

EAST ORANGE BOARD OF EDUCATION
199 FOURTH AVENUE
EAST ORANGE, NEW JERSEY 07017

REGULAR PUBLIC MEETING

East Orange Board of Education
199 Fourth Avenue, East Orange, NJ 07017

Thursday, June 26, 2014 - 6:00 P.M.

AGENDA

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. RETIRE TO EXECUTIVE SESSION
- V. RECOMMENCE PUBLIC MEETING
- VI. ROLL CALL
- VII. BOARD OF EDUCATION
 - A. APPROVAL OF MINUTES

BE IT RESOLVED, the East Orange Board of Education approves the minutes of the following meetings: No minutes provided

VIII. REPORT OF THE SUPERINTENDENT OF SCHOOLS

A. PRESENTATION

- 1. Hip Hop Education by Dr. Courtne Thomas

B. POLICY READING

- 1. BE IT RESOLVED: that the East Orange Board of Education present as first reading of the following new policies.

Policy No.	Description	New or Revised
5300	Automated External Defibrillators (AEDS)	New
8507	Breakfast Offer Versus Serve (OVS)	New
8508	Lunch Offer Versus Serve (OVS)	New

- 2. BE IT RESOLVED: that the East Orange Board of Education present as second reading of the following new and revised policies for adoption.

Policy No.	Description	New or Revised
0164	Conduct of Board Meetings	Revised
1581	Victim of Domestic or Sexual Violence Leave	New
3125	Employment of Teaching Staff Members	Revised

VIII. REPORT OF THE SUPERINTENDENT OF SCHOOLS

B. POLICY READING

Policy No.	Description	New or Revised
3230	Outside Activities	Revised
3240	Professional Development for Teachers and School Leaders	Revised
R3240	Professional Development for Teachers and School Leaders	Revised
4125	Employment of Support Staff Members	Revised
4230	Outside Activities	Revised
5120	Assignment of Pupils and Grade Placement	Revised
6511	Direct Deposit	New
8130	School Organization	Revised
8140	Enrollment Accounting	Revised

IX. COMMITTEE REPORTS AND COMMENTS FROM THE MEMBERS OF THE BOARD OF EDUCATION

X. COMMENTS AND PRESENTATIONS FROM THE PRESIDENT

XI. COMMENTS FROM THE PUBLIC

XII. CONSIDERATION OF RESOLUTIONS

A. SUPERINTENDENT OF SCHOOLS

1. EDUCATIONAL SUPPORT & STUDENT SERVICES

- a. Healthy Minds for Behavior Management
- b. Special Education Out of District Placements
- c. Establish a New Special Education Program
- d. Eliminate a Special Education Program
- e. IDEA-B Basic and Preschool Combined Application, FY 2015
- f. Oral Health Education Imitative Grant
- g. EdConnectNJ Scope of Work
- h. Go Math Textbook Adoption
- i. Career Technical Education (CTE) Curriculum
- j. Break the Cycle Curriculum
- k. Memorandum of Understanding – College Readiness Dual Enrollment Program
- l. Elementary Alternative Program
- m. Pre-Employment Training for High School Students
- n. Fresh Start High School Academy Field Day
- o. CTE Textbooks
- p. Refresher Training – Use of Teachscape Framework
- q. Super Size Painting: The Art of Large Scale Painting Workshop
- r. East Orange Campus High School Summer Graduation (August 2014)
- s. CRAM 57
- t. Tyson Jazz Band to Perform at East Orange Jazz in the Plaza
- u. Harassment, Intimidation and Bullying (HIB) Monthly Incident Reporting
- v. Field Trip Agenda

XII. CONSIDERATION OF RESOLUTIONS

A. SUPERINTENDENT OF SCHOOLS

2. HUMAN RESOURCE SERVICES

- a. Retirements
- b. Resignations
- c. Leaves of Absence
- d. Transfers
- e. Salary Adjustments
- f. 2014-2015 Reappointment List
- g. Approval of Extra-curricular and Co-curricular Appointments – Various Locations – 2013-14 SY
- h. Miscellaneous Teaching Supply Payments – Various Locations – 2011-12, 2012-13 & 2013-14 SYs
- i. Approval of Extra-curricular and Co-curricular Appointments – Various Locations – 2014-15 SY
- j. Summer Staff Appointments
- k. Approval of Job Description
- l. Approval of Athletic Activities for 2014-2015 School Year
- m. Assistant Superintendent for Curriculum Contract Approval 2014-15 School Year
- n. Assistant Superintendent for Operations Contract Approval 2014-15 School Year
- o. School Business Administrator/Board Secretary Contract Approval 2014-15 School Year
- p. Granting of Request for Extended Sick Leave
- q. Agenda Changes/Corrections
- r. Appointments
- s. Staff Appointments
- t. Professional Conferences

3. BUSINESS SERVICES

- a. List of Bills (Ratify)
- b. List of Bills
- c. Appropriation Transfers
- d. Appropriation Transfers – ECPA/Fund 15
- e. Approval of Agreement between the East Orange Board of Education and the East Orange Educational Secretaries Association for the term of 2012-2015
- f. Recommendation for Award of Bid– Marching Band Uniforms, Bid No.2422
- g. Recommendation for Rejection of Proposals – Remedial Services to Non- Public Schools 2014-15 SY
- h. Resolution Authorizing Use of Competitive Contracting
- i. Recommendation for Extension of Award – Professional Development; Leadership & Instructional Coaching: Becoming Common Core Ready for Teachers at Cicely L. Tyson Middle/High School (2014-2015 SY)
- j. Preschool Contracts for the East Orange Early Childhood Collaborative Agencies 2014-15 SY
- k. Acceptance of Donation
- l. Transfer of Current Year Surplus to Maintenance Reserve
- m. Transfer of Current Year Surplus to Emergency Reserve
- n. Transfer of Current Year Surplus to Capital Reserve
- o. Transfer of Current Year Surplus to Legal Reserve
- p. Transfer of Current Year Surplus to Tuition Reserve
- q. Office of Fiscal Accountability and Compliance (OFAC's) Fiscal Review of the 2012-2013 Preschool Education Program Contract of the Holy Trinity School, Inc.
- r. Resolution Authorizing Use of Competitive Contracting
- s. Resolution Authorizing Contract with Certain Approved State Contract Vendors for Boards Of Education Pursuant to N.J.S.A. 18A:18A-10a - Revised
- t. Renewal of Contract - Food Service Management 2014-2015
- u. Approval of Paid/Reduced Lunch Price Increase
- v. Hiring of Consultant

XII. CONSIDERATION OF RESOLUTIONS

A. SUPERINTENDENT OF SCHOOLS

3. BUSINESS SERVICES

- w. Authorization of Sodexo to Sponsor Sixteen (16) Children to Attend Camp Marcella

4. MAINTENANCE SERVICES

- a. Recommendation for the Use of Facility

B. REORGANIZATION MEETING ITEMS

1. Revised Board Meeting Schedule
2. Appointment of Board Attorney
3. Appointment of Firm for Environmental Counsel
4. Appointment of Firm for Special Counsel
5. Appointment of Workers' Compensation Counsel Services
6. Appointment of Insurance Brokerage Services
7. Appointment of Auditor
8. Designation of Firm for Architectural Services
9. Appointment of Firm for Labor Negotiations
10. Authorization of Payment of Bills between Board Meetings

XIII. ADJOURNMENT

A. SUPERINTENDENT OF SCHOOLS

1. EDUCATIONAL SUPPORT & STUDENT SERVICES

a. Healthy Minds for Behavior Management – (Champagne)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the Urban Yoga Foundation to provide a yoga and holistic arts program which focuses on healthy minds for behavior management that includes 4 sessions for parents during four visits in the month of July (2, 9, 16, 23) at a total cost of \$2,000 – School Improvement Grant.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: 15.20.291.100.300.203.003.0000)

b. Special Education Out of District Placements – (Harvest, Santos)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves six (6) 2013-2014 Out of District Special Education students for \$52,863.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Codes: 15.11.000.100.0562.028.031.0000
15.11.000.100.0564.028.031.0000
15.11.000.100.0565.028.031.0000
15.11.000.100.0566.028.031.0000)

c. Establish a New Special Education Program – (Harvest, Santos)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the opening of the self-contained program on the elementary level for students classified mild cognitive impaired. The proposed program will provide services to students grades K-2 and will be located at Edward T. Bowser School at no cost to the district.

d. Eliminate a Special Education Program – (Harvest, Santos)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the closing of the self-contained multiple disabilities classroom at Edward T. Bowser School.

A. SUPERINTENDENT OF SCHOOLS

1. EDUCATIONAL SUPPORT & STUDENT SERVICES

- e. IDEA-B Basic and Preschool Combined Application, FY 2015 - (Harvest, Santos)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the submission and acceptance of the Individuals with Disabilities Education Act - Part B (IDEA-B) grant for fiscal year 2015 in the amount of \$2,412,212 (Basic: \$2,606,728 (nonpublic proportion - \$81,813) and Preschool: \$712,111).

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: IDEA-B Funds, FY 2015)

- f. Oral Health Education Initiative Grant - (Scott, Santos)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the submission of the Oral Health Education Initiative (OHEI) grant for the amount of \$5,000. The following schools have been identified to complete the grant application: Edward T. Bowser School, Johnnie L. Cochran Academy and Gordon Parks Academy.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: TBD)

- g. edConnectNJ Scope of Work - (Harvest)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the submission of edConnectNJ Scope of Work at no cost to the District.

- h. Go Math Textbook Adoption - (Dembowski, Stanley)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the adoption of Go Math, a digital Math Program for grades 6-8, that will support our curriculum which is aligned to the Common Core State Standards. The cost of the District not to exceed \$350,000.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: IDEA-B Funds, FY 2015)

A. SUPERINTENDENT OF SCHOOLS

1. EDUCATIONAL SUPPORT & STUDENT SERVICES

- i. Career Technical Education (CTE) Curriculum - (Dembowski, Tyler)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves Perry and Associates to provide consultation on academic content for District's Career Technical Education (CTE) courses from July 1, 2014 to August 1, 2014 at a cost not to exceed \$30,000.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: 15.20.361.200.390.028.026.0000) - Perkins Grant

- j. Break the Cycle Curriculum - (Dembowski)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the purchase of the "Break the Cycle" curriculum for middle and high school students at a cost not to exceed \$9,000.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Codes: 15.11.000.221.600.028.026.6662
15.11.000.221.320.028.026.4336)

- k. Memorandum of Understanding - College Readiness Dual Enrollment Program - (Scott, Harvest)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the Memorandum of Understanding in collaboration with Essex County College and the High School College Readiness Enrollment Program to be conducted at East Orange Campus High or at Essex County College at a cost not to exceed \$75,000.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: Title I funds)

A. SUPERINTENDENT OF SCHOOLS

1. EDUCATIONAL SUPPORT & STUDENT SERVICES

l. Elementary Alternative Program - (Harvest, Burton)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the implementation of an elementary alternative school program for grades 1 - 5 to be piloted at Mildred B. Garvin and Parks Academy in September 2014. Students recommended for this program will be those students who are beginning to demonstrate chronic negative behaviors that impact their learning and the learning of their peers.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: TBD)

m. Pre-Employment Training for High School Students - (Dembowski, Tyler)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves Educational Consultant, Debbie Warner, and teacher, Brandon Ellis, to provide Pre-Employment Training sessions for high school students July 1, 2014 to August 29, 2014 at a cost not to exceed \$15,000.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Codes: 15.20.361.100.320.028.026.0000
15.20.361.100.100.028.026.0000)

n. Fresh Start High School Academy Field Day - (Matadin)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the Fresh Start High School Academy to have an end of the year cookout at the Bernie L. Edmonson Center's parking lot at 74 Halsted Street with student body, parents and staff participation on Thursday, June 19, 2014 starting at 10 a.m. until 2:30 p.m. This event will be at no cost to the District.

A. SUPERINTENDENT OF SCHOOLS

1. EDUCATIONAL SUPPORT & STUDENT SERVICES

- o. CTE Textbooks - (Dembowski, Tyler)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the purchase of textbooks for the District's Career Technical Education (CTE) courses at a cost not to exceed \$68,000.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: TBD)

- p. Refresher Training – Use of Teachscape Framework - (Harvest)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves professional development services provided by Teachscape representatives for refresher training for District Administrators on August 26 and Teacher trainers on September 3, 2014 at a cost not to exceed \$2,850 per day for a total cost not to exceed \$5,700.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: Race to the Top Grant)

- q. Super Size Painting: The Art of Large Scale Painting Workshop - (Cahoon)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the commission of Artist, Malik Hardaway-Whitaker, to facilitate a workshop with students and the Art Teacher of East Orange Campus High School. The workshop will span over a 4 week period for each mural (10 murals) at a cost to the District of \$10,685.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: 15.15.190.100.500.101.001.0000)

A. SUPERINTENDENT OF SCHOOLS

1. EDUCATIONAL SUPPORT & STUDENT SERVICES

r. EOCHS Summer Graduation (August 2014) - (Cahoon)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the summer graduation ceremony for EOCHS Seniors upon completion of their State requirements for all graduating seniors to be held in August on a date to be determined in the school auditorium at a cost to the district not to exceed \$1,000 for flowers and miscellaneous items.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: 15.15.190.100.500.101.001.0000)

s. CRAM 57 - (Cahoon)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the implementation of a five to seven week online program as an additional component of East Orange High School CRAM Program for severely off-track seniors with at least 60 credits or more to recover credits in the core content areas, which will afford them the opportunity to graduate with their cohort at a cost to the district of \$20,000.

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant.

(Account Code: 15.15.190.100.500.101.001.0000)

t. Tyson Jazz Band to Perform at East Orange Jazz in the Plaza - (Dembowski, Colson)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves 14 Tyson High School Jazz Band students with guest alumni, under the direction of Oscar Petty, performing in East Orange City Hall Plaza at the opening night of Jazz in the Plaza July 1, 2014. No cost to the District.

u. Harassment, Intimidation and Bullying (HIB) Monthly Incident - (Scott, Murchison)

BE IT RESOLVED: that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, accepts the reporting of 8 incidents for June 2014 for the NJDOE monthly reporting of HIB.

XII. CONSIDERATION OF RESOLUTIONS

JUNE 26, 2014

A. SUPERINTENDENT OF SCHOOLS

1. EDUCATIONAL SUPPORT & STUDENT SERVICES

v. Field Trips

BE IT RESOLVED: “that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following field trips.”

No.	Names(s)	Destination	Reason (include incentive & benefit)	Date(s)	Cost/Budgets SB - School Based/GB - Grant Based/AB - Arts Based Budgets
1	Mr. O. Petty 25 students 2 staff members Tyson M/H School	New York City, NY	To tour the Lincoln Center (Educational)	7/16/14	\$ 754.00 Transportation \$ 355.00 Admissions \$1,109.00 Total 14.11.000.270.517.000.000.9706 (AB) 14.11.000.221.890.000.000.9706 (AB)
2	Ms. A. Champagne 200 students 20 staff members 4 parent chaperones Tyson M/H School	Jersey City, NJ	To visit the Liberty Science Center (Educational & Incentive)	7/31/14	\$ 3,057.60 Transportation \$ 7,700.00 Admissions \$10,757.60 Total 14.20.291.100.800.203.003.0000 (GB) 14.20.291.200.580.203.003.0000 (GB)
3	Ms. D. Evans 20 students 2 staff members Tyson M/H School	Northfield, MA	To attend the Summer Stars Camp of Performing & Fine Arts (Educational & Incentive)	8/10/14	\$850.00 Transportation \$850.00 Total 14.20.291.200.580.203.003.0000 (GB)
4	Mr. O. Petty 14 Students Tyson M/H School	East Orange City Hall	Perform at the Opening Night	7/1/14	14.11.000.221.890.000.000.9706
DATE/CHANGES TO FIELD TRIPS					
1	Ms. A. Jackson 178 students 10 staff members 10 parent chaperones Langston Hughes	Secaucus, NJ	To visit the Field Station Dinosaurs (Educational & Enrichment)	6/19/14	This field trip (6/5/14) was approved at the 1/14/14 Board meeting. Due to predictions of heavy rain, the date of this trip has been changed.
2	Ms. K. Bailey 110 students 9 staff members 4 parent chaperones Tyson M/H School	Clementon, NJ	To attend the 8th Grade Class Trip to Clementon Park Splash World	6/17/14	This field trip (6/10/14) was approved at the 3/11/14 Board meeting. Due to scheduling conflicts, the date of this trip has been changed.
3	Mr. S. Webb 40 students 10 staff members FSA Middle School	Jackson, NJ	To visit Six Flags Great Adventure (Educational)	6/16/14	This field trip (6/9/14) was approved at the 11/12/13 Board meeting. Due to inclement weather, the date of this trip has been changed.
4	Ms. Malone-Brown 31 students 15 staff members FSA High School	Jackson, NJ	To visit Six Flags Great Adventure (Educational & Enrichment)	6/16/14	This field trip (6/13/14) was approved at the 2/11/14 Board meeting. Due to predictions of severe lightning and thunder storms and rainfall, the date of this trip has been changed.
5	Ms. S. Johnson 45 students 3 staff members 5 parent chaperones Houston Academy	Jackson, NJ	To visit Six Flags Great Adventure (Educational & Rewards)	6/13/14	This field trip was approved at the 1/14/14 Board meeting. An additional parent chaperone (originally 4) was added with no change in cost.

XII. CONSIDERATION OF RESOLUTIONS

JUNE 26, 2014

A. SUPERINTENDENT OF SCHOOLS

2. HUMAN RESOURCE SERVICES

a. Retirements

BE IT RESOLVED: "that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the following retirements."

1. Ms. Gwendolyn Best – Teacher Aide for Special Education (AUT) – Tyson 6-12
Effective July 1, 2014 (18 years of service)
(15.209.100.0106.000.203.003.0000)
2. Mr. Howard Myricks – Teacher of Health/Physical Education – Tyson 6-12
Effective November 1, 2014 (32 years, 2 months of service)
(15.140.100.0101.000.203.003.0000)
3. Ms. Candis Stanley – Supervisor of Mathematics – Department of Secondary Education
Effective October 1, 2014 (31 years, 1 month of service)
(11.000.221.0104.000.000.000.0000)

b. Resignations

BE IT RESOLVED: "that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the following resignations."

1. Ms. Celia Baryoh – Teacher Assistant for Kindergarten – Gibson Academy
Effective June 30, 2014 (another position) (6 years, 3 months of service)
(15.190.100.0106.000.337.037.9704)
2. Ms. Latoya Davis – Custodian – Warwick Institute
Effective June 19, 2014 (illness) (2 years, 5 months of service)
(11.000.262.0100.000.000.000.0000)
3. Mr. Edwin Lake – Co-Teacher – Ecolè Toussaint Louverture
Effective June 30, 2014 (relocating) (9 years of service)
(15.120.100.0101.000.310.010.0000)
4. Ms. Tiarra Lee – Teacher Assistant for Pre-Kindergarten – Gibson Academy
Effective June 30, 2014 (no reason) (2 years of service)
(20.218.100.0106.000.028.026.9013)
5. Ms. Shelly-Ann Manning-Gonzalez – Teacher Assistant (BD) – Langston Hughes School
Effective June 13, 2014 (no reason) (8 years, 3 months of service)
(15.309.100.0106.000.306.006.0000)
6. Mr. Matthew Winchell – Teacher of Grades 6-8 (SSd) – Costley Middle School
Effective June 30, 2014 (another position) (5 months of service)
(15.130.100.0101.000.215.015.0000)

c. Leaves of Absence

BE IT RESOLVED: "that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the following leaves of absence."

1. Ms. Shiva Bral – Teacher of Elementary – Parks Academy
Child Rearing LOA (extended) (without pay) Effective September 1, 2014 to June 30, 2015
(15.100.000.0101.000.311.011.9704)

XII. CONSIDERATION OF RESOLUTIONS

JUNE 26, 2014

A. SUPERINTENDENT OF SCHOOLS

2. HUMAN RESOURCE SERVICES

c. Leave of Absence (cont'd)

2. Ms. Chiffon Brown – Teacher of Elementary – Banneker Academy
Health LOA Effective May 22, 2014 to June 8, 2014
(15.120.100.0101.000.336.036.0000)
3. Ms. Fareedah Brown – Security Monitor – Campus High
Family Act LOA Effective June 23, 2014 to June 30, 2014
Family Act LOA Effective September 1, 2014 to November 2, 2014
(15.000.266.0100.000.101.001.0000)
4. Ms. Patricia Ciccone – Quest Teacher – Garvin School
Family Act LOA Effective June 6, 2014 to June 30, 2014
(15.120.100.0101.000.308.008.0000)
5. Mr. Christopher Fleming – Teacher of Art – Banneker Academy
Family Act LOA Effective April 4, 2014 to June 30, 2014
(15.120.100.0101.000.336.036.0000)
6. Ms. Julie Leszczynski – Teacher of Kindergarten – Wahlstrom Academy
Family Act LOA Effective June 4, 2014 to June 30, 2014
(15.110.100.0101.000.339.039.9704)
7. Ms. Donata Nicholas – Teacher of Science – East Orange Campus High School
Professional LOA Effective September 1, 2014 to June 30, 2015
(15.140.100.0101.000.101.001.0000)
8. Ms. Robin Shelton – Teacher of Grades 6-8 (LA) – Healy Middle School
Family Act LOA Effective May 28, 2014 to June 6, 2014
(15.130.100.0101.000.217.017.0000)
9. Ms. Rose-Andre Toussaint – Teacher of Grades 6-8 (Mth) – Banneker Academy
Family Act and Bonding LOA Effective June 9, 2014 to June 30, 2014
(15.120.100.0101.000.336.036.0000)
10. Ms. Judy Williams – Custodian – Tyson 6-12
Family Act LOA Effective June 4, 2014 to June 30, 2014
Family Act LOA Effective July 1, 2014 to September 2, 2014
(11.000.262.0100.000.000.000.0000)
11. Ms. Gwendolyn Yarborough – Assistant Secretary – Department of Secondary Education
Family Act LOA (Intermittent) Effective July 1, 2014 to June 30, 2015 (NTE 10 days)
(20.255.200.0105.000.028.031.0000)

d. Transfers

BE IT RESOLVED: “that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the transfer listed in HUMAN RESOURCE SERVICES SCHEDULE 2.d.”

