

SANTA CRUZ VALLEY UNION HIGH SCHOOL DUST DEVILS



COMMITTEE

The general function of the Hall of Fame Committee is to govern and administer this organization within the guidelines set forth. The Hall of Fame Committee shall establish policies, procedures and timetable necessary for the proper functioning of the Santa Cruz Valley Union High School Hall of Fame.

MISSION STATEMENT

The Hall of Fame awards will recognize and honor outstanding achievements of individuals, alumni, coaches, administrators, staff, and other contributors to our school. To the students and public, it will display the accomplishments of persons who have attended and been instrumental in creating an excellent tradition of Santa Cruz Valley Union High School, as well as help to strengthen the bond between the school, the community, and our alumni.

MEMBER CRITERIA

- The Santa Cruz Governing Board and Superintendent shall appoint one (1) committee chairman, one (1) administrative representative, and one (1) board representative
- The committee chairman shall appoint six (6) committee members
- The members will serve one (1) to three (3) year terms and may be reappointed at the discretion of the said Board
- No member or family member of the current nominating committee will be eligible for nomination or induction into the Hall of Fame
- Must participate on at least three consecutive meetings. Failure to do so may result in removal and a new member may be appointed

HALL OF FAME TIMETABLE

ALL YEAR

- Distribute and collect Hall of Fame nomination forms year round

JANUARY AND MARCH

- The nomination form shall be emailed to SC Alumni contacts (scalumnichair@gmail.com) and posted on the SC Alumni Facebook page (@SCAlumniGroup) at least two times (Jan and Mar) in the current year prior to the May deadline. The form shall always be available through the school website (www.scvuhs.org), and upon request via SC alumni email and SC Alumni Group Facebook page and Facebook Messenger

MAY – FIRST MONDAY

- Deadline for submitting nomination forms to the Hall of Fame Committee is the first Monday in May

JUNE

- Hall of Fame committee meets to vote and submit a recommendation of no more than four (4) eligible candidates to the SCVUHS Governing Board
- Nominees must receive a majority vote
- A majority of Hall of Fame committee members must be present (participate) at this selection

JULY – THIRD THURSDAY

- The SCVUHS Governing Board votes to accept or reject individual nominees submitted by the Hall of Fame Committee
- Inform Hall of Fame Inductees and persons that submitted the nomination forms no later than the third Thursday in July
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- Collect a relatively current digital (headshot) photo and a high school digital photo from each inductee by end of July
- Finalize Inductees information for awards and media by end of July

AUGUST – FIRST WEEK

- ORDER AWARDS FIRST WEEK OF AUGUST: TWO AWARDS SHALL BE ORDERED TO HONOR EACH INDUCTEE; ONE AWARD WILL BE PRESENTED TO the inductee or their representative, the other award (along with their submitted biography) shall be placed on permanent display in the Hall of Fame case that is located in the Santa Cruz Valley Union High School Hall cafeteria
- Mail formal invitations to all Hall of Fame members and inductees

AUGUST – FOURTH WEEK

- Announce winners to media: newspaper, alumni email, alumni Facebook
- Mail formal invitations to all Hall of Fame members and inductees
- Coordinate Hall of Fame catered reception and Homecoming game presentation

OCTOBER – FIRST WEEK

- Finalize and confirm Hall of Fame catered reception and Homecoming game presentation details

OCTOBER OR NOVEMBER – SC HOMECOMING NIGHT

- Recognize honored winners in the SC cafeteria before the SC Homecoming game
- Present awards during SC Homecoming in October or November

HALL OF FAME COMMITTEE CONTACT: scalumnichair@gmail.com

SCVUHS HALL OF FAME COMMITTEE, C/O SANTA CRUZ VALLEY UNION HIGH SCHOOL 900 N MAIN STREET, ELOY, AZ 85131
2-2-2020

www.scvuhs.org