

**Mobile Elementary School District No. 86  
42798 South 99<sup>th</sup> Ave  
Maricopa AZ 85139**

**BOARD OF TRUSTEES REGULAR MEETING  
MINUTES**

**DATE:** Thursday, October 10, 2013  
**TIME:** 5:37 PM  
**LOCATION:** Mobile Elementary School Multipurpose Room

**CALL TO ORDER:** Mrs. Brown called the meeting to order, Mrs. Bianca Schrader seconded, All in favor, motion carried.  
The Pledge of Allegiance was said by Mrs. Bianca Schrader

<b>ROLL CALL BY</b>	<b>Mr. Derek Jacobson</b>	<b>Kit Wood</b>	<b>Present</b>
		<b>Mrs. Delores Brown</b>	<b>Present</b>
		<b>Mrs. Derek Jacobson</b>	<b>Present</b>
		<b>Mrs. Bianca Schrader</b>	<b>Present</b>
		<b>Ms. Pam Schrader</b>	<b>Present</b>

**Agenda Items Discussed**

- ❖ The call to the public was presented; Mrs. Blair was in the audience.
- ❖ Mrs. Brown moved the agenda be approved as presented. Mrs. Bianca Schrader seconded the motion, all in favor, motion carried.
- ❖ Input from the public was received by Mrs. Blair. Mrs. Blair asked about how the mediation was going. Mrs. Brown asked if the mediator had been in contact with anyone. Mr. Jacobson said he has not been contacted by the mediator. Dr. Wood said she would contact Denise the mediator again to refresh her memory and to have her contact the board members again. Mrs. Brown asked if Dr. Wood even wanted the mediation. Mr. Jacobson didn't think it was necessary to have the mediation. Mrs. Blair said she thought they needed it based on everything that happened last year.
- ❖ Governing Board Reports: Mrs. Brown discussed the Arizona Rural Schools conference she attended. She talked about ways she learned in the breakout sessions on how to get kids involved and engaged in reading and math. Mr. Jacobson asked about the notice regarding the solar project off 83<sup>rd</sup> Ave. Dr. Wood stated she received no information at the school about the project. Mrs. Brown and Mr. Jacobson discussed where it would start and what part of the community would be impacted. Mrs. Brown had requested information at a prior meeting on the topic but never received any.
- ❖ Superintendents report: (Conferences, Meetings with Community members or staff, District/School events, other)
  1. Dr. Wood discussed the Arizona Rural Schools Conference and was proud of Teri Dominguez for being awarded the Arizona Rural School Teacher of the Year. It was a nice conference that many attended. Dr. Wood learned a lot and received good

fellowship. She talked about Mr. Miller, the main speaker who talked about his Kids at Hope program.

2. Dr. Wood discussed the bi-annual financial audit that is requested. When the budget exceeds \$700,000 in M&O that will trigger an audit. Last school year was the first year it exceeded \$700K and this year was the second year it exceeded \$700K. The audit is required to be completed by March 2014. Dr. Wood submitted paperwork to the county for financial assistance and help in preparing for the audit. When Jim Hippel leaves in December we will need someone to take his place and requested help from the county on that as well. She asked the county to help with various processes, for payroll and accounts payable to make sure we are following the procedures that need to be followed. The audit will cost money, several thousand, and we will go off the state bid list to get auditors.
3. Dr. Wood thanked Mr. and Mrs. Blair and Mrs. Brown for the efforts in setting up the library. She also thanked Mr. Westcott and Mr. Gale for helping with getting the shelving ready. The goal was for the library to be up and ready when we got back from fall break. For the books that already had the tags on them Mrs. Blair and Mrs. Brown do not know which ones are not included in the testing any longer.
4. Mr. Jacobson brought up the fact that the electric bills have gone up in the rural area significantly in the past year. Dr. Wood mentioned that our APS bill has increased greatly this year. Last year bills were under \$1,500 and this year we haven't seen one under \$2,000. We have some ideas on how to bring the costs down a little.
5. Dr. Wood stated she spent a lot of time with Tanya and Leslie from Maricopa County for Professional Development program. Every Wednesday there will be a three to four hour workshop on the Learning Observation Instrument (LOI) and on Friday, October 18 the teachers will work on Beyond Textbooks. A professional development plan is in place from now until December. After the first of the year the teachers will go out to Maricopa County for more training. The new teachers need this kind of support and opportunities for learning.

