribute or post literature on that organization's behalf on district property either during or after school hours, without the permission of the Superintendent or his/her designee, with the exception of PTA/PTO organizations which are bound by their by-laws regarding the use of school property.

Issued: 12 January 2010

**Issued:**



# Policy/Regulations

## East Orange Board of Education

ADMINISTRATION - POLICY

1100/page 1 of 1

District Organization

### 1100 DISTRICT ORGANIZATION

The Board of Education directs the establishment and implementation of an organizational plan for the management and control of school district operations. The plan will require the identification and resolution of problems at appropriate organizational levels. All references to school district administrators in policies or regulations shall be construed to mean that administrator or his/her designee.

The Board desires the Superintendent to establish clear understandings on the part of all personnel of the working relationships in the school system.

Lines of responsibility for carrying out policies must be established no matter how democratically the policies have evolved. These channels for authority and responsibility must be so clarified that no one is left in doubt as to who does what and should be given to new staff at least every four years until they receive tenure and then every three years.

Lines of responsibility and authority do not restrict in any way the cooperative, sensible working together of all people on all professional levels in order to develop the best possible school program. The established lines represent direction of authority and responsibility in the implementation of policy; when the staff is working on the development of new policies, the lines represent avenues for a two-way flow of ideas.

East Orange is a unit control district. Administration of all educational functions and all non-instructional operations of the East Orange School District shall be the responsibility of the Superintendent.

**Any concerns, suggestions or special programs from any staff member must be brought to the attention of District Administration and not Board Members.**

An administrative group composed of Assistant Superintendents, Principals, and Directors shall serve as the Superintendent's "cabinet." This group will meet at the call of the Superintendent.

The Superintendent is authorized to form any other temporary or permanent committees he/she believes necessary. He/she may select the committee members or ask key personnel to advise him/her in making the committee appointments.

The Superintendent, Deputy Superintendent, Assistant Superintendent, Directors, and all Principals shall be officially designated as the executive council. The central office administrators shall work together planning, integrating, and carrying out a program of work with Principals.

N.J.S.A. 18:11-1; 18A:27-4

Adopted: 5 November 2008

**Adopted:**



# Policy/Regulations

## East Orange Board of Education

PROGRAM - POLICY  
2460/page 1 of 4  
Special Education  
**M**

### 2460 **SPECIAL EDUCATION**

The East Orange School Board of Education assures compliance with Part B of the Individuals with Disabilities Education Act (IDEA) and the New Jersey Administrative Code 6A:14-1 et seq. Furthermore, the Board will have programs and procedures in effect to ensure the following:

1. All students with disabilities, who are in need of special education and related services, including students with disabilities attending nonpublic schools, regardless of the severity of their disabilities, are located, identified, and evaluated according to N.J.A.C. 6A:14-3.3.
2. Homeless students are located, identified, and evaluated according to N.J.A.C. 6A:14-3.3, and are provided special education and related services in accordance with the IDEA, including the appointment of a surrogate parent for unaccompanied homeless youths as defined in 42 U.S.C. §§11431 et seq.
3. Students with disabilities are evaluated according to N.J.A.C. 6A:14-2.5 and 3.4.
4. An Individualized Education Program (IEP) is developed, reviewed and as appropriate, revised according to N.J.A.C. 6A:14-3.6 and 3.7.
5. To the maximum extent appropriate, students with disabilities are educated in the least restrictive environment according to N.J.A.C. 6A:14-4.2.
6. Students with disabilities are included in State-wide and district-wide assessment programs with appropriate accommodations, where necessary according to N.J.A.C. 6A:14-4.10. All students with disabilities will participate in State-wide assessments or the applicable Alternative Proficiency Assessment in grades three, four, five, six, seven, eight, and eleven in accordance with their assigned grade level.
7. Students with disabilities are afforded procedural safeguards required by N.J.A.C. 6A:14-2.1 et seq., including appointment of a surrogate parent, when appropriate.
8. A free appropriate public education is available to all students with disabilities between the ages of three and twenty-one, including students with disabilities who have been suspended or expelled from school.



# Policy/Regulations

## East Orange Board of Education

PROGRAM - POLICY  
2460/page 2 of 4  
Special Education

- a. The obligation to make a free, appropriate public education available to each eligible student begins no later than the student's third birthday and that an individualized education program (IEP) is in effect for the student by that date;
  - b. If a child's third birthday occurs during the summer, the child's IEP team shall determine the date when services under the IEP will begin;
  - c. A free appropriate public education is available to any student with a disability who is eligible for special education and related services, even though the student is advancing from grade to grade;
  - d. The services and placement needed by each student with a disability to receive a free, appropriate public education and related services, even though the student is advancing from grade to grade;
  - e. The services and placement needed by each student with a disability to receive a free, appropriate educational settings as close to the student's home as possible and, when the IEP does not describe specific restrictions, the student is educated in the school he or she would attend if not a student with a disability.
9. Children with disabilities participating in early intervention programs assisted under IDEA Part C who will participate in preschool programs under N.J.A.C. 6A:14 will experience a smooth transition and have an IEP developed and implemented according to N.J.A.C. 6A:14-3.3(e) and N.J.A.C. 6A:14-3.7.
  10. Full educational opportunity to all students with disabilities is provided.
  11. The compilation, maintenance, access to, and confidentiality of student records are in accordance with N.J.A.C. 6A:32-7.
  12. Provision is made for the participation of students with disabilities who are placed by their parent(s) in nonpublic schools according to N.J.A.C. 6A:14-6.1 and 6.2.
  13. Students with disabilities who are placed in private schools by the district Board are provided special education and related services at no cost to their parent(s) according to N.J.A.C. 6A:14-1.1(d) and N.J.A.C. 6A:14-7.5(b)3.



# Policy/Regulations

## East Orange Board of Education

PROGRAM - POLICY  
2460/page 3 of 4  
Special Education

14. All personnel serving students with disabilities are highly qualified and appropriately certified and licensed, where a license is required, in accordance with State and Federal law.
15. The in-service training needs for professional and paraprofessional staff who provide special education, general education or related services are identified, and that appropriate in-service training is provided. The district Board shall maintain information to demonstrate its efforts to:
  - a. Prepare general and special education personnel with content knowledge and collaborative skills needed to meet the needs of children with disabilities;
  - b. Enhance the ability of teachers and others to use strategies, such as behavioral interventions, to address the conduct of students with disabilities that impedes the learning of students with disabilities and others;
  - c. Acquire and disseminate to teachers, administrators, school Board members, and related services personnel, significant knowledge derived from educational research and other sources and how the district will, if appropriate, adopt promising practices, materials and technology;
  - d. Ensure that the in-service training is integrated to the maximum extent possible with other professional development activities; and
  - e. Provide for joint training activities of parent(s) and special education, related services and general education personnel.
16. Instructional material will be provided to blind or print-disabled students in a timely manner.
17. For students with disabilities who are potentially eligible to receive services from the Division of Developmental Disabilities in the Department of Human Services, the district will provide, pursuant to the Uniform Application Act, N.J.S.A. 30:4-25.10 et. seq., the necessary materials to the parent for such services.



# Policy/Regulations

## East Orange Board of Education

PROGRAM - POLICY  
2460/page 4 of 4  
Special Education

18. When the school district utilizes electronic mail, parents are informed as to whether they may use electronic mail to submit request to submit requests to school officials regarding referral, identification, evaluation, classification, and the provision of a free, appropriate public education. If this is permitted, parents shall be informed of the procedures to access the electronic mail system and they may not utilize mail to provide written consent when the district provides written notice and seeks parental consent as required by N.J.A.C. 6A:14.
19. The school district will provide teacher aides and the appropriate general or special education teaching staff time for consultation on a regular basis as specified in each student's IEP.

The school district shall provide an Assurance Statement to the County Office of Education that the Board of Education has adopted the required special education policies and procedures/regulations and the district is complying with the mandated policies and procedures/regulations.

This policy will be posted on the district's website.

N.J.A.C. 6A:14-1 et seq.  
20 USC §1400 et seq.  
34 C.F.R. §300 et seq.

Adopted: 31 March 2009

**Adopted:**



# Policy/Regulations

East Orange Board of Education

PROGRAM - REGULATION

R 2460/page 1 of 1

Special Education

**M**

## R 2460 **SPECIAL EDUCATION**

School district officials and staff shall adhere to all regulations included in N.J.A.C. 6A:14-1.1 et seq. and the following special education regulations:

- |           |   |
|-----------|---|
| R 2460.1  | Special Education - Location, Identification, and Referral                            |
| R 2460.5  | Special Education – Participation in Districtwide and Statewide Testing               |
| R 2460.7  | Special Education – Free and Appropriate Public Education                             |
| R 2460.8  | Special Education - Transition From Early Intervention Programs to Preschool Programs |
| R 2460.10 | Special Education – Maintenance, Access to and Confidentiality of Student Records     |
| R 2460.14 | Special Education – In-service Training   |
| R 2460.16 | Special Education - Instructional Material to Blind or Print-Disabled Students        |

Definitions:

Refer to N.J.A.C. 6A:14-1.3 for definitions of terms used in Regulations 2460.1 through 2460.16.

Adopted: 31 March 2009

**Adopted:**



# Policy/Regulations

## East Orange Board of Education

STUDENTS - POLICY

5331/page 1 of 2

Management of Life-Threatening Allergies in Schools

**M**

### 5331 **MANAGEMENT OF LIFE-THREATENING ALLERGIES IN SCHOOLS**

The Board of Education disclaims any and all responsibility for the diagnosis and treatment of any illness, including any allergies, of any student. At the same time, the Board recognizes a student's health and safety may be contingent upon timely administration of medication duly prescribed by a physician. Any administration of medications to students in school will be in accordance with Policy No. 5330 and applicable State laws.

The Board recognizes students may have anaphylaxis to certain foods and other substances and may be at risk for anaphylaxis. Anaphylaxis is a sudden, severe, potentially fatal, systemic allergic reaction that can involve various areas of the body (such as the skin, respiratory tract, gastrointestinal tract, and cardiovascular system). Symptoms can occur within minutes to hours after contact with the allergy-causing substance and these reactions can be mild to life-threatening. Therefore, it is very important the parent of students with anaphylaxis to food and other substances inform the Building Principal and the school nurse in the event the student may have an anaphylactic reaction while in school. The Building Principal and the school nurse will notify school staffs that interact with the student. Policy 5331 has been developed in accordance with the Guidelines for the Management of Life-Threatening Food Allergies in Schools developed by the New Jersey Department of Education.

An Individualized Healthcare Plan (IHP) and an Individualized Emergency Healthcare Plan (IEHP) will be developed for each student at risk for a life-threatening allergic reaction. The Board will permit the self-administration of medication, the placement and the accessibility of epinephrine, and the recruitment and training of designees who volunteer to administer epinephrine during school and at school-sponsored functions when the school nurse or designee is not available shall be in accordance with for a student with anaphylaxis to food and other substances pursuant to N.J.S.A. 18A:40-12.3 through N.J.S.A. 18A:40-12.6 and Policy No. 5330. School staff will be appropriately trained by the school nurse or designee to understand the school's general emergency procedures and steps to take should a life-threatening allergic reaction occur. The parent of a student with anaphylaxis to food and other substances must provide the Superintendent written authorization for the emergency administration of epinephrine via a pre-filled single dose auto-injector mechanism for the student in accordance with Policy No. 5330.

The Building Principal and the school nurse will develop and implement appropriate strategies and prevention measures for the reduction of risk of exposure to food allergens throughout the school day, during before – and after – school programs, at all school sponsored activities, in the cafeteria, or wherever food is present.

A description of the roles and responsibilities of parent, staff, and students to prevent allergic reactions and during allergic reactions are outlined in Regulation 5331.





# Policy/Regulations

## East Orange Board of Education

### STUDENTS - POLICY

5331/page 2 of 2

#### Management of Life-Threatening Allergies in Schools

Based on the school cafeteria's use of government commodity foods and beverages and donations of food and beverages by parent(s) and organizations, the district may not know the exact ingredients used in the preparation of all food and beverage items served within the school lunch program, by parent(s) and/or by school organizations. Therefore, the parent(s) and/or the student with anaphylaxis to food should be responsible for the student's purchase and consumption of any food products sold or provided by the school and/or by any school related organizations that may cause an anaphylactic reaction. Upon the request of a parent(s) of a student with anaphylaxis to food, the Building Principal, working with the school nurse and school cafeteria personnel, will accommodate a student with anaphylaxis to food by offering limited food substitutions that are free of the student's food allergy.

There will be occasions where food and/or beverages will be served as part of a classroom experience, field trip and/or classroom experience, field trip, and/or celebration. Because the ingredients of these food products may be unknown to the food preparation person and/or server, a student with anaphylaxis to food should not consume any food products that he/she is unsure of the ingredients. The teacher will provide the student with advance notice of the classroom experience, field trip and/or classroom celebration in order for the student to bring a food or beverage from their home so they may participate in the activity.

When a parent informs the Building Principal and the school nurse the student may have an anaphylactic reaction to substances other than food while in school, the Building Principal will work with school staff to determine if these substances are on school grounds. The Building Principal will inform and work with the parent and the student to avoid the student's exposure to these substances if present on school grounds.

School staff will be appropriately trained by the school nurse or designee to understand the school's general emergency procedures and steps to take should a life threatening allergic reaction occur. The school nurse will provide appropriate training to school staff in order for school staff to understand allergies to food and other substances, to recognize symptoms of an allergic reaction, and to know the school's general emergency procedures and steps to take should a life-threatening allergic reaction occur. The school nurse will work with appropriate school staff to eliminate or substitute the use of food allergens in the allergic student's meals, educational/instructional tools and materials, arts and crafts projects, or incentives.

Policy and Regulation 5331 should be annually reviewed, evaluated, and updated where needed. Policy and Regulation 5331 will be disseminated and communicated to all parent(s) of students in the school in the beginning of each school year and when a student enters the school after the beginning of the school year.

