## Regular Meeting Of The Mound Street Health Careers Academy Governing Board of Education Friday, June 19, 2015 11:30 a.m.

# <u>MINUTES</u>

#### I. Call to Order at 12:00 P.M.

A. Roll Call

Cathy Ponitz, absent Julie Liss-Katz, present Karla Garrett Harshaw, present John Moore, present Dr. Gary LeRoy, present William Gillispie, present Sponsor Rep., present Julie Liss-Katz, President Karla Garrett-Harshaw,

#### II. Board Members' Items and Adoption of Agenda

#1415-054 Motion by Mr. Gillispie and seconded by Ms. Garrett-Harshaw to approve:

A. RESOLVED, to adopt the agenda for today's meeting. Exhibit 1B. Disclosure of conflicts of interest-none. Exhibit 1

Ms. Garrett Harshaw	yea
Ms. Ponitz	absent
Ms. Liss-Katz	yea
Dr. LeRoy	yea
Mr. Gillispie	yea
Mr. Moore	yes

Motion carried.

Roll Call:

#### **III.** Approval of Minutes

#1415-049 Motion by Mr. Gillispie and seconded by Ms. Garrett-Harshaw to approve:

A. RESOLVED, to approve minutes of the regular Meeting of Thursday, May 14, 2015. Exhibit 2 Roll Call: Ms. Garrett Harshaw yea Ms. Ponitz absent

yea

Ms. Liss-Katz

Exhibit 1

Dr. LeRoy	yea
Mr. Gillispie	yea
Mr. Moore	yes

Motion carried.

## IV. Hearing of the Public

#### V. Communication / Discussion Items

A. Sponsor's Comments

B. Graduation

## **VI.** Financial Matters

#1415-055 Motion by Ms. Garrett-Harshaw and seconded by Mr. Moore to approve:

- A. RESOLVED, to approve the financial report and bank **Exhibit 3** reconciliation for May, 2015, as presented by the Treasurer.
- B. RESOLVED, to authorize the Treasurer to make transfers and advances within appropriations to end the fiscal year with clear balances. (Actual advances/transfers will be presented to the Board at the August meeting. The fiscal-year will be closed in July. Actual amounts will not be known until that time.)
- C. RESOLVED, to authorize the Treasurer to invest interim funds, provided all bills are paid on a timely basis, in order to receive discounts by vendors.
- D. RESOLVED, to authorize the Treasurer to pay bills as they are received with the limits of the Appropriations and when the merchandise has been received in good condition and services provided in a satisfactory manner, in accordance with Section 3315.18 of the Ohio Revised Code. The Treasurer is to report to the Governing Board of Education and Superintendent the financial conditions of all funds on a monthly basis in a manner prescribed by the Governing Board.
- E. RESOLVED, to authorize the Treasurer to amend Appropriations and transfer within funds through the fiscal year.
- F. RESOLVED, to approve the renewal of the Depository Agreement with PNC Bank.

Roll Call:	Ms. Garrett Harshaw	yea
	Ms. Ponitz	absent
	Ms. Liss-Katz	yea
	Dr. LeRoy	yea

Mr. Gillispie	yea
Mr. Moore	yes

Motion carried.

#### **VII.** Superintendent's Recommendations

#1415-056 Motion by Ms. Garrett-Harshaw and seconded by Mr. Gillispie to approve:

- A. RESOLVED, to authorize the superintendent to enter into an agreement with KONE Elevators & Escalators to perform recommended hoistway cleandown maintenance (Cost \$1,120 shared among all three academies).
- B. RESOLVED, to approve the semi-annual update and revision to the Bylaws and Polices, Guidelines, and Forms of the Mound Street Academies as presented by NEOLA, Inc.
- C. RESOLVED, to authorize the superintendent to enter into an agreement with Public Health Dayton & Montgomery County to provide school nursing services for the 2015-16 school year. (Cost approximately \$55,500.00 to be shared among three academies).
- D. RESOLVED, to authorize the superintendent to renew an agreement with APEX to provide updated course ware aligned to Common Core and the new Ohio state standards in Reading/Language Arts, Science, Mathematics, and Social Studies. Foreign language, Career and College readiness, Physical Education, Health, Financial Literacy, staff professional development and new advanced course options will be included, effective for the 2015-16 school year. (Cost \$33,450 to be shared among three academies).
- E. RESOLVED, to enter into a contract extension with Montgomery County Educational Service Center to provide community school sponsor services for the 2015-2016 school year.
- F. RESOLVED, to enter an agreement with RONALD STEWART AND ASSOCIATES, LLC, to provide services for federal grants from July 1, 2015, through June 30, 2016. (Cost \$900 per month shared among the academies).
- G. RESOLVED, to enter into an agreement with MDECA to provide general services for FY16, total cost based on enrollment (annual charge invoiced and paid monthly).
- H. RESOLVED, to authorize the superintendent to enter into an agreement with Eastway Behavioral Health Care to provide Mound Street Academies students mental health care services.

