

Dear Graduate & Parent/Guardian – Class of 2016:

Graduation from high school is a ceremony that comes once in a lifetime. Parents, relatives, and (most importantly!) the graduates deserve a dignified and memorable ceremony. Your cooperation is essential. In order to provide the honor and respect for each graduate at this special occasion, the following guidelines are in place:

- Graduate Dress Code: Our graduation ceremony is an important community tradition and a final learning experience for our proud students; our dress code reflects that. No shorts, blue jeans, T-shirts, or casual shoes such as rubber flip-flops, Crocs, or tennis shoes are permitted. Dress shoes with socks are the required footwear for males. Extremely informal attire is also inappropriate for the occasion. **No decoration is permitted on the graduation gown. Only school issued medals, stoles, or cords may be worn with gowns for graduation. No candy/flower leis, boas, ect. are permitted. Decoration on cap/mortar board must lay flat. Caps with 3D objects or extra decoration hanging off the edge of the cap other than the tassel will not be allowed. Any decoration which would draw undue or negative attention, is not permitted.** The administrator in charge will have the final decision in denying a graduate's participation due to inappropriate attire. Please make good choices regarding your appearance. If you need some assistance with your graduation attire, please see me at your earliest convenience.
- Appropriate behavior and respect for others: Any behavior that draws attention away from the speakers, performers, or individual graduates being honored, or detracts from the dignity of the ceremony itself will result in those involved being excluded from the ceremony. We ask our proud parents to please respect all of the graduates by remaining seated during the ceremony. **Walking around on the field, engaging in conversations, or entering the student seating area for photographs is unfairly disruptive.** Specific areas appropriate for photography will be demarcated. **Please do not enter the graduates' seating area.**
- In keeping with past tradition, graduation will be held on the football field weather permitting. However, in order to prevent damaging our artificial turf, streamers, confetti, silly string, etc. will not be allowed. We thank you in advance for your cooperation.

We want the graduation to be special and appropriate for all of our graduates. We have worked to prevent our ceremony from becoming too drawn out while striving to maintain the dignity and respect that our graduates deserve. Please complete and sign the enclosed form and turn it in to the bookstore and help do your part to make graduation the best ever at Mingus.

Sincerely,

Jennifer Chilton
Principal

Please read on>
Senior Preparation Schedule
Grad Promise

MINGUS UNION HIGH SCHOOL
SENIOR PREPARATION FOR GRADUATION

April	21	Operation Graduation Meeting - 6:30pm Cottonwood Rec. Center Conference Room
	25	Seating tickets available in the HS Office (2 tickets per graduate)
May	2	Monday 8:30 am – 12:00 pm – AP Chemistry
	2	Monday 12:00 pm – 3:20 pm – AP Psychology
	3	Tuesday 12:00 pm – 3:20 pm – Art History Exam
	4	Wednesday 8:30 am – 12:00 pm – AP Literature & Composition
	5	Thursday 8:30 am – 12:00 pm – AP Calculus
	5	Operation Graduation Meeting – 6:30 pm Cottonwood Rec. Center Conference Room
	6	Friday 8:30 am – 12:00 pm – AP US History
	6	Friday 8:30 am- 12:00 pm AP Art Portfolios Due
	9	Monday 8:30 am – 12:00 pm – AP Music Theory
	10	9:30 am** – Senior Graduation Meeting – Auditorium (*mandatory*)
	11	Wednesday 8:30 am – 12:00 pm AP English Language and Composition
	12	Thursday 8:30 am – 12:00 pm AP World History
	15	6:00 pm – Baccalaureate in the MUHS Auditorium
	16	Finals for Seniors – Periods 1, 3, 5 Regular Schedule
	17	Finals for Seniors – Periods 2, 4, 6 Regular Schedule
	18	9:30 am Scholarship & Academic Honors Ceremony - Auditorium (*mandatory*) *Mandatory Senior Meeting in the Auditorium* (lockers cleared out, books turned in, and fees paid)
	19	8:40 am** Graduation Practice - Auditorium (*mandatory*)
	20	6:00 pm *Graduates meet in Gym to line up for ceremony*(<i>Graduation begins 7:00 pm</i>)

MUSTS

ALL SENIOR FORMS (Checkout, Grad Promise, etc.) **DUE IN BEFORE GRADUATION PRACTICE ON MAY 19th AND ALL FEES PAID.**

Cap & Gown and tassels may be picked up in the Mingus Bookstore before school, during lunch, or after school until 3:30 pm weekdays.

