

SANTA CRUZ VALLEY UNION HIGH SCHOOL DISTRICT #840
GOVERNING BOARD MEETING MINUTES – June 16, 2016

DATE/TIME/PLACE

The Santa Cruz Valley Union High School District Governing Board of Education held a Regular Board Meeting beginning at 6:00 PM on Thursday, June 16, 2016 in the Santa Cruz Library, Community Room which is located at 1000 N. Main Street in Eloy, Arizona.

CALL TO ORDER

Ms. Flores called the regular meeting to order at 6:04 pm and led the audience in the Pledge of Allegiance.

THOSE PRESENT

Liz Flores, President, Richard Reyes, Vice-President, Thomas Gil, Member, Anna Bell Saucedo, Member, Orlenda Roberts, Superintendent, Debi Tabeling, Business Manager, and Sherry Eisler, Administrative Assistant were present. Rita Walker, Member and Orante Jenkins, Principal were absent.

REGULAR MEETING

RECOGNITIONS

There were no recognitions.

CALL TO THE PUBLIC

There was no call to the public.

MONTHLY REPORTS

Ms. Tabeling explained to the board that Mr. Crow from Red Tree inspected the gym roof, giving a recommendation to clean the drains to better enable a more accurate inspection. Ms. Tabeling was waiting to discuss the situation with Mr. Moran to determine the best options available to either use the custodians or a vendor to clean the drains.

It was discussed by the board that Mrs. Eddy would return as Food Services Director. However, she would be employed with ESI.

Mr. Gil asked about the status of the old buses. Ms. Tabeling explained that Mr. Bates would be assisting her with selling the buses as well as the two vans through open bids with State Purchasing.

Mr. Reyes inquired about some of the solar panels being covered by tree branches. Ms. Tabeling replied that she had contacted the fire department and an annual clean-up is scheduled for the future.

BUSINESS ITEMS

1. Discussion/Approval/Disapproval of the FY2016-2017 Proposed Budget and Worksheets.

Ms. Tabeling explained that current-year ADM (average daily membership) funding is the new state law which affects how schools are funded and will go into effect at the beginning of the new school year. She went on to say that she estimated high given that budgets cannot be increased once adopted. She estimated 501 students to be enrolled for the new school year based on having 440 on the 100th day and projecting 100 students enrolling from Eloy Elementary School district and 20 students from Picacho and Red Rock. Ms. Tabeling stated that she will set funds aside and will be reviewing enrollment daily. She estimated taxes will decrease and will stay the same with the override increasing.

Mrs. Roberts stated that even with asking the community to approve new bond funding, taxes should stay the same.

Mrs. Saucedo inquired if raises would be given since prop 123 passed. Ms. Tabeling stated that she is looking at that. However, 2% raises were already given to all staff for next school year.

Mrs. Saucedo MOVED to approve of the FY2016-2017 Proposed Budget and Worksheets, with a SECOND by Mr. Gil.

MOTION CARRIED 4-0

2. Discussion/Approval/Disapproval to approve the FY2015-2016 Revised Budget #2.

Ms. Tabeling commented that with the passing of prop 123, she increased capital by \$76,000.00 along with a \$23,000.00 increase in Maintenance and Operations. Capital was depleted by the purchasing of three vehicles and athletic equipment. Therefore, funds will be moved back into capital.

Mrs. Saucedo MOVED to approve the FY2015-2016 Revised Budget #2, with a SECOND by Mr. Reyes.

MOTION CARRIED 4-0

3. Discussion/Approval/Disapproval to adopt a resolution ordering and calling a special bond election to be held in and for the District and authorizing the Business Manager to comply with certain sections of the internal revenue code.

Ms. Tabeling submitted to the board a tax report proposed by Sandra Day with Stifel. The committee has proposed a 10-year \$7,000,000.00 bond for which will be carried out in 2-phases. The first phase would be for \$5,000,000.00 and then the second phase would be 3-years later in the amount of \$2,000,000.00. Ms. Tabeling explained that Stifel projected a decrease in district taxes even with the new bond. She added the bond would help with increasing the capital budget.