- I. RESOLVED, to authorize the superintendent to enter into an agreement with All-Bright Janitorial Services for building cleaning services for Mound Street Academies. (Cost \$196.61 per day shared among all three academies).
- J. RESOLVED, to approve a renewal contract with ANTHEM LIFE to provide Group Term Life and Accidental Death and Dismemberment Insurance for fulltime employees of the Mound Street Academies, no increase.
- K. RESOLVED, to enter into a contract with Mr. Hyman's Fine Dining, Inc., to provide school breakfast and lunch program service for the 2015-16 school year.
- L. Personnel
  - 1. RESOLVED, to accept the resignation of Catherine Flinn, Enrichment Coordinator, effective June 2, 2015.
  - 2. RESOLVED, to re-employ the following personnel as administrative assistants effective July 1, 2015 through June 30, 2016, according to the adopted salary schedule to be shared by the three academies:

Kimberly Andrews	Step 15	Schedule C	\$26.12
Jennifer Hemstra	Step 15	Schedule D	\$26.12
Jody Burns	Step 4	Schedule D	\$21.87

3. RESOLVED, to hire the following teachers on a limited, one-year contract effective July 1, 2015 through June 30, 2016, at the step and schedule indicated:

Lesa Bame	Step 15	Schedule C	\$72,715
John Coffey	Step 3	Schedule C	\$48,476
Kerry Coovert	Step 13	Schedule C	\$72,715
Ralph Grant	Step 19	Schedule C	\$74,735
James Grimsley	Step 15	Schedule C	\$72,715
Cynthia Jackson	Step 12	Schedule D	\$70,695
Carol Lynn	Step 16	Schedule B	\$70,695
James Melko	Step 19	Schedule C	\$74,735
Erin Messer	Step 9	Schedule C	\$60,596
Jessica Meyer	Step 3	Schedule C	\$48,476
Elizabeth Rasch	Step 17	Schedule A	\$66,655
Jeffrey Schell	Step 15	Schedule C	\$72,715

4. RESOLVED, to re-employ Michael Britt, Family and Community Liaison, on a limited, one-year non-certificated contract effective July 1, 2015 through June 30, 2016, (Step 8, Schedule A of the Family

Exhibit 1

Liaison salary schedule, \$56,411) to be shared by all three academies per Title 1 budget.

- RESOLVED, to hire Melvin Bottorff on a limited, one-year contract as a Student Employment Coordinator on an as needed basis not to exceed 25 hours per week, effective July 1, 2015 through June 30, 2016. Salary: \$35 per hour.
- 6. RESOLVED, to re-employ Todd Washam, Security/Facilities Maintenance Specialist, at a rate of \$20.17 per hour for FY16 (Step 13, Security Schedule A), to be shared by the three academies.
- 7. RESOLVED, to approve a stipend of \$2,500 payable to Todd Washam, half paid in December and half paid in June, to perform light building maintenance, to be shared by the three academies.
- 8. RESOLVED, to re-employ Clayton Harrington, Security/Facilities Maintenance Specialist with light housekeeping duties, at a rate of \$19.54 per hour for FY16 (Step 10, Security Schedule A), to be shared by the three academies.
- 9. RESOLVED, to re-employ George R. Hurbanek II as Academic Coach on a limited, one-year contract effective July 1, 2015 through June 30, 2016, at Step 4, Schedule D, \$98,292 to be shared by the three academies.
- 10. RESOLVED, to re-employ Eddie M. Davis as Assistant Principal on a limited, one-year contract effective July 1, 2015 through June 30, 2016, at Step 2, Schedule D, \$77,028 to be shared by the three academies.
- RESOLVED, to re-employ Ronald L. Cothran as Principal on a limited, one-year contract effective July 1, 2015 through June 30, 2016, at Step 7, Schedule D, \$102,223 to be shared by the three academies.
- 12. RESOLVED, to re-employ William E. Couts as Superintendent on a limited, one-year contract effective July 1, 2015 through June 30, 2016, at Step 5, Schedule D, \$111,828 to be shared by the three academies.

- RESOLVED, to approve contract with Deborah L. Dynes, LLC for treasurer services effective July 1, 2015 through June 30, 2016 (\$45,778.80 cost shared by the three academies, no increase)
- 14. RESOLVED, to hire Ralph Grant for summer session as needed June 8 June 25, 2015 (salary per diem rate ½ day).
- RESOLVED, to hire Jim Grimsley for summer session as needed June 8 – June 25, 2015 (salary – per diem rate ½ day).
- RESOLVED, to hire Carol Lynn for summer session as needed June 8 – June 25, 2015 (salary – per diem rate <sup>1</sup>/<sub>2</sub> day).
- 17. RESOLVED, to hire Elizabeth Rasch for summer session as needed June 8 June 25, 2015 (salary per diem rate ½ day).
- RESOLVED, to hire Jessica Meyer for summer session as needed June 8 – June 25, 2015 (salary – per diem rate ½ day).
- 19. RESOLVED, to hire Erin Messer for summer session as needed June 8 June 25, 2015 (salary per diem rate ½ day).
- 20. RESOLVED, to hire Kerry Coovert for summer session as needed June 8 June 25, 2015 (salary per diem rate ½ day).

BE IT FURTHER RESOLVED, that employment is contingent upon verification of current Ohio Teaching License and/or previous employment and a satisfactory records check from the Bureau of Criminal Identification and Investigation and/or Federal Bureau of Investigation as approved by the Superintendent of schools and/or her designee.

Roll Call:	Ms. Garrett Harshaw	yea
	Ms. Ponitz	absent
	Ms. Liss-Katz	yea
	Dr. LeRoy	yea
	Mr. Gillispie	yea
	Mr. Moore	yes

Motion carried.

#### **II.** New Business

#### III. Adjournment at 12:04 P.M.

#1415-057 Motion by Mr. Gillispie and seconded by Mr. Moore to Adjourn.

Exhibit 1

Roll Call:	Ms. Garrett Harshaw	yea
	Ms. Ponitz	absent
	Ms. Liss-Katz	yea
	Dr. LeRoy	yea
	Mr. Gillispie	yea
	Mr. Moore	yes

Motion carried.

President

Treasurer