

**Pinon Unified School District #4 SY 2014/2015
Classified Placement Schedule**

Classification	Grade
Secretary (Executive) -EXEMPT	7
Executive Assistant -EXEMPT	7
Human Resources Assistant	8

Accounts Payable Technician	6
Payroll Technician	6
Activity Account Clerk	1
Property Control Technician	1

Receptionist	2
Attendance Technician	3
Library Technician	2
ELL Assessment Technician	5
Certified Nurse Assistant	1
School Secretary	4
Secretary (SPED)	2
Secretary (Funded Programs)	7
Secretary (CIA)	7
Data Assessment Clerk (Reading First)	2
Special Education Health Aide	1
Student Support Facilitator	4
Data Entry Clerk (21st Century)	1
Parent Monitor	1
Site Facilitator	4

Site Coordinator	4
After School Assistant**	2
Preschool Teacher Assistant	7

Health Educator Coordinator (PEP) -EXEMPT	Salary
Health Educator Assistant	1
Health Educator -EXEMPT	Salary

Computer Technician I	5
Computer Technician II	6

Food Service Worker	1
Site Leader (Food Service)	2

Classification	Grade
Secretary (Maintenance)	2
HVAC Technician	13
Maintenance Technician I	2
Custodial Supervisor	5
Lead Custodian	2
Custodian	1
Grounds Keeper	1
Parts Technician (Maintenance)	2

Security Supervisor -EXEMPT	4
Security Officer	1

Assistant Transportation Director	7
Grader Operator	7
Secretary (Transportation)	2
Mechanic I	3
Mechanic II	4
Bus Driver I	2
Bus Driver II	4
Bus Driver III	7
Bus Driver Trainee	1
Bus Monitor	1
Service Attendant	2
Parts Technician (Transportation)	2

Clerk	1
Facility Foreman	5
In-School Suspension Coordinator	3
Maintenance Worker (Housing)	2
Maintenance Worker (Parts)	3
Secretary (School to Work)	2
Site School Coordinator	3
Supervisor	7

JROTC Liaison	12
CTE Distance Learning Technician	7
Academic Interventionist	7

** Denotes After School Position

ADOPTED: 1/7/2013

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Grade	Step 01	Step 02	Step 03	Step 04	Step 05	Step 06
1	\$10.00	\$10.46	\$10.92	\$11.38	\$11.84	\$12.30
2	\$10.46	\$10.92	\$11.38	\$11.84	\$12.30	\$12.76
3	\$10.92	\$11.38	\$11.84	\$12.30	\$12.76	\$13.22
4	\$11.38	\$11.84	\$12.30	\$12.76	\$13.22	\$13.68
5	\$11.84	\$12.30	\$12.76	\$13.22	\$13.68	\$14.14
6	\$12.30	\$12.76	\$13.22	\$13.68	\$14.14	\$14.60
7	\$12.76	\$13.22	\$13.68	\$14.14	\$14.60	\$15.06
8	\$13.22	\$13.68	\$14.14	\$14.60	\$15.06	\$15.52
9	\$13.68	\$14.14	\$14.60	\$15.06	\$15.52	\$15.98
10	\$14.14	\$14.60	\$15.06	\$15.52	\$15.98	\$16.44
11	\$14.60	\$15.06	\$15.52	\$15.98	\$16.44	\$16.90
12	\$15.06	\$15.52	\$15.98	\$16.44	\$16.90	\$17.36
13	\$15.52	\$15.98	\$16.44	\$16.90	\$17.36	\$17.82

Note:

The District may allow up to five (5) years of verified full-time experience for new hires.

The District may allow two (2) years of full-time experience for new hires with an Associate's Degree in jobs that do not require an Associate's Degree. The District may allow two (2) years of full-time experience for new hires with a Bachelor's Degree in jobs that require an Associate's Degree and four (4) years of full-time experience for new hires with a Bachelor's Degree in jobs that do not require any degree.

Employee health insurance is provided for employees working 30 hours or more per week on a contract. Dependent coverage is available.

All new employees will be placed on the appropriate step for a 90-day at-will probationary period. After successful completion of the 90-day probation period, employee will be issued a contract for the remainder of the school year. During probation, employees are not eligible for health insurance and are not eligible to accrue paid leave.

Professional Growth:

The maximum number of credits accepted for salary increase is 75 (each credit is a minimum of 15 seat hours).

A written request for Professional Growth credit and official transcripts must be submitted to the Human Resources Department by January 31st.

All credits recorded in Human Resources by January 31st will be awarded on the following year's contract at the rate of .10 for each group of five credits accepted and posted by the Human Resources department.

Transportation employees must choose between professional growth or a grade change for their credits.

The rate of pay for additional duties outside regular duties will be paid at Grade1/Step 1.

ADOPTED: 1/7/2013