

**SANTA CRUZ VALLEY UNION HIGH SCHOOL DISTRICT #840
GOVERNING BOARD MEETING MINUTES – December 8, 2016**

DATE/TIME/PLACE

The Santa Cruz Valley Union High School District Governing Board of Education held a Public Hearing at 5:45 PM and Regular Board Meeting beginning at 6:00 PM on Thursday, December 8, 2016 in the Santa Cruz Library, Community Room which is located at 1000 N. Main Street in Eloy, Arizona.

CALL TO ORDER

Mr. Reyes called the public hearing at 5:45 pm and regular meeting to order at 6:00 pm and led the audience in the Pledge of Allegiance.

THOSE PRESENT

Richard Reyes, Vice-President, Thomas Gil, Member, Anna Bell Saucedo, Member, Rita Walker, Member, Orlenda Roberts, Superintendent, Debi Tabeling, Business Manager and Orante Jenkins, Principal and Sherry Eisler, Administrative Assistant. Liz Flores, President was absent.

PUBLIC HEARING

Mr. Reyes called the public hearing to order at 5:45 pm. There were no requests from the public. The hearing ended at 6:00 pm.

REGULAR MEETING

Mr. Reyes called the regular meeting to order at 6:00 pm.

CALL TO THE PUBLIC

There were no requests from the Public to address the Governing Board.

MONTHLY REPORTS

Ms. Tabeling reported in her monthly report that she and Ms. Ibarra attended the Prop 206 webinar on the new regulations. Mrs. Saucedo commented that she had also attended the webinar. She went on to say that the new mandates that any paid employee, including substitutes, will earn 1 hour of sick leave after working 30 hours. Eloy Elementary will now be hiring their substitutes and coaches through ESI. Ms. Tabeling and Mrs. Roberts commented

to the board that other surrounding schools are hiring coaches and substitutes by using ESI and SC may follow the practice. It was discussed in detail how coach's stipends would be paid out and payroll would need to maintain the recordkeeping of the hours. A discussion was held regarding full-time employees, which employees receive sick leave benefits, and that coaches who are also full-time SC teachers will not be eligible to receive sick leave hours in addition to those they already receive as full-time staff. Mrs. Saucedo asked if the part-time employees can be paid as a vendor. Ms. Tabeling stated yes, from accounts payable, and they would be responsible for their own taxes. It was also discussed regarding the possible process a substitute teacher or part-time coach would need to follow to use their "new" sick leave hours.

Mr. Reyes commented that he had received an email from Mrs. Roberts addressing a parent's concern about the amount of food that is being served to students in the cafeteria. In a first effort to try something new, the cafeteria menu offered a Breakfast meal as a lunch option in addition to 2 other menu plans that students could choose from. The parent had been told that there was not enough food/that the cafeteria ran out which turned out to be false. The "breakfast" option sold out first as there were only 50 of that selection prepared. However, the other two meal options were still available for students on that date. Mrs. Eddy also submitted information for the Board to document that the parent concern was based on false information that they had received.

Ms. Tabeling announced new buses have been ordered with Auto Safety House and will be delivered in June, 2017. Mr. Gil inquired about the status of the stolen van. Ms. Tabeling stated it has been repaired and transportation will start using it.

The board commented how well the football team performed during the season.

BUSINESS ITEMS

1. Discussion/Approval/Disapproval of the FY2016-2017 Revised #1 Expenditure Budget and Budget Worksheets.

Ms. Tabeling stated that when the board approved the adopted budget she had over budgeted \$60,000.00 since we were unsure what our student count would be. The district is now required to report the true budget. She went on to say that the ELL figures are not clear and she is reviewing those counts. She stated she is hoping enrollment will be going up in numbers. Ms. Tabeling stated she had placed \$50,000.00 into capital for the expenditures in the welding shop. She explained that she had spoken with the Bonding attorney and was advised to use the 610 fund. Once our bonds are sold and we submit a declaration to the board, bond funds will reimburse the 610 fund.

Mrs. Saucedo MOVED to approve the FY2016-2017 Revised #1 Expenditure Budget and Budget Worksheets, with a SECOND by Ms. Walker.

MOTION CARRIED 4-0

SUPERINTENDENTS ITEMS

1. Discussion to evaluate Mrs. Roberts's performance as the Superintendent for Santa Cruz Valley Union High School District and potential goals for the school year.
2. Approval of Mrs. Roberts's performance evaluation as the Superintendent for Santa Cruz Valley Union High School District and to set goals for the school year.

It was the decision of the board to table superintendent agenda items F-1 and F-2.

Mrs. Saucedo MOVED to Table Discussion to evaluate Mrs. Roberts's performance as the Superintendent for Santa Cruz Valley Union High School District and potential goals for the school year, and of Mrs. Roberts performance evaluation as the Superintendent for Santa Cruz Valley Union High School District and to set goals for the school year, with a SECOND by Mr. Gil.

