Minutes of the Technology Committee Meeting Held September 27, 2011
In the Calabasas Middle School Library

I. Introduction
A public meeting of the Santa Cruz Valley Unified School District No. 35
Technology Committee was called to order at 3:45 p.m.
Present at the meeting were the following:
Stephen Saint-Coeur, Allison Fluke, Donna Bazzo, Haydee Montemayor, Judith Hyden, Linda South, Mary Lucker, Raymond Meeker, Rodney Rich, Jennifer Meeker, and John Kneup

II. Presentations:
Mr. Saint-Coeur presented a PowerPoint on the State of the Network 2010-2011.
Overview:
State of the Network 1 year ago
Internet at 4 Mbps
Local area network between campuses running at 1.5 Mbps (1 T1)
Local access restricted to bandwidth intensive web-based resources
No wireless access available.
State of the Network today
Internet increased to 20 Mbps
Local area network between campuses running at 45 Mbps
Internet access relaxed to bandwidth intensive web-based resources
Wireless network access is available District-Wide.

Suggestions for the Technology Agenda for 2011-12.
Personal devices?...if so who services them how do they access printers and other network resources and what are the intellectual property rights to them?
Tablets….shall we?.... and which flavor and how will we use them?
Voice over Internet?...Skype…Google Talk……Video conferencing?
Google Apps in the Spring!......How do we prepare?
More Internet bandwidth?...ERate 2011-12.

Keys to Implementing Technology Successfully
Setting a well-defined plan, supporting it and reviewing progress.
Support by local teachers given admin access to computers to help support the IT and Curriculum Department objectives.

III. Discussion:
Personal devices were discussed. It was agreed that members would contact other schools for copies of their plan.

Mr. Saint-Coeur explained that Google Docs to be deployed in the Spring. Discussion about how to train teachers centered on ideas such as training during early release and training using videos provided by Google.

Discussion on how each campus might provide a teacher who could be given administrative access and the tools to help assist with minor tech issues was also debated.
Members were asked to discuss with their site administrators the feasibility of this.

IV. Agenda items for the next meeting:

Develop a personal device policy for users who wish to connect their personal devices to the local district Internet.

Concerns to be addressed are:

What is the policy going to be for working on personal devices. Is the District responsible for providing support for personal devices? If so what is the liability for the District?

Are there any responsibilities for users to have Virus protection and Malware protection installed on personal devices like laptops? What responsibilities do users hold for interruptions to services caused by malware installed on their personal devices?

What responsibilities do users have for interrupting services here if their computer is infected with Malware/Spyware/Viruses?

What is the Intellectual Property Rights for the District for work done on a laptop or other personal device during regular working hours?

What rights does the District hold to monitor activity on these devices while used at work?....are users to be held to same agreement they signed for use on District owned equipment?

Other agenda items are a review of the local support from select teachers at each campus.

Google docs training in the Spring

ERate needs for 2011-2012 ERate