

SANTA CRUZ VALLEY UNION HIGH SCHOOL DISTRICT #840
GOVERNING BOARD MEETING MINUTES – September 29, 2016

REGULAR MEETING

DATE/TIME/PLACE

The Santa Cruz Valley Union High School District Governing Board of Education held a Work Session at 5:30 PM with a Regular Board Meeting to follow on Thursday, September 29, 2016 in the Santa Cruz Library, Community Room which is located at 1000 N. Main Street in Eloy, Arizona.

CALL TO ORDER

Mrs. Flores called the regular meeting to order at 5:35 pm and led the audience in the Pledge of Allegiance.

THOSE PRESENT

Liz Flores, President, Richard Reyes, Vice-President, Anna Bell Saucedo, Member, Rita Walker, Member, Orlenda Roberts, Superintendent, Debi Tabeling, Business Manager, Orante Jenkins, Principal and Armida Curradi, Administrative Assistant. Thomas Gil, Member was absent.

WORK SESSION

Mrs. Roberts started the work session by stating that the teacher evaluation process was approved by governing board along with the Arizona Department of Education (ADE) and contained the mandated elements and met the state requirements. Mrs. Roberts explained in detailed how ADE was involved in a multi-year process of assisting all schools to implement an evaluation process that met state requirements.

Mr. Reyes questioned the effectiveness of email correspondence between Mr. Jenkins and teachers for improving teacher performance-of-teaching when a teacher scored low. Mr. Jenkins answered by stating that when a teacher does not submit a reflection as they are supposed to do as part of the evaluation process, then he cannot score on that segment of the evaluation. This, providing reflection, provides the teacher both an incentive and is a responsibility. A lively discussion was held on the process of how feedback based on classroom observations is given to the teachers together with how to make teachers responsible for improving their teaching skills. In addition, baseline and assessment data was discussed and how this reflects in the teaching skills used. Mr. Jenkins stated teachers who complete their reflections but cannot meet with him are given their reflection points.

Mr. Reyes suggested implementing an appeal process for teachers. Mrs. Roberts stated teachers have a right to respond to the observation in writing so that their disagreement is on file. However, an appeal will not change the evaluation. She added that when an employee signs the evaluation, they are signing stating they are aware of what is written not that they agree with it.

Mr. Reyes MOVED to adjourn the work session at 6:15 pm, with a SECOND by Mrs. Saucedo.

RECOGNITIONS

Mr. Jenkins recognized Esther Cazares for her smooth transition from the high school to the district office and for her outstanding support to the school and being a voice to the community.

Mr. Jenkins recognized Victoria Ruelas for her hard work with Mrs. Roberts on achieving the Monsanto Grant. He added Ms. Ruelas worked tirelessly on planning how the funds would be spent on the school green house and the science department.

CALL TO THE PUBLIC

Ms. Armida Curradi asked the board to consider adopting giving free passes to athletic events to the senior citizens of the community. She suggested giving photo ID's to the senior citizens to avoid misuse. Mrs. Saucedo asked what age group would qualify. Ms. Curradi responded by saying sixty-five and older. Mrs. Roberts offered to look into the matter and make her suggestion in a future agenda.

MONTHLY REPORTS

There were no questions on the monthly reports.

BUSINESS ITEMS

1. Discussion/Approval/Disapproval of the Annual Financial Report, Food Service Annual Financial Report, Classroom Site Funds Narrative, School by School Expenditures and to publish these reports on the Arizona Department of Education Website.

Mr. Reyes MOVED to approve of the Annual Financial Report, Food Service Annual Financial Report, Classroom Site Funds Narrative, School by School Expenditures and to publish these reports on the Arizona Department of Education Website, with a SECOND by Mrs. Saucedo.

MOTION CARRIED 4-0

SUPERINTENDENTS ITEMS

There were no questions for the superintendent.

PERSONNEL ITEMS

1. Discussion/Approval/Disapproval to accept Mario Garcia letter of resignation from his route and stay on as a substitute bus driver.

Mr. Reyes MOVED to approve to accept Mario Garcia's letter of resignation from his route and stay on as a substitute bus driver, with a SECOND by Mrs. Saucedo.

MOTION CARRIED 4-0

2. Discussion/Approval/Disapproval to accept Filiberto Chapetti letter of resignation from his position as Facilities Assistant.

Mrs. Saucedo MOVED to approve to accept Filiberto Chapetti's letter of resignation from his position as Facilities Assistant, with a SECOND by Mr. Reyes.

MOTION CARRIED 4-0

3. Discussion/Approval/Disapproval to hire Jerry Olveda as Boy's Assistant Soccer coach for school year 2016-2017.

Mrs. Saucedo MOVED to approve to hire Jerry Olveda as Boy's Assistant Soccer coach for school year 2016-2017, with a SECOND by Mr. Reyes.

MOTION CARRIED 4-0

4. Discussion/Approval/Disapproval to hire Angela Lajoie as Girl's Assistant Soccer coach for school year 2016-2017.

Mrs. Saucedo MOVED to approve to hire Angela LaJoie as Girl's Assistant Soccer coach for school year 2016-2017, with a SECOND by Mr. Reyes.

MOTION CARRIED 4-0

5. Discussion/Approval/Disapproval to hire Tom Joice as Girls Assistant Basketball coach for school year 2016-2017.

Mrs. Saucedo MOVED to approve to hire Tom Joice as Girls Assistant Basketball coach, with a SECOND by Mr. Reyes.

