

Birch Grove Community School

School Board Meeting Minutes

April 18, 2017

Mission: Birch Grove Community School will promote academic excellence utilizing our unique natural setting allowing students to reach their potential, preparing them to become socially and environmentally responsible, self-directed, life long learners.

- 1.0 Call the Meeting to Order and Roll Call of Members: 6:05pm
Members Present: Judy Motchenbacher, Skip Lamb, Sarena Nelson, Ex-officio Member Diane Blanchette.
Members Absent: Kathy Lawrence and Sara Lizakowski.
Others Present: Sheryl Martinson and Stephanie Olsen from VOA
- 2.0 Reading of the Mission Statement: Skip Lamb
- 3.0 Review and Approve the Agenda: addition of 8.5 for Task Force Document. **Motion to approve by Skip Lamb, seconded by Sarena Nelson. Motion carried unanimously.**
- 4.0 Review and Approve Meeting Minutes from March 21, 2017: **Motion to approve by Sarena Nelson, seconded by Skip Lamb. Motion carried unanimously.**
- 5.0 Declaration of Conflict of Interest: NA
- 6.0 Community Comment: This is an opportunity for the public to address the school board on school-related items in accordance with the guidelines printed on the reverse of this agenda.
- 7.0 Financial Reports and Purchase Orders: being reviewed
 - 7.1 Purchase Order Review: Reviewed
 - 7.2 Cash Flow Projection: Reviewed
 - 7.3 Monthly Payment Register: Reviewed
 - 7.4 Revenue Report: Reviewed
 - 7.5 Expenditure Report: Reviewed
- 8.0 Old Business
 - 8.1 Review By-Laws – **Motion by Skip Lamb, seconded by Sarena Nelson to approve the presented By Laws with changes. Motion passed unanimously.**
 - 8.2 Sale of school bus: use VOA network to for sale of bus.
 - 8.3 BGCS 2017-2018 School Calendar – **Motion approved revised calendar by Skip Lamb, seconded by Sarena Nelson. Motion carried unanimously**
 - 8.4 Curriculum 17-18: Follow up on math curriculum. Diane will meet with another school to see the curriculum.
 - 8.5 Task Force final document: The document was presented to the Tofte Town Board of Supervisors – it was tabled at their meeting. School Board members will review.
- 9.0 New Business
 - 9.1 Accept Donations – **Motion to approve by Sarena Nelson, seconded by Skip Lamb. Motion carried unanimously.**
 - 9.2 2017-2018 Projected Enrollment and Home Room/Grade/Group Structure: Reviewed

- 9.3 Township Support for 16-17: BGSC will request a contract for services from each township. Letter is being drafted and will be sent out.
- 9.4 Gala for the Grove: June 3rd, 2017. In full swing.
- 9.5 VOA, Stephanie Olsen: Ron Hankey will replace Speiker. VOA revised contracts and will no longer have SMART Goals. Growth standard throughout the school. BGCS should send request for revision of new contract prior to end of current contract.
- 10.0 Reports and Information
 - 10.1 Administrative Report – Kindergarten round up, Step-up day and School spirit day on Community Lunch day. 2nd round of conferences complete. 100% parent participation. 4 star rating with Parent Aware for daycare program. Allows daycare to get certain grants. Practicing for MCA. Earth day Friday. Pep fest on Monday for MCA testing. Get those kids excited. MAPS coming up.
 - 10.2 Teachers Report –
 - 10.3 Board Member Report –
- 11.0 Committee Up-dates
 - 11.1 Finance Committee:
 - 11.2 District Advisory & Academic Excellence Committee:
 - 11.3 Fund Raising Committee: Gala on Saturday, June 3. July 4th update on possibly running some other kids activities.
 - 11.4 Student Recruitment Committee:
- 12.0 Approve Purchase Orders: **Motion to approve by Sarena Nelson, seconded by Skip Lamb. Motion carried unanimously**
- 13.0 Set Date for the Next School Board Meeting: Tuesday, May 16, 2017 at 6:00pm
- 14.0 Adjourn: **Motion to adjourn at 7:30 by Skip Lamb, seconded by Sarena Nelson Motion carried unanimously.**