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The following information is released to all interested parties:

1 – Do the copies require index tabs? **Response: Yes**

2 – Scope of Work, Page 29, #16 Failure to operate Scheduled routes: Will District agree that liquidated damages for late routes will not be charged, or credited to the next bill, if the route is late through no fault of the contractor? **Response: This would be agreeable, as long as the contractor can prove it is of no fault of their own such weather, traffic accident, but would not include staffing issues. This penalty is also for using the incorrect type of vehicle on scheduled routes.**

3 –Special Terms and Conditions, Page 22, #9 Contract awards: Is the District stating that individual routes could be awarded to different contractors, or that HTS routes may be awarded to one contractor and maintenance of District vehicles awarded to another contractor? If individual routes can be awarded to different contractors, how will the routing be performed and who will be responsible for the routing? **Special Terms and Conditions, Page 22, #9, “It is anticipated that a contract under this RFP will be awarded to be a single offeror.”**


4 – Special Terms and Conditions, Page 24, # 25 Professionalism on Campus/bus etc., I. No speaking to staff or students: How are drivers to control behavior of students on the bus if they cannot speak to the students. How are drivers to report student behavior to the school authorities if they cannot speak to the staff? **Response: Section 25 is clear in defining behavior between First Student Staff and SUSD Staff and SUSD students must be appropriate.**

5 – Scope of Work, Page 25, #3 Software: Since District is requiring Edulog or equivalent be provided for routing, and that routing software MUST integrate with the District’s Student Management Software, please provide information on the District’s Student Management Software. **Response: The District currently uses School Master as its student accountability system.**

6 – Scope of Work, Page 25, #4 District Equipment: How many vehicles are in the District’s White Fleet? What type of vehicles comprise the District White Fleet? Please provide specifics on District Trip bus? Is it a School Bus? Age of the bus? What is the age of each school bus owned by the District? Is the District proposing that the Contractor operate the District owned School buses on the HTS routes?

Response: First Student currently maintains the white fleet and should have a listing of all the vehicles it services for the school. The following is a copy of this list:

Vehicle No.	Year	Make/Model	Department Assigned
15	2012	<i>THOMAS 15 PASSENGER BUS MINOTOUR</i>	TRAN
16	2012	<i>THOMAS 15 PASSENGER BUS MINOTOUR</i>	TRAN
17	2012	<i>GMC 12 PASSENGER VAN</i>	TRAN
18	2012	<i>GMC 12 PASSENGER VAN</i>	TRAN
19	2015	<i>FORD T15 VAN</i>	TRAN
20	2015	<i>FORD T15 VAN</i>	TRAN
44	2005	<i>TOYOTA CAMRY</i>	TRAN
45	2007	<i>TOYOTA COROLLA</i>	TRAN
46	2007	<i>TOYOTA COROLLA</i>	TRAN

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47	2007	TOYOTA COROLLA	TRAN
48	2015	FORD FUSION	TRAN
49	2015	FORD FUSION	TRAN
111	2003	FORD VAN	TRAN
112	1998	CHEVY ASTRO	TRAN
113	2003	GMC 12 PASSENGER VAN	TRAN
114	2004	CHEVROLET SUBURBAN	TRAN
134	2004	GMC SIERRA VAN	TRAN
204	1999	DODGE RAM 25W	TRAN
	2003	DODGE STRATUS	TRAN

7 – Scope of Work, Page 25, #7, Supervision: Please explain what “cleaning activities” are expected of the transportation staff? What daily/weekly reports are required of programmed cleaning? **The awarded firm will keep the transportation building in a clean and orderly manner and they will keep the buses and white fleet in a presentable fashion. The White Fleet is the responsibility of the District.**

8 – Scope of Work, Section 8, Personnel: Please explain language regarding contractor not being able to negotiate or enter into any agreement with or on behalf of the school bus drivers without the written approval of the District. Does this include wage negotiations? Labor negotiations? Is the District referring to school bus drivers that work for entities other than the contractor?

RFP reads, “The contractor will not be permitted to negotiate nor enter into any agreement or arrangement with or on behalf of school bus drivers or other personnel without the written approval of the District.

The District shall have the right to approve the use of any driver or other employee directly responsible for transportation of students, the right to request the dismissal or transfer of drivers, the right to designate specific drivers of specific District routes and other work assignment, and the right to review and approve personnel policies affecting the transportation of District students.”


Will the District please take exception and include the following language:

“Contractor shall be responsible for hiring and discharging personnel employed by Contractor to perform its obligations hereunder. However, District shall have the right to request Contractor to remove from service to District any employee who, in District’s sole discretion, is deemed unsuitable for the performance of transportation services for District; provided that District shall make such request in writing, state the reasons therefore and include any supporting documentation, and provided further that such request does not violate applicable local, state or federal laws, rules or regulations. To the extent permitted by law, District shall indemnify, defend, and hold Contractor harmless from and against all claims, expenses, or liabilities by or to a removed Contractor employee arising from the removal of that employee based on the District’s request.”

No, as it unreasonably favors the awarded vendor. The vendor can transfer them or otherwise make use of the employee other than for the District.

9 – Scope of Work Page 27, # 9 G: Is the District requirement 12 or 20 hours of behind the wheel training? **This should be twelve (12).**

10 – Scope of Work, Page 27, #10 Route Hours: What is the reference to Kindergarten runs? **This was an incomplete sentence and is removed.**

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11 – Scope of Work, Page 28, #13 Security: Second paragraph, is District proposing that the Transportation contractor is responsible for locking and securing schools? **Response: This has reference to the Bus Transportation facility for which there is a stewardship responsibility.**

12 – Scope of Work, Page 28, #13 Site Access: Does this section apply to Transportation services? Why would transportation personnel need keys to school sites? **Response: There are assets on site that the Awarded Firm’s employees must control access. These areas include the site itself, vehicles, tool and other property, consumable supplies and all other assets must be safe guarded. The contractor will be held responsible if losses are incurred and it is determined they were liable.**

13 – Scope of Work, Page 28, #15 Route Selection Guidelines: Is this section referring to developing/creating the routes? **Response: Yes**

14 – Scope of Work, Page 28, #15 M: Please explain SIF compliant. **Response: The Schools Interoperability Framework, Systems Interoperability Framework (UK), or SIF, is a data sharing open specification for academic institutions. It must interact with district owned software and hardware.**

15 – Special Terms and Conditions, 1. Purpose: Please confirm that the District intends to pay for all fuel in both Contractor and District-owned vehicles used for Home-to-School routes, athletic and extra-curricular field trips and any other District business. **Response: It is the intent of the District to partner with the successful contractor in allowing the contractor to procure the fuel for all diesel vehicles and the district will procure the unleaded fuel for the white fleet if their pricing is less than that of the District.**

16 – Proposal Cost Form: Is the District requesting rates for athletic and extra-curricular field trips, as there is no proposal cost form for these services.

Please include your costs for this under the miscellaneous section of the Proposal Cost Form.

	Cost per Hour	Cost per Mile
Athletic/ EC Field Trips		

17 – Proposal Cost Form: What is the District requesting on the Proposal Cost Form in relation to Unleaded Per Gallon and Red Dye Diesel? **It can be found on Page 36.**

18 - Is the performance bond due at the time of submittal or time of award? **List the cost of the bond in the miscellaneous section. At Award if still needed you will have 72 hours to provide it.**