

**Minutes of the Technology Committee Meeting Held February 29, 2012
In the Calabasas Middle School Library**

I. Introduction

A public meeting of the Santa Cruz Valley Unified School District No. 35 Technology Committee was called to order at 3:45 p.m.

Present at the meeting were the following:

Stephen Saint-Coeur, Allison Fluke, Donna Bazzo, Linda South, Raymond Meeker, Jennifer Meeker, Jennifer Spegal, and Eleanor Rankin.

II. Discussion:

Mr. Saint-Coeur introduced Jesse Clark from the Website Development group of JCT. Jesse demonstrated a demo of what the website would look like if we were to contract with his company for a redesign. David demonstrated how to make a webpage and how to edit the site for the committee.

A roundtable of questioning was held and committee members were able to ask specific question on how this type of website would work. Committee members about a search feature, the ability to make blogs, and the ability for WYSIWYG editing feature for WebPages.

Jesse also explained that using the WordPress language all of these options would be possible. Training videos were requested as well as the ability to create new pages and pointers to these pages on-the-fly. Jesse demonstrated the creating of a new webpage using WordPress and previewed a demo of the current District website template that he had developed. One new suggestion for the new website from the committee was to assign a hierarchy of responsibility for website development at each site.

The committee was updated on the rollover for payroll to Gmail. Mr. Saint-Coeur also outlined the proposals the district would be submitting for the current round of ERate funding such as upgrading the current Internet bandwidth and cell phone data plans as well as seeking district approval for an upgrade to the current telephone system which would provide connectivity to schools not currently being serviced by telephone service.

The committee also requested the ability to access email distribution lists for each site. The recommendation is that staff at each site be allowed to access the site distribution list and that the site administrator have access to the All Email users distribution list.