XII. CONSIDERATION OF RESOLUTIONS

JUNE 26, 2014

A. SUPERINTENDENT OF SCHOOLS

2. HUMAN RESOURCE SERVICES

e. Salary Adjustments

BE IT RESOLVED: "that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the following salary adjustments."

1. Ms. Tracie Sims – Dropout Prevention Officer – East Orange Campus High School
(Original Hire Date: February 9, 2005)
From: Level 5 /MA Step 1 \$57,573.00 p/a
To: Level 5½/MA+1.5 Step 1 \$59,073.00 p/a
Effective September 1, 2014 to June 30, 2015
(higher training level)
(15.000.218.0104.000.101.001.0000)

2. Ms. Devinn Waithe – Speech Therapist – Garvin School
(Original Hire Date: October 10, 2012)
From: Level 5½/MA+1.5 Step 1 \$59,073.00 p/a
To: Level 6 /MA+3.2 Step 1 \$65,873.00 p/a
Effective September 1, 2014 to June 30, 2015
(higher training level)
(11.000.219.0104.000.000.000.0000)

f. 2014-2015 Reappointment List

RESOLUTION #1

RESOLVED: That the teachers, school librarians, guidance personnel, psychological personnel, school nurses, administrators, and others named in the attached Reappointment List dated June 26, 2014, be and they are hereby reappointed at salaries stated therein. The term of the contract shall be for the school year beginning August 18, 2014 or September 1, 2014 and ending June 30, 2015 for ten (10) month employees and beginning July 1, 2014 and ending June 30, 2015 for twelve (12) month employees, or other periods of time indicated.

RESOLUTION #2

RESOLVED: That the professional staff and others named in the Reappointment List designated as "Reappoint Without Increment and Increase and with Employment Probation" dated June 26, 2014, be and they are hereby reappointed without increment and increase. The term of contract shall be for the school year beginning August 18, 2014 or September 1, 2014 and ending June 30, 2015 for ten (10) month employees and beginning July 1, 2014 and ending June 30, 2015 for twelve (12) month employees, or other periods of time as indicated.

It is certified that all professional personnel in the attached lists are properly certified, and that all personnel have been appointed by the East Orange Board of Education.

g. Approval of Extra-curricular and Co-curricular Appointments – Various Locations – 2013-14 School Year

BE IT RESOLVED: "that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the co-curricular and extra-curricular appointments for the various locations listed HUMAN RESOURCE SERVICES SCHEDULE 2.g for the 2013-2014 school year."

h. Miscellaneous Teaching Supply Payments – Various Locations – 2011-12, 2012-13 & 2013-14 School Year

BE IT RESOLVED: "that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the 2011-12 (\$53.25), 2012-13 (\$54.50), and 2013-14 (\$54.50) school year miscellaneous teaching supply payments for teachers at the various locations listed in HUMAN RESOURCE SERVICES SCHEDULE 2.h."

XII. CONSIDERATION OF RESOLUTIONS

JUNE 26, 2014

A. SUPERINTENDENT OF SCHOOLS

2. HUMAN RESOURCE SERVICES

i. Approval of Extra-curricular and Co-curricular Appointments – Various Locations – 2014-15 School Year

BE IT RESOLVED: "that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the co-curricular and extra-curricular appointments for the various locations listed HUMAN RESOURCE SERVICES SCHEDULE 2.i for the 2014-2015 school year."

j. Summer Staff Appointments

BE IT RESOLVED: "that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the 2014-15 summer staff appointments listed in HUMAN RESOURCE SERVICES SCHEDULE 2.j. All positions are dependent upon student enrollment and the availability of funds."

k. Approval of Job Description

BE IT RESOLVED: "that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the job description effective June 26, 2014 listed in HUMAN RESOURCE SERVICES SCHEDULE 2.k."

Animation Teacher

l. Approval of Athletic Activities for 2014-2015 School Year

BE IT RESOLVED: "that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the athletic activities included in the attached HUMAN RESOURCE SERVICES SCHEDULE 2.l for the 2014-2015 school year."

m. Assistant Superintendent for Curriculum Contract Approval 2014-15 School Year

BE IT RESOLVED: "that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the 2014-15 school year contract for Dr. Gayle Griffin, Assistant Superintendent for Curriculum."

n. Assistant Superintendent for Operations Contract Approval 2014-15 School Year

BE IT RESOLVED: "that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the 2014-15 school year contract for Dr. Deborah Harvest, Assistant Superintendent for Operations."

o. School Business Administrator/Board Secretary Contract Approval 2014-15 School Year

BE IT RESOLVED: "that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the 2014-15 school year contract for Mr. Victor Demming, School Business Administrator/Board Secretary."

p. Granting of Request for Extended Sick Leave

BE IT RESOLVED: "that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approve the granting of extended sick leave for the number of days indicated (at full pay, minus substitute pay) to the staff member listed below:"

NW 15 days

KT 15 days

XII. CONSIDERATION OF RESOLUTIONS

JUNE 26, 2014

A. SUPERINTENDENT OF SCHOOLS

2. HUMAN RESOURCE SERVICES

q. Agenda Changes/Corrections

BE IT RESOLVED: "that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the following agenda changes/corrections."

1. Ms. Wendy Hubert-Witherspoon -Teacher - Banneker Academy
Correction of Family Act LOA Effective Dates
From: September 1, 2013 to TBD
To: September 1, 2013 to TBD (NTE 06/30/14)
2. Ms. Bettina Peets - Teacher of Dance - Tyson 6-12
Change of Family Act LOA Effective Dates
From: May 27, 2014 to June 10, 2014
To: May 27, 2014 to June 30, 2014
3. Ms. Sharette Thomas - Teacher Assistant for Special Education (LD) - Costley Middle School
Change of LOA Type and Effective Dates
From: Family Act and Bonding LOA Effective May 13, 2014 to June 30, 2014
To: Family Act LOA (Intermittent) Effective May 13, 2014 to June 30, 2014

r. Appointments

BE IT RESOLVED: "that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments."

1. Mr. Joshua Acosta - Teacher of Health/Physical Education - East Orange STEM Academy High
Salary \$51,873.00 p/a Level 4/BA Step 1 Effective September 01, 2014 to June 30, 2015
(15.140.100.0101.000.102.002.0000) (new)
2. Ms. Najirah Bailey - Security Hourly - Department of Security
Salary \$16.13 p/h Step 1 Effective July 01, 2014 to June 30, 2015
(11.000.266.0100.000.000.000.0000)
3. Mr. Kyle Battle - Security Hourly - Department of Security
Salary \$16.13 p/h Step 1 Effective July 01, 2014 to June 30, 2015
(11.000.266.0100.000.000.000.0000)
4. Mr. Brian Blackman - Security Hourly - Department of Security
Salary \$16.13 p/h Step 1 Effective July 01, 2014 to June 30, 2015
(11.000.266.0100.000.000.000.0000)
5. Mr. James Brown - Security Hourly - Department of Security
Salary \$16.13 p/h Step 1 Effective July 01, 2014 to June 30, 2015
(11.000.266.0100.000.000.000.0000)
6. Ms. Kisha Burns - Security Hourly - Department of Security
Salary \$16.13 p/h Step 1 Effective July 01, 2014 to June 30, 2015
(11.000.266.0100.000.000.000.0000)
7. Ms. Semeera Darden - Security Hourly - Department of Security
Salary \$16.13 p/h Step 1 Effective July 01, 2014 to June 30, 2015
(11.000.266.0100.000.000.000.0000)
8. Ms. Tiffany Dunston - Security Hourly - Department of Security
Salary \$16.13 p/h Step 1 Effective July 01, 2014 to June 30, 2015
(11.000.266.0100.000.000.000.0000)

XII. CONSIDERATION OF RESOLUTIONS

JUNE 26, 2014

A. SUPERINTENDENT OF SCHOOLS

2. HUMAN RESOURCE SERVICES

r. Appointments (cont'd)

9. Mr. Haneef Edmunds – Security Hourly – Department of Security
Salary \$16.13 p/h Step 1 Effective July 01, 2014 to June 30, 2015
(11.000.266.0100.000.000.0000)
10. Mr. Ellis Haynes – Security Hourly – Department of Security
Salary \$16.13 p/h Step 1 Effective July 01, 2014 to June 30, 2015
(11.000.266.0100.000.000.0000)
11. Ms. Tantanya Hodges – Teacher of Science – East Orange STEM Academy High School
Salary \$51,873.00 p/a Level 4/BA Step 1 Effective September 01, 2014 to June 30, 2015
(15.140.100.0101.000.102.002.0000) (leave replacement)
12. Ms. Jennifer Junco – Teacher of ESL – Costley Middle School
Salary \$51,873.00 p/a Level 4/BA Step 1 Effective September 01, 2014 to June 30, 2015
(15.130.100.0101.000.215.015.0000)
13. Mr. Jean LeBlanc – Security Hourly – Department of Security
Salary \$16.13 p/h Step 1 Effective July 01, 2014 to June 30, 2015
(11.000.266.0100.000.000.000.0000)
14. Mr. Tariq McDaniel – Security Hourly – Tyson Elementary
Salary \$16.13 p/h Step 1 Effective July 01, 2014 to June 30, 2015
(15.000.266.0100.000.312.012.0000)
15. Mr. Rasool McRae – Security Hourly – Department of Security
Salary \$16.13 p/h Step 1 Effective July 01, 2014 to June 30, 2015
(11.000.266.0100.000.000.000.0000)
16. Mr. Fegens Prince – Security Hourly – Department of Security
Salary \$16.13 p/h Step 1 Effective July 01, 2014 to June 30, 2015
(11.000.266.0100.000.000.000.0000)
17. Mr. Elvin Wong – Teacher of Science – East Orange STEM Academy High School
Salary \$51,873.00 p/a Level 4/BA Step 1 Effective September 01, 2014 to June 30, 2015
(15.140.100.0101.000.102.002.0000) (replacement)

s. Staff Appointments

BE IT RESOLVED: “that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the 2014-15 staff appointments listed in HUMAN RESOURCE SERVICES SCHEDULE 2.r.”

t. Reinstatement of Employment

BE IT RESOLVED: “that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the reinstatement of employment for employee I.M. effective May 30, 2014.”

XII. CONSIDERATION OF RESOLUTIONS

JUNE 26, 2014

A. SUPERINTENDENT OF SCHOOLS

2. HUMAN RESOURCE SERVICES

t. Professional Conferences

BE IT RESOLVED: "that the Board of Education, upon the recommendation of the Superintendent of Schools, approves staff attendance/participation in the following professional conferences, workshops, seminars or trainings with the requirements, that staff turn-key as required by administration those issues addressed at the approved professional development events which have relevance to improving instruction and/or the operation of the school district."

	Name(s)	Destination	Reason	Date(s)	Cost
1.	Roberta Youngblood-Myricks Division of Curriculum Services	Glassboro, NJ	Amistad Curriculum Consortium	8/7-8/2014	NO COST TO THE DISTRICT
2.	June Morgan Fresh Start Middle	Edison, NJ	"How to Become a Better Communicator"	8/20/2014	\$149.00 Registration Cost \$149.00 Total Est. Cost 14.11.423.100.500.145.045.0000

A. SUPERINTENDENT OF SCHOOLS

3. BUSINESS SERVICES

a. List of Bills (Ratify)

WHEREAS, N.J.S.A. 18A:19.3 and N.J.S.A. 18A:19-4 authorizes the School Business Administrator/Board Secretary to make payments between board meetings for all claims that have been duly audited; and

WHEREAS, the School Business Administrator/Board Secretary has reviewed the documentation supporting the attached list of bills;

NOW, THEREFORE BE IT RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, ratifies the payment of bills on the attached lists totaling \$31,197.38. (Attachment 3-a)

b. List of Bills

WHEREAS, N.J.S.A. 18A:19.1 and N.J.S.A. 18:6-31 provides for the Board of Education to authorize the payment of bills; and

WHEREAS, the School Business Administrator/Board Secretary has reviewed the documentation supporting the attached list of bills;

NOW, THEREFORE BE IT RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, authorizes and approves the payment of bills on the attached lists for the Thursday, June 26, 2014 board meeting in the amount of \$4,746,322.87. (Attachment 3-b)

c. Appropriation Transfers

WHEREAS, N.J.S.A. 18A requires that the Board of Education approve appropriation transfers; and

WHEREAS, Board of Education Policy #6422 delineates the process for transfer of funds between line items; and

WHEREAS, the Superintendent has authorized the budget adjusted to reflect the appropriation transfers;

NOW, THEREFORE BE IT RESOLVED, that the East Orange Board of Education, does ratify the transfers approved by the Superintendent of Schools. (Attachment 3-c)

XII. CONSIDERATION OF RESOLUTIONS

JUNE 26, 2014

A. SUPERINTENDENT OF SCHOOLS

3. BUSINESS SERVICES

d. Appropriation Transfers – ECPA/Fund 15

WHEREAS, the Department of Education has established procedures for the review and approval of budget transfer/revision for School Based Budgets; and

WHEREAS, these procedures require prior approval of the Principal and the School Leadership Council, Chairperson; and

WHEREAS, the Superintendent has authorized the budget adjusted to reflect the appropriation transfers;

NOW, THEREFORE BE IT RESOLVED, that the East Orange Board of Education, does approve the transfers and to authorize submission of transfer to State.
(Attachment 3-d)

e. Approval of Agreement between the East Orange Board of Education and the East Orange Educational Secretaries Association for the term of 2012-2015

BE IT RESOLVED: “that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, accepts the approval of agreement between the East Orange Board of Education and the East Orange Educational Secretaries Association for the period July 1, 2012 to June 30, 2015.” (Attachment 3-e)

f. Recommendation for Award of Bid- Marching Band Uniforms, Bid No.2422

WHEREAS, pursuant to the Public School Contract Law and New Jersey Statutes, Title 18A-18A-37, the request for bid for Marching Band Uniforms (Bid #2422) was advertised by the East Orange School District on May 13, 2014; and

WHEREAS, all bid proposals received were opened and publicly read aloud by the Purchasing Agent on June 4, 2014; and

WHEREAS, the Board received responses from the following:

- 1) Stanbury Uniforms Inc. P.O. Box 100, 108 Stanbury Industrial Drive, Brookfield, MO 64628

WHEREAS, the response received was reviewed by the Purchasing Agent and resulted in a recommendation to award the contract to Stanbury Uniforms, to be purchased in the 2014-15 SY in accordance with their low bid; and

NOW, THEREFORE BE IT RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, awards the bid No. 2422 for Marching Band Uniforms, effective June 30, 2014 through June 30, 2015 in accordance with their low bid.
(Attachment 3-f)

XII. CONSIDERATION OF RESOLUTIONS

JUNE 26, 2014

A. SUPERINTENDENT OF SCHOOLS

3. BUSINESS SERVICES

- g. Recommendation for Rejection of Proposals – Remedial Services to Non- Public Schools RFP No. 2336 2014-2015 SY

WHEREAS, pursuant to the Public School Contract Law and New Jersey Statutes Title 18A:18A-21, proposals for Remedial Services to Non Public Schools (RFP No. 2336) was advertised, received, opened and publicly read aloud by the Purchasing Agent on May 7, 2014; and

WHEREAS, pursuant to the Public School Contract Law and New Jersey Statutes Title 18A:18A-22, the Board of Education has the right to reject all proposals; and

WHEREAS, the following responses were received:

- 1) Community Technical Assistance, Inc. 360 Glenwood Avenue #C12, East Orange NJ 07017
- 2) Rocket Learning Partners, LLC, 10 So. Oraton Pkwy, Suite 32, East Orange, NJ 07018
- 3) Catapult Learning, LLC, 2 Aquarium Drive, Suite 100, Camden, NJ 08103

WHEREAS, a review of their proposals was undertaken by the Purchasing Agent; and

WHEREAS, the Purchasing Agent advises that the proposal should include revisions of the specifications;

NOW, THEREFORE BE IT RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, rejects the proposals received for Remedial Services to Non-Public Schools for SY 2014-2015;

BE IT FURTHER RESOLVED that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, grants permission to re-advertise for Remedial Services to Non-Public Schools.

- h. Resolution Authorizing Use of Competitive Contracting

BE IT RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, hereby recommends the use of the Competitive Contracting Process in accordance with N.J.S.A 18A:18A-4.1 et. seq. to procure

SAT Preparation Provider for the East Orange School District (Cicely L. Tyson Middle/High School) SY 2014-2015

BE IT FURTHER RESOLVED, the technical specifications and evaluation criteria will be prepared and administered by the Purchasing Agent. The Competitive Contracting process will be administered by Racquel Ferguson, Acting Purchasing Agent.

XII. CONSIDERATION OF RESOLUTIONS

JUNE 26, 2014

A. SUPERINTENDENT OF SCHOOLS

3. BUSINESS SERVICES

- i. Recommendation for Extension of Award – Professional Development; Leadership & Instructional Coaching: Becoming Common Core Ready for Teachers at Cicely L. Tyson Middle/High School (2014-2015 SY)

WHEREAS, pursuant to the Public School Contract Law and the New Jersey Statutes, Title 18A:18A-37, RFP #2257 for Professional Development; Leadership & Instructional Coaching: Becoming Common Core Ready for Teachers at Cicely L. Tyson Middle/High School was advertised on June 12, 2013; and

WHEREAS, the RFP package was completed by the District's Purchasing Agent, which included specifications for the RFP prepared by various staff of Cicely L. Tyson Middle/High School And;

WHEREAS, all proposals received were opened and publicly read aloud by the Purchasing Agent on July 10, 2013 and

WHEREAS, the following responses were received:

- 1) Catapult Learning, LLC 2 Aquarium Drive, Suite 100 Camden, NJ 08103
- 2) William Paterson University, 300 Pompton Road, Wayne, NJ 07470
- 3) IDE Corp. Innovative Designs for Education, 545 Island Road, Suite 3A, Ramsey, NJ 07446
- 4) EDITURE Professional Development, Inc. 352 Seventh Avenue, FL 12A, New York, NY 10001
- 5) Learning Quest, Inc. dba LoTi Connection, 6963 Tradewinds Drive, Carlsbad, CA 92011
- 6) Common Core Institute, 15660 Midwest Road, Suite 310, Oak Brook Terrace, IL 60181
- 7) School Achievement Services/Pearson, 1919 M Street NW, Suite 600, Washington, DC 20036
- 8) Scholastic, Inc. 301 South Gary Avenue, Unit B, Roselle, IL 60172

WHEREAS, the responses were reviewed by the Purchasing Agent and evaluated by a committee of six members, consisting of the following persons;

- 1) Ms. Racquel Ferguson, Assistant Purchasing Agent, Division of Business Services
- 2) Ms. Anita Champagne, Acting Principal, Cicely L. Tyson Middle/High School
- 3) Ms. Candis Stanley, Supervisor of Mathematics, Cicely L. Tyson Middle/High School
- 4) Ms. Dawn Tyler, Supervisor of Staff Development, Cicely L. Tyson Middle/High School
- 5) Ms. Yukima Vannoy, Secondary ELA Supervisor, Curriculum Dept.
- 6) Ms. Tabina Lyte, SIG Coordinator, Cicely L. Tyson Middle/High School

WHEREAS, all members agreed upon a recommendation to award a contract to Scholastic Inc; in the amount of \$294,138.00

XII. CONSIDERATION OF RESOLUTIONS

JUNE 26, 2014

A. SUPERINTENDENT OF SCHOOLS

3. BUSINESS SERVICES

- i. Recommendation for Extension of Award – Professional Development; Leadership & Instructional Coaching: Becoming Common Core Ready for Teachers at Cicely L. Tyson Middle/High School (2014-2015 SY) - Cont'd

WHEREAS the original RFP package included a written statement with regard to the East Orange School District's option to renew the awarded contract for one (1) additional year; and

WHEREAS the anticipated cost for the 2014-2015 is not to exceed the amount of \$60,000.00, and the awarded contractor has agreed to extend the proposal, with no additional cost added to the original RFP pricing;

WHEREAS, funds will be made available from account number:
15.20.239.200.300.203.003.9630;

NOW, THEREFORE BE IT RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, awards an extension of contract to Scholastic Inc; for Professional Development Services in Leadership & Instructional Coaching; Becoming Common Core Ready for Teachers at Cicely L. Tyson Middle/High School for the 2014-2015 SY in accordance with their RFP proposal. RFP #22

- j. Preschool Contracts for the East Orange Early Childhood Collaborative Agencies 2014-2015 School Year

BE IT RESOLVED: "the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves" the Preschool Education Program Contracts for the 2014-2015 school year, in an amount not to exceed \$10,985,681.

Name of Provider	# of Classes	# of Students	Total Cost
E.O. Child Development (Head Start)	13	195	\$1,747,601
Community Day	8	120	\$ 1,572,920
EOYMCA	4	60	\$ 788,260
Harambee	6	90	\$ 1,191,390
Holy Trinity	3	45	\$ 622,825
Little Ones	11	165	\$ 2,075,315
Norjenes	2	30	\$ 413,120
Sarah Ward	2	30	\$ 410,960
Three Stages	9	135	\$ 1,726,740
Zadies' of the Oranges	2	30	\$ 436,550
Total			\$10,985,681

BE IT FURTHER RESOLVED: that the East Orange Board of Education, upon the direction of the Superintendent of Schools, directs administration to obtain a purchase order and have it provided to the vendor/consultant prior to receiving any goods or services from said vendor/consultant. (Attachment 3-j)

XII. CONSIDERATION OF RESOLUTIONS

JUNE 26, 2014

A. SUPERINTENDENT OF SCHOOLS

3. BUSINESS SERVICES

k. Acceptance of Donation

BE IT RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, accepts a donation of \$250 to Healy School from International Society of Technology Educators (ISTE) for the District's participation in the school observation that took place in March 2014.

l. Transfer of Current Year Surplus to Maintenance Reserve

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the East Orange Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Maintenance Reserve account at year end, and

WHEREAS, the East Orange Board of Education has determined that (an amount not to exceed) up to \$2,000,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the East Orange Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

m. Transfer of Current Year Surplus to Emergency Reserve

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the East Orange Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into an Emergency Reserve account at year end, and

WHEREAS, the East Orange Board of Education has determined that (an amount not to exceed) up to \$1,000,000 is available for such purpose of transfer;

NOW, THEREFORE, BE IT RESOLVED by the East Orange Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

A. SUPERINTENDENT OF SCHOOLS

3. BUSINESS SERVICES

n. Transfer of Current Year Surplus to Capital Reserve

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the East Orange Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into an Capital Reserve account at year end, and

WHEREAS, the East Orange Board of Education has determined that (an amount not to exceed) up to \$2,000,000 is available for such purpose of transfer;

NOW, THEREFORE, BE IT RESOLVED by the East Orange Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

o. Transfer of Current Year Surplus to Legal Reserve

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the East Orange Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Legal Reserve account at year end, and

WHEREAS, the East Orange Board of Education has determined that (an amount not to exceed) up to \$1,000,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the East Orange Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

A. SUPERINTENDENT OF SCHOOLS

3. BUSINESS SERVICES

p. Transfer of Current Year Surplus to Tuition Reserve

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the East Orange Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Legal Reserve account at year end, and

WHEREAS, the East Orange Board of Education has determined that (an amount not to exceed) up to \$1,000,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the East Orange Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

q. Office of Fiscal Accountability and Compliance (OFAC's) Fiscal Review of the 2012-2013 Preschool Education Program Contract of the Holy Trinity School, Inc.

