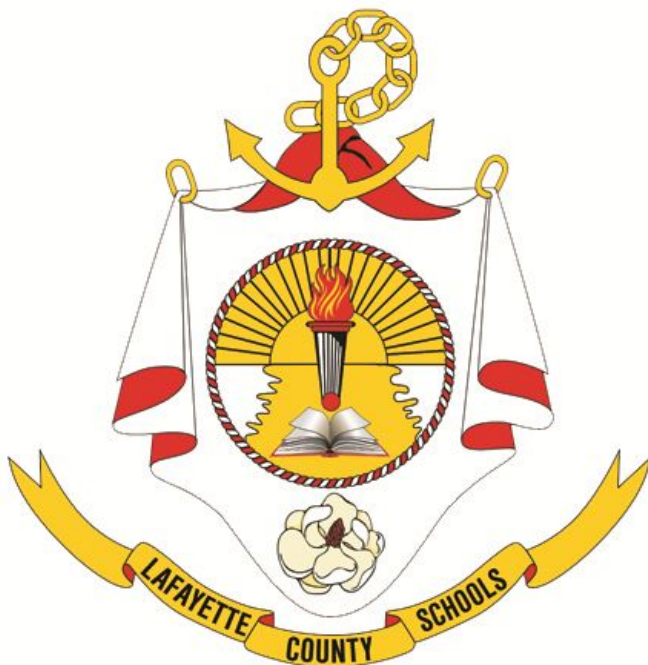


LAFAYETTE HIGH SCHOOL

OXFORD, MISSISSIPPI

www.gocommodores.org



PARENT / STUDENT HANDBOOK
2016 - 2017

Glenn Kitchens

Principal

Greg Lewis

Assistant Principal

Assistant Athletic Director

Title IX Coordinator

Grant Crockett

Assistant Principal

This handbook belongs to:

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Lafayette County School Board

Bill McGregor, *President*
Bob Colston, *Secretary*
Judith Thompson
Johnny Parker
Ken Hewlett
Gray Tollison, *Attorney*

Central Office Staff

Adam Pugh.....*Superintendent of Education*
Jeremy Stinson.....*Curriculum Coordinator and Testing*
Patrick Robinson.....*Federal Coordinator*
Tiffany Babb.....*Director of Special Education*
Cindy Cannon.....*Exec. Admin. Asst. to Superintendent*
Lori Gardner.....*I Lafayette Learning Center Director*
Gary Drewrey.....*Transportation Supervisor/Athletic Dir.*
Greg Lewis.....*Asst. Athletic Dir./Title IX
Coordinator*
McNeil Stanford.....*Technology Supervisor*
Calvin Worthem.....*Personnel Director/Insurance*
Carman Jenkins.....*Technology Assistant*
Ralph Braden.....*Technology Assistant*
Nolan Webb.....*Technology Assistant*
Jeff Oliphant.....*Maintenance Department Supervisor*
Josh Thweatt.....*Maintenance*
Mark Brown.....*Business Manager*
Debra Jennings.....*Purchasing Agent*
Michelle Odom.....*Accounts Payable Clerk*
Cynthia Briscoe.....*Payroll Clerk*
Joy Hankins.....*Receptionist/Athletic Secretary*

Mission Statement

The Lafayette County School District believes that all children can learn. Our mission is to provide a quality education. All students will be required to spend sufficient amounts of time on tasks to master basic skills. Materials and support services will be provided to ensure the understanding and mastery of these objectives. Requirements regarding testing, grading, promotion, retention, and graduation are based upon student performance as stated in our district specifications.

The provision of quality formal education is the primary function of the school district. All other activities are dedicated to be supportive of the educational efforts. All employees of the school district are considered essential to achieving the school district's mission. A staff evaluation and personnel development program is available to help individuals accomplish the jobs for which they are employed. Such effort should assure an orderly, healthy, and safe atmosphere when pupils are in the care of the school district. We will work toward building a more effective school each year.

Our Philosophy

Education is the process by which students may acquire academic, vocational, and social skills that promote intelligent and productive participation in a free and complex society. It is the prime responsibility of the school system to arrange for each student to acquire a level of competency in fundamental skills, to develop respect and appreciation for our democratic system as practiced in our nation, to acquire vocational skills relative to the individual's needs and to experience social situations which aid in teaching him/her to work cooperatively and productively with his/her peers. Basic to our philosophy is the belief in the worth of each individual student. His or her needs, interests, abilities, goals and potential must be recognized and considered in the development of curriculum and co-curricular programs and in guidance and counseling.

Students must be given the opportunity to develop physically and emotionally as well as intellectually. The relationship between the school and community should be beneficial to both. Open, active communication and interaction between the school and community are essential in working toward common goals. The school shall take advantage of the human and physical resources of the community whenever possible. Furthermore, it is the responsibility of the school to reinforce the values of the community. Parents and patrons should benefit from the local education process.

The goal of LHS is to provide an adequate physical plant, sufficient equipment and materials, a flexible, student-centered curriculum and a well-trained staff in order to facilitate the educational process and meet the needs of students so that they may reach the highest educational achievements of which they are physically, emotionally, socially and intellectually capable.

2016-2017 District Calendar

July 1-29, 2016	Staff Development Days (2)
August 2, 2016 - Tuesday	Staff Development Day (1)
August 3, 2016 - Wednesday	Staff Development Day (1)
August 4, 2016 - Thursday	Staff Development Day (1)
August 5, 2016 - Friday	First Day for Students
September 5, 2016 - Monday	Labor Day Holiday
September 8, 2016 - Thursday	Progress Reports
October 3-6, 2016	First Nine Weeks Exams
October 7-10, 2016	Fall Break
October 11, 2016 - Tuesday	School Resumes
October 13, 2016 - Thursday	Report Cards
November 10, 2016 -Thursday	Progress Reports
November 21-25, 2016	Thanksgiving Holiday
December 14-19, 2016	Second Nine Weeks Exams
December 20, 2016 - Tuesday	60% Final Day for Students
December 21, 2016 - Jan 3, 2017	Christmas Holiday
January 4, 2017 - Wednesday	Staff Development Day (1)
January 5, 2017 - Thursday	Students Return
January 12, 2017 - Thursday	Report Cards
January 16, 2017 - Monday	Dr. Martin Luther King Jr. Holiday
February 9, 2017 - Thursday	Progress Reports
February 20, 2017 - Monday	President's Day - Holiday
March 7-10, 2017	Third Nine Weeks Exams
March 13-17, 2017	Spring Break
March 23, 2017 - Thursday	Report Cards
April 1, 2017 - Saturday	Junior/Senior Prom
April 14, 2017 - Friday	Good Friday - Holiday
April 17, 2017 - Monday	Good Monday - Holiday
April 20, 2017 - Thursday	Progress Reports
May 17-22, 2017	Final Exams
May 19, 2017 - Friday	Graduation
May 23, 2017 - Tuesday	60% Final Day for Students
May 24, 2017 - Wednesday	Staff Development Day (1)
May 25-26, 2017	Weather Make-up Days

<i>First Semester:</i>	<i>Student Days</i>	<i>90</i>	<i>Faculty Days</i>	<i>95</i>
<i>Second Semester:</i>	<u><i>Student Days</i></u>	<u><i>90</i></u>	<u><i>Faculty Days</i></u>	<u><i>92</i></u>
<i>Total:</i>		<i>180</i>		<i>187</i>

Student Life

LHS Bell Schedule

Our school day begins at 7:50 AM and ends at 3:03 PM. The schedule is divided into seven periods, plus morning and lunch breaks. Students should not arrive at school before 7:15 AM. Upon arrival, students who drive are to enter the commons through the east (front) doors; students who ride the bus should use the south entrance.

7:15 – 7:44 Breakfast

7:45 – 7:50 Transition

7:50 – 8:45 **1st Period**

8:45 – 8:49 Transition

8:49 – 9:49 **2nd Period**

with breaks:

8:45 -9:53	1st break
9:41 - 9:49	2nd break

9:49 – 9:53 Transition

9:53 – 10:45 **3rd Period**

10:45 – 10:49 Transition

10:49 – 11:41 **4th Period**

11:41 – 11:45 Transition

11:45 – 1:11 **5th Period**

with lunch:

11:41 – 12:05	1st lunch
12:05 – 12:27	2nd lunch
12:27 – 12:49	3rd lunch
12:49 – 1:11	4th lunch

1:11 – 1:15 Transition

1:15 – 2:07 **6th Period**

2:07 – 2:11 Transition

2:11 – 3:01 **7th Period**

B & I Schedule

The daily schedule at the Oxford-Lafayette School Of Applied Technology (B&I) is divided into three sections:

7:55	Bus departs LHS
8:05 - 9:40	First section
10:00	Bus departs LHS
10:05 - 11:40	Second section
1:14	Bus departs LHS
1:15 - 2:50	Third section

Cell Phones and Electronic Devices

During the school day, cell phones and electronic devices are allowed in common areas (hallways and the LHS Commons) when a student is not assigned to a classroom (before school, transitions, break and lunch). However, phone calls may not be made in the building and no headsets are allowed outside the direction of a teacher. Teachers have the autonomy in their classroom to have students utilize personal devices for educational purposes. If a student violates the rules of a particular teacher or those of the school at large, then the cell phone or other electronic device will be confiscated and retained for a period of not less than thirty (30) calendar days. In lieu of this thirty (30) day period, the student may elect to pay a \$25.00 fine to have the device returned to the student's parent/guardian.

Failure to turn phone or other electronic device over to a staff member upon request will be considered an insubordinate act towards a school official. This act will be handled according to the procedures listed on p. 38 of this handbook. Students who are suspended for insubordination in connection with cell phone/electronic device violation will still be responsible for surrendering the device or paying the \$25 fine upon return from suspension (LCSD Board Policy).

The possession and/or use of any electronic communication device, including cell phone(s) or other electronic device(s) during the administration of scheduled statewide tests is prohibited. Lafayette High School/Lafayette County School District is not responsible for lost, stolen, or damaged cell phone(s) or other electronic device(s).

Rules for Student-Owned Devices

1. The Lafayette County Acceptable Use Policy will be in effect for ALL devices being used on campus. This includes all devices connected to outside network towers as well. (See pp. 71-74)
2. Students must access the Internet when applicable through the school-provided student network. Passwords are available through the classroom teacher.
3. Cellular telephones will only be allowed in classrooms at the teacher's discretion and with the teacher's direction. Internet searches, research, and student response will be the main use of smartphones in the classroom. In the event your child does not have a telephone or tablet to use during class, the school will provide an alternate means.
4. Cell phones and electronic devices (tablets, iPads, etc.) are allowed in general population areas (i.e. gym, commons) as long as students follow all LCSD Acceptable Use Policies. The intent of this policy is to allow students to read/research when they have free time, not during classroom instruction unless prompted by their teacher.
5. LHS is not responsible for theft or damage of any device. LHS students are not required to bring any device to school.

Class Trips

The privilege of attending a class trip will be determined by the following criteria:

- a) Within the current school year, the student has not received a school suspension or 4 or more office referrals.
- b) The student receives an administrative recommendation not to attend the trip due to class conduct or grades.
- c) Student cannot miss more than 5 school days for non-MHSAA activities.
- d) Students who have missed more than 80% of the maximum number of days allowed for the course will not be allowed to participate in any non-MHSAA trips.

Note: Additional criteria may be set by individual organizations and all exclusions and inclusions of students for class trips are subject to change at the discretion of school administration.

Deliveries for Students

The school will not accept deliveries of balloons, flowers, pizza, candy grams, etc. for students either to the school office or to individual classrooms. Parents may bring lunch for their student(s) as instructed on pp. 14-15 of this handbook. Lunch parties are prohibited.

Dress Code

The Lafayette County Board of Education, the administration, and faculty expect all students to dress in a manner that reflects favorably upon the efforts of the total educational community to provide the best learning experience possible for each student. Students enrolled in LHS are expected to adhere to the dress code listed below. Administration reserves the right to make amendments to the dress code.

1. Students' shorts/skirts/dresses at the minimum must be fingertip in length when the arm is extended.
2. Hairstyles should be neat, clean, and well groomed. Hairstyles disrupting the educational process are not permitted.
3. Visible body piercings other than the ear and nose are prohibited. Nose piercings are only allowed if small studs (no hoops or rings).
4. No tank tops, halters, tops with spaghetti straps or tops that expose the midriff. Appropriate underclothing shall be worn at all times and should be worn underneath an outside garment.
5. Picks, combs, rollers, and other styling devices shall not be worn.
6. Unless medically prescribed, sunglasses are prohibited indoors.
7. No hats, caps, toboggans, head scarves, bandanas, wristbands, sweat bands, hairnets, shower caps, or do-rags are allowed in the building. This rule applies to both male and female students.
8. No see-through clothing exposing undergarments shall be worn.
9. Biking shorts and Nike-style shorts are not allowed.
10. Pants with holes above the knee are not permitted with skin showing. Excessive holes in pants are not permitted.
11. If leggings, jeggings, yoga pants, or other skin-tight pants are worn, a shirt must extend past the waist and cover the buttocks.
12. Pants should be worn at the waist. Sagging pants are not allowed.
13. Clothing with suggestive, vulgar, indecent, or disruptive slogans/pictures is not permitted.
14. Clothing advertising alcoholic products or drugs is not permitted.
15. Student shall not wear clothing or appear in any manner that would identify them with a gang or any illegal activity. Furthermore, students shall not wear any clothing advertising gang-related signs, colors, or written gestures.
16. Males must wear shirts with sleeves.
17. Chains and spikes shall not be worn.
18. Trench coats or duster style coats are not allowed.
19. Pajamas pants and house shoes shall not be worn.
20. Any dress or personal appearance that the administration feels is disruptive to the instructional process or presents a safety hazard will be dealt with on an individual case basis.

Dress guidelines will be set for special events such as awards night and graduation. Failure to comply with the rules of the dress code shall be grounds for suspension and/or being disallowed from attending the special event. Under the School Board Policy, no student who fails to conform to the proper standards of dress shall be allowed to continue in school. All school rules and regulations are effective from date of registration until the closing of the school session. Students are under the school rules and regulations while on the school grounds and the school buses. **NOTE:** The Lafayette County School Board reserves the right to rule on items not previously mentioned.

Education Attendance Form

To obtain a driver's permit/license the state of Mississippi requires a School Attendance Form. As the title of the form implies, students must be in good standing with their school attendance to receive one. Excessive absences above the school policy may restrict the student being issued a School Attendance Form.

Food/Beverages

Water is the only acceptable beverage allowed in the classrooms. Food is not allowed in the classroom unless approved by teacher and administrator for educational purposes. Lunches will be eaten in the lunchroom. Any exception to this rule must be approved through the office.

A table is set up by the front entrance for use by parents who bring a student's lunch. No food items can be delivered to students by the office. Food should be clearly marked with the student's name and placed on the table. Parents are responsible for notifying students to pick up their food. LHS will not be held responsible for items lost or stolen from this table. *No parties will be allowed during lunch.*

Library

The purpose of the school library is to provide books and other printed materials as well as library services most appropriate and meaningful to students in their development as people. Students may browse among the books as much as they like as long as they do so quietly and replace books in their proper places on the shelves. A book should never be taken from the library without being checked out at the circulation desk. No student can check out material for another student. A fine of 5¢ per day will be charged for overdue books.

One set of encyclopedias may be checked out overnight; all other reference books/magazines must be used in the library. As nearly as possible, absolute quiet should prevail in the library. There should be no marking or defacing of the furniture or materials in any way.

Lunch Procedure

All Lafayette High School students are required to report to the commons during their lunch period. All other locations are off limits to students during their lunch break. This rule includes the gym, ROTC building, LMS, and the library. Failure to report to the commons for lunch will be considered a failure to be at an assigned place. Each student must present their student ID in order to purchase a school lunch.

Students may not order food to be delivered from an outside vendor and brought to the school. Parents or guardians who wish to bring food for their student may leave the food on the table provided in the office entryway. The office staff is not responsible for any food items left for the students. All vendors or food delivery services will be turned away.

Cafeteria Meals:

Student paid lunch	\$2.50
Student paid breakfast	\$1.50
Student reduced lunch	\$0.40
Student reduced breakfast	\$0.30
Teacher lunch	\$3.50
Teacher breakfast	\$2.50

Morning Procedure

Students who ride buses will be dropped off each morning at the south entrance to the commons area. Students who drive their own vehicle *and have purchased a parking permit* (\$20) will park in their assigned space. Upon arrival, students are to report to the commons or other designated area assigned by the administration at the beginning of the year. Students participating in morning tutoring must present a note to teachers on duty in the halls in order to be allowed to enter a classroom before the first bell rings.

Organizations

A modern school is more than a place for learning lessons. It is also a place for students to practice the art of efficient, wholesome, and worthy living. Clubs provide experiences that foster the development of adult citizenship and responsibility. All clubs and organizations will meet at designated times before or after school.

Eligibility rules as set by the Mississippi High School Activities Association and other governing bodies will be enforced. Students must have passed at least 5 credits during the previous school year to be eligible for extracurricular activities. As a part of the Lafayette High School anti-drug initiative, any student who participates in any school organization must comply with the procedures stated in the Random Suspicionless Drug Policy and Random Suspicionless Vehicle Search.

Anchor Club

The Lafayette High School Anchor Club is an organization that is committed to teaching girls leadership and giving service in the school and in the community. Only students with a 3.0 GPA are considered. Members must maintain a 3.0 GPA, complete community service hours and attend meetings regularly to keep their membership.

Beta Club

Students who have an overall average of 90 or above in grades 10-12 are invited at the beginning of each school year. Upcoming 9th graders who were active in Beta club their 8th grade year will also be invited. Our club stresses the importance of academics, character, and community service. Students are required to complete 10 hours of community service each year and maintain an overall 90 average. Student also must not have any office referrals.

Book Club

Do you love to read? The LHS Book Club is the perfect place to do that, and meet other 'bibliophiles.' You can read together and then discuss and share the experiences of your favorite novels together in the positive library environment. Book club will give you insight on some of the newest and most intense books out there, and will engage in fun, literacy-related activities. Those who join should have a desire to read, discuss books, and try ones from new categories.

Chorus

The choral program represents LHS and LMS in local, district, and state functions. The students prepare and perform many styles of music and participate in district choral festivals sponsored by the Mississippi High School Activities Association. In order to be a member, students must have an interest in the subject matter, present a cooperative attitude toward teachers and classmates, and participate in all required functions. Failure to follow these guidelines will result in removal from the program, and the student will not receive credit for the course. Unexcused absence from District or State Choral Festival will result in immediate dismissal from the program.

Commodore Visualization & Imagination Program (VIP)

If Art is life then the Commodore Visualization & Imagination Program is for you. Drawing, painting, photography, and more. Flex your creative muscle and show the world that you're a VIP!

Commodores for Christ

This club is for LHS students who share a belief/commitment in Jesus Christ. The club meets before school.

