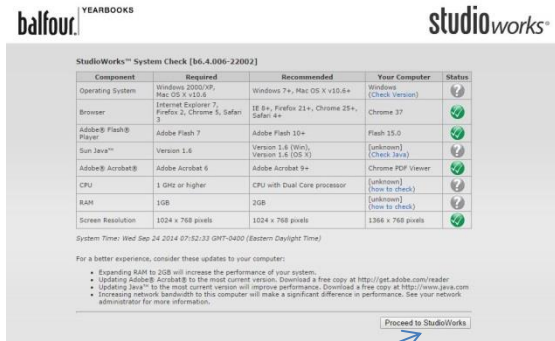
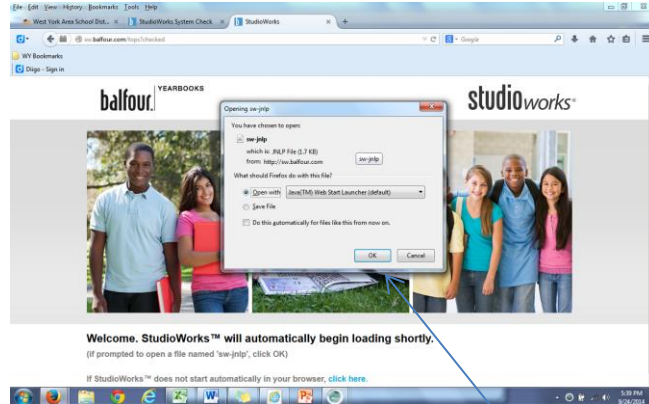


Balfour StudioWorks Public Upload process (please use for Senior Tributes and all other photos of interest!)

Now YOU can upload pictures you would like us to consider using in our WYAHS yearbook. Go to sw.balfour.com and follow the instructions below. **WARNING** – different browsers and versions of Java may cause varying results:



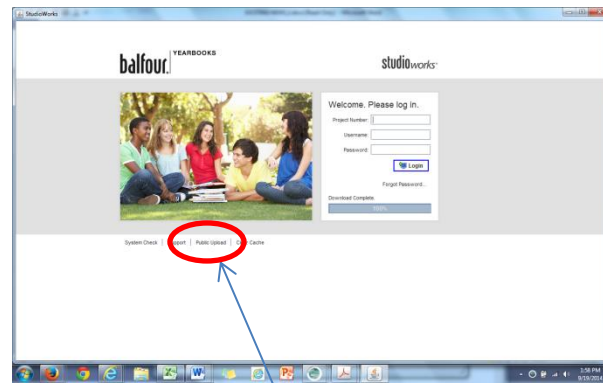
Screen #1: Click Proceed to StudioWorks



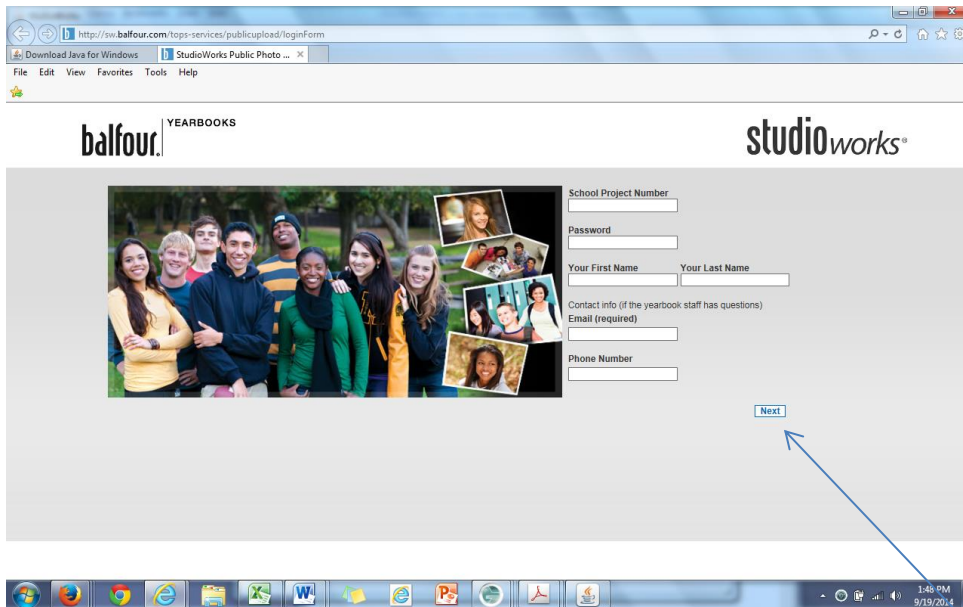
→ Screen #2 - If this screen appears – click OK



Screen #3 – If this screen appears, Click Run