BE IT RESOLVED: "the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves" the review and discussion of the findings listed in the attached Report of Examination issued by DOE's Office of Fiscal Accountability and Compliance (OFAC). A fiscal review of Holy Trinity, Inc., a contracting preschool provider in the East Orange School District was completed by OFAC for the fiscal year 2012-13 DOE preschool education program. (Attachment 3-q)

r. Resolution Authorizing Use of Competitive Contracting

BE IT RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, hereby recommends the use of the Competitive Contracting Process in accordance with N.J.S.A 18A:18A-4.1 et. seq. to procure

Therapeutic Counseling Services for Non-Public Title 1 Students (SY 2014-2015)

BE IT FURTHER RESOLVED, the technical specifications and evaluation criteria will be prepared and administered by the Purchasing Agent. The Competitive Contracting process will be administered by Racquel Ferguson, Acting Purchasing Agent.

XII. CONSIDERATION OF RESOLUTIONS

JUNE 26, 2014

A. SUPERINTENDENT OF SCHOOLS

3. BUSINESS SERVICES

- s. Resolution Authorizing Contract with Certain Approved State Contract Vendors for Boards Of Education Pursuant to N.J.S.A. 18A:18A-10a - Revised

WHEREAS, the East Orange Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), met by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the East Orange Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the East Orange Board of Education intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

NOW, THERETOFORE, BE IT RESOLVED, the East Orange Board of Education authorizes the Acting Purchasing Agent and the Acting Assistant School Business Administrator to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached revised list for the 2014-2015 school year pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, that the East Orange Board of Education's School Business Administrator shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the East Orange Board of Education and the Referenced State Contract Vendors shall be from May 17, 2014 to June 30, 2015. (Attachment 3-s)

- t. Renewal of Contract - Food Service Management 2014-2015

WHEREAS, the East Orange Board approved the Renewal of the Food Service Contract for the 2013-14 School Year to Sodexo Management on June 11, 2013 and an amended contract on October 8, 2013; and

WHEREAS, Sodexo Management, Inc. guarantees that the District shall receive an annual return of Two Hundred Nineteen Thousand Four Hundred Seventy Six Dollars (\$219,476.00) for the 2014-2015 school year; and

WHEREAS, if the annual financial return for the Food Service Program falls short of the aforementioned amount, Sodexo shall pay the difference to the District in an amount not to exceed one hundred percent (100%) of Sodexo's annual Management Fee of \$229,500.00 (*Increase of 1%*) and General Support Services Allowance of \$255,000.00 [*"Sodexo's Share" Increase of 1%*]. Sodexo reserves the right to recover any such reimbursement made during the current contract year from that year's surplus on a monthly basis; and

WHEREAS, any annual deficit greater than Sodexo's share shall be borne by District; and

A. SUPERINTENDENT OF SCHOOLS

3. BUSINESS SERVICES

t. Renewal of Contract - Food Service Management 2014-2015 (cont' d)

WHEREAS, pursuant to N.J.S.A 19:44A-20.26 (P.L.2005, c. 271, s.2) the aforementioned entity has submitted the required Political Contribution Disclosure Form and Stockholder Disclosure Certification, of which they both are on file;

NOW, THEREFORE, BE IT RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the contract for the provision of Food Service Management to Sodexo Management. Inc. for the 2014-2015 school year for their annual Management Fee from \$229,500.00 (Increase of 1%) and General Support Services Allowance from \$255,000.00 (Increase of 1%);

BE IT FURTHER RESOLVED, the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, accepts the guarantee loss subsidy submitted by Sodexo Management, Inc.

u. Approval of Paid/Reduced Lunch Price Increase

WHEREAS, the 2014-15 Paid Lunch Equity (PLE) Tool was created to help School Food Authorities calculate their paid lunch price increase requirement and non-Federal source contributions to meet the requirements in Section 205 of the Healthy, Hunger-Free Kids Acts of 2010; and

WHEREAS, the District has calculated the increase in price of \$0.20 for Reduced and Paid Student Lunches as indicated below:

<u>Grade</u>	<u>2013 - 2014</u>	<u>2014 - 2015</u>
Elementary	\$1.75	\$1.95
Middle/High	\$2.25	\$2.45
Reduced	\$0.40	\$0.40 (No change)

NOW THEREFORE BE IT RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, authorizes the \$0.20 price increase of school lunches effective for the 2014-2015 school year.

v. Hiring of Consultant

BE IT RESOLVED, THE East Orange Board of Education upon the recommendation of the Superintendent of Schools approves the hiring of Dr. Orval S. Totdahl, consultant whose concentration will be in the areas of curriculum & instruction, student achievement, neighborhood schools and generating staff profiles for the 2014-2015 school year at a cost to the district of \$33,000 (15.11.000.230.339.028.019.4336)

A. SUPERINTENDENT OF SCHOOLS

3. BUSINESS SERVICES

w. Authorization of Sodexo to Sponsor Sixteen (16) Children to Attend Camp Marcella

WHEREAS, Sodexo has agreed to sponsor sixteen (16) children from the East Orange School District to attend the Camp Marcella during Monday, July 7 and returning on Sunday, July 12, 2014; and

WHEREAS, the Camp Marcella is run by Anthony of Padua Gifts for Children, Inc. (AOP), a not for profit, non-denominational organization that provides opportunities and assistance to underprivileged inner city children; and

WHEREAS, AOP gives children first time experiences to a well-structured schedule of activities such as: horseback riding, nature walks, boating, arts and crafts, swimming, etc;

NOW, THEREFORE, BE IT RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the attendance of sixteen (16) children from the East Orange School District to attend the Camp Marcella, 27 Durham Road, Rockaway, NJ during July 7-12, 2014 sponsored by Sodexo (at no cost to the District).

XII. CONSIDERATION OF RESOLUTIONS

JUNE 26, 2014

A. SUPERINTENDENT OF SCHOOLS

4. MAINTENANCE

a. Recommendation for the Use of Facility

WHEREAS, N.J.S.A. 18A:20-20; 34 permits the use of school property for various purposes; and

WHEREAS, District Policy/Regulation #7510 states that all requests for the Use of Facility need board approval; and

WHEREAS, the following organizations have submitted their requests and have been supported by administration and the maintenance committee

	Organization	School/Location	Date(s)	Activity
1	EO Recreation	Campus-Gym	July 1, 2014 – August 12, 2014 (Mon-Fri)	Summer Basketball
2	EO Recreation	Campus-Gym	June 28, 2014 – August 10, 2014 (Sat & Sun)	Summer Basketball
3	EO Recreation	Carver-Cafeteria	July 7, 2014 – August 15, 2014 (Mon-Fri)	Cheerleading/Dance Camp
4	EO Recreation	Tyson High-Gym	August 4, 2014 – August 15, 2014 (Mon-Fri)	Co-Ed Basketball
5	EO Recreation	Tyson Middle/High-Gym	July 1, 2014 (Tues)	Girls Basketball Clinic
6	EO Recreation	Truth – Small gym, café and Art room classroom	July 7, 2014 – August 15, 2014 (Mon-Fri)	Heart Day Camp
7	National Gym Assoc.	Campus-Auditorium	September 13, 2014 (Sat) Rain Date: 9/20/14 (Sat)	Body Building & Fitness Competition
8	Arts Council of East Orange	Tyson Middle/High- Atrium	July 1, 15, 29, 2014 (Tues) Rain Dates Only	Jazz Concert
9	EO Jr. Jaguars	Robeson Stadium	Aug. 31, 2014, Sept. 21, 2014, Oct. 5, 2014 & Oct. 19, 2014 (Sun)	Youth Football & Cheerleading
10	Todd Federman	Tyson High-Training Room	July 16, 17, 30, 31, 2014 (Wed & Thur)	Smart Board Workshop
11	Christian Basketball Organization	TBD	August 30, 2014 (Sat) September 6, 2014 (Sat)	3 on 3 Basketball Tournament
12	EO Jr. Jaguars	EO Campus – cafeteria	September 9, 2014 – November 25, 2014 (Tues, Thurs, & Fri) Oct. 5, 2014 – Oct. 24, 2014 (Mon-Fri)	Cheerleading practice
13	Kuziri Kijiji Village	Warwick- Athletic Field	August 16, 2014 (Sat)	Car show & Vendors
14	East Orange College & Career Readiness Network	Tyson High – 400 Seat Theater	August 28, 2014 (Thurs)	Network Meeting

NOW THEREFORE BE IT RESOLVED, that the East Orange Board of Education, upon the recommendation of the Superintendent of Schools, grant permission for the Use of Facilities to the organizations on the attached list as long as each organization submit all documents required in accordance to the District’s Policy and Regulation#7510. (Attachment 4-a)

XII. CONSIDERATION OF RESOLUTIONS

JUNE 26, 2014

B. REORGANIZATION MEETING ITEMS

1. Revised Board Meeting Schedule

July 8	2014
August 12	
September 9	
October 14	
November 11	
December 9	
January 13	2015
February 10	
March 10	
March 31 - Tuesday (Budget Hearing)	
April 14	
May 12	
May 16 - Saturday (Annual Reorganization Meeting)	
June 9	
June 29 - Monday	

2. Appointment of Board Attorney

RESOLVED: that the Board of Education of the City of East Orange, appoints the firm of _____ as the Board Attorney for all services of the firm not included within the retainer shall be billed at the hourly rate of \$150.

BE IT FURTHER RESOLVED: the work by paralegals and law clerks shall be billed at the hourly rate of \$100.00 and \$120.00 respectively. The fees for the 2014-15 school year shall be capped at (not to exceed) \$350,000.00 unless that amount is increased by action of the Board of Education.

BE IT FINALLY RESOLVED, pursuant to N.J.S.A 19:44A-20.26 (P.L.205, c.271, s.2) the aforementioned entity will submit the required Political Contribution Disclosure Form and Stockholder Disclosure Certification.

3. Appointment of Firm for Environmental Counsel

RESOLVED: that the Board of Education of the City of East Orange, appoints the firm of _____ as the Environmental Counsel.

BE IT FURTHER RESOLVED: the fees for the 2014-15 school year shall be capped at (not to exceed) \$20,000.00 unless that amount is increased by action of the Board of Education.

BE IT FURTHER RESOLVED, pursuant to N.J.S.A 19:44A-20.26 (P.L.205, c.271, s.2) the aforementioned entity will submit the required Political Contribution Disclosure Form and Stockholder Disclosure Certification.

B. REORGANIZATION MEETING ITEMS

4. Appointment of Firm for Special Counsel

RESOLVED: that the Board of Education of the City of East Orange, appoints the firm of _____ specifically for the purposes of handling legal concerns not handled by board attorney at a stipend of \$150 per hour for the period July 1, 2014 through June 30, 2015. The fees for the 2014-15 school year shall be capped at (not to exceed) \$100,000.00. All bills shall be forwarded to the Board Secretary for review and recommendation prior to payment processing.

BE IT FURTHER RESOLVED, pursuant to N.J.S.A 19:44A-20.26 (P.L.205, c.271, s.2) the aforementioned entity will submit the required Political Contribution Disclosure Form and Stockholder Disclosure Certification.

5. Appointment of Workers' Compensation Counsel Services

RESOLVED: that the Board of Education of the City of East Orange, appoints the firm of _____ as Workmen's Compensation Counsel to handle workers' compensation matters at a stipend of \$150.00 per hour for the period of July 1, 2014 through June 30, 2015.

BE IT FURTHER RESOLVED, pursuant to N.J.S.A 19:44A-20.26 (P.L.205, c.271, s.2) the aforementioned entity will submit the required Political Contribution Disclosure Form and Stockholder Disclosure Certification.

6. Appointment of Insurance Brokerage Services

RESOLVED: that the Board of Education of the City of East Orange, appoints the firm of _____ as Property & Casualty Insurance Broker and _____ as Health Insurance Broker for the District for the period of July 1, 2014 through June 30, 2015.

BE IT FURTHER RESOLVED, pursuant to N.J.S.A 19:44A-20.26 (P.L.205, c.271, s.2) the aforementioned entity will submit the required Political Contribution Disclosure Form and Stockholder Disclosure Certification.

7. Appointment of Auditor

RESOLVED: that the Board of Education of the City of East Orange, hereby appoint _____ as the Auditor for the 2014-15 school year at a cost not to exceed \$100,000.00.

BE IT FURTHER RESOLVED, pursuant to N.J.S.A 19:44A-20.26 (P.L.205, c.271, s.2) the aforementioned entity has submitted the required Political Contribution Disclosure Form and Stockholder Disclosure Certification, of which they both are on file.

B. REORGANIZATION MEETING ITEMS

8. Designation of Firm for Architectural Services

RESOLVED: that the Board of Education of the City of East Orange, hereby appoint the firm(s) of _____ as Architect(s) of Record for the period of July 1, 2014 through June 30, 2015 at a cost not to exceed \$50,000

BE IT FURTHER RESOLVED, pursuant to N.J.S.A 19:44A-20.26 (P.L.205, c.271, s.2) the aforementioned entity will submit the required Political Contribution Disclosure Form and Stockholder Disclosure Certification.

9. Appointment of Firm for Labor Negotiations

RESOLVED: that the Board of Education of the City of East Orange, appoints the firm of _____ specifically for the purposes of handling labor negotiations at a rate of \$125.00 per hour for the period July 1, 2014 through June 30, 2015. The fees shall be capped at (not to exceed) \$25,000.00. All bills shall be forwarded to the Board Secretary for review and recommendation prior to payment processing.

BE IT FURTHER RESOLVED, pursuant to N.J.S.A 19:44A-20.26 (P.L.205, c.271, s.2) the aforementioned entity will submit the required Political Contribution Disclosure Form and Stockholder Disclosure Certification.

10. Authorization of Payment of Bills between Board Meetings

WHEREAS, NJSA 18A:19-4.1 permits the School Business Administrator/Board Secretary to approve payment of claims, not greater than \$1,000,000, prior to presentation to the Board; and

WHEREAS, prompt payment to vendors for goods and/or services rendered leads to more effective competitive bidding and provision of services; and

WHEREAS, it is in the District's best interest to take advantage of discounts; avoid late fees and discontinuance of service; and

WHEREAS, any payments for Professional Services contracts: Legal Services (General and Special), Auditing Services, and Architectural Services must be presented and supported by the Finance Committee in writing prior to issuing payment;

NOW, THEREFORE BE IT RESOLVED, that the School Business Administrator/Board Secretary is authorized to approve payment of claims, not greater than \$1,000,000 with the following stipulations (exclusive of Professional Services listed above):

1. Payments to vendors who offer discounts for prompt payments. This would be consistent with state regulation
2. Any payment that is needed to avoid financial penalties if not paid timely in order to comply with state regulation
3. A payment that if not paid would cause undue hardship to the district or to students. This would not include payments to board employees due to that employee's casual oversight.
4. Utility bills
5. Bills required by statute (charter schools, tuition contracts) in accordance with the statutory requirements in order for the board to be in full compliance of the same
6. Items previously approved by the Board or provided for in the budget

XII. CONSIDERATION OF RESOLUTIONS

JUNE 26, 2014

B. REORGANIZATION MEETING ITEMS

10. Authorization of Payment of Bills between Board Meetings (cont'd)

7. Requests by district attorneys for settlements that have been approved by the board
8. Reimbursements to board members including the superintendent
9. Requests from attorneys for court related fees imposed on the district by the legal system
10. Final notices that might impact the district if not paid
11. Motor vehicle costs and fees
12. Student athletic costs and fees consistent with any board policy
13. Contractors within 30 days of architect's certification
14. Pension, health benefit related obligations
15. Payments related to payroll corrections
16. Impressed petty cash payments (original)
17. Board approved scholarships
18. Any eligible reimbursements to employees who have paid for paying tests that were mandated by the state or district

BE IT FURTHER RESOLVED, that all payments must be presented to the Board for ratification at the next regular Board meeting under separate list of bills.

XIII. ADJOURNMENT

B. REORGANIZATION MEETING ITEMS

10. Authorization of Payment of Bills between Board Meetings (cont'd)

7. Requests by district attorneys for settlements that have been approved by the board
8. Reimbursements to board members including the superintendent
9. Requests from attorneys for court related fees imposed on the district by the legal system
10. Final notices that might impact the district if not paid
11. Motor vehicle costs and fees
12. Student athletic costs and fees consistent with any board policy
13. Contractors within 30 days of architect's certification
14. Pension, health benefit related obligations
15. Payments related to payroll corrections
16. Impressed petty cash payments (original)
17. Board approved scholarships
18. Any eligible reimbursements to employees who have paid for paying tests that were mandated by the state or district

BE IT FURTHER RESOLVED, that all payments must be presented to the Board for ratification at the next regular Board meeting under separate list of bills.

XIII. ADJOURNMENT



5300 **AUTOMATED EXTERNAL DEFIBRILLATORS (AEDS)**

The American Heart Association estimates many lives could be saved if defibrillators were more widely available. Due to technological advances, automated external defibrillators (AEDs) may be used by lay persons without any training to provide defibrillation within the first minutes of cardiac arrest thereby increasing the victim's chances of survival. In accordance with N.J.S.A. 18A:40-41.a, the Board of Education shall ensure every school in the school district has an AED as defined in N.J.S.A. 2A:62A-24. The AED shall be made available in an unlocked location on school property with an appropriate identifying sign. The AED shall be accessible during the school day and any other time when a school-sponsored athletic event or team practice is taking place in which pupils of the school district are participating. The AED shall be within reasonable proximity of the school athletic field or gymnasium, as applicable.

A teach coach, licensed athletic trainer, or other designated staff member if there is no coach or licensed athletic trainer, who is present during athletic events or team practices, shall be trained in cardio-pulmonary resuscitation and the use of the AED in accordance with the provisions of N.J.S.A. 2A:62A-25.a. The school district shall be deemed to be in compliance with N.J.S.A. 2A:62A-25.a, if a State-certified emergency services provider or other certified first responder is on site at the event or practice.

Each AED in the school district shall be tested and maintained according to the manufacturer's operational guidelines. Notification shall be provided to the appropriate first aid, ambulance, rescue squad, or other appropriate emergency medical services provider regarding the AED, the type acquired, and its location in accordance with N.J.S.A. 2A:62A-25.b and c.

The school district and its employees shall be immune from civil liability in the acquisition and used of AEDs pursuant to the provisions of N.J.S.A. 2A:62A-27.



Policy/Regulations

East Orange Board of Education

PUPILS - POLICY

5300/page 2 of 2

Automated External Defibrillators (AEDs)

In accordance with the provisions of N.J.S.A. 18A:40-41.b, the Superintendent of Schools or designee shall establish and implement an Emergency Action Plan applicable to each school in the school district for responding to a sudden cardiac event including, but not limited to, an event in which the use of an AED may be necessary. The Emergency Action Plan shall be consistent with the provisions of N.J.S.A. 18A:40-41.a and, at a minimum, shall include a list of no less than five school employees, team coaches, or licensed athletic trainers who hold current certifications from the American Red Cross, American Heart Association, or other training programs recognized by the Department of Health and Senior Services in cardio-pulmonary resuscitation and in the use of an AED. This list shall be updated, if necessary, at least once in each semester of the school year. The Emergency Action Plan shall also include detailed procedures on responding to a sudden cardiac event including, but not limited to, the identification of the persons in the school who will be responsible for responding to the person experiencing the sudden cardiac event; calling 911; starting cardio-pulmonary resuscitation; retrieving and using the AED; and assisting emergency responders in getting to the individual experiencing the sudden cardiac event.

N.J.S.A. 18A:40-41.a; 18A:40-41.b

Adopted:



R 5300 AUTOMATED EXTERNAL DEFIBRILLATORS (AEDS)

A. Automated External Defibrillator (AED)

1. Every school in the school district shall have an AED as defined in N.J.S.A. 2A:62A-24.
2. For the purposes of this Policy and Regulation, “automated external defibrillator” or “defibrillator” or “AED” means a medical device heart monitor and defibrillator that:
 - a. Has received approval of its pre-market notification filed pursuant to 21U.S.C.§360(k) from the United States Food and Drug Administration;
 - b. Is capable of recognizing the presence or absence of ventricular fibrillation or rapid ventricular tachycardia, and is capable of determining, without intervention by an operator, whether defibrillation should be performed; and
 - c. Upon determining that defibrillation should be performed, automatically charges and requests delivery of an electrical impulse to an individual’s heart.

B. Location and Availability of AED

1. The AED shall be made available in an unlocked location on school property with an appropriate identifying sign.
2. The AED shall be accessible during the school day and any other time when a school-sponsored athletic event or team practice is taking place in which pupils of the school district are participating.
3. The AED shall be within reasonable proximity of the school athletic field or gymnasium, as applicable.

