



**Educational Resource Center, Inc.**  
**d/b/a John H. Wood, Jr. Public Charter District**  
**Board of Trustees Meeting Minutes**  
**April 21, 2015**

Olin Tunnell, President, called the Board meeting to order at 6:37 pm.

The meeting was held in the Community Room of the Anne Frank Inspire Academy located at 11216 Bandera Road, San Antonio, Texas 78249.

The following Board members were in attendance: Olin Tunnell, Josie Arredondo-Holden, Jerry Muldowney, Carmen Balderas, Debra Harkiewicz, Keith Cathey, and Ray Kresha.

The following guests were in attendance: Bruce Rockstroh, Jennifer Rower, Ymelda Y'Herrera, Jeff Sprink, Amy Wood, and Quincy Baity.

**Action Items I – Minutes**

A motion was made by Jerry Muldowney and seconded by Carmen Balderas to accept the meeting minutes from the March 17, 2015 Board Meeting with the correction discussed. Motion carried.

**Information and Discussion Items**

**1. Public Comment**

- No Public Comment

**2. Inspire Academies Update** – Quincy Baity, Project Engineer for Turner Construction, updated the board on the progress of the elementary school and annex construction. The elementary school is undergoing the final inspections with the city and will be completed the punch list in the next couple of weeks.

**3. Standing Committee for Strategic Planning Report** – The committee met on April 14 and invited two consultants – Richard Agee and Cindy Stynchula – to attend the board meeting and discuss their expertise. The Board interviewed both candidates to determine who would work best with the Board Strategic Planning Committee to help facilitate strategic planning meetings.

**Approval of Consultant for Board Strategic Planning** – Josie Arredondo-Holden motioned and Keith Cathey seconded to take a vote on which consultant the Board would hire to facilitate the Strategic Planning Committee meetings. The vote was 5-0 in favor of hiring Cindy Stynchula with Stynchula and Associates.

#### **4. Superintendent's Report**

- **Campus Updates** – The district has received the first state testing scores for the the 8<sup>th</sup> grade Reading STARR Test. AFIA Middle school had 87% pass and 5 out of the 6 Residential schools passed.

Attendance is overall down for the month at all campuses. Karnes had an outbreak of chickenpox, but attendance should be at full capacity within the week.

- **Financial Update** – Mr. Rockstroh reported to the Board that the District continues to be financially strong and finished the month in the black. Also the bond covenants are being met for the year.
- **Other Information** – The District has many events coming up:
  - May 8: UTSA Executive MBA Strategic Planning Presentation
  - May 4 – 8: Teacher Appreciation Week
  - May 19: Board Meeting
  - June 15: AFIAwards Celebration
  - June 21 – 24: National Charter School Conference

#### **Discussion/Action Items:**

- **Report of Board Praesidium/Risk Management Committee** – No incidents to report.
- **Balanced Scorecard Review** – The Board reviewed the Board's Balanced Scorecard.
- **Anne Frank Inspire Awards Celebration** – The Awards Celebration is set for June 15, 2015. The event will start at 5:30 pm with a viewing of the Anne Frank Exhibit. Dinner and the award ceremony will beginning at 7:30.
- **Anne Frank Exhibit** – The District will be hosting a Grand Opening Ceremony for the Anne Frank Exhibit on April 30, 2015 from 6:00 to 8:00 pm.

#### **Executive Session**

The Board did not enter executive session.

**Action/Discussion Items:**

- **Action on Items Discussed in Closed Session** – No actions.
- **Approval of Budget Amendment #1** – The budget amendment will correct classification issues found during a recent PEIMS audit. Keith Cathey motioned and Jerry Muldowney seconded to approve the Budget Amendment #1. Motion carried.
- **Approval of IMA Certification** – TEA requires the Board to approve the purchase of instructional materials. Jerry Muldowney motioned and Keith Cathey seconded the approval of IMA Certification. Motion carried.

**Scheduling Next Board Meeting**

A motion was made by Josie Arredondo-Holden and seconded by Carmen Balderas to schedule the next Board Meeting on Tuesday, May 19, 2015 at 6:30 pm in the Community Room at the Anne Frank Inspire Academy. Motion carried.

**Adjournment**

A motion was made by Keith Cathey and seconded by Debra Harkiewicz to adjourn the Board Meeting. Motion carried.

The Board Meeting was adjourned at 8:45 pm.

**BOARD ACCEPTANCE**

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