

# Request login for Use of Facilities

**LITTLETON ELEMENTARY SCHOOL DISTRICT #65**  
Leaders in Learning, Caring, and Growing

HOME ABOUT US SCHOOL INFO EVENTS DEPARTMENTS HELPFUL LINKS CONTACT US

### Welcome to Littleton ESD

Five Points of Pride

- Extended calendar – 20 additional days of learning
- Free full-day kindergarten
- Focus on high academic achievement
- 21st century technology in all classrooms
- Kids at Hope, art, band, music, physical education (PE), and sports programs in all schools

**NOW HIRING**  
Teaching is a work of art. Are you our next great masterpiece? **Apply Today**

**Now Registering for All Grades!**  
Click Here to Learn More

### Quick Links

- Parent Information
- Student Information
- Employee Resources
- Community Links

### What's New!

Initially comes to mind could very well be playgrounds and water parks, the most prominent places for slides in Arizona. However, in the education realm, "summer slide" refers to what we call the "learning loss" that occurs over the dormant summer months when school is no longer in session. [Read more >>>](#)

**Free Summer Meals**  
We are offering free summer meals for children 18 and under. Check out the [locations and times](#) here.

**2014-15 School Hours**  
Some of our school hours have changed for the 2014-15 school year. Please make a note of your school's operating hours. [Read more >>>](#)

**Facebook and Twitter**  
Did you know that LEED is using social media to share information with our community? [Read more >>>](#)

Over 100 Years of Educational Excellence

Welcome to the online home of Littleton Elementary School District! Established in 1912, our elementary and middle schools have been a cornerstone for community development and identity for 100 years! Today, serving over 5,300 students district-wide, we proudly continue that tradition in southern Avondale west of Phoenix, at the base of the Estrella Mountains and the confluence of the Agua Fria and Gila Rivers.

Built on the principles of trust, respect, integrity, collaboration, and dedication, we are

1. Visit our District website: [www.littletonaz.org](http://www.littletonaz.org)

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**Departments**

- Administrative Resources
- Business Resources
- Food Services
- Human Resources
- Operational Services
- Educational Resources
- Curriculum, Instruction, and Assessment
- Student and Family Services
- Special and Gifted Education
- Technology Services
- Transportation Services

2. Place cursor over the Departments Tab
3. Click on the Operational Service link

also always on the lookout for fire and security risks, the efficient use of utilities, and ways to reduce waste. If you have any questions or concerns about the safety or cleanliness of your children's buildings, please let us know!

### Community Use of School Facilities

As a service to the community, Littleton ESD offers its facilities for use outside regular school hours according to these stipulations:

**Outside Organization/Individual**  
 Outside organizations requesting use of district facilities will be considered only if their meeting is of benefit to the community and its residents. Each organization must provide:


- ▲ liability insurance
- ▲ supervision including one school employee
- ▲ security guard

Fees may be incurred for custodial services, utilities, and rent at the district's discretion. Please help us keep our buildings in the best possible shape by not:

- ▲ using nails, thumbtacks, or pins on any permanent fixtures
- ▲ using tape on plastered walls
- ▲ painting
- ▲ using food/drink in classrooms or media rooms
- ▲ using alcohol or tobacco products on the school grounds
- ▲ moving furnishings/equipment without permission

**School-Related Groups**  
 Requests by school-related groups to use school facilities are submitted to the principal and granted at his/her discretion as long as space and time permits. Please seek permission before moving any furnishings or equipment or placing decorations.

*Please be aware that our public facilities may not be used in conjunction with private profit-making enterprises; all funds obtained during the use of school facilities must be used for civic, philanthropic, charitable, or educational purposes. We do not tolerate violence or any groups advocating the use of violence to bring social or political change. District facilities may not be used to advance any doctrine or theory that contradicts the Constitution or the laws of the State of Arizona.*



Welcome to the LE5D 65 Calendar of Events for Community and Site Facility Use. Please use the filters for more specific locations or organizations. Thank you.

Please view and print these forms, and return them to our district office.  
 ▲ [Use of Facility Application](#)

4. Scroll down to school logo's
5. Click on hyperlink: Calendar of Events for Community and Site Facility use
6. (You can also find the manual application on this page, on the right side).