C. Training requirements for Using an AED



1. A team coach, licensed athletic trainer, or other designated staff member if there is no coach or licensed athletic trainer, who is present during athletic events or team practices, shall be trained in cardio-pulmonary resuscitation and the used of the AED in accordance with the provisions of N.J.S.A. 2A:62A-25.a.
 - a. The school district shall be deemed to be in compliance with this requirement if a State-certified emergency services provider or other certified first responder is on site at the event or practice.
 - a. Prior to using an AED a school employee must have successfully completed and hold a current certification from the American Red Cross, American Heart Association, or other training programs recognized by the Department of Health and Senior Services in cardio-pulmonary resuscitation and the use of an AED.
 - c. The Board of Education shall not be liable for any act or omission of any lay person who uses the defibrillator in the rendering of emergency care.
 2. Each AED shall be maintained and tested according to the manufacturer's operational guidelines.
 3. The Principal or designee shall notify the appropriate first aid, ambulance, rescue squad, or other appropriate emergency medical services provider that the school has acquired an AED, the type acquired, and its location.
 4. Prior to purchasing an AED, the Superintendent of Schools or designee will provide the prescribing licensed physician with documentation that the school district has a protocol in place to comply with the requirements of 2, 3, and 4. above.
- D. Immunity from Civil Liability
1. Any person who uses an AED shall request emergency medical assistance from the appropriate first aid, ambulance, or rescue squad as soon as practicable. However, a lay person who, in good faith, fails to request such emergency medical assistance shall be immune from civil liability for any personal injury that results from that failure.



2. The school district and its employee shall be immune from civil liability in the acquisition and use of AEDs pursuant to the provisions of N.J.S.A. 2A:62A-27.
 - a. Any person or entity who, in good faith, acquires or provides an AED, renders emergency care or treatment by the use of an AED, assists in or supervises the emergency care or treatment by the use of an AED, attempts to use an treatment, and who has complied with the requirements of Policy and regulation 5300, N.J.S.A. 18A:40-41.a and b, and N.J.S.A. 2A:62A-23 through 2A:62A-267 shall be immune from civil liability for any personal injury as a result of that care or treatment, or as a result of any acts or omissions by the person or entity in providing, rendering, assisting in, or supervising the emergency care or treatment.
 - b. A person or entity providing or maintaining an AED shall not be liable for any act or omission involving the use of an AED in the rendering of emergency care by a lay person.
 3. The immunity provided in 2. above shall include the prescribing licensed physician and the person or entity who provided training in cardio-pulmonary resuscitation and used of the AED.
 4. N.J.S.A. 2A:62A-27 shall not immunize a person for any act of gross negligence or willful or wanton misconduct. It shall not be considered gross negligence or willful or wanton misconduct to fail to use a defibrillator in the absence of an otherwise pre-existing duty to do so.
- E. Emergency Action Plan
1. The Superintendent of Schools or designee shall establish and implement an Emergency Action Plan applicable to each school in the district for responding to a sudden cardiac event including, but not limited to, an event in which the use of an AED may be necessary.
 - a. The Emergency Action Plan shall be consistent with the provisions of N.J.S.A. 18A:40-41.a and, at a minimum, shall include a list of no less than five school employees, team coaches, or licensed athletic trainers in each school building who hold current certifications from the American Red Cross, American Heart Association, or



other training programs recognized by the Department of Health and Senior Services in cardio-pulmonary resuscitation and in the use of the AED. This list shall be updated, if necessary, at least once in each semester of the school year.

- b. The Emergency Action Plan shall also include detailed procedures on responding to a sudden cardiac event including, but not limited to:
- (1) The identification of the persons in the school who will be responsible for responding to the person experiencing the sudden cardiac event;
 - (2) Calling 911;
 - (3) Starting cardio-pulmonary resuscitation;
 - (4) Retrieving and using the AED; and
 - (5) Assisting emergency responders in getting to the individual experiencing the sudden cardiac event.

Issued:



[For School Districts that Implement a Breakfast Offer Versus Serve Policy]

8507 BREAKFAST OFFER VERSUS SERVE (OVS)

The Board of Education, to be in compliance with the Healthy Hunger Free Kids Act (HHFKA) of 2010, adopts this Offer Versus Serve (OVS) Policy. Offer Versus Serve is a Policy for Federally reimbursable meals that allows students to decline a certain number of food components in the meal to reduce plate waste and food cost. Board of Education approval to implement a Breakfast OVS Policy is optional at all grade levels. The provisions of the Breakfast OVS Policy shall be in accordance with the requirements of the HHFKA of 2010.

A school breakfast eligible for Federal reimbursement shall offer four food items from the three food components in the appropriate amounts per grade grouping:

- Fruit or vegetable or juice;
- Milk; and
- Grains (including optional meat/meat alternate).

Students are allowed to decline one of the four food items offered. A student's decision to accept all four food items or to decline one food item shall not affect the price charged for the meal as the breakfast is priced as a unit. If students do not choose enough food items to comprise a reimbursable meal, a la carte prices will be charged.

School staff members cannot make exceptions to the Policy, such as requiring every student to take a particular food component. It is the student's choice to select any three or all four food items of the reimbursable meal.

At each school implementing this OVS Policy, school food service staff members will be trained annually on the provisions of the district's Breakfast OVS Policy.



Policy Alerts

East Orange Board of Education

OPERATIONS - POLICY
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Breakfast Offer Versus Serve (OVS)

[Select One Option

___ Breakfast OVS will be implemented at the following schools: (List all schools in the district that will implement a Breakfast OVS Policy)

___ Breakfast OVS will be implemented in all schools in the district.]

Adopted:



[For School Districts with High School Grades and Optional for all Other School Districts]

8508 LUNCH OFFER VERSUS SERVE (OVS)

The Board of Education, to be in compliance with the Healthy Hunger Free Kids Act (HHFKA) of 2010, adopts this Offer Versus Serve (OVS) Policy. Offer Versus Serve is a Policy for Federally reimbursable meals that allows students to decline a certain number of food components in the meal to reduce plate waste and food cost. Board of Education approval to implement a Lunch OVS Policy is required at the high school level and is optional at all other grade levels. The provisions of the Lunch OVS Policy shall be in accordance with the requirements of the HHFKA of 2010.

A school lunch eligible for Federal reimbursement shall offer five food components in the appropriate amounts per grade grouping:

- Fruit;
- Vegetable;
- Milk;
- Grain; and
- Meat/Meat Alternate.

Students are allowed to decline two of the five required food components, but must select at least a half cup of either fruit (or fruit combination) or a half cup of vegetable (or vegetable combination) or half cup of a fruit/vegetable combination.

After selecting the half cup fruit or vegetable requirement, students must select at least two additional full components in the full amounts (per age/grade grouping required amounts) to count toward the reimbursable offer versus serve meal.



Policy Alerts

East Orange Board of Education

OPERATIONS - POLICY
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Lunch Offer Versus Serve (OVS)

The student's decision to accept all five food components or to decline two food components shall not affect the price charged for the meal as the lunch is priced as a unit. If students do not choose enough food items to comprise a reimbursable meal, a la carte prices will be charged.

School staff members cannot make exceptions to the Policy, such as requiring every child to take a particular food component. It is the student's choice to select any three, four, or all five components of the reimbursable meal.

At each school implementing this Lunch OVS Policy, food service staff members will be trained annually on the provisions of the district's Lunch OVS Policy.

[Select One Option

___ Lunch OVS will be implemented at the following schools: (List all schools in the district that will implement the Lunch OVS Policy – all high school grade level schools must be listed below)

___ Lunch OVS will be implemented in all schools in the district.]

Adopted:



0164 CONDUCT OF BOARD MEETINGS

Parliamentary Authority

Roberts' Rules of Order, Newly Revised, shall govern the Board of Education in its deliberations and acts in all cases in which it is not inconsistent with statutes of the State of New Jersey, rules of the State Board of Education, or these bylaws.

Presiding Officer

The President shall preside at all meetings of the Board. In the absence, disability, or disqualification of the President, the Vice President shall act in his/her place; if neither person is present, any member shall be designated by a plurality of those present to preside. The act of any person so designated shall be legal and binding.

Announcement of Adequate Notice

The person presiding shall commence each meeting with an announcement of the notice given for the meeting or a statement regarding the lack of adequate notice, in accordance with law.

Agenda

The Superintendent, in consultation with the Board President, shall prepare an agenda of items of business to come before the Board at each meeting. The agenda shall be delivered to each Board member no later than two days before the meeting and shall include such reports and supplementary materials as are appropriate and available.

The order of business shall be as follows:

- Call to order
- Pledge Allegiance
- Roll call
- **Approval of Board of Education minutes**
- **Report of the Superintendent of Schools**
- **Presentation**
- **Committee reports and comments from the Members**



Policy/Regulations

East Orange Board of Education

BYLAWS
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Conduct of Board Meetings

- Comments and presentations from the President
- Comments from the public
- Retire to Executive Session
- Recommence Public Meeting
- Roll call
- Consideration of resolutions
- Closing statement/Adjournment

N.J.S.A. 10:4-10
N.J.S.A. 18A:16-1.1

Adopted: 9 March 2010
Adopted:



ADMINISTRATION - POLICY

1581/page 1 of 5

Victim of Domestic or Sexual Violence Leave

Apr 14

M

1581 VICTIM OF DOMESTIC OR SEXUAL VIOLENCE LEAVE

In accordance with the provisions of N.J.S.A. 34:11C-1 et seq., an employee who was a victim of an incident of domestic violence as defined in Section 3 of P.L.1991, c.261 (C.2C:25-19) or a sexually violent offense as defined in Section 3 of P.L.1998, c.71 (C.30:4-27.26), or whose child, parent, spouse, domestic partner, or civil union partner was a victim shall be entitled to unpaid leave of no more than twenty days in one twelve-month period, to be used in the twelve-month period following any incident of domestic violence or any sexually violent offense as provided in N.J.S.A. 34:11C-1 et seq.

For the purposes of N.J.S.A. 34:11C-1 et seq. and this Policy, an “employee” means a person who is employed for at least twelve months by the Board of Education, with respect to whom benefits are sought under N.J.S.A. 34:11C-1 et seq. – “NJ SAFE Act” for not less than 1,000 hours during the immediately preceding twelve-month period.

For the purposes of N.J.S.A. 34:11C-3 and this Policy, each incident of domestic violence or any sexually violent offense shall constitute a separate offense for which an employee is entitled to unpaid leave, provided the employee has not exhausted the allotted twenty days for the twelve-month period. The unpaid leave may be taken intermittently in intervals of no less than one day, as needed for the purpose of engaging in any of the following activities as they relate to the incident of domestic violence or a sexually violent offense:

1. Seeking medical attention for, or recovering from, physical or psychological injuries caused by domestic or sexual violence to the employee or the employee's child, parent, spouse, domestic partner, or civil union partner;
2. Obtaining services from a victim services organization for the employee or the employee's child, parent, spouse, domestic partner, or civil union partner;
3. Obtaining psychological or other counseling for the employee or the employee's child, parent, spouse, domestic partner, or civil union partner;



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4. Participating in safety planning, temporarily or permanently relocating, or taking other actions to increase the safety of the employee or the employee's child, parent, spouse, domestic partner, or civil union partner from future domestic or sexual violence or to ensure economic security;
5. Seeking legal assistance or remedies to ensure the health and safety of the employee or the employee's child, parent, spouse, domestic partner, or civil union partner, including preparing for, or participating in, any civil or criminal legal proceeding related to or derived from domestic or sexual violence; or
6. Attending, participating in, or preparing for a criminal or civil court proceeding relating to an incident of domestic or sexual violence of which the employee or the employee's child, parent, spouse, domestic partner, or civil union partner, was a victim.

An eligible employee may elect, or the Board of Education may require the employee, to use any of the accrued paid vacation leave, personal leave, or medical or sick leave (in accordance with the provisions of N.J.S.A. 18A:30-1) during any part of the twenty-day period of unpaid leave provided under N.J.S.A. 34:11C-1 et seq. In such case, any paid leave provided by the Board, and accrued pursuant to established policies of the Board, shall run concurrently with the unpaid leave provided under N.J.S.A. 34:11C-1 et seq. and, accordingly, the employee shall receive pay pursuant to the Board's applicable paid leave policy during the period of otherwise unpaid leave. If an employee requests leave for a reason covered by both N.J.S.A. 34:11C-1 et seq. and the "Family Leave Act," P.L.1989, c.261 (C.34:11B-1 et seq.) or the Federal "Family and Medical Leave Act of 1993," Pub.L.103-3 (29 U.S.C. § 2601 et seq.), the leave shall count simultaneously against the employee's entitlement under each respective law.

Leave granted under N.J.S.A. 34:11C-1 et seq. and this Policy shall not conflict with any rights pursuant to the "Family Leave Act," P.L.1989, c.261 (C.34:11B-1 et seq.), the "Temporary Disability Benefits Law," P.L.1948, c.110 (C.43:21-25 et seq.), or the Federal "Family and Medical Leave Act of 1993," Pub.L.103-3 (29 U.S.C. § 2601 et seq.).



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Prior to taking this leave an employee shall, if the necessity for the leave is foreseeable, provide the Superintendent of Schools with written notice of the need for the leave. The notice shall be provided as far in advance as is reasonable and practical under the circumstances.

Nothing contained in N.J.S.A. 34:11C-1 et seq. and this Policy shall be construed to prohibit the Superintendent from requiring that a period of this leave be supported by the employee with documentation of the domestic violence or a sexually violent offense which is the basis for the leave. If documentation is required, the employee shall be regarded as having provided sufficient documentation if the employee provides one or more of the following:

1. A domestic violence restraining order or other documentation of equitable relief issued by a court of competent jurisdiction;
2. A letter or other written documentation from the county or municipal prosecutor documenting the domestic violence or a sexually violent offense;
3. Documentation of the conviction of a person for the domestic violence or a sexually violent offense;
4. Medical documentation of the domestic violence or a sexually violent offense;
5. Certification from a certified Domestic Violence Specialist or the director of a designated domestic violence agency or Rape Crisis Center, stating that the employee or employee's child, parent, spouse, domestic partner, or civil union partner is a victim of domestic violence or a sexually violent offense; or
6. Other documentation or certification of the domestic violence or a sexually violent offense provided by a social worker, member of the clergy, shelter worker, or other professional who has assisted the employee or employee's child, parent, spouse, domestic partner, or civil union partner in dealing with the domestic violence or a sexually violent offenses.



For the purposes of N.J.S.A. 34:11C-1 et seq. and this Policy, "Certified Domestic Violence Specialist" means a person who has fulfilled the requirements of certification as a Domestic Violence Specialist established by the New Jersey Association of Domestic Violence Professionals; and "designated domestic violence agency" means a county-wide organization with a primary purpose to provide services to victims of domestic violence, and which provides services that conform to the core domestic violence services profile as defined by the Division of Child Protection and Permanency in the Department of Children and Families and is under contract with the division for the express purpose of providing the services.

For the purposes of N.J.S.A. 34:11C-1 et seq. and this Policy, "Rape Crisis Center" means an office, institution, or center offering assistance to victims of sexual offenses through crisis intervention, medical and legal information, and follow-up counseling.

The Board shall display conspicuous notice of its employees' rights and obligations pursuant to the provisions of N.J.S.A. 34:11C-1 et seq., in such form and in such manner as the Commissioner of Labor and Workforce Development shall prescribe, and use other appropriate means to keep its employees so informed.

No provision of N.J.S.A. 34:11C-1 et seq. and this Policy shall be construed as requiring or permitting the Board to reduce employment benefits provided by the Board or required by a collective bargaining agreement which are in excess of those required by N.J.S.A. 34:11C-1 et seq. Nor shall any provision of N.J.S.A. 34:11C-1 et seq. be construed to prohibit the negotiation and provision through collective bargaining agreements of leave policies or benefit programs which provide benefits in excess of those required by N.J.S.A. 34:11C-1 et seq. This provision shall apply irrespective of the date that a collective bargaining agreement takes effect.

Nothing contained in N.J.S.A. 34:11C-1 et seq. and this Policy shall be construed as permitting the Board to:

1. Rescind or reduce any employment benefit accrued prior to the date on which the leave taken pursuant to N.J.S.A. 34:11C-1 et seq. commenced; or



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2. Rescind or reduce any employment benefit, unless the rescission or reduction of the benefit is based on changes that would have occurred if an employee continued to work without taking the leave provided pursuant to N.J.S.A. 34:11C-1 et seq.

All information and/or documentation provided to the Board or Superintendent of Schools pursuant to N.J.S.A. 34:11C-1 et seq., any information regarding a leave taken pursuant to N.J.S.A. 34:11C-1 et seq., and any failure of an employee to return to work, shall be retained in the strictest confidentiality, unless the disclosure is voluntarily authorized in writing by the employee or is required by a Federal or State law, rule, or regulation.

The Board of Education shall not discharge, harass or otherwise discriminate or retaliate or threaten to discharge, harass or otherwise discriminate or retaliate against an employee with respect to the compensation, terms, conditions or privileges of employment on the basis that the employee took or requested any leave to which the employee was entitled pursuant to N.J.S.A. 34:11C-3 or on the basis that the employee refused to authorize the release of information deemed confidential pursuant to N.J.S.A. 34:11C-3.f.

N.J.S.A. 34:11C-1 et seq.

Adopted:



TEACHING STAFF MEMBERS - POLICY
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Employment of Teaching Staff Members
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3125 **EMPLOYMENT OF TEACHING STAFF MEMBERS**

The Board of Education believes it is vital to the successful operation of the district that teaching staff member positions be filled with highly qualified and competent professionals.

In accordance with the provisions of N.J.S.A. 18A:27-4.1, the Board shall appoint, transfer, remove, or renew a certificated or non-certificated officer or employee only upon the recommendation of the Superintendent of Schools and by a recorded roll call majority vote of the full membership of the Board. The Board shall not withhold its approval for arbitrary and capricious reasons. The Board shall approve the employment, fix the compensation, and establish the term of employment for every teaching staff member employed by this district.

No teaching staff member shall be employed unless he/she is a holder of a valid certificate in accordance with the New Jersey Department of Education and applicable statutes and administrative codes. The Superintendent shall require proof of any candidate's certification or pending application for certification.

The Board will employ substitutes for absent teachers in order to ensure continuity in the instructional program and will annually approve a list of substitutes and rate of pay. The Superintendent or designee shall select substitutes from the list approved by the Board to serve in the place of an absent teaching staff member.

The Board may use a private contractor to secure a substitute teacher in accordance with N.J.A.C. 6A:9 et seq.

The Board shall approve the employment, fix the compensation, and set the term of employment for each person employed in a summer school program. The Board will employ only those candidates recommended by the Superintendent. Service as a summer school teacher will not count toward the accrual of tenure or seniority.

The Superintendent shall recommend to the Board the employment of qualified coaches for the district's interscholastic and/or intramural athletic programs. The Board will employ as athletic coaches only those persons who have experience in and knowledge of the specific sport, are properly certified, and possess the personal characteristics that qualify them to serve as role models to students.



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Any teaching staff member in the employ of the Board of Education shall be permitted to organize public school students for purposes of coaching or for conducting games, events, or contests in physical education or athletics. In accordance with the provisions of N.J.A.C. 6A:9-5.18(b), the Superintendent may recommend to the Board the employment of a qualified candidate for an interscholastic athletic coaching position who is a holder of either a New Jersey teaching certificate or a substitute credential, pursuant to N.J.A.C. 6A:9-6.5, to work in the interscholastic athletic program provided the position has been advertised. The twenty day limitation noted in N.J.A.C. 6A:9-6.5(b) shall not apply to coaching situations.

An athletic coach employed by this district who is not a regular employee of this district shall be employed only for the duration of the specific sport season. He/She shall be paid the stipend and no out-of-district athletic coach shall be eligible for tenure or for employment benefits.

An athletic trainer shall possess an educational services certificate issued by the State Board of Examiners pursuant to N.J.S.A. 18A:26-2.4 and 18A:26-2.5.

The Board of Education shall not employ for pay or contract for the paid services of any teaching staff member or any other person serving in a position which involves regular contact with students unless the Board has first determined, consistent with the requirements and standards of N.J.S.A. 18A:6-7.1 et seq., that no criminal history record information exists on file in the Federal Bureau of Investigation, Identification Division, or the State Bureau of Identification which would disqualify the individual from being employed or utilized in such capacity or position.

An individual employed by the Board in any substitute capacity or position shall be required to undergo a criminal history record check in accordance with the provisions of N.J.S.A. 18A:6-7.1b.

An individual, except as provided in N.J.S.A. 18A:6-7.1g, shall be permanently disqualified from employment or service in the school district if the criminal history record check reveals a record of conviction for any crime or offense as defined in N.J.S.A. 18A:6-7.1 et seq.

The Board or contracted service provider may employ an applicant on an emergent basis for a period not to exceed three months, pending completion of a criminal history record check if the Board or contracted service provider demonstrates to the



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Commissioner of Education that special circumstances exist which justifies the emergent employment as prescribed in N.J.S.A. 18A:6-7.lc. In the event the criminal history record check is not completed for an emergent hired employee within three months, the Board or contracted service provider may petition the Commissioner for an extension of time, not to exceed two months, in order to retain the employee.

No criminal history record check shall be performed unless the applicant shall have furnished written consent to such a check. The applicant shall bear the cost for the criminal history record check, including all costs for administering and processing the check. The district will deny employment to an applicant if the applicant is required and refuses to submit to a criminal history record check.

The Board of Education prohibits any relative of a Board member or Superintendent of Schools from being employed in an office or position in the school district in accordance with the provisions of N.J.A.C. 6A:23A-6.2 and Board Policy 0142.1 – Nepotism.

A teaching staff member's misstatement of fact material to his/her qualifications for employment or the determination of his/her salary will be considered by the Board to constitute grounds for dismissal.

N.J.S.A. 18A:6-5; 18A:6-6; 18A:6-7.1 18A:6-7.1b; 18A:6-7.1; 18A:6-7.2;
18:16-1 et seq.; 18A:26-1 et seq.; 18A:27-1 et seq.; 18A:27-4.;
18:27-7; 18A:27-8

N.J.A.C. 6A:9-5.15; 6A:9-5-5.19

Adopted: 3 December 2008

Adopted:



3230 OUTSIDE ACTIVITIES

The Board of Education recognizes that teaching staff members enjoy a private life outside their job responsibilities in the school district. The Board believes the role of the teaching profession is such that teachers exert a continuing influence away from the school district. Accordingly, the Board reserves the right to determine if activities outside the teaching staff member's job responsibilities interfere with their professional performance and the discharge of the member's responsibilities to the **students** of this district.

