

Mobile Elementary School District No. 86
42798 South 99th Ave
Maricopa AZ 85139

BOARD OF TRUSTEES REGULAR MEETING
MINUTES

DATE: Wednesday, August 07, 2013
TIME: 6:03 PM
LOCATION: Mobile Elementary School Multipurpose Room

CALL TO ORDER: Mrs. Brown called the meeting to order, Mr. Derek Jacobson seconded, All in favor, motion carried.
The Pledge of Allegiance was said by Mrs. Bianca Schrader

ROLL CALL BY	Mr. Jacobson	Dr. Kit Wood	Present
		Mrs. Delores Brown	Present
		Mrs. Derek Jacobson	Present
		Mrs. Bianca Schrader	Present
		Ms. Pam Schrader	Present

Agenda Items Discussed

- ❖ The call to the public was presented; Mr. & Mrs. Blair were in the audience.
- ❖ Mrs. Brown moved the agenda be approved as presented. Mr. Jacobson seconded the motion, all in favor, motion carried.
- ❖ Governing Board Reports: Mrs. Bianca discussed the Leadership conference in Flagstaff and learned a lot about their roles and expectations in the breakout sessions. She discussed some benefits of STEMS. There was a presentation on Robotics and there was a lot of good speakers and very educational.
- ❖ Superintendents report: (Conferences, Meetings with Community members or staff, District/School events, other)
 1. Dr. Wood explained that we have had a good start and challenging start for the school year with getting teachers. Mrs. Dominguez and Ms. Romel have helped tremendously with teachers. She discussed the situation with the substitute teachers and how they are all helping out. She thanked Mrs. Blair for volunteering to help.
 2. Dr. Wood discussed the STEM grant from the Maricopa County Education Services Agency that they are in the process of writing. She will learn how to implement the requirements of the grant.
 3. Dr. Wood stated that the Leadership Conference was excellent.
- ❖ Item 8 which is a motion by exception. Mrs. Brown moved the Governing Board approve the recommended actions of 8A through 8D as presented with attachments, and Mr. Derek Jacobson seconded the motion, it was moved and seconded, all in favor, motion carried.
- ❖ Item 9A: Mrs. Brown brought forward the action item, Approve Resignation of Facilities Manager, Tom Ladd. Dr. Wood explained that Tom was a great worker and hard to replace, but wish him well. Mrs. Brown moved that the governing board approve the resignation of

Facilities Manager, Tom Ladd, as presented Mrs. Bianca Schrader seconded the motion, it was moved and seconded, all in favor, motion carried.

❖ Item 9B: Mrs. Brown brought forward the action item, Approve Consulting Contract for Tom Ladd for Grounds & Facilities Services. Dr. Wood explained that she met with Mr. Ladd and asked if he would consult on an as needed basis. He agreed and they reached an hourly rate of pay agreement. He worked on the well after speaking with Mr. Westcott. Mrs. Brown moved that the governing board approve the Consulting Contract for Tom Ladd for Grounds & Facilities Services, as presented. Mr. Jacobson seconded the motion, it was moved and seconded, all in favor, motion carried.

❖ Item 9C: Mrs. Brown brought forward the action item, Approve Hire of TayAna Walker as Substitute Teacher. Dr. Wood explained that we do need to increase our pool of substitute teachers and TayAna adds to our pool of substitutes. Mrs. Brown moved that the governing board approve Hire of TayAna Walker as Substitute Teacher, as presented. Mrs. Bianca Schrader seconded the motion, it was moved and seconded, all in favor, motion carried.

Item 9D: Mrs. Brown brought forward the action item, Approve Mobile Elementary School District Strategic Plan 2013-2016. Dr. Wood explained that the initial plan was drafted for input and sent out to parents. The input was incorporated into the version presented. The plan gives a broader focus and direction to her and the staff. Mrs. Brown moved that the governing board approve the Mobile Elementary School District Strategic Plan 2013-2016, as presented. Mrs. Bianca Schrader seconded the motion, it was moved and seconded, all in favor, motion carried.

❖ Item 9E: Mrs. Brown brought forward the action item, Approve Teacher On Call Service Agreement. Dr. Wood explained that Mrs. Tanya Gabrick is our field specialist from Maricopa County Field Services from the REIL grant and is on campus twice a week. She communicated with Teachers On Call and was able to get substitutes for the K-2 and 3-5 classes. We pay the service and they pay the substitute teacher. Mrs. Brown moved that the governing board approve the Teacher On Call Service Agreement, as presented. Mr. Derek Jacobson seconded the motion, it was moved and seconded, all in favor, motion carried.

❖ Item 9F: Mrs. Brown brought forward the action item, Approve Assessment Technology, Incorporated Cost Proposal for Galileo K-12 Online Assessments. Dr. Wood explained that when we agreed to be part of the REIL-TNG grant, we also agreed to be part of the Online Assessments. Mrs. Tanya Gabrick is doing all the background work on this grant. The whole assessment will cost 2,000 and will help with lesson planning and student achievement and progress. The assessment is widely used. Mrs. Brown moved that the governing board approve the Assessment Technology, Incorporated Cost Proposal for Galileo K-12 Online Assessments, as presented. Mrs. Bianca Schrader seconded the motion, it was moved and seconded, all in favor, motion carried.