DECA

DECA prepares emerging leaders and entrepreneurs for careers in marketing, finance, hospitality and management in high schools and colleges around the globe. Our guiding principles explain how we fulfill our mission by addressing what we do and the outcomes we expect. DECA enhances the preparation for college and careers by providing co-curricular programs that integrate into classroom instruction, applying learning in the context of business, connecting to business and the community and promoting competition.

Fellowship of Christian Athletes/Students (FCA/S)

The FCA/S Club is for Christian students and student-athletes at LHS. Regarding athletic achievements, no one may wear the 'L' unless s/he earns it through participation. The purposes of the club are:

- To promote the highest type of sportsmanship on the practice field and in inter-school contests;
- To encourage high scholarship among athletes;
- To foster citizenship on and off the field of play;
- To instill the qualities of leadership needed for success in athletics.
- To provide an opportunity for those engaged in athletics to get together for the purpose of discussing athletic problems.

Family Career & Community Leaders of America (FCCLA)

FCCLA is a nonprofit, national, vocational organization for students in family and consumer sciences education through grade 12. FCCLA helps young men and women become leaders and address important personal, family, work, and societal issues. Chapter projects focus on a variety of youth concerns, including teen pregnancy, parenting, family relationships, substance abuse, peer pressure, environment, nutrition, fitness, teen violence, and career exploration. Involvement in FCCLA offers members the opportunity to expand their potential and develop skills for life planning, goal setting, problem solving, decision-making and interpersonal communication necessary in the home and workplace.

Future Farmers of America (FFA)

The Future Farmers of America is a national organization by and for students studying agriculture. No national student organization enjoys greater freedom of self-government under adult counsel and guidance than the FFA does. Their motto: "Learning to Do, Doing to Learn, Earning to Live, Living to Serve" aptly expresses the purpose of this organization. Members of the LHS chapter may look forward to attending their FFA Convention and participating in many contests as well as the many worthwhile community service projects that are planned each year.

Gamers' League

The world is filled with digital signals, high-tech encounters, and pixelated realities. If you like to spend time exploring the grid, join us and compete and interact with like-minded people. Greatness awaits.

Gay-Straight Alliance (GSA)

The Lafayette High School GSA is a club that provides a safe place for students of all sexual orientations to meet, support each other, talk about issues related to sexual orientation, gender identity, expression, and work to end homophobia and transphobia.

Key Club

The Key Club is a service organization for sponsored by the Kiwanis Club to promote youth leadership and community involvement.

Mu Alpha Theta

The purpose of Mu Alpha Theta is to promote scholarship in, and enjoyment and understanding of mathematics among high school students. It is open to any students who have completed at least Algebra I, Algebra II, and Geometry and have maintained at least a "B" average in their mathematical work.

National Honor Society (NHS)

The NHS organization has four main purposes:

- to create enthusiasm for scholarship,
- to stimulate a desire to render service,
- to promote leadership, and
- to develop character in the students of secondary schools.

It truly is an honor to be a member of NHS. Membership in NHS opens doors for its members and provides scholarship and community service opportunities. Students with an overall GPA of 93 and up are invited to apply at the beginning of their junior year. Students must maintain an overall 93, complete community service hours each semester, and attend meetings regularly to keep their memberships.

Student Council

The Student Council at LHS is service-oriented. They conduct activities in the area of school spirit and other areas that are beneficial to the entire student body. Election and qualifications of representatives will be according to the student council constitution.

Who's Who

The student body selects students annually to represent the whole school in a variety of Who's Who categories. The selection process is sponsored and managed by the annual staff. Students selected to these positions are featured in the annual. Nominated students must have a "C" GPA, except Mr. and Miss LHS and Most Intellectual nominees, who must have a "B" GPA and an exemplary behavior record.

Winter Guard

Winter guard is heralded as the "Sport of the Arts" and is an indoor activity as opposed to fall guard/marching band. It mainly consists of two physical elements (equipment and dance), and is carefully choreographed to a recorded soundtrack. The other elements include incorporating the costume and individual expression to reflect the music, or the emotion of the show and props to set the stage. The Lafayette HS Winter Guard competes in competitions that are held on Saturdays throughout the season (January to April). Competitions are hosted by various schools in the circuit and take place in gymnasiums.

Yoga Club

The mission of the Yoga Club at LHS is to enhance the lives of students by providing authentic, engaging learning opportunities both on and off campus regarding the practice of yoga. Through the study and practice of yoga, students will gain a better understanding of their bodies, their minds, and how to deal with the daily challenges of growing up. Yoga is for all fitness levels, from beginner to advanced.

Parking

Due to limited space for parking, the number of students allowed to bring vehicles on campus will be restricted. All student parking permits will be sold in the high school office. The following procedure will be used in offering student parking privileges:

1. Seniors will be allowed the first opportunity to obtain a student parking permit. They will be made available over a given number of days, which will be announced during the first days of school
2. Any students whose class responsibilities make it necessary for them to leave during the school day will be allowed to obtain a parking permit after the seniors have been given their opportunity.
3. Juniors, sophomores, and freshmen, in that order, will have the next opportunity to purchase parking permits.

Purchasing a Parking Permit

The cost of a parking permit is \$20.00 (\$10.00 per semester). If a permit is lost, the replacement permit will cost \$5.00. In order to purchase a parking permit the student must:

- sign and have a parent/guardian sign a consent form for random, suspicionless drug testing and car searches,
- have a valid driver's license,
- have proof of liability insurance
- agree to comply with the terms of the parking permit,
- understand that no off-road vehicle is allowed on campus,
- agree to a car search by school officials if deemed necessary
- park in assigned areas only.

Students who do not have permission to leave may not go to the parking lot or their vehicle for any reason during school hours. Students who bring a vehicle on campus must have their own parking permit. Sharing of permits is not allowed and under no circumstances should a permit or parking space be given to another student to use. Violation of this policy will result in the purchaser of the permit forfeiting the use of the parking space with NO REFUND.

Any vehicle brought on campus without a parking permit can be searched immediately without supervision. Any student who plans to bring a vehicle on campus must either purchase a parking permit or request a pass from the office. All others can be searched.

Parking Violations

Vehicles must be driven on assigned areas only! At no time may vehicles be driven in unpaved or unapproved graveled areas. Reckless driving, violation of parking procedures or excessive disciplinary problems will result in the driver losing the privilege of parking and driving their vehicle on campus. NO REFUND WILL BE GIVEN.

Prom

Tickets

Juniors and Seniors may purchase individual tickets near the end of January. Tickets for students and approved guests can be bought at announced times. Guests must be current LHS students or approved by the administration. No guests under 9th grade level or over 20 years of age are allowed. Ticket refunds are not allowed unless approved by the prom sponsor or a school principal.

Attendance Policy

If at any time before or after a ticket to prom has been purchased, the owner of the ticket or their guest receives a school suspension, accumulates five or more unexcused absences from January to the date of prom, receives four or more office referrals (not including tardies), or has any unpaid fines, that person will forfeit the opportunity to attend the prom. It is the responsibility of the purchaser and his/her date to know that they have violated the rules as clearly stated under 'class trips.'

Formal Attire

Dresses that expose excessive cleavage are not allowed. Dress hems should follow the fingertip rule for appropriate length guidelines (including top of slits). NO skin cutouts in dresses will be allowed. The scoop in the back of dresses must not extend below the waist line. Formal attire (dress pants, jacket, tie, and dress shirt) is required for guys. All juniors and seniors who purchase tickets must follow dress requirements and make sure their dates follow dress code. All guests are required to abide by the dress code!

Behavior

The use of alcohol, drugs, tobacco, or any other controlled/ dangerous substance before, during, or after the prom is strictly prohibited by state law and school policy/procedure. Anyone found in violation of this rule will be referred to authorities and referred for school discipline on the first day of return to school.

Restricted Items

Possession of the following items on school property, school buses, or at a school-related activity is strictly prohibited:

any type of weapon	knives	laser lights/pens
noise-making devices	slingshots	bullets
gun jewelry	cigarette lighters	cologne
alcoholic beverages	perfume	body spray
tobacco (all forms)	incendiary materials	caps
party shockers	“look-alike” drugs	firearms
illegal drugs	stolen property	fireworks
stink bombs	walking canes	pornography
water pistols	drug paraphernalia	matches
playing cards	gambling paraphernalia	rubber bands
gang paraphernalia	mace/pepper spray	bandanas
personal defense spray	fingernail files	paint guns
vapor devices/supplies	E-cigarettes	toy weapons

- Students are not permitted to sell or trade any items at school without permission from the principal.
- Students are not permitted to sit on the tops of any student desks, teachers’ desks or tables.
- Students are expected to properly dispose of all garbage and litter in the designated receptacles provided throughout campus.
- Pets are not allowed on campus except for instructional purposes approved by the principal.
- Students are not permitted to bring food into classrooms without permission from the principal.
- Students are not permitted to bring visitors, relatives, or friends to school without prior written approval of the principal. Parents may visit with an appropriate pass.
- Toys are not to be brought to school unless a teacher requests them for instructional purposes.

School Fees

Textbook Fines

These fees are based on the age/condition of the book when issued. Fines less than \$1.00 will not be assessed. Students who owe textbook fines from a prior year will not be issued textbooks until fines are paid.

Individual Class Fees

Class fees should be paid to the teacher or sponsor. Students taking more than one science class in the same year will only pay one \$10.00 fee. Students shall not have total class fees in excess of \$30.00 in any single school year. Other dues/fees not listed here will be announced at the beginning of the school year. Hardship waivers may be obtained in the school office. Failure to pay fees can result in the student not being allowed to go on class trips, take exams, receive report cards, attend prom, or participate in graduation until all fees are paid.

Type of Class	Assigned Fee
Labs	\$10.00 per year (includes all biology, chemistry and physics)
Band	Refer to the Band Handbook for band related fee schedules.
Nutrition	\$ 5.00
Music	\$10.00
Drama	\$20.00
Art	\$10.00
Science/Biology	\$10.00
Math	\$ 5.00

School Pictures

Professional school photos are made on a prepaid plan (paid for when they are made). Each enrolled student is required to have a picture taken for use in the school yearbook (if you are not purchasing pictures, this is free.) Information on available packages will be sent home prior to the date for pictures.

School Property

All property at LHS is to be treated with respect. Under no circumstances are students to handle property that is off limits. Violation can result in removal from a class, suspension, and restitution.

The appearance of the school grounds/facilities speaks volumes about our care and concern for maintaining our resources. Students should assist in keeping a clean, organized campus. Litter is unsightly, damaged window blinds represent a poor image to passersby and misplaced items such as books, backpacks, and clothing contribute to an unappealing environment for learning. While litter can be picked up (though it shouldn't be necessary and having to do so drains our other resources), other careless actions are not as easy to correct.

Students should take pride in their facility and environment. Parents should hold their children accountable for protecting the resources that their tax dollars provide at great sacrifice by them and every other member of the Lafayette County community.

Student Identification

LHS Students will be issued an ID card to use in the cafeteria, the media center, and at athletic events. Replacement cards may be bought in the LHS Library.

Student Presence on Campus

Because unsupervised students present a potential hazard to both the school and the student, school policy mandates that any student not involved in a school related activity must be off campus by 3:30. Students not involved in a school related activity cannot wait for a ride with a student who is involved in an activity. At no time are any LHS students to enter Lafayette Middle or Elementary Schools without permission from administration.

Bus transportation is provided for all students. If there is a situation where a student must stay later than 3:30, that student's parent should provide an explanation. Failure to comply with this policy will result in ISS/OSS being assigned.

Substitute and Student Teachers

Courtesy to substitute and student teachers is a vital way to build good school-community relations. Students should treat substitutes with the same respect as that of the classroom teacher. The school is obligated to take action against any student who persists in being uncooperative and disturbing to the substitute or student teacher.

Teachers' Lounge

Students may not enter the teachers' lounge. This includes before and after school hours. Vending machines are off-limits for all students.

Telephone

A student will not be excused from a class to use the telephone except in a case of extreme emergency. All calls will be limited to one minute. Arrangements for transportation, money, items from home, or any need that is not deemed as an emergency should be taken care of before the student arrives at school and will not be considered a legitimate reason for using the office phone.

Textbooks

Lockers are not used at LHS. Each student will be given a set of textbooks to take home for classes in which textbooks are normally issued. Student-issued textbooks are to remain at home until the course has ended. Each classroom will contain another set of textbooks to be used during the school day. Extra textbooks will be available in the library for students to use while in the library. For additional information on textbook fines and fees, see page 23. The MDE textbook policy is available upon request in the LHS office.

Information for Parents

Enrollment

To enroll a child, parents must provide the following documentation:

1. Certified copy of the child's birth certificate (not the mother's copy). The Health Dept. has forms for ordering this document.
2. Immunization record on a Mississippi Compliance Form 121 (you can get this from pediatrician or health department)
3. Social Security Card
4. Withdrawal or final report card from previous school; high school students need transcript of all course work
5. MINIMUM OF two (2) documents for proof of residency in the name of parent or guardian from the following list:

Primary proof must be either:

- a. Filed Homestead Exemption, **OR**
- b. Mortgage Documents/Property Deed (your current year mortgage interest statement is acceptable), **OR**
- c. Apartment or Home Lease (this document cannot be a handwritten receipt)

Secondary proof must be either:

- a. Utility Bills (current within 2 months), **OR**
- b. Automobile registration (current year), **OR**
- c. Affidavit of Residency

Note: the student must be living with the person who has legal custody (verified by birth certificate, divorce decree, or custody papers.)

According to law 37-15-11, whenever any minor child seeks or applies to enroll or gain entrance to any public school in this state, and the child is not accompanied by his/her parent (natural or adoptive), who is legally responsible for said child, or the child is not accompanied by his/her guardian (if a guardian has been appointed for him/her), the school official or officials or teacher to whom the child applies or reports for enrollment or admission, may delay consideration of the enrollment or enlistment of such minor child and require the parent(s) or guardian(s) to accompany the child to apply for enrollment and admission into said school for and on behalf of the minor child. In other words, a legal document signed by a judge must be presented when someone OTHER THAN a parent registers a child. This document must prove that the person registering the student is a legal guardian. Students participating in summer activities must be registered for the new school year to be allowed to participate.

Health and Wellness

Head Lice

While lice do not transmit any human diseases, they are a nuisance and require a cooperative effort between parents and school officials to control. When a teacher suspects that a student has head lice/nits s/he will discreetly be sent to the office for examination in private. If lice or nits are found, the following procedures will be followed:

- The parent will be notified and asked to pick up the student and treat him/her with an over-the-counter head lice treatment.
- Proof of treatment (the empty box) will be required before the student is allowed to re-enter school.
- Students may not return to school until they are free of nits.
- When lice are found on a student, a note will be sent home with every student in that class, informing parents and requesting that they check their student that evening and treat if necessary.
- Under MS law, any student with three recurrent cases of head lice will be referred to the State Health Department for treatment.

Medications

LHS recognizes that some children are better able to attend school regularly because of the effective use of medication in the treatment of chronic disability or illness. Medication should be given by the parents or taken at home. The Board of Education urges physicians to schedule the administration of medication at times other than during school hours. In cases where a student's physician requires medication during school hours, the District will cooperate.

School nurses are authorized to administer medication in the school setting upon written standing orders of a local physician who has agreed to be the physician of record for the district. These standing orders will include medical functions, tasks, or acts that have been delegated to the school nurse. No medications may be administered without proper written consent of the parent/guardian. The Request to Administer Medication Form must be completed by the child's physician or guardian and approved by the school principal before administering medication to the child in school.

Delivery of Medication to School

- A. The parent/guardian is responsible for delivering one school week's supply of medication in the original container to the school nurse the first day of each week unless other arrangements are made with the school principal. The empty container will be returned home the last school day of each week by the student.
- B. Medication brought to school by a student without prior approval from the principal will not be administered. In such cases, the

parent will be notified immediately that he/she must come to the school in order that the medication may be administered.

- C. Unused medication may be returned to the parent or guardian only. The parent who wishes to receive it must personally report to the school before 2 PM on the last day of each school week.
- D. The parent or guardian is responsible for notifying the school immediately when any of the following occurs:
 - 1. there is a change of physician
 - 2. the medication or dosage is changed
 - 3. the administration of the medication is to be terminated
- E. Medication brought to the school by the parent or guardian must be labeled and in an appropriate container labeled by the pharmacy or physician with the date, student, name, dosage, time intervals and storage instructions. Liquid medication shall be delivered in unit-dose form if possible.

Receipt and Storage of Medication

- A. Medication shall be received for storage from parent only if the Request to Administer Medication authorization form is on file.
- B. The nurse, principal or designated office representative of the school shall receive the medication and compare instructions of medication container with information appearing on the Request to Administer authorization form.
- C. A locked cabinet or area with temperature, light, and humidity controls shall be provided for storing medication.
- D. If the school cannot furnish required/appropriate storage facilities for a particular medicine, the parent or guardian will be notified.

Procedures for the Administration of Medication

These rules apply to both prescribed and over the counter drugs.

- A. All medication to be administered to children shall be:
 - 1. checked against the Request to Administer Medication authorization form, and
 - 2. recorded in the medication daily log.
- B. A child's identity shall be verified before administering medication.
- C. The school principal or a designated representative shall administer the medication or observe the child self-administer with one other adult present and not in the presence of other children. Teachers are not permitted to administer prescription or nonprescription medication to children unless authorized by the principal to so do.
- D. Any side effects shall be reported immediately to the principal.
- E. Telephone numbers of parent/guardian and physician shall be entered on the Request to Administer Medication form.

Parent Involvement

Active parental involvement in the educational process can make a huge difference in student success. Below are some things parents can do to support their child's daily educational endeavors:

- Closely monitor and encourage good home study habits.
- Provide materials and supplies needed to complete assigned tasks.
- Be open to discuss school with your child.
- Report/discuss any concerns with appropriate school personnel.
- Periodically go through the student handbook with your child.
- Support your child and their teacher by working with the teacher to establish high expectations.
- Hold your child accountable for reporting notices to you about school events, academic progress and behavior.
- Make sure your child has some down time.

Payment by Check

LHS will not accept any checks unless they are made payable to Lafayette High School and have the student's name and Activity/Sponsor's name on it along with two telephone numbers. LHS reserves the right not to accept any checks at its discretion. Checks not honored by the check writer's bank will be subject to a \$30.00 collection fee.

Procedures for School Visitation

- All visitors shall report immediately to the school office to be greeted by the principal or his designee. Authorized visitors will be issued identification badges to be worn in full view while at LHS. A school host will assist guests during their visit. Upon departure visitors must check out in the office. These procedures do not apply to the attendance of assembly programs and other programs open to the general public.
- Parents are encouraged to visit the schools.
- Parents shall have reasonable access to staff through conferences, parent center workshops conducted by staff, school level parent involvement meetings at flexible times, and special projects.
- Parents shall have opportunities to volunteer and participate in their child's class. Volunteers must complete an orientation prior to any service. The principal or his designee will provide the orientation.
- Parents shall have the opportunity to observe classroom activities. Observe, as it is applied to this policy, means to see, watch, or notice. An observer, as it applies to this policy, is one who observes but does not participate officially in any activity. Observations will be scheduled in a manner as to keep disruption of classroom procedures and the instructional process to a minimum. The principal or his designee must schedule classroom observations in advance. Visitors

must complete an orientation prior to classroom observation.