The Board directs that all teaching staff members **are advised to** be governed in the conduct of personal activities by the following guidelines:

1. Teaching staff members are advised to refrain from conduct, associations, and offensive speech that, if given publicity, would tend to have an adverse or harmful effect upon pupils or the school community;
2. Teaching staff members shall not devote time during their work day to an outside private enterprise, business, or business organization. They shall not solicit or accept customers for a private enterprise, business, and/or business organization on school grounds during their work day without the express permission of the Superintendent and/or the Building Principal;
3. The Board does not endorse, support, or assume liability in any way for any staff member of this district who takes **students** on trips not approved by the Board or Superintendent, and shall not be liable for the welfare of **students** who travel on such trips. Any staff member who takes **students** of this district on a trip not approved by the Board or Superintendent shall clearly and concisely inform the parent(s) of any **student** solicited and/or attending such a trip that the trip is not endorsed, supported, approved, or authorized by the Board of Education. A staff member shall not solicit **students on school grounds** for trips not approved by the Board or Superintendent;



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Outside Activities

4. The Board does not endorse, support, or assume liability in any way for any teaching staff member of this district who conducts a private activity in which students or employees of this district participate;
5. Teaching staff members shall not send campaign literature home with **students**, or request, direct, or have **students** distribute campaign literature on behalf of any candidate for local, state, or national office or for any bond issue, proposal, or any public question submitted at any general, municipal, or school election. **No student shall be requested or redirected by any teaching staff member to engage in any activity which tends to promote, favor, or oppose any such candidacy, bond issue, proposal or public question;**
6. Teaching staff members shall not privately tutor **students** for compensation that are currently enrolled in their classes; and
7. Copyrights and patents to materials or equipment developed, written, prepared, processed, or tested by teaching staff members in the performance of their professional duties reside with and may be claimed by the Board.

N.J.S.A. 18A:42-4
N.J.S.A. 19:1.1 et seq.

Adopted: 3 December 2008
Adopted: 12 March 2013
Adopted:



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Professional Development
For Teachers and School Leaders

3240 PROFESSIONAL DEVELOPMENT FOR TEACHERS AND SCHOOL LEADERS

The Board of Education encourages all teaching staff members to pursue a program of continuing professional development by course work or matriculation in institutions of higher learning, participation in workshops and conferences, membership in professional organizations, and independent scholarship.

Teaching staff members may be permitted to: visit other schools and classrooms; attend local, regional, or national conferences; participate in committees, workshops, and panels, both within and outside the district. Requests for participation in such professional development activities must be submitted in writing to the Superintendent or designee for approval. In addition, the Board, the Board of Education must approve all travel expenditures in accordance with N.J.S.A. 18A:11-12 and the State of New Jersey Department of Treasury, Office of Management and Budget Circulars 08-19-OMB and 06-14-OMB (OMB Circulars) and any superseding circulars and any additional requirements set forth in N.J.A.C. 6A:23A-7 et seq.

A teaching staff member who has been granted time off and/or reimbursed for a professional development activity shall submit to the Assistant Superintendent for Curriculum and Instruction, within ten **working** days, a **brief** written report of the activity that includes the primary purpose of the travel, the key issues addressed at the event, and their relevance to improving instruction or the operations of the school district.

All active teachers, defined as staff whose positions require possession of the instructional or educational services certificates in accordance with N.J.A.C. 6A:9-8, 10, 11, and 13 and all active school leaders serving on a permanent or interim basis whose positions require possession of the Chief School Administrator, Principal, or Supervisor endorsement in accordance with N.J.A.C. 6A:9-12 shall comply with the professional development requirements as outlined in N.J.A.C. 6A:9-15.1 et seq.

To meet the professional development requirement, each teacher shall be guided by an individual Professional Development Plan (PDP), which shall include at least twenty hours per year of qualifying activities as outlined in N.J.A.C. 6A:9-15.4. The PDP shall be developed by each teacher's supervisor in consultation with the teacher and shall align with the Professional Standards for Teachers in N.J.A.C. 6A:9-3 and the Standards for Professional Learning in N.J.A.C. 6A:9-15.3. The PDP shall be effective for one year and shall include, at least the minimum requirements outlined in N.J.A.C. 6A:9-15.4(c).



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School-level professional development planning and implementation shall be in accordance with the requirements of N.J.A.C. 6A:9-15.5. District-level professional development planning and implementation shall be in accordance with N.J.A.C. 6A:9-15.6.

Implementation of the professional development requirement for school leaders shall be in accordance with N.J.A.C. 6A:9-15.7 and 15.8.

The Board of Education shall comply with the monitoring and assistance requirements as outlined in N.J.A.C. 6A:9-15.9.

The Board shall monitor and enforce the professional development requirements for teachers and school leaders set forth in N.J.A.C. 6A:9-15 et seq. and shall actively assist and support the provision of opportunities and resources, and the efforts by teachers and school leaders to meet the professional development requirements.

N.J.S.A. 18A:31-2; 18AL6-111
N.J.A.C. 6A:9-3.3; 6A:13-2.1; 6A:9-15 et. seq.

Adopted: 3 December 2008
Adopted: 14 September 2010
Adopted:



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Professional Development
for Teachers and School Leaders

R 3240 **PROFESSIONAL DEVELOPMENT FOR
TEACHERS AND SCHOOL LEADERS**

- A. Professional Development – Definition (N.J.A.C. 6A:9-15.2)
1. Professional development shall be comprised of professional learning opportunities aligned with student learning and educator development needs; and school, school district, and/or State improvement goals.
 2. Professional development shall have as its primary focus the improvement of teachers' and school leaders' effectiveness in assisting all students to meet the Core Curriculum Content Standards (CCCS).
 3. Professional development shall include the work of established collaborative teams of teachers, school leaders, and other administrative, instructional, and educational services staff members who commit to working together to accomplish common goals and who are engaged in a continuous cycle of professional improvement focused on:
 - a. Evaluating student learning needs through ongoing reviews of data on student performance; and
 - b. Defining a clear set of educator learning goals based on the rigorous analysis of these data.
 4. Professional learning shall incorporate coherent, sustained, and evidenced-based strategies that improve educator effectiveness and student achievement, including job-embedded coaching or other forms of assistance to support educators' transfer of new knowledge and skills to their work.



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5. Professional development may be supported by external expert assistance or additional activities that:
 - a. Address defined student and educator learning goals;
 - b. Advance primarily ongoing school-based professional development; and
 - c. Include, but are not limited to, courses, workshops, institutes, networks, and conferences provided by for-profit and nonprofit entities outside the school such as universities, educational service agencies, technical assistance providers, networks of content specialists, and other education organizations and associations.
 6. Professional development shall align with the professional standards for teachers and school leaders in N.J.A.C. 6A:9-3 and the Standards for Professional Learning in N.J.A.C. 6A:9-15.3.
- B. Standards for Professional Learning (N.J.A.C. 6A:9-15.3)
1. Professional learning that increases educator effectiveness and improves results for all students shall be guided by the following standards:
 - a. Learning communities: Occurs within learning communities committed to continuous improvement, collective responsibility, and goal alignment;
 - b. Leadership: Requires skillful leaders who develop capacity, advocate, and create support systems for professional learning;
 - c. Resources: Requires prioritizing, monitoring, and coordinating resources for educator learning;
 - d. Data: Uses a variety of sources and types of student, educator, and system data to plan, assess, and evaluate professional learning;



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- e. Learning designs: Integrates theories, research, and models of human learning to achieve its intended outcomes;
 - f. Implementation: Applies research on change and sustains support for implementation of professional learning for long-term change; and
 - g. Outcomes: Aligns its outcomes with educator performance and student curriculum standards.
2. The standards in 1.a. through g. above shall serve as indicators to guide the policies, activities, facilitation, implementation, management, and evaluation of professional development.
- C. Requirements for Individual Teacher Professional Development Planning and Implementation (N.J.A.C. 6A:9-15.4)
1. To meet the professional development requirement, each teacher shall be guided by an individualized Professional Development Plan (PDP), which shall include at least twenty hours per year of qualifying activities. The twenty-hour annual requirement shall be reduced by a pro rata share reflecting the use of family or medical leave.
 2. The content of each PDP shall be developed by each teacher's supervisor, in consultation with the teacher, and shall align with the Professional Standards for Teachers in N.J.A.C. 6A:9-3 and the Standards for Professional Learning in N.J.A.C. 6A:9-15.3.
 3. The PDP shall be effective for one year and shall specify, at a minimum:
 - a. One area for development of professional practice derived from the results of observations and evidence accumulated through the teacher's annual performance evaluation;
 - b. As appropriate, an additional area for development of professional practice aligned to the teacher's role as a member of his or her collaborative professional learning team in accordance with N.J.A.C. 6A:9-15.2;



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- c. As appropriate, an additional area for development of professional practice aligned with school and/or district improvement goals as set forth in N.J.A.C. 6A:9-15.5 and 15.6; and
 - d. Any requirements for professional development stipulated elsewhere in statute or regulation.
4. The progress of each teacher in meeting the goals of the PDP must be determined annually and aligned to the district or applicable nonpublic school process for teacher evaluation.
5. Progress on the PDP must be discussed during a minimum of one annual conference between the teacher and his or her supervisor.
6. Each teacher shall provide evidence of progress toward meeting the requirements of his or her individual PDP, and this evidence must be reviewed as part of each conference.
7. The PDP shall be revised at a minimum annually, but may be adjusted as necessary to support the teacher's progress.
8. All teachers governed by the professional development requirements shall have an individual PDP within thirty instructional days of the beginning of their respective teaching assignments.
9. The Board of Education shall ensure all teachers receive the necessary opportunities, support, and resources to engage in ongoing professional learning and to complete the requirements of their respective PDPs.
10. A teacher's individual PDP goals may necessitate more than the recommended minimum requirements outlined in N.J.A.C. 6A:9-15 et seq.
11. Additional hours of qualifying activities may be required for teachers in low-performing schools, as determined by the Commissioner of Education.



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- D. Requirements for School-Level Professional Development Planning and Implementation (N.J.A.C. 6A:9-15.5)
1. The Principal shall oversee the development and implementation of a plan for school-level professional development.
 2. The school-level professional development plan shall include a description of school-level and team-based professional learning aligned with identified school goals, and teacher and student learning needs.
 3. The school-level plan shall become part of the district's professional development plan reviewed by the Board of Education pursuant to N.J.A.C. 6A:9-15.6.
 4. The school-level professional development plan shall go into effect for the 2013-2014 school year.
 5. The Principal shall ensure all teachers receive the necessary opportunities, support, and resources to complete professional development requirements in accordance with N.J.A.C. 6A:9-15.4(a).
- E. Requirements for District-Level Professional Development Planning and Implementation (N.J.A.C. 6A:9-15.6)
1. The Superintendent of Schools or designee shall oversee the development and implementation of plans to address the school district's professional development needs. School districts sending to the same middle and/or high school may form a regional consortium to develop one district-wide plan based on the sending schools' plans.
 2. The Superintendent shall:
 - a. Review school-level professional development plans;



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- b. Assess the learning needs of students, teachers, and school leaders based on educator evaluation data, school-level plan, and data from school- and district-level performances;
 - c. Plan, support, and implement professional development activities that address the CCCS, and that align with the Standards for Professional Learning in N.J.A.C. 6A:9-15.3 and the Professional Standards for Teachers and School Leaders in N.J.A.C. 6A:9-3; and
 - d. Develop and update, as necessary, the district mentoring plan for new teachers in accordance with N.J.A.C. 6A:9-8.4.
 3. The Superintendent shall review on an annual basis the school district's plan to assess its effectiveness and revise it as necessary to meet the school district's learning goals for students, teachers, and school leaders.
 4. The school district plan shall provide information on school-level and district-wide professional development opportunities, the resources being allocated toward their support, and a justification for the expenditures.
 5. The school district's plan shall include any professional development required by statute or regulation.
 6. The Superintendent shall be responsible for the content and implementation of the district professional development plan. The Superintendent shall present the plan to the Board of Education to review for fiscal impact.
- F. Implementation of the Professional Development Requirement for School Leaders (N.J.A.C. 6A:9-15.7)
 1. The Board of Education shall oversee and review for the Superintendent professional development that links to individual, school, and district professional development goals and to the school district's professional development plan.



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2. The Superintendent shall oversee and review for each Principal and Supervisor professional development that links to individual, school, and district professional development goals and the school district's professional development plan.
3. The Superintendent, Principals, and Supervisors shall fulfill the professional development requirement through the creation, implementation, and completion of a professional development plan that:
 - a. Aligns with the Professional Standards for School Leaders set forth in N.J.A.C. 6A:9-3.4 and the Standards for Professional Learning in N.J.A.C. 6A:9-15.3;
 - b. Derives from the results of observations, evidence, and recommendations included in the annual performance evaluation of the Superintendent, Principals, or Supervisors;
 - c. Identifies professional goals that address specific individual, school, or school district goals; and
 - d. Grounds professional development activities in objectives related to improving teaching, learning, and student achievement, and in support of the school and/or school district professional development plan.
4. Each active school leader shall be required to provide evidence of progress toward fulfillment of his or her plan. Evidence shall include:
 - a. A narrative account detailing plan goals and their achievement; and
 - b. Documentation of professional growth activities such as school-based learning activities, training, university coursework, action research, and study groups. Study groups may include school, district, county and/or State associations and organizations, school and district collaborative teams, and virtual learning communities.



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5. Leaders whose positions require a Principal or Supervisor endorsement shall have an annual plan developed in collaboration with the Superintendent or designee holding a Chief School Administrator endorsement.
6. Leaders whose positions require a Chief School Administrator's endorsement, but who do not serve as a Chief School Administrator of the school district, shall have an annual plan developed in collaboration with the Superintendent or designee holding a Chief School Administrator endorsement.
7. The Superintendent or designee holding a Chief School Administrator endorsement shall meet with Principals, Supervisors, or other school administrators at mid-year to assess progress toward completion or modification of the plan.
8. The Superintendent or designee holding a Chief School Administrator endorsement shall review the status of the professional development plan as part of the Principals', Supervisors', or other district administrators' annual performance evaluation.
9. The Superintendent shall develop a professional development plan for review by the Board of Education.
10. The Superintendent shall provide to the Board of Education annual evidence of progress toward completion of the professional development plan and summative evidence of plan completion every three to five years, depending on the Superintendent's contract with the Board of Education.
11. In cases where there is disagreement between the Superintendent and the Board of Education regarding plan contents or progress toward completion, the Superintendent may appeal to the Executive County Superintendent, who will have final decision-making authority on all such matters.



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- G. Requirements for School Leader Professional Development in Ethics, Law, and Governance (N.J.A.C. 6A:9-15.8)
1. All professional development plans for active school leaders serving on a permanent or interim basis whose positions require possession of a Chief School Administrator, Principal, or Supervisor endorsement in accordance with N.J.A.C. 6A:9-12.3 shall ensure the completion of appropriate training on: school law, ethics, and governance pursuant to N.J.S.A. 18A:26-8.2; and other statutory requirements related to student safety and well-being. To meet this ongoing requirement, the specific training needs of each school leader will be reviewed annually as part of the professional development planning process.
- H. Monitoring and Assistance (N.J.A.C. 6A:9-15.9)
1. The Board of Education shall monitor and enforce the professional development requirements for teachers and school leaders set forth in N.J.A.C. 6A:9-15 et seq.
 2. The Board of Education shall actively assist and support the provision of opportunities and resources, and the efforts by teachers and school leaders to meet the professional development requirements of N.J.A.C. 6A:9-15.1 et seq.
 3. To ensure that the professional development requirements set forth in N.J.A.C. 6A:9-15 et seq. reflect a policy of continuous improvement, constructive support, and timely intervention, the Department of Education shall establish accountability procedures pursuant to N.J.A.C. 6A:30.
 4. It is the responsibility of supervisors and school district administrators through the teacher performance evaluation process and the professional development planning process to monitor each teacher's progress in meeting the professional development requirements and to take appropriate steps to assure such progress. In any instance where a teacher's progress is found to be inadequate, the school district administration shall take appropriate remedial action by applying sound and accepted principles of progressive supervision and other appropriate means.



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East Orange Board of Education

TEACHING STAFF MEMBERS - REGULATION
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Professional Development for Teachers and
School Leaders

5. It is the responsibility of a school leader's immediate supervisor, or the Board of Education in the case of the Superintendent, to monitor each school leader's progress in meeting the professional development requirements. Monitoring shall be accomplished through the performance evaluation and professional development planning processes. In any instance where a school leader's progress is found to be inadequate, the school leader's immediate supervisor or Board of Education shall take appropriate remedial action.
6. The school district administration shall be responsible for maintaining accurate records of each educator's progress in meeting the professional development requirements outlined in N.J.A.C. 6A:9-15 et seq. Such records shall include a copy of each educator's current professional development plan and timeline, as well as any documentation and evidence showing the educator's progress toward meeting the plan's requirements.
7. If a teacher leaves the employ of one New Jersey school district and is hired by another, the previous employing school district must share with the new employing school district the teacher's PDP and all supporting documentation. If the current professional development plan is found to be unsuitable to the teacher's new assignment, the new employing school district must ensure a revised professional development plan and timeline are created within thirty days of hire by the employee's new supervisor in collaboration with the new teacher.
8. If a school leader leaves the employ of one New Jersey school district and is hired by another, the new employing school district or Board of Education shall ensure that a revised professional development plan appropriate to the new assignment is developed in collaboration with the school leader.

Issued: 3 December 2008
Issued: 14 September 2010
Issued:



SUPPORT STAFF MEMBERS - POLICY
4125/page 1 of 3
Employment of Support Staff Members

4125 **EMPLOYMENT OF SUPPORT STAFF MEMBERS**

The Board of Education believes it is vital to the successful operation of the district that support staff positions be filled with highly qualified and competent **professionals**.

In accordance with the provisions of N.J.S.A. 18A:27-4.1, the Board shall appoint, transfer, remove, or renew a certificated or non-certificated officer or employee only upon the recommendation of the Superintendent of Schools and by a recorded roll call majority vote of the full membership of the Board. The Board shall not withhold its approval for arbitrary and capricious reasons. The Board shall approve the employment, fix the compensation, and establish the term of employment for every support staff member employed by this district.

The Board will employ substitutes for absent support staff members in order to ensure continuity in a program and will annually approve a list of substitutes and rate of pay. The Superintendent or designee shall select substitutes from the list approved by the Board to serve in the place of an absent support staff member.

The Board may use a private contractor to secure a substitute support staff member.

The Board of Education shall not employ for pay or contract for the paid services of any support staff member or any other person serving in a position which involves regular contact with students unless the Board has first determined consistent with the requirements and standards of N.J.S.A. 18A:6-7.1 et seq. that no criminal history record information exists on file in the Federal Bureau of Investigation, Identification Division, or the State Bureau of Identification which would disqualify the individual from being employed or utilized in such capacity or position.

An individual employed by the Board or a school bus contractor holding a contract with the Board, in the capacity of a school bus driver, shall be required to meet the criminal history record requirements as outlined in N.J.S.A.18A:39-19.1.

The Board will employ paraprofessional school aides and/or classroom aides to assist in the supervision of student activities under the direction of a Principal, teacher, or other designated certified professional personnel. Aides will serve the needs of students by performing nonprofessional duties and may work only under the direct supervision of a teaching staff member(s).



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East Orange Board of Education

SUPPORT STAFF MEMBERS - POLICY
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Employment of Support Staff Members

In accordance with the requirements of *No Child Left Behind Act of 2001*, paraprofessionals hired after January 8, 2002, who work in a program supported with Title I, Part A funds, with certain exceptions, must meet one of the following criteria:

1. Completed at least two years of study at an institution of higher education;
2. Obtained an associate's (or higher) degree; or
3. Met a rigorous standard of quality and be able to demonstrate, through a formal State or local academic assessment, knowledge of and the ability to assist in instructing, reading, writing, and mathematics (or, as appropriate, reading readiness, writing readiness, and mathematics readiness).

Paraprofessional staff working in a Title I school, and whose salary is paid for in whole or in part with Title I funds, must have met one of the criteria listed above by the end of the 2005-2006 school year. The Superintendent will ensure paraprofessionals working in a program supported with Title I funds meet the above stated requirements.

An individual employed by the Board in any substitute capacity or position shall be required to undergo a criminal history record check in accordance with the provisions of N.J.S.A. 18A:6-7.1b.

An individual, except as provided in N.J.S.A. 18A:6-7.1g, shall be permanently disqualified from employment or service in the school district if the criminal history record check reveals a record of conviction for any crime or offense as defined in N.J.S.A. 18A:6-7.1 et seq.

The Board or contracted service provider may employ an applicant on an emergent basis for a period not to exceed three months, pending completion of a criminal history record check if the Board or contracted service provider demonstrates to the Commissioner of Education that special circumstances exist which justify the emergent employment as prescribed in N.J.S.A. 18A:6-7.1c. In the event the criminal history record check is not completed for an emergent hired employee within three months, the Board or contracted service provider may petition the Commissioner for an extension of time, not to exceed two months, in order to retain the employee.



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East Orange Board of Education

SUPPORT STAFF MEMBERS - POLICY
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Employment of Support Staff Members

No criminal history record check shall be performed unless the applicant shall have furnished written consent to such a check. The applicant shall bear the cost for the criminal history record check, including all costs for administering and processing the check. The district will deny employment to an applicant if the applicant is required and refuses to submit to a criminal history record check.

The Board of Education prohibits any relative of a Board member or the Superintendent of Schools from being employed in an office or position in the school district in accordance with the provisions of N.J.A.C. 6A:23A-6.2 and Board Policy 0142.1 - Nepotism.

A support staff member's misstatement of fact material to his/her qualifications for employment or the determination of his/her salary will be considered by the Board to constitute grounds for dismissal.

N.J.S.A. 18A:6-5; 18A:6-6; 18A:6-7.1; 18A:6-7.1b; 18A:6-7.1c; 18A:6-7.2;
18A:16-1 et seq.; 18A:26-1 et seq.; 18A:27-1 et seq.; 18A:27-4.1;
18A:27-7; 18A:27-8; 18A:39-19.1

Adopted: 3 December 2008

Adopted:



4230 OUTSIDE ACTIVITIES

The Board of Education recognizes that support staff members enjoy a private life outside their job responsibilities in the school district. The Board believes the school employees exert a continuing influence away from the school district. Accordingly, the Board reserves the right to determine if activities outside the support staff member's job responsibilities interfere with their discharge of the support staff member's responsibilities to this district.

