

Minutes of a special public meeting of the East Orange Board of Education held on Tuesday, July 12, 2016 at 6:10 p.m. in the Conference Room A of the Administration Building, 199 Fourth Avenue, East Orange, New Jersey.

## I. CALL TO ORDER

Mr. Bergson Leneus, President, read the following notice:

Please take notice that this is a Special Public Meeting of the East Orange Board of Education. The purpose of this meeting is for the Board of Education to take action on the resolutions as indicated on the agenda. Notice of this meeting has been posted and announced in accordance with the law. Said notice was published in the newspapers and a copy of this notice has also been filed with the Office of the City Clerk of East Orange.

## II. PLEDGE OF ALLEGIANCE

III. ROLL CALL: Dr. Kristie Howard - Absent (arrived at 6:40 p.m.)  
Mr. Cameron B. Jones, Sr. - Absent  
Ms. Marjorie Perry - Present  
Ms. Joy B. Tolliver, Esq. - Present  
Ms. Terry S. Tucker - Present  
Mr. Jenabu Williams - Absent  
Mr. Bergson Leneus - Present

Also Present: Mr. Victor R. Demming, Board Secretary/School Business Administrator (Acting Supt)  
Dr. Deborah Harvest, Assistant Superintendent of Operations  
Dr. Gayle Griffin, Assistant Superintendent of Curriculum  
Mr. Craig Smith, Acting Assistant School Business Administrator (Acting Board Secretary)  
Ms. Marissa McKenzie, Manager of Human Resource Services  
Ms. Avis Bishop Thompson, Esq., General Counsel (DeCotiis, Fitzpatrick, Cole)

Absent: Dr. Gloria P. Watson, Acting Superintendent

## IV. REPORT OF THE ACTING SUPERINTENDENT OF SCHOOLS

No report provided.

## V. COMMENTS FROM THE PUBLIC

1. Ms. Virginia Jeffries - 236 Brighton Avenue

## VI. RETIRE TO EXECUTIVE SESSION

Mr. Leneus read the following:

*Be it resolved that the Board of Education will immediately retire to executive session to review and discuss:*

1. *HIB Report*
2. *Human Resource Discussion as a Whole*
3. *Superintendent's Update on Confidential Matters*
4. *Other Topics up for Discussion*
5. *Review of Caucus Minutes*
6. *Update from General Counsel*
7. *Update from Workers' Compensation Counsel*
8. *Privileged Considerations from Board President*

*Minutes of this meeting will be released when the matters discussed are no longer confidential. The Board will resume the business portion of the meeting at or about 7:00 p.m.*

East Orange, New Jersey

July 12, 2016

On a motion of Ms. Joy B. Tolliver, duly seconded by Ms. Terry S. Tucker, the members of the Board of Education voted to retire to Executive Session at 6:15 p.m.

ROLL CALL: Dr. Kristie Howard - Absent  
Mr. Cameron B. Jones, Sr. - Absent  
Ms. Marjorie Perry - Yes  
Ms. Joy B. Tolliver, Esq. - Yes  
Ms. Terry S. Tucker - Yes  
Mr. Jenabu Williams - Absent  
Mr. Bergson Leneus - Yes

## VII. RECOMMENCE PUBLIC MEETING

The Members of the Board and Executive Staff resumed the Public Session at 7:08 p.m.

VIII. ROLL CALL: Dr. Kristie Howard – Present  
Mr. Cameron B. Jones, Sr. – Absent  
Ms. Marjorie Perry – Present  
Ms. Joy B. Tolliver, Esq. – Present  
Ms. Terry S. Tucker – Present  
Mr. Jenabu Williams – Absent  
Mr. Bergson Leneus – Present

Also Present: Mr. Victor R. Demming, Board Secretary/School Business Administrator (Acting Supt)  
Dr. Deborah Harvest, Assistant Superintendent of Operations  
Dr. Gayle Griffin, Assistant Superintendent of Curriculum  
Mr. Craig Smith, Acting Assistant School Business Administrator (Acting Board Secretary)  
Ms. Marissa McKenzie, Manager of Human Resource Services  
Ms. Avis Bishop Thompson, Esq., General Counsel (DeCotiis, Fitzpatrick, Cole)

