



QUEEN CREEK UNIFIED SCHOOL DISTRICT NO.95

Special Services Department

20217 E Chandler Heights Rd

Queen Creek, AZ 85142

Phone (480) 987-5990 Fax (480) 987-7499

ANNUAL NOTICE OF CONFIDENTIALITY

July 1, 2014

TO: PARENTS OF SPECIAL EDUCATION STUDENTS

FROM: DEPARTMENT OF SPECIAL EDUCATION

This is a reminder that all of the information gathered concerning your child will be treated **CONFIDENTIALLY**, and that no records will be released without your expressed written consent.

All records are kept in a locked cabinet located at the District Center. Dora Kisto, Special Education Administrative Assistant, maintains the key. Posted on the file cabinet is a list of school personnel permitted to view the records. Access sheets are included in each file to be signed by personnel if that file is removed for review.

If you have any further questions, please call the office at 480-987-5990.