

CONEMAUGH TOWNSHIP AREA SCHOOL DISTRICT
Davidsville, Pennsylvania

The regular meeting of the Conemaugh Township Area School Board of Directors was held on Tuesday, September 20, 2016 at 7:07 p.m. in the board room with Dr. Mantini presiding.

Roll call was taken by Lisa Stevens.

MEMBERS PRESENT: Gregory Christofes, Susan Saylor-Stahl, Earl Sleek, II, Lori Sotosky,
David Strayer, Michelle Stumpf, Alan Tresnicky, Christine Troxell,
Rocco Mantini 9

MEMBERS ABSENT: 0

Quorum present

Others Present: Thomas Kakabar, Daniel Rullo, Stacy Dabbs, James Foster, Lance McGough,
Nicole Dull, Regina Rembold, Rebecca Conn, Erin Siverd, Douglas McIlwain,
Timothy McIlwain, Dylan Johnson (Daily American), Elizabeth Sabo (Student Teacher),
Lisa Stevens

Dr. Mantini led those present in the flag salute. Dr. Mantini announced that an executive session was held from 6:00 p.m. to 7:00 p.m. on September 20, 2016 to conduct teacher interviews.

Jennifer Snoeberger attended the meeting to request that the Conemaugh Township Youth Football League be permitted to install an equipment shed at the Elementary School.

MOTION by Mr. Strayer, seconded by Mrs. Saylor-Stahl, to grant permission for the Youth Football League to install a shed at the Elementary School, with the exact location to be determined by the administration.

Recorded vote: All Directors present voted in the affirmative.

The Board presented a card to Samuel Zambanini, Jr., in recognition of his 100th victory as Head Football Coach and thanked him for his service to the District. Mrs. Stumpf suggested that Mr. Zambanini be invited to a future meeting to talk to the Board about the direction of the football/athletic programs.

There being no objections or corrections stated, Dr. Mantini declared the following previously circulated items approved as submitted:

1. Minutes of the regular school board meeting held August 16, 2016
2. General Fund Revenue/Expenditure Report as of August 31, 2016
3. Tax Collection Report as of August 31, 2016
4. Revised Activity Fund Report for July
5. Activity Fund Report for August

MOTION by Mr. Strayer, seconded by Mr. Sleek, to approve payment of all general fund bills and payrolls, athletic bills, and cafeteria bills as listed.

Recorded vote: All Directors present voted in the affirmative.

MOTION by Mrs. Saylor-Stahl, seconded by Mrs. Troxell, to approve payment of capital projects bills as listed.

Recorded vote: All Directors present voted in the affirmative.

MOTION by Mrs. Sotosky, seconded by Mr. Sleek, to approve payment of construction bills as listed.

ROLL CALL VOTE: Ayes: Mr. Christofes, Mrs. Saylor-Stahl, Mr. Sleek, Mrs. Sotosky,
Mrs. Stumpf, Mr. Tresnicky, Mrs. Troxell, Dr. Mantini 8
Nays: Mr. Strayer 1
Motion carried

MOTION by Mr. Tresnicky, seconded by Mr. Christofes, to accept the report and recommendations of the Committee of the Whole meeting held September 12, 2016, with the amendment of Item #1.B, as follows:

COMMITTEE OF THE WHOLE	SEPTEMBER 12, 2016
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The Committee of the Whole meeting of the Conemaugh Township Area School Board of Directors was held on Monday, September 12, 2016 at 7:01 p.m. in the board room with Dr. Mantini presiding.

Members Present: Gregory Christofes, Rocco Mantini, Lori Sotosky, David Strayer, Michelle Stumpf, Alan Tresnicky, Christine Troxell

Others Present: Thomas Kakabar, James Foster, Nicole Dull, Jane Jugan, Regina Rembold, Edward Slonka, Rebecca Parker, Erin Siverd, Doug McIlwain, Tim McIlwain, Lisa Stevens

The following items are presented for your review and consideration:

1. Student Education

- A. Recommend permission to provide a Before and After School Tutoring Program for students in Grades K-3 and 6-12 and to post for certified teachers to staff the program at a rate of \$24 per hour (Title I and District Funds—AmeriCorps worker provides tutoring for students in Grades 4-5).
- B. Informational Item - The children living with non-resident employees and attending classes in our district this year on a non-tuition basis in accordance with Policy No. 202 are: Jennifer Durica (9), **Kelson Kramer (K)**, Kendall Kramer (4), Grayson Kusher (3), Hayden Lingenfelter (5), Kadiya Lingenfelter (8), Elisabeth McCall (3), **Maura McCall (K)**, Abigail Schiffhauer (9), Alexandra Schiffhauer (10), **Alia Siverd (K)**, Ivan Stankan (1), and Rourie Stankan (3).