Mrs. Saucedo MOVED to approve to adopt a resolution ordering and calling for a special bond election to be held in and for the District and authorizing the Business Manager to comply with certain sections of the internal revenue code, with a SECOND by Mr. Reyes.

MOTION CARRIED 4-0

SUPERINTENDENTS ITEMS

1. Monthly Report

Mrs. Roberts gave an update on the changes in Career and Technical Education (CTE) in which the state legislature decreased JTED funding by \$2,000,000.00 and which includes new industry certification requirements that CTE students will need to pass. She went on to say that she met with the 4 other CAVIT school district's CTE directors and CAVIT Superintendent, Mike Glover, to discuss and agree on the assessments that we would implement for each of our CTE programs. Mr. Glover will authorize and approve the assessments then submit the determinations for all of the CAVIT programs to the Arizona Department of Education CTE Division. Mrs. Roberts added that the state will have to approve the assessments along with the requirement of higher proficiency levels for the students to meet. She went on to add that the Carl Perkins and State Priority CTE grants will need to be used to help the district meet the higher standards. Mrs. Roberts discussed the low Fall 2016 student enrollment in culinary arts and the instructor changes that were made. She stated that it was necessary to make the staff change to hopefully increase enrollment or the program would be dissolved. Mrs. Roberts informed the board that the former culinary teacher was aware of her new assignment for the coming school year. She ended her oral report by saying that in her written report the board would find the assessments and standards that the students would be required to meet.

PERSONNEL ITEMS

1. Discussion/Approval/Disapproval for FY16 payment of Classroom Site Funds (CSF) Performance Pay from Fund 012 for qualifying staff members per the 301 Plan.

Mr. Reyes stated there is confusion among some teachers on the process of their evaluation. Mrs. Roberts explained the process of developing the 301 plan which is first presented to the teachers by their teacher representative to obtain their input. Then the teachers must vote on whether to accept the plan and there is a state requirement that 75% of the teachers must approve the plan before it is submitted for board approval. Student performance in English/

language arts and math and the teacher evaluation results dictate the amount of money a teacher will receive. It was discussed that board members were informed by Principal Jenkins, at past board meetings, regarding the process and were informed that observations by a peer teacher were not included in the teacher evaluations. However, in reality, a small percentage or score was included in the evaluation process. Mrs. Roberts stated that she had scheduled a session to discuss this process and who was qualified to give the teachers evaluations. It was also discussed that the purpose of the extra pay was to provide an incentive to improve student achievement. It was requested by the Board that a presentation of the 301 plan, the evaluation process and Galileo scores be prepared and presented to them. It was asked by the Board whether benchmark assessments were used as a grade or to chart growth in the classroom. It was agreed that the matter would be need to be researched and a formal presentation done for the board.

Mrs. Saucedo MOVED to approve for FY16 payment of Classroom Site Funds (CSF) Performance Pay from Fund 012 for qualifying staff members per the 301 Plan, with a SECOND by Mr. Gil.

MOTION CARRIED 4-0

2. Discussion/Approval/Disapproval to approve the FY 16-17 Exempt Salary Schedule.

Mrs. Saucedo MOVED to approve the FY16-17 Exempt Salary Schedule, with a SECOND by Mr. Reyes.

MOTION CARRIED 4-0

3. Discussion/Approval/Disapproval to hire Leticia Jimenez as Flag line sponsor for FY 2016-2017.

Mrs. Saucedo MOVED to hire Leticia Jimenez as Flag line sponsor for FY 2016-2017, with a SECOND by Mr. Gil

MOTION CARRIED 4-0

4. Discussion/Approval/Disapproval to re-hire Orlenda Roberts as the Part-Time Superintendent for FY16-17.

Mrs. Saucedo MOVED to re-hire Orlenda Roberts as the Part-time Superintendent for FY16-17, with a SECOND by Mr. Gil.

MOTION CARRIED 4-0

5. Discussion/Approval/Disapproval of payment for performance based pay to Mrs. Orlenda Roberts in the amount of \$2,500 for FY15-16 contract.

Mr. Reyes MOVED to approve payment for performance based pay to Mrs. Orlenda Roberts in the amount of \$2,500. for FY15-16 contract, with a SECOND by Mr. Gil.