- ❖ Item 8 which is a motion by exception. Mrs. Brown moved the Governing Board approve the recommended actions of 8A through 8E as presented with attachments, and Mrs. Bianca Schrader seconded the motion, it was moved and seconded, all in favor, motion carried.
- ❖ Item 9A: Mrs. Brown brought forward the action item, Approve Mobile ESD Annual Financial Report (AFR) for 2012-2013. Dr. Wood explained that when this is approved it will close the books on FY2012-2013. We closed the year operating within budget. She thanked Mr. Hippel and Pam Schrader for their efforts. Dr. Wood pointed out that we spent \$784,532.00, which is over the \$700K mark, and that is what triggered the audit. Teachers received more in performance pay last year because we received a refund from a previous year from the 301 fund. Soft capital was transferred to M&O or Unrestricted Capital, per the districts. There was a 40% increase in instruction and more in Special Education spent. Mrs. Brown asked if Teri's salary was coded to Special Education and Dr. Wood explained that part of her salary was coded to Special Education but the rest was coded to Regular Education, because she does have some Regular Education students. Mrs. Brown moved that the governing board approve the Approve Mobile ESD Annual Financial Report (AFR) for 2012-2013, as presented Mrs. Bianca Schrader seconded the motion, it was moved and seconded, all in favor, motion carried.
- ❖ Item 9B: Mrs. Brown brought forward the action item, Approve travel and participation for Governing Board Members and Superintendent to the ASBA-ASA Annual Winter Conference, December 11-13, 2013. Dr. Wood explained that Mrs. Brown will receive an

award for 4<sup>th</sup> cluster in professional development. Mrs. Brown moved that the governing board approve the Approve travel and participation for Governing Board Members and Superintendent to the ASBA-ASA Annual Winter Conference, December 11-13, 2013, as presented. Mr. Jacobson seconded the motion, it was moved and seconded, all in favor, motion carried.

- ❖ Item 9C: Mrs. Brown brought forward the action item, Approve Consulting Contract for Mrs. Denise Foulkrod, for 2013-2014. Dr. Wood explained that Mrs. Foulkrod was the K-2 teacher for six years here and Mrs. Miller asked if she could help her with the Read Well program. Mrs. Brown moved that the governing board approve Consulting Contract for Mrs. Denise Foulkrod, for 2013-2014, as presented. Mrs. Bianca Schrader seconded the motion, it was moved and seconded, all in favor, motion carried.

- ❖ Discussion Items A: Facilities Update

1. Dr. Wood said Mr. Westcott and Mr. Gale are doing a great job getting us ready for the rest of school year. They waxed the floor of the multipurpose room over break.
2. Dr. Wood said the Shade structures will be replaced next week (October 17, 2013) and the three trees won't be planted until later so they don't freeze. The flagpole still needs to be taken care of.
3. Dr. Wood stated the Library is in progress and almost completed.

- ❖ Discussion Items B: Budget Update

1. Dr. Wood explained we are operating within budget. There is very little extra money, around \$10,000 that wasn't already encumbered for bills or expenses. We have fewer students so we are spending fewer dollars on food. We are hoping to get more students. Last year around this time we did get an increase in student enrollment. She stated we have a strong program for students and parents. We have teachers that are stable, great staff, and students. Mrs. Brown asked about what the audit would cost and Dr. Wood stated it may be around \$5,000 to \$10,000. Mr. Jacobson stated that the APS bill should be looked into for savings and doesn't think that the solar credits are being given. Dr. Wood stated that some teachers like to run the AC a lot and that may run the bill up. Dr. Wood stated we would change some things to reduce the bill. Ms. Pam Schrader stated that last year the bill was around \$1,500 per month and this year so far they are around \$2,000 per month. Mrs. Bianca Schrader stated we should look into things (like energy efficient lighting) and other ways we can cut back on to save money for the audit. We did get a notice about moving towards energy efficient lighting. Dr. Wood will meet with Mr. Westcott to take steps to move towards that.

- ❖ Discussion Items E: First Reading Policy Services Advisory 476-484

- Dr. Wood discussed the Policy Services Advisories and the changes that were made to these policies.

- ❖ Next Governing Board Meeting Agenda items;

- Teachers 301 Plan
- Teachers Addenda's
- Policies
- Financial Audit/Savings

- ❖ Executive Session: Mrs. Brown called the executive session to order at 6:26 p.m. Mrs. Bianca Schrader seconded the motion. The discussion of employee positions including contracts, benefits, salary and employment was conducted and Mrs. Brown returned from executive session at 6:45 p.m.
- ❖ Mrs. Brown made a motion to adjourn the meeting at 6:45p.m., Mrs. Bianca Schrader seconded the motion, all in favor, motion carried. Meeting adjourned.

Board President	Date
Board Member	Date
Board Member	Date
Superintendent	Date