❖ Item 9G: Mrs. Brown brought forward the action item, Approve Addenda for Teri Dominguez. Dr. Wood explained that Mrs. Dominguez and been very helpful and supportive in all the classrooms. She will be on leave any time to have her baby. Mrs. Brown moved that the governing board approve the Addenda for Teri Dominguez, as presented. Mrs. Bianca Schrader seconded the motion, it was moved and seconded, all in favor, motion carried.

- ❖ Item 9H: Mrs. Brown brought forward the action item, Approve Addenda for Haley Romel. Dr. Wood explained that Haley Romel has agreed to work on a project basis on lesson planning, math program, and helping in the classroom. Mrs. Brown moved that the governing board approve the Addenda for Haley Romel, as presented. Mrs. Bianca Schrader seconded the motion, it was moved and seconded, all in favor, motion carried.
- ❖ Item 9I: Mrs. Brown brought forward the action item, Approve Hire of Randall (Randy) Vanderpol as Part-Time Music Substitute Teacher for 2013-2014. Dr. Wood explained that Mr. Vanderpol is an incredible person and his resume speaks for itself. Mrs. Dominguez participated in the interview. He plays several instruments and is very excited about the opportunity to work at the school. Mrs. Brown moved that the governing board approve the hire of Randall (Randy) Vanderpol as Part-Time Music Substitute Teacher for 2013-2014, as presented. Mrs. Bianca Schrader seconded the motion, it was moved and seconded, all in favor, motion carried.
- ❖ Item 9J: Mrs. Brown brought forward the action item, Approve Hire of John Tobin as Substitute Teacher. Dr. Wood explained John Tobin interviewed on 8/1/13 and is very qualified. He has been substituting mostly in Special Ed in Maricopa and has a substitute certificate. Mrs. Dominguez was present in the interview. Mrs. Brown moved that the governing board approve the hire of John Tobin as Substitute Teacher, as presented. Mrs. Bianca Schrader seconded the motion, it was moved and seconded, all in favor, motion carried.
- ❖ Item 9K: Mrs. Brown brought forward the action item, Approve Addenda for Wellness Coordinator. Dr. Wood explained that this was an annual addenda and what the responsibilities were for the Wellness Coordinator. She recommended Pam Schrader. Mrs. Brown moved that the governing board approve the Addenda for Wellness Coordinator, as presented. Mrs. Bianca Schrader seconded the motion, it was moved and seconded, all in favor, motion carried.
- ❖ Item 9L: Mrs. Brown brought forward the action item, Approve Hire of Amy Sexton as Part-Time Clerical Assistant. Dr. Wood explained that we interviewed four candidates, but Mrs. Sexton had higher qualifications, more computer skills and her references were excellent. Mrs. Brown moved that the governing board approve the hire of Amy Sexton as Part-Time Clerical Assistant, as presented. Mrs. Bianca Schrader seconded the motion, it was moved and seconded, all in favor, motion carried.
- ❖ Item 9M: Mrs. Brown brought forward the action item, Approve Student Meal Costs for 2013-2014. Dr. Wood explained that Mr. Graham is preparing for a food services review on August 27th and 28th. He discovered we were not charging enough for school meals according to state guidelines. The state may not reimburse for student meals if they believe we are not charging enough. Mrs. Brown moved that the governing board approve the Student Meal Costs for 2013-2014, as presented. Mrs. Bianca Schrader seconded the motion, it was moved and seconded, all in favor, motion carried.
- ❖ Discussion Items A: Facilities Update

1. Current Status - Dr. Wood explained that the grass is getting green and growing. She thanked DD and ZZ Ladd for helping Michael Westcott in getting the library room organized. Michael is working on getting the shelves in the new Art room. All the

books in the Music room will be sorted and some moved to the classes. Mrs. Blair has volunteered to lead the effort in getting the Library organized. Thanked Michael for working long hours. Dr. Wood is working with Michael on possibly moving him to the Facilities Manager position. Dr. Wood discussed the building renewal fund that is being repealed. The monies in the fund will have to be spent by September. The fund has been used in the past to make repairs to the school. Dr. Wood explained we are having issues with the well and Bloomquist will come out and look at it and we can use the building renewal funds to pay the costs.

2. School Bus Report – Dr. Wood explained the costs of bus repairs and that Tom Ladd was able to do a lot of the work. There is a need for a new bus, so there is a need to start accumulating funds and saving for a new bus.

❖ Discussion Items B: Budget Update

1. 2012-2013 Report - Dr. Wood explained that we are ready to close the books on last school year.
2. 2013-2014 Budget –Dr. Wood explained the new tax rate. We are setup financially for the year.

❖ Discussion Items C: Teacher Evaluation Process

1. Dr. Wood explained that this discussion item would be brought back to the next meeting.

❖ Discussion Items D: First Reading Policy Services Advisory 450-461

- Dr. Wood discussed the Policy Services Advisories and the changes that were made to these policies.

❖ Next Governing Board Meeting Agenda items;

- Teacher Evaluation Process
- Facilities – Well
- REAP Grant

❖ Executive Session: Mrs. Brown called the executive session to order at 7:23 p.m. The discussion of employee positions including contracts, benefits, salary and employment was conducted and Mrs. Brown returned from executive session at 7:50 p.m.

❖ Mrs. Brown made a motion to adjourn the meeting at 7:50 p.m., Mr. Jacobson seconded the motion, all in favor, motion carried. Meeting adjourned.

Board President	Date
Board Member	Date
Board Member	Date
Superintendent	Date