



Welcome Center
 1374 W. Frontage Rd
 Rio Rico, AZ 85648
 Tel: 520-375-8281 Fax: 520-375-8590
 *E-mail: studentrecords@scv35.org

Request for Student Records

(Solicitud de registros estudiantiles)

Previous School Attended: (escuela anterior) _____

Address: (dirección) _____

City & State: (ciudad y estado) _____

Telephone: _____ Fax: _____

We are requesting the release of **EDUCATIONAL, MEDICAL, DISCIPLINE and SPECIAL PROGRAM information (SEI Program, IEP/MET, AZELLA scores, etc.)** for use in providing appropriate educational services, programs or updating previous records for the following student(s):

<u>Student's Name</u> (nombre del estudiante)	<u>Birthdate</u> (fecha de nacimiento)	<u>Grade</u> (grado)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

PL93-380 The Federal Family Educational Rights and Privacy Act. Arizona Law, ARS-15-151, and Administrative Regulations provide that the written consent of the parent/guardian/eligible students IS NOT REQUIRED to release educational records to officials of other schools or school systems in which the student seeks or intends to enroll. Written consent IS REQUIRED of parent/guardian/eligible students when a request for student records involves NON SCHOOL individuals, agencies, or institutions.

PL93-380 Los Derechos Educativos Federales De Familia y la Ley de Privacidad de Arizona ARS-15-151, y el Reglamento Administrativo estipula que el consentimiento por escrito NO SE REQUIERE de los padres / tutores / estudiantes elegibles para liberar registros educativos a funcionarios de otras escuelas o sistemas escolares en el que el estudiante busca o pretende matricularse. SE REQUIERE el consentimiento por escrito de los padres / tutores / estudiantes elegibles cuando una solicitud de registros de estudiantes involucra a personas, agencias o instituciones NO ESCOLARES.

* * * Official Use (uso oficial) * * *

RRHS CTMS CBS MV SC

1st Request faxed emailed date _____

2nd Request faxed emailed date _____

Records Received: _____

*Note: _____

Thank you for your prompt attention to this request. – Cristina Pierce, District Registrar