N.J.S.A. 18A:40-12.3 through 18A:40-12.6

Adopted: 12 January 2010

**Adopted:**



# Policy/Regulations

## East Orange Board of Education

### STUDENTS - REGULATION

R 5331/page 1 of 10

### Management of Life-Threatening Allergies in Schools

**M**

#### R 5331 **MANAGEMENT OF LIFE-THREATENING ALLERGIES IN SCHOOLS**

##### A. Definitions

1. Anaphylaxis - A serious allergic reaction that is rapid in onset and may cause death.
2. Epinephrine (adrenaline) - A drug that can be successfully utilized to counteract anaphylaxis.
3. Food Allergy - A group of disorders characterized by immunologic responses to specific food proteins. In the United States, the most likely common allergens in adults and children are cow's milk, eggs, peanuts, wheat, soy, fish, shellfish, and nuts.
4. Individualized Emergency Healthcare Plan (IEHP) - A personalized healthcare plan written by the certified school nurse that specifies the delivery of accommodations and services needed by a student in the event of an emergency.
5. Individualized Healthcare Plan (IHP) - A plan written by the certified school nurse that details accommodations and/or nursing services to be provided to a student because of the student's medical condition based on medical orders written by a health care provider in the student's medical home.
6. School-Sponsored Function - Any activity, event, or program occurring on or off school grounds, whether during or outside of regular school hours, that is organized and/or supported by the school.

##### B. Policy and Regulation Development

1. Policy and Regulation 5331 address different allergens, varying ages and maturity levels of students, and the physical properties and organizational structures of schools in this school district. The components below were critical in developing Policy and Regulation 5331.
  - a. The school district nursing staff, in consultation with the school physician, if needed:
    - (1) Assessed the overall health needs of the student population at risk for anaphylaxis, particularly students with food allergies; and



# Policy/Regulations

## East Orange Board of Education

### STUDENTS - REGULATION

R 5331/page 2 of 10

#### Management of Life-Threatening Allergies in Schools

- (2) Assessed current and relevant policies and/or protocols regarding the care of students with life-threatening allergies and identified areas in need of development or improvement.
2. Policy and Regulation 5331 were developed using a multidisciplinary team that included various school district administrators, teachers, and support staff members.
3. Additional factors need to be regarded at the secondary school level in order to provide the best care for food-allergic teens. The multidisciplinary team should consider the factors below when developing Policy and Regulation 5331 as it pertains to food-allergic teens.
  - a. Students move to different classrooms, frequently in larger buildings and campuses, presenting needs for updated avoidance strategies, epinephrine availability, and designated assistance.
  - b. Students may have open lunch periods and accompany friends to local eateries.
  - c. Students may have access to vending machines.
  - d. Certain classes give rise to new avoidance issues, e.g., chemistry/biology labs, home economics/culinary class, etc.
  - e. The number of off-site school-sponsored functions increases, e.g., travel, sometimes to other States and foreign countries; athletic games and competitions, sometimes in other towns; dances; etc.
  - f. Risk-taking behaviors frequently accompany the independence of adolescent years.
  - g. N.J.S.A. 18A:40-12.6 provides for a delegate for the emergency administration of epinephrine even when a student is able to self-administer life-saving medication. Although teenage students will more than likely be permitted to carry and self-administer emergency medications, those students are not to be expected to have complete responsibility for the administration of epinephrine. A severe allergic reaction can completely incapacitate a student and inhibit the ability to self-administer emergency medication. Therefore, the school nurse or volunteer delegate shall be available during school and school-sponsored functions to administer epinephrine in an emergency in accordance with the provisions of N.J.S.A. 18A:40-12.5.e.(2).



# Policy/Regulations

## East Orange Board of Education

### STUDENTS - REGULATION

R 5331/page 3 of 10

#### Management of Life-Threatening Allergies in Schools

4. The Principal and/or the school nurse will educate staff and the community regarding Policy and Regulation 5331; obtain feedback on the implementation and effectiveness of the Policy and Regulation; and annually review, evaluate, and update the Policy and Regulation, as needed or required by law.
- C. Prevention Measures
1. Considerations for the Cafeteria

The Principal, in consultation with the school nurse, teaching staff members, food service staff members, and other appropriate staff members, will work to make the cafeteria environment as safe as possible for food-allergic students. This process includes making determinations about serving foods with known allergens and identifying steps that can be taken to reduce the chance of accidental exposure. The steps may include:

    - a. Training to food service personnel on food label reading and safe handling, as well as safe meal substitutions for food-allergic children.
    - b. Educating cafeteria staff and monitors about food-allergy management and make them aware of the students who have life-threatening food allergies.
    - c. Developing and implementing standard procedures for cleaning tables, chairs, and trays, particularly those designated as allergen-safe, after lunch periods using dedicated and disposable supplies to avoid cross contact.
    - d. When possible, sharing ingredient/allergen information for food provided by the school to students and parent(s) or legal guardian(s).
    - e. Making allergen-safe table(s) an available option for allergic students.
    - f. Considering allergen-full table(s) (i.e., all those eating peanut butter sit together).
    - g. Discouraging students from sharing or trading food/snack items, drinks, straws, or utensils.
    - h. Encouraging students to wash hands before and after eating.



# Policy/Regulations

## East Orange Board of Education

### STUDENTS - REGULATION

R 5331/page 4 of 10

#### Management of Life-Threatening Allergies in Schools

- i. Considering the benefits and ramifications of serving and/or removing allergen-containing foods or removing a particular food item from the school menu.
  - j. Making accommodations in the event a student cannot be in direct proximity to certain allergens that are being cooked/boiled/steamed.
2. Considerations for the Classroom
- Provisions will be made to develop safeguards for the protection of food-allergic students in the classroom. The school nurse will work with the classroom teacher(s) so the teacher understands and is able to initiate the student's IEHP, as necessary.
- a. If possible, consider prohibiting the use or consumption of allergen-containing foods in the classroom.
  - b. Conduct training for teachers, aides, volunteers, substitutes, and students about food allergies.
  - c. Develop and implement a procedure that will alert substitute teachers to the presence of any students with food allergies and any accompanying instructions.
  - d. Develop and implement a letter to parent(s) of classmates of the food-allergic student (without identifying the student), particularly in lower grades, explaining any prohibitions on food in the classroom.
  - e. Discourage the use of food allergens for classroom projects/activities, classroom celebrations, etc.
  - f. Encourage the use of non-food items for all classroom events/activities, as a way to avoid the potential presence of major food allergens.
  - g. Notify parent(s) of classroom celebrations that involve food with particular attention to notification of parent(s) of food-allergic children.
  - h. Encourage students to wash hands before and after eating.



# Policy/Regulations

## East Orange Board of Education

### STUDENTS - REGULATION

R 5331/page 5 of 10

#### Management of Life-Threatening Allergies in Schools

- i. Develop and implement standard procedures for cleaning desks, tables, and the general classroom area.

#### 3. General Considerations for the School Environment

The Principal, in consultation with the school nurse, teaching staff members, food service staff members, and other appropriate staff members, will work to make the school environment as safe as possible for the food-allergic student to include:

- a. Developing and implementing cleaning procedures for common areas (i.e., libraries, computer labs, music and art rooms, hallways, etc.).
- b. Developing and implementing guidelines for food fundraisers (i.e. bake sales, candy sales, etc.) that are held on school grounds.
- c. Avoiding the use of food products as displays or components of displays in hallways.
- d. Developing protocols for appropriate cleaning methods following events held at the school, which involve food.

#### 4. Field Trips and Other School Functions

N.J.S.A. 18A:40-12.6 requires a nurse or delegate to be available during school and school-sponsored functions in the event of anaphylaxis. Students with food allergies should participate in all school activities and will not be excluded based on their condition. The appropriate school staff member(s) should:

- a. Communicate (with parent(s) permission) relevant aspects of the IEHP to staff, as appropriate, for field trips, school-sponsored functions, and before- and after-school programs.
- b. Encourage long-term planning of field trips in order to ensure that food-allergic students receive needed services while away from school.
- c. Evaluate appropriateness of trips when considering the needs of students e.g., a trip to a dairy farm should not be scheduled for a class with a milk-allergic student.
- d. Encourage, but do not require, parent(s) of food-allergic students to accompany their child on school trips.



# Policy/Regulations

## East Orange Board of Education

### STUDENTS - REGULATION

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#### Management of Life-Threatening Allergies in Schools

- e. Implement the district's procedure for the emergency administration of medications.
- f. Implement the district's procedure for emergency staff communications on field trips.
- g. Inform parent(s), when possible, of school events at which food will be served or used.

#### 5. Bus Transportation

The district administrative staff and transportation personnel will consider the needs of students with life-threatening allergies while being transported to and from school and to school-sponsored activities. The appropriate school staff member(s) should:

- a. Advise bus drivers of the students that have food allergies, symptoms associated with food-allergic reactions, and how to respond appropriately.
- b. Assess the emergency communications systems on buses.
- c. Consider assigned bus seating i.e., students with food allergies can sit at the front of the bus or can be paired with a "bus buddy."
- d. Assess existing policies regarding food on buses.

#### 6. Preparing for an Emergency

The Principal and school nurse will establish emergency protocols and procedures in advance of an emergency. These protocols and procedures should:

- a. Provide training for school personnel about life-threatening allergic conditions.
- b. Create a list of volunteer delegates trained by the nurse in the administration of epinephrine, and disseminate the list appropriately.
- c. Ensure that epinephrine is quickly and readily accessible in the event of an emergency. If appropriate, maintain a backup supply of the medication.



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## East Orange Board of Education

### STUDENTS - REGULATION

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#### Management of Life-Threatening Allergies in Schools

- d. Coordinate with local EMS on emergency response in the event of anaphylaxis.
- e. Consider conducting anaphylaxis drills as part of the district or school-wide emergency response plan.
- f. Ensure access to epinephrine and allergy-free foods when developing plans for fire drills, lockdowns, etc.
- g. Ensure that reliable communication devices are available in the event of an emergency.
- h. Adhere to Occupational Safety and Health Administration (OSHA) and Universal Precautions Guidelines for disposal of epinephrine auto-injectors after use.

#### 7. Sensitivity and Bullying

A food-allergic student may become victim to threats of bullying related to his/her condition. N.J.A.C. 6A:16-7.9 requires each Board of Education to develop, adopt, and implement a policy prohibiting harassment, intimidation, or bullying on school grounds, including on a school bus or at a school-sponsored function, pursuant to N.J.S.A. 18A:37-15. The appropriate school staff member(s) should:

- a. Remind students and staff that bullying or teasing food-allergic students will not be tolerated and violators should be disciplined appropriately.
- b. Offer professional development for faculty and staff regarding confidentiality to prevent open discussion about the health of specific students.
- c. Discourage needless labeling of food-allergic students in front of others. A food-allergic student should not be referred to as "the peanut kid," "the bee kid" or any other name related to the student's condition.

#### D. Roles and Responsibilities for Managing Food Allergies





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## East Orange Board of Education

### STUDENTS - REGULATION

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#### Management of Life-Threatening Allergies in Schools

The risk of accidental exposure to foods can be reduced in the school setting if schools, students, parent(s) or legal guardian(s), and physicians work together to minimize risks of exposure to allergens and provide a safe educational environment for food-allergic students.

#### 1. Family's Role

- a. Notify the school of the student's allergies.
- b. Work with the school team to develop a plan that accommodates the student's needs throughout the school, including the classroom, the cafeteria, after-care programs, during school-sponsored activities, and on the school bus, as well as an IEHP.
- c. Provide written medical documentation, instructions, and medications as directed by a physician, using the Food Allergy Action Plan as a guide. Include a photo of the child on written form.
- d. Provide properly labeled medications and promptly replace medications after use or upon expiration.
- e. Educate the child in the self-management of their food allergy including: safe and unsafe foods; strategies for avoiding exposure to unsafe foods; symptoms of allergic reactions; how and when to tell an adult they may be having an allergy-related problem; and how to read food labels (age appropriate).
- f. Review policies and procedures with the school staff, the child's physician, and the child (if age appropriate) after a reaction has occurred.
- g. Provide current emergency contact information and update regularly.

#### 2. School's Role

- a. Review the health records submitted by parent(s) or legal guardian(s) and physicians.
- b. Identify a core team including the school nurse, teacher, Principal, and school food service and nutrition manager/director to work with parent(s) and the student (age appropriate) to establish an IEHP. Changes to the IEHP that promote food allergy management should be made with core team participation.



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#### Management of Life-Threatening Allergies in Schools

- c. Assure that all staff who interacts with the student on a regular basis understand food allergies, can recognize symptoms, know what to do in an emergency, and work with other school staff to eliminate the use of food allergens in the allergic student's meals, educational tools, arts and crafts projects, or incentives.
  - d. Coordinate with the school nurse to ensure medications are appropriately stored and ensure an emergency kit is available that contains a physician's standing order for epinephrine. Epinephrine should be kept in a secure but unlocked location that is easily accessible to delegated school personnel.
  - e. Students who are permitted to self-administer should be permitted to carry their own epinephrine in accordance with State regulations and district policy.
  - f. Designate school personnel who volunteer to administer epinephrine in an emergency.
  - g. Be prepared to handle a reaction and ensure there is a staff member available who is properly trained to administer medications during the school day, regardless of time or location.
  - h. Review policies and prevention plans with the core team members, parent(s), student (age appropriate), and physician after a reaction has occurred.
  - i. Work with the transportation administrator to insure that school bus drivers receive training that includes symptom awareness and what to do if a reaction occurs and assess the means by which a bus driver can communicate during an emergency, including proper devices and equipment.
  - j. Discuss field trips with the family of the food-allergic child to decide appropriate strategies for managing the food allergy.
  - k. Follow Federal and/or State laws and regulations regarding sharing medical information about the student.
  - l. Take threats or harassment against an allergic child seriously.
3. Student's Role
- a. Students should not trade food with others.



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## STUDENTS - REGULATION

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### Management of Life-Threatening Allergies in Schools

- b. Students should not eat anything with unknown ingredients or known to contain any allergens.
- c. Students should be proactive in the care and management of their food allergies and reactions based on their developmental level.
- d. Students should notify an adult immediately if they eat something they believe may contain the food to which they are allergic.

Issued: 12 January 2010

**Issued:**



# Policy/Regulations

## East Orange Board of Education

STUDENTS - POLICY  
5335/page 1 of 1  
Treatment of Asthma  
**M**

### 5335 TREATMENT OF ASTHMA

The Board of Education recognizes the primary goal for children with asthma is to allow the child to live as normal a life as possible. The child should be able to participate in normal childhood activities, experience exercise tolerance similar to peers, and attend school to grow intellectually and develop socially. In accordance with N.J.A.C. 6A:16-2.1(a)5, the Board adopts this Policy that includes procedures for the treatment of asthma in the school setting.