2. School Activities

- A. Recommend permission for Suzette Gardenhour to accompany the marching band (40) to participate in the following budgeted competitions:

<u>Competition</u>	<u>Date</u>	<u>Trans. Cost</u>
Tyrone High School	10/01/16	\$ 460
Brockway High School	10/08/16	\$ 625
Greater Johnstown High School	10/15/16	\$ 225
Chapter XI Championships/IUP	10/22/16	\$ 350
Atlantic Coast Championships/Camp Hill	11/05/16	\$1,500

- B. Informational Item – The Elementary Newsletter was included with the agenda.

Committee of the Whole continued—

3. Human Development

A. Recommend approval of the following Conference/Workshop Requests:

1. Ratification of the Superintendent's decision to permit Ellen Doyle to attend "Designing with littleBits" at I. U. 8/Richland on Friday, September 9, 2016 at no cost to the District (substitute cost covered by I. U. 8).
2. Ratification of the Superintendent's decision to permit Jeanette Swiokla to attend the I. U. 8 Gifted Network Workshop in Altoona on Thursday, September 1, 2016 at a cost of \$128: \$43/travel; \$85/substitute (budgeted).
3. Permission for Kelly Birkhimer/Kara Borsa/Cassey DeBiase/James Foster/Abby Gearhart/Kelly Kramer/Kimberly Mates/Lance McGough/Samuel Zambanini to attend Student Assistant Program Training/Networking in Somerset on Tuesday, October 25, 2016 at a cost of \$620: \$195/travel; \$425/substitutes (budgeted).
4. Permission for Kara Borsa to attend the I. U. 8 Teacher Induction Program at various locations on 10/27/16, 11/16/16, 1/25/17, and 3/29/16 at a cost of \$237: \$150/registration; \$87/travel (budgeted).
5. Permission for Justine Bowden/Stacy Dabbs/Jane Jujan/Alison Luprek to attend PIMS/PennData Training at I. U. 8/Altoona on Tuesday, September 20, 2016 at a cost of \$426: \$216/travel; \$40/meals; \$170/substitutes (budgeted).
6. Permission for Rebecca Conn/Lori Reese to attend Collins TDA & Argumentative Training at I. U. 8/Altoona on October 25-26, 2016 (Tuesday-Wednesday) at a cost of \$890: \$500/registration; \$50/travel; \$340/substitutes (budgeted).
7. Permission for Amber Desrochers to attend the Apraxia Conference at I. U. 8/Richland on Friday, October 14, 2016 at a cost of \$85/substitute (budgeted).
8. Permission for Jane Jujan/Alison Luprek to attend IEP Writer Focus Group Training at I. U. 8/Richland on Wednesday, October 26, 2016 at a cost of \$127: \$22/travel; \$20/meals; \$85/substitute (budgeted).
9. Permission for Thomas Kakabar to attend the PASA/PSBA School Leadership Conference at the Hershey Lodge and Convention Center on October 13-15, 2016 (Thursday-Saturday) at a cost of \$601: \$391/registration & meals; \$210/travel (budgeted).
10. Permission for Thomas Kakabar to attend the Security 100 K-12 Safe Schools Summit in Tucson, Arizona on November 30-December 2, 2016 (Wednesday-Friday) at no cost to the district (all costs covered by event sponsors).
11. Permission for Regina Rembold to attend the School-based ACCESS Training in Pittsburgh on Tuesday, October 25, 2016 at a cost of \$119: \$109/travel; \$10/meals (budgeted).
12. Permission for Erin Stroz to attend "Improving Outcomes in All Settings by Recognizing and Responding to Fetal Alcohol Spectrum Disorders" at Somerset Country Club on Monday, October 24, 2016 at a cost of \$36: \$26/travel; \$10/meals (budgeted).

