

K-1682 © KF-EB

EXHIBIT EXHIBIT

COMMUNITY USE OF SCHOOL FACILITIES

REQUEST FOR USE OF SCHOOL FACILITIES

Date _____, 20_____

TO: _____

We, _____, request the use of _____, Name of organization / group

a school building facility at _____ School for the purpose of presenting the following program:

Specific location requested _____

We wish the above facility on the following dates: (An attachment is acceptable.)

Day(s) of week _____ Month _____ Date(s) _____ Year _____ Hours _____

If equipment, lighting, tables or chairs are required please specify and indicate any special arrangements needed on the form provided. There (will) (will not) be an admission charge. The admission will be _____ for adults and _____ for children. The proceeds will be used for: _____

The rental fee will include custodial or school personnel services, utility costs, and equipment usage fee, if applicable. NOTE: Food services charges and technicians are paid separately.

Two (2) people the District may contact, if necessary, are:

Name _____ Address _____ Phone: (work) _____ (home) _____ Zip code _____

Name _____ Address _____ Phone: (work) _____ (home) _____ Zip code _____

We agree to become familiar with and abide by the printed rules and regulations of the District concerning the public use of school facilities and conduct on school grounds.

This request shall be submitted at least two (2) weeks prior to the requested date(s).

RENTAL IS PAYABLE IN ADVANCE TO _____

Remit to District Office, _____

Signatures and titles of organization representatives (2)

FOR DISTRICT USE ONLY

LEASE AGREEMENT (where applicable)

It is understood that all rates quoted, as well as other conditions stipulated, are a part of this agreement and that proof of liability insurance is required.

Base charge of facility to be used..... \$ _____

Additional charges \$ _____

Total \$ _____

Classification of user (circle one)

I II III

Your application for school building usage has been:

Building Action _____ Recommended _____ Not recommended for approval

Date: _____ Principal _____

District Action

_____ Denied or altered for the following reason(s): _____

_____ Approved: _____

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EXHIBIT EXHIBIT

**COMMUNITY USE OF
SCHOOL FACILITIES**

SCHOOL FACILITIES USER FEES

Class I Fees No charge for District Mission related use.

School-sponsored activities Teacher Organizations
 School Clubs P.T.A. / Organizations
 Boy Scouts Booster clubs
 Girl Scouts Arizona Youth Soccer Organization
 Little League Program

Class II Fees See below

Community college Civic organizations
 Community concerts Educational organizations
 Churches Government organizations
 Recitals Service organizations
 Cultural organizations Extended day resource programs

Class III Fees See below

Commercial or profit-making organizations

Facility Class II Class III

Classroom-Standard \$10.00 per hour \$11.00 per hour
 \$80.00 per day \$88.00 per day
 Custodial Fee \$14.00 per hour \$14.00 per hour

Computer lab/specialized \$15.00 per hour \$16.50 per hour
classroom \$120.00 per day \$132.00 per day
 Custodial Fee \$14.00 per hour \$14.00 per hour
 Technical Setup Fee \$16.00 per hour \$16.00 per hour

Auditorium - Practice \$15.00 per hour \$27.50 per hour
 \$120.00 per day \$220.00 per day
 Custodial Fee \$14.00 per hour \$14.00 per hour
 Technician Fee \$16.00 per hour \$16.00 per hour

Auditorium - Performance \$65.00 per hour \$110.00 per hour
 Custodial Fee \$14.00 per hour \$14.00 per hour
 Technician Fee \$16.00 per hour \$16.00 per hour