All support staff members **are advised to** be governed in their activities outside the school by the following guidelines:

1. Support staff members are advised to refrain from conduct, associations, and offensive speech that, if given publicity, would tend to have an adverse or harmful effect upon pupils or the school community;
2. Support staff members shall not devote time during their work day to an outside private enterprise, business, or business organization. They shall not solicit or accept customers for a private enterprise, business, and/or business organization on school grounds during their work day without the express permission of the Superintendent and/or the Building Principal;
3. The Board does not endorse, support, or assume liability in any **support** for any staff member of this district who conducts a private activity in which **students** or employees of this district participate;
4. Support staff members shall not send campaign literature home with **students**, or request, direct, or have **students** distribute campaign literature on behalf of any candidate for local, state, or national office or for any bond issue, proposal, or any public question submitted at any general, municipal, or school election. **No student shall be requested or directed by any support staff member to engage in any activity which tends or promote, favor, or oppose any such candidacy, bond issue, proposal, or public question; and**



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SUPPORT STAFF MEMBERS - POLICY
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Outside Activities

5. Copyrights and patents to materials or equipment developed, written, prepared, processed, or tested by support staff members in the performance of their professional duties reside with and may be claimed by the Board.

N.J.S.A. 18A:42-4

N.J.S.A. 19:1.1 et seq.

Adopted: 3 December 2008

Adopted: 12 March 2013

Adopted:



5120 ASSIGNMENT OF PUPILS AND GRADE PLACEMENT

The East Orange School District implements a plan placing all students in Grades pre-K – 5 in their neighborhood school based on attendance areas. Students in Grades 6 – 12 are placed in one of the comprehensive middle schools or Campus High School unless they are selected to attend Houston, STEM (application), or Tyson Middle/High via the audition or application process.

The following regulations apply to the school assignment of pupils residing within the East Orange School District:

1. All students (current and new) in grades pre-K -5 will be assigned to their neighborhood school or partner school as designated below:

Banneker → Hughes
Bowser → Jackson
Cochran → Houston

Garvin → Parks
Louverture → Warwick
Gibson

Wahlstrom
Carver
Tyson Elementary

2. Parents of pre-K students will be provided with a choice of placement with a collaborating daycare provider or the neighborhood school.
3. Assignments to Gibson or Wahlstrom are based on reaching full capacity at the neighborhood school.
4. Students will not be accepted in the following schools unless they have met all requirements of the auditioning/application process:
 - a. Grades 6 – 8 Houston Academy
 - b. Grades 6 – 12 STEM Academy (application)
 - c. Grades 6 – 12 Tyson Middle/High School

Grade Placement upon Entrance to the School District

The following regulations apply to the grade placement of pupils residing within the East Orange School District:



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PUPILS - POLICY
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Assignment of Pupils
and Grade Placement

1. Grades two through eight: Any pupil who transfers to an East Orange school with a recommended promotion to the next succeeding grade will be placed in such grade. In case the child comes with no such recommendation or if there are reasons to doubt the child's ability, the placement shall be made by the Principal in the best interests of the child based upon proper assessment of pupil and status.
2. Transfers from private and parochial schools: Pupils entering the ninth grade in September from a private or parochial schools shall be admitted. Those who have not taken tests prior to admission shall take them and then be properly placed.
3. Transferals of special education pupils: When a child is transferred to East Orange from a special education class in another district, he/she should be referred to the Director of Special Education who will assign him/her to an appropriate program.
4. Students registering who were previously home schooled will be placed in an age appropriate placement. If there are reasons to doubt the child's ability, the placement shall be made by the Principal in the best interests of the child based upon proper assessment of pupil and status.

In the case of other transferring pupils for whom special education appears desirable, the child shall be admitted to school and the same procedures shall be followed as for in-district transfers to special education programs.

N.J.S.A. 18A:36-38

Adopted: 12 January 2010

Adopted: 10 September 2013

Adopted:



R 5120 **ASSIGNMENT OF PUPILS AND GRADE PLACEMENT**

The enrollment of East Orange pupils into the East Orange School District will be accomplished using the procedures described below.

Pupils shall generally attend the school located in the attendance area of their residence. The Superintendent may assign a pupil to a school other than that designated by the attendance area when such an exception is justified by circumstances and/or is in the best interest of the pupil. Every effort will be made to continue a pupil in the same elementary school once the pupil has been enrolled in that elementary school.

- Pupils presently attending schools within the District will continue in their current school (providing it is their neighborhood) for all succeeding years through grade 5.
- The Division of Operations will send out placement letters to all students advancing to kindergarten – Grade 1 informing them of their upcoming placement by May 15 of each school year. By August 31 of each school year, a letter will be mailed home to the parent of every child in the EOSD informing them of the child's September placement.
- New students to the District will be assigned to their neighborhood or partner school.

Hardship/Appeals

A parent/guardian whose child has been assigned to their neighborhood school and believes they will suffer a hardship as a result of the assignment has the option to file a hardship appeal with the Division of Operations. **Please note, the filing of a hardship does not guarantee a space in the requested school.** All placements are dependent on space availability.



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Assignment of Pupils
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Process

Parents will receive written documentation that the hardship form was received by the Division of Operations. Unless the hardship has been approved there will not be any additional correspondence from the office. Once received, with the exception of requests to attend the neighborhood school, all hardships will be reviewed by the Director of Student Support Services. The purpose of the review is to prioritize and/or deny requests. All hardship appeals will remain on file through September 30.

Procedures

1. Hardship requests to attend the neighborhood school will be reviewed on a weekly basis. Students will be replaced based on availability. **Priority**
2. Sibling request for the **neighborhood school** will be a priority.
3. Once a month (May – September), based on the priority status and date of the request, hardship requests will be reviewed to assign students outside of their neighborhood.
 - a. No more than 5% of each grade in each school will consist of students living outside of the neighborhood.
 - b. Parents that request and receive a hardship appeal to attend a school outside of their neighborhood will be responsible for the transportation of their child to the requested school.
 - c. Once a hardship is granted a parent may not request a hardship to another school; however, the parent may choose for the student to attend their neighborhood school.
 - d. Hardship requests cannot be made for Grades 6 – 12.

Pre-K Registration Requirements

- Child must be at least 3 or 4 years old by October 1st of the current school year
- Birth certificates are mandatory
- Immunization (shot records) are mandatory
- Age appropriate vaccinations for children entering Preschool are as follows:
(without exception)



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PUPILS - REGULATION
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Assignment of Pupils
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- 18 months-4 years
 - 4 doses DTaP
 - 3 doses Polio
 - 1 dose MMR
 - 1 dose HIB (minimum of 1 dose after the 1st birthday)
 - 1 dose Varicella
 - 1 dose PCV7 (minimum of 1 dose after the 1st birthday)
 - 1 dose Influenza (annually between September 1st to December 31st each year)
 - 3 doses of Hepatitis B
- *Lead Testing*

The state of New Jersey requires all PreK students get lead tested. Please have your child tested prior to registering. Lead Poisoning can cause learning and behavior problems in children. Lead can also cause slowed growth, anemia and hearing problems. A child might have lead in his or her blood, but still look healthy. Prevent lead poisoning. Know your child's lead number by talking with your physician or your local health department. (East Orange Health Department Lead Program 973-266-5489).

Kindergarten Registration Requirements

- Child must be 5 years old by October 1st of the current school year
- Birth certificates are mandatory
- Immunization (shot records) are mandatory
- Age appropriate vaccinations for children entering Kindergarten are as follows:
(without exception)
 - 4 doses DTaP with one dose given on or after the 4th birthday or any 5 doses
 - 3 doses Polio with one dose given on or after the 4th birthday or any 4 doses
 - 2 doses of MMR
 - 1 dose HIB (age 12-59 months) minimum 1 dose given after the 1st birthday
 - 3 doses of Hepatitis B



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- 1 dose Varicella
- 1 dose of PCV 7 (age 12-59 months) minimum of 1 dose after the 1st birthday
- 1 dose Influenza (age 6-59 months) annually between September 1st to December 31st each year

Grades 1st thru 5th

- A transfer from another school district
- Current report card
- Standardized test scores
- Birth certificates are mandatory
- Immunization (shot records) are mandatory (see Immunization Requirements)*

Immunization Quick Reference Guide

Students Entering Grades K Through 5:

- DPT series (Diphtheria, Tetanus, and Pertussis): A minimum of four (4) doses is required provided one dose is given on or after the 4th birthday.
- Polio series: A minimum of three (3) doses is required provided one dose is given on or after the 4th birthday.
- MMR series (Measles, Mumps, Rubella): Two (2) doses of Measles, One (1) dose of Mumps and Rubella or two (2) MMR series.
- Hepatitis B series: Three (3) doses appropriately spaced.
- Varicella (Chicken Pox): One (1) dose
- TB TESTING: Required for foreign-born students from select countries. See TB regulations explained below.

Grades 6th thru 8th

- A transfer from another school district
- Current report card
- Standardized test scores



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- Birth certificates are mandatory
- Immunization (shot records) are mandatory (see Immunization Requirements)*
- DPT series (Diphtheria, Tetanus, and Pertussis): A minimum of four (4) doses is required provided one dose is given on or after the 4th birthday.
- Polio series: A minimum of three (3) doses is required provided one dose is given on or after the 4th birthday.
- MMR series (Measles, Mumps, Rubella): Two (2) doses of Measles, One (1) dose of Mumps and Rubella or two (2) MMR series.
- Hepatitis B series: Three (3) doses appropriately spaced.
- Varicella (Chicken Pox): One (1) dose
- TB TESTING: Required for foreign-born students from select countries. See TB regulations explained below.

All of the above PLUS: Tdap Booster and Meningococcal Vaccination

Grade 9th

- 8th grade diploma *
- Current report card
- Standardized test scores
- Birth certificates are mandatory
- Immunization (shot records) are mandatory (see Immunization Requirements)*
- DPT series (Diphtheria, Tetanus, and Pertussis): A minimum of four (4) doses is required provided one dose is given on or after the 4th birthday.
- Polio series: A minimum of three (3) doses is required provided one dose is given on or after the 4th birthday.
- MMR series (Measles, Mumps, Rubella): Two (2) doses of Measles, One (1) dose of Mumps and Rubella or two (2) MMR series.



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- Hepatitis B series: Three (3) doses appropriately spaced.
- Varicella (Chicken Pox): One (1) dose
- TB TESTING: Required for foreign-born students from select countries. See TB regulations explained below.

All of the above PLUS: Tdap Booster and Meningococcal Vaccination

Grades 10th thru 12th

- An unofficial transcript
- Transfer from another school district
- Current report card
- Standardized test scores
- Birth certificates are mandatory
- Immunization (shot records) are mandatory (see Immunization Requirements)*
- DPT series (Diphtheria, Tetanus, and Pertussis): A minimum of four (4) doses is required provided one dose is given on or after the 4th birthday.
- Polio series: A minimum of three (3) doses is required provided one dose is given on or after the 4th birthday.
- MMR series (Measles, Mumps, Rubella): Two (2) doses of Measles, One (1) dose of Mumps and Rubella or two (2) MMR series.
- Hepatitis B series: Three (3) doses appropriately spaced.
- Varicella (Chicken Pox): One (1) dose
- TB TESTING: Required for foreign-born students from select countries. See TB regulations explained below.

All of the above PLUS: Tdap Booster and Meningococcal Vaccination

- Children must be present at the time of registration
- Registration must be done by the parent or a legal guardian (guardianship papers must be presented at the time of registration)



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PUPILS - REGULATION
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- Proof of residency in East Orange is mandatory (see Residency Requirements)*

All persons coming to register children must bring three proofs of residency. Verification of a child's residency requires the presentation of:

A. One of the following documents with an East Orange address:

- ◆ Homeowner – East Orange property tax bill, mortgage statement, or signed Contract of Purchase.
- ◆ Tenant – Lease; if residing as a tenant without a lease, a signed, notarized Sworn Statement of Tenancy (Affidavit) completed by the landlord.
- ◆ Child is Domiciled with an East Orange Resident Other than Parent – Affidavit Form A executed by East Orange resident and Affidavit Form B executed by parent or guardian. **
- ◆ Child and Parent Living with an East Orange Resident – Signed, notarized Sworn Statement of Residency (Affidavit) completed by the East Orange resident and parent or guardian. **
- ◆ Child Placed in East Orange by Court – Court order placing child in home of East Orange resident.

B. In addition, any two of the following documents containing an East Orange address:

- ◆ Driver's license plus vehicle registration plus auto insurance card;
- ◆ Current utility bill;
- ◆ Current cable television bill;
- ◆ Current credit card bill;
- ◆ Written statement from realtor stating parent/guardian has signed a contract to purchase or rent in East Orange;
- ◆ Official mail (bank statement, government correspondence: Internal Revenue, Division of Taxation, Social Security Administration);
- ◆ Public assistance documents A.F.D.C. (Aid For Dependent Children) and W.I.C. (Women, Infants and Children);
- ◆ Income tax return (current year sent thru the mail)



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- ◆ Voter registration card/records;
- ◆ Unemployment benefit verification;
- ◆ Recent paycheck/stub

***Must be picked up from the Enrollment Center located at 74 Halsted Street*

- *If your child has been accepted to a Charter school in addition to the required documents you must bring the Charter acceptance letter with you*
- *If your child has auditioned and was accepted into one of the Performing Arts Schools you must bring the acceptance letter with you*
- *If your child has been accepted to STEM Academy in addition to the required documents you must bring the STEM acceptance letter with you*
- *If your child has an active/current IEP you must contact the Special Education Dept. at (973)266-7001 for registration requirements*

Issued: 12 January 2010

Issued: 10 September 2013

Issued:



FINANCES - POLICY
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Direct Deposit
Apr 14

6511 **DIRECT DEPOSIT**

The Board of Education may determine to have the net pay of all school district employees directly deposited in a specific banking institution in a checking account, savings account, or share account designated in writing by the employee in accordance with the provisions of N.J.S.A. 52:14-15h.

If the Board approves a direct deposit program, compliance by an employee shall be mandatory. However, the Board may grant an exemption from the mandatory requirements of N.J.S.A. 52:14-15h on such terms and conditions as the Board deems necessary. The Board may grant an exemption for seasonal and temporary employees as the Board deems necessary.

The Board shall make available for those employees required to have their net pay direct deposited in accordance with the provisions of N.J.S.A. 52:14-15h, all information concerning net pay, any accompanying information approved for distribution with net pay, and W-2 forms in accordance with applicable Federal law, only on the Internet with restricted access and policies and procedures to protect the integrity and confidentiality of the information. The Board will continue to complete the payroll check distribution verification process as required in N.J.A.C. 6A:23A-5.7 and Policy 6510.

In the event the Board of Education determines to implement a mandatory direct deposit program in accordance with N.J.S.A. 52:14-15h, the Board shall annually adopt a resolution to implement the direct deposit requirements of N.J.S.A. 52:14-15h. The Board approved resolution shall designate the school district's banking institution that shall be used to implement the direct deposit program and shall indicate any employee group or category that are exempt from the Board's direct deposit requirements.

N.J.S.A. 52:14-15h
N.J.A.C. 6A:23A-5.7

Adopted:



8130 SCHOOL ORGANIZATION

The Board of Education directs the organization of the instructional program of this district in the following schools and grades:

<u>Schools</u>	<u>Grades</u>
Gibson Academy	Pre-Kindergarten – Kindergarten
Wahlstrom Academy	Pre-Kindergarten – Kindergarten
Barry-Garvin School	Pre-Kindergarten – 5
Benjamin Banneker Academy	Pre-Kindergarten – 6
Bowser School of Excellence	Pre-Kindergarten – 5
Carver Institute	Pre-Kindergarten – 5
Cochran Academy	Kindergarten – 5
Houston Academy	Pre-Kindergarten – 8
Hughes School	Pre-Kindergarten – 5
Jackson Academy	Kindergarten – 5
Louverture	Pre-Kindergarten – 5
Gordon Parks Academy	Pre-Kindergarten – 5
Warwick Institute	Pre-Kindergarten – 5
Cicely Tyson Community Elem.	Pre-Kindergarten – 5
Costley Middle School	6 – 8 (rotation of grades)
Healy Middle School	6 – 8 (rotation of grades)
Truth Middle School	6 – 8 (rotation of grades)
Cicely Tyson Community MS/HS	6 - 12
East Orange Stem Academy High School	6 - 12
East Orange Campus High School	9 - 12
Fresh Start Academy Middle School	6 - 8
Fresh Start Academy High School	9 - 12

The Superintendent shall continually monitor the effectiveness of the district organizational plan and recommend to the Board such modifications in the plan as may be in the best interest of pupils, make most effective use of district resources, and serve the educational goals of the Board.

Adopted: 12 January 2010

Adopted:



Policy/Regulations

East Orange Board of Education

OPERATIONS - REGULATION
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Enrollment Accounting
M

R 8140 ENROLLMENT ACCOUNTING

A. School Enrollment

1. The enrollment in a class, a school, or the district shall be the total number of original entries plus the number of re-entries, less the number of transfers, withdrawals or dropouts in any such unit during a school year. The total number of original entries and re-entries, less the number of transfers, withdrawals or dropouts, in all the classes and schools of the district shall constitute the school enrollment for the school district during any school year.
2. No pupil attending a school operated by this district shall be enrolled in more than one school register in the school district during a school year. All pupils shall be enrolled as of the first day of attendance for that year.
3. No pupil shall be enrolled in a school register until the pupil has reached the following legal school age **by October 1st**.
 - a. Kindergarten - more than four years and less than six years;
 - b. Day school - more than five years; or
 - c. Preschool disabled - more than three years and less than five years.
 - d. **Preschool – more than three years and less than five years.**
4. Within ten days of the start of the school year, the district shall determine whether any re-entering pupil who has not attended school that year has an excused absence or has transferred, withdrawn, or dropped out of the school district.
5. Any pupil enrolled in a school register in a school district who moves to another school district in the same school year shall be enrolled in one register in the new school district upon entering school in that school district.
6. The average daily enrollment in the district for a school year shall be the sum of the days present and absent of all enrolled pupils when schools were in session during the year, divided by the number of days schools were actually in session. The average daily enrollment for the classes or schools of the district having varying lengths of terms shall be the sum of the average daily enrollments obtained for the individual classes or schools.



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Enrollment Accounting

7. The average daily attendance in the district for a school year shall be the sum of the days present of all enrolled pupils when schools were in session during the year, divided by the number of days schools were actually in session. The average daily attendance for the classes or schools of the district having varying lengths of terms shall be the sum of the average daily attendance obtained for the individual classes or schools.

B. Application for State School Aid

Pursuant to the requirements of N.J.S.A. 18A:7F-33, the district shall file with the Commissioner of Education an Application for State School Aid in accordance with the following procedures:

1. Counting Procedure

- a. Each employee responsible for the maintenance and safe keeping of a school register (and whose name appears on the cover of the register) shall conduct a count of the pupils entered in the register on the last school day prior to October 16.
- b. The count shall include all pupils who have attended school since the beginning of the school year, by original entry or reentry, and shall exclude all pupils who have been removed from the register by transfer or dropout.
- c. The count shall be recorded on a form, and the form shall be submitted to the Superintendent no later than October 16.

2. Data Collection

- a. The Assistant Superintendent for Operations shall assign responsibility for the preparation of worksheets to document the compilation of register data.
- b. Completed worksheets shall be submitted to the Assistant Superintendent for Operations who shall compare the data submitted on the worksheets to the register count submitted in accordance with B.1.a.
- c. The Assistant Superintendent for Operations shall reconcile all inconsistencies between worksheet data and register counts and submit final enrollment counts to the County Superintendent no later than as required by law.



Policy/Regulations

East Orange Board of Education

OPERATIONS - REGULATION
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Enrollment Accounting

3. Application Submission

The Assistant Superintendent for Operations shall complete the Application for State School Aid and submit the application to the Superintendent for approval.

