

SW Regional Education Center #10

NM REGIONAL INSTRUCTIONAL SPECIALIST / COACH (1 position) SUMMARIZED JOB DESCRIPTION

JOB LOCATION

Office will be in Deming, NM

Coach will serve 7 districts (Animas, Cobre, Deming, Hatch, Lordsburg, Reserve, T or C)

SALARY / CONTRACT

220 Day Contract

Level II - \$55,000-\$60,000, plus phone stipend

Level III - \$60,000-\$65,000, plus phone stipend

QUALIFICATIONS

- Hold an Instructional Level II or Level III license
- Effective content teacher, w/minimum of 3 years of effective teaching practice
- Middle and secondary experience preferred
- MA or above from an accredited college or university is preferred
- Ability to lead, support, and coach adult learners
- Reading Specialist endorsement preferred
- TESOL Endorsement preferred
- Technology Integration experience preferred
- Valid NM Drivers' License
- Expected to travel
- Must complete a background check

ESSENTIAL FUNCTIONS

- Represent SWREC #10 & NM Public Education Department in a positive manner, while interacting with public, colleagues, & children/families
- Provide technical assistance & professional development to appropriate staff (including, but not limited to, principals, coordinators, district/school reading coaches, teachers, educational assistance, & others) in districts served by the SWREC #10
- Strong skills in conducting individual and group coaching sessions, in-class modeling, and co-teaching
- Reflective of own practices w/ability to guide others through reflective practices
- Coach educators in the effective delivery of research-based instruction appropriate to the content area
- Coach educators in the use of educational technology & its integration into instructional practice;
- Coach educators in instructional planning through standards-aligned systems
- Coach educators in the appropriate selection & implementation of instructional materials & assessment tools
- Coach educators in instructional strategies for special needs, English Language Learners, gifted, and other subgroups

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- Coach educators in formal & informal assessment decision making to improve instructional practice; Coach educators in culturally responsive pedagogy
- Coach educators in classroom management
- Use assessment data from multiple measures, especially from formative assessments, to guide instruction & make decisions about coaching
- Monitor the results of interventions & altering instruction accordingly; Use multiple assessments (authentic, screening, diagnostic, formative, benchmark, & summative) that are developmentally appropriate
- Demonstrate effective use(s) of technology in student assessment measures & data analysis
- Adhere to applicable federal, state, and local guidelines and regulations for all children;
- Participate fully as an employee of SWREC #10 with all assigned duties and responsibilities as assigned by supervisor
- Attend required NM Public Education Department and SWREC professional development
- Communicate positively & effectively w/ parents, children, colleagues, & other agency personnel, while maintaining confidentiality regarding all facets of the REC #10 program in compliance with FERPA/HIPPA & other federal and state regulations
- Responsible for the understanding & execution of the SWREC #10 employee policy manual, technology policy, time tracking system, and calendar of contract/noncontract days
- Other responsibilities deemed necessary & appropriate by administration

PERFORMANCE RESPONSIBILITIES / WORKER TRAITS

- Ability to work under minimal supervision
- Must exercise initiative & judgment in performing job
- Exhibit the ability to understand oral & written instructions
- Must demonstrate strong written, verbal, and interpersonal skills
- Must demonstrate high level of competence in the instruction of adult learners
- Must demonstrate adaptability in relations with co-workers
- Be responsible for all aspects of regional technical assistance & professional development to assigned sites
- Facilitate open communication among colleagues, supervisors, district staff, & school site personnel
- Maintain highest level of professional competence through continued professional development & training
- Must be willing to travel within the assigned region as well as the state of NM

APPLICATION IS AVAILABLE ONLINE AT

www.swrecnm.org

[CLICK HERE to apply](#)

OR, use your QR Scanner to access