Classroom activities cannot be video or audio taped.

- The schools will not allow school pupils to have visitors accompany them as visiting guests in the school.
- Out of town visitors who have made arrangements through the superintendent's office will have a member of the superintendent's staff or a principal as host for the visitor delegation.
- Members of the supervisory or administrative staff who have invited professional visitors may elect to serve as host to the visitor whom they have invited as well as to other visitors who may have mutual interests and areas of competency.
- The principal shall have the right to deny visitation right to any individual if in their judgment; the visit might negatively affect the classroom procedures and the educational process.
- Unauthorized persons shall not be permitted in school buildings or on school grounds. School principals or their designees are authorized to take appropriate action to prevent such persons from entering buildings or from loitering on grounds. Such persons will be prosecuted to the full extent of the law.
- A section of seats in the gym will be reserved for visitors during special events such as pep rallies and assemblies. Visitors should sit in the designated area only. A pass will not be needed for special events as long as the visitor remains in the designated area.

School Cafeteria

The cafeteria at Lafayette High offers both breakfast and lunch and participates in the National Child Nutrition Program, which provides free and reduced price meals to those who qualify as well as full price meals to all others. Students who feel they may qualify are encouraged to apply for free or reduced price meals by filling out an application available from your homeroom teacher or from the Counseling Center. A student may begin the school year on the same status as the prior year, but must reapply in order for benefits to continue.

Each student will be issued a photo ID, which must be presented to the cashier to receive a school breakfast or lunch. ID cards will be assigned during the first two weeks of school.

Once identification numbers have been assigned, students may pay for meals in advance for one week periods for a period not to exceed one (1) month. Students may pay by check but the check may not exceed the price of the meals. Students are not allowed to charge meals.

Students can not purchase extras such as slushes, bottled water, fruit juices or ice cream without purchasing a lunch tray. Students must

have three (3) required food items on their tray to purchase extra items. Students can not purchase extras with money from their account.

Refunds for unused prepaid meals will only be made when a student withdraws from LHS or their status changes from reduced/paid to free. All requests for refunds shall be addressed to the Food Service Administrator. Refunds must be made via a purchase order, which has been approved by the Board, from which a check will be issued.

Screening for Vision and Hearing Impairment

Any students in the LCSD who have not been successful in the regular educational program may be screened for vision/hearing problems as a means of determining whether vision/ hearing problems are the cause of the child's lack of success in the regular program.

Teacher/Parent Conferences

Our school recognizes the importance of parent-teacher conferences. The teacher shall arrange for conferences with parents when children are having learning or behavioral problems. Parents should contact the counseling office to arrange a conference time. Many misunderstandings can be prevented through simple, direct communication.

Discipline

Campus Security and Classroom Order

Any student who participates in a fight will be suspended from school immediately and, if necessary, removed from campus by the School Resource Officer. All pending cases are reviewed to determine if more serious punishment is appropriate. Any student participating in any violence or otherwise significantly disrupting classroom order, the educational process, or the order of any school activity or engaging in an activity which endangers others' safety or security, may be suspended from school immediately while the matter is investigated.

School administration's authority to take disciplinary action extends to any off-campus, non-school-related actions by students, at any time of the year, which have a direct and immediate impact on school discipline, the educational function of the school, or the welfare of students and staff. A student who has committed a criminal act while off campus is subject to disciplinary action at school.

Cheating/Plagiarism

If a student is caught giving or receiving information on any graded activities, the materials may be taken up by the teacher and the student given a grade of zero or an alternative assignment. Plagiarism is also a serious offense; LHS stresses the importance of avoiding such practice.

Code of Conduct

Students have basic rights under the US Constitution, the Constitution of the State of Mississippi, and Mississippi State Law. Those rights, however, do not extend to infringement on the rights of teachers to teach and other students to learn. LCS D recognizes the teacher as the authority in classroom matters, and supports teachers in their decisions in compliance with the written disciplinary code of conduct.

Controlled Substances/Weapons/Violence

MS Law requires that any student in any school who possesses any controlled substance in violation of the Uniform Controlled Substances Law, a knife, handgun, other firearm or other instrument considered to be dangerous and capable of causing bodily harm, or who commits a violent act on educational property as defined in Section 97-37-17, MS Code of 1972, shall be subject to automatic expulsion for a calendar year by the superintendent or principal of the school in which the

student is enrolled; provided, however, that the superintendent of the school shall be authorized to modify the period of time for such expulsion on a case by case basis. Such expulsion will take effect immediately subject to the constitutional rights of due process, which shall include the student's right to appeal to the local school board.

Consequences of Violations

It is the purpose of LHS to be varied in its approach to behavior modification. Accordingly, every effort has been made to offer discipline options that enforce proper student conduct, yet are multi-dimensional in nature. Definitions of some of LHS's discipline options are listed below:

After School Detention (ASD)

Individual teachers at their discretion may assign detention. Sufficient notice will be given prior to the assigned detention. Transportation will not be provided for students who have ASD. Parents who are unable to provide transportation for ASD must comply with another form of behavior modification that has been approved by the administrator.

Saturday School

Saturday School will be in session from 8 AM to 11:30 AM.

Unexcused absences from Saturday School will result in:

1st offense	3 days ISS/OSS
2nd offense	5 days ISS/OSS
3rd offense	Recommendation to the Alternative Program

- A. Upon receiving Saturday School, a student will sign and receive a contract stating the date(s) and rules of Saturday School:
- B. Students should arrive on campus at 7:50 AM and be in their desks at 8:00 AM. Detention ends at 11:30 AM. Doors will be locked at 8:00 AM, and no one will be allowed in the building.
- C. There will be no talking. Students who have a question for the teacher must raise their hands and be recognized.
- D. Students must arrive to class with work and the utensils to perform their work. Students who do not bring work to class will either be given work to do by the supervising teacher or will be asked to leave which will be considered an unexcused absence.
- E. Students who refuse to do work will be asked to leave.
- F. Students may neither sleep nor assume a sleeping position.
- G. There will be no cards, radios, or electronic games allowed.

Note: Supervising teachers reserve the right at any time to ask a student

to leave if that student's behavior is not consistent with the stated rules. This ejection will be treated as an unexcused absence.

Transportation will not be provided for students who have Saturday School. Parents who are unable to provide transportation for Saturday School or are unable to pick up students at 11:00 AM must comply with another form of behavior modification that has been agreed upon by the administrator.

Corporal Punishment

Corporal Punishment may be administered in the Lafayette County School System, as a disciplinary procedure for those infractions deemed appropriate. Failure of the student to accept said punishment shall result in an alternative punishment, which shall include, but not be limited to, a suspension. Corporal punishment shall be administered by the principal or by certified staff and shall not be administered in front of a class of students. In every case, an adult witness shall be present. Corporal punishment may be administered to both sexes. Parents who choose not to have their child corrected by the use of corporal punishment must put this request in writing.

In-School Suspension (ISS)

ISS may be implemented as a disciplinary procedure. A student who receives ISS will be expected to complete all assigned work, which will be graded accordingly. Students assigned to ISS will remain in the ISS classroom for the entire school day except during bathroom breaks.

While in ISS, a student will be expected to:

- A. Follow the directions and rules given by the ISS supervisor.
- B. Complete assignments given by either the classroom teachers or the in-school suspension supervisor
- C. Remain awake, alert, and responsive to the directions of the in-school suspension supervisor.
- D. Maintain a posture that does not reflect an attempt to sleep or become apathetic toward work.
- E. Not mark or damage any school property.
- F. Students who are in ISS shall not be able to participate in any extracurricular activity during the time in ISS.

Failure to follow the rules of in-school suspension will result in:

- A. Additional ISS days added
- B. An out of school (OSS) suspension

While a student is serving in ISS, that student may not attend or participate in any extracurricular activity without prior administrative approval. If a weekend should occur during the suspension dates, the student will not be allowed to participate in any activities during that weekend and the days will not count toward the suspension days.

Suspension

When a student is suspended during an academic year because of infractions of the rules of the school system **the student may not return to LHS until the prescribed amount of days has expired. This includes all extra- curricular activities.** The student is not allowed on school property for any reason without a parent/guardian. OSS can range from one to ten days, based on the violation in relation to the discipline code. A form listing the type/duration of OSS in addition to a possible hearing will be given to the student. If a weekend should occur during the OSS period, the student will not be allowed to participate in any activities during that weekend and the days will not count toward the suspension days. When given a 3 day OSS, the student's parent will be contacted to pick them up from school. If the parent is unable to get the student or the school is unable to contact the parent, the student will be placed in In-School Suspension (ISS) for the remainder of the school day. ISS will not be counted as one of the OSS days. If the student refuses to be placed in ISS and the parent cannot remove the student from school, the school will request that the sheriff's department retain the student until the parent can pick up the student at the sheriff's department.

Alternative School

Students who habitually violate school policy may be placed in the Alternative School at the discretion of the principal or assistant principal. Those who exceed 6 discipline referrals per year may be placed in Alternative School. While in alternative school students may not attend or participate in any extracurricular activity.

Expulsion

In accordance with school policy, state, and federal law, any student in violation of any policy whose consequence results in expulsion will have the expulsion implemented the day of the violation or the first school day that the student returns to school in the event that the violation occurs during an off-campus function. Students who have been expelled are not allowed on school campus at any time nor may they attend school-sponsored functions or extracurricular activities during the expulsion. A legal parent or guardian of an expelled student may appeal the expulsion to the school board.

Bus Discipline

While riding a school bus, students are to follow the LHS Code of Conduct. It is the duty of passengers transported in school buses owned or operated by public school districts to conduct themselves in an orderly manner. Passengers shall abide by rules/regulations of the MS Board of Education and those adopted by the LCS Board.

Severity Clause: A student may be suspended from riding the bus or

sent before the school board at any time for serious misconduct, regardless of the number of times s/he has been referred to the office. Under no circumstances will a student be allowed to ride any other bus while under a bus suspension.

Minor Offenses

Examples of minor offenses include but not limited to: inappropriate language, physical contact, defiance, littering, spitting, failure to be seated, throwing objects, eating/drinking on bus, etc.

Minor offense office referrals will result as follows:

1st offense	1 day of ISS or ASD
2nd offense	3 days of ISS or ASD
3rd offense	5 days of ISS or ASD
4th offense	Bus suspension for remainder of the semester/year

Note: Three minor offenses count as one major offense.

Major Offenses

Major Offenses include but are not limited to: abusive language, defiance/disrespect, bullying, limbs out windows, refusal to obey, etc.

Major Offense office referrals will result as follows:

1st offense	3 days of ISS or ASD
2nd offense	5 days of ISS or ASD
3rd offense	Bus suspension for remainder of the semester/year

Note: New semester begins at last offense; fighting/acts of physical aggression will follow LHS Student Discipline Policy.

Disciplinary Action Policy

- The Superintendent, principal, assistant principal, or any district administrator may discipline a student for misconduct.
- Each administrator has the authority to determine appropriate punishment, including expulsion, suspension, placement in alternative school, detention, in-school detention, corporal punishment or other punishment, for other serious and less serious misconduct.
- After 3 referrals of a student for disciplinary action, s/he may be on automatic probation and a behavior plan will be formulated.
- Probationary status may result in recommendation for suspension, placement in alternative school, or expulsion.
- Placement in the Alternative School may be for the remainder of the semester and all of the following regular semester, including a semester of the next school year.
- If the offense occurs in December or May, placement in Alternative School may last the remainder of that month and for the following two regular semesters, including one or both semesters in the next school year.
- Students are subject to discipline during any time that they are:
 - either under or subject to the jurisdiction of the District,
 - participating in or going to/from any school-related activity
 - at any place where an athletic contest or event is taking place,
 - during the course of any field trip, during the course of any trip or activity sponsored or supervised by the District,
 - while under the supervision or direction of any teacher, principal, or other authority of the District, or
 - when such conduct threatens to interfere with or disrupt the educational process or threatens the safety of students or others.
- School administrators may remove students from participation in school related activities for disciplinary reasons.
- School administrators are charged with the authority to deal with any situation not covered by school discipline guidelines.

Disciplinary Code

So that violations of policies may be treated in a fair, consistent manner, the following disciplinary code and procedures have been created. LHS reserves the right to amend this code at any time.

<u>Offense</u>	<u>Action</u>
1. Possession of guns/weapons/ dangerous items	Expulsion; law enforcement
2. Possession/consumption/under influence of drugs/ alcohol	Expulsion; law enforcement
3. Over-the-counter drugs: possession/misuse	ISS, OSS, up to alternative school and expulsion
4. Stealing	1st offense: restitution, up to 5 days suspension 2nd off.+ : restitution, alt. school, expulsion
5. Fighting/assault/acts of violence	1st off.: 3 to 5 days OSS and 15 days alt. school 2nd: susp.+ : 45 days alt. school 3rd: recommend for expulsion, law enforcement
6. 3 unexcused tardies/semester: 4th tardy and every 2 thereafter:	Saturday detention or ISS/OSS Lunch ISS, ISS/OSS or Sat. det.
7. Cutting class/school, leaving campus w/o permission	1st-2nd: Sat. detention, ISS/OS 3rd+: OSS
8. Out of place/not in assigned area	Saturday Detention, ISS, OSS
9. Possession/use of tobacco, vapor devices, or e-cigarettes	ISS/OSS
10. Rude/disrespectful behavior	Saturday detention, ISS/OSS
11. Disturbing class	Saturday detention, ISS/OSS
Continuous acts of disruption	Alternative school, expulsion
12. Profanity	Saturday detention, ISS/OSS
13. Inappropriate display of affection	Warning, ISS/OSS
14. Vehicle misuse/unauthorized driving or riding in a vehicle	1st offense: ISS/OSS 2nd off.: ISS/OSS, loss of priv.
15. Misuse of devices (phone/tablet, etc.) or use in restricted areas	Confiscation for 30 days or \$25 and parent/guardian pick up
16. Insubordination, disrespect, or cursing a teacher	ISS, OSS, recommendation of alternative school
17. Dress code violation	Opportunity to correct violation; Saturday detention, ISS/OSS
18. Habitual violations of policies	Rec. for alt. school placement
19. Acts affecting LHS safety/climate	Alternative School placement
20. Cheating (giving/receiving answers, plagiarism)	Student may be given a grade of '0' or alternative assignment

A student or parent may request in writing an alternative type of punishment instead of corporal punishment. Students assigned to OSS/ISS or the Alternative Program will not be allowed to participate in or attend the extracurricular activities of any LCSD school. Students assigned to the Alternative Program may not ride a school bus. Students not completing assigned disciplinary action by the end of the school year or withdrawing from LHS to avoid assigned discipline will be subject to that discipline upon their next enrollment at LHS.

Gambling

Gambling in any form is strictly prohibited on buses, school property, and school-sponsored trips.

Mississippi School Safety Act (Three Strike Policy)

Among other provisions, this 2001 act requires the automatic expulsion of a student who is 13 years of age or older on the third occurrence of habitually disruptive behavior during a school year.

The term “disruptive behavior” means conduct of a student that is so unruly, disruptive or abusive that it seriously interferes with a school teacher’s or school administrator’s ability to communicate with the students in a classroom, with a student’s ability to learn, or with the operation of a school or school-related activity and which is not covered by other laws related to violence or possession of weapons or controlled substances on school property, school vehicles or at school-related activities. Such behaviors include, but are not limited to foul, profane, obscene, threatening, defiant/abusive language or action toward teachers or other school employees; defiance, ridicule/verbal attack of a teacher; and willful, deliberate/overt acts of disobedience of the directions of a teacher.

The term “habitually disruptive” refers to actions of a student which cause disruption in a classroom, on school property/vehicles, or at a school-related activity on more than two occasions during a school year, and disruptive behavior that was initiated, willful and overt on the part of the student and which required the attention of school personnel to deal with the disruption.

Parent Conferences

Any parent/guardian of a compulsory-school-age student enrolled in a public school district may be requested to appear at school for a discipline conference regarding their child. A parent/guardian of a compulsory-school-age student enrolled in a public school district shall be responsible financially for his or her minor child’s destructive acts against school property or persons and for any criminal fines brought

against such student for unlawful activity occurring on school grounds or buses. Failure to attend a disciplinary conference or refusal to comply with any requirements imposed, shall result in a misdemeanor charge being filed against the parent, guardian or custodian and, upon conviction, a fine not to exceed \$250.00.

Public Displays of Affection

Holding hands, hugging, kissing, and other public displays of affection are considered inappropriate at school. These behaviors create an environment that is not conducive to concentration and learning, therefore students should refrain from all such behaviors during school hours. Failure to do so may result in a parent meeting and possible suspension if inappropriate behavior continues after being warned.

Public Nuisance

It is prohibited for any student to come onto the school campus, onto a school bus, or into any extracurricular activity or function/ location that falls under the heading of school jurisdiction after using alcohol or illegal drugs. Such an act will result in a school board hearing. Repeated acts will result in expulsion for up to a calendar year.

Recovery of Damages

Any public school district shall be entitled to recover damages in an amount not to exceed \$20,000 plus necessary court costs, from the parents of any minor under the age of 18 years and over the age of six years, who maliciously and willfully damages or destroys property belonging to such school district. This obligation shall not apply to parents whose parental control of such child has been removed by court order or decree. A student who obstructs any teaching, learning, administrative, or extracurricular activity shall be subject to such disciplinary procedures as set forth in this handbook, including school-specific procedures as identified under “Office Referrals” section, or as otherwise authorized by law. Every student is accountable for any disorderly conduct in school, on school property, or at school related events and activities.

Stealing

It is the policy of the Lafayette County School Board that each student will respect the property rights of others. Therefore, any student attending Lafayette County Schools who steals while on the school campus, on a school bus, or at any school function will adhere to the consequences listed in the Disciplinary Code.

ATTENDANCE

Regular attendance by all students is necessary for success in school. Even one instance of tardiness or absence can be detrimental to good school work. Certainly, frequent tardiness and absences cause students to make lower grades and often fail. Therefore it is important that students attend every day that school is in session. Students under the compulsory attendance law are subject to all guidelines imposed by the State of Mississippi through the School Attendance Officer.