Absent: Dr. Gloria P. Watson, Acting Superintendent

## IX. CONSIDERATION OF RESOLUTIONS

### A. ACTING SUPERINTENDENT OF SCHOOLS

#### 1. EDUCATIONAL SUPPORT & STUDENT SERVICES

On the motion of Ms. Joy B. Tolliver, duly seconded by Ms. Terry S. Tucker, the members of the Board voted to approve items “a-c” under Educational Support Services:

ROLL CALL: Dr. Kristie Howard - Yes  
Mr. Cameron B. Jones, Sr. - Absent  
Ms. Marjorie Perry - Yes  
Ms. Joy B. Tolliver, Esq. - Yes  
Ms. Terry S. Tucker – Yes  
Mr. Jenabu Williams – Absent  
Mr. Bergson Leneus – Yes

a. Fiscal Year 2017 ESEA Consolidated Subgrant Application – Revised - (Harvest)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Acting Superintendent of Schools, approves the submission of and the acceptance upon subsequent approval of the Fiscal Year 2017 Elementary and Secondary Education Act (ESEA) Consolidated Application in the amount of \$4,827,608. The project period is July 1, 2016 to June 30, 2017.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Acting Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: Title I, Title II-A, Title III and Title III - Immigrant)

b. New Jersey Child Assault Prevention (CAP) - (Watson, Harvest)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Acting Superintendent of Schools, approves the submission of a proposal for continuation of services from the Child Assault Prevention (CAP) program of New Jersey valued at \$8,463.00 to provide educational instruction for students, staff and parents on Child Assault Prevention and Bullying Prevention at no cost to the District.

c. Relocation of WE Program - (Watson, Harvest)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Acting Superintendent of Schools, approves the relocation of the WE Alternative Program to Jackson Academy at a cost not to exceed \$500,648.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Acting Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: WE Academy proposed 2016-2017 budgets)

**XII. CONSIDERATION OF RESOLUTIONS****A. ACTING SUPERINTENDENT OF SCHOOLS****2. LABOR RELATIONS AND EMPLOYMENT SERVICES**

On the motion of Ms. Joy B. Tolliver, duly seconded by Dr. Kristie Howard, the members of the Board voted to approve items "a-g" under Labor Relations and Employment Services:

ROLL CALL:     Dr.   Kristie Howard - Yes  
                   Mr.   Cameron B. Jones, Sr. - Absent  
                   Ms.   Marjorie Perry - Yes  
                   Ms.   Joy B. Tolliver, Esq. - Yes  
                   Ms.   Terry S. Tucker - Yes  
                   Mr.   Jenabu Williams - Absent  
                   Mr.   Bergson Leneus - Yes

**a. Transfers**

BE IT RESOLVED: "that the East Orange Board of Education, upon the recommendation of the Acting Superintendent of Schools, approves the transfers listed in DIVISION OF LABOR RELATIONS & EMPLOYMENT SERVICES 2.a."

**b. 2016-2017 Reappointment List****RESOLUTION #1**

RESOLVED: That the teachers, school librarians, guidance personnel, psychological personnel, school nurses, administrators, and others named in the attached Reappointment List dated July 12, 2016, be and they are hereby reappointed at salaries stated therein. The term of the contract shall be for the school year beginning August 22, 2016 or September 1, 2016 and ending June 30, 2017 for ten (10) month employees and beginning July 1, 2016 and ending June 30, 2017 for twelve (12) month employees, or other periods of time indicated.

**c. Summer Staff Appointments**

BE IT RESOLVED: "that the East Orange Board of Education, upon the recommendation of the Acting Superintendent of Schools, approves the 2016-17 summer staff appointments listed in DIVISION OF LABOR RELATIONS & EMPLOYMENT SERVICES 2.c. All positions are dependent upon student enrollment and the availability of funds."

**d. Approval of Extra-curricular and Co-curricular Appointments - Various Locations - 2016-2017 S/Y**

BE IT RESOLVED: "that the East Orange Board of Education, upon the recommendation of the Acting Superintendent of Schools, approves the co-curricular and extra-curricular appointments for the various locations listed DIVISION OF LABOR RELATIONS & EMPLOYMENT SERVICES 2.d for the 2016-2017 school year."

**e. Reinstatement of Positions**

BE IT RESOLVED: "that the East Orange Board of Education, upon the recommendation of the Acting Superintendent of Schools, reinstate the following positions, effective September 1, 2016."

