

**Birch Grove Community School  
School Board Meeting  
January 17, 2017**

**Minutes**

*Mission: Birch Grove Community School will promote academic excellence utilizing our unique natural setting allowing students to reach their potential, preparing them to become socially and environmentally responsible, self-directed, life-long learners.*

- 1.0 Call the Meeting to Order and Roll Call of Members: 6:05pm.  
Members present: Judy, Motschenbacher, Skip Lamb, Kathy Lawrence, Sarena Nelson, Sara Lizakowski, and Ex-Officio Member Diane Blanchette  
Absent: None  
Others Present: None
- 2.0 Reading of the Mission Statement: Sarena Nelson
- 3.0 Review and Approve the Agenda: **Motion to approve by Sarena Nelson, seconded by Kathy Lawrence. Motion passed unanimously.**
- 4.0 Review and Approve Meeting Minutes from December 13, 2016. **Motion to approve by Sarena Nelson, seconded by Sara Lizakowski. Motioned passed unanimously.**
- 5.0 Declaration of Conflict of Interest: None
- 6.0 Community Comment: This is an opportunity for the public to address the school board on school-related items in accordance with the guidelines printed on the reverse of this agenda: None
- 7.0 Purchase Order Review: In Process
  - 7.1 Cash Flow Projection: Reviewed
  - 7.2 Monthly Payment Register: Reviewed
  - 7.3 Income Report: Reviewed
  - 7.4 Expenditure Report: Reviewed
- 8.0 Old Business
- 9.0 New Business
  - 9.1 VOA School Site Visit and Board Observation Reports: Reviewed
  - 9.2 16-17 Revised Budget: **Motion to approve the budget by Skip Lamb, seconded by Kathy Lawrence. Motioned passed unanimously.**
  - 9.3 Recommendation to Sell School Bus: Discussion held. Diane to do research.
  - 9.4 School Director Professional Development Goals: **Motion by Kathy Lawrence to approve presented goals, seconded by Sarena Nelson. Motion passed unanimously.**
- 10.0 Reports and Information
  - 10.1 Administrative Report: Reported on the recent VOA training attended.
  - 10.2 Teachers Report: NWA testing complete this week. Warmer weather is allowing kids to be outside versus severe cold days. OLPA practice testing will be in February. North House Folk School woodworking class coming up for 2-5<sup>th</sup> grades.
  - 10.3 Board Member Report: Board will be interviewed by Ms. Sandefer's class on the history of the school.
- 11.0 Committee Up-dates
  - 11.1 Finance Committee:
  - 11.2 Academic Excellence Committee:
  - 11.3 Fund Raising Committee:
  - 11.4 Student Recruitment Committee: Discontinued at annual meeting.
- 12.0 Approve Purchase Orders: **Motion to approve purchase orders by Kathy Lawrence, seconded by Sara Lizakowski. Motion carried unanimously.**
- 13.0 Birch Grove Community School – Next school board meeting Tuesday, February 21, 2017 at 6:00 pm.
- 14.0 **Motion by Kathy Lawrence, seconded by Skip Lamb, to adjourn at 7:40. Motion passed unanimously.**