MOTION CARRIED 4-0

PERSONNEL ITEMS

1. Discussion/Approval/Disapproval to add two new part-time positions to the Food Service department at two hours each.

Ms. Tabelaing explained that some students are not paying for their lunch accounts and this is causing student debt to increase. Parents will be notified of the new procedure and once a student has a negative balance over a minimal amount, they will be given either a cheese or peanut butter sandwich until the debt is paid.

Mrs. Saucedo MOVED to add two new part-time positions to the Food Service department at two hours each, with a SECOND by Ms. Walker.

MOTION CARRIED 4-0

2. Discussion/Approval/Disapproval for the first payment of Classroom Site Funds (CSF) for FY17 from Funds 011 & 013 for qualifying staff members per the 301 Plan and the M&O funds for the Guidance Counselor.

Ms. Tabelaing stated that no dollar amount was included explaining that she was hoping for one more deposit to increase the amount of funds in the account.

Mrs. Saucedo MOVED for the first payment of Classroom Site Funds (CSF) for FY17 from Funds 011 & 013 for qualifying staff members per the 301 Plan and M&O funds for the Guidance Counselor , with a SECOND by Ms. Walker.

MOTION CARRIED 4-0

3. Discussion/Approval/Disapproval to approve Andrea James as Head Softball Coach for FY16/17.

Mrs. Saucedo MOVED to approve Andrea James as Head Softball Coach for FY16-17, with a SECOND by Ms. Walker.

MOTION CARRIED 4-0

4. Discussion/Approval/Disapproval to approve Oscar Porras as Head Baseball Coach for FY16/17.

Mrs. Saucedo MOVED to approve Oscar Porras as Head Baseball Coach for FY16/17, with a SECOND by Ms. Walker.

MOTION CARRIED 4-0

5. Discussion/Approval/Disapproval to approve Ricardo Miller as Head Boys and Girls Tennis Coach for FY16/17.

Mrs. Saucedo MOVED to approve Ricardo Miller as Head Boys and Girls Tennis Coach for FY16-17, with a SECOND by Ms. Walker.

MOTION CARRIED 4-0

6. Discussion/Approval/Disapproval to approve Thomas Paredes as Head Boys and Girls Track Coach for FY16/17.

Mrs. Saucedo MOVED to approve Thomas Paredes as Head Boys and Girls Track Coach for FY 16/17, with a SECOND by Ms. Walker.

MOTION CARRIED 4-0

7. Discussion/Approval/Disapproval of other certified, classified or volunteer personnel items as presented.

There were no additional personnel items submitted.

CONSENT ITEMS

1. Approval of overnight travel for the Softball Team to participate in two tournaments this season. March 3rd - 4th at Wrangler Classic in Wickenburg and March 16th - 18th at Gracie Haught Classic in Payson.
2. Approval of the 2016-2017 Revised Classified Stepless Salary Schedule starting on January 1, 2017.
3. Ratification of the expenditures identified in the Auxiliary Operations Fund Report for November 2016.
4. Approval of Student Activities Account Report for November 2016.
5. Approval for Ratification of payroll and expense vouchers for November 2016.

Payroll	Amount	Expenses	Amount
# 11	\$ 99,741.71	# 1725	\$ 37,795.52
# 12	\$ 11,252.87	# 1726	\$ 314.73
# 13	\$ 107,887.28	# 1727	\$ 39,949.42
		# 1728	\$ 72,633.73
		# 1729	\$ 314.73
Total Payroll:	\$ 218,881.86	Total Expenses:	\$ 151,008.13
Grand Total: \$ 369,889.99			

6. Approval of the Regular Governing Board Meeting Minutes from November 10, 2016.
7. Approval of overnight travel for the Wrestling Team to participate in the Benson Invitational Tournaments for January 5th, 6th and 7th (2 night stay) in Benson, Arizona.

Mrs. Saucedo MOVED to approve Consent item H-1 thru H-7, with a SECOND by Ms. Walker.

MOTION CARRIED 4-0

ANNOUNCEMENTS

Mrs. Roberts announced that the recently elected board members need to be sworn in before the start of the January 2017 meeting in order to have a quorum. She suggested having the swearing-in ceremony at 5:45 pm and starting the meeting at 6:00 pm.

BOARD MEMBER ITEMS

There were no board member items.

ADJOURNMENT

Mrs. Saucedo MOVED to approve to adjourn the meeting at 6:28 pm; with Mr. Gil SECONDING the motion.

MOTION CARRIED 4-0

GOVERNING BOARD MEMBERS:

Elizabeth Flores

Richard Reyes

Thomas Gil

Anna Bell Saucedo

Rita Walker

Date Approved: _____