Diplomas will not be inside the red cover at graduation and will not be mailed.

Graduates may pick up their diplomas immediately after graduation in the H.S. Cafeteria or at the high school office throughout the summer (8 am – 4 pm) beginning May 23rd.

*** SENIORS ARE NOT TO BE ON CAMPUS AFTER MANDATORY MEETING & PRACTICE UNLESS** – making up tests or meeting with a counselor. Arrangements to be on campus must be made in advance with a staff member.

**** Mandatory** – Seniors must attend graduation meeting to participate in graduation.

**** Mandatory** – Seniors must attend graduation practice to participate in graduation.

***** GRADUATION** – All graduates report to the Gymnasium by 6:00 pm **NHS** members - check in with the NHS Sponsor in the Gymnasium by 5:00 pm to get your collar for the ceremony.

Operation Graduation – Contact Stephanie Bloniarz at stephbloniarz@live.com or Lynette Prouty at rlprouty32@gmail.com for more information

GRADUATION TICKETS/SEATING/PARKING

It's time to celebrate graduation! The M.U.H.S. graduation ceremony is held on the football field and has become an annual community event with graduates' extended family, friends, and Mingus alumni in attendance. Although the field may seem large enough to accommodate everyone, there is a limit to seating on the field. This plan was developed to address seating issues and to ensure that **the enthusiasm of one family's celebration would not infringe on another family's opportunity to see and hear graduation.**

There is limited reserved on-field seating, handicapped seating, and open bleacher seating. Each graduate will receive **two tickets (students need to pick the tickets up at the High School Office beginning April 25th through May 18th)** for the reserved on-field seating. A family may opt not to use these tickets and sit in the stands. Students are encouraged to turn in unused tickets or let us know they will not need them.

Seating on the field will be closed once the graduates have entered the football stadium.

The north football gates will open at **5:00 pm, Friday, May 20th**, for all admissions to the graduation ceremony. Open seating in the bleacher area and the reserved on-field area (**with ticket**) is on a first come, first served basis, **with no saving of seats.** Admission to the handicapped seating will require that the person present their handicapped card/identification and that **only one other person accompany them.** Individuals who require special assistance can be dropped off at the gate and a cart will take them to the seating area. This combination of open and reserved seating allows each family to make an individual choice where to enjoy the ceremony without limiting admission to graduation.

Parking at the high school is limited. Handicapped parking is available in the east parking lot by the cafeteria and is strictly monitored to assist those needing these spaces. Additional parking is available in the west lot, across Camino Real from the west lot, Fry's parking lot, and in the Faith Lutheran Church parking lot. Transportation to the school will be provided from these latter two parking areas both to the ceremony and back to the parking areas at the end of the ceremony.

The Mingus Union High School graduation will be a joyous occasion for participants and their guests. Cooperation with the seating plan will show respect for the graduates, families, and MUHS staff and maintain the dignity of the graduation ceremony.

In Case Of Rain: In the event of inclement weather, we may have to move the ceremony inside; we will let you know by 5:00 pm the day of graduation. We will contact families via our School Messenger* phone service and also have a public service announcement on KYBC AM 1600, KVRD FM 105.7, KKLD FM 95.9, KVNA FM 100.1 and KQST FM 102.9. In the event that we change to an inside venue, an alternate seating plan can be found on our website www.mingusunion.com. The inside seating plan will allow **only those parents with tickets to sit in the indoor seating area.** All other guests will sit in an alternate indoor area where the ceremony may be viewed on a large screen. (*see plan for details*)

***IMPORTANT SENIOR PARENTS: Please be sure that your phone contact information is up-to-date!**

Thank You and Go Marauders! The High School and District Administrations

SENIORS – Don't forget! You will be responsible for picking up your seating tickets from the High School Office beginning April 25th.

[Keep going there's more >](#)

Sign and return to the school

Dear Student/Parent – Please sign and return to the Bookstore.

Dear Mrs. Chilton:

Yes, we support the Mingus Union High School District Board of Governors in the position that Graduation is a serious and dignified ceremony. We understand that any student who fails to follow expectations and guidelines for appropriate behavior and dress will be removed from the ceremony.

Student Signature

Print Name

ID#

Date

Parent Signature

Date

This form must be signed and returned to the Bookstore no later than May 18, 2016, in order to participate in the Graduation Ceremony.