(3) Teacher of Mathematics

**f. Appointment**

BE IT RESOLVED: "that the East Orange Board of Education, upon the recommendation of the Acting Superintendent of Schools, approves the following appointment."

1. Ms. Kenya Moncur – Supervisor of Mathematics – Division of Curriculum Services Salary \$119,499.00 p/a Step 1 Effective July 13, 2016 to June 30, 2017 (11.000.222.0104.000.000.000.0000) (replacement)
2. Ms. Kareemah Williams – Assistant Secretary (12-Mth) – Division of Labor Relations & Employment Services Salary \$32,305.00 p/a Group 2 Step 1 + \$2,000 Ed Effective July 13, 2016 to June 30, 2017 (11.000.251.0100.000.000.000.0000) (new)

**XII. CONSIDERATION OF RESOLUTIONS**

**A. ACTING SUPERINTENDENT OF SCHOOLS**

**2. LABOR RELATIONS AND EMPLOYMENT SERVICES**

**g. Professional Conferences**

**BE IT RESOLVED:** "that the Board of Education, upon the recommendation of the Acting Superintendent of Schools, approves staff attendance/participation in the following professional conferences, workshops, seminars or trainings with the requirements, that staff turn-key as required by administration those issues addressed at the approved professional development events which have relevance to improving instruction and/or the operation of the school district."

1.	Name(s)	Destination	Reason	Date(s)	Cost
	Paulette Salomon Dawn Tyler Jacqueline Nisenson Kori Washington Lincoln Lawrence Lisa Beaumont Kofi Owens Jaliyla Fraser Roberta Myricks Yukima Vannoy Therese Bialkin Iqua Colson Curriculum Services	Ramsey, NJ	Google Summit	7/13-14/2016	\$3,588.00 Registration Fees <u>\$2,310.00</u> Teacher Stipends \$5,898.00 Total Est. Cost 17.20.271.200.100.028.057.9727 17.20.271.200.500.028.057.0000
	25 Teachers (TBD) 25 Administrators (TBD) Curriculum Services	Huntington Station, NY	TEQ – Professional Development	7/15/2016	\$5,775.00 Teacher Stipends <u>\$832.00</u> Mileage & Tolls \$6,607.00 Total Est. Cost 17.11.000.223.500.028.057.6661 17.20.271.200.100.028.057.9727
	Al-Majid Hutchins Willie Miller Brian Lasure Eric Palmer Terry Myles Bagley Goodwin Reggie Johnson Dwayne Williams Lance Wigfall Rolanda Bruce Campus High	New York, NY	Momentum Education Basic Workshop	8/4-7/2016	\$3,937.15 Lodging & Gratuities \$1,500.00 Meals & Gratuities <u>\$160.00</u> Transportation Cost \$5,597.15 Total Est. Cost 17.15.000.240.500.337.037.0000
	All District Administrators ([Acting] Superintendent, Asst. Superintendents, Directors, Supervisors, Department Heads, Principals, Asst. Principals) Division of Operations	TBD	NJDOE Workshops and Conferences	9/1/2016-6/30/2017	NO COST TO THE DISTRICT

**XII. CONSIDERATION OF RESOLUTIONS**

**A. ACTING SUPERINTENDENT OF SCHOOLS**

**2. LABOR RELATIONS AND EMPLOYMENT SERVICES**

**g. Professional Conferences (cont'd)**

5.	Name(s)	Destination	Reason	Date(s)	Cost
	Paulette Salomon Curriculum Services	TBD	NJDOE Workshops and Conferences	9/1/2016- 6/30/2017	NO COST TO THE DISTRICT
	Four (4) Board Members TBD Board Office	Miami, FL	National School Board Association CUBE 49 <sup>th</sup> Annual Conference	9/29- 10/1/2016	\$1,700.00 Registration Fees \$1,242.10 Transportation Cost <u>\$3,576.00</u> Lodging & Gratuities \$6,518.10 Total Est. Cost 17.11.000.230.585.028.032.6661
	Dr. Gloria Watson Thelma Ramsey Office of the Superintendent	Austin, TX	Annual Conference for Middle Level Education	10/9-12/2016	\$998.00 Registration Fees \$868.00 Transportation Cost \$1,194.00 Lodging & Gratuities \$456.00 Meals & Gratuities <u>\$99.98</u> Other Expenses \$3,615.98 Total Est. Cost 17.11.000.230.580.028.019.0000 17.15.000.240.500.102.002.0000
	Jamilla Aquil Two (2) Master Teachers TBD Early Childhood Department	Los Angeles, CA	2016 NAEYC Annual Conference (National Association for the Education of Young Children)	11/1-5/2016	\$1,065.00 Registration Fees \$1,350.00 Transportation Cost \$3,750.00 Lodging & Gratuities \$750.00 Meals & Gratuities <u>\$150.00</u> Other Expenses \$7,065.00 Total Est. Cost 17.20.218.200.329.028.026.9033 17.20.218.200.580.028.026.9033