Absence from Class/School

Students returning to LHS after an absence should bring a written excuse to the attendance clerk on the day they return to school. *No excuse will be accepted more than two days after end of absence.*

- **Court Proceedings/Family Death/Emergency:** Student must bring dated documentation for all legal or family-related absences upon return to school. (e.g. court papers, funeral program, etc.)
- **Educational Opportunities:** The principal must give advance approval of all educational absences.
- **In-School Suspension** - Students are counted present while in ISS.
- **Medical Excuse:** The physician, dentist, or other professional must provide a note indicating care of the student while absent.
- **Parent Note:** Parent sends a note indicating responsibility for student while absent. A maximum of three (3) parent notes per semester will be accepted for excused absences. Each note may address a period of one or more days related to the same absence. Any absence beyond three (3) per semester not classified as medical or school activity will be classified as unexcused.
- **Religious Observances:** Religious observance needs should be shared with the principal prior to absence.
- **School Activity:** Teachers provide the attendance clerk with a list of students off campus for educational purposes. Participation in 4-H/FFA sponsored events and service to the Mississippi Senate/House of Representatives as a page, when documented, are excused.
- **Suspension:** This absence *does* count against student's attendance.

- **Unexcused:** Student fails to bring parent note, medical excuse, or other approved documentation explaining their absence. Also applies to any absence documented by a parent note but in excess of the three notes allowed per semester. This absence type *does* count against the student's attendance totals.

Returning to School after Absence

Students will report to the attendance clerk immediately upon arrival to school following an absence (partial or full day). A partial day absence is being absent from one or more class periods.

Compulsory Attendance Law

The Mississippi Department of Education, Office of Compulsory School Attendance Enforcement would like to remind parents about several laws governing school attendance: Under the MS Compulsory School Attendance law, parents and guardians of a compulsory school age child in this state shall cause such child to enroll in and attend a public or legitimate non-public school. This law applies to children who have reached the age of six and have not exceeded seventeen by Sept. 1. Children who have or will attain the age of five years on or before Sept. 1 and have enrolled in a full-day kindergarten will be under the Compulsory School Attendance Law.

The MS Compulsory School Attendance Law also requires parents to inform the school of the reason for a child's absence from school. Section 37-13-91 (e) of the MS Code states that "An absence is excused when it results from a medical or dental appointment of a compulsory-school-age child where an approval of the superintendent of the school district, or his designee, is gained before the absence, except in the case of emergency. When possible, parents should seek approval for medical/dental appointments in advance from the principal or the attendance clerk. When it is not possible to gain prior approval, the student should be sure to follow the guidelines for re-entry after an absence. House Bill No. 1530 amends section 37-13-91, MS Code of 1972, to provide that a compulsory-school-age child who is absent more than 37% of the instructional day must be considered absent the entire day.

A parent/guardian who fails to comply with the MS school attendance law may be found guilty of contributing to the neglect of a child and will face criminal charges, which may include a fine up to \$1000.00 or up to one year in jail, or both.

Inadequate Attendance

A student who has 5 or more unexcused absences will lose field trip privileges (non MHSAA). Mississippi Accountability Standard (19.3) requires that a school ensure that 140 hours of instruction is scheduled for each Carnegie unit offered. The school will meet this guideline and expects that the student will be in attendance to receive the instruction. Of course students will miss instructional time and procedures are in place to address these absences. Allowing for student absence that is valid is appropriate. However, to ensure the quality of student learning in awarding a Carnegie unit, it is important that students receive the maximum instruction possible.

Tardiness

Tardiness is the failure to be in the appropriate classroom when the tardy bell sounds. Timely arrival to class allows for optimal instructional and learning time. Even one instance of arriving to class late can cost the student and the class valuable learning opportunities. Late arrivals to school and class should be kept to a minimum, and there should always be a valid excuse when a student arrives late. Students who are late for school should bring a parent note explaining the reason for the tardiness.

The student should check in with the attendance clerk at the front office immediately upon arriving at school. The attendance clerk will issue the student a 'Tardy Admit' slip to allow them into class. If the student does not report to the front office and receive this slip, s/he will be sent by their teacher to check in and an unexcused tardy will be recorded. Students who arrive on campus after the 7:50 bell and do not check in properly through the front office will be considered to be skipping class and will be subject to disciplinary action.

Excused tardies

- Medical: note from a physician, dentist, or other professional medical service indicating care of student while out of class
- School - student is with a faculty/staff member for educational purposes or on a late bus
- Accident (or other hindrance beyond student/parent control) - as determined upon check-in at school

Unexcused tardies

All other tardies that are non-medical, non-school related and non-accident related will be counted as unexcused.

ACADEMICS

COUNSELING OFFICE

At LHS every effort is made to provide for the academic and personal needs of our students. Each teacher is available to help with class work. Full-time counselors are available throughout the day for individual conferences pertaining to courses of study, vocational and occupational information, and any personal concerns that students may wish to discuss. Teachers are expected to refer students to the counselor, and students are to solicit the counselor's help, whenever they feel the need for these services. The counselors are here to help students with any area of their lives, whether school related or not.

Note: The Lafayette County School District reserves the right to require remediation to improve a student's test scores.

Foreign Exchange Students

Foreign exchange students are an important part of LHS's cultural exchange with other countries. As such, these students are to be treated with respect and every effort should be made to welcome them to our school. Rather than being competitive in nature, the basis of the foreign exchange program is to form a cultural exchange between students. In consideration of this, foreign exchange students will not be eligible for academic awards.

Foreign exchange students are entered into our system classified as no higher than a junior and are not eligible for graduation or participation in graduation. Board Policy regulates the number of foreign exchange students accepted as well as the deadline dates for registration. Contact the counseling center if you have any questions.

Makeup Work

If your student experiences an illness that extends beyond two days and s/he is also not returning on the following school day, you may call and ask for makeup work to be collected from his/her teachers for pickup in the counseling office. Note: this service requires 24 hrs. notice to collect materials from teachers.

Mental Health Counseling

Studies show that at any given time, at least one in five children and adolescents have a mental health problem. At least 1 in 20 – or as many as 3 million young people – may have a serious emotional disturbance. The mission of public school is to educate all students, including those with mental health problems. However, children with serious emotional disturbances have the higher rates of school failure.

The Communicare school counseling program is designed to screen and treat students under the age of 17 who have mental health concerns. Their mission is to help students succeed academically and socially through therapeutic intervention and treatment.

Parents, child care providers, or school personnel can refer students to the therapy program. Once an intake has been conducted and it is determined a student is eligible, s/he can begin receiving services on the school campus. Therapeutic services will be provided by a master's level therapist and (if eligible) a bachelor's level case manager. Services offered include individual, family, and group therapy, case management (if eligible) as well as contact with school staff for collaboration on grades, attendance, and/or disciplinary issues.

For more information, contact Communicare's Lafayette County Office (234-327) or the therapist's school office (234-3615). For after-hours assistance and the mental health hotline, call 234-7521 or the local emergency number 911.

Transferring to LHS

Proofs of residence and Form 121 from the MS health department are required to enroll any student transferring into our school district.

Transferring from LHS

Lafayette County Schools will forward the educational records of a student to another public school in which the student seeks or intends to enroll upon written request from said school. Lafayette County Schools will provide, upon request, a copy of said student's educational records to the parent, for their review. Also, upon request from the parent, the parent may request a hearing to challenge the content of the records in question. This applies until the student reaches the age of 18. At this time, the student assumes the responsibility of his/her records.

Transcript Services

The counseling center will send the first two copies of a high school transcript anywhere free of charge. After the second copy, a fee of \$2.00 will be charged for each additional copy.

CURRICULUM

Accelerated Classes

The minimum requirements to apply for placement in the accelerated classes offered at Lafayette High School are listed by subject below:

Accelerated English

- Teacher recommendation
- 85 or above in 8th grade English, semester 1, 2 and final
- High Proficient or Advanced ranking on the 7th and 8th grade State Language/Reading Test
- STAR reading level of 7th grade or higher
- Proficient Writing/Reading Entrance Exam scored by teacher committee
- Consistent attendance and acceptable discipline history
- Parental consent

Only students who meet the above requirements may be considered for placement in accelerated English. Placement will be made starting with students who score the highest combination of all requirements listed above until all available seats are filled. Students recommended by their teacher for entrance into or exit from the program may be re-screened after 9th grade. A teacher committee will evaluate writing, test scores and other grades. Once a student leaves the program they may not return. To enter Accelerated English from regular English a student must have been recommended by their English teacher, have an A in English and read at or above grade level.

The requirements for **continuing** in Accelerated English II and III are:

- Must maintain an 85 or higher in the previous class
- Must pass English II SATP on the first try

Students transferring in from another school who were in Accelerated English in their former school will automatically be placed in the program. Students transferring from a school that did not offer Accelerated English who wish to be in the program will need to go through the above screening process for admittance into the program.

Algebra I for 9th graders

- 80 or above average in 8th advanced math, semester 1, 2 & final
- Teacher recommendation
- Proficient or Advanced on 7th and 8th grade State Math Test
- Good standing in attendance and discipline

Biology I for 9th graders

- 85 or above average in 8th grade Science, semester 1, 2 & final
- Teacher recommendation

- High Proficient or Advanced score on 8th gr. State Reading & Math Tests
- High Proficient or Advanced score on 8th grade Science State Test
- Good standing in attendance and discipline

Physical Science for 9th graders

- 80 or above average in 8th grade Science, semester 1, 2 & final
- Teacher recommendation
- High Proficient or Advanced score on 8th grade State Reading & Math Tests
- High Proficient or Advanced score on 8th grade Science State Test
- Good standing in attendance and discipline

Advanced Placement

The Advanced Placement Program is a special curriculum offered by the Lafayette County School System. The program currently offers six AP courses, each of which have prerequisites for enrollment:

Course:	Prerequisite:
AP English	Accelerated English II Accelerated English III and/or Survey of 20th Century Writing
AP Chemistry	Chemistry and Completed or Enrolled in Alg. II
AP Calculus	Geometry, Algebra I, II, and III
AP US History	85+ in Accelerated English II
AP Government	85+ in Accelerated English III, Survey of 20th Century Writing, AP Eng. Lit. or AP U.S History
AP Economics	85+ in Accelerated English III, Survey of 20th Century writing , AP Eng Lit. or AP U.S. History

Students who enroll in AP courses automatically register for the AP Exam given at the end of each course. The cost of each exam is approximately \$91 (at the student's expense). This fee must be paid at the beginning of the course. Students may petition the Principal for a fee payment plan.

Oxford-Lafayette School of Applied Technology (B&I)

The B&I complex offers seven vocational courses to Oxford and Lafayette students. Each course offers two (Co-op 2 1/2) units of credit. It is strongly recommended that a student complete as much required coursework as possible before entering the program. Any prospective B&I student should bear in mind that this is a two-year commitment. Dropping out after one year is discouraged. The following courses are currently offered at the B&I complex:

- Agricultural Mechanics
- Lodging, Hospitality & Tourism
- Automotive Technology
- Construction Technology
- Co-operative Education
- Metal Technology
- Teacher Academy
- Health Sciences

Unless otherwise permitted by the school administration, all B&I students must ride the bus provided. Any student who chooses another mode of transportation or misses the technology bus due to an unexcused tardy will be considered in violation of discipline code #8 (Out of Place) and will be given either Saturday School or ISS/OSS.

Correspondence Courses

The principal must approve any correspondence courses taken. All correspondence work will be conducted through the counseling office. Only correspondence courses from accredited Institutions of Higher Learning in MS will be accepted. Accredited correspondence courses may be used to establish athletic eligibility, provided the course is completed and recorded before the opening of school. It is the student's responsibility to furnish all postage necessary for mailing coursework.

Dual Enrollment

A dual credit student is one who is enrolled in a community college or state institution of higher learning (IHL) while enrolled in high school, and is receiving high school and college credit for the course. To have dual credit, the course must be listed in the Approved Courses for the Secondary Schools of MS Guide and the student must have:

- a. A minimum GPA of 3.0 on a 4.0 scale on all high school courses;
- b. Successfully completed at least 14 core high school units and/or attained junior status **OR** a 30 ACT composite score;
- c. District/school, CC and state IHL approval.

LHS offers dual enrollment/credit courses on campus. Students who wish to enroll in dual credit course may be approved to take courses off campus IF the course is not offered on the Lafayette High School Campus. The cost of dual enrollment/credit courses is the student's expense (tuition + books) and must be paid at the start of each course.

Extended School

Students may enroll in extended school in order to earn credits toward graduation. The student's end-of-year grade must be at least 50 to qualify for extended school.

Mississippi Virtual Public School

Any student choosing to take an online course through MVPS must first have that course approved by the counselor or principal. If a student enrolls in a MVPS course and later chooses to withdraw from the course, the student is then required to inform the counselor so that they can drop the student from the MVPS class. No more than half the credits required for graduation can be earned through MVPS. No more than 12 of the core classes (math, English, science and social studies) required for graduation can be earned through MVPS.

Required Subjects

Scholastic achievement as set forth by the Mississippi Accrediting Commission and the Lafayette County School Board of Education requires the completion of twenty-four (24) units for graduation. Lafayette High School follows the Common Core State Standards.

NOTE: Seniors must finish/pass all coursework by the last day of senior exams in order to participate in the graduation ceremony. After exams a senior may earn credits in credit recovery in order to earn a diploma but is not eligible to participate in the graduation ceremony.

- Students need to plan their four years of high school with an LHS school counselor before entering the ninth grade. The curriculum is flexible enough to offer a wide variety of courses to meet the needs of the entire student body.
- Students must complete English I before they take English II. They should complete Eng. II before they take Eng. III. They should complete Eng. III before they take Eng. IV. Every student must pass English each year in order to move up in classification.
- Freshmen and sophomores should concentrate on completing the required subjects for graduation, whereas junior and senior students should select courses that meet their needs for future college or occupational training.
- Course Load: Students may take up to 7 units of work during each regular academic year. Each student in grades 9-11 will carry a minimum of six (6) and one-half (1/2) academic units during each regular academic year. Seniors must take four (4) academic courses during their senior year.
- Seniors may enroll in Dual Enrollment Courses off campus with approval of the Administration. Schedules can be adjusted to accommodate dual enrollment.

EDUCATIONAL SUCCESS

Underclassmen Awards

Red and Gold Award: These students must be enrolled in 4 (seniors) or 5 (9-11) academic classes each semester and have an overall average of 95 based on the first 3 grading periods with no report card grade below 85

Principal's List: These students must be enrolled in at least 3 academic classes and have no grade below an A on their report card.

Honor Roll: These students must be enrolled in at least 3 academic classes and have no grade below a B on their report card.

Senior Awards

Valedictorian and Salutatorian

Valedictorian and Salutatorian are awarded to the the students with the two highest numerical grade point averages at the completion of the third nine-week grading period of senior year. They also must have taken the prescribed list of accelerated courses that meet the Special Honors requirements listed below.

Special Honors, Honors and Distinction

These awards are based on grade averages at the end of senior year. Student interested in being considered for Special Honors and Honors must have taken the following courses by the end of their senior year:

English:

- Accelerated English I and II
- Accelerated Eng. III **AND/OR** Survey of 20th Century Writing
- AP English **AND/OR** English Comp I/II (Dual Enrollment)

Science: Biology I, plus **three** of the following courses:

- Chemistry I
- Physical Science
- Human A&P
- AP Chemistry
- Biology II
- Physics
- Allied Health II
- AP Biology
- College Biology (Dual Enrollment)

Math: Algebra I, plus **three** of the following courses:

- Geometry
- Algebra II
- Algebra III
- AP Calculus
- College Algebra (Dual Enrollment)

Graduating with Excellence

- Academic class rank, special honors, honors, and academic distinction are determined by the cumulative numerical grade point average earned for subjects taken for Carnegie Units (ending after the fourth nine weeks of senior year).
- Prospective graduates who have earned a cumulative average of 95.0 and above on a prescribed set of accelerated courses will graduate with "SPECIAL HONORS".
- Prospective graduates who have earned a cumulative course average of 90 to 94.99 on a prescribed set of accelerated courses will graduate with "HONORS".
- Prospective graduates who earn a cumulative course average of 90.0, will graduate with "DISTINCTION".
- Valedictorian, Salutatorian, Special Honors and Honors will be awarded based on the student's grade point average and completion of a list of accelerated courses that have been approved for said consideration.
- Courses or classes that issue a blanket grade for all students taking that course will not be averaged into their grade when computing their rank in class. (Ex: All P.E. students get a "100" average, therefore that course will not be used in computing rank in class.)
- No grade higher than a 100 will be considered. Averages above 100 resulting from bonus points or weighted grades, will be recognized as a 100.
- Students graduating with Special Honors, Honors, and Distinction are distinguished by gold or red cords to be worn with their cap and gown at the graduation ceremony.
- Seniors may apply to be selected for Hall of Fame in the spring semester of their senior year. The application consists of GPA, testing, extracurricular activities such as sports and clubs, leadership positions, and community involvement. Up to five (5%) percent of the graduating class will be selected to the Hall of Fame.

Credit Recovery Policy

Mississippi State Board of Education Policy 2905 allows school districts to have a credit recovery program; this is defined as a course-specific skill-based learning opportunity for students who have previously been unsuccessfully in mastering content/skills required to receive course credit toward graduation. The LCS District's credit recovery program is designed for high school students who fail due to not mastering necessary objectives in one or two required core courses. In order to be eligible for credit recovery, the student must receive a final grade of at least 50 for the course and must have taken all SATP exams. Even if successful in the credit recovery program, the student will not receive a diploma until they pass all SATP exams. The method of credit recovery for the district is direct-individualized instruction.

Students who enroll in credit recovery will take a diagnostic pre-test to determine the skills and objectives they will need to complete in order to recover their credit. Students will take post-tests throughout the program. If a student is successful in a credit recovery course, the highest grade they can earn is 65.

Dropping a Course

Courses dropped during the first 3 days of a semester are recorded as "W." The teacher has not had ample time or evidence to evaluate the quality of the student's work. Courses dropped after the first 5 days are recorded on the student's permanent record as "WF" if the student is failing or a "WP" if passing. All courses with "WF" grades are averaged as the failing mark attained by the student when that student dropped the course. Courses with "WP" are not averaged in computing grades or rank in class. Any student with a "WF" on his/her record will not be eligible for honors or special honors at graduation.

- No dropping courses after 3 days w/o permission from the principal
- No dropping a course if no other suitable course is available.

Exam Exemption Policy

Students with a 90+ average may be exempt from final exams only.

Forgiveness Policy

Any enrolled student in grades 9-12 may improve their overall GPA by repeating a maximum of two courses in which they received a grade of "D" or "F" and requesting that the repeat grade be the only one counted in the GPA calculation. The repeat must be the same course, taken at LHS in the regular school year (fall/spring.) Correspondence courses will not count in this policy. The student must file a Petition to Invoke Grade Forgiveness with the principal stating which course(s) are to be substituted. This policy cannot be used to remove grades given for

reasons of discipline. Although both courses will remain on the student's permanent record, the last grade received will be the one used to determine credit/GPA. The first attempt will be recorded with the grade earned and the symbol "R" to denote that it has been repeated. The recalculated GPA will be used for determining graduation honors.