Committee of the Whole continued—

- B. Recommend acceptance of the resignations of the following individuals:

Kristine Bartoletti, Spanish Teacher (effective 60 days from August 18, 2016)
Lance McGough, Assistant H. S. Principal (effective 60 days from September 7, 2016)
Joan Williamson, Social Studies Teacher (retirement effective January 20, 2017)

- C. Recommend approval to enter into a contract with Ignite Education Solutions/The Learning Lamp for a part-time Licensed Practical Nurse (180 days/one hour per day) to provide services for a special needs student attending the Greater Johnstown CTC at a cost of \$33.55/hour for the 2016-2017 school year.
- D. Recommend approval to enter into a contract with The Learning Lamp for a part-time Title I instructor to provide math and/or reading support for Title I identified students at the Johnstown Christian School at a cost of \$2,784.76 for the 2016-2017 school year.
- E. Recommend approval to enter into a contract with The Learning Lamp for a part-time Title I instructor to provide math and/or reading support for Title I identified students at the Divine Mercy Schools at a cost of \$2,088.88 for the 2016-2017 school year.
- F. Recommend approval to add the following individuals to the Substitute Support Staff Lists for the 2016-2017 school year:

Trista Moyer	Cafeteria & Secretarial
Melanie Oswalt	Cafeteria

- G. Recommend appointment of Abby Gearhart and Geneve Tessari as bona fide volunteer SADD/TATU Co-Advisors with compensation of \$375/each for the 2016-2017 school year.
- H. Recommend approval of the Memorandum of Understanding with the Cambria County Foster Grandparent Program to provide volunteers for the Elementary School.
- I. Recommend approval of the following additional volunteers for the 2016-2017 school year:

Leisha Black	Elementary School/High School Field Trips/Ski Club
Dana Brendlinger	Elementary School/High School Field Trips/Music
Steffanie Conzatti	Elementary School
Lori Denault	Elementary School/High School Field Trips
Amy Hawkins	Elementary School
Penny Hoffman	Music
Jodi Lindrose	Elementary School
Monica Matera	Elementary School
Nathan Matera	Grade 5 Girls' Basketball
Ashley Park	Elementary School
Sheri Roberts	Music
Kimberly Showalter	Guidance Office
Nicole Stahl	Elementary School/High School Field Trips
Dorothy Suckovitch	Elementary School (Foster Grandparent Program)
Renee Teeter	Elementary School/Elementary Intramural Girls' Basketball
Debra Thomas	Elementary School/High School Field Trips
Christine Troxell	Grade 6 Basketball/Music/H.S. Field Trips/FCA/SADD
Tracy Yoder	Music

Committee of the Whole continued—

- J. Informational Item – Amanda Fink has completed her third year of satisfactory teaching; as a result, a Professional Employee Contract will be issued to her.

4. Buildings & Grounds

A. Recommend approval of the following Use of Facilities Requests:

- 1. Elementary Girls' Basketball
Elementary Gym or Multipurpose Room
Selected Dates, September through December 2016 (6:00 p.m. to 8:00 p.m.)
Brian Byer
- 2. Girl Scout Troop Nos. 46313 & 36808/Meetings
Elementary School Library & Music Room
First & Third Thursdays, October 2016 through May 2017 (3:35 p.m. to 6:00 p.m.)
Leisha Black/Kristi Purdy/Nicole Moser
- 3. Soccer Boosters/JV Tournament
High School Soccer Field/Concession Stand
Saturday, October 1, 2016 (8:00 a.m. to 6:00 p.m.)
Lisa Williams
- 4. Grade 6 Girls' Basketball
Elementary School Gym or Multipurpose Room (Wednesdays)
High School Cafeteria (Mondays)
November 14, 2016 through March 29, 2017 (6:00 p.m. to 8:00 p.m.)
Christine Troxell

5. Budget & Finance

- A. Recommend acknowledgment of receipt of the following changes in Occupation Valuation
Classification: V. Daryl Alwine – Retired; Leonard Harker, Jr. – Retired; Jack Jones – Retired.