Every school in the district shall have and maintain for the use of students at least one nebulizer in the office of the school nurse or a similar location. Each school nurse in the district shall receive training in airway management and in the use of nebulizers and inhalers consistent with nationally recognized standards including, but not limited to, those of the National Institutes of Health and the American Academy of Allergy, Asthma and Immunology pursuant to N.J.S.A. 18A:40-12.8(a). The school nurse, upon receiving this training, is authorized to administer asthma medication through the use of a nebulizer pursuant to N.J.S.A. 18A:40-12.8(a).

Each student authorized to use self-administered asthma medication pursuant to N.J.S.A. 18A:40-12.3 and Policy 5330 or a nebulizer shall have an Asthma Action Plan (AAP) prepared by the student's medical home and submitted to the certified school nurse. The AAP shall identify, at a minimum, asthma triggers and information to be included in the individualized healthcare plan and individualized emergency healthcare plan, pursuant to N.J.A.C. 6A:16-2.3(b) for meeting the medical needs of the student while attending school or a school-sponsored function.

N.J.S.A. 18A:40-12.3; 18A:40-12.7  
N.J.A.C. 6A:16-2.1(a)5

Adopted: 12 January 2010

**Adopted:**



# Policy/Regulations

## East Orange Board of Education

STUDENTS - POLICY  
5338/page 1 of 2  
Diabetes Management

### 5338 **DIABETES MANAGEMENT**

Diabetes is a serious chronic disease and must be managed twenty-four hours a day in order to avoid the potentially life-threatening short-term consequences of blood sugar levels that are either too high or too low and the serious long-term complications of high blood sugar levels. In order to manage their diabetes, students must have access to the means to balance food, medications, and physical activity level while at school and at school-related activities.

The parent of a student with diabetes who seeks diabetes care for the student while at school shall inform the school nurse who shall develop an individualized health care plan and an individualized emergency health care plan for the student. The individualized health care plan and individualized emergency health care plan shall be updated by the school nurse prior to the beginning of each school year and as necessary in the event there is a change in the health status of the student.

The school nurse assigned to a particular school shall coordinate the provision of diabetes care at that school and ensure that appropriate staff members are trained in the care of students with diabetes, including staff members working with school-sponsored programs outside of the regular school day, as provided in the individualized health care plan and the individualized emergency health care plan. The school nurse shall have the primary responsibility for the emergency administration of glucagon to a student with diabetes who is experiencing severe hypoglycemia.

The school nurse shall designate, in consultation with the Superintendent of Schools or designee, additional employees of the school district who volunteer to administer glucagon to a student with diabetes who is experiencing severe hypoglycemia. The designated employees shall only be authorized to administer glucagon, following training by the school nurse or other qualified health care professional, when a school nurse is not physically present at the scene.

Upon the written request of the parent or legal guardian and as provided in a student's individualized health care plan, the student will be permitted to manage and care for his/her diabetes as needed in the classroom, in any area of the school or school grounds, or at any school-related activity provided the student has been evaluated and determined to be capable of doing so as reflected in the student's individualized health care plan.

The Principal or school nurse shall, for each student with diabetes whom a school bus driver transports, provide the driver with a notice of the student's condition, how to treat hypoglycemia, who to contact in an emergency, and parent(s) contact information. Designated areas of the school building shall have posted, in plain view, a reference sheet identifying signs and symptoms of hypoglycemia in students with diabetes.



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5338/page 2 of 2  
Diabetes Management

A student's school choice, if there is a choice option, shall not be restricted due to the fact the student has diabetes.

N.J.S.A. 18A:40-12.1 1 through 18A:40-12.21

Adopted: 14 September 2010  
**Adopted:**



# Policy/Regulations

## East Orange Board of Education

STUDENTS - REGULATION  
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Diabetes Management

### R 5338 **DIABETES MANAGEMENT**

#### A. Definitions

1. "Individualized emergency health care plan" means a document developed by the school nurse, in consultation with the parent of a student with diabetes and other appropriate medical professionals, which is consistent with the recommendations of the student's health care provider(s) and which outlines a set of procedural guidelines that provide specific directions about what to do in a particular emergency situation and is signed by the parent and the school nurse.
2. "Individualized health care plan" means a document developed by the school nurse, in consultation with the parent of a student with diabetes and other appropriate medical professionals who may be providing diabetes care to the student, which is consistent with the recommendations of the student's health care provider(s) and which sets out the health services needed by the student at school and is signed by the parent and the school nurse.
3. "Parent" means parent or legal guardian.

#### B. Health Care Plans for Students with Diabetes

1. The parent of a student with diabetes who seeks diabetes care for the student while at school shall inform the school nurse who shall develop an individualized health care plan and an individualized emergency health care plan for the student.
  - a. The parent of the student with diabetes shall annually provide to the Principal and the school nurse a signed written request and authorization for the provision of diabetes care as may be outlined in the individualized health care plan) which shall include authorization for the emergency administration of glucagon and, if requested by the parent, authorization for the student's self-management and care of his/her diabetes; and
  - b. If such a request is made by a student's parent, the student's physician or advanced practice nurse must provide a signed written certification to the Principal and the school nurse that the student is capable of, and has been instructed in, the management and care of his/her diabetes.



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## East Orange Board of Education

### STUDENTS - REGULATION

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#### Diabetes Management

2. The individualized health care plan and individualized emergency health care plan shall be updated by the school nurse prior to the beginning of each school year and as necessary in the event that there is a change in the health status of the student.
3. Each individualized health care plan shall include, and each individualized emergency health care plan may include, the following information:
  - a. The symptoms of hypoglycemia for that particular student and the recommended –treatment;
  - b. The frequency of blood glucose testing;
  - c. Written orders from the student’s physician or advanced practice nurse outlining the dosage and indications for insulin administration and the administration of glucagon, if needed;
  - d. Times of meals and snacks and indications for additional snacks or exercise;
  - e. Full participation in exercise and sports, and any contraindications to exercise, or accommodations that must be made for that particular student;
  - f. Accommodations for school trips, after-school activities, class parties, and other school-related activities;
  - g. Education of all school personnel who may come in contact with the student about diabetes, how to recognize and treat hypoglycemia, how to recognize hyperglycemia, and when to call for assistance;
  - h. Medical and treatment issues that may affect the educational process of the student with diabetes; and
  - i. How to maintain communications with the student, the student’s parent and health care team, the school nurse, and the educational staff.
  - j. How to maintain communications with the student, the student's parent and health care team, the school nurse, and the educational staff.





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## East Orange Board of Education

### STUDENTS - REGULATION

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#### Diabetes Management

4. The school nurse assigned to a particular school shall coordinate the provision of diabetes care at that school and ensure that appropriate staff members are trained in the care of students with diabetes, including staff members working with school-sponsored programs outside of the regular school day, as provided in the individualized health care plan and the individualized emergency health care plan.
- C. Authorized Employees for Administration of Glucagon
1. The school nurse shall have the primary responsibility for the emergency administration of glucagon to a student with diabetes who is experiencing severe hypoglycemia. The school nurse shall designate, in consultation with the Superintendent of Schools or designee, additional employees of the school district who volunteer to administer glucagon to a student with diabetes who is experiencing severe hypoglycemia. The designated employees shall only be authorized to administer glucagon, following training by the school nurse or other qualified health care professional, when a school nurse is not physically present at the scene.
  2. In accordance with the provisions of N.J.S.A. 18A:40-12.14, the activities described in C.1. above shall not constitute the practice of nursing and shall be exempted from all applicable statutory or regulatory provisions that restrict the activities that may be delegated to a person who is not a licensed health care professional.
  3. In accordance with the provisions of N.J.S.A. 18A:40-12.14, if a licensed athletic trainer volunteers to administer glucagon to a student with diabetes as described in C.1. above, it shall not constitute a violation of the "Athletic Training Licensure Act," P.L.1984, c.203 (C.45:9-37.35 et seq.).
- D. Management and Care of Diabetes by Student
1. Upon the written request and authorization from the parent submitted to the Principal and school nurse and as provided in the student's individualized health care plan, the school district shall allow the student to manage and care for his/her diabetes as needed in the classroom, in any area of the school or school grounds, or at any school-related activity provided the student has been evaluated and determined to be capable of doing so as reflected in the student's individualized health care plan. The student's management and care of his/her diabetes shall include the following:
    - a. Performing blood glucose level checks;



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## East Orange Board of Education

### STUDENTS - REGULATION

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#### Diabetes Management

- b. Administering insulin through the insulin delivery system the student uses;
  - c. Treating hypoglycemia and hyperglycemia;
  - d. Possessing on one student's person at any time the supplies or equipment necessary to monitor and care for the student's diabetes;
  - e. Compliance with required procedures for medical waste disposal in accordance with district policies and as set forth in the individualized health care plan; and
  - f. Otherwise attending to the management and care of the student's diabetes.
- E. Release for Sharing of Certain Medical Information
  - 1. The school nurse shall obtain a release from the parent of a diabetic student to authorize the sharing of medical information between the student's physician or advanced practice nurse and other health care providers.
  - 2. The release shall also authorize the school nurse to share medical information with other staff members of the school district as necessary.
- F. Immunity from Liability
  - 1. No school employee, including a school nurse, a school bus driver, a school bus aide, or any other officer or agent of the Board of Education shall be held liable for any good faith act or omission consistent with the provisions of N.J.S.A. 18A:40-12.11 through 18A:40-12.21, nor shall an action before the New Jersey State Board of Nursing lie against a school nurse for any such action taken by a person trained in good faith by the school nurse pursuant to this act. Good faith shall not include willful misconduct, gross negligence, or recklessness.
- G. Possession of Syringes
  - 1. The possession and use of syringes consistent with the purposes of N.J.S.A. 18A:40-12.11 through 18A:40-12.21 and Policy 5338 shall not be considered a violation of applicable statutory or regulatory provisions that may otherwise restrict or prohibit such possession and use.

Issued: 14 September 2010

**Issued:**



# Policy/Regulations

East Orange Board of Education

STUDENTS - POLICY  
5410/page 1 of 1  
Promotion and Retention  
**M**

## 5410 PROMOTION AND RETENTION

The Board of Education recognizes that each child develops and grows in a unique pattern and that students should be placed in the educational setting most appropriate to their social, physical, and educational needs. Each student enrolled in this district shall be moved forward in a continuous program of learning in harmony with his/her own development.

Standards for student promotion shall be related to the Core Curriculum Content Standards and district goals and objectives and to the accomplishments of students. A student in the elementary grades will be promoted to the next succeeding grade level when he/she has completed the course requirements at the presently assigned grade; has achieved the instructional objectives set for the present grade; has demonstrated the proficiencies required for movement into the educational program of the next grade; and has demonstrated the degree of social, emotional, and physical maturation necessary for a successful learning experience in the next grade.

Promotion policies and procedures will be provided to parent as appropriate. Parent and students shall be regularly informed during the school year of the student's progress toward meeting promotion standards. A teacher who determines that a student's progress may not be sufficient to meet promotion standards shall notify the parent(s) and the student and offer immediate consultation to the student's parent(s). Every effort shall be made to remediate a student's deficiencies before retention is recommended. The parent(s) and, where appropriate, the student shall be notified of the possibility of the student's retention at grade level in advance and, whenever feasible, no later than eight weeks prior to the end of the school year.

Classroom teachers shall recommend to the Building Principal the promotion or retention of each student. Parent(s) and adult students may appeal a promotion or retention decision to the Building Principal whose decision shall be final.

N.J.S.A. 18A:35-4.9

Adopted: 12 January 2010

**Adopted:**



# Policy/Regulations

## East Orange Board of Education

### STUDENTS - REGULATION

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Promotion and Retention

**M**

#### R 5410 **PROMOTION AND RETENTION**

The following rules are promulgated in accordance with the policy of the Board of Education dealing with the promotion and retention of students.

##### A. Standards for Student Promotion

Elementary and Intermediate Grades (PreK-8) - A student will be promoted to the next succeeding grade level when he/she demonstrates the proficiencies required for movement into the next grade.

High School (9-12) - A student will be promoted to the next grade when he/she has completed, in the current school year, the number of credits required for that grade as indicated in the current High School Student Handbook.

##### B. Procedures for Student Promotion

1. A written copy of promotion standards will be given to all parent(s) and students at the beginning of each year.
2. Parent(s) and students will be provided a minimum of four reports each year as to a student's progress towards meeting promotion standards.
3. Teachers who determine that a student's progress may not be sufficient to meet promotion standards shall notify the parent(s) of the student and offer consultation with the parents or legal guardians.
4. In grades PreK-8, the parent(s) and where appropriate the student will be notified no later than three weeks prior to the end of the year when the possibility of a student not being promoted is determined.
5. A student with fewer than 150 days attendance in grades PreK-8 will not be promoted to the next grade level. In grades 9-12 the attendance policy in effect and published in the High School Handbook will be followed.
6. Extenuating circumstances as determined by the Building Principal can waive the 150-day attendance requirements for grades PreK-8. In the high school, an attendance appeal route is available for students whose attendance is in excess of the regulations specified in the attendance policy.



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Promotion and Retention

7. Classroom teachers shall provide input to the Principal who makes the final decision concerning the promotion or retention of each student.
- C. Procedure for Retention or Social Promotion
1. Grades PreK-8 - Classroom teachers must initiate the process by providing to the Building Principal complete forms in accordance with the specified timelines.
  2. The Principal will review each case and in consultation with the teacher render a final decision.
  3. Parent(s) and adult students may appeal a promotion/retention decision to the Superintendent whose decision is final.

Adopted: 12 January 2010

**Adopted:**



# Policy/Regulations

## East Orange Board of Education

STUDENTS - POLICY  
5411/page 1 of 1  
Promotion

### 5411 PROMOTION

#### A. Promotion from Eighth Grade

The Board of Education will recognize with fitting ceremonies a student's completion of the program of studies offered by this district in elementary school and the student's entrance to secondary school.

Successful completion of the program of studies in elementary school requires achievement of the instructional objectives set for each course of study, demonstration of mastery of the proficiencies established for each course, and a satisfactory attendance record. The parent(s) of a student who may be prevented from graduating shall be so notified in advance and no later than six weeks prior to the close of the school year. Every effort shall be made to remediate a student's deficiencies before graduation is denied.

The requirements for promotion from elementary school of a disabled student shall be set forth in the student's individualized education program. Completion of those specialized requirements shall qualify the student for graduation and entry to secondary school.

