



# Policy/Regulations

East Orange Board of Education

TEACHING STAFF MEMBERS - POLICY  
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Arrest Notification by Certificate Holders

## 3284 ARREST NOTIFICATION BY CERTIFICATE HOLDERS

Pursuant to N.J.A.C. 6A:9-17.1 (c), all certificate holders shall report their arrest or indictment for any crime or offense to the Superintendent within 14 calendar days. The report shall include the date of arrest or indictment and charge(s) lodged against the certificate holder. Such certificate holder shall also report to the Superintendent the disposition of any charges within seven calendar days of the disposition. Failure to comply with these reporting requirements may be deemed "Just Cause" pursuant to N.J.A.C. 6A:9-17.5.

The Division of Human Resource Services will provide an annual notice of this requirement to all certificate holders by September 30<sup>th</sup> of each school year. Each affected employee will sign a document acknowledging his/her receipt of such notice, which will remain on file within the Division of Human Resource Services. Anyone hired after September 30<sup>th</sup> will receive a copy of said notice with his/her pre-employment documentation and will sign a document acknowledging his/her receipt of such notice in the Division of Human Resource Services.

Adopted: 9 December 2014