Makeup Work

After any **excused absence**, students have a minimum of two days and up to the same number of days that they are absent to make up missed work. For example, a student who was out one day, has two days to complete missed work. A student who is out four days has four days to make up missed work. It is the student's responsibility to work with instructors to complete any missed work. See page 44 for information on requesting makeup work during an extended absence.

Graded work missed due to an **unexcused absence** may be made up at the student's request in order to proceed with the learning process. A grade of 50% will be issued for this work and will be a part of the student's grade.

Promotion Criteria

A student's progression through high school is based on his or her accumulation of credits. Awarding of course credits is based on the following: Data on instructional management plan objectives, classroom assignments, class participation, completion of projects, and other approved criteria established by the teacher. The student's classification will be determined based on the following totals:

Classification	Grade	Credits
Freshman	9th	0-5½
Sophomore	10th	6-11½
Junior	11th	12-16½
Senior	12th	17+
Graduation eligible	12th	24+

Students must complete English I before they can take English II or be classified a Sophomore. They must complete English II before they can take English III or be classified a Junior. They must complete English III or Comp. I before they can take English IV or be classified a Senior.

Promotion of Students with Disabilities

Students with disabilities who have a current eligibility in special education and a current individual education plan (IEP) on file will receive grades fairly reflecting the student's achievement on the instructional level at which s/he is functioning. All those involved in reporting and using these grades will clearly understand that a high grade does not necessarily mean that a disability no longer exists. A high grade should accurately reflect that, based on what is expected of that student, s/he is performing well. Students with an IEP will receive a grade based on mastery of the specific objectives in their IEP.

Students with disabilities who attend regular education classes will be graded on the LCSD grading scale. If they attend a regular education class, the regular education teacher will assign the grade for that class. If they attend a resource class, the special education teacher will assign the grade for that class. The special education teacher will work jointly to design a program and grade a student with disabilities.

A student with disabilities may need adaptations or modifications in the classroom or curriculum to be successful. If the student is in a regular program s/he may need assistance from a special education teacher. The regular education and special education teachers must work cooperatively to meet the needs of the student.

Report Card Grading Scale

A (90-100)	4 grade points (5 for AP/Accl.)
B (80-89)	3 grade points (4 for AP/Accl.)
C (70-79)	2 grade points (3 for AP/Accl.)
D (65-69)	1 grade point (2 for AP/Accl.)

- All classes with the exception of driver's ed., P.E., other classes that receive a "blanket grade, or online (Virtual School) classes will be used to determine grade point average and class ranking.
- AP classes and Dual Enrollment college courses are multiplied by a factor of 1.10 to determine the student's grade.
- Scores in accelerated classes are multiplied by a factor of **1.05** to determine the numerical grade. Accelerated Courses include:
 - ❖ Accelerated English I-III
 - ❖ Spanish III-IV
 - ❖ Algebra III
 - ❖ Advanced Math Plus
 - ❖ Physics
 - ❖ Survey of 20th Century Lit.

- ❖ Accelerated
Geometry
- ❖ Accelerated
Algebra II

- Weighted grade categories for each grading period are:

Checkpoints	15%
Minor	35%
Major	50%

- All grades for Carnegie Units in grades 8-12 will be recorded as a numerical grade.

Report Cards/Progress Reports

Report cards are issued at the end of each nine-week period. Progress Reports will be available online at the midway point of each nine-week grading period. Parents are encouraged to check iNow and then call on the teacher or principal if they have questions about their child's grades. Teachers in grades 9-12 will use numerical grades on report cards. All final grades will be available online in May. Any parent/guardian desiring a conference with said student's teacher(s) should arrange the conference with the Counseling Center. The parent or teacher as needed may arrange a teacher-parent conference.

GRADUATION REQUIREMENTS

Graduation Policy

Participation in any Lafayette High School Graduation is limited to those students who have completed all graduation requirements, as specified by the LCSD School Board and the Mississippi State Board of Education. In addition, students participating in graduation shall comply with all rules and regulations regarding attendance at practice for graduation exercises, proper dress and/or attire, and any other regulation deemed appropriate. The District reserves the right to hold diplomas and or impose disciplinary action for disruptive incidents at the graduation ceremony. Students enrolled in the Alternative School are not eligible to participate in graduation ceremonies. Students served

off campus for discipline or safety issues can not participate in graduation exercises.

Traditional Diploma Requirements

Curriculum Area	Carnegie Units	Required Subjects
English	4 ¹	English I English II
Mathematics	4 ²	1 Algebra I
Science	4 ³	1 Biology I
Social Studies	4	1 World History ⁴ 1 U.S. History ⁴ 1/2 Geography ⁴ 1/2 U.S. Government 1/2 Economics ⁵ 1/2 Mississippi Studies ⁶
Health and Physical Education	1 ^{7 8}	1/2 Comprehensive Health or 1/2 Family & Individual Health and 1/2 Physical Education ^{9,10}
Business & Technology	1 ¹⁰	1 Computer Discovery or 1/2 Keyboarding and 1/2 Computer Applications
The Arts	1	Any approved 500.00 course or completion of the 2-course sequence for Computer Graphics Technology I and II.
Electives	5 ¹¹	
Total Units Required	24	

1. Compensatory Reading and Compensatory Writing may not be included in the four English courses required for graduation; however, these courses may be included in the 5 general electives required for graduation. Accelerated English I can be accepted in lieu of English I. Accelerated English II can be accepted in lieu of English II. Beginning school year 2010-2011 for all entering ninth graders, English I is a required prerequisite course for English II. English I may not be taken after a student completes English II.

2. Compensatory Mathematics and any developmental mathematics course may not be included in the four mathematics courses required for graduation; however, these courses may be included in the 4 1/2 general electives required for graduation. Pre-Algebra and Transition to Algebra may not be taken after a student completes Algebra I.

Compensatory Mathematics may only be taken if a credit-bearing Math course is taken in the same school year. At least 1 of the 4 required mathematics courses must be higher than Algebra I or Integrated Math I. The allowable mathematics courses that can be taken which are higher than Algebra I are: Geometry, Integrated Math II, Algebra II, Integrated

Math III, CCSS Advanced Math Plus, Algebra III, SREB Math Ready, Calculus, AP Calculus AB, AP Calculus BC, and AP Statistics. Advanced Algebra, Trigonometry, Pre-Calculus, Discrete Mathematics, and Statistics meet this requirement if taken prior to the 2015-2016 school year. Pre-Algebra, Transition to Algebra, and Algebra I, may be taken in the 8th grade for Carnegie unit credit. Pre-Algebra, Transition to Algebra are no longer available after the 2013-2014 school year. Carnegie units may be earned by 7th and 8th graders for the following courses: CCSS Compacted Math Grade 7, CCSS Math Grade 8, CCSS Compacted Math Grade 8 (with Integrated Math I), and CCSS Math Grade 8 (with Algebra I/Traditional).

3. One unit may be in Concepts of Agriscience, or Introduction to Agriscience, and a second unit may be earned by completing 2 of the following 3 courses: Science of Agriculture Plants, Science of Agriculture Animals, or Science of Agricultural Environment. Two units may be in the following courses if the student completes the required course sequence ending with Healthcare & Clinical Services II or Health Sciences II. The allowable lab-based physical science courses are Physical Science, Chemistry, AP Chemistry, or Physics. Up to 2 of the 3 required science units (excluding Biology I) may be earned by completing Agriculture and Natural Resources I & II. One credit allowed shall be awarded for biology II, and $\frac{1}{2}$ credit shall be awarded for Botany, and $\frac{1}{2}$ credit shall be awarded for Field Experiences in Science. Introduction to Agriscience may be taken in the 8th grade for Carnegie unit credit.

4. AP Government and Politics: United States can be accepted in lieu of the required United States Government course. AP Macroeconomics or AP Microeconomics can be taken in lieu of the required Economics course.

5. Credit earned for Business Fundamentals or Business Fundamentals II may be accepted in lieu of $\frac{1}{2}$ unit in Economics.

6. The credit earned for a State/Local Government course in any other state by an out-of-state transfer student who enters after the sophomore year can stand in lieu of MS Studies or MS State and Local Government. If the transfer student took a State/Local Government course in a grade level that did not award Carnegie unit credit, then any other $\frac{1}{2}$ unit social studies course may be accepted. An out-of-state student who transfers after the junior year may substitute any other $\frac{1}{2}$ unit social studies course.

7. Credit earned in Allied Health I may be accepted in lieu of Comprehensive Health or Family and Individual Health to meet the requirement for $\frac{1}{2}$ Carnegie unit in Health.

8. Successful completion of JROTC I and JROTC II may be accepted in lieu of Comprehensive Health or Family and Individual Health to meet the graduation requirement for $\frac{1}{2}$ Carnegie unit in Health.

9. The graduation requirement for $\frac{1}{2}$ unit in physical education may include participation in interscholastic athletic activities, band, dance and JROTC that meet the instructional requirements specified in the Fitness through Physical Education Framework and that are sanctioned by the MS High School Activities Association.

10. Evidence of proficiency in technology is accepted in lieu of the required courses if the student earns one unit in a technology-rich academic or career technical course related to their program of study. A Carnegie unit credit for ICTII (Information & Communication Technology) may be awarded to 7th grade students. A Carnegie unit credit for STEM (Science, Technology, Engineering & Mathematics) may be awarded to 8th grade students. ICTII may be accepted in lieu of Computer Discovery. A Carnegie unit earned for STEM in the 8th or 9th grade meets this requirement.

11. Only one elective unit in physical education including participation in interscholastic athletic activities, band, performance choral, dance or JROTC that meet the instructional requirements specified in the Fitness through Physical Education Framework and that are sanctioned by the Mississippi High School Activities Association may be applied each year to the minimum 24 required state units. If a local district has graduation requirements above the state requirements they may award additional credits as outlined in the local Board policy.

Career Pathway Option

In 2010, Mississippi state policymakers passed legislation to create multiple pathways to a standard diploma. The 2010 legislative actions created a career pathway to a standard diploma, with the goal of improving Mississippi graduation rates and providing students with career and technical training that prepare students for postsecondary credential or certification programs and employable workplace skills. This legislative change created new section 37-16-17, Mississippi code of 1972, to provide for high school career option programs and career track curricula for students not wishing to pursue baccalaureate degree.

Curriculum Area	Carnegie Units	Required Subjects
English	4 ¹	English I English II
Mathematics	3 ²	Algebra I
Science	3 ³	Biology I
Social Studies	3 ^{4, 5}	1 U.S. History ½ U.S. Government ½ Mississippi Studies
Health and Physical Education	½ ⁶	½ Comprehensive Health, or ½ Family and Individual Health, or ½ Physical Education
Career and Technical	4 ⁷	(Selected from Student's Program of Study)
Integrated Technology	1 ⁸	Computer Discovery, ICT I, ICT II, 9 th STEM, or Computer Applications and Keyboarding
Additional Electives	2½ ⁹	Courses selected from student's approved program of study
Total Units Required	21¹⁰	

¹ Compensatory Reading and Compensatory Writing shall not be included in the four English courses required for graduation. The two additional English credits must be from the student's program of study which includes Technical Writing, Creative Writing, English III, English IV, or any college-level dual credit courses.

² Compensatory Mathematics may not be included in the three mathematics courses required for graduation. Effective with eighth graders of 2008-2009, Pre-Algebra and Transition to Algebra may not be taken after a student completes Algebra I. For students pursuing the Career Pathway Graduation Option, at least one of the required mathematics courses must be above Algebra I and selected from the student's program of study. The allowable mathematics courses that can be taken which are higher than Algebra I are: Geometry,

Algebra II, Survey of Mathematical Topics, Advanced Algebra, Trigonometry, Precalculus, Calculus, AP Calculus AB, AP Calculus BC, Discrete Mathematics, Statistics, and AP Statistics, or any college-level dual credit courses. Effective with the eighth graders of 2004-2005, Pre-Algebra, Transition to Algebra, and Algebra I, may be taken in the eighth grade for Carnegie unit credit. Effective with the eighth graders of 2008-2009, Geometry may be taken in the eighth grade for Carnegie unit credit.

³ For students pursuing the Career Pathway Graduation Option, at least one of the required science courses must be above Biology I and selected from the student's program of study. If a student's program of study allows, one unit may be in Concepts of Agriscience (AEST). A second science unit may be earned by completing a two course sequence selected from the following three options: Science of Agricultural Animals, Science of Agricultural Plants, or Science of Agricultural Environment. Two units may be in the following courses if the student completes the 2-course sequence: Agriscience I & II; Allied Health I & II; Health Science I & II, Aquaculture I & II; Forestry I & II; Horticulture I & II; Polymer Science I & II; Technology Applications I & II and Engineering I & II.

⁴ Advanced placement U.S. History is accepted in lieu of the required U.S. History 1877 to Present. The third social studies credit should be selected based on the student's program of study.

⁵ The credit earned for a State/Local Government course in any other state by an out-of-state transfer student who enters after the sophomore year can stand in lieu of Mississippi Studies or Mississippi State and Local Government. If the transfer student took a State/Local Government course in a grade level that did not award Carnegie unit credit, then any other ½ unit social studies course may be accepted. An out-of-state student who transfers after the junior year may substitute any other ½ unit social studies course. Credit earned for the first year of Marketing and Economics (Vocational) may be accepted in lieu of ½ unit in Economics.

⁶ Credit earned in Allied Health I/Health Science I may be accepted in lieu of Comprehensive Health or Family and Individual Health to meet the graduation requirement for ½ Carnegie unit in Health. Interscholastic athletic activities, band, and ROTC if they meet the instructional requirements specified in the *Fitness through Physical Education Framework* may also be accepted.

⁷ Career and Technical (CTE) courses must be based on the student's program of study and should include dual credit/dual enrollment options as found in Section 37-15-38 of the Mississippi Code of 1972.

⁸ Evidence of proficiency in technology is accepted in lieu of the required courses if the student earns one unit in a technology-rich academic or career technical course related to their program of study.

⁹ Electives must be selected from courses related to the student's program of study. Credits earned not approved for that student's program of study will not be counted toward graduation requirements.

¹⁰ See the following web site for information concerning equivalency course allowances for all career and technical education and how to record information on a student's transcript. (TBA)

District Diploma Option

Curriculum Area	Units	Required Subjects
English	4 ¹	
Mathematics	4 ²	1 Algebra 1 Geometry
Science	3 ³	1 Biology I
Social Studies	3	1 World History ⁴ 1 US History ⁴ ½ US Government ½ Mississippi Studies ⁵
Health P.E.	½ ^{6,7} ½ ⁹	Comprehensive Health or Family & Individual Health Physical Education ¹⁰
Business & Technology Applications	1 ⁸	1 Computer Discovery or ICT II or STEM or Keyboarding and Computer Applications ¹¹
The Arts	1	Art, Band, Chorus or Drama
Electives	4	
Total Units Required	21	

1. Compensatory English, Compensatory Reading, and Compensatory Writing may not be included in the four English courses required for graduation; however, these courses may be included in the four and one-half (4½) general electives required for graduation. Beginning school year 2014-2015, Compensatory English may only be taken if a credit-bearing English course is taken in the same school year. MYP-English I and MYP English II are accepted in lieu of the Eng. I and II requirements for students enrolled in the IB program.

2. Compensatory Mathematics and any developmental mathematics course may not be included in the four (4) mathematics courses required for graduation; however, these courses may be included in the four and one-half (4½) general electives required for graduation. Compensatory Mathematics may only be taken if a credit-bearing Math course is taken in the same school year. At least one (1) of the four (4) required mathematics courses must be higher than Algebra I or Integrated Math I. The allowable mathematics courses that can be taken which are higher than Algebra I are: Geometry,

Integrated Math II, Algebra II, Integrated Math III, CCSS Advanced Math Plus, Algebra III, SREB Math Ready, Calculus, AP Calculus AB, AP Calculus BC, and AP Statistics. Advanced Algebra, Trigonometry, Pre-Calculus, Discrete Mathematics, and Statistics meet this requirement if taken prior to the 2015-2016 school year. One (1) of the four (4) required mathematics units may be in Architecture & Drafting if the student completes the two-course sequence for Architecture & Drafting I & II. Pre-Algebra, Transition to Algebra, and Algebra I, may be taken in the eighth grade for Carnegie unit credit.

Carnegie units may be earned by seventh and eighth graders for the following courses: CCSS Compacted Math Grade 7, CCSS Math Grade 8, CCSS Compacted Math Grade 8 (with Integrated Math I), and CCSS Math Grade 8 (with Algebra I/Traditional). MYP Geometry, MYP Algebra II, IB-DP Mathematics I, IB-DP Mathematics II, IB-DP Mathematical Studies I, IB-DP Mathematical Studies II are allowable mathematics courses higher than Algebra I for IB students.

3. One (1) unit may be in Concepts of Agriscience or Introduction to Agriscience, and a second unit may be earned by completing two (2) of the following three (3) courses: Science of Agricultural Plants, Science of Agricultural Animals, or Science of Agricultural Environment. Two (2) units may be in the following courses if the student completes the required course sequence ending with Healthcare & Clinical Services II, Aquaculture II, Forestry II, Robotics/Engineering II, Polymer Science II or Careers in Polymer Science, Horticulture II or Horticulture Landscape and Turfgrass, Engineering II or Applied Engineering Concepts, Health Sciences II or Workplace and Employment Skills in Health Sciences. The allowable lab-based physical science courses are Physical Science, Chemistry, AP Chemistry, Physics, AP Physics B, AP Physics C – Electricity and Magnetism, AP Physics C – Mechanics, Polymer Science II, and Robotics/Engineering II. IB-DP Physics I, IB-DP Physics II, MYP Chemistry, and IB-DP Chemistry may be accepted as allowable lab based physical science courses for students enrolled in the IB program. MYP Biology and IB-DP Biology I may be accepted in lieu of the Biology I requirement for students enrolled in an IB program. Up to two (2) of the three (3) required science units (excluding Biology I) may be earned by completing Agriculture and Natural Resources I & II. One (1) credit allowed shall be awarded for Biology II, and one-half (½) credit shall be awarded for Botany, and one-half (½) credit shall be awarded for Field Experiences in Science. Introduction to Agriscience may be taken in the eighth grade for Carnegie unit credit. Mississippi Public School Accountability Standards, 2015

4. Based on the 2011 Mississippi Social Studies Framework, A.P. World History can be accepted in lieu of the required World History from the Age of Enlightenment to Present course. A.P. United States History can be accepted in lieu of the required U.S. History from Post-reconstruction to Present course. A.P. Government and Politics: United States can be accepted in lieu of the required United States Government course. IB-DP History of the Americas I is accepted in lieu of the required U.S. History course for students enrolled in the IB program. IB-DP History of the Americas II is accepted in lieu of the required Mississippi Studies, Economics, and/or U.S. Government courses for students enrolled in the IB program. MYP U.S. Government is accepted in lieu of the required Government course for students enrolled in the IB program.