6. Other Items

- A. Mrs. Troxell distributed information to the Board members on the Camp PARC Laps of Light fundraiser scheduled for October 8, 2016.
- B. Mr. Strayer circulated articles on homecoming, Football Coach Sam Zambanini's 100 wins, and Volleyball Coach Abby Gearhart.
- C. Mr. Kakabar reported that the C. T. vs. Windber Rotary Bowl Competition would take place this year. He also noted that he had received an e-mail from a Portage parent to acknowledge Devin Foster for coming over to shake hands with the injured players after the game.
- D. Mrs. Stumpf noted that a "send-off" pep rally would be held prior to the Windber football game.

An executive session was held from 7:15 p.m. to 8:21 p.m. to discuss personnel and legal matters.

The meeting adjourned at 8:21 p.m.

Recorded vote: All Directors present voted in the affirmative.

MOTION by Mr. Strayer, seconded by Mrs. Stumpf, to approve the following requests:

1. Permission for Kelly Birkhimer/Kara Borsa to accompany students (40) to Mount Aloysius to attend the HealthQuest program on Tuesday, October 18, 2016 at a cost of \$200/travel (budgeted).
2. Permission for Mari Grace Lingenfelter and senior high music students (21) to participate in the Somerset County Chorus Festival at Conemaugh Township on November 21-22, 2016 (Monday-Tuesday) at a cost of \$590: \$420/registration; \$170/substitutes (budgeted).
3. Permission for Mari Grace Lingenfelter and junior high music students (10) to participate in the Somerset County Chorus Festival at Conemaugh Township on November 21-22, 2016 (Monday-Tuesday) at a cost of \$200/registration (budgeted).
4. Permission for Maureen Wesner to accompany life skills students (10) to a grocery store/restaurant (4 visits), UPJ Recycling, and Laurel View for community based instruction experiences on October 4, 11, 18, and 25, 2016 at a cost of \$400/travel (budgeted).
5. Permission for Jeanette Swiokla/Jodi Forgas to attend the Fall Speech Coaches' Meeting at Somerset Area High School on Tuesday, September 20, 2016 at a cost of \$22/travel (budgeted).
6. Permission for Geneve Tessari to attend the I. U. 8 Teacher Induction Program at various locations on 10/27/16, 11/16/16, 1/25/17, and 3/29/16 at a cost of \$340/substitutes (budgeted).
7. Permission for Samuel Zambanini to attend Mentor Teacher Training at I. U. 8/Ebensburg on Monday, September 26, 2016 at a cost of \$135: \$50/registration; \$85/substitute (budgeted).
8. Request from Stephanie Edsall for a change in Salary Schedule Placement to Bachelor's + 20 in accordance with Article VIII, Section 6, of the Professional Agreement.
9. Permission for Amber Roxby to take a leave of absence beginning approximately November 23, 2016 and continuing for twelve (12) weeks in accordance with the terms of the Professional Agreement.
10. Permission for Kate Turner to take a leave of absence from approximately November 4, 2016 through February 3, 2017 in accordance with the terms of the Professional Agreement.
11. Permission to add the following individuals to the list of substitute teachers submitted by The Learning Lamp/Ignite Education Solutions for the 2016-2017 school year: Sandra Domonkos (Emergency Cert.); Tammi Karafa (Emergency Cert.); Kristina Kennell (Emergency); Kelsey Orange (Emergency Cert.); David Pollino (English Cert.); Marley Rose (Early Childhood/Special Ed. Cert.); Michael Vore (Emergency Cert.).
12. Appointment of Kayla Luprek as a bona fide volunteer Assistant Junior High Girls' Basketball Coach with compensation of \$2,000 for the 2016-2017 school year.
13. Permission to add Trudy Jacobs to the Substitute Aide and Cafeteria Lists for the 2016-2017 school year.
14. Permission to enter into an Agreement with Bedford-Somerset MH/MR to provide Student Assistance Program and Consultation Services for the 2016-2017 school year at a cost of \$54 per hour for up to 45 hours of service. (same as last year)

15. Permission for the following individuals to serve as volunteers during the 2016-2017 school year:

Bobbi Jo Allison	Elementary School
Benoit Denault	Elementary School/High School Field Trips
Eric Dinyar	Grade 4 Boys' Basketball
Jeffrey Dombrosky	Grade 4 Boys' Basketball
Melissa King	Elementary School
Waneta Lingenfelter	Music
Noah Livella	Boys' Varsity Soccer
Leeah Michalides	Cheerleading
Amy Rouser	Elementary School/High School Field Trips
Erin Sotosky	Elementary School
Sarah Speicher	Junior High Cheerleading
Matthew Walerysiak	Boys' Varsity Soccer/Track/High School Field Trips

16. Permission for Lisa Style to accompany autistic support students (11) to Best of Friends Stables/Johnstown for a community based instruction experience on Friday, October 14, 2016 at a cost of \$130/travel (budgeted).