Littleton Elementary School District Welcome Guest! Log in to Request Facility Use  
Return to District Website

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**Calendar Filter**

View event titles starting with: 0 1 2 3 4 5 6 7 8 9 A B C D E F G H I J K L M N O P Q R S T U V W X Y Z ALL

---View All Organizations--- | ---View All Locations--- | Filter Starting: 7/9/2014

--View All Organization Type-- | Description:  | Filter View All

**Month Calendar** | Month | Week | Day | Event List

July, 2014							
< Prev	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Next >
29		30	Jul 1	2	3	4	5
6		7	8	9	10	11	12 NYS Sports @ EVES NYS Sports @ TRES
13		14	15	16	17 Kinder Orientation - All Sites	18	19 NYS Sports @ TRES NYS Sports @ EVES
20		21	22	23	24 Meet the Teacher Night - All Sites	25	26 NYS Sports @ EVES NYS Sports @ TRES

7. On the top right side, click on Log in to Request Facility Use



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[Login](#)

Don't have an account? [Create One.](#)

Email Address

Password

[Log In](#) [Forgot Password?](#)

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SID: MSB07      Welcome to the Littleton Elementary School District Calendar of events for Community and Site Use  
DID: 9                      of Facilities.

8. If you already have an account, you can login from here.
9. If you are a new user, click on Create One



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[Terms And Conditions](#)

In order to register, you must agree with the following terms and conditions:

COMMUNITY USE OF SCHOOL FACILITIES

FILING PROCEDURES FOR USE OF EQUIPMENT/FACILITIES

A request is submitted to the Operations Department for the requested site or campus (on which the facility is located or the equipment is stored) at least two (2) weeks before the requested use.

The requestor enters into a binding contract with the Littleton Elementary School District as rentee or lessee which contains:

(1) The responsibilities of each party.

I have read and agree to abide by the terms and conditions stated above.

[Agree and Register](#) [Print Agreement](#) [Decline Registration](#)

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10. Read Terms and Conditions
11. Check of the box for I have read and agree to abide by the terms and conditions stated above
12. Click on Agree and Register


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## Step 1 of 3: Personal Profile

## Registration Wizard

[Personal Profile](#) [Request Organizations](#) [Confirmation](#)

## My Contact Settings

First Name |  Last Name |   
 Email Address |   
 Phone Number |   
 Cellular Phone |   
 Your Address | \*

Note: This is your Contact Address. You will enter the organization address on the \* next page.

## Password Settings

Password |  Verification |

 Check here to remove self from all event-related email notifications.

[Save & Next](#) [Cancel](#)

13. Enter your personal information, all areas need to be completed, including a full address.

14. Click on Save & Next


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## Step 2 of 3: Request Organizations

## Registration Wizard

[Personal Profile](#) [Request Organizations](#) [Confirmation](#)

## Request Your Organization

Organization Name |   
 Organization Type | ---Select Organization Type--  
 Organization Address |   
 Use Your Contact Address as Organization Address

[Add Organization](#)

## Requested Organization List

Items Per Page: 25 | 50 | 75 | 100

&lt;&lt; Previous 10 Next 10 &gt;&gt;

Organization Status	Organization Name	Organization Type	Address
---------------------	-------------------	-------------------	---------

No record found

&lt;&lt; Previous 10 Next 10 &gt;&gt;

Items Per Page: 25 | 50 | 75 | 100

[Previous](#) [Save & Next](#) [Cancel](#)

15. Enter the Organizations information.

16. Click on Add Organization.

17. Click Save & Next.



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Step 3 of 3: Request Confirmation

Registration Wizard

Personal Profile Request Organizations Confirmation

Confirmation

Please review your information below.  
Click the 'Submit Requests' button to submit your requests for approval.

**Name** Marlon Flamenco  
**Email Address** flamenco.marlon@litletonaz.org  
**Phone Number** 623-478-5618  
**Cell Phone** 602-930-9665  
**Your Address** 1600 S 107th Ave Phoenix, AZ 85323

1 - 1 of total 1 listed Items Per Page: 25 | 50 | 75 | 100  
« Previous 10 Next 10 »

<input type="checkbox"/> Organization Status	<input type="checkbox"/> Organization Name	<input type="checkbox"/> Organization Type	<input type="checkbox"/> Address
Pending	LESD	School Related District Mission	1600 S 107th Ave Phoenix, AZ 85323

«« Previous 10 Next 10 »»  
Items Per Page: 25 | 50 | 75 | 100

- 18. Verify that all the information is correct.
- 19. Click on Submit Requests.

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Step 3 of 3: Request Confirmation

Registration Wizard

Personal Profile Request Organizations Confirmation

Confirmation

Your Organization Requests have been submitted.

They will be processed shortly, and you will receive e-mail updates of their status.

If you have any questions, contact Marlon Flamenco at 623-478-5618 or [flamenco.marlon@litletonaz.org](mailto:flamenco.marlon@litletonaz.org).

- 20. Your request will go to the Operations Resources office pending approval.