5. The credit earned for a State/Local Government course in any other state by an out-of-state transfer student who enters after the sophomore year can stand in lieu of Mississippi Studies or Mississippi State and Local Government. If the transfer student took a State/Local Government course in a grade level that did not award Carnegie unit credit, any other one-half (½) unit social studies course may be accepted. An out-of-state student who transfers after the junior year may substitute any other one-half (½) unit social studies course. Mississippi Studies and Geography may be taken in the eighth grade for Carnegie unit credit.

6. Credit earned in Healthcare & Clinical Services I/Health Sci. I may be accepted in lieu of Contemporary Health to meet the requirement for ½ Carnegie unit in Health.

7. Successful completion of JROTC I and II may be accepted in lieu of Contemporary Health to meet the requirement for ½ Carnegie unit in Health when instruction includes all health components in the JROTC curriculum.
8. Evidence of proficiency in Keyboarding and Computer Applications is accepted in lieu of the required courses if the student earns one (1) unit in any of the courses listed in the Business and Technology Framework (academic and vocational). Information & Computer Technology (ICT) II may be accepted in lieu of Computer Discovery. A Carnegie unit earned for Science, Technology, Engineering, & Mathematics (STEM) in the 8th or 9th grade meets this graduation requirement. Technology Foundations replaces Computer Discovery, Keyboarding and Computer Applications and meets this graduation requirement when taken in grades 8-12. MYP Computer Discovery may be accepted in lieu of Computer Discovery for students enrolled in an IB program.
9. Elective units in physical education include participation in interscholastic athletic activities, band, performance choral, dance and JROTC that meet the instructional requirements specified in the Fitness through Physical Education Framework and that are sanctioned by the MHSAA.
10. Comprehensive Health or Family and Individual Health meet this requirement if taken prior to the 2014-2015 school year.
11. Computer Discovery meets requirement if taken prior to the 2012-2013 school year.

Subject Area Testing (MAP/SATP2)

- Students must pass the Subject Area Tests in U.S. History from 1877, Eng. II (with writing component), Bio. I and Alg. I. Students must pass all four Subject Area Tests even if they take the course(s) prior to their 9th grade year. If a passing score is not achieved on the first attempt, the student's end of year grade may be used with a scale provided by the MS Dept. of Education in order to pass the test.
- Students entering a MS public school will not be required to pass any end-of-course Subject Area Test in a course for which the school accepts Carnegie units earned by the student in a private school as fulfilling the requirements for a MS high school diploma, provided the private school is accredited regionally or by the state of MS.
- Students entering a MS public school must pass any end-of-course Subject Area Test in a course for which the school accepts Carnegie units earned by the student through home schooling as fulfilling the requirements for a MS high school diploma.
- Any MS public school student who fails a required Subject Area Test will be offered a chance to retake the test three times each year until a passing score is achieved. See Testing Calendar for dates.
- Any MS public school student shall not be awarded Carnegie unit credit unless the core objectives identified in the Mississippi Curriculum Framework have been mastered. Passage of the required Subject Area Test is a separate requirement towards graduation and shall not be criteria for awarding Carnegie unit credit.
- Students enrolled in SATP courses will be monitored for progress throughout the school year. At any point the student is not progressing to meet requirements of the SATP, LHS reserves the right to place him/her in a preparatory course.

SATP Standards:

Assessment Options	Algebra I	Biology I	English II	U.S. History
ACT	17 ACT Math subscore	17 ACT Science subscore	17 ACT English subscore	17 ACT Reading subscore
<ul style="list-style-type: none"> • Dual Credit • Dual Enrollment • College Credit 	C or higher in MATH credit-bearing course	C or higher in BIOLOGY credit-bearing course	C or higher in ENGLISH credit-bearing course	C or higher in HISTORY credit-bearing course

- ACT sub-scores resulting from state-allowed accommodations can be used for graduation options, but they are non-college reportable.
- ACT sub-scores resulting from residual ACT testing cannot be used for graduation options.

The options below apply to any SATP assessment:

ASVAB + MS-CPAS or Industry Certification	ASVAB AFQT score of 36, plus one of the following: <ul style="list-style-type: none"> • CPAS score that meets the attainment level assigned by Federal Perkins requirements (year 1 & 2 combined for an average of 60 or above) OR • Industry certification attainment based on industry standards (MDE approved certifications only)
ACT WorkKeys + MS-CPAS2 or Industry Certification	WorkKeys Silver Level plus one of the following: <ul style="list-style-type: none"> • CPAS score that meets the attainment level assigned by Federal Perkins requirements (year 1 and 2 combined for an average of 60 or above) OR • Industry certification attainment based on industry standards (MDE approved certifications only)

Students shall graduate by passing the course and meeting one (1) of the following options:

- a) Passing the applicable end-of-course Subject Area Test **OR**
- b) Using options outlined in State Board Policy 3804 **OR**
- c) Using the end-of-course Subject Area Test score with the overall course grade based on the Concordance Table for each of the four end-of-course Subject Area Tests as provided to the school districts by the Mississippi Department of Education (MDE). (Students must be enrolled in school in order to utilize this option.) The Concordance Table is available for review in the LHS Counseling Center.

Admission to MS Colleges & Universities

Mississippi Institutions of Higher Learning (IHL) universities will admit Mississippi high school graduates under both a required and a recommended College Preparatory Curriculum (CPC). The CPC identifying 15½ Carnegie units is the minimum required CPC for full admission and the 19½ Carnegie unit CPC is recommended for enhancing student readiness for university-level coursework.

Required:

The College Prep Curriculum for students graduating from high school and entering a public institution of higher learning is as follows:

English: 4 Carnegie Units - All must require substantial communication skills components (i.e., reading, writing, listening, and speaking).

Mathematics: 3 Carnegie Units - Includes Algebra I, Geometry, and Algebra II. A fourth class in higher level mathematics is highly recommended.

Science: 3 Carnegie Units - Biology, Advanced Biology, Chemistry, Advanced Chemistry, Physics, and Advanced Physics or any other science course with comparable rigor and content. One Carnegie unit from a Physical Science course with content at a level that may serve as an introduction to Physics and Chemistry may be used. Two of the courses chosen must be laboratory based.

Social Studies: 3 Carnegie Units - Courses should include United States History (1 unit), World History (1 unit w/ substantial geography component), Government (½ unit), and Economics (½ unit) or Geography (½ unit).

Advanced Electives: 2 Carnegie Units - Requirements may be met by earning 2 Carnegie units from the following areas/courses, one of which must be in Foreign Language or World Geography. □ Foreign Language □ World Geography □ 4th year lab-based Science □ 4th year Mathematics

Computer Applications: ½ Carnegie Unit - The course should include use of application packages such as word processing and spreadsheets. The course should also include basic computer terminology and hardware operation.

Pre-High School Units: Algebra I, first year Foreign Language, Mississippi Studies, or Computer Applications taken prior to high school will be accepted for admission provided the course content is the same as the high school course.

Recommended:

The College Prep Curriculum for students graduating from high school and entering a public institution of higher learning is as follows:

English: 4 Carnegie Units - Compensatory Reading and Compensatory Writing may not be included.

Mathematics: 4 Carnegie Units - Includes Algebra I, Geometry, Algebra II, and any one Carnegie Unit of comparable rigor and content. (e.g., Advanced Algebra, Trigonometry, Pre-Calculus, Calculus, AP Calculus AB, AP Calculus BC, Discrete Mathematics, Probability and Statistics, or AP Statistics)

Science: 4 Carnegie Units - Includes Biology I, Chemistry I, and any two Carnegie Units of comparable rigor and content. (e.g., Physics, Physical Science, Biology II, Chemistry II, AP Chemistry, Physics II, AP Physics B, AP Physics C – Electricity and Magnetism, and AP Physics C – Mechanics, Botany, Microbiology, or Human Anatomy and Physiology.)

Social Studies: 4 Carnegie Units - Includes World History, U.S. History, Introduction to World Geography, U.S. Government, Economics, and Mississippi Studies. (Credit earned for a State/Local Government course in any other state may stand in lieu of Mississippi Studies.)

Arts: 1 Carnegie Unit - Includes any one Carnegie Unit of visual and performing arts course(s) meeting the requirements for high school graduation.

Advanced Electives: 2 Carnegie Units - Includes any two Carnegie Units of Foreign Language (I and II), Advanced World Geography and a Foreign Language (I) or any combination of English, mathematics, or lab-based science courses of comparable rigor and content to those required above.

Computer Applications: ½ Carnegie Unit - Course should emphasize the computer as a productivity tool. Instruction should include the use of application packages, such as word processing and spreadsheets. The course should also include basic computer terminology and hardware operation.

Pre-High School Units: Algebra I, first year Foreign Language, Mississippi Studies, or Computer Applications taken prior to high school will be accepted for admission provided the course content is the same as the high school course.

Students with Disabilities

(Individuals with Disabilities Education Act)

The District's students with disabilities and their parents/guardians shall be given the option for the student to work toward a high school diploma, an occupational diploma or a certificate of life skills completion. This decision will be made at the student's Individual Education Plan (IEP) meeting prior to 9th grade. When considering the occupational diploma option, the IEP Committee must include a school counselor. The IEP shall thereafter reflect the option selected by the Committee and shall specify whether the student is seeking a high school diploma, an occupational diploma or a certificate of like skills completion. Students with disabilities will be issued a regular education high school diploma, an occupational diploma or a certificate of life skills completion as follows:

1. Students pursuing a regular education high school diploma must meet the requirements set forth by the State Board of Education and the Lafayette County School District. Special education and related services will be provided to assist a student in reaching this goal based on the student's IEP.
2. Students who choose the occupational diploma will be required to complete the criteria as designated in the occupational diploma curriculum requirements.
3. For those students pursuing a certificate of life skills completion, a curriculum of basic life skills will be used for instructional purposes.
4. An IEP Committee will review the previous exiting option decision for each student at least annually. The committee, along with the parent(s) and, if appropriate, the student, may change the original or previous decision regarding the student's exiting option.
5. Every student who completes an approved course of study by or before age will receive a regular education high school diploma, an occupational diploma or a certificate of life skills completion and will be permitted to participate in graduation activities.

Three-Tier Intervention Process

The LCSD has implemented an instructional model designed to meet the needs of every student. The model consists of three tiers of instruction:

Tier 1: Quality classroom instruction based on MS Curriculum Frameworks

Tier 2: Focused supplemental instruction

Tier 3: Intensive interventions (academic and/or behavioral) designed to meet students individual needs.

The classroom teachers use progress monitoring information to:

1. determine if students are making adequate progress,
2. identify students as soon as they begin to fall behind, and
3. modify instruction early enough to ensure every student gains essential skills.

Monitoring of student progress is an ongoing process that may be measured through informal classroom assessment, benchmark assessment instruments and large-scale assessments. If strategies at Tiers 1 & 2 are unsuccessful, students must be referred to the their school's Teacher Support Team (TST). The TST is a problem-solving unit responsible for interventions developed at Tier 3. Interventions will be research-based, designed to address the deficit areas, then implemented as designed by the TST. This approach is supported by data regarding the effectiveness of interventions.

After a referral is made, the TST will develop and begin implementation of an intervention(s) within two weeks. No later than four weeks after implementation of the intervention(s) the TST will conduct a documented review of the intervention(s) to determine success of the intervention(s). A second review will be conducted no later than 8 weeks after the implementation of the intervention(s) to determine whether the intervention is successful. No later than 12 weeks after the implementation of the intervention(s) a third review will be conducted. If the intervention(s) is determined to be unsuccessful, then the student will be referred to the school's Local Survey Committee to determine the need for comprehensive assessment for special services.

Following Tiers 1 & 2, students will be referred to the TST for interventions if any of the following events occur in addition to failure to make adequate progress:

- A. (Grades 4-12) A student has failed two (2) grades, **or**
- B. A student failed either of the preceding two grades and has been suspended or expelled for more than twenty (20) days in the current school year.

No Pass - No Play Policy

(Mississippi High School Activities Association)

To be eligible for athletic competition and co-curricular activities in the following semester, students must meet the following minimum scholastic requirements at the end of a semester and the school year:

- To be eligible for athletics/activities, students must pass the number of courses required by their local district in order to stay on graduation track. The units will be averaged as a whole, either numerically or by GPA, and must be 2.0 or better each semester in order to maintain eligibility. A student may become eligible for the second semester only once during his/her high school career if s/he fails the year-end average the previous year, by passing the required number of units with a 2.0. This will be done to keep them on track for graduation. Special ed. students will be academically eligible if they are making satisfactory progress according to the committees reviewing their IEP.
- If a pupil who is eligible for a given semester drops out of school for one or more semesters, s/he is then ineligible until he/she passes the required number of courses with an overall average of 2.0 during a semester. A pupil who is eligible for a given semester cannot drop out of school during the semester or remain out of school for one or more semester and then be eligible for the next semester he attends.
- An accredited summer school will be an extension of the second semester of the school session. Credits earned in such a school may be considered in determining the scholastic eligibility of students. A student may earn no more than a total of one Carnegie unit in a summer school/extended year session. Credit recovery courses and accredited correspondence courses may be accepted for establishing athletic eligibility provided the course has been completed and recorded by the opening of school or beginning of second semester. The director of activities may make exceptions to the above in the following cases:
 - Students tested, screened and placed in a special ed. program.
 - Students that have been tested, screened and placed in accordance with their IEP in a special education certification program (does not earn Carnegie units). Students ruled eligible under the exceptions will be assigned a date of entering the 9th grade which corresponds to other students of that age. These students are subject to all other rules and regulations of the MHSAA governing activities for regular students, including attendance.

Reminder: to participate in a school activity on a regular school day, a student must be present at least 63% of the school day of the activity.

Additional information on eligibility can be found on the MHSAA website, misshsaa.com under the tab "Eligibility".

School Policies

LHS POLICIES

The daily activities at LHS are governed by policies and procedures created to provide a climate conducive to safe, clean, fair education. Every effort is made to make these policies all-inclusive; however, additional policies will be announced and enforced as needed.

Fundraising Policy

The Board of Education recognizes the use of fund-raising activities by the student organizations, staff, and/or parent groups to support an entire school organization (e.g. band, athletic groups, cheerleaders, clubs, and organizations). The raising and expending of funds by these groups shall have the basic purpose of promoting the general welfare, education, morale, and civic-mindedness of students and of helping to finance the extracurricular and co-curricular activities of the schools. Projects for the raising of funds should contribute to an educational experience of an entire school organization and not on an individual basis. School employees and students are prohibited from using the District or School Name in any way for personal or private gain. All fundraising activities must be pre-approved by the principal.

Definitions of terms:

- **Extra-curricular and co-curricular:** activities occurring in/on LHS property or directly/indirectly related to curriculum or activities supported by LHS, its staff, or in which an entire group participates.
- **Fundraising:** any activity sponsored by an entire LHS organization or the staff of LHS, and which results in profits returned to LHS.

School Jurisdiction

All policies and procedures outlined in this handbook, approved by the LCS Policy manual, or mandated by local, state, and federal laws will be strictly enforced by school administration while in school jurisdiction. School jurisdiction shall include but not be limited to school property, property as described in Section 97-37-17 of the 1972 MS Code, buses, extracurricular activities located at another school, or any school-sponsored activity, regardless of its location. Any violation of policy, procedure, or law at an off-campus activity or function or in transit to an off-campus activity or function will be treated in the same manner as it would if the violation had occurred on school property.

DISTRICT POLICIES

Alcohol and Drugs

It is prohibited and against school policy for any student to be found using or in possession of any alcoholic beverage or illegal drugs on a school bus, school property, or any function/location which falls under the heading of school jurisdiction. It is also prohibited for any student to come onto the school campus, onto a school bus, or come into any extracurricular activity or any function/location, which falls under the heading of school jurisdiction after having used alcohol or illegal drugs.

Americans with Disabilities Act (Section 504 - Nondiscrimination)

The Lafayette County School District will not discriminate on the basis of disability in admission or access to, or treatment or employment in, its programs and activities to the extent provided by law. The following person has been designated as the Section 504/Americans with Disabilities Act Coordinator and will handle inquiries regarding the Lafayette County School District's nondiscrimination policies, the filing of grievances, and requests for copies of grievance procedures covering discrimination on the basis of disability. Name of

Coordinator: Mrs. Tiffany Babb

School District Name: Lafayette County

School District Address: 100 Commodore Dr., Oxford, 38655

Tel: 662.234.2879 Fax: 662.234.5128

Procedures (employees and school visitors)

Any person who believes that he/she or any class of individuals have been subjected to discrimination by the LCS D as prohibited by Section 504 of the Rehabilitation Act of 1973 or the Americans With Disabilities Act may file a complaint pursuant to the procedures set forth below, on his/her own behalf, or on behalf of another person or on behalf of persons with disabilities as a class. All persons are encouraged to file grievances to resolve any disputes arising under these laws. Your filing a complaint will not subject you to any form of adverse action, reprimand, and retaliation or otherwise negative treatment by school district personnel.

1. Within ten (10) days of when a complainant knew or should have known of discriminatory conduct, a complaint shall be given in writing to the Section 504/ADA Coordinator. The complaint shall describe specifically the time, place and nature of, and the participants in the alleged discriminatory acts. The Section 504/ADA Coordinator shall, within ten (10) days of receipt of the complaint, conduct or cause to be conducted a thorough

investigation including questioning of all parties involved in the complaint. A written record shall be made of the statements by all parties involved. After the investigation is complete, the Section 504/ADA Coordinator shall meet with the complaining party and give a full report of the findings.

2. If the grievance or complaint is not satisfactorily resolved at Step 1, the complainant shall have ten (10) days to appeal the Step 1 findings to the Superintendent. The complainant shall present the complaint in writing, describing the reasons for his/her dissatisfaction with the results of Step 1. The Superintendent or his/her designee shall review all aspects of the complaint and complete an additional investigation if necessary. The Superintendent shall respond to the complainant in writing within ten (10) days of receipt of the written appeal.
3. If the complainant is not satisfied with the results of Step 2, the complaining party shall have fifteen (15) days from receipt of the Superintendent's decision to appeal the complaint to the school board. The appeal shall be in writing, describing the reasons for complainant's dissatisfaction with the results of Steps 1 and 2. The complainant shall have the opportunity to present an oral statement to the board before it makes its decision. The board's decision shall be rendered within fifteen (15) days after receipt of the appeal.

LEGAL REFERENCE: Section 504 of the Rehabilitation Act of 1973/Americans with Disabilities Act

Computer/Internet Acceptable Use Policy

The LCSD provides teachers, staff, and students the privilege of accessing the Internet over the district's network for the enhancement of learning and achievement. The Internet offers an abundance of research material pertinent for intellectual growth.

Use of the Internet and electronic communications require students to think critically, analyze information, write clearly, use problem-solving skills, and hone computer and research skills that employers demand. Use of these tools also encourages an attitude of lifelong learning and offers an opportunity for students to participate in distance learning activities, ask questions of and consult with experts, communicate with other students and individuals, and locate material to meet educational and personal information needs.