MOTION CARRIED 4-0

6. Discussion/Approval/Disapproval for Liz Ibarra to be named Student Activities Treasurer and Robin Gates to be named Assistant Student Activities Treasurer for the 2016-2017 school year.

Mrs. Saucedo MOVED to approve for Liz Ibarra to be named Student Activities Treasurer and Robin Gates to be named Assistant Student Activities Treasurer for the 2016-2017 school year, with a SECOND by Mr. Gil.

MOTION CARRIED 4-0

7. Discussion/Approval/Disapproval to adjust the hourly wage for Ms. Dina Decker's Student Counsel Sponsor position.

A discussion was held regarding the problems that arise with compensating hourly personnel with extra duty stipends. Mrs. Roberts explained that fair labor standards laws mandate hourly staff be paid hourly wages, even with stipends. Staff is paid based on their contracted wage for the additional stipend based on our best guesstimate of the number of hours they will need to work to fulfill the extra duty. However, hourly staff must still to be paid the full stipend since they must be treated the same as any other staff member who is hired for that particular job. Therefore, it is sometimes necessary to adjust the hourly wage at the end so that the full stipend can be paid to the hourly staff member.

Mr. Gil MOVED to adjust the hourly wage for Ms. Dina Decker's Student Counsel Sponsor position, with a SECOND by Mr. Reyes.

MOTION CARRIED 4-0

8. Discussion/Approval/Disapproval to accept Gloria Eddy letter of resignation.

Mr. Reyes MOVED to approve to accept Gloria Eddy letter of resignation, with a SECOND by Mrs. Saucedo.

MOTION CARRIED 4-0

9. Discussion/Approval/Disapproval to hire Gloria Eddy as a contracted service employee through Educational Services Inc. for FY 2016-2017.

Mrs. Saucedo MOVED to approve to hire Gloria Eddy as a contracted service employee through Educational Services Inc. for FY 2016-2017, with a SECOND by Mr. Reyes.

MOTION CARRIED 4-0

10. Discussion/Approval/Disapproval to pay Bertha Morales \$20.00 per hour as a Certified Trainer for Santa Cruz Bus Drivers.

Mrs. Saucedo MOVED to approve to pay Bertha Morales \$20.00 per hour as a Certified Trainer for Santa Cruz Bus Drivers, with a SECOND BY Mr. Reyes.

MOTION CARRIED 4-0

11. Discussion/Approval/Disapproval to terminate Orlando Meza as a custodian.

Mrs. Saucedo MOVED to approve to terminate Orlando Meza as a custodian, with a SECOND by Mr. Reyes.

MOTION CARRIED 4-0

12. Discussion/Approval/Disapproval of payment to Summer School bus drivers for Summer 2016 (drivers to be determined).

Mrs. Saucedo MOVED to approve of payment to Summer School bus drivers for summer 2016 (Jose Luico), with a SECOND by Mr. Reyes.

MOTION CARRIED 4-0

13. Discussion/Approval/Disapproval of Rishard Davis as Athletics and Activities Supervisor.

Mr. Reyes MOVED to approve of Rishard Davis as Athletics and Activities Supervisor, with a SECOND by Mrs. Saucedo.

MOTION CARRIED 4-0

14. Discussion/Approval/Disapproval to hire Rishard Davis as Summer Weight Room Director for the (July 2016 and June 2017) fiscal school year.

Mrs. Saucedo MOVED to hire Rishard Davis as Summer Weight Room Director for the (July 2016 and June 2017) fiscal school year, with a SECOND by Mr. Gil.

MOTION CARRIED 4-0

15. Discussion/Approval/Disapproval of hiring Tom Joice as Physical Education teacher for the 2016-2017 school year.

Mr. Reyes MOVED to approve of hiring Tom Joice as Physical Education teacher for the 2016-2017 school year, with a SECOND by Mr. Gil.

MOTION CARRIED 4-0

16. Discussion/Approval/Disapproval to hire Dixie Harvey for Culinary Arts CTE program for FY 2016-2017.

Mrs. Saucedo MOVED to approve to hire Dixie Harvey for Culinary Arts CTE program for FY 2016-2017, with a SECOND by Mr. Reyes.