#### B. Graduation Procedures and Ceremonies – High School

Students shall not be barred from participation in East Orange High Schools' graduation ceremonies for arbitrary or discriminatory reasons.

However, the Board reserves the right to deny participation when extreme circumstances warrant it. Such denial shall be treated in the same manner as a suspension and the student so affected shall be afforded the rights of review provided in policies of this Board.

The Board may authorize an administrator to withhold a diploma for a student who has financial obligations due to loss or damage of school property.

The Superintendent shall ensure that the program and the facilities enable graduating handicapped students to participate.

N.J.S.A. 18A:35-4.9; 18A:36-14; 18A:36-15; 18A:36-18; 18A:38-25 et seq.  
N.J.A.C. 6:3-4A.1; 6A:8-4.4 et seq.

Adopted: 12 January 2010

**Adopted:**



# Policy/Regulations

East Orange Board of Education

STUDENTS - POLICY  
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Reporting Student Progress  
**M**

## 5420 REPORTING STUDENT PROGRESS

The Board of Education believes that the cooperation between school and home in the interests of children is fostered by the systematic communication of students' educational welfare to parent. The Board directs the establishment of a program of reporting student progress to parent by both written reports and by parent-teacher conferences and requires the cooperation of all appropriate teaching staff members in that program as part of their professional responsibilities.

The Superintendent shall develop, in consultation with appropriate teaching staff members, procedures for reporting student progress to parent that utilize various methods of reporting appropriate to grade level and curriculum content; ensure that the student and parent receive ample warning of a possible failing grade or any grade that would adversely affect the student's educational status; enable the scheduling of parent-teacher conferences at such times as will ensure the greatest degree of participation by parent; and require the issuance of report cards at intervals of not less than four times per year.

Reports of individual achievement on state assessment tests shall be promptly made available to the student or the student's parent.

N.J.A.C. 6:3-4A.1

Adopted: 12 January 2010

**Adopted:**



# Policy/Regulations

## East Orange Board of Education

STUDENTS - REGULATION  
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Reporting Student Progress  
**M**

### R 5420 **REPORTING STUDENT PROGRESS**

#### A. Purpose

The purpose of reporting the educational progress of students is to:

1. Inform parent of the progress children have made in school;
2. Apprise students of their progress in school;
3. Prompt teachers to make periodic, formal assessments of each student's progress;
4. Provide a cumulative record of a student's progress through the educational system; and
5. Enable each student to gain a positive sense of his/her intellectual, social, emotional, and physical abilities and growth toward effective citizenship.

#### B. Frequency

1. Report cards will be issued four times per year.
2. The schedule of dates on which report cards will be issued will be published in the parent and student handbooks distributed by each school so that parents or legal guardians can anticipate the receipt of a report card.
3. Parent and students will be notified in writing of the possibility of a failing grade at the mid-point of the marking period.
4. Parent and students will be notified in writing of the possibility of a student's retention at grade level in accordance with Policy No. 5410.
5. Nothing in this regulation should discourage teachers from implementing various forms of communication, as frequently as the circumstances dictate, to keep parent informed of the educational progress of their children.

#### C. Report Card Form

1. The form of report cards will be periodically reviewed by district administrators in order to ensure that report cards effectively and accurately report student progress.





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## East Orange Board of Education

STUDENTS - REGULATION  
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Reporting Student Progress

2. Grades will be determined in accordance with Regulation No. 2624.
3. At the elementary level, report cards will report individual academic, personal, and social growth as well as work and study habits.
4. At the middle school and high school levels, report cards will record student achievement in academic subjects, as well as the student's personal growth and development.
5. Report cards at all levels will record the student's absences and tardiness.
6. **Report card forms will include teacher's personal comments on the student's personal growth and development.**

### D. Distribution and Return

1. Report cards will be **available on line and** sent home with students **upon parent request.**

### E. Parent Teacher Conferences

Parent teacher conferences will be conducted in accordance with Policy No. 9280.

Issued: 12 January 2010

**Issued:**



# Policy/Regulations

East Orange Board of Education

STUDENTS - POLICY  
5440/page 1 of 1  
Honoring Student Achievement

## 5440 **HONORING STUDENT ACHIEVEMENT**

All awards and scholarships provided by any source for students must have the approval of the Superintendent.

In all instances, the recipients of the awards shall be selected by the Principal and a staff committee. It is the wish of the Board that whenever possible recognition for outstanding growth in scholarship, citizenship, and leadership is accorded to as many students as deserve it rather than to just one or two.

N.J.S.A. 18A:11-3

Adopted: 12 January 2010

**Adopted:**



# Policy/Regulations

## East Orange Board of Education

### STUDENTS - REGULATION

R 5440/page 1 of 4

Honoring Student Achievement

#### R 5440 **HONORING STUDENT ACHIEVEMENT**

##### Athletic/Student Activity Guidelines for Secondary Schools

###### A. Student Eligibility

1. The student must first meet the State (NJSIAA) guidelines. Specifically, this requires all students participating during the first semester to have passed a total of 27.5 credits during the immediate preceding academic year. (To be eligible for the second semester a student must have passed 13.75 credits during the first semester.)

2. In addition, the student must also meet the East Orange School District eligibility requirements which state:

A student must have a C average at the end of each marking period. A student with a C average and one failure, in order to remain eligible for Athletic/Student Activities, must attend summer school or earn a passing grade for the course in which he/she receives a failing grade. First year high school student's eligibility (under NJSIAA and the East Orange School District guidelines) will be evaluated at the end of the second marking period.

3. A student with two failures is ineligible to participate in Athletic/Student Activities.

\*See E. - Eligibility for Extra Curricula Activities

###### B. Program Eligibility

1. Athletics - Any sport sanctioned by the New Jersey State Interscholastic Athletic Association (NJSIAA).
2. Student Activity - Any program, club or organization must be approved and registered each school year through the East Orange School District and approved by the Principal and the Superintendent of Schools; must meet on a regular basis during pre-school and post-school hours or other extraordinary hours (i.e. lunch period) and meet a minimal number of times each school week and month throughout the year; must maintain a fundamental set of operating rules and regulations prescribed for the student membership and advisor and be approved by the Principal and Athletic Director (e.g. constitution, charter, by-laws et al); may assist or sponsor a special event, project or benefit for the school, community or other worthwhile cause throughout the school year (or part of the year); this, however, must be pre-approved by the Principal and Athletic Director, with student-hours verification.



# Policy/Regulations

## East Orange Board of Education

### STUDENTS - REGULATION

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Honoring Student Achievement

#### C. Participation

Athletic (Varsity) - Athletics for Varsity Awards must participate in at least 75% of the prescribed criteria set forth for each of the following interscholastic athletic activities:

- |                          |                           |
|--------------------------|---------------------------|
| 1. Football (games)      | 8. Bowling (matches)      |
| 2. Soccer (games)        | 9. Winter Track (meets)   |
| 3. Cross Country (meets) | 10. Cheerleading (season) |
| 4. Volleyball (games)    | 11. Softball (games)      |
| 5. Tennis (matches)      | 12. Spring Track (meets)  |
| 6. Baseball (games)      | 13. Basketball (games)    |
| 7. Swimming (meets)      | 14. Golf (matches)        |
|                          | 15. Wrestling (matches)   |

Student Activity - In order to qualify for a non-athletic extracurricular activity award, a student must accumulate the prescribed number of hours as specified in the club, organization or recognized event by-laws of participation and is approved by the principal and the superintendent.

#### D. Types of Awards

##### 1. Varsity awards

A student must be a member of good standing at the close of the regularly scheduled season or school year. Any student who leaves the team, club or activity voluntarily or for disciplinary or academic reasons is ineligible for any award. However, in the event of any injury or illness, or for an exceptional contribution or other reasonable situation, the coach or advisor may waive specific criteria in recommending an award with the approval of the Athletic Director and the Principal.

##### 2. Certificate of Participation

This will be presented to all members of the team or squad in good standing who did not meet the requirements for a varsity award; i.e., junior varsity.

##### 3. Senior Plaques and/or Trophies

This will be awarded to any senior who has competed and earned a varsity award either in his/her senior year or any combination of years, provided he/she met the prescribed criteria.



# Policy/Regulations

## East Orange Board of Education

### STUDENTS - REGULATION

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Honoring Student Achievement

#### 4. Championship Awards

These awards will be presented by the East Orange School District to the individual, team club or organization for gaining outstanding recognition, winning championships or other accolades of comparable academic associations as approved by the Superintendent during the school year.

The awards will include:

- a. Championship Ring or Leather Jacket - National Championship - (National Merit Scholar) - State Champion/State Championship
- b. Lined Nylon Jacket - All students inducted into the National Honor Society during their Junior year will receive a championship award. Championship awards will consist of a lined nylon jacket.

#### 5. Special Events

Recognition for outstanding achievement in an activity not covered under this policy (i.e. science fair winner) will receive a framed resolution issued by the Superintendent and the East Orange Board of Education.

#### 6. Senior Academic Awards

A Paul Robeson plaque will be awarded to each senior student who has earned the highest numerical average in each discipline for four consecutive years at the Paul Robeson Achievement Award Night.

#### E. Eligibility for Extra Curricular Activities

1. Subjects considered for eligibility are all five or more credit subjects and physical education.
2. A student who failed one subject but averages a C in all grades remains eligible.
3. A student who failed two subjects is ineligible. During this marking period said student to become eligible for the next marking period must:
  - a. Gain a passing grade in at least one of the courses; and
  - b. Meet the eligibility requirements this marking period.



# Policy/Regulations

## East Orange Board of Education

### STUDENTS - REGULATION

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Honoring Student Achievement

If the student has met eligibility requirements, then said student is eligible - effective the day of report card distribution. It is the Athletic Director's responsibility to check student's grades for eligibility in all extra curricula.

Example:

1st Marking Period - Student failed two subjects.

2nd Marking Period - Student ineligible to participate in an activity.

3rd Marking Period - After report card distribution for 2nd marking period, student is eligible. Student begins required five days of practice prior to participating in competition.

Each student will receive only the higher award for which he or she qualifies in any sport or activity.

Issued: 12 January 2010

**Issued:**



# Policy/Regulations

## East Orange Board of Education

**STUDENTS - POLICY**  
5460/page 1 of 9  
High School Graduation  
**M**

### 5460 HIGH SCHOOL GRADUATION

The Board of Education will recognize the successful completion of the secondary school instructional program by the award of a state-endorsed diploma certifying the student has met all state and local requirements for high school graduation. The Board will annually certify to the County Superintendent each student who has been awarded a diploma has met the requirements for graduation.

#### A. Curriculum Requirements

A graduating student must have earned a minimum of one hundred twenty credits in courses designed to meet all of the New Jersey Core Curriculum Content Standards including, but not limited to the following credits:

1. At least twenty credits in language arts literacy aligned to grade nine through twelve standards. Completion of 4 courses, grades 9 through 12, of English Language Arts, earning a total of twenty credits may be earned by completing English I – IV, Honors, English I – IV and a combination of Advanced Placement, English Language and Composition and/or Advanced Placement, English Literature and Composition courses;
2. At least fifteen credits in mathematics, including Algebra I, Geometry and Algebra II or the content equivalent ("content equivalent" is defined at N.J.A.C. 6A:8-1.3) including geometry or the content equivalent and a third year of mathematics that builds on the concepts and skills of algebra and geometry and that prepares students for college and 21<sup>st</sup> century careers;
3. At least fifteen credits in social studies, including satisfaction of N.J.S.A. 18A:35-1 and 18A:35-2; five credits in world history; 10 credits in United States History courses including the integration of civics, economics, geography, and global content in all course offerings.
4. At least fifteen credits in science, including at least five credits in laboratory biology/life science or the content equivalent one additional laboratory/inquiry-based science course, which shall include chemistry, environmental science, or physics and one additional laboratory/inquiry-based science course;
5. At least three and three-quarters credits in health, safety, and physical education during each year of enrollment, distributed as one hundred fifty minutes per week, as required by N.J.S.A. 18A:35-5, 7 and 8;



# Policy/Regulations

## East Orange Board of Education

STUDENTS - POLICY  
5460/page 2 of 9  
High School Graduation

6. At least five credits in visual and performing arts;
7. At least five credits in world languages or student demonstration of proficiency as set forth in N.J.A.C. 6A:8-5.1(a)2ii(2);
8. At least two and one-half credits in financial, economic, business, and entrepreneurial literacy;
9. Technological literacy, consistent with the Core Curriculum Content Standards, integrated throughout the curriculum
10. At least five credits in 21<sup>st</sup> century life and careers, or career-technical education
11. Electives as determined by the high school program sufficient to total a minimum of eleven of the one hundred twenty credits required to graduate.

As defined in N.J.A.C. 6A:8-1.3, "credit" is defined as the equivalent of a class period of instruction which meets for a minimum of forty minutes one time per week during the school year. Advanced Placement (AP) and College Credit Courses may fulfill credit completion requirements.

The high school graduation credit requirement may be met in whole or in part through program completion of a range of experiences that enable students to pursue a variety of personalized learning opportunities, as follows:

- a. Individualized student learning opportunities in all Core Curriculum Content Standards areas include, but are not limited, to the following:
  - (1) Independent study;
  - (2) Online learning;
  - (3) Work-based programs, internships, apprenticeships;
  - (4) Study abroad programs;
  - (5) Student exchange programs; and
  - (6) Structured learning experiences, including, but not limited to, work-based programs, internships, apprenticeships, and service learning experiences.





# Policy/Regulations

## East Orange Board of Education

STUDENTS - POLICY  
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High School Graduation

- b. Individualized student learning opportunities based upon specific instructional objectives aimed at meeting or exceeding the Core Curriculum Content Standards shall:
    - (1) Be based on student interest and career goals as reflected in the Personalized Student;
    - (2) Include demonstration of student competency;
    - (3) Be certified for completion based on the district process adopted according to 2. below; and
    - (4) Be on file in the school district and subject to review by the Commissioner or designee.
  - c. The Principal shall certify completion of curricular activities or programs based upon specified instructional objectives aimed at meeting or exceeding the Core Curriculum Content Standards.
  - d. Group programs based upon specific instructional objectives aimed at meeting or exceeding the Core Curriculum Content Standards shall be approved in the same manner as other approved courses.
  - e. Individual programs based upon specific instructional objectives aimed at meeting or exceeding the Core Curriculum Content Standards shall be on file in the local district and subject to review by the Commissioner or his/her designee;
2. The district shall establish a process for granting of credits through successful completion of assessments that verify student achievement in meeting or exceeding the NJ Core Curriculum Content Standards and Core Curriculum State Standards in English Language Arts, Mathematics and Science at the high school level, including standards achieved by means of the individualized student learning opportunities enumerated as outlined in N.J.A.C. 6A:8-5.1(a)2. Such programs or assessments may occur all or in part prior to a student's high school enrollment; no such locally administered assessments shall preclude or exempt student participation in applicable Statewide assessments at grades three through twelve.
- a. The district shall choose assessments that are aligned with or exceed the Core Curriculum Content Standards and Core Curriculum State Standards and may include locally designed assessments.