**XII. CONSIDERATION OF RESOLUTIONS**

**A. ACTING SUPERINTENDENT OF SCHOOLS**

**3. BUSINESS SERVICES**

On the motion of Ms. Joy B. Tolliver., duly seconded by Ms. Marjorie Perry, the members of the Board voted to approve items “a-c” under Business Services:

- ROLL CALL:     Dr.   Kristie Howard - Yes  
                   Mr.   Cameron B. Jones, Sr. - Absent  
                   Ms.   Marjorie Perry - Yes  
                   Ms.   Joy B. Tolliver, Esq. - Yes  
                   Ms.   Terry S. Tucker - Yes  
                   Mr.   Jenabu Williams - Absent  
                   Mr.   Bergson Leneus - Yes

a. Recommendation to Establish a Cap for Professional Services – Workers Compensation Counsel Services

WHEREAS, the East Orange Board of Education appointed Ms. Rhea Moore, Esq. as Workers’ Compensation Counsel at a stipend of \$150.00 per hour for the period of July 1, 2016 through June 30, 2017 on May 16, 2015 without a cap;

NOW, THEREFORE, BE IT RESOLVED, that the East Orange Board of Education, upon the recommendation of the Acting Superintendent of Schools, establish a cap of \$125,000 for Workers’ Compensation Counsel Services for the 2016-17 school year.

b. 2016-17 School Year- Rescind Preschool Budget and Contract for the East Orange School District Collaborative Agency – Holy Trinity School

BE IT RESOLVED: “the East Orange Board of Education (EOBOE), upon the recommendation of the Superintendent of Schools, approves” the rescission of Preschool Education Program Budget and Contract for the 2016-2017 school year with Holy Trinity School that was board approved on June 14, 2016 in an amount of \$605,003 for three (3) classrooms with 45 students.

Name of Provider	# of Students	# of Classes	Cost Per Original Budget
Holy Trinity School	45	3	\$605,003.00
Total			\$605,003.00

c. 2016-17 School Year- Revised Preschool Budget and Contract for Zadié’s of the Oranges – an East Orange School District Collaborative Agency

BE IT RESOLVED: “the East Orange Board of Education (EOBOE), upon the recommendation of the Superintendent of Schools, approves” the Preschool Education Program Budget (REVISION) and Contract (REVISION) for the 2016-2017 school year in an amount not to exceed \$1,105,312 for Zadié’s of the Oranges (provider).

Name of Provider	Original # of Students	Revised # of Students	Cost Per Proposed Budget Modification	Cost Per Original Budget	Total Budget Increase
Zadié’s of the Oranges	30	75	\$1,105,312	\$500,309	\$605,003.00
Total					\$605,003.00

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

**XIII. ADJOURNMENT**

Mr. Leneus read the following notice:

*The East Orange Board of Education has scheduled a special board meeting for July 21, 2016 at 6:00 p.m. in the main conference room of the Administrative Offices, 199 Fourth Avenue, East Orange, NJ. The purpose of the meeting is to conduct the Superintendent's Search*

On the motion of Ms. Joy B. Tolliver, duly seconded by Dr. Kristie Howard, the members of the Board voted to approve to adjourn the meeting:

ROLL CALL:     Dr.   Kristie Howard - Yes  
                  Mr.   Cameron B. Jones, Sr. - Absent  
                  Ms.   Marjorie Perry - Yes  
                  Ms.   Joy B. Tolliver, Esq. - Yes  
                  Ms.   Terry S. Tucker - Yes  
                  Mr.   Jenabu Williams - Absent  
                  Mr.   Bergson Leneus - Yes

The meeting adjourned at 7:11 p.m.

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Victor R. Demming, Board Secretary

BOARD APPROVED \_\_\_\_\_