This policy establishes expectations for responsible access and use of district technology by staff, students, parents/ guardians and community members who use the services. District technology resources are to be used to support curriculum, instruction and learning opportunities for students and staff. All resources must be consistent with district guidelines for selection of educational materials.

Additionally, these resources must be used to enhance and enrich the district's curriculum while providing for the varied instructional needs, learning styles, abilities and developmental levels of students.

The board believes the educational opportunities inherent in these tools far outweigh the possibility that users may procure material inconsistent with the education goals of the district. However, the internet and electronic communications are fluid environments in which students access materials and information from many sources, including some that may be harmful to them. The board acknowledges that while it is impossible to predict with certainty what information students might come into contact with, it desires to take all reasonable steps to protect students from accessing material and information that is obscene, pornographic or otherwise harmful to minors, as defined by the board. Students shall take responsibility for their own use of district laptops, computers and computer systems to avoid contact with material or information that may be harmful to minors.

The board authorizes administration to adopt procedures for computer use consistent with this policy and to review and evaluate its effect on instruction and student achievement. It is the intent of the Lafayette County School District to:

- provide access to educational publications, articles, images, etc.
- provide safe internet surfing for educational materials
- prevent inappropriate material entering or leaving the school's network via email, internet or other electronic communications
- prevent unauthorized/malicious attempt to access network resources
- prevent unauthorized disclosure of personal information
- abide by rules established by the "Child Internet Protection Act" (CIPA) (Pub.L106-554) Title XVII
- educate minors about appropriate online behavior, including interacting with others on social networking sites and in chat rooms
- cyberbullying awareness and response

Access to Inappropriate Material

Lafayette County School District has internet technology protection measures in place to prevent access to inappropriate material. These measures are in place to prevent students from visually accessing material, which may be obscene, pornographic, or harmful to minors. On a global network such as the Internet, it is not possible to control the content of all available materials. Computer security cannot be made absolutely perfect, and it is likely that a determined student or other individual could make use of district technology resources for inappropriate purposes. If any inappropriate materials surface, a supervising staff member must be contacted immediately.

Inappropriate Network Usage

Students and their parents/guardians are advised that some Internet sites may contain defamatory, inaccurate, abusive, obscene, profane, sexually or racially offensive, threatening, or otherwise illegal material. LCSD does not condone the use of such materials and does not permit usage of such materials in the school environment. Internet access through Lafayette County School District network is a privilege, not a right; inappropriate network usage will result in disciplinary action. Lafayette County School District shall take actions to uphold the safety and security of all users of the network.

All persons shall use district technology resources in a responsible, efficient, ethical and legal manner. Technology and ways of using technology are constantly evolving, every unacceptable use of said resources cannot be specifically described in policy. Therefore, some examples of unacceptable uses include, but are not limited to, the following [note - the school administration has discretion to determine which uses are unacceptable]:

- Uses the Internet or network for illegal, inappropriate, threatening or obscene messages/images, pornography, “sexting”, materials protected by trade secret, etc. Illegal is defined as any violations of local, state, or federal law.
- Violates copyright, license agreements or other contracts.
- Intentionally disrupts Lafayette County School District network traffic. This includes, but is not limited to uploading, creating, or transmitting computer viruses.
- Uses the Lafayette County School District network for personal gain, fraud, political campaigning or solicitation.
- Steals or damages data and/or equipment.
- Gains or seeks to gain unauthorized access to network resources (e.g. attempting to gain or gain administrative rights to computers or network resources, attempting to override or bypass district installed content filters).
- Uses another student or staff account to access personal data.
- Discloses personal information about students or staff.
- Deletes or renames data owned by someone else.
- Adds unauthorized external devices to any computer (e.g. external floppy drives, hard drives, jump drives, etc.)
- Adds unauthorized devices (cell phones/computers) to the network.
- Defames, intimidates, threatens, harasses or is otherwise intended to harm, insult or humiliate another in a deliberate, repeated or hostile and unwanted manner, known as “cyberbullying” whether on campus or off campus.

Unauthorized software and devices/equipment

Users are prohibited from using or possessing any software that has been downloaded or is otherwise in the user's possession without appropriate registration and payment of any fees owed to the software owner. No persons are permitted to download any software on school-issued laptops without district approval through the appropriate process. LCSD will not support non-district devices/equipment. Personal or non-district owned equipment connected to the district network is not permitted.

Consequences for Violating LCSD Policy

Consequences are decided on a case-by-case basis and not limited to:

- Disciplinary action based on the LCSD Code of Conduct
- Suspension or revocation of network privileges
- Suspension or revocation of computer access
- Legal action and prosecution by the authorities
- Any other action deemed appropriate by school administrators

No Expectation of Privacy

District computers, laptops and computer systems are owned by the district and intended for educational purposes at all times. No person using district computer equipment, software owned, leased or controlled by the district, or websites, email or Internet access provided by the district has a reasonable expectation of privacy with respect to such equipment, software, websites, email or Internet access. LCSD reserves the right to monitor, inspect, copy, review and store all use of district computers and computer systems including all Internet and electronic communications access and transmission/receipt of materials and information at any time and without notice. All material and information accessed/received through district computers and computer systems shall remain the property of the district.

Disclaimer

Lafayette County School District will not be responsible for any damages suffered, including loss of data resulting from delays, non-deliveries, service interruptions, or inaccurate information. The user accepts personal responsibility for any information obtained while on the school network.

School Property and Equipment Usage

The LCSD may provide students with the use of LCSD property, including but not limited to equipment and computers. Students are asked to use utmost care in handling these items, and must return property at the end of the determined usage period. Also, students may be responsible for loss or damage of school district property.

Contact of Students by Law Enforcement

When law enforcement officials have requested to interview a student or when contact by law enforcement officials is occurring, it will be a matter of procedure for principals to attempt to inform that student's parents. This policy does not mean that principals will interfere with law enforcement procedures, especially in the case of warrants for arrest, but it is only a notification procedure.

Crime Stopper Program

A crime within and on school property is a reality. The LCSD has recognized the potential for criminal acts at school and has developed a Comprehensive Crisis Management Plan. This plan enables the school personnel to appropriately respond to the prevention and intervention needs of its students, staff and community. As an extension of that effort, the school districts recognize the need for timely reporting of crime within its jurisdiction. Consequently, the districts have secured the access and use of the Lafayette County Crime Stoppers program to assist in deterring crime and violence among youth and teens.

This action is not a reactive response to an immediate threat. Rather, it is an effort to maintain the safe learning environment of the school district, and promote good citizenship on the part of its students and staff. Students, when given a sense of ownership within their school environment, will generally respond in a positive manner. The school district will follow the procedural operations of the Crime Stoppers Program with some modification to focus on reporting crimes at school. The Crime Stoppers number is 234-8477.

Discrimination/Harassment

Students in the Lafayette County School District are protected from discrimination, including harassment. It is the intent of the school board to maintain an environment free from discrimination/harassment of any kind. A complaint of discrimination/harassment should be filed with principal or his designee. The initial complaint may be filed orally but must be filed in writing within 14 days from the time a complaint becomes known. The written complaint must state the respondent's name, the nature of the alleged violation, the names of any witnesses to such alleged violation and requested action. The complainant will be informed of procedures for processing formal complaints at this time. Further information may be obtained in School Board policy JB-P. Policy books are located in each school office and each school library.

Education for Homeless Youth

LCSD is actively seeking to enroll children and youth who are homeless. If you are homeless or know of a child or youth that is homeless and not attending school, please contact the following person who will provide information and assistance during the enrollment process:

Local Liaison: Patrick Robinson Telephone: 662-234-3271

- *Who is considered homeless?* Any child or youth not attending school who lacks a fixed, regular, and adequate nighttime residence is considered homeless and includes those who are sharing housing with others due to loss of housing or economic hardship. It also includes children and youth who are living in hotels, camping grounds, emergency shelters, cars, bus or train stations or other similar settings. If you are not sure, please call.
- *What are the education rights of homeless children?* Our schools provide equal and comparable access to all students regardless of their home living situation. Homeless children and youth have specific rights that include:
 - a. Immediate enrollment in school and when desired or feasible at the “school of origin.”
 - b. Prompt provision of necessary services (transportation, meals, etc.)
 - c. Appropriate support services and programs for which they are eligible such as programs for gifted, children with disabilities, vocational education, and preschool.
 - d. Academic assistance through the federally funded Title I program.
 - e. Parent or guardian involvement school activities.
- *What is the “school of origin”?* The term school of origin means the school the child or youth attended when permanently housed or the school in which the child or youth was last enrolled. It is the district’s responsibility to consider the best interest of the child or youth when making a decision regarding what school to attend. Consideration must be given to placement at the school of origin unless doing so is contrary to the wishes of the parent or guardian.
- *What if there is disagreement regarding school placement?* The parent, guardian or unaccompanied youth (a youth not in physical custody of a parent or guardian) may appeal the placement decision if the district makes a placement in a school other than the school of origin or one requested by the parent, guardian, or unaccompanied youth. The student will be immediately enrolled in the school requested by the student or parent while an appeal is pending. The person indicated above will provide information and assistance re: such an appeal.

Equal Educational Opportunities

Every pupil of the district will have equal educational opportunities regardless of race, color, creed, sex, handicap, religion, or marital status. No student shall be excluded (on such basis) from participating in or having access to any course offered, athletics, counseling, employment assistance, or extra-curricular activities.

Equal Opportunity Employment

The district will not discriminate, in its operation, on the basis of race, color, creed, national origin, sex, marital status, age, religion or lack thereof, or handicapping conditions, in accordance with federal and state laws, and with accreditation standards. The Lafayette County School District will provide reasonable accommodations to qualified disabled persons. Persons wishing to apply for this service may contact the principal at the school or apply directly to Lafayette County Schools, ADA/504 Coordinator.

The following person has been designated as the Section 504/Americans with Disabilities Act Coordinator. Inquiries regarding nondiscrimination policies or requests for accommodations may be forwarded to: Tiffany Babb, Section 504/ADA Coordinator, Lafayette County Schools, 100 Commodore Dr., Oxford, MS 38655, Phone #: 601-234-3271

Family Educational Rights and Privacy Act

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age (“eligible students”) certain rights with respect to the student’s education records. These rights are:

- a. *The right to inspect and review the student’s education records within 45 days of the day the School receives a request for access.* Parents or eligible students should submit to the School principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
- b. *The right to request the amendment of the student’s education records that the parent or eligible student believes are inaccurate or misleading.* Parents or eligible students may ask the School to amend a record that they believe is inaccurate or misleading. They should write the School principal (or appropriate official), clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the School decides not to amend the record as requested, the School will notify the parent or eligible student of the decision and advise them of their right to a hearing

regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

c. *The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.* One exception, which permits disclosures without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the School as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has contracted to perform a special task (such as an attorney, auditor, medical consultant or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the School discloses education records without consent to officials of another school district in which a student seeks or intends to enroll.

d. *The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school to comply with the requirements of FERPA.* The name/address of the Office that administers FERPA are: Family Policy Compliance Office, U. S. Dept. of Education, 400 Maryland Ave. SW, Washington, DC 20202-4605
The *Family Educational Rights and Privacy Act* (FERPA), a Federal law, requires that Lafayette County School District (LCSD), with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, LCSD may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The main purpose of directory information is to allow the LCSD to include this type of information from your child's education records in certain school publications. Examples include:

1. A playbill, showing your student's role in a drama production;
2. The annual yearbook;
3. Honor roll or other recognition lists;
4. Graduation programs, and
5. Sports activity sheets, (e.g. wrestling, showing weight and height)

Directory information, which is information generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that make class rings or publish yearbooks. In addition, two federal laws require local education agencies receiving assistance under the *Elementary and Secondary Education Act of 1965* to provide military recruiters, upon request, with three directory information categories- names, addresses and telephone listings- unless parents have advised the **Lafayette County School District** that they do not want their student's information disclosed without their prior written consent.

Note: If you do NOT want LCSD to disclose directory information from your child's education records without your prior written consent, you must notify the District in writing by August 30, 2017. LCSD has designated the following information as directory information:

- | | |
|----------------------------|----------------------------------|
| - Student's name & address | - Participation in officially |
| - Dates of Attendance | recognized activities and sports |
| - Telephone listing | - Degrees, honors, and awards |
| - Photograph | - Grade level |
| - Date and place of birth | - The most recent educational |
| - Major field of study | agency institution attended |

These laws are: Section 9528 of the ESEA (20 U.S.C. 7908), as amended by the *No Child Left Behind Act of 2001* (P.L. 107-110), the education bill, and 10 U.S.C. 503, as amended by section 544, the *National Defense Authorization Act for Fiscal Year 2002* (P.L. 107-107), the legislation that provides funding for the Nation's armed forces.

Internet Safety Policy

Introduction

It is the policy of Lafayette County Schools to:

- a. prevent user access over its computer network to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications;
- b. prevent unauthorized access and other unlawful online activity
- c. prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; and
- d. comply with the Children's Internet Protection Act [Pub. L. No. 106-554 and 47 USC 254(h)].

Definitions

Key terms are as defined in the Children’s Internet Protection Act.

Access to Inappropriate Material

To the extent practical, technology protection measures (or “Internet filters”) shall be used to block or filter Internet, or other forms of electronic communications, access to inappropriate information. Specifically, as required by the Children’s Internet Protection Act, blocking shall be applied to visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors. Subject to staff supervision, technology protection measures may be disabled for adults or, in the case of minors, minimized only for bona fide research or other lawful purposes.

Inappropriate Network Usage

To the extent practical, steps shall be taken to promote the safety and security of users of the Lafayette County Schools online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications. Specifically, as required by the Children’s Internet Protection Act, prevention of inappropriate network usage includes:

- a. unauthorized access, including so-called ‘hacking’ and other unlawful activities; and
- b. unauthorized disclosure, use, and dissemination of personal identification information regarding minors.

Education, Supervision and Monitoring

It shall be the responsibility of all members of the Lafayette County Schools (LCS) staff to educate, supervise and monitor appropriate usage of the online computer network and access to the Internet in accordance with this policy, the Children’s Internet Protection Act, the Neighborhood Children’s Internet Protection Act, and the Protecting Children in the 21st Century Act. Procedures for disabling or otherwise modifying technology protection measures shall be the responsibility of the Technology Director or designated representatives. The LCS or designated representatives will provide age-appropriate training for students who use the LCS Internet facilities. The training provided will be designed to promote the LCS’ commitment to:

1. The standards and acceptable use of Internet services as set forth in the LCS’ Internet Safety Policy
2. Student safety with regard to:
 - a. safety on the Internet;
 - b. appropriate behavior while on online, on social networking Web sites, and in chat rooms; and
 - c. cyberbullying awareness and response.
3. Compliance with the E-rate requirements of the Children’s Internet

Protection Act (CIPA).

Following receipt of this training, the student will acknowledge that s/he received the training, understood it, and will follow the provisions of the District's acceptable use policies.

Limited English Proficiency Instruction

The LCSD will provide a program of language instruction to students with limited English proficiency. Student participation in any language instruction program or instruction in English as a second language is voluntary and requires written parental permission. However, the testing of ELL students using the WIDA-ACCESS does not require parent permission and is required by the state and federal government.

Identification

Students who meet any one or more of the following criteria shall be identified as being limited in English proficiency. A student who:

1. was not born in the United States or whose native language is a language other than English and comes from an environment where a language other than English is dominant; or
2. is a Native American or Alaskan Native or who is a native resident of the outlying areas and comes from an environment where a language other than English has had a significant impact on the student's English language proficiency; or
3. is migratory and whose native language isn't English and comes from an environment where a language other than English is dominant; and
4. who has sufficient difficulty speaking, reading, writing, or understanding the English language and whose difficulties may deny such individual the opportunity to learn successfully in classrooms where the language of instruction is English or to participate fully in society.

Requirements

If this district receives federal funding for Limited English Proficient (LEP) Programs, the following will be provided:

1. Parents will be notified of their student's placement in a language program and their options associated with that placement. Notification will include the reasons for identifying the child as LEP and the reasons for placing the child in the specified program.
2. Students will participate in regular assessments in a manner that will yield an accurate assessment. Test waivers may be granted on a case-by-case bases for LEP students who demonstrate unusual and unique circumstances; however, students who have been educated in the United States for three years are required to participate in reading/language arts assessment in English.

3. Certification that teachers in the program are fluent in English as well as other languages used in teaching (if district receives sub grants)
4. Evaluation of the program and the academic success and language achievement of students in the program. Parents will be notified of:
 - a. Their child's level of English proficiency and how it was assessed.
 - b. The status of their child's academic achievement.
 - c. The method of instruction used in the program in which the child is placed, and the methods used in other available programs.
 - d. Information as to how the program will meet their child's educational strengths, assist him/her to learn English, and meet age-appropriate academic achievement standards.
 - e. Exit requirements for the program.
 - f. If the child has a disability, a statement as to how the LEP will meet the objectives of the child's IEP.

Consequences of inadequate yearly progress include notification of parents, development of improvement plans, and restructuring of programs or the district will lose federal funds. For non-English speaking parents, the district will arrange to provide translations of this information in their native language.

LEGAL REF: P. L. 107-110 (No Child Left Behind Act of 2001)

Physical Or Verbal Abuse

It is the policy of the LCS Board that each student will respect the person and feelings of all students, teachers, and employees of the school district. Violence and abuse of any kind, physical or verbal, will not be tolerated. Abuse includes but is not limited to fights, physical altercations, struggles, and assaults as defined in the student code of conduct as well as provoking a fight, hitting with or throwing at another person any object, including any part of the body. Abuse also includes profanity, threats, and refusal to follow proper instructions or legitimate requests of faculty or staff with disrespectful words or actions.

Note: Any student who makes a threat against a staff member or student, either directly or indirectly, will be subject to the consequences outlined in the discipline code. **All threats will be taken seriously.** Students are to understand that at no time and under no circumstances are threats to be made in either a verbal or written form.

Public Notice – Asbestos

THE LAFAYETTE COUNTY SCHOOL DISTRICT WISHES TO INFORM ITS STAFF, STUDENTS, AND PARENTS AS TO THE STATUS OF ITS ASBESTOS MANAGEMENT PROGRAM. THE DISTRICT HAS ON FILE WITH THE MISSISSIPPI DEPARTMENT OF EDUCATION AN APPROVED ASBESTOS MANAGEMENT PLAN. REMAINING ASBESTOS MATERIALS IN DISTRICT FACILITIES ARE IN GOOD CONDITION AND DOES NOT PRESENT HEALTH RISKS TO STUDENTS, EMPLOYEES OR THE GENERAL PUBLIC. ASBESTOS MANAGEMENT PLANS ARE AVAILABLE FOR PUBLIC REVIEW AT EACH INDIVIDUAL SCHOOL'S LOCATION AND THE DISTRICT OFFICE.