# Policy/Regulations

## East Orange Board of Education

STUDENTS - POLICY  
5460/page 4 of 9  
High School Graduation

- b. The district shall choose from among the following assessment options to determine if students have achieved the level of world language proficiency designated as Novice-High as defined by the American Council on the Teaching of Foreign Languages (ACTFL) and recognized as fulfilling the world languages requirement of the Core Curriculum Content Standards:
  - (1) The Standards-based Measurement of Proficiency (STAMP) online assessment;
  - (2) The ACTFL Oral Proficiency Interview (OPI) or Modified Oral Proficiency Interview (MOPI); or
  - (3) Department-approved locally designed competency-based assessments.
3. The district shall establish a process to approve post-secondary learning opportunities that consist of:
  - (1) Advanced Placement (AP) courses;
  - (2) the College-Level Examination Program (CLEP); or
  - (3) concurrent/dual enrollment at accredited higher education institutions.
- a. The district shall award credit for successful completion of an approved, accredited college course that assures achievement of knowledge and skills that meets or exceeds the Core Curriculum Content Standards.

### B. Additional Graduation Requirements

1. Attendance requirements as indicated in Policy and Regulation 5200.
2. Other requirements established by the Board of Education as indicated below:

#### Community Service:

**All students are required to perform community service in order to fulfil the current high school graduation requirements as follow:**

#### **a. Class of 2017 – 10 hours**



# Policy/Regulations

## East Orange Board of Education

STUDENTS - POLICY  
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High School Graduation

**b. Class of 2018 – 20 hours**

**c. Class of 2019 and beyond – 40 hours**

3. Any statutorily mandated requirements for earning a high school diploma; and
4. Any Statewide assessment graduation requirements as determined by the New Jersey Department of Education, and as outlined in C. below.

**C. Statewide Assessment Graduation Requirements**

1. The New Jersey Department of Education (NJDOE) is transitioning from the High School Proficiency Assessment (HSPA) to the Partnership for the Assessment of Readiness for College and Careers (PARCC) Performance-based and End-of-Course assessments for students, including students with disabilities, in the classes of 2016, 2017, 2018 and 2019.
2. Students in the classes of 2016, 2017, 2018 and 2019 will be able to demonstrate proficiencies in English Language Arts (ELA) and Mathematics required by State statute by either meeting the “cut score” on the PARCC assessments or meeting the “cut score” on a substitute assessment or by meeting the criteria of the NJDOE portfolio appeal process.
3. A student with a disability, whose Individualized Educational Plan (IEP) team determines the student is exempt from these requirements, would be required to achieve the alternative proficiency in his/her IEP.
4. The NJDOE has developed “concordant” cut scores for additional substitute assessments. For the classes of 2016, 2017, 2018 **and 2019**, students will be able to demonstrate proficiency in both ELA and Mathematics by meeting one of the criteria under English Language Arts and Mathematics as indicated below:

English Language Arts (ELA)	Mathematics
PARCC ELA Grade 9 > = 750 (Level 4) or	PARCC Algebra I > = 750 (Level 4) or
PARCC ELA Grade 10 > = 750 (Level 4) or	PARCC Geometry > = 725 (Level 3) or
PARCC ELA 11 > = 725 (Level 3) or	PARCC Algebra II > = 725 (Level 3) or
SAT Reading > = 400 Prior to 3/1/16; 3/1/16 or later = 450 or SAT Reading Test > = 22 or	SAT Math > = 400 3/1/16 or later = 440 or SAT Reading Test > = 22 or



# Policy/Regulations

## East Orange Board of Education

### STUDENTS - POLICY

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High School Graduation

English Language Arts (ELA)	Mathematics
ACT Reading or ACT Plan Reading $\geq 16$ or	ACT or ACT Plan Math $\geq 16$ Or
Accuplacer Write Placer $\geq 6$ or	Accuplacer Elementary Algebra $\geq 76$ or
PSAT 10 Reading or PSAT/NMSQT Reading** $\geq 40$ or	PSAT 10 Math or PSAT/NMSQT Math* $\geq 40$ or
PSAT 10 Reading or PSAT/NMSQT Reading*** $\geq 22$ or	PSAT 10 Math or PSAT/NMSQT Math*** $\geq 22$ or
ACT Aspire Reading $\geq 422$ or	ACT Aspire Math $\geq 422$ Or
ASVAB-AFQT Composite $\geq 31$ or	ASVAB-AFQT Composite $\geq 31$ Or
Meet the criteria of the NJDOE Portfolio Appeal	Meet the criteria of the NJDOE Portfolio Appeal

**Note:** \* PSAT taken prior to October 2015; \*\* PSAT taken after October 2015.

The NJDOE has developed “concordant” cut scores for additional substitute assessments. For the classes of 2016, 2017, 2018, and 2019, students will be able to demonstrate proficiency in both ELA and Mathematics by meeting one of the criteria under English Language Arts and Mathematics in accordance with the current NJDOE approved “concurrent” cut scores for additional substitute assessments.

#### D. Attendance

Regular attendance is required for the successful completion of a course of study and graduation. Students are expected to be present in every scheduled class except as their attendance is excused in accordance with Board Policy Nos. 5200 and 5240. A student absent from a class scheduled for a course of study more than eighteen days on which the class meets shall not receive credit for that course except that a student whose absence is for good cause and has/or demonstrated the required proficiencies may apply for and receive course credit notwithstanding an excessive number of absences.

#### E. Students with Disabilities

1. Through the IEP process and pursuant to N.J.A.C. 6A:14-4.11 - Graduation, the district may specify alternate requirements for a State-endorsed diploma for individual students with disabilities as defined in N.J.A.C. 6A:14-1.3.
  - a. District Boards of Education shall specifically address any alternate requirements for graduation in a student’s IEP, in accordance with N.J.A.C. 6A:14-4.11.



# Policy/Regulations

## East Orange Board of Education

STUDENTS - POLICY  
5460/page 7 of 9  
High School Graduation

- b. District Boards of Education shall develop and implement procedures for assessing whether a student with a disability has met any alternate requirements for graduation individually determined in an IEP.
  2. If a student with a disability attends a school other than that of the school district of residence which is empowered to grant a diploma, the student shall have the choice of receiving the diploma of the school attended or the diploma of the school district of residence.
    - a. If the school the student is attending declines to issue a diploma to the student, the district of residence Board of Education shall issue the student a diploma if the student has satisfied all State and local graduation requirements, as specified in the student's IEP.
  3. Students with disabilities who meet the standards for graduation according to this section shall have the opportunity to participate in graduation exercises and related activities on a nondiscriminatory basis.
  4. A student with a disability whose IEP prescribes continued special education programs beyond the fourth year of high school shall be permitted to participate in commencement ceremonies with his/her graduating class and shall receive a certificate of attendance, provided the student has attended four years of high school.
  5. When a student with a disability graduates or exceeds the age of eligibility, the student shall be provided a written summary of his or her academic achievement and functional performance prior to the date of the student's graduation or the conclusion of the school year in which he or she exceeds the age of eligibility. The summary shall include recommendations to assist the child in meeting his or her postsecondary goals.
- F. High School Diploma
  1. The Board of Education shall award a State-endorsed high school diploma to prospective graduates who have met all of the requirements adopted in accordance with State and local Board of Education requirements.
  2. The Board of Education shall not issue a high school diploma to any student not meeting the criteria specified in State and local requirements.



# Policy/Regulations

## East Orange Board of Education

### STUDENTS - POLICY 5460/page 8 of 9 High School Graduation

- a. The district shall provide students exiting grade twelve without a diploma the opportunity for continued high school enrollment to age twenty, or until the requirements for a State-endorsed diploma have been met, whichever comes first.
  - b. The district shall allow any out-of-school individual to age twenty who has otherwise met all State and local graduation requirements, but has failed to meet the Statewide assessment graduation requirements, to return to school at scheduled times for the purpose of meeting the Statewide assessment graduation requirements. Upon certification of meeting these requirements, a State-endorsed diploma shall be granted by the high school of record.
1. The Commissioner of Education shall award a State-issued high school diploma in accordance with the provisions of N.J.A.C. 6A:8-5.2(c) and (d).
  2. The Board of Education shall award a State-endorsed high school diploma to any currently enrolled student formally requesting an early award of the diploma in accordance with the provisions of N.J.A.C. 6A:8-5.2(e) and Board Policy 5465.

#### G. Notification

Each student who enters or transfers into the high school and the student's parent will be provided a copy of the school district's requirements for a State-endorsed diploma, and the programs to assist students in attaining the state endorsed diploma, in accordance with N.J.S.A. 18A:7C-5.

Each student and his/her parent will be notified during the school year of the student's progress toward meeting graduation requirements. The parent of a student who demonstrates significant deficiencies in meeting requirements will be so notified within ten days of the date on which the deficiencies are discovered and will be offered an opportunity for immediate consultation with appropriate teaching staff members.

#### H. Reporting

The Superintendent, in accordance with N.J.S.A. 18A:7C-7 and 18A:7E-3, shall report annually to the Board of Education and to the Commissioner of Education the number of students who completed the twelfth grade course requirements and were denied a diploma and the number of students who received State endorsed diplomas.



# Policy/Regulations

## East Orange Board of Education

STUDENTS - POLICY  
5460/page 9 of 9  
High School Graduation

- I. The Superintendent shall provide to the Executive County Superintendent the district's graduation requirements each year they are evaluated through the Quality Single Accountability Continuum (QSAC) and update the filed copy each time the graduation policy and requirements are revised.

N.J.S.A. 18A:7C-1 et seq.; 18A:35-1;  
18A:35-4.9; 18A:35-7; 18A:36-17

N.J.A.C. 6A:8-1 et seq.; 6A:8-5.1; 6A:8-5.2; 6A:14-4.11 et seq.

Adopted: 12 January 2010

Adopted: 12 May 2015

Adopted: 10 May 2016

Adopted: 20 September 2016

**Adopted:**



# Policy/Regulations

East Orange Board of Education

STUDENTS - POLICY  
5466/page 1 of 1  
Graduation and Yearbook Fees  
**M**

## 5466 GRADUATION AND YEARBOOK FEES

The Board of Education recognizes that the cost of graduation ceremonies, if any, directly paid by graduating students and the cost of a yearbook directly paid by the graduating student may create a financial hardship for the parent(s) or other person having legal custody of the graduating student.

The Board of Education will not exclude from the graduation ceremony any student who is unable to pay the fees required of the graduating student to participate in the graduation ceremony because of financial hardship for the parent(s) or other person having legal custody of the graduating student.

N.J.S.A. 18A:7C-5.1

Adopted: 12 January 2010

**Adopted:**





# Policy/Regulations

East Orange Board of Education

STUDENTS - POLICY  
5500/page 1 of 1  
Expectations for Student Conduct  
**M**

## 5500 EXPECTATIONS FOR STUDENT CONDUCT

The Board of Education believes that students should commit themselves to learning and to the development of their unique potential. Students should know that their attitudes and acts affect both their own and their classmates' learning and should accept responsibility for helping to create a positive school environment. With the support and assistance of school staff members and parent, all students can contribute to the effectiveness of the schools and the value of their education.

The Board expects all students in this school district, commensurate with their age and ability, to:

1. Prepare themselves mentally and physically for the process of learning;
2. Respect the person, property, and intellectual and creative products of others;
3. Take responsibility for their own behavior;
4. Use time and other resources responsibly;
5. Share responsibilities when working with others;
6. Meet the requirements of each course of study;
7. Monitor their own progress toward school objectives; and
8. Communicate with parent and appropriate school staff members.

The Superintendent shall, in consultation with staff members, parent(s) or legal guardian(s), and, where appropriate, students, develop a statement of specific student behaviors that exemplify these expectations and shall publish both this policy and the statement of behaviors to all students, parent, and professional staff members.

N.J.S.A. 18A:11-1

Adopted: 12 January 2010

**Adopted:**



# Policy/Regulations

## East Orange Board of Education

STUDENTS - REGULATION  
R 5500/page 1 of 3  
Expectations for Student Conduct

### R 5500 **EXPECTATIONS FOR STUDENT CONDUCT**

The following specific behaviors exemplify the conduct expected of students, in accordance with Policy No. 5500.

- A. Students will prepare themselves mentally and physically for the process of learning by:
  - 1. Being well-nourished, rested, clean, and properly dressed and groomed;
  - 2. Being free of drugs and alcohol and refraining from smoking; and
  - 3. Developing attitudes that will prepare them for listening, participating, and learning.
- B. Students will respect the person, property, and intellectual and creative products of others by:
  - 1. Being always honest, forthcoming, and courteous;
  - 2. Displaying care for the property of others;
  - 3. Acknowledging the intellectual work of others when it is incorporated into their work;
  - 4. Accepting the rights of others to their own opinions and beliefs;
  - 5. Resolving disputes and differences peacefully;
  - 6. Displaying loyalty and good sportsmanship; and
  - 7. Helping to maintain school facilities that are neat and clean.
- C. Students will take responsibility for their own behavior and learning by:
  - 1. Recognizing that academic endeavor is the primary purpose of school attendance;
  - 2. Completing all homework, classwork, and assigned projects on time;
  - 3. Preparing for each class by bringing necessary supplies and equipment;



# Policy/Regulations

## East Orange Board of Education

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STUDENTS - REGULATION  
R 5500/page 2 of 3  
Expectations for Student Conduct

4. Making personal choices that are based on sound reasoning and decision-making;
  5. Accepting constructive criticism; and
  6. Acknowledging and accepting the consequences of their own actions.
- D. Students will use time and other resources responsibly by:
1. Attending school regularly and promptly and striving for a perfect attendance record;
  2. Using study periods and library time for school work; and
  3. Using books and other equipment appropriately.
- E. Students will share responsibilities when working with others by:
1. Cooperating with others in the work of the group;
  2. Contributing talents and services as appropriate;
  3. Accepting leadership when appropriate; and
  4. Respecting the rights and opinions of others in a group setting.
- F. Students will meet the requirements of each course of study by:
1. Participating actively and appropriately in the scheduled class;
  2. Following the rules and procedures established for the class by the teacher;
  3. Bringing to class the textbook, clothing, and other materials necessary for participation; and
  4. Observing school rules for the safe handling of class equipment and materials.
- G. Students will monitor their own progress toward school objectives by:
1. Carefully planning courses of study and schedules;
  2. Promptly seeking staff assistance as required; and
  3. Maintaining records of progress.
-



# Policy/Regulations

## East Orange Board of Education

STUDENTS - REGULATION  
R 5500/page 3 of 3  
Expectations for Student Conduct

- H. Students will communicate with parent(s) and appropriate school staff members about school matters by:
1. Discussing progress in school with parent(s) and relaying necessary information to parent(s);
  2. Transmitting school letters, forms, and notices to parent(s) and returning required responses to school staff members;
  3. Conferring with appropriate staff members when a problem occurs; and
  4. Developing with parent(s) a clear idea of their educational goals.

