

Birch Grove Community School
School Board Meeting
March 21, 2017

Minutes

Mission: Birch Grove Community School will promote academic excellence utilizing our unique natural setting allowing students to reach their potential, preparing them to become socially and environmentally responsible, self-directed, lifelong learners.

- 1.0 Call the Meeting to Order and Roll Call of Members: 6:02 pm.
Members Present: Skip Lamb, Kathy Lawrence, Sara Lizakowski, Judy Motschenbacher, and Ex-Officio Member Diane Blanchette
Members Absent: Sarena Nelson
Others Present: Sheryl Martinson
- 2.0 Reading of the Mission Statement: Sara Lizakowski
- 3.0 Review and Approve the Agenda: **Motion to approve by Kathy Lawrence, seconded by Sara Lizakowski. Motion passed unanimously.**
- 4.0 Review and Approve Meeting Minutes from February 21, 2017: **Motion to approve by Sara Lizakowski, seconded by Kathy Lawrence. Motion passed unanimously.**
- 5.0 Declaration of Conflict of Interest: None
- 6.0 Community Comment: This is an opportunity for the public to address the school board on school-related items in accordance with the guidelines printed on the reverse of this agenda. None
- 7.0 Financial Reports and Purchase Orders
 - 7.1 Purchase Order Review: In Process
 - 7.2 Cash Flow Projection: Reviewed
 - 7.3 Monthly Payment Register: Reviewed
 - 7.4 Revenue Report: Reviewed
 - 7.5 Expenditure Report: Reviewed
- 8.0 Old Business
 - 8.1 Review By-Laws (tabled from annual meeting-waiting for VOA recommendations)
 - 8.2 Sale of school bus: Talked with United Truck and Body. DOT was here and school bus was tagged, van fine. Skip to talk with Tim and UTand B and determine cost of bus fixes.
- 9.0 New Business
 - 9.1 Hiring: **Motion by Kathy Lawrence, seconded by Sara Lizakowski, to hire Pam Foster as a PT Summer Saplings supervisor. Motion passed unanimously.**
 - 9.2 School Calendar 17-18: **Motion by Sara Lizakowski, seconded by Kathy Lawrence, to approve the 17-18 calendar. Motion passed unanimously.**
 - 9.3 Curriculum for 17-18: Diane looking into math and reading curriculum. Will consult with Sara Lizakowski, and then the Academic Excellence Committee. Grants will be pursued.
 - 9.4 Pathway I and II grants were explained.

- 9.5 Community Education Fees/Employee Benefits: **Motion by Sara Lizakowski, seconded by Kathy Lawrence, to revert back to 100% coverage for employees wanting to use child programming while working on site and 50% while offsite. Motion passed unanimously.** Offer Letters will list this benefit again.
- 9.6 Annual Township meeting results were reviewed.
- 10.0 Reports and Information
- 10.1 Administrative Report: A review of the Task Force was reported, VOA to be at next board meeting, donation drive progress, Kindergarten Round Up in April.
- 10.2 Teachers Report: Conferences coming up after the break.
- 10.3 Board Member Report:
- 11.0 Committee Up-dates
- 11.1 Finance Committee
- 11.2 District Advisory & Academic Excellence Committee
- 11.3 Fund Raising Committee – Gala for the Grove on Saturday, June 3.
- 12.0 Approve Purchase Orders: **Motion to approve by Kathy Lawrence, second by Sara Lizakowski. Motion passed unanimously.**
- 13.0 Set Date for the Next School Board Meeting: Tuesday, April 18, 2017 at 6:00pm
- 14.0 Adjourn: **Motion to adjourn at 8:02pm by Kathy Lawrence, second by Sara Lizakowski. Motion passed unanimously.**