

# **Birch Grove Community School**

## School Board Meeting Minutes

September 20, 2016 at 5:30pm

*Mission: Birch Grove Community School will promote academic excellence utilizing our unique natural setting allowing students to reach their potential, preparing them to become socially and environmentally responsible, self-directed, life long learners.*

- 1.0 Call the Meeting to Order: Called to order 5:34pm. Present: Diane Blanchette, Skip Lamb, Kathy Lawrence, Sarena Nelson and Judy Motschenbacher.. Absent: Sara Lizakowski.
- 2.0 Reading of the Mission Statement: Skip Lamb
- 3.0 Review and Approve the Agenda: **Motion to approve by Sarena Nelson, seconded by Kathy Lawrence. Motion passed unanimously.**
- 4.0 Review and Approve Meeting Minutes from August 24, 2016: **Motion to approve by Skip Lamb, seconded by Kathy Lawrence. Motion passed unanimously.**
- 5.0 Declaration of Conflict of Interest: NA
- 6.0 Purchase Order Review: in progress
- 7.0 Community Comment: Sarah Somnis, Tofte Town Supervisor, was here to speak on how the Township can give funds to youth centers. The Township needs to create procedures so that this can happen.
- 8.0 Old Business
  - 8.1 Board Membership – Pamela Foster: scheduling conflict and hopes to join in December
  - 8.2 Transportation Update: Cost for second route is more than budgeted. Waiting for breakdown from Arrowhead Transit.
  - 8.3 Hiring – Special Education Teacher, School Director/Business Manager: Have not yet found a second special ed teacher – continuing to advertise.  
**Motion: to hire Marcia Beachem as a Special Education substitute teacher. Kathy Lawrence made the motion, seconded by Skip Lamb. Motion approved unanimously. Motion to hire Sara Silence as part time math and reading teacher at an hourly rate of \$19/hr. Kathy Lawrence made the motion, seconded by Skip Lamb. Motion passed unanimously. Motion to hire Diane Blanchette as the School Director/Business Manager!!!! Kathy Lawrence made the motion, seconded by Sarena Nelson. Motion passed unanimously.**
  - 8.4 Enrollment: 28 K-5, 18 Saplings.
- 9.0 New Business
  - 9.1 Accept Donations: **Motion by Kathy Lawrence, seconded by Sarena Nelson. Motioned passed unanimously.**
  - 9.2 Approve Contracts: School Psychologist, Speech Therapy, Occupational Therapy. **Motion to approve contracts by Skip Lamb, seconded by Kathy Lawrence. Motion passed unanimously.**
  - 9.3 Fund balance reviewed
  - 9.4 Birch Buddies After School Fee: Recommendation to revert to \$3.00. **Kathy Lawrence made the motion, seconded by Sarena Nelson. Motion passed unanimously.**
  - 9.5 Transportation Committee and Personnel Committee - Recommendation to dissolve: **Motion to dissolve by Sarena Nelson, seconded by Kathy Lawrence. Motion passed unanimously.**
- 10.0 Reports and Information
  - 10.1 Administration Report: Best start to a school year ever!!!!!!!!!!
  - 10.2 Teachers Report:
  - 10.3 Board Member Report:
- 11.0 Committee Up-dates
  - 11.1 Academic Excellence Committee:
  - 11.2 Finance Committee:
  - 11.3 Transportation Committee: – dissolved

11.4 Student Recruitment Committee:

11.5 Fund Raising Committee: Oct 27<sup>th</sup> for rib fest. November 19<sup>th</sup> for Papa Charlies. Josh and Brady from Step Rockets in on playing. 2 hour set. Gala set for June 3<sup>rd</sup>, 2017

11.6 Personnel Committee: dissolved

12.0 Approve Purchase Orders: **Motion to approve by Kathy Lawrence, seconded by Sarena Nelson. Motion passed unanimously.**

13.0 Birch Grove Community School – Next school board meeting Tuesday, October 18, 2016.

14.0 Adjourn: **Sarena Nelson made motion at 7:15pm, second by Kathy Lawrence. Motion passed unanimously.**