MOTION CARRIED 4-0

6. Discussion/Approval/Disapproval to hire Floyd Craig as Boys Assistant Basketball coach for school year 2016-2017.

Mrs. Saucedo MOVED to approve to hire Floyd Craig as Boys Assistant Basketball coach, with a SECOND by Mr. Reyes.

MOTION CARRIED 4-0

7. Discussion/Approval/Disapproval to have Steve Koenigseder and Karen Calderon volunteer for girl's soccer; Frank Jimenez, Chris Thornhill and George Flores volunteer for wrestling.

Mrs. Saucedo MOVED to approve to have Steve Koenigseder and Karen Calderon volunteer for girl's soccer; Frank Jimenez, Chris Thornhill and George Flores volunteer for wrestling, with a SECOND by Mr. Reyes.

MOTION CARRIED 4-0

8. Discussion/Approval/Disapproval to hire employees to work for athletic events for FY16-17 school year at the rate of \$9.00 per hour.

Mrs. Saucedo MOVED to approve to hire employees to work for athletic events for FY16-17 school year at the rate of \$9.00 per hour, with a SECOND by Mr. Reyes.

MOTION CARRIED 4-0

9. Discussion/Approval/Disapproval to hire Rogelio Chavez as Wrestling Assistant Coach for FY 16-17.

Mrs. Saucedo MOVED to approve to hire Rogelio Chavez as Wrestling Assistant Coach for FY 16-17, with a SECOND by Mr. Gil.

MOTION CARRIED 4-0

10. Discussion/Approval/Disapproval to hire Veronica Diaz as full-time custodian for FY 2016-2017.

Mrs. Saucedo MOVED to approve to hire Veronica Diaz as full-time custodian for FY 2016-2017, with a SECOND by Mr. Gil.

MOTION CARRIED 4-0

11. Discussion/Approval/Disapproval of other certified, classified or volunteer personnel items as presented.

There were no additional personnel items presented.

CONSENT ITEMS

1. Approval of the FY2017 School Facilities Board Capital Plan Submittal Form.
2. Approval of the annual report of the Maintenance and Operation Override funds expended in FY16 and the amount budgeted for in FY17 per A.R.S. 15-481(Y).
3. Approval to sell, donate or dispose of items listed on attached Request for Authorization to Dispose of Equipment forms.
4. Ratification of the expenditures identified in the Auxiliary Operations Fund Report for August, 2016.
5. Approval for Ratification of payroll and expense vouchers for August, 2016.

Payroll	Amount	Expenses	Amount
# 3	\$ 85,283.27	# 1679	\$ 499.00
# 4	\$ 1,489.13	# 1680	\$ 2,610.59
# 5	\$ 104,733.86	# 1681	\$ 912.73
		# 1682	\$ 4,625.00
		# 1683	\$ 1,092.75
		# 1705	\$ 18,500.83
		# 1706	\$ 50,029.02
		# 1707	\$ 86,673.22
		#1708	\$ 50,029.02
		#1709	\$ 314.73
		# 1710	\$ 31,633.34
		#1711	\$ 74,089.57
		#1712	\$ 314.73
Total Payroll:	\$191,506.26	Total Expenses:	\$ 271,312.90
Grand Total: \$ 462,819.16			

6. Approval of Student Activities Account Report for August, 2016.
7. Approval of the Regular Governing Board Meeting Minutes from August 11, 2016.
8. Approval of the Intergovernmental Agreement (IGA) between the Pima County Joint Technical Education District and Santa Cruz Valley Union High School District concerning the Arizona CTE Curriculum Consortium for the 2016-2017 school year.
9. Discussion and First Reading of ASBA proposed revised board policies as per ASBA Policy Services Advisories from July 2016.
10. Approval of overnight travel for the Girls Basketball Team to participate in the Copper Cities Tournament for December 19-20-21, 2016 (2 night stay) in Globe Arizona.
11. Approval of overnight travel for the wrestling program for December 10-12, 2015; January 7-9, January 21-23, February 5-6 & February 11-13, 2016.

Mr. Reyes MOVED to approve Consent items H-1 thru H-11, with a SECOND by Mrs. Saucedo.

MOTION CARRIED 4-0

ANNOUNCEMENTS

Mr. Jenkins announced the parade would start at 2:00 pm. Ms. Curradi asked members to RSVP to the Hall of Fame so enough food and drinks would be provided.

BOARD MEMBER ITEMS

Mr. Reyes requested bringing the evaluations back to the board. Mrs. Roberts asked Mr. Reyes to provide copies to her of the appeal process from other school districts. He went on to say, a possible executive session may need to be placed on the agenda. Mr. Reyes suggested placing a suggestion box for evaluation grading system. Mrs. Roberts expressed concern if a person was named, they would need to be notified. Mr. Reyes suggested setting up guidelines for the teachers to follow. Mrs. Roberts suggested conducting a survey to determine if there is a problem with staff morale (to look at school climate). There was a discussion about the process of chain of command.

Mrs. Saucedo expressed concern over the formative grading system which can easily drop a student's grade. She went on the say, since the grade is weighing heavily on one quiz, there should be several. Mr. Jenkins explained in detail the process a teacher uses in grading but he does not have the authority to tell the teacher how many quizzes to give.

ADJOURNMENT

Mr. Reyes MOVED to approve to adjourn the meeting at 6:55 pm; with Mrs. Saucedo SECONDDING the motion.

MOTION CARRIED 4-0

GOVERNING BOARD MEMBERS:

Elizabeth Flores

Richard Reyes

Thomas Gil

Anna Bell Saucedo

Rita Walker

Date Approved: _____