

## ANNUAL NOTIFICATION TO PARENTS

Section 504 is an Act which prohibits discrimination against persons with a disability in any program receiving Federal financial assistance. The Act defines a person with a disability as anyone who:

1. Has a mental or physical impairment which substantially limits one or more major life activities (major life activities include activities such as caring for one's self, performing manual tasks, walking, seeing, hearing, breathing, learning and working);
2. Has a record of such impairment; or
3. Is regarded as having such an impairment.

In order to fulfill its obligation under Section 504, the Queen Creek Unified School district recognizes a responsibility to avoid discrimination in policies and practices regarding its personnel and students. No discrimination against any person with a disability will knowingly be permitted in any of the programs and practices in the school system.

The school district has specific responsibilities under the Act, which include the responsibility to identify, evaluate, and if the child is determined to be eligible under Section 504, to afford access to appropriate educational services.

If the parent or guardian disagrees with the determination made by the professional staff of the school district, he/she has a right to hearing with an impartial hearing officer.

Complaints regarding school facilities may be directed to the principal on your child's campus or the District 504 Coordinator, Michelle Bailey, at 987-5990

The Family Educational Rights and Privacy Act (FERPA) also specifies rights related to educational records. This Act and Queen Creek Public School Board Policy give the parent or guardian the right to:

1. Inspect and review your student's education record;
2. Exercise a limited control over other people's access to the student's Education record;
3. Seek to correct parts of the student's education record, you believe to be inaccurate, misleading or in violation of student rights, in a hearing if necessary;
4. Report violations of the FERPA to the United States Department of Education, FERPA office;
5. To be informed annually about FERPA rights.

All rights and protections given parents under the FERPA and Queen Creek Schools Board policy transfer to the student when he/she reaches age 18 (except where the student is dependent) or enrolls in a post-secondary school. The student then becomes an "eligible student".

Parents may inspect/review their student's cumulative records by contacting the principal on their campus. Special education records may be reviewed by contacting the Director of Special Services, Queen Creek Public Schools, 20217 E Chandler Heights Rd , Queen Creek, Arizona, 987-5990