Random Suspicionless Drug Testing

Purpose

The purpose of the LHS Random Suspicionless Drug Testing Policy is to implement a proactive, preventive program to help eliminate the possible use of drugs by the students of LHS. This program will increase awareness of the dangers of drugs and help ensure that students who have a history of drug use receive proper counseling. Finally, this program will ensure that no student compromises their own or others' health and safety by participating in activities and privileges while under the influence of drugs.

Definitions

The terms set forth below shall have the following meanings in this Policy, unless the context clearly otherwise requires. Except where the context otherwise requires, words referencing the single number shall include the plural number and vice versa.

Drug: Any controlled substances as is defined by the Uniform Controlled Substances Law of the State of Mississippi.

Extra Curricular Activities and/or Functions (as defined below):

- **SPORT:** Any interscholastic athletic or cheerleading program sponsored by the Lafayette County School District.
- **SPORT SEASON:** A season begins on the first day of practice as allowed by the Mississippi High School Activities Association and ends when a team has completed its season. This policy is in effect twenty-four hours a day, seven days a week during a sport season.
- **CLUBS AND ORGANIZATIONS** Any group that engages in any after school activity or off campus activity as well as any event, which is non-curricular in nature.
- **PRIVILEGES AND RECOGNITIONS** Any right or recognition that is awarded to a student that is non-curricular in nature (ex: driving a vehicle on campus or participating in Homecoming)

Policy Statement

LHS has instituted a mandatory drug-testing program. The goals of this policy include:

- a. To provide for the health and safety of students
- b. To undermine the effects of peer pressure by providing a legitimate reason for students to refuse illegal drugs
- c. To encourage students who use drugs to participate in drug or alcohol treatment programs
- d. To enforce this policy LCSD will conduct drug testing as indicated

Students Participating In the Policy

Students who are involved in the following activities or privileges will be required to participate in the Lafayette High School RSDT Policy. If a student refuses to participate in the Lafayette High School RSDT Policy, that student will not be allowed to participate in the activities and privileges covered by the policy. The activities and privileges covered are:

- a. Any sports, sport seasons, clubs, and organizations sponsored by the Lafayette County District.
- b. Any after school activity or off campus activity as well as any event, which is non-curricular in nature.
- c. Any right or recognition that is awarded to a student that is non-curricular in nature (ex: driving a vehicle on campus or participating in Homecoming)
- d. Participation in the Driver's Education Program.

From this point on, any student involved in the above activity and obligated to the Lafayette High School Random Suspicionless Drug Testing Policy will be referred to as RSDT (Random Suspicionless Drug Testing) Participants.

Drug Education Program

All participating students at Lafayette High School and Lafayette Middle School will adhere to this policy. The Lafayette County School administrators as well as the LHS and LMS staff will be expected to communicate this policy in the following manner:

- a. Every sport must have a pre-season meeting with parents or guardians to cover the expectations of the coach, cheerleader sponsor, and the RSDT Participant. The Student Drug Testing Policy will be explained, and the parent or guardian of each RSDT Participant shall sign a consent form at this meeting or prior to the beginning of the current sport season. A RSDT Participant shall not participate in any way until the consent form and certification of understanding have been properly executed.
- b. Every head coach and cheerleader sponsor shall conduct a minimum of one drug education meeting per season. The head coach and

cheerleader sponsor shall prepare an agenda prior to any meeting and shall require each RSDT Participant to sign in at all meetings. The agenda and the sign-in sheet shall be forwarded to the Athletic Dept. after each meeting. Such other drug education meetings shall be conducted as directed by the administration.

- c. Any RSDT Participant who has tested positive for drugs will be turned over to the Lafayette County Attendance Officer who will find and suggest drug counseling options for the RSDT Participant.

Consent Form

Any student interested in participating in any organization, athletic program, privilege or other extracurricular activity listed under the heading in this document STUDENTS PARTICIPATING IN THE POLICY will be required to sign a consent form stating the student will agree to take the drug test if chosen by the company performing the test. The student also agrees to the consequences involved should s/he test positive. The parent/guardian must also sign the consent form.

Implementation of Test

A private company will conduct the implementation of the test. All names of RSDT Participants will be given to the company. This company will choose which RSDT Participant that will be tested. In addition, the company will decide when the testing will take place. The LCSD Board will determine the drug testing company.

Retest

In order for the RSDT Participants who have tested positive for drug use to participate in any activities or privileges, the RSDT Participant must submit to a mandatory urinalysis after the date on which the district received notification of the positive test result. A letter of request for testing must be submitted to the school by the parent or guardian by a specified time (see section entitled Consequences For Violations). If the RSDT Participant fails to submit the request, their suspension dates will be increased. In other words, if the RSDT Participant plans to become eligible to participate in any extracurricular activities and/or functions at the end of the suspension, a letter of request must be submitted by the specified time. The school will be responsible for the test and the date it will be given. The RSDT Participant will be taken off campus by school administration and tested.

Reasonable Suspicion

The district will also conduct reasonable suspicion testing of RSDT Participants for both alcohol and drugs. A decision to conduct reasonable suspicion testing must be based on specific observations concerning the appearance, behavior, and speech or body odors consistent with drug or alcohol use. In the case of reasonable suspicion, the student will be removed from the school until the student is tested *at student's expense*. In the case where a student is tested positive, that student, due to the fact that he/she not only has traces of drugs in his/her system, but also is was seen to be clearly under the influence, will be subjected to the consequences stated in the Student Discipline Code, as item #2.

Refusal to Be Tested

Any refusal to submit to a test when required by this policy is also treated as a positive test result. Whenever this policy talks about a positive test, it includes a refusal to submit to testing as well as a confirmed and verified positive test result certified by a testing agency.

Notification of Test Results

The results of the RSDT Participant's drug test will be reported to him/her and the parent or guardian by the head coach, cheerleader sponsor or club sponsor in which the RSDT Participant is participating. Positive test results will be reported to the RSDT Participant and parent or guardian in the presence of the Principal. If the test is positive, the RSDT Participant and his parent or guardian will be informed which substance or substances tested positive.

Consequences for Violations

1. First Violation

- a. The school shall notify the parent or guardian in a conference of the positive test result.
- b. The RSDT Participant shall be suspended from all extracurricular activities and/or functions for a minimum of twenty (20) actual school days in which he/she is participating. This includes all school events scheduled on holidays or weekends. If the violation occurs less than twenty (20) actual school days before the end of the school year, the suspension will carry over into the next school year in which the RSDT Participant participates.
- c. The RSDT Participant shall submit to a mandatory urinalysis twenty (20) actual school days after the date on which the district received notification of the positive test result. A letter of request for testing must be submitted to the school by the parent/guardian by the 15th day of the suspension. If the RSDT Participant fails to submit the request, this will cause the suspension dates to be increased. In other

words, if the RSDT Participant plans to become eligible to participate in any extracurricular activities and/or functions at the end of the twenty (20) days suspension, a letter of request must be submitted by the 15th day of suspension. The school will be responsible for the test and the date it will be given. The RSDT participant will be taken off campus by school administration to be tested. A positive test result shall constitute a separate violation of this policy and shall be treated as a second violation. The RSDT Participant will not be allowed to resume participation in extracurricular activities and/or functions of the district until the RSDT Participant has had a negative urinalysis.

- d. A RSDT participant guilty of a first violation will not be eligible to tryout for or participate in any sport during the suspension period during the suspension period. A recommendation for counseling will be made to the parent/guardian for the RSDT Participant.

2. Second Violation

- a. The school shall notify the parent or guardian that a second violation has occurred within two (2) consecutive calendar years.
- b. The RSDT Participant shall be ineligible for all extracurricular activities and/or functions for 45 days. The parent/guardian must submit a letter requesting testing by the thirty-fifth (35th) day.
- c. Counseling for the RSDT Participant will be mandatory. The district's Drug Education Coordinator shall refer the RSDT Participant to an outside drug-counseling agency. Documentation of attendance and completion of counseling must be submitted by letter before eligibility is reinstated.
- d. The RSDT Participant will submit to mandatory urinalysis during this calendar year as often as deemed appropriate by administration. The RSDT Participant will not be allowed to resume participation in any extracurricular activities and/or functions of the district until the RSDT Participant has had a negative urinalysis.

3. Third Violation

- a. For the third violation during any two (2) consecutive calendar years, the RSDT Participant will be ineligible to participate in any extracurricular activities and/or functions for two (2) years.
- b. The RSDT Participant will submit to mandatory urinalysis. A letter of request for testing must be submitted by the parent/guardian. A RSDT Participant must be tested and have a negative urinalysis before he or she can be reinstated.
- c. Counseling for the RSDT Participant will be mandatory. The district's Drug Education Coordinator shall refer the RSDT Participant to an outside drug-counseling agency. Documentation of attendance and completion of counseling must be submitted by letter before eligibility is reinstated.

Record Keeping

A separate Student Drug Testing File shall be maintained for each RSDT Participant and all documents, records, reports, and test results pertaining to a RSDT Participant shall be placed and kept therein. The record keeping and results of all testing will be held in the strictest confidence. The Student Drug Testing File will be accessible only to the Superintendent, Assistant Superintendent, Principal or Athletic Director, and to the head coach, cheerleader sponsor, or parent or guardian of the RSDT Participant.

Non-Punitive Nature of Policy

No RSDT Participant shall be penalized academically for testing positive for illegal drugs. The results of drug tests pursuant to this policy will not be documented in a RSDT Participant's academic records. Information regarding the results of drug tests will not be disclosed to criminal or juvenile authorities absent legal compulsion by valid and binding subpoena or other legal process.

Random Suspicionless Vehicle Search

The purpose of the Lafayette High School Random Suspicionless Vehicle Search Policy is to insure that items prohibited by federal, state, local, and district policy are not brought on school campus.

Policy

- a. **Students Participating In Program:** Any student requesting a parking permit as well as any student who plans to take Driver's Education must participate in the program.
- b. **Procedure:** On a designated school day, a number of students will be called to the office to have their vehicle searched. The students will be chosen at random by computer. School officials will conduct the search of the vehicle. Any item found that is a violation of school policy will be dealt with in accordance to the Lafayette High School Student Handbook. Any item found that is in violation of federal, state, or local law will be turned over to the proper authorities. Any vehicle brought on campus without a parking permit can be searched immediately without supervision. Any student who plans to bring a vehicle on campus must either purchase a parking permit or request a pass from the office. All others can be searched.

Student Insurance

The Lafayette County School District does not have insurance that covers student accidents or injuries in any area of the schools or school sponsored activities: playground/break areas, school bus, athletic practice or events, or the classroom.

Complaints of Bullying or Harassment

Students and employees in the Lafayette School District are protected from bullying or harassing behavior by other students or employees. It is the intent of the Board and the administration to maintain an environment free from bullying and harassing behavior. This complaint procedure provides a process for filing, processing and resolving complaints of such conduct. Adherence to these procedures is mandatory. The failure of any person to follow these procedures will constitute a waiver of the right to pursue a complaint at any level, including review by the Board.

I. Definitions

Bullying or harassing behavior is any pattern of gestures or written, electronic or verbal communications, or any physical act or any threatening communication, or any act reasonably perceived as being motivated by any actual or perceived differentiating characteristic that

- a. places a student or school employee in actual and reasonable fear of harm to his or her person or damage to his or her property, or
- b. creates or is certain to create a hostile environment by substantially interfering with or impairing a student's educational performance, opportunities or benefits.

The term "hostile environment" means that the victim subjectively views the conduct as bullying or harassing behavior and the conduct is objectively severe or pervasive enough that a reasonable person would agree that it is bullying or harassing behavior.

Bullying or harassing behavior will not be condoned or tolerated when it takes place on school property, at any school-sponsored function, or on a school bus, or when it takes place off school property when such conduct, in the determination of the school superintendent or principal, renders the offending person's presence in the classroom a disruption to the educational environment of the school or a detriment to the best interest and welfare of the pupils and teacher of such class as a whole.

II. Procedures for Processing a Complaint

Any student, school employee or volunteer who feels he/she has been a victim of bullying or harassing behavior, or has witnessed or who has reliable information that a student, school employee or volunteer has been subject to bullying or harassing behavior shall report such conduct to a teacher, principal, counselor or other school official. The report shall be made promptly but no later than five (5) calendar days after the alleged act or acts occurred. The school official shall complete a "Bullying/Harassing Behavior" complaint form which shall include the

name of the reporting person, the specific nature and date of the misconduct, the names of the victim of the misconduct, the names of any witnesses and any other information that would assist in the investigation of the complaint. The report shall be given promptly to the principal or superintendent who shall institute an immediate investigation. Complaints against the principal shall be made to the superintendent and complaints against the superintendent shall be made to the Board chairman.

The complaint shall be investigated promptly. Parents will be notified of the nature of any complaint involving their student. The District official will arrange such meetings as may be necessary with all concerned parties within five (5) working days after initial receipt of the complaint by the District. The parties will have an opportunity to submit evidence and a list of witnesses. All findings related to the complaint will be reduced to writing. The District official conducting the investigation shall notify the victim and parents as appropriate when the investigation is completed and a decision regarding disciplinary action, as warranted, is determined.

If the victim is not satisfied with the decision of the District official, he/she may submit a written appeal to the superintendent. Such appeal shall be filed within ten (10) working days after receipt of the results of the initial decision. The superintendent will arrange such meetings with the victim and other affected parties as deemed necessary to discuss the appeal. The superintendent shall provide a written decision to the victim's appeal within ten (10) working days.

If the victim is not satisfied with the superintendent's decision, a written appeal may be filed with the Board. Such appeal shall be filed within ten (10) working days after receipt of the decision of the superintendent. The Board shall, within twenty (20) working days, allow the victim and parents as appropriate to appear before the Board to present reasons for dissatisfaction with the decision of the superintendent. The Board shall provide a written decision within ten (10) working days following the victim's appearance before the Board.

Title IX

All provisions of Title IX of the Education Act of 1972 will be adhered to during this school term. The Lafayette County School District does not discriminate based on sex in its educational program or activities.

Title IX Coordinator:

Greg Lewis
Lafayette County Schools
100 Commodore Dr.
Oxford, MS 38655
Tel: 662-234-3271.

Tobacco/Smoking/Vapor Devices

Consistent with the provisions of Public Law 103-227, 20 USC 6083, the Lafayette County Board of Education bans the use of all tobacco products on the Lafayette County School District campus and buildings and on all school vehicles by all persons at all times. Students are not allowed to use or possess tobacco in ANY form during school hours, on the school grounds prior to the opening and closing of a school day, while riding on a school bus, and during any function/location which falls under the heading of school jurisdiction. Possession of tobacco paraphernalia (ex: matches, lighter) is also a punishable act. In addition, vapor devices of any kind are not permitted on school campus. Discipline for such devices will carry the same consequence as tobacco/smoking.

Directory

Lafayette High School Faculty and Staff

Adams, Michele michele.adams@gocommodores.org	<i>Office Secretary</i>
Anderson, Gene gene.anderson@gocommodores.org	<i>History/Coach</i>
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Austin, Paul paul.austin@gocommodores.org	<i>German/Drawing I,II</i>
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Bullard, Daisy daisy.bullard@gocommodores.org	<i>English</i>
Burt, Corey corey.burt@gocommodores.org	<i>STEM</i>
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Cox, Cathy cathy.cox@gocommodores.org	<i>Math</i>

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Dempsey, Susan susan.dempsey@gocommodores.org	<i>ISS Facilitator</i>
Duncan, Kelly kelly.duncan@gocommodores.org	<i>Band Director</i>
Duncan, Lauren lauren.duncan@gocommodores.org	<i>Band</i>
Fair, Michael michael.fair@gocommodores.org	<i>P.E./Drivers Ed.</i>
Fleming, Anthony anthony.fleming@gocommodores.org	<i>ROTC</i>
Frazier, Lori lori@frazier@gocommodores.org	<i>Business Education</i>
Freelon, Jeremy jeremy.freelon@gocommodores.org	<i>Band</i>
Gadd, Hannah hannah.gadd@gocommodores.org	<i>Music/Choral Director</i>
Grosskopf, Thomas thomas.grosskopf@gocommodores.org	<i>Art</i>
Helm, Tamekia tamekia.helm@gocommodores.org	<i>Consumer Sciences</i>
Ingram, Julie julie.ingram@gocommodores.org	<i>School Nurse</i>
Irby, Sarah sarah.irby@gocommodores.org	<i>English</i>
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McLaughlin, Cam cam.mclaughlin@gocommodores.org	<i>History</i>

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Stetz, Judy judy.stetz@gocommodores.org	<i>Teacher Assistant</i>
Williams, Matt matt.williams@gocommodores.org	<i>Science</i>
Williams, Nikki nikki.williams@gocommodores.org	<i>History</i>
Wray, Molly molly.wray@gocommodores.org	<i>Math</i>

A statement of teacher qualifications will be on file in the Lafayette County School District Office and the LHS Office.

Signature Page 2016-2017

Remove page, sign/initial both sides and return to the office

Student/Parent Agreement

Student Name:

I, the parent/guardian of the above named student have read and understand the policies and procedures of this handbook. I take responsibility for those policies/procedures as well as the responsibility for the textbooks issued to my child during the 2016 – 2017 school year. If any book is lost, damaged or destroyed, I, by this signature, agree to pay for such loss.

Parent/Guardian's Initials

Internet Acceptable Use Policy

By signing this policy I acknowledge that I:

- understand the rules and regulations of the Acceptable Use Policy in the 2016 – 2017 Student Handbook.
- understand that applicable discipline measures will be taken for violations, including payment for damages, denial of access to technology, detention, suspension, expulsion or other remedies applicable under school policy, and/or state and federal law.

I have read the Lafayette County School District (LCSD) Internet Acceptable Use Policy. This constitutes my permission for my child to utilize LCSD computers and internet resources. I understand that the LCSD is not liable for any misuse of computer resources by my child.

Parent/Guardian's Initials

Corporal Punishment

I understand that the Lafayette County School District may use corporal punishment as a means to correct behavior, as stated in the 2016 – 2017 Student Handbook. (Please choose ONE):

- Lafayette High School Administration has my permission to use corporal punishment as a means to correct behavior. Prior to issuing corporal punishment, a phone call will be made to the parent/guardian.
- Lafayette High School **does NOT** have my permission to use corporal punishment as a means to correct behavior.

Parent/Guardian Initials

Image Publishing Parental Permission

In order to abide by parent/guardian desires for privacy, we are requiring your consent before publishing student photographs and or student work on the Lafayette County School District Website and/or local newspapers and television stations. (Please choose ONE):

- I give permission for my child's photograph, work, and name to be used for newspapers and other communications as stated above.
- I **do NOT** want my child's photograph, work or name published in any communications as stated above.

Parent/Guardian Initials

Student Signature

Date

Parent/Guardian Signature

Date