Issued: 12 January 2010

**Issued:**



# Policy/Regulations

East Orange Board of Education

STUDENTS - POLICY  
5752/page 1 of 1  
Marital Status and Pregnancy  
**M**

## 5752 MARITAL STATUS AND PREGNANCY

The Board of Education will not discriminate among students on the basis of their marital status or parenthood. No student, male or female, who is married or a parent shall be denied access to or benefit from any educational, co-curricular, or athletic program or activity on the basis of his/her marital status or parenthood.

A pregnant student shall not be excluded from any educational program or activity because of her pregnancy or pregnancy-related condition unless the student so requests or a physician certifies that her exclusion is necessary for the student's physical, mental, or emotional well-being. An excluded pregnant student will be provided with adequate and timely opportunity for instruction to continue or make up her schoolwork without prejudice or penalty. Pregnant students will be provided a special instructional program in accordance with Policy No. 2416.

N.J.A.C. 6A:7-1.7(a)6

Adopted: 12 January 2010

**Adopted:**

**BUSINESS SERVICES**

**RESOLUTIONS**

## A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
10	12020090	502,495.84	10/17/16	29823 BENECARD SERVICES	C
10	12020091	60,215.90	10/17/16	29831 DELTA DENTAL OF NJ	C
10	12020092	2,055,490.73	10/17/16	5780 STATE OF NEW JERSEY	C
10	12020093	24,721.71	10/17/16	5780 STATE OF NEW JERSEY	C
Total Bank No 10		2,642,924.18			
Total Manual Checks					.00
Total Computer Checks					2,642,924.18
Total ACH Checks					.00
Total Other Checks					.00
Total Electronic Checks					.00
Total Computer Voids					.00
Total Manual Voids					.00
Total ACH Voids					.00
Total Other Voids					.00
Total Electronic Voids					.00
Grand Total					2,642,924.18
Number of Checks					4

Batch Yr	Batch No	Amount
17	000421	2,642,924.18

## A/P Summary Check Register

FPREG01A

<u>Bank</u>	<u>Check No</u>	<u>Amount</u>	<u>Date</u>	<u>Vendor</u>	<u>Type</u>
10	12020095	76,395.62	10/20/16	21814 DECOTIIS, FITZPATRICK & COLE, LLP	C
Total Bank No 10		76,395.62			

Total Manual Checks	.00
Total Computer Checks	76,395.62
Total ACH Checks	.00
Total Other Checks	.00
Total Electronic Checks	.00
Total Computer Voids	.00
Total Manual Voids	.00
Total ACH Voids	.00
Total Other Voids	.00
Total Electronic Voids	.00

Grand Total	76,395.62
Number of Checks	1

Batch Yr	Batch No	Amount
17	000462	76,395.62



## A/P Summary Check Register

FPREG01A

<u>Bank</u>	<u>Check No</u>	<u>Amount</u>	<u>Date</u>	<u>Vendor</u>	<u>Type</u>
10	12020094	52,049.41	10/20/16	21814 DECOTIIS, FITZPATRICK & COLE, LLP	C
Total Bank No 10		52,049.41			

Total Manual Checks	.00
Total Computer Checks	52,049.41
Total ACH Checks	.00
Total Other Checks	.00
Total Electronic Checks	.00
Total Computer Voids	.00
Total Manual Voids	.00
Total ACH Voids	.00
Total Other Voids	.00
Total Electronic Voids	.00

Grand Total	52,049.41
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Number of Checks	1
------------------	---

Batch Yr	Batch No	Amount
16	002280	52,049.41

Report Date 10/25/16 03:19 PM

EAST ORANGE BOARD OF EDUCATION

Page No 1

A/P Summary Check Register

*Replacement*

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
10	12020096	335.09	10/25/16	2042 READYREFRESH	C
Total Bank No 10		335.09			

Total Manual Checks	.00
Total Computer Checks	335.09
Total ACH Checks	.00
Total Other Checks	.00
Total Electronic Checks	.00
Total Computer Voids	.00
Total Manual Voids	.00
Total ACH Voids	.00
Total Other Voids	.00
Total Electronic Voids	.00

Grand Total	335.09
Number of Checks	1

Batch Yr	Batch No	Amount
17	000476	335.09

Report Date 10/25/16 03:18 PM

EAST ORANGE BOARD OF EDUCATION

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A/P Summary Check Register

*Replacement*

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
10	12020097	378.32	10/25/16	2042 READYREFRESH	C
Total Bank No 10		378.32			

Total Manual Checks	.00
Total Computer Checks	378.32
Total ACH Checks	.00
Total Other Checks	.00
Total Electronic Checks	.00
Total Computer Voids	.00
Total Manual Voids	.00
Total ACH Voids	.00
Total Other Voids	.00
Total Electronic Voids	.00

Grand Total	378.32
Number of Checks	1

Batch Yr	Batch No	Amount
16	002282	378.32

## A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
10	12020098	137,703.50	11/01/16	1546 COMMUNITY DAY NURSERY	C
10	12020099	131,402.08	11/01/16	2332 EAST ORANGE CHILD DEVELOPMENT CORP.	C
10	12020100	100,766.67	11/01/16	3182 HARAMBEE FAMILY ACADEMY	C
10	12020101	66,425.25	11/01/16	4499 METRO YMCA OF THE ORANGES-E.O.BRANCH	C
10	12020102	36,756.17	11/01/16	5280 NORJENES	C
10	12020103	35,776.08	11/01/16	3076 SARAH WARD NURSERY CORPORATION	C
10	12020104	174,625.89	11/01/16	4426 THE LITTLE ONES	C
10	12020105	147,701.00	11/01/16	3166 THREE STAGES LEARNING CENTER	C
10	12020106	92,109.33	11/01/16	10659 ZADIE'S OF THE ORANGES	C
Total Bank No 10		923,267.97			

Total Manual Checks	.00
Total Computer Checks	923,267.97
Total ACH Checks	.00
Total Other Checks	.00
Total Electronic Checks	.00
Total Computer Voids	.00
Total Manual Voids	.00
Total ACH Voids	.00
Total Other Voids	.00
Total Electronic Voids	.00

Grand Total 923,267.97

Number of Checks 9

Batch Yr	Batch No	Amount
17	000503	923,267.97

## A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
10	12020107	61,674.84	11/08/16	1271 1ST CEREBRAL PALSY OF NJ	C
10	12020108	45,285.50	11/08/16	4077 ACHIEVE 3000	C
10	12020109	782.00	11/08/16	194 ADVENTURE AQUARIUM, LLC. DBA NEW JERSEY	C
10	12020110	155.00	11/08/16	443 ANDERSON AQUARIUMS	C
10	12020111	39,719.55	11/08/16	452 APPLE COMPUTER, INC	C
10	12020112	70.96	11/08/16	626 ARCTIC FALLS SPRING WATER INC	C
10	12020113	486.00	11/08/16	11320 ASCD	C
10	12020114	134.67	11/08/16	55 AT&T	C
10	12020115	899.75	11/08/16	621 B&H PHOTO-VIDEO	C
10	12020116	10,825.94	11/08/16	642 BANCROFT, INC.	C
10	12020117	5,183.10	11/08/16	202 BANYAN SCHOOL, INC.	C
10	12020118	2,999.71	11/08/16	650 BARNES & NOBLE INC.	C
10	12020119	4,186.75	11/08/16	659 BEAR COM	C
10	12020120	20,720.00	11/08/16	836 BONNIE BRAE	C
10	12020121	1,116.00	11/08/16	1142 CAMCOR, INC.	C
10	12020122	259.98	11/08/16	1173 CARLEX	C
10	12020123	32,074.81	11/08/16	1211 CASCADE SCHOOL SUPPLIES INC.	C
10	12020124	33,782.42	11/08/16	1012 CDW GOVERNMENT, INC.	C
10	12020125	162.81	11/08/16	1638 CEREBELLUM CORPORATION	C
10	12020126	11,892.86	11/08/16	1637 CEREBRAL PALSY OF NORTH JERSEY	C
10	12020127	1,155.00	11/08/16	16454 CLARISSA NEWBY PHILLIPS	C
10	12020128	155.08	11/08/16	1461 CLASSROOM DIRECT/SCHOOL SPECIALTY	C
10	12020129	5,574.40	11/08/16	1543 COASTAL LEARNING CENTER MONMOUTH CORP.	C
10	12020130	1,866.40	11/08/16	507 CONNECTIONS PERSONNEL INC.	C
10	12020131	28,118.45	11/08/16	1843 CURRICULUM ASSOCIATES, INC	C
10	12020132	1,155.23	11/08/16	2057 DELL MARKETING L.P.	C
10	12020133	10,657.48	11/08/16	15849 DELSEA REGIONAL H.S. DISTRICT	C
10	12020134	527.15	11/08/16	2066 DEMCO EDUCATIONAL CORP.	C
10	12020135	84,982.68	11/08/16	2105 DERON SCHOOL OF NEW JERSEY	C
10	12020136	700.00	11/08/16	6181 DISTRIBUTED WEBSITE CORP.	C
10	12020137	5,157.17	11/08/16	2237 ECLC OF NEW JERSEY	C
10	12020138	79.00	11/08/16	2409 EDUCATION WEEK	C
10	12020139	391.05	11/08/16	27278 EDUCATORS PUBLISHING SERVICE	C
10	12020140	18,770.86	11/08/16	2408 EFINGER SPORTING GOODS	C
10	12020141	350.00	11/08/16	2489 ESSEX COUNTY BSIP ROUNDTABLE	C
10	12020142	24,580.80	11/08/16	2523 ESSEX COUNTY VOCATIONAL SCHOOLS	C
10	12020143	23,684.00	11/08/16	2516 ESSEX REGIONAL EDUCATIONAL SERVICES COMM	C
10	12020144	40,562.90	11/08/16	2534 ESSEX VALLEY SCHOOL	C
10	12020145	2,401.32	11/08/16	2280 ETA/HAND2MIND	C
10	12020146	1,950.00	11/08/16	5649 EXCEPTIONAL SECURITY SOLUTIONS, LLC	C
10	12020147	5,738.00	11/08/16	2640 FELICIAN SCHOOL FOR EXCEPTIONAL CHILDREN	C
10	12020148	660.62	11/08/16	12211 FILEBANK, INC.	C
10	12020149	55,692.00	11/08/16	1390 FIRST CHILDREN, LLC PAM VENKUS	C
10	12020150	48,160.00	11/08/16	2692 FOCUS SCHOOL SOFTWARE	C
10	12020151	18,996.05	11/08/16	2698 FOLLETT SCHOOL SOLUTIONS, INC.	C
10	12020152	1,386.96	11/08/16	2700 FOLLETT SCHOOL SOLUTIONS, INC.	C
10	12020153	5,939.11	11/08/16	2879 FULL COMPASS SYSTEMS	C
10	12020154	1,544.00	11/08/16	2830 GANN LAW BOOKS, INC.	C
10	12020155	5,449.20	11/08/16	2919 GLENVIEW ACADEMY DBA KIDS INC.	C
10	12020156	19,834.80	11/08/16	3001 GRAMON SCHOOL DBA ELO INCORPORATED	C
10	12020157	576.63	11/08/16	3063 GRAND RENTAL STATION	C
10	12020158	2,979.00	11/08/16	7220 GREAT SCHOOLS OF NEW JERSEY	C
10	12020159	2,520.00	11/08/16	3315 HAWTHORNE EDUCATIONAL SERVICES	C
10	12020160	1,710.67	11/08/16	4774 HENRY SCHEIN, INC.	C
10	12020161	7,543.00	11/08/16	30767 HONOR RIDGE ACADEMY	C