Issued: 12 January 2010
Issued:

Replacement

Report Date 06/05/14 09:33 AM

EAST ORANGE BOARD OF EDUCATION

Page No

A/P Summary Check Register

FPREG01A

<u>Bank</u>	<u>Check No</u>	<u>Amount</u>	<u>Date</u>	<u>Vendor</u>	<u>Type</u>
10	12011148	24,400.00	06/05/14	5983 PROMEDIA TECHNOLOGY SERVICES, INC.	C
Total Bank No 10		24,400.00			

Total Hand Checks (Including Hand Voids)	.00
Total Computer Checks (Including Computer Voids)	24,400.00
Total ACH Checks (Including Voids)	.00
Total Computer Voids	.00
Total Hand Voids	.00
Total ACH Voids	.00
Grand Total:	24,400.00

<u>Batch Yr</u>	<u>Batch No</u>	<u>Amount</u>
14	002054	24,400.00

A/P Summary Check Register

<u>Bank</u>	<u>Check No</u>	<u>Amount</u>	<u>Date</u>	<u>Vendor</u>	<u>Type</u>
10	12011149	6,500.00	06/10/14	16683 DORNEY PARK & WILDWATER KINGDOM	C
10	12011150	297.38	06/10/14	2034 RALPH JACOB, JR. - PETTY CASH	C
Total Bank No 10		6,797.38			

Total Hand Checks (Including Hand Voids)	.00
Total Computer Checks (Including Computer Voids)	6,797.38
Total ACH Checks (Including Voids)	.00
Total Computer Voids	.00
Total Hand Voids	.00
Total ACH Voids	.00
Grand Total:	6,797.38

Batch Yr	Batch No	Amount
14	002062	6,797.38

A/P Summary Check Register

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Bank	Check No	Amount	Date	Vendor	Type
10	12011151	393.67	06/26/14	7014 4IMPRINT INC	C
10	12011152	7,152.00	06/26/14	89 ACCESS411 , INC.	C
10	12011153	1,114.01	06/26/14	848 ACTION OFFICE SUPPLIES, INC	C
10	12011154	3,134.86	06/26/14	18104 AETNA LIFE INSURANCE COMPANY	C
10	12011155	1,920.00	06/26/14	20192 ALYSSA GLENN	C
10	12011156	499.89	06/26/14	313 AMALIA TRONO - PETTY CASH	C
10	12011157	1,426.00	06/26/14	385 AMERICAN MUSEUM OF NATURAL	C
10	12011158	1,250.02	06/26/14	17736 AMERICAN PAD-EX OF NEW YORK	C
10	12011159	357.00	06/26/14	330 ANACONDA SPORTS, INC.	C
10	12011160	655.19	06/26/14	12807 ANITA CHAMPAGNE - PETTY CASH	C
10	12011161	294.18	06/26/14	3849 ANNIE JACKSON - PETTY CASH	C
10	12011162	40.21	06/26/14	626 ARCTIC FALLS SPRING WATER INC	C
10	12011163	405.00	06/26/14	17337 ARTS SCHOOLS NETWORK	C
10	12011164	2,629.25	06/26/14	621 B&H PHOTO-VIDEO	C
10	12011165	3,354.79	06/26/14	20281 BAND SHOPPE	C
10	12011166	274.02	06/26/14	650 BARNES & NOBLE INC., STORE #1887	C
10	12011167	84.58	06/26/14	653 BARRON'S EDUCATIONAL SERIES	C
10	12011168	1,152.00	06/26/14	21024 BOUNCEU PARAMUS	C
10	12011169	442.00	06/26/14	17850 BRANDI WARDLAW-SMITH	C
10	12011170	337.25	06/26/14	7341 BRIAN TIDWELL	C
10	12011171	420.00	06/26/14	955 BRONX ZOO GROUP SALES DEPT.	C
10	12011172	846.00	06/26/14	955 WILDLIFE CONSERVATION SOCIETY	C
10	12011173	580.06	06/26/14	1142 CAMCOR, INC.	C
10	12011174	442.00	06/26/14	17990 CATHY A. DAVIS	C
10	12011175	4,764.35	06/26/14	1012 CDW GOVERNMENT, INC.	C
10	12011176	7,314.76	06/26/14	1637 CEREBRAL PALSY OF NORTH JERSEY	C
10	12011177	706.58	06/26/14	20575 CHEER ZONE	C
10	12011178	98,434.50	06/26/14	1473 CITY OF EAST ORANGE POLICE DEPARTMENT	C
10	12011179	500.00	06/26/14	16454 CLARISSA NEWBY PHILLIPS	C
10	12011180	2,074.00	06/26/14	1543 COASTAL LEARNING CENTER MONMOUTH CORP.	C
10	12011181	1,200.00	06/26/14	13994 COLIN MURRAY	C
10	12011182	37.39	06/26/14	1587 COMCAST CABLE OF NEW JERSEY	C
10	12011183	290.00	06/26/14	14869 CONCEPT PRINTING, INC.	C
10	12011184	15,040.91	06/26/14	507 CONNECTIONS PERSONNEL INC.	C
10	12011185	525.00	06/26/14	20990 CRAIG COLLIS	C
10	12011186	24,518.60	06/26/14	1822 CROSSTOWN PLUMBING SUPPLY	C
10	12011187	1,200.00	06/26/14	3986 DAVID LUTTER	C
10	12011188	3,118.92	06/26/14	2057 DELL MARKETING L.P.	C
10	12011189	1,954.85	06/26/14	2025 DEMOULIN BROTHERS & COMPANY	C
10	12011190	900.00	06/26/14	857 DIAGNOSTIC EDUCATIONAL CONSULTANTS INC.	C
10	12011191	248.96	06/26/14	7406 DR. HOWARD WALKER - PETTY CASH	C
10	12011192	140.75	06/26/14	311 DR. MONICA BURTON - PETTY CASH	C
10	12011193	394.60	06/26/14	3662 DR. NEVILLE MATADIN - PETTY CASH	C
10	12011194	500.00	06/26/14	3733 DR. ROBERT W. WOODS-SPEECH & HEAR. ASSOC	C
10	12011195	1,667.67	06/26/14	11436 E & G EXTERMINATORS, INC.	C
10	12011196	473,778.23	06/26/14	2516 ESSEX REGIONAL EDUCATIONAL SERVICES COMM	C
10	12011197	884.00	06/26/14	17833 FAITH STUART	C
10	12011198	399.03	06/26/14	2623 FIDELIA STURDIVANT - PETTY CASH	C
10	12011199	555.25	06/26/14	13510 FIELD STATION DINOSAURS	C
10	12011200	44.31	06/26/14	12211 FILEBANK, INC.	C
10	12011201	2,384.32	06/26/14	2700 FOLLETT SCHOOL SOLUTIONS, INC.	C
10	12011202	249.00	06/26/14	9849 FRED PRYOR SEMINARS/CAREER TRACK	C
10	12011203	605.00	06/26/14	2814 G & R GRAPHICS, INC.	C
10	12011204	8,800.00	06/26/14	2919 GLENVIEW ACADEMY DBA KDDS INC.	C
10	12011205	400.00	06/26/14	6521 GLORIA P. WATSON - PETTY CASH	C

A/P Summary Check Register

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Bank	Check No	Amount	Date	Vendor	Type
10	12011206	1,806.08	06/26/14	3000 GRAINGER	C
10	12011207	5,440.00	06/26/14	3001 GRAMON SCHOOL DBA ELO INCORORATED	C
10	12011208	1,446.00	06/26/14	3063 GRAND RENTAL STATION	C
10	12011209	807.50	06/26/14	2934 GREEN MEADOWS FARM	C
10	12011210	2,757.00	06/26/14	17124 GTM SPORTSWEAR	C
10	12011211	343.67	06/26/14	3374 HENRY HAMILTON - PETTY CASH	C
10	12011212	632.38	06/26/14	533 HOLLAND USA INC DBA AMSTERDAM PRINTING &	C
10	12011213	156.90	06/26/14	5783 J.W. PEPPER & SON, INC.	C
10	12011214	442.00	06/26/14	17949 JAMILA TINDELL	C
10	12011215	779.25	06/26/14	5056 JENKINSON'S PAVILION	C
10	12011216	900.00	06/26/14	6777 JORDAN PAUL SMITH	C
10	12011217	600.00	06/26/14	6866 JOSEPH E. ELLIOTT	C
10	12011218	419.01	06/26/14	19992 JOSTENS KINDERKRAFT	C
10	12011219	1,560.00	06/26/14	3977 KENCOR, INC.	C
10	12011220	1,720.00	06/26/14	4042 KEYBOARD CONSULTANTS	C
10	12011221	14,439.00	06/26/14	4289 LERRO ENTERPRISES, INC.	C
10	12011222	263.44	06/26/14	5480 LESLIE SHULTS - PETTY CASH	C
10	12011223	390.00	06/26/14	8320 LITA KING-ANDERSON	C
10	12011224	500.00	06/26/14	4175 LUCILLE R. CARON	C
10	12011225	1,326.00	06/26/14	17388 LUVERIA MORRIS	C
10	12011226	7,680.00	06/26/14	2781 MAXIM HEALTH CARE SERVICES INC	C
10	12011227	4,447.05	06/26/14	4729 MEDIEVAL TIMES MEADOWLANDS CASTLE, INC.	C
10	12011228	884.00	06/26/14	18783 MICHELLE GREGORY	C
10	12011229	4,200.00	06/26/14	16977 MK LIONS LLC	C
10	12011230	442.00	06/26/14	17876 MONIQUE BRATHWAITE	C
10	12011231	110.00	06/26/14	4889 MONTCLAIR FLORISTS	C
10	12011232	9,821.61	06/26/14	11479 MORRIS HILLS REGIONAL DISTRICT	C
10	12011233	944.00	06/26/14	4877 MORRIS MUSEUM	C
10	12011234	16,616.49	06/26/14	5329 N.E.I.U. 19	C
10	12011235	688.00	06/26/14	5048 NBI, INC. DBA OTTER CREEK INSTITUTE	C
10	12011236	3,486.00	06/26/14	5461 NORCOSTCO, INC.	C
10	12011237	6,080.00	06/26/14	1619 NORTHWEST ESSEX COMMUNITY HEALTHCARE NET	C
10	12011238	14,062.88	06/26/14	5566 OPEN SYSTEMS INTEGRATORS, INC	C
10	12011239	1,425.00	06/26/14	5134 PAPER MILL PLAYHOUSE	C
10	12011240	358.17	06/26/14	5731 PASSION MOSS-HASSAN - PETTY CASH	C
10	12011241	200.00	06/26/14	12823 PAT DEMBOWSKI-PETTY CASH	C
10	12011242	442.00	06/26/14	16578 PAULETTE BLAKE	C
10	12011243	494.75	06/26/14	5775 PEARSON CLINICAL ASSESSMENTS	C
10	12011244	26.86	06/26/14	2042 POLAND SPRING DIRECT	C
10	12011245	1,168.06	06/26/14	5944 PRESENTATION SYSTEMS INC.	C
10	12011246	675.00	06/26/14	5983 PROMEDIA TECHNOLOGY SERVICES, INC.	C
10	12011247	2,882.00	06/26/14	2446 PSAT/NMSQT	C
10	12011248	156,968.77	06/26/14	6008 PSE & G	C
10	12011249	442.00	06/26/14	14192 QUIANA PHILLIPS	C
10	12011250	692.86	06/26/14	6085 RAHWAY BUSINESS MACHINES	C
10	12011251	442.00	06/26/14	14109 RENEE GRANT	C
10	12011252	442.00	06/26/14	17884 ROBYN WILLIS	C
10	12011253	1,500.00	06/26/14	6079 ROCHELLE HERRING	C
10	12011254	924.16	06/26/14	6370 RUTGERS UNIVERSITY COMPUTER REPAIR	C
10	12011255	4,201.25	06/26/14	1795 SAL ELECTRIC COMPANY	C
10	12011256	3,050.00	06/26/14	6532 SCHILLINGER EDUCATIONAL CONSULTANTS	C
10	12011257	1,518.67	06/26/14	6510 SCHOOL HEALTH CORP.	C
10	12011258	28,465.74	06/26/14	6539 SCHOOL SPECIALTY INC.	C
10	12011259	442.00	06/26/14	14125 SERENA LIVINGSTON	C
10	12011260	399.91	06/26/14	7268 SHARON VINCENT - PETTY CASH	C

A/P Summary Check Register

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Bank	Check No	Amount	Date	Vendor	Type
10	12011261	442.00	06/26/14	17841 SHAWNESE M. ELLIS	C
10	12011262	4,048.50	06/26/14	6422 SIX FLAGS GREAT ADVENTURE	C
10	12011263	399.00	06/26/14	6408 SKILLPATH SEMINARS,COMPUMASTER AND HUMAN	C
10	12011264	7,629.92	06/26/14	6429 SODEXO CATERING FOR E.O.B.O.E FOOD SERVI	C
10	12011265	2,925.00	06/26/14	12661 STAPLES	C
10	12011266	397.74	06/26/14	1721 STAPLES ADVANTAGE	C
10	12011267	100.51	06/26/14	12653 STEPHEN WEBB-PETTY CASH	C
10	12011268	356.00	06/26/14	6809 STERLING HILL MINING MUSEUM, INC.	C
10	12011269	153.00	06/26/14	17701 XEROX CORPORATION	C
10	12011270	968.24	06/26/14	7604 SUSSEX COUNTY REGIONAL CO-OP	C
10	12011271	442.00	06/26/14	19682 TAMIKA KEARNEY	C
10	12011272	442.00	06/26/14	18040 TARA JN-LOUIS	C
10	12011273	2,024.25	06/26/14	6994 TELE-MEASUREMENTS, INC.	C
10	12011274	11,018.72	06/26/14	833 THE BOOKSOURCE	C
10	12011275	428.00	06/26/14	5713 THE PARENT INSTITUTE	C
10	12011276	276.08	06/26/14	6785 NJ ADVANCE MEDIA	C
10	12011277	442.00	06/26/14	17825 TIMOTHY RAMOS	C
10	12011278	500.00	06/26/14	1607 TOSHIBA BUSINESS SOLUTIONS	C
10	12011279	442.00	06/26/14	14095 TRACY L. BARNES	C
10	12011280	2,303.00	06/26/14	8061 TURTLE BACK ZOO DBA/ESSEX COUNTY PARKS	C
10	12011281	2,220.00	06/26/14	3697 VACAMAS PROGRAMS FOR YOUTH	C
10	12011282	33,840.87	06/26/14	2540 W. B. MASON CO. INC	C
10	12011283	12,700.26	06/26/14	20222 WARREN COUNTY SPECIAL SERVICES	C
10	12011284	439.18	06/26/14	7549 XEROX CORP	C
10	12011285	153.00	06/26/14	7550 XEROX CORP.SUPPLIES	C
10	12011286	1,665.00	06/26/14	7552 YOUNG AUDIENCES OF NEW JERSEY	C
10	12011287	3,141.20	06/26/14	7570 YOUTH CONSULTATION SERVICE	C
10	12011288	391.03	06/26/14	1117 YVY JOSEPH - PETTY CASH	C
10	12011289	1,438.92	06/26/14	261 ALLEGRO	C
10	12011290	11,977.65	06/26/14	642 BANCROFT, INC.	C
10	12011291	5,154.00	06/26/14	739 BERGEN COUNTY SPECIAL SERVICES	C
10	12011292	12,075.00	06/26/14	836 BONNIE BRAE	C
10	12011293	19,573.12	06/26/14	20800 BOUND BROOK BOARD OF EDUCATION	C
10	12011294	21,970.00	06/26/14	1273 CEREBRAL PALSY LEAGUE, INC	C
10	12011295	6,000.01	06/26/14	1637 CEREBRAL PALSY OF NORTH JERSEY	C
10	12011296	9,709.38	06/26/14	1543 COASTAL LEARNING CENTER MONMOUTH CORP.	C
10	12011297	2,470.29	06/26/14	6636 LORD STIRLING SCHOOLS	C
10	12011298	8,333.70	06/26/14	11479 MORRIS HILLS REGIONAL DISTRICT	C
10	12011299	16,722.00	06/26/14	4926 MORRIS-UNION JOINTURE COMM. BOARD OF EDU	C
10	12011300	2,262.00	06/26/14	4969 MOUNT ST.JOSEPH CHILDREN'S CTR DBA CATHO	C
10	12011301	6,050.00	06/26/14	4972 MOUNTAIN LAKES BOARD OF EDUCATION	C
10	12011302	56,776.87	06/26/14	1619 NORTHWEST ESSEX COMMUNITY HEALTHCARE NET	C
10	12011303	6,616.89	06/26/14	1411 THE CHILDREN'S HOME	C
10	12011304	12,488.70	06/26/14	1412 THE CHILDREN'S INSTITUTE	C
10	12011305	7,524.60	06/26/14	7497 WINDSOR ACADEMY, INC.	C
10	12011306	8,500.00	06/26/14	18538 14 KARAT SOUL ENTERPRISES	C
10	12011307	1,200.00	06/26/14	86 ACCESS EDUCATIONAL ADVISORS, LLC.	C
10	12011308	1,510.44	06/26/14	848 ACTION OFFICE SUPPLIES, INC	C
10	12011309	19,169.50	06/26/14	452 APPLE COMPUTER, INC	C
10	12011310	101.70	06/26/14	581 BALLARD & TIGHE, PUBLISHERS	C
10	12011311	3,270.00	06/26/14	1784 CALDWELL COLLEGE OFFICE OF STUDENT ACCT.	C
10	12011312	7,000.00	06/26/14	1221 CATHOLIC CHARITIES OF THE ARCHDIOCESE OF	C
10	12011313	15,557.50	06/26/14	1637 CEREBRAL PALSY OF NORTH JERSEY	C
10	12011314	87.30	06/26/14	773 CHANNING-BETE CO., INC.	C
10	12011315	500.00	06/26/14	16268 CHERYL WALKER ROBERTSON, PRESIDENT	C

A/P Summary Check Register

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Bank	Check No	Amount	Date	Vendor	Type
10	12011316	500.00	06/26/14	20516 DOUGLAS HAWKINS	C
10	12011317	6,000.00	06/26/14	2806 DR. DONALD MERACHNIK, PHD.	C
10	12011318	2,095.00	06/26/14	2354 EAST ORANGE RECORD WORRALL COMMUNITY NEW	C
10	12011319	2,400.00	06/26/14	2419 EDUCATION INC.	C
10	12011320	40,040.74	06/26/14	2516 ESSEX REGIONAL EDUCATIONAL SERVICES COMM	C
10	12011321	6,238.12	06/26/14	2698 FOLLETT SCHOOL SOLUTIONS, INC.	C
10	12011322	1,400.00	06/26/14	3298 HARVARD GRADUATE SCHOOL OF ED	C
10	12011323	212.00	06/26/14	5783 J.W. PEPPER & SON, INC.	C
10	12011324	5,519.85	06/26/14	4185 LAKESHORE LEARNING MATERIALS	C
10	12011325	5,969.00	06/26/14	4289 LERRO ENTERPRISES, INC.	C
10	12011326	6,720.00	06/26/14	5289 NEWARK RENAISSANCE HOUSE, INC.	C
10	12011327	38,500.00	06/26/14	10839 RETHINK AUTISM, INC.	C
10	12011328	4,390.00	06/26/14	1769 RONALD W. CRAMPTON, M.D.	C
10	12011329	56.96	06/26/14	6495 SCHOLASTIC INC	C
10	12011330	500.00	06/26/14	20362 SHANGOL, INC.	C
10	12011331	11,705.50	06/26/14	6429 SODEXO CATERING FOR E.O.B.O.E FOOD SERVI	C
10	12011332	525.64	06/26/14	12661 STAPLES	C
10	12011333	500.00	06/26/14	15113 STEPHENNIE MILLER-ALLEN	C
10	12011334	82,200.00	06/26/14	10626 TSNE/TOOLS OF THE MIND	C
10	12011335	4,804.44	06/26/14	14885 TITAN OUTDOOR, LLC	C
10	12011336	1,793.00	06/26/14	7174 UNION CTY EDUC SERV COMM	C
10	12011337	409.22	06/26/14	2540 W. B. MASON CO. INC	C
10	12011338	3,900.00	06/26/14	7570 YOUTH CONSULTATION SERVICE	C

Total Bank No 10 1,576,893.96

Total Hand Checks (Including Hand Voids)	.00
Total Computer Checks (Including Computer Voids)	1,576,893.96
Total ACH Checks (Including Voids)	.00
Total Computer Voids	.00
Total Hand Voids	.00
Total ACH Voids	.00
Grand Total:	1,576,893.96

Batch Yr	Batch No	Amount
14	002147	207,143.13
14	002149	147,123.85
14	002155	523,820.82
14	002157	39,370.52
14	002158	237,879.15
14	002161	57,608.02
14	002166	34,222.20
14	002167	46,450.36
14	002170	89,670.97
14	002171	9,309.39
14	002172	184,295.55

A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
10	12011339	153.27	06/26/14	13390 ALEXIS BOLIVAR	C
10	12011340	1,237.50	06/26/14	450 APPLE COMPUTER, INC.	C
10	12011341	67.62	06/26/14	626 ARCTIC FALLS SPRING WATER INC	C
10	12011342	834.40	06/26/14	650 BARNES & NOBLE INC., STORE #1887	C
10	12011343	451.77	06/26/14	12831 CAROL REID	C
10	12011344	37.51	06/26/14	1040 CAROLYN EMMANUEL-HENRY	C
10	12011345	492.79	06/26/14	4363 CAROLYN LOFTON-SIMPSON	C
10	12011346	30,200.00	06/26/14	6146 CATAPULT LEARNING, LLC	C
10	12011347	20,668.00	06/26/14	1637 CEREBRAL PALSY OF NORTH JERSEY	C
10	12011348	497.16	06/26/14	8225 CLAUDETTE CLEMENT	C
10	12011349	500.00	06/26/14	404 CYNTHIA BROOKS-COPELAND	C
10	12011350	239.85	06/26/14	2235 EAI EDUCATION ERIC ARMIN INCORPORATED	C
10	12011351	2,520.00	06/26/14	2419 EDUCATION INC.	C
10	12011352	486.23	06/26/14	3183 ELISA CASTILLO	C
10	12011353	76,562.13	06/26/14	2516 ESSEX REGIONAL EDUCATIONAL SERVICES COMM	C
10	12011354	750.00	06/26/14	19631 ESTELLE THOMAS MILLER	C
10	12011355	318.99	06/26/14	1408 GERTRUDE M. FRASER	C
10	12011356	28,170.90	06/26/14	3001 GRAMON SCHOOL DBA ELO INCORORATED	C
10	12011357	342.71	06/26/14	3185 HARRIET COLEMAN	C
10	12011358	179.80	06/26/14	1059 IVY HUTCHINS-BEST	C
10	12011359	500.00	06/26/14	7129 JAMILIA AQUIL	C
10	12011360	6,600.00	06/26/14	3428 JANET HIRSCHFELD	C
10	12011361	1,875.00	06/26/14	3799 JOEL THERVIL	C
10	12011362	4,995.00	06/26/14	208 JOSEPH NAZARETH, M.D.	C
10	12011363	400.00	06/26/14	20729 KALIYAH INSWOOD	C
10	12011364	7,576.28	06/26/14	4185 LAKESHORE LEARNING MATERIALS	C
10	12011365	260.15	06/26/14	4221 LASHAWN JOHNSON	C
10	12011366	1,125.00	06/26/14	4528 MARY ELLEN LAUGHLIN	C
10	12011367	58,267.59	06/26/14	5329 N.E.I.U. 19	C
10	12011368	1,375.00	06/26/14	5271 NEUROSCIENCE ASSOC., MD., PA	C
10	12011369	1,380.00	06/26/14	5660 PAPA JOHN'S PIZZA	C
10	12011370	611.84	06/26/14	5771 PEARSON EDUCATION INC	C
10	12011371	116.38	06/26/14	6168 REALLY GOOD STUFF A DIV OF FILMIC ARCHIV	C
10	12011372	1,500.00	06/26/14	10839 RETHINK AUTISM, INC.	C
10	12011373	244.13	06/26/14	6074 ROSEMANIE SAINT ELIEN	C
10	12011374	1,249.52	06/26/14	6495 SCHOLASTIC INC	C
10	12011375	936.91	06/26/14	6500 SCHOLASTIC MAGAZINES	C
10	12011376	3,750.00	06/26/14	14885 TITAN OUTDOOR, LLC	C
10	12011377	11,160.00	06/26/14	8061 TURTLE BACK ZOO DBA/ESSEX COUNTY PARKS	C
10	12011378	62,262.03	06/26/14	7499 WINDSOR PREP INC	C
10	12011379	4,346.34	06/26/14	148 ALARM & COMMUNICATION TECHNOLOGIES, INC.	C
10	12011380	17,118.90	06/26/14	450 APPLE COMPUTER, INC.	C
10	12011381	49.84	06/26/14	55 AT&T	C
10	12011382	3,000.00	06/26/14	5819 BALLET HISPANICO OF NY	C
10	12011383	2,350.00	06/26/14	640 BANANA SOUND PRODUCTIONS INC.	C
10	12011384	2,356.20	06/26/14	8982 BARRY'S FORMAL WEAR INC.	C
10	12011385	763.37	06/26/14	663 BAUDVILLE INC	C
10	12011386	1,206.36	06/26/14	657 BAYWAY LUMBER	C
10	12011387	7,088.00	06/26/14	739 BERGEN COUNTY SPECIAL SERVICES	C
10	12011388	2,010.00	06/26/14	872 BRANCH BROOK PARK	C
10	12011389	4,735.08	06/26/14	9334 CAMMPS HARDWARE & LAWN PRODUCTS, INC.	C
10	12011390	480.75	06/26/14	21229 CAROL BARNES	C
10	12011391	25,639.46	06/26/14	1637 CEREBRAL PALSY OF NORTH JERSEY	C
10	12011392	675.00	06/26/14	4929 ATLANTIC HEALTH SYSTEM	C
10	12011393	5,515.99	06/26/14	1461 CLASSROOM DIRECT/SCHOOL SPECIALTY	C

