Entered By _____
Date: _____

Lafayette County School District Registration

Student Information: First Name:_____Middle:_____Last:_____

Generation: □ II □ III □ IV □ Jr Preferred Name: _____

Date of Birth:_____Age: _____ Grade: _____ Gender: □ Male □ Female

Race: □ White □ Black □ Hispanic □ Native American □ Asian □ Pacific Islander □ Multi □ Other: _____

Student Cell Phone:_____ Student Social Security Number: _____

Transportation Method: □ Car Rider □ Bus Rider - Bus #: _____

In the event of emergency early dismissal how should student be dismissed?)

Please provide name, address, phone, and/or bus #: _____

_____

Previous School Attended (if other than Lafayette):_____

Previous School City:_____Previous School State: _____

Has this student ever been suspended/expelled from school?_____YES_____NO

Are there any custody issues regarding this student?_____YES_____NO

If yes, please explain and provide copies of supporting court documents. _____

_____

Has this student participated in resource classes? (Gifted, Special Education, Speech, etc.) If so, please list:

_____

PERMISSION FOR FIELD TRIPS:

The student listed above has my permission to go on class field trips by bus._____YES_____NO

Signature of parent/guardian: _____

EMERGENCY/CHECK-OUT INFORMATION:

If Parent/Guardians cannot be reached, please contact person(s) listed below. Also, please indicate below if contact has permission to check student out of school. All persons listed below must be ADULTS – 18 or older.

Name:_____Relationship: _____

Phone Number:_____ □ May check student out of school

□ Emergency Contact ONLY

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Phone Number:_____ □ May check student out of school

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Phone Number:_____ □ May check student out of school

□ Emergency Contact ONLY

FOR OFFICE USE ONLY

MSIS #_____Enrollment Date:_____Bus #_____Homeroom Teacher:_____

Check when complete/received/verified or if applies:

€ Registration Form	€ Migrant	€ Car Rider
€ Immunization Compliance Form	€ Homeless	€ Lunch Application
€ Verification of Legal Residence(2)	€ Vocational	€ Copy of Student Info for Nurse
€ Birth Certificate	€ IEP	€ Handbook Given
€ Social Security Card	€ Home-Language Survey	€ MSIS Person Contacted
€ Limited English Proficient	€ Tuition Student	€ STI Data Entry Completed

PARENT/GUARDIAN 1

Parent/Guardian 1 Name: _____

Relationship: □ Mother □ Father □ Guardian: Relationship: _____

**** Legal guardianship papers will need to be provided if you are not the student's parent.**

Parent/Guardian Physical Address:

Street: _____

City: _____ State: _____ Zip: _____

Community: _____

Parent/Guardian Mailing Address: ☐ Same as physical address

Street: _____

City: _____ State: _____ Zip: _____

Parent/Guardian 1 Phone Contacts:

Home: _____ ☐ Use this number for automated calls

Cell: _____ ☐ Use this number for automated calls (used only in case of emergency)

Work: _____

Parent/Guardian 1 Email: _____

Parent/Guardian 1 Employer: _____

PARENT/GUARDIAN 2

Parent/Guardian 2 Name: _____

Relationship: □ Mother □ Father □ Guardian: Relationship _____

**** Legal guardianship papers will need to be provided if you are not the student's parent.**

Parent/Guardian Physical Address: ☐ **Same as parent/guardian above**

Street: _____

City: _____ State: _____ Zip: _____

Community: _____

Parent/Guardian Mailing Address: ☐ **Same as physical address**

Street: _____

City: _____ State: _____ Zip: _____

Parent/Guardian 2 Phone Contacts:

Home: _____ ☐ Use this number for automated calls

Cell: _____ ☐ Use this number for automated calls (used only in case of emergency)

Work: _____

Parent/Guardian 2 Email: _____

Parent/Guardian 2 Employer: _____

Lafayette County School District

Residency Registration and Documentation Checklist

TO BE COMPLETED BY PARENT, GUARDIAN OR OTHER ADULT

Name of Parent, Guardian, or other adult: _____

Parent/Guardian/Other Adult PHYSICAL Address: _____

_____

(A post office box number is NOT acceptable)

List each student attending Lafayette County School District and give their grade level:

Student	Grade		Student	Grade		Student	Grade

I hereby certify that the information given above on this form is a true and correct statement of my legal residence. Should any legal residence change while the above listed students are enrolled in Lafayette County School District, I will promptly notify the appropriate officials of the school district. Further, I understand that a pupil is not legally enrolled until this form is completed and signed by the parent, guardian, or other adult with whom the student may be living. I understand that a pupil admitted under false information is not legally enrolled and is subject to penalty.

_____ _____ _____

Signature of Parent, Guardian or Other Adult | Date | Telephone Number

TO BE COMPLETED BY THE SCHOOL DISTRICT

A. Documents provided to me by Parent/Guardian/Other Adult/or Student: (Minimum or 2 required)
   1. _____ Filed Homestead Exemption Application Form/Land Tax Receipt (Must be from current year)
   2. _____ Mortgage Documents/Property Deed (mortgage documents must indicate current year, if property deed used, physical address must appear on the deed)
   3. _____ Apartment or Home Lease (cannot be handwritten receipt and must be in current year)
   4. _____ Utility Bills (must be within the last two months prior to registration – no cell phone bills)
   5. _____ Automobile Registration (for current vehicle tag- not car title)
   6. _____ Any other documentation that will objectively and unequivocally establish that the parent or legal guardian resides within the school district as determined by the registration coordinator, superintendent or designee (no cell phone bill or car insurance statement)

B. _____ Affidavit of Residency – two of the six items above must be in the homeowner's name. The parent or legal guardian must provide one proof of residency that ties him/her to the residence.

C. _____ Student is living with legal guardian – a copy of the court order appointing the guardian must be provided to the district. If a petition of guardianship has been filed and the decree is pending, the student or guardian must provide a certified copy of the filed petition for guardianship.

D. _____ Student is living with an adult other than parent or legal guardian – must meet the same criteria as that of parents or legal guardians as stated in Part A. The adult must provide the school with legal guardianship or custodial papers and provide documentation fully explaining the reason(s)(other than school attendance zone or district preference) for this arrangement. The superintendent or his/her designee will make the necessary factual determinations. Any person who has assumed responsibility for the care and custody of the child shall be expected to begin the process of seeking legal guardianship before enrollment of the child and an approximate completion date must be given. Any legal guardianship formed for the purpose of establishing residency for school district attendance purposes shall not be recognized by the Lafayette County School District.

_____ _____

Date | Representative – School District