## A/P Summary Check Register

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Bank	Check No	Amount	Date	Vendor	Type
10	12020162	148,042.10	11/08/16	3479 HOUGHTON MIFFLIN CO.	C
10	12020163	71,810.19	11/08/16	787 HOUGHTON MIFFLIN HARCOURT PUBLISHING CO	C
10	12020164	5,197.50	11/08/16	27596 HUNTERDON CENTRAL REGIONAL HIGH SCHOOL	C
10	12020165	4,577.40	11/08/16	30520 HUNTERDON PREPARATORY SCHOOL	C
10	12020166	3,793.00	11/08/16	12041 IXL LEARNING	C
10	12020167	2,338.00	11/08/16	6432 IXL LEARNING	C
10	12020168	630.31	11/08/16	5783 J.W. PEPPER & SON, INC.	C
10	12020169	132.44	11/08/16	3664 JERRY'S ARTIST OUTLET - ESSEX GREEN	C
10	12020170	2,300.26	11/08/16	4185 LAKESHORE LEARNING MATERIALS	C
10	12020171	219.99	11/08/16	7866 LAKISHA E MILES	C
10	12020172	764.50	11/08/16	4289 LERRO ENTERPRISES, INC.	C
10	12020173	343.89	11/08/16	5460 LESLIE SHULTS - PETTY CASH	C
10	12020174	1,769.00	11/08/16	21741 LIFESAVER, INC.	C
10	12020175	24,408.00	11/08/16	6636 LORD STIRLING SCHOOLS	C
10	12020176	126.04	11/08/16	29319 MARJORIE PERRY	C
10	12020177	8,935.88	11/08/16	1411 LEGACY TREATMENT SERVICES	C
10	12020178	64,295.82	11/08/16	4470 MCGRAW-HILL SCHOOL EDUCATION HOLDS., LLC	C
10	12020179	6,489.20	11/08/16	16942 MORRIS SCHOOL DISTRICT	C
10	12020180	4,225.89	11/08/16	5156 NATIONAL BUSINESS FURNITURE	C
10	12020181	5,433.24	11/08/16	22853 NEPTUNE TOWNSHIP BOARD OF EDUCATION	C
10	12020182	1,280.00	11/08/16	3158 NEW JERSEY AQUARIUM, LLC DBA ADVENTURE A	C
10	12020183	13,701.66	11/08/16	3405 NEW ROAD SCHOOLS OF NEW JERSEY DBA HIGH	C
10	12020184	3,000.00	11/08/16	5461 NORCOSTCO, INC.	C
10	12020185	9,313.72	11/08/16	7351 OMNI TRAVEL & TOURS	C
10	12020186	1,686.00	11/08/16	16949 PAPER CLIPS, INC.	C
10	12020187	5,820.00	11/08/16	5710 PAPER MART INC.	C
10	12020188	412.70	11/08/16	5771 PEARSON EDUCATION INC	C
10	12020189	24,429.60	11/08/16	5839 PHOENIX CENTER	C
10	12020190	7,500.00	11/08/16	8581 POCONO VALLEY RESORT CAMP AKIBA	C
10	12020191	8.99	11/08/16	2042 READYREFRESH	C
10	12020192	1,229.98	11/08/16	5899 POSITIVE PROMOTIONS, INC	C
10	12020193	1,795.09	11/08/16	5944 PRESENTATION SYSTEMS INC.	C
10	12020194	334,342.03	11/08/16	6008 PSE & G	C
10	12020195	7,135.96	11/08/16	6168 REALLY GOOD STUFF A DIV OF FILMIC ARCHIV	C
10	12020196	3,515.60	11/08/16	14788 RENAISSANCE LEARNING, INC.	C
10	12020197	830.00	11/08/16	6226 RESOURCES FOR EDUCATORS	C
10	12020198	799.62	11/08/16	6244 RICCIARDI BROTHERS HOME DECORATING STORE	C
10	12020199	16,162.00	11/08/16	6387 SAGE DAY	C
10	12020200	71.33	11/08/16	6476 SAX ARTS & CRAFTS	C
10	12020201	8,099.80	11/08/16	6510 SCHOOL HEALTH CORP.	C
10	12020202	1,959.15	11/08/16	6511 SCHOOL MATE	C
10	12020203	2,380.38	11/08/16	6512 SCHOOL NURSE SUPPLY INC.	C
10	12020204	50,130.38	11/08/16	6539 SCHOOL SPECIALTY INC.	C
10	12020205	1,132.20	11/08/16	12475 SCHOOLHOUSE OUTFITTERS LLC	C
10	12020206	314.61	11/08/16	21458 SHAR PRODUCTS COMPANY	C
10	12020207	10,962.00	11/08/16	6429 SODEXO CATERING FOR E.O.B.O.E FOOD SERVI	C
10	12020208	805.00	11/08/16	6149 SOREN BENNICK PRODUCTIONS INC.	C
10	12020209	5,885.46	11/08/16	1412 SPECTRUM 360	C
10	12020210	7,564.40	11/08/16	6437 ST.JOSEPH SCHOOL FOR THE BLIND DBA/ CONC	C
10	12020211	145.50	11/08/16	12661 STAPLES	C
10	12020212	10,301.39	11/08/16	1721 STAPLES ADVANTAGE	C
10	12020213	5,882.96	11/08/16	6771 STAPLES BUSINESS ADVANTAGE	C
10	12020214	383.90	11/08/16	17701 STEWART BUSINESS SYSTEMS	C
10	12020215	616.00	11/08/16	6844 SUPERIOR GROUP INC	C
10	12020216	1,652.78	11/08/16	3276 TALX UCEXPRESS	C

## A/P Summary Check Register

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Bank	Check No	Amount	Date	Vendor	Type
10	12020217	41.00	11/08/16	6994 TELE-MEASUREMENTS, INC.	C
10	12020218	2,475.00	11/08/16	22080 TEQUIPMENT, IN.	C
10	12020219	13,599.82	11/08/16	4228 THE LEARNING CENTER FOR EXCEPTIONAL	C
10	12020220	16,530.00	11/08/16	4246 THE LEARNING INTERNET, INC.	C
10	12020221	763.85	11/08/16	4691 THE MASTER TEACHER	C
10	12020222	4,867.74	11/08/16	4841 THE MILTON SCHOOL	C
10	12020223	413.40	11/08/16	6793 NJ ADVANCE MEDIA	C
10	12020224	894.05	11/08/16	7112 TRIARCO ARTS & CRAFTS	C
10	12020225	907.23	11/08/16	7742 TROXELL COMMUNICATIONS INC	C
10	12020226	1,155.00	11/08/16	30910 TYSHON GARDNER	C
10	12020227	11,688.00	11/08/16	7174 UNION CITY EDUC SERV COMM	C
10	12020228	2,475.16	11/08/16	7259 VALIANT NATIONAL AV SUPPLY	C
10	12020229	11,234.59	11/08/16	14796 VERIZON BUSINESS	C
10	12020230	40.19	11/08/16	7288 VERIZON SELECT SERVICES INC.	C
10	12020231	500.00	11/08/16	7352 VIRGINIA HARP CENTER	C
10	12020232	54,471.35	11/08/16	2540 W.B. MASON INC.	C
10	12020233	740.80	11/08/16	7394 WASHINGTON PROFESSIONAL SYSTEM	C
10	12020234	1,528.00	11/08/16	4490 WENGER CORPORATION	C
10	12020235	50,003.10	11/08/16	1395 WESTBRIDGE ACADEMY, INC.	C
10	12020236	617.63	11/08/16	4554 WILLIAM V. MACGILL & CO	C
10	12020237	36,969.66	11/08/16	7499 WINDSOR PREP INC	C
10	12020238	16,221.25	11/08/16	7517 WORLD BOOK SCHOOL & LIBRARY	C
10	12020239	2,901.00	11/08/16	7549 XEROX CORP	C
10	12020240	47,314.32	11/08/16	7570 YOUTH CONSULTATION SERVICE	C
10	12020241	3,355.65	11/08/16	7579 ZANER BLOSER, INC.	C
10	12020242	8,000.00	11/08/16	7009 532 HOLDING CO. LLC	C
10	12020243	12,400.00	11/08/16	4077 ACHIEVE 3000	C
10	12020244	327.00	11/08/16	22276 ACT. INC.	C
10	12020245	1,064.50	11/08/16	148 ALARM & COMMUNICATION TECHNOLOGIES, INC.	C
10	12020246	525.00	11/08/16	314 AMERICAN ACADEMY OF PEDIATRICS	C
10	12020247	1,034.95	11/08/16	423 AMERICAN MULTI-CINEMA, INC.	C
10	12020248	481.48	11/08/16	17736 AMERICAN PAD-EX OF NEW YORK	C
10	12020249	169.00	11/08/16	412 AMERICAN SCHOOL COUNSELOR ASSN (ASCA)	C
10	12020250	280.00	11/08/16	443 ANDERSON AQUARIUMS	C
10	12020251	5,515.60	11/08/16	452 APPLE COMPUTER, INC	C
10	12020252	181.08	11/08/16	626 ARCTIC FALLS SPRING WATER INC	C
10	12020253	200.00	11/08/16	509 ASSOC.OF DIRECTORS OF (ADSPEC)	C
10	12020254	2,172.50	11/08/16	138 ATC SERVICES, INC	C
10	12020255	1,105.00	11/08/16	8576 AUTOMATED LOGIC CONTRACTING SERVICE	C
10	12020256	7,470.00	11/08/16	7738 AXCESS SUPPLIES & EQUIPMENT	C
10	12020257	5,156.49	11/08/16	13110 BANK OF AMERICA	C
10	12020258	13,600.00	11/08/16	30570 BE HEARD EDUCATION	C
10	12020259	1,481.00	11/08/16	30104 BLUE STAR OF NJ INC.	C
10	12020260	3,147.00	11/08/16	21830 BOGUSH INC. DBA PUBLIC SEWER SERVICE	C
10	12020261	610.20	11/08/16	962 BROOKES PUBLISHING CO.	C
10	12020262	2,950.00	11/08/16	27650 CAPE MAY COUNTY SPECIAL SERVICES SCHOOL	C
10	12020263	585.00	11/08/16	1187 CAROLINA BIOLOGICAL SUPPLY CO.	C
10	12020264	13,006.85	11/08/16	1211 CASCADE SCHOOL SUPPLIES INC.	C
10	12020265	1,880.00	11/08/16	30180 CASSANDRA RODRIQUEZ	C
10	12020266	3,432.00	11/08/16	6146 CATAPULT LEARNING, LLC	C
10	12020267	1,810.00	11/08/16	1221 CATHOLIC CHARITIES OF THE ARCHDIOCESE OF	C
10	12020268	1,360.42	11/08/16	1012 CDN GOVERNMENT, INC.	C
10	12020269	5,153.04	11/08/16	1637 CEREBRAL PALSY OF NORTH JERSEY	C
10	12020270	15,284.26	11/08/16	1477 CITY OF EAST ORANGE	C
10	12020271	1,881.00	11/08/16	1474 CITY OF EAST ORANGE BUILDING DIVISION, 3	C

## A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
10	12020272	2,520.00	11/08/16	1543 COASTAL LEARNING CENTER MONMOUTH CORP.	C
10	12020273	115.32	11/08/16	1587 COMCAST	C
10	12020274	487.50	11/08/16	1641 COMPUTER MANAGEMENT TECHNOLOGIES	C
10	12020275	16,042.48	11/08/16	507 CONNECTIONS PERSONNEL INC.	C
10	12020276	1,417.58	11/08/16	2267 CRYSTAL AUTO REPAIR	C
10	12020277	20,038.02	11/08/16	1085 CTB	C
10	12020278	574.30	11/08/16	1421 DEANNA L. PHILLIPS	C
10	12020279	259.75	11/08/16	21814 DECOTIIS, FITZPATRICK & COLE, LLP	C
10	12020280	2,400.00	11/08/16	2105 DERON SCHOOL OF NEW JERSEY	C
10	12020281	900.00	11/08/16	857 DIAGNOSTIC EDUCATIONAL CONSULTANTS INC.	C
10	12020282	1,875.00	11/08/16	2806 DR. DONALD MERACHNIK, PHD.	C
10	12020283	550.00	11/08/16	3733 DR. ROBERT W. WOODS-SPEECH & HEAR. ASSOC	C
10	12020284	1,375.00	11/08/16	11436 E & G EXTERMINATORS, INC.	C
10	12020285	484,374.00	11/08/16	2333 EAST ORANGE COMMUNITY CHARTER SCHOOL	C
10	12020286	1,200.00	11/08/16	2419 EDUCATION INC.	C
10	12020287	835,314.53	11/08/16	2516 ESSEX REGIONAL EDUCATIONAL SERVICES COMM	C
10	12020288	6,059.00	11/08/16	2589 FAIRVIEW LAKE YMCA CAMPS	C
10	12020289	400.00	11/08/16	7406 FIDELIA STURDIVANT PETTY CASH	C
10	12020290	9,999.38	11/08/16	12211 FILEBANK, INC.	C
10	12020291	2,904.79	11/08/16	1390 FIRST CHILDREN, LLC PAM VENKUS	C
10	12020292	812.60	11/08/16	2688 FLINN SCIENTIFIC, INC.	C
10	12020293	33,760.74	11/08/16	2701 FOLLETT SCHOOL SOLUTIONS ,INC.	C
10	12020294	562.50	11/08/16	2830 GANN LAW BOOKS, INC.	C
10	12020295	420.00	11/08/16	2836 GARDEN STATE LABORATORIES	C
10	12020296	25.05	11/08/16	2858 GAS ARC DIV. AWISCO NY CORP	C
10	12020297	38,699.31	11/08/16	2913 MCGRAW-HILL SCHOOL EDUC. HOLDS.,LLC	C
10	12020298	3,400.00	11/08/16	2919 GLENVIEW ACADEMY DBA KIDS INC.	C
10	12020299	3,147.48	11/08/16	2985 GOPHER SPORT PROPHET CORPORATION	C
10	12020300	6,800.00	11/08/16	3001 GRAMON SCHOOL DBA ELO INCORORATED	C
10	12020301	19,364.00	11/08/16	7064 GREAT OAKS LEGACY CHARTER SCHOOL	C
10	12020302	12,750.00	11/08/16	14010 GREENLIGHT FOR LEARNING, LLC	C
10	12020303	5,759.32	11/08/16	787 HOUGHTON MIFFLIN HARCOURT PUBLISHING CO	C
10	12020304	2,380.63	11/08/16	7862 IN-LINE AIR CONDITIONING CO., INC.	C
10	12020305	4,125.00	11/08/16	6432 IXL LEARNING	C
10	12020306	2,402.41	11/08/16	27502 JESSICA PIERRESAINT	C
10	12020307	5,070.00	11/08/16	3807 JEWEL ELECTRIC SUPPLY	C
10	12020308	2,250.00	11/08/16	3799 JOEL THERVIL	C
10	12020309	8,737.64	11/08/16	17728 JOHNSTONE SUPPLY	C
10	12020310	18,559.00	11/08/16	4042 KEYBOARD CONSULTANTS	C
10	12020311	19,731.00	11/08/16	4166 LADY LIBERTY ACADEMY CHARTER SCHOOL	C
10	12020312	5,715.52	11/08/16	4185 LAKESHORE LEARNING MATERIALS	C
10	12020313	12,323.30	11/08/16	15873 LANGAN ENGINEERING & ENVIRONMENTAL SVC	C
10	12020314	42,484.00	11/08/16	24740 LINK COMMUNITY CHARTER SCHOOL	C
10	12020315	2,185.00	11/08/16	4370 LONGO INDUSTRIES, INC.	C
10	12020316	3,507.00	11/08/16	29599 LUCID DATA CORPORATION	C
10	12020317	30,229.00	11/08/16	21717 MARION P. THOMAS CHARTER SCHOOL	C
10	12020318	331.38	11/08/16	1894 MARISSA C MCKENZIE	C
10	12020319	97.90	11/08/16	29319 MARJORIE PERRY	C
10	12020320	1,875.00	11/08/16	4528 MARY ELLEN LAUGHLIN	C
10	12020321	17,089.34	11/08/16	2781 MAXIM HEALTHCARE SERVICES, INC.	C
10	12020322	160,304.24	11/08/16	4470 MCGRAW-HILL SCHOOL EDUCATION HOLDS.,LLC	C
10	12020323	15,000.00	11/08/16	30295 MENTORING IN MEDICINE	C
10	12020324	17,786.00	11/08/16	17981 MERIT PREPARTORY OF NEWARK CHARTER SCHOO	C
10	12020325	126.00	11/08/16	4794 MIDDLESEX REGIONAL EDUCATIONAL SERVICES	C
10	12020326	14,376.00	11/08/16	16977 MK LIONS LLC	C