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Bank	Check No	Amount	Date	Vendor	Type
10	12011394	31.88	06/26/14	1587 COMCAST CABLE OF NEW JERSEY	C
10	12011395	4,982.00	06/26/14	507 CONNECTIONS PERSONNEL INC.	C
10	12011396	11,524.73	06/26/14	1808 CRESTLINE SPECIALTIES, INC.	C
10	12011397	3,637.00	06/26/14	2267 CRYSTAL AUTO REPAIR	C
10	12011398	249.11	06/26/14	4535 DAVID T. JOHNSON, PETTY CASH	C
10	12011399	210.11	06/26/14	7045 DEBORAH HARVEST - PETTY CASH	C
10	12011400	500.00	06/26/14	20745 DEIDRE SEARS	C
10	12011401	3,417.51	06/26/14	2057 DELL MARKETING L.P.	C
10	12011402	1,200.00	06/26/14	17582 DERYCK A. CLARKE	C
10	12011403	2,430.00	06/26/14	8086 DION L. BAILEY, SR.	C
10	12011404	1,200.00	06/26/14	4715 DONALD BATCHELDER	C
10	12011405	108.91	06/26/14	11991 DR. GLORIA SCOTT-PETTY CASH SUPERINTENDE	C
10	12011406	45,815.20	06/26/14	2516 ESSEX REGIONAL EDUCATIONAL SERVICES COMM	C
10	12011407	400.00	06/26/14	2623 FIDELIA STURDIVANT - PETTY CASH	C
10	12011408	995.00	06/26/14	13510 FIELD STATION DINOSAURS	C
10	12011409	4,685.61	06/26/14	12211 FILEBANK, INC.	C
10	12011410	600.00	06/26/14	2836 GARDEN STATE LABORATORIES	C
10	12011411	807.70	06/26/14	3000 GRAINGER	C
10	12011412	64.98	06/26/14	3051 GUITAR CENTER	C
10	12011413	19,554.56	06/26/14	3543 INTERSTATE WASTE SERVICES OF NEW JERSEY,	C
10	12011414	293.00	06/26/14	5056 JENKINSON'S PAVILION	C
10	12011415	442.00	06/26/14	19151 JENNIFER HOHN	C
10	12011416	2,546.34	06/26/14	17728 JOHNSTON SUPPLY	C
10	12011417	850.00	06/26/14	20060 JUST PARTIES, INC.	C
10	12011418	4,656.00	06/26/14	3977 KENCOR, INC.	C
10	12011419	1,210.00	06/26/14	20540 MALIK WHITAKER LLC	C
10	12011420	600.00	06/26/14	5673 MOSES B. PHILLIPS	C
10	12011421	2,882.02	06/26/14	5249 NATIONAL TERMINAL INC.	C
10	12011422	692.98	06/26/14	1362 NICHOLAS DELTUFO - PETTY CASH	C
10	12011423	409.00	06/26/14	5571 OLSEN'S FLORIST	C
10	12011424	4,777.36	06/26/14	5693 PASSAIC COUNTY ELKS CEREBRAL PALSY CTR.	C
10	12011425	672.00	06/26/14	1953 PRO-TEC SYSTEMS, INC.	C
10	12011426	5,921.91	06/26/14	5982 PROM NITE (TRADE: TAYMARK)	C
10	12011427	2,099.15	06/26/14	6087 R.F.I. SMALL ENGINE SERV	C
10	12011428	604.00	06/26/14	17477 RESIDUALS MANAGEMENT SERVICES, LLC DBA	C
10	12011429	1,114.18	06/26/14	6255 RHYME UNIVERSITY INC.	C
10	12011430	6,179.46	06/26/14	6244 RICCIARDI BROTHERS HOME DECORATING STORE	C
10	12011431	314.00	06/26/14	6347 RUPP'S FLOWER & FRUIT SHOP	C
10	12011432	697.60	06/26/14	21008 RUTGERS GARDENS	C
10	12011433	4,162.00	06/26/14	1795 SAL ELECTRIC COMPANY	C
10	12011434	219.90	06/26/14	2871 SAM ASH MUSIC STORES	C
10	12011435	58.84	06/26/14	6410 SANDRA THOMPSON	C
10	12011436	259.00	06/26/14	18244 SANFORD CLEANERS	C
10	12011437	1,518.67	06/26/14	6510 SCHOOL HEALTH CORP.	C
10	12011438	1,145.85	06/26/14	6512 SCHOOL NURSE SUPPLY INC.	C
10	12011439	1,273.57	06/26/14	6539 SCHOOL SPECIALTY INC.	C
10	12011440	398.26	06/26/14	5582 SHARON ALSBROOK-DAVIS - PETTY	C
10	12011441	1,453.35	06/26/14	15628 SILLS, CUMMIS & GROSS, P.C.	C
10	12011442	591.60	06/26/14	6646 SIMPLEX GRINNELL LP	C
10	12011443	2,574.10	06/26/14	6422 SIX FLAGS GREAT ADVENTURE	C
10	12011444	15,000.00	06/26/14	11460 STARLIGHT HOME CARE AGENCY, INC.	C
10	12011445	9,936.18	06/26/14	5780 STATE OF NEW JERSEY PENSIONS AND BENEFIT	C
10	12011446	1,822.00	06/26/14	6809 STERLING HILL MINING MUSEUM, INC.	C
10	12011447	305.91	06/26/14	14133 STORR TRACTOR COMPANY	C
10	12011448	271.41	06/26/14	6933 TATBIT CO.	C

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Bank	Check No	Amount	Date	Vendor	Type
10	12011449	1,970.00	06/26/14	6980 TECH SQUAD	C
10	12011450	26,917.25	06/26/14	6994 TELE-MEASUREMENTS, INC.	C
10	12011451	326.20	06/26/14	7643 THE PRUDENTIAL INSURANCE COMPANY OF AMER	C
10	12011452	156.60	06/26/14	6785 NJ ADVANCE MEDIA	C
10	12011453	900.00	06/26/14	5345 TREASURER-STATE OF NEW JERSEY	C
10	12011454	3,400.00	06/26/14	7037 TTI ENVIRONMENTAL, INC.	C
10	12011455	192.26	06/26/14	7235 UNITED PARCEL SERVICE	C
10	12011456	34,795.00	06/26/14	8173 UNITED WELDING & PLUMBING	C
10	12011457	126,921.13	06/26/14	7267 VERIZON	C
10	12011458	2,958.00	06/26/14	7256 VERIZON NETWORK INTEGRATION	C
10	12011459	742.81	06/26/14	19607 VICTOIR T. CAHOON - PETTY CASH	C
10	12011460	575.00	06/26/14	16950 VINCENT STALLINGS	C
10	12011461	490.65	06/26/14	7345 VINCENT STALLINGS - PETTY CASH	C
10	12011462	135.18	06/26/14	2540 W. B. MASON CO. INC	C
10	12011463	1,961.97	06/26/14	7462 WIESER EDUCATIONAL INC.	C
10	12011464	22.56	06/26/14	7524 WORRALL COMMUNITY NEWSPAPERS	C
10	12011465	135,521.34	06/26/14	2105 DERON II SCHOOL OF NEW JERSEY	C
10	12011466	25,036.00	06/26/14	2524 ESSEX CTY VOCATIONAL TECHNICAL	C
10	12011467	48,669.60	06/26/14	2516 ESSEX REGIONAL EDUCATIONAL SERVICES COMM	C
10	12011468	2,780.28	06/26/14	2919 GLENVIEW ACADEMY DBA KDDS INC.	C
10	12011469	2,270.00	06/26/14	4794 MIDDLESEX REGIONAL EDUCATIONAL SERVICES	C
10	12011470	1,272.30	06/26/14	9881 MIDDLETOWN BOARD OF EDUCATION	C
10	12011471	4,032.00	06/26/14	4972 MOUNTAIN LAKES BOARD OF EDUCATION	C
10	12011472	16,819.90	06/26/14	3767 NEW JERSEY CITY UNIVERSITY	C
10	12011473	5,379.99	06/26/14	5693 PASSAIC COUNTY ELKS CEREBRAL PALSY CTR.	C
10	12011474	4,621.20	06/26/14	6142 RANCOCAS VALLEY REGIONAL HIGH SCHOOL	C
10	12011475	12,500.88	06/26/14	4228 THE LEARNING CENTER FOR EXCEPTIONAL	C
10	12011476	14,250.30	06/26/14	7174 UNION CTY EDUC SERV COMM	C
10	12011477	9,609.48	06/26/14	7390 WASHINGTON ACADEMY, INC	C
10	12011478	66,067.20	06/26/14	1395 WESTBRIDGE ACADEMY, INC.	C
10	12011479	40,040.65	06/26/14	1546 COMMUNITY DAY NURSERY	C
10	12011480	19,278.00	06/26/14	3182 HARAMBEE FAMILY ACADEMY	C
10	12011481	51,777.37	06/26/14	3459 HOLY TRINITY SCHOOL, INC.	C
10	12011482	20,743.00	06/26/14	3076 SARAH WARD NURSERY CORPORATION	C
10	12011483	105,044.50	06/26/14	4426 THE LITTLE ONES	C
10	12011484	63,969.00	06/26/14	3166 THREE STAGES LEARNING CENTER	C
10	12011485	25,839.96	06/26/14	10669 ZADIE'S OF THE ORANGES	C

Total Bank No 10 1,466,584.25

Total Hand Checks (Including Hand Voids)	.00
Total Computer Checks (Including Computer Voids)	1,466,584.25
Total ACH Checks (Including Voids)	.00
Total Computer Voids	.00
Total Hand Voids	.00
Total ACH Voids	.00
Grand Total:	1,466,584.25

Batch Yr	Batch No	Amount
14	002187	60,737.72
14	002190	227,281.39
14	002191	44,359.27
14	002193	19,609.73
14	002194	2,934.81
14	002195	58,461.43
14	002196	86,438.49

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<u>Bank</u>	<u>Check No</u>	<u>Amount</u>	<u>Date</u>	<u>Vendor</u>	<u>Type</u>	
				14	002198	90,043.72
				14	002200	12,831.40
				14	002202	94,142.31
				14	002203	249,892.08
				14	002204	122,353.51
				14	002205	121,549.08
				14	002207	65,791.72
				14	002209	108.91
				14	002210	63,642.03
				14	002211	146,406.65

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<u>Bank</u>	<u>Check No</u>	<u>Amount</u>	<u>Date</u>	<u>Vendor</u>	<u>Type</u>
30	12000045	486,983.45	06/26/14	6428 SODEXO, INC. - BUSINESS OFFICE	C
Total Bank No 30		486,983.45			

Total Hand Checks (Including Hand Voids)	.00
Total Computer Checks (Including Computer Voids)	486,983.45
Total ACH Checks (Including Voids)	.00
Total Computer Voids	.00
Total Hand Voids	.00
Total ACH Voids	.00
Grand Total:	486,983.45

Batch Yr	Batch No	Amount
14	002206	486,983.45

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Bank	Check No	Amount	Date	Vendor	Type
10	12011489	43.67	06/26/14	626 ARCTIC FALLS SPRING WATER INC	C
10	12011490	513.79	06/26/14	6165 BARNES & NOBLE - CLIFTON STORE	C
10	12011491	2,780.40	06/26/14	650 BARNES & NOBLE INC., STORE #1887	C
10	12011492	195.41	06/26/14	253 BRIAN HEAPHY- PETTY CASH	C
10	12011493	3,920.00	06/26/14	1221 CATHOLIC CHARITIES OF THE ARCHDIOCESE OF	C
10	12011494	1,125.00	06/26/14	20273 CBS OUTDOOR LLC	C
10	12011495	165,710.30	06/26/14	1637 CEREBRAL PALSY OF NORTH JERSEY	C
10	12011496	65.28	06/26/14	1587 COMCAST CABLE OF NEW JERSEY	C
10	12011497	7,070.75	06/26/14	507 CONNECTIONS PERSONNEL INC.	C
10	12011498	273.08	06/26/14	1680 CONSOLIDATED PLASTICS CO., INC.	C
10	12011499	1,192.00	06/26/14	16489 COVER STITCHES	C
10	12011500	291.48	06/26/14	2128 CRYSTAL DAVIS - PETTY CASH	C
10	12011501	1,803.79	06/26/14	1085 CTB/MCGRAW-HILL LLC.	C
10	12011502	40,121.88	06/26/14	2516 ESSEX REGIONAL EDUCATIONAL SERVICES COMM	C
10	12011503	2,242.05	06/26/14	12211 FILEBANK, INC.	C
10	12011504	1,136.00	06/26/14	2694 FLOWERS BY MARLO	C
10	12011505	184.41	06/26/14	3063 GRAND RENTAL STATION	C
10	12011506	15.00	06/26/14	8018 GWENDOLYN URENA	C
10	12011507	55.15	06/26/14	4354 JAMES MC DANIEL	C
10	12011508	669.00	06/26/14	5056 JENKINSON'S PAVILION	C
10	12011509	28.37	06/26/14	8818 JOHN K GREGORY	C
10	12011510	11.00	06/26/14	3970 KARL KEENE	C
10	12011511	73.12	06/26/14	11290 KURTZ BROS. INC.	C
10	12011512	300.00	06/26/14	4289 LERRO ENTERPRISES, INC.	C
10	12011513	393.19	06/26/14	17167 MARISSA MCKENZIE - PETTY CASH	C
10	12011514	42,150.00	06/26/14	5389 NJPAC ARTS ED DEPT.	C
10	12011515	5.20	06/26/14	5580 OMERY FERREIRA	C
10	12011516	605.00	06/26/14	5567 OPEN DOOR EXPRESSIONS, LLC.	C
10	12011517	540.00	06/26/14	3641 PHILADELPHIA ZOO	C
10	12011518	297.11	06/26/14	2042 POLAND SPRING DIRECT	C
10	12011519	121.24	06/26/14	2034 RALPH JACOB, JR. - PETTY CASH	C
10	12011520	1,500.00	06/26/14	6079 ROCHELLE HERRING	C
10	12011521	4,791.33	06/26/14	6539 SCHOOL SPECIALTY INC.	C
10	12011522	138.32	06/26/14	6649 SERGE LOUISSANT	C
10	12011523	1,378.00	06/26/14	6422 SIX FLAGS GREAT ADVENTURE	C
10	12011524	1,142.50	06/26/14	12661 STAPLES	C
10	12011525	816.00	06/26/14	1721 STAPLES ADVANTAGE	C
10	12011526	94.70	06/26/14	6770 STAPLES, INC.	C
10	12011527	5,977.00	06/26/14	6994 TELE-MEASUREMENTS, INC.	C
10	12011528	416.44	06/26/14	6785 NJ ADVANCE MEDIA	C
10	12011529	82,200.00	06/26/14	10626 TSNE/TOOLS OF THE MIND	C
10	12011530	70.61	06/26/14	7235 UNITED PARCEL SERVICE	C
10	12011531	495.22	06/26/14	1646 VICTOR R. DEMMING - PETTY CASH	C
10	12011532	744.00	06/26/14	7517 WORLD BOOK SCHOOL & LIBRARY	C
10	12011533	794.88	06/26/14	848 ACTION OFFICE SUPPLIES, INC	C
10	12011534	525.00	06/26/14	385 AMERICAN MUSEUM OF NATURAL	C
10	12011535	35.00	06/26/14	443 ANDERSON AQUARIUMS	C
10	12011536	200.00	06/26/14	21130 ANTHONY WEBB	C
10	12011537	4,615.80	06/26/14	452 APPLE COMPUTER, INC	C
10	12011538	230.85	06/26/14	626 ARCTIC FALLS SPRING WATER INC	C
10	12011539	2,250.35	06/26/14	11320 ASCD	C
10	12011540	5,000.00	06/26/14	16802 ASHLEY M. POWELL	C
10	12011541	1,605.80	06/26/14	525 ATRA JANITORIAL SUPPLY CO., INC	C
10	12011542	498.00	06/26/14	955 WILDLIFE CONSERVATION SOCIETY	C
10	12011543	1,600.00	06/26/14	20257 BRYAN FENNELLY, MD	C

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Bank	Check No	Amount	Date	Vendor	Type
10	12011544	5,120.00	06/26/14	998 BURLINGTON COUNTY SPECIAL	C
10	12011545	39,975.13	06/26/14	1012 CDW GOVERNMENT, INC.	C
10	12011546	48,156.17	06/26/14	116 CENTRAL AVENUE HARDWARE	C
10	12011547	338.00	06/26/14	1273 CEREBRAL PALSY LEAGUE, INC	C
10	12011548	52,222.84	06/26/14	1477 CITY OF EAST ORANGE	C
10	12011549	3,917.12	06/26/14	2267 CRYSTAL AUTO REPAIR	C
10	12011550	100.00	06/26/14	3986 DAVID LUTTER	C
10	12011551	393.55	06/26/14	7789 DEBORAH LIPSCOMB	C
10	12011552	71,298.21	06/26/14	16845 DIRECT ENERGY BUSINESS	C
10	12011553	488.08	06/26/14	1218 E+PLUS TECHNOLOGY	C
10	12011554	1,277.24	06/26/14	2235 EAI EDUCATION ERIC ARMIN INCORPORATED	C
10	12011555	360.00	06/26/14	2259 EAST TRADING WEST INVESTMENTS LLC AMER.T	C
10	12011556	265,995.00	06/26/14	2523 ESSEX COUNTY VOCATIONAL SCHOOLS	C
10	12011557	45,210.41	06/26/14	2516 ESSEX REGIONAL EDUCATIONAL SERVICES COMM	C
10	12011558	13,964.72	06/26/14	8131 FEDCAP REHABILITATION SERVICES INC.	C
10	12011559	20,525.10	06/26/14	2860 GATEWAY SCHOOL	C
10	12011560	6,333.36	06/26/14	2792 GLASSBORO BOARD OF EDUCATION	C
10	12011561	1,373.92	06/26/14	3063 GRAND RENTAL STATION	C
10	12011562	1,687.50	06/26/14	3010 GREAT BLACKS IN WAX MUSEUM, INC	C
10	12011563	22,718.80	06/26/14	3018 GREEN BROOK ACADEMY	C
10	12011564	122.76	06/26/14	15989 GREGORY JENKINS	C
10	12011565	220.77	06/26/14	3559 IMAGINE THAT DBA CHRISTEPH, LLC	C
10	12011566	191.00	06/26/14	921 JAMES T. LEUTZ	C
10	12011567	7,076.77	06/26/14	3807 JEWEL ELECTRIC SUPPLY	C
10	12011568	14,513.00	06/26/14	7737 LINCOLN LANDSCAPING INC.	C
10	12011569	13,497.00	06/26/14	6636 LORD STIRLING SCHOOLS	C
10	12011570	1,549.80	06/26/14	4729 MEDIEVAL TIMES MEADOWLANDS CASTLE, INC.	C
10	12011571	185.00	06/26/14	4889 MONTCLAIR FLORISTS	C
10	12011572	3,881.18	06/26/14	11479 MORRIS HILLS REGIONAL DISTRICT	C
10	12011573	35,079.20	06/26/14	4957 MT.CARMEL GUILD/CATH.COMM.SERV	C
10	12011574	2,992.00	06/26/14	5367 NEW JERSEY PERFORMING ARTS CTR	C
10	12011575	4,158.00	06/26/14	5397 TREASURER, STATE OF NEW JERSEY	C
10	12011576	39,386.25	06/26/14	5029 NJ TRANSIT BULK TICKET SALES	C
10	12011577	596.00	06/26/14	5021 NJAFPA	C
10	12011578	6,707.40	06/26/14	7351 OMNI TRAVEL & TOURS	C
10	12011579	294.50	06/26/14	5899 POSITIVE PROMOTIONS, INC.	C
10	12011580	65,400.00	06/26/14	5983 PROMEDIA TECHNOLOGY SERVICES, INC.	C
10	12011581	9,091.54	06/26/14	6008 PSE & G	C
10	12011582	2,726.49	06/26/14	6142 RANCOCAS VALLEY REGIONAL HIGH SCHOOL	C
10	12011583	1,525.00	06/26/14	6347 RUPP'S FLOWER & FRUIT SHOP	C
10	12011584	680.00	06/26/14	1795 SAL ELECTRIC COMPANY	C
10	12011585	1,672.83	06/26/14	6539 SCHOOL SPECIALTY INC.	C
10	12011586	436.65	06/26/14	15628 SILLS, CUMMIS & GROSS, P.C.	C
10	12011587	24.80	06/26/14	20230 TERRELL PROCTOR	C
10	12011588	9,339.00	06/26/14	7174 UNION CTY EDUC SERV COMM	C
10	12011589	2,006.65	06/26/14	19500 XEROX FINANCIAL SERVICES	C
Total Bank No 10		1,215,861.21			

A/P Summary Check Register

FPREG01A

<u>Bank</u>	<u>Check No</u>	<u>Amount</u>	<u>Date</u>	<u>Vendor</u>	<u>Type</u>
				Total Hand Checks (Including Hand Voids)	.00
				Total Computer Checks (Including Computer Voids)	1,215,861.21
				Total ACH Checks (Including Voids)	.00
				Total Computer Voids	.00
				Total Hand Voids	.00
				Total ACH Voids	.00
				Grand Total:	1,215,861.21

<u>Batch Yr</u>	<u>Batch No</u>	<u>Amount</u>
14	002218	735,679.70
14	002225	106,484.72
14	002228	253,292.92
14	002237	1,375.30
14	002242	119,028.57