MOTION CARRIED 4-0

17. Discussion/Approval/Disapproval of payment of stipends of \$150 per day for 4 days to teachers for Professional Development for training and revision of curriculum, lesson plans, and course syllabus for each course taught in alignment with Arizona's College and Career Ready Standards, with emphasis on data driven instruction and student engagement. Work to be completed from May 23 - 26, 2016.

It was discussed whether teachers were compensated for their work and if a committee was formed. Mrs. Roberts stated Title 1 will be decreased by approximately 10 % next year and will affect this area. This may be the last summer for this activity paid with Title I funds.

Mr. Gil MOVED to approve of payment of stipends of \$150 per day for 4 days to teachers for Professional Development for training and revision of curriculum, lesson plans, and course syllabus for each course taught in alignment with Arizona's College and Career Ready Standards, with emphasis on data driven instruction and student engagement. Work to be completed from May 23 -26, 2016, with a SECOND by Mr. Reyes.

MOTION CARRIED 4-0

18. Discussion/Approval/Disapproval of other certified, classified or volunteer personnel items as presented.

There were no additional personnel items submitted.

CONSENT ITEMS

1. Approval to approve the RFP 16-02 Distance Learning Instructor award to iTeach World Languages for fiscal year 2016-2017.
2. Approval of Letter of Agency for Funding Year 2016-2017 for Nicely Done.
3. Approval of sole source resolution for FY16-17.
4. Approval to adopt the Houghton Mifflin Harcourt Avancemos Spanish textbooks.

5. Approval of The Trust Proposal Acceptance Form (PAF) for the District's Liability Insurance and the Coverage Acceptance Form (CAF) for Worker's Compensation for FY16-17.
6. Approval of the list of Cooperative's the District will be using during fiscal year 2016-2017.
7. Approval for Ratification of payroll and expense vouchers for May, 2016.

Payroll	Amount	Expenses	Amount
# 29	\$ 103,463.26	# 1663	\$ 12,972.22
# 30	\$ 11,216.33	# 1664	\$ 15,560.17
# 31	\$ 103,553.52	# 1665	\$ 165.25
# 32	\$ 77,000.62	# 1666	\$ 25,790.18
# 31	\$ 24,811.50	# 1667	\$ 50,262.25
# 34	\$ 142,232.02	# 1668	\$ 165.25
Total Payroll:	\$ 462,277.25	Total Expenses:	\$ 104,915.32
Grand Total: \$ \$ 567,192.57			

8. Ratification of the expenditures identified in the Auxiliary Operations Fund Report for May, 2016.
9. Approval of the tax donations to the LULAC program. \$200.00 from Ms. Ramirez, \$400.00 from Mr. and Mrs. Edward Saucedo and \$200.00 from Ms. Olvera.
10. Approval of Student Activities Account Report for May, 2016.
11. Discussion and First Reading of ASBA proposed revised board policies as per ASBA Policy Services Advisories from February 2016 and April 2016.
12. Approval of the tax donation of \$400.00 from Mr. Ronnie Lopez to the LULAC club.
13. Approval of one year extension for Comprehensive Educational Services (Special Education Services).
14. Approval of Hall of Fame Nominations.

Mr. Reyes MOVED to approve Consent items H-1 thru H-14, with a SECOND by Mrs. Saucedo.

MOTION CARRIED 4-0

ANNOUNCEMENTS

There were no announcements made by the board members or staff.

BOARD MEMBER ITEMS

Mrs. Saucedo asked about scheduling the calculus class to an earlier time during the day and Mrs. Roberts replied that she had contacted Mr. Jimenez via email. However, at this time, he was out of state due to a death in the family.

ADJOURNMENT

Mrs. Saucedo MOVED to approve to adjourn the meeting at 7:02 pm; with Mr. Reyes
SECONDING the motion.

MOTION CARRIED 4-0

GOVERNING BOARD MEMBERS:

Elizabeth Flores

Richard Reyes

Thomas Gil

Anna Bell Saucedo

Rita Walker

Date Approved: _____