

**SNOWFLAKE UNIFIED SCHOOL DISTRICT NO. 5**  
**Snowflake, Arizona**  
**December 13, 2016**

**Minutes**

**I. Call to Order**

Cory Johnson called the meeting to order at 5:02 p.m.

**II. Pledge of Allegiance**

Shea Flake led the pledge.

**III. Prayer**

Carole Palmer offered a prayer.

**IV. Roll Call of Members**

Members present: Cory Johnson, Shea Flake and Carole Owens

Members excused: Charles Foote and Carol Palmer

**V. Statement of Welcome**

Cory Johnson welcomed the public.

**VI. Call to the Public**

(Each speaker is limited to three (3) minutes. Before you speak, identify yourself by clearly stating for the record your name and address. If you wish to speak on an agenda item, please complete a Public Participation Form listing the agenda item by number and title that you would like to discuss. Give the form to the Board Secretary and the Board President will call upon you at the appropriate time. Action taken as a result of public comments or requests regarding items not listed on the agenda will be limited to directing the staff to study the matter or reschedule the matter for further consideration at a future Board meeting.

Denice Westover wanted to inform the Board about 3 things:

- Dallin Weir, Taylor Lopez, and Darren Neff received their Statesman Award and pin at the SkillsUSA Leadership Training Camp.
- LaShae Green and Maren Willis received 1st place - Northern Arizona Chandler/Gilbert Substance Use Treatment and Task Force in the "Silence Kills 2016" PSA Competition.
- MacKenna Legg wrote a blog that went National.

Tisha Feemster stated we needed to do more for students with drug and alcohol issues. The school district might look into counseling instead of suspending students in need.

**VII. Reports**

Superintendent Merrell wanted to recognize Leslie Stockton and Stacy Hoff for organizing a very successful Christmas angel program that help many families during the holiday season.

Cindy Peterson, Special Education Director, reported on Statewide RMTS Compliance Report. She stated that they were 100% in compliance. This report shows medical services provide in the District. Cindy stated her staff goes above and beyond.

Brian Hoopes presented Allison VanWinkle and her group (Bud Isaacs, Laureen Palmer, Jennifer Hoopes, Jeff Mortensen, and Katy Evans) an award for their hard work with the Healthy Families/ Healthy Youth program. The award was from Governor Ducey for being the only 7<sup>th</sup> grade group in our area to pilot this program.

Mr Eilerton, 7<sup>th</sup> Grade Science teacher brought several students to show off some of the amazing things they are doing in class. STEAM (science, technology, engineering, art, and math is the new STEM . Mr. Eilertson was granted \$2500.00 from APS and Phoenix Suns for the work being done in his class room. He has also applied for a grant from the Samsung Solve for Tomorrow national contest. He is one of the top 5 finalists in Arizona. He has received a tablet for the classroom for being a finalist. If he is the top Finalist he will receive \$25,000.00 for the STEAM program.

**VIII. Approval of Agenda Order**

Motion made by Shea Flake and seconded by Carol Palmer to approve the order of the agenda. Motion unanimously passed.

**IX. Consent Agenda**

Motion made by Carol Palmer and seconded by Shea Flake to approve the Consent agenda. Motion unanimously passed.

**X. General Functions**

**A. Performance Pay**

Discussion and possible approval of Performance pay to Snowflake Unified school staff.

Motion made by Carol Palmer and seconded by Cory Johnson to approve Performance pay to Snowflake Unified school staff. Motion unanimously approved.

B. **Proposition 301 or Performance pay**

Discussion and possible approval of minor wording changes to become compliant with the law regarding proposition 301.

Superintendent Merrell stated that 301 Money is tied to the teacher evaluations. The wording change is to stay in compliance. Staff voted one hundred percent with the changes.

Motion made by Shea Flake and seconded by Carol Palmer to approve wording changes for proposition 301 or Performance pay.  
Motion unanimously approved

C. **District Disaster Recovery Plan**

Discussion and possible approval of Snowflake District disaster recovery Plan

Tech Director, C.C. LaGrange, stated this is a compliance issue with auditors. This plan would be able to run from a remote location. The district would still be able to run payroll and take attendance in the event of a disaster.

Motion made by Carol Palmer and seconded by Cory Johnson to approve The District Disaster Recovery plan. Motion unanimously approved

D. **New Auxiliary Fund**

Discussion and possible approval to split Snowflake Junior high and Snowflake high school athletic account into two accounts, creating a new account.

Mr. Ollerton stated this is a new sub account under the Auxiliary fund.

Motion made by Cory Johnson and seconded by Shea Flake to approve Splitting the athletic fund and creating a new sub fund for the junior high athletics.  
Motion unanimously approved.

E. **Appoint Superintendent Merrell as the board Trustee for the Trust**

Discussion and possible approval to appoint Superintendent Merrell as a Trustee For the Health Insurance Trust

Motion made by Shea Flake and seconded by Carol Palmer to approve Superintendent Hollis Merrell as a Trustee for the Health Insurance Trust (This would be retroactive to when Hollis Merrell was hired as Superintendent and the former Superintendent retired ). Motion unanimously approved.

F. **S.A.V.E Agreement**

Discussion and approval of Strategic Alliance for Volume Expenditures Agreement.

Motion made by Cory Johnson and seconded by Carole Palmer to approve The Strategic Alliance for Volume Expenditure Agreement . Motion unanimously approved.

G. **Superintendent/ Board Evaluation**

(The board may vote to discuss this item in Executive Session pursuant To A.R.S. §38.431.03 (A) (!), Personnel).

Motion made by Shea Flake and seconded by Carol Palmer to go into Executive Session. Motion unanimously approved. Time: 5:41p.m.

Motion made by Cory Johnson and seconded by Carol Palmer to end Executive Session. Motion unanimously approved. Time: 6:35p.m.

Carol Palmer stated that Mr. Merrell has met their expectations.

Motion made by Carol Palmer and seconded by Cory Johnson to approve Superintendent Hollis Merrell's evaluation. Motion unanimously approved.

XI. **Adjournment**

Motion made by Carol Palmer and seconded by Shea Flake to adjourn. Motion unanimously approved. Time: 6:37p.m.

I certify that these minutes were approved by the Governing Board of Snowflake Unified School District No. 5 at a legally convened meeting held on January 12, 2016

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Tohna L. Rogers  
Secretary to the Governing Board