## A/P Summary Check Register

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Bank	Check No	Amount	Date	Vendor	Type
10	12020327	685.00	11/08/16	4934 MUSIC THEATRE INTERNATIONAL,	C
10	12020328	654.00	11/08/16	22144 NANCY DEAN	C
10	12020329	2,166.09	11/08/16	5133 NASCO	C
10	12020330	3,300.00	11/08/16	060 NATURAL GREEN LAWN CARE	C
10	12020331	3,935.00	11/08/16	5271 NEUROSCIENCE ASSOC.,MD.,PA	C
10	12020332	1,322.00	11/08/16	5296 NEW HORIZONS COMMUNITY CHARTER SCHOOL	C
10	12020333	3,034.00	11/08/16	19046 NEWARK EDUCATORS COMMUNITY CHARTER	C
10	12020334	25,586.00	11/08/16	13927 NEWARK PREP CHARTER	C
10	12020335	2,394.76	11/08/16	5693 NORTH JERSEY ELKS DEVELOPMENTAL	C
10	12020336	55,872.00	11/08/16	1619 NORTHWEST ESSEX COMMUNITY HEALTHCARE NET	C
10	12020337	7,794.98	11/08/16	7351 OMNI TRAVEL & TOURS	C
10	12020338	1,520.00	11/08/16	5710 PAPER MART INC.	C
10	12020339	606.10	11/08/16	5725 PASCO SCIENTIFIC	C
10	12020340	4,269.40	11/08/16	5727 PASSAIC CTY TECHNICAL INST.	C
10	12020341	57.84	11/08/16	5732 PASSON'S SPORTS SPORT SUPPLY GROUP, INC.	C
10	12020342	3,995.00	11/08/16	30996 PEACOCK SERVICES LLC	C
10	12020343	3,058.64	11/08/16	5775 PEARSON CLINICAL ASSESSMENTS ORDERING DE	C
10	12020344	6,804.00	11/08/16	17973 PEOPLE'S PREPARATORY CHARTER SCHOOL	C
10	12020345	123,495.00	11/08/16	17604 PHILIP'S ACADEMY CHARTER SCHOOL (PACS)	C
10	12020346	320.75	11/08/16	2042 READYREFRESH	C
10	12020347	2,003.95	11/08/16	5899 POSITIVE PROMOTIONS, INC	C
10	12020348	10,549.85	11/08/16	116 PRAD'S HARDWARE	C
10	12020349	322,523.00	11/08/16	6015 PRIDE ACADEMY CHARTER SCHOOL	C
10	12020350	6,268.00	11/08/16	2446 PSAT/COLLEGE BOARD	C
10	12020351	26,000.00	11/08/16	10057 PUBLIC CONSULTING GROUP, INC.	C
10	12020352	74.13	11/08/16	6168 REALLY GOOD STUFF A DIV OF FILMIC ARCHIV	C
10	12020353	841.50	11/08/16	6201 RELIABLE LOCK & SAFE	C
10	12020354	40,000.00	11/08/16	10839 RETHINK AUTISM, INC.	C
10	12020355	10,997.00	11/08/16	5258 ROSEVILLE COMMUNITY CHARTER SCHOOL	C
10	12020356	227.50	11/08/16	1795 SAL ELECTRIC COMPANY	C
10	12020357	280.52	11/08/16	6476 SAX ARTS & CRAFTS	C
10	12020358	13,681.22	11/08/16	21849 SCARINCI & HOLLENBECK , LLC	C
10	12020359	185.50	11/08/16	6495 SCHOLASTIC INC	C
10	12020360	796.64	11/08/16	6510 SCHOOL HEALTH CORP.	C
10	12020361	8,722.75	11/08/16	6539 SCHOOL SPECIALTY INC.	C
10	12020362	448.00	11/08/16	6646 SIMPLEX GRINNELL LP	C
10	12020363	10,342.10	11/08/16	6429 SODEXO CATERING FOR E.O.B.O.E FOOD SERVI	C
10	12020364	13,835.00	11/08/16	12440 SOTI INC.	C
10	12020365	7,125.00	11/08/16	1412 SPECTRUM 360	C
10	12020366	622.46	11/08/16	6749 SPORTIME, LLC	C
10	12020367	1,921.19	11/08/16	1721 STAPLES ADVANTAGE	C
10	12020368	4,725.00	11/08/16	11460 STARLIGHT HOME CARE AGENCY, INC.	C
10	12020369	360.60	11/08/16	17701 STEWART BUSINESS SYSTEMS	C
10	12020370	100,356.00	11/08/16	6978 TEAM ACADEMY CHARTER SCHOOL	C
10	12020371	985.00	11/08/16	6980 TECH SQUAD	C
10	12020372	24,355.10	11/08/16	22080 TEQUIPMENT, IN.	C
10	12020373	3,866.50	11/08/16	4246 THE LEARNING INTERNET, INC.	C
10	12020374	43,831.75	11/08/16	4999 THE MUSIC SHOP, L.L.C	C
10	12020375	40,329.00	11/08/16	13951 THE PAULO FREIRE SCHOOL	C
10	12020376	170.30	11/08/16	7542 THEATREWORKS USA	C
10	12020377	3,000.00	11/08/16	10626 TSNE/TOOLS OF THE MIND	C
10	12020378	5,712.63	11/08/16	7037 TTI ENVIRONMENTAL, INC.	C
10	12020379	7,999.60	11/08/16	12513 ULINE	C
10	12020380	806.00	11/08/16	7174 UNION CTY EDUC SERV COMM	C
10	12020381	222.35	11/08/16	7235 UNITED PARCEL SERVICE	C

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Bank	Check No	Amount	Date	Vendor	Type
10	12020382	511.25	11/08/16	7188 UNIVERSAL CHEMICAL	C
10	12020383	21,266.00	11/08/16	7228 UNIVERSITY HEIGHTS CHARTER SCHOOL	C
10	12020384	1,336.80	11/08/16	2540 W.B. MASON INC.	C
10	12020385	142,455.10	11/08/16	2523 ESSEX COUNTY VOCATIONAL SCHOOLS	C
10	12020386	21,208.50	11/08/16	2516 ESSEX REGIONAL EDUCATIONAL SERVICES COMM	C
10	12020387	10,047.34	11/08/16	2860 GATEWAY SCHOOL	C
10	12020388	4,824.84	11/08/16	26930 LINDENWOLD BOARD OF EDUCATION	C
10	12020389	6,626.00	11/08/16	3767 NEW JERSEY CITY UNIVERSITY	C
10	12020390	6,138.14	11/08/16	5693 NORTH JERSEY ELKS DEVELOPMENTAL	C
10	12020391	46,158.08	11/08/16	1619 NORTHWEST ESSEX COMMUNITY HEALTHCARE NET	C
10	12020392	21,715.20	11/08/16	5839 PHOENIX CENTER	C
10	12020393	1,256.50	11/08/16	6142 RANOCAS VALLEY REGIONAL HIGH SCHOOL	C
10	12020403	619.51	11/08/16	19607 ABDUL SALEEM HASAN	C
10	12020404	795.00	11/08/16	29580 ACRISURE LLC, DBA SIMPLIFYACA	C
10	12020405	64,637.80	11/08/16	3543 ACTION CARTING ENVIRONMENTAL GROUP	C
10	12020406	2,913.15	11/08/16	18104 AETNA LIFE INSURANCE COMPANY	C
10	12020407	523.81	11/08/16	148 ALARM & COMMUNICATION TECHNOLOGIES, INC.	C
10	12020408	1,107.00	11/08/16	566 AMINAH A. TOLER	C
10	12020409	324.64	11/08/16	31143 ARBON EQUIPMENT CORP.	C
10	12020410	3,941.00	11/08/16	8576 AUTOMATED LOGIC CONTRACTING SERVICE	C
10	12020411	5,710.08	11/08/16	621 B&H PHOTO-VIDEO	C
10	12020412	104.90	11/08/16	759 BEVERLY A. BUDGESS	C
10	12020413	1,125.00	11/08/16	994 BUREAU OF EDUCATION & RESEARCH	C
10	12020414	213.79	11/08/16	1199 CAMERON B. JONES	C
10	12020415	10,465.24	11/08/16	507 CONNECTIONS PERSONNEL INC.	C
10	12020416	1,865.76	11/08/16	2267 CRYSTAL AUTO REPAIR	C
10	12020417	41,454.66	11/08/16	21814 DECOTIIS, FITZPATRICK & COLE, LLP	C
10	12020418	1,666.67	11/08/16	11436 E & G EXTERMINATORS, INC.	C
10	12020419	3,391.60	11/08/16	1218 E+PLUS TECHNOLOGY	C
10	12020420	400,000.00	11/08/16	2309 EAST ORANGE BOARD OF EDUCATION	C
10	12020421	1,042.50	11/08/16	24627 ENTERPRISE HOLDINGS, INC. DBA ELRAC, LLC	C
10	12020422	10,698.00	11/08/16	2240 EBOBO ATHLETICS IMPREST ACCOUNT	C
10	12020423	4,207.03	11/08/16	12211 FILEBANK, INC.	C
10	12020424	1,005.45	11/08/16	2667 FLAGHOUSE INC.	C
10	12020425	3,558.00	11/08/16	25054 GRANT ENGINEERING & CONSTRUCTION GROUP	C
10	12020426	178.45	11/08/16	3345 HECHT TRAILERS	C
10	12020427	2,001.47	11/08/16	4774 HENRY SCHEIN, INC.	C
10	12020428	1,503.45	11/08/16	7862 IN-LINE AIR CONDITIONING CO., INC.	C
10	12020429	4,482.00	11/08/16	21482 J.P. Sports Traditions Inc.	C
10	12020430	13,315.00	11/08/16	3807 JEWEL ELECTRIC SUPPLY	C
10	12020431	7,770.00	11/08/16	4370 LONGO INDUSTRIES, INC.	C
10	12020432	175.72	11/08/16	1894 MARISSA C MCKENZIE	C
10	12020433	1,950.00	11/08/16	868 NATURAL GREEN LAWN CARE	C
10	12020434	739.45	11/08/16	2042 READYREFRESH	C
10	12020435	27,778.75	11/08/16	26557 RIS CONSTRUCTION CORP.	C
10	12020436	916.66	11/08/16	6557 SCIENTIFIC WATER CONDITIONING CO	C
10	12020437	24,520.00	11/08/16	28550 SD GAMEDAY LLC	C
10	12020438	71.81	11/08/16	25763 TERRY SWANSON-TUCKER	C
10	12020439	47,058.39	11/08/16	7076 TRANE	C
10	12020440	37,175.20	11/08/16	2412 TRIUMPH LEARNING LLC	C
10	12020441	2,365.00	11/08/16	7037 TTI ENVIRONMENTAL, INC.	C
10	12020442	10,953.81	11/08/16	8173 UNITED WELDING & PLUMBING	C
10	12020443	11,234.59	11/08/16	14796 VERIZON BUSINESS	C
10	12020444	1,130.52	11/08/16	2631 WARSHAUER GENERATORS LLC	C
10	12020445	472.39	11/08/16	7548 XEROX CORP	C

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Bank	Check No	Amount	Date	Vendor	Type
Total Bank No 10		5,903,053.57			
30	12000106	709,725.73	11/08/16	6428 SODEXO, INC. - BUSINESS OFFICE	C
Total Bank No 30		709,725.73			

Total Manual Checks	.00
Total Computer Checks	6,612,779.30
Total ACH Checks	.00
Total Other Checks	.00
Total Electronic Checks	.00
Total Computer Voids	.00
Total Manual Voids	.00
Total ACH Voids	.00
Total Other Voids	.00
Total Electronic Voids	.00

Grand Total	6,612,779.30
Number of Checks	331

Batch Yr	Batch No	Amount
17	000452	112,683.24
17	000453	51,251.34
17	000454	70,035.86
17	000455	95,908.39
17	000457	260,263.36
17	000458	60,263.90
17	000463	380,802.07
17	000465	36,327.89
17	000468	50,977.93
17	000470	28,689.36
17	000471	65,183.80
17	000474	671,366.15
17	000480	421,691.18
17	000483	67,564.14
17	000489	114,417.91
17	000491	561,417.14
17	000492	31,015.20
17	000493	709,725.73
17	000494	1,269,680.00
17	000495	260,429.70
17	000497	231,226.56
17	000499	304,494.20
17	000514	757,363.25

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Bank	Check No	Amount	Date	Vendor	Type
10	12020394	24.09	11/08/16	1664 COURTNE THOMAS	C
10	12020395	277.85	11/08/16	2742 CURTIS L FRAZIER II	C
10	12020396	150.00	11/08/16	8597 ERIKA D. COOKE	C
10	12020397	280,500.00	11/08/16	2509 ESSEX COUNTY COLLEGE	C
10	12020398	33.00	11/08/16	3529 MARY INGLIS	C
10	12020399	33.00	11/08/16	8216 NADIRAH KEITH	C
10	12020400	422.50	11/08/16	3156 NEW JERSEY AQUARIUM, LLC DBA ADVENTURE A	C
10	12020401	5,980.75	11/08/16	5775 PEARSON CLINICAL ASSESSMENTS ORDERING DE	C
10	12020402	137.71	11/08/16	6539 SCHOOL SPECIALTY INC.	C

Total Bank No 10 287,558.90

Total Manual Checks	.00
Total Computer Checks	287,558.90
Total ACH Checks	.00
Total Other Checks	.00
Total Electronic Checks	.00
Total Computer Voids	.00
Total Manual Voids	.00
Total ACH Voids	.00
Total Other Voids	.00
Total Electronic Voids	.00

Grand Total 287,558.90

Number of Checks 9

Batch Yr	Batch No	Amount
16	002285	287,558.90