17. Request from Deborah Mishler for a change in Salary Schedule Placement to Master's + 10 in accordance with Article VIII, Section 6, of the Professional Agreement.

Recorded vote: All Directors present voted in the affirmative.

MOTION by Mr. Strayer, seconded by Mr. Tresnick, to approve the following Use of Facilities Requests:

1. Girl Scout Troop #46002/Meetings
Elementary STEAM Classroom
First & Third Mondays, October 2016 through May 2017 (3:45 p.m. to 5:30 p.m.)
Laurie Grosik
2. Grade 4 Boys' Basketball
Elementary School Gym/Multipurpose Room
Wednesdays when available, September through December 2016 (6:00 p.m. to 8:00 p.m.)
Eric Dinyar/Jeff Dombrosky
3. C. T. Basketball Boosters/Monthly Meetings
High School Classroom
September through March as scheduled through Athletic Director (7:00 p.m. to 9:00 p.m.)
Christian Stumpf
4. Bricks 4 Kidz/LEGO STEAM Classes for K-5
Elementary School Classroom
Selected Thursdays: November 3, 2016 through April 6, 2017 (4:00 p.m. to 5:00 p.m.)
Use of Facilities Fee: Waived
Roxanne Jenner
5. C. T. Basketball Boosters/Jr. High Boys' & Girls' Pre-Season Basketball "Shoot-Out"
High School Gym/Locker Rooms
Friday, November 25, 2016 (Boys); Saturday, November 26, 2016 (Girls)
8:00 a.m. to 6:00 p.m.
Christian Stumpf

6. C. T. Basketball Boosters/Boys' & Girls' Elementary Tournament
High School Gym & Elementary School Gym
Saturday, February 11, 2017 (8:00 a.m. to 9:00 p.m.)
High School Gym
Sunday, February 12, 2017 (11:00 a.m. to 9:00 p.m.)
Christian Stumpf
7. C. T. Track & Field Boosters/Township Stampede 5K Walk-Run
High School Stadium/Concession Stand/Parking Lot/Restrooms/Press Box
Saturday, April 22, 2017 (7:00 a.m. to 12:00 p.m.)
Christine Troxell

Recorded vote: All Directors present voted in the affirmative.

MOTION by Mrs. Saylor-Stahl, seconded by Mr. Tresnicky, to grant permission for the establishment of a Rotary Interact Club at the Middle/High School and to create the position of Rotary Interact Club Advisor with a salary of \$750 beginning with the 2016-2017 school year.

Recorded vote: All Directors present voted in the affirmative.

MOTION by Mr. Christofes, seconded by Mrs. Troxell, to approve an adjusted salary for Stacy Dabbs, Director of Curriculum & Instruction/Student Information, which shall be prorated based on an annual salary of \$78,000 for the remainder of the 2016-2017 school year.

Recorded vote: All Directors present voted in the affirmative.

MOTION by Mrs. Saylor-Stahl, seconded by Mr. Sleek, to reappoint Regina Rembold as Business Manager for a period of five (5) years, beginning July 1, 2017 and ending June 30, 2022, under the terms and conditions of the Employment Contract as presented to the Board and to authorize the appropriate Board Officers to execute the Contract.

Recorded vote: All Directors present voted in the affirmative.

MOTION by Mrs. Saylor-Stahl, seconded by Mrs. Stumpf, to reappoint Thomas J. Kakabar as District Superintendent for a period of five (5) years, beginning July 1, 2017 and ending June 30, 2022, pursuant to Sections 508, 1071 and 1073 of the School Code and under the terms and conditions of the District Superintendent's Contract as presented to the Board, and to authorize the appropriate Board Officers to execute the Contract.

Recorded vote: All Directors present voted in the affirmative.

MOTION by Mrs. Saylor-Stahl, seconded by Mr. Tresnicky, to enter into an Agreement with McIlwain School Bus Lines to provide Pupil Transportation Services for the period from July 1, 2016 through June 30, 2022 and to authorize the appropriate Board Officers to execute the Agreement.

Recorded vote: All Directors present voted in the affirmative.

MOTION by Mrs. Stumpf, seconded by Mrs. Saylor-Stahl, to revise the Handbooks for Secretarial and Buildings and Grounds Employees by adding the following paragraph to the “Vacation and Holidays” section:

“New employees with prior school experience may be granted vacation time without adhering to the above provisions. The number of days granted shall be based on years of experience and must be approved by the Board upon hiring of the individual.”

Recorded vote: All Directors present voted in the affirmative.

MOTION by Mr. Tresnicky, seconded by Mr. Christofes, to grant Robert S. Chippie, Sr., ten (10) vacation days for the 2016-2017 school year in recognition of his nine (9) years of previous school experience.

Recorded vote: All Directors present voted in the affirmative.

MOTION by Mrs. Sotosky, seconded by Mr. Sleek, to approve the Change Order from Darr Construction to provide material and labor to install ¼” x 4 x 8 Ultra-Ply underlayment for Wrestling Room 201 in the Field House at a cost of \$6,200.00.

Recorded vote: All Directors present voted in the affirmative.

Financial Report – A Newsletter, Cash Balance/Investment Report, Capital Reserve Account Report, Construction Funds Report, and Self-Funding Analyses for July and August were included with the agenda. Mrs. Rembold noted that she had begun processing the PlanCon paperwork and anticipates that the District should receive approximately \$400,000 this year.

Superintendent’s Report – Mr. Kakabar thanked the Board for approving his new contract and reviewed his list of recent activities/meetings attended. He noted that the 2nd Street bus stop in Jerome had been relocated to Coal Avenue and an additional stop was created at Short Street due to construction in the area. He then stated that he is hopeful that the Field House will be done for the last two home games, and the final cost would be approximately \$2.3 million (excluding cost of new meter pit). He also reminded the Board that a list of potential projects would need to be developed prior to the refinancing of the 2012 bond issue.

Greater Johnstown CTC Report – Mr. Tresnicky stated that the year is going smoothly even though the number of students has increased greatly due to the use of the CTC building by Windber School District.

The discussion concerning the land adjacent to the High School being sold at auction on October 6 was referred to executive session.

Informational Item – Change Orders approved for the construction projects to date* are:

ADA Accessibility Project

<u>Baer Services/Hinkle</u> Revise Sanitary Piping, Hose Bibb, and Carriers	\$ 2,000.00
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Field House

<u>Darr Construction</u> Change from specified Thoroseal Waterproofing to T-n-D Liquid Applied Spray Fireproofing with 2 3/8” Warm-n-Dry (R-10) pressed fiberglass protection, drainage and insulation	\$ 3,500.00
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Tie back utility lines, excavate unsuitable material & place 1,000 PSI concrete under footers	\$10,017.87
Furnish & install ¼” underlayment in Mechanical Rooms 120 and 202	\$ 1,986.04
Remove unsuitable material & place engineered fill	\$ 4,020.80
<u>DeGol Carpet</u>	
Furnish & install Top Quality ¼” Underlayment & skim coating joints in all areas to receive 8mm Everlast Basic Rolls	\$ 5,830.00

*Does not include Darr Change Order approved on Page 9.

Mrs. Saylor-Stahl thanked Timothy and Douglas McIlwain for the transportation services they provide to the School District. Timothy expressed appreciation for the Board’s support and confidence in their company.

MOTION by Mrs. Stumpf, seconded by Mr. Sleek, to appoint Erin Hamonko O’Donnell as a Spanish Teacher at a salary to be prorated based on \$40,214 (Step 3, Bachelor’s Degree) beginning as soon as she is available and pending receipt of clearances.

Recorded vote: All Directors present voted in the affirmative.

An executive session was held from 7:54 p.m. to 9:00 p.m. to discuss the proposed land purchase.

There being no further business, Dr. Mantini declared the meeting adjourned at 9:00 p.m.

Respectfully submitted,

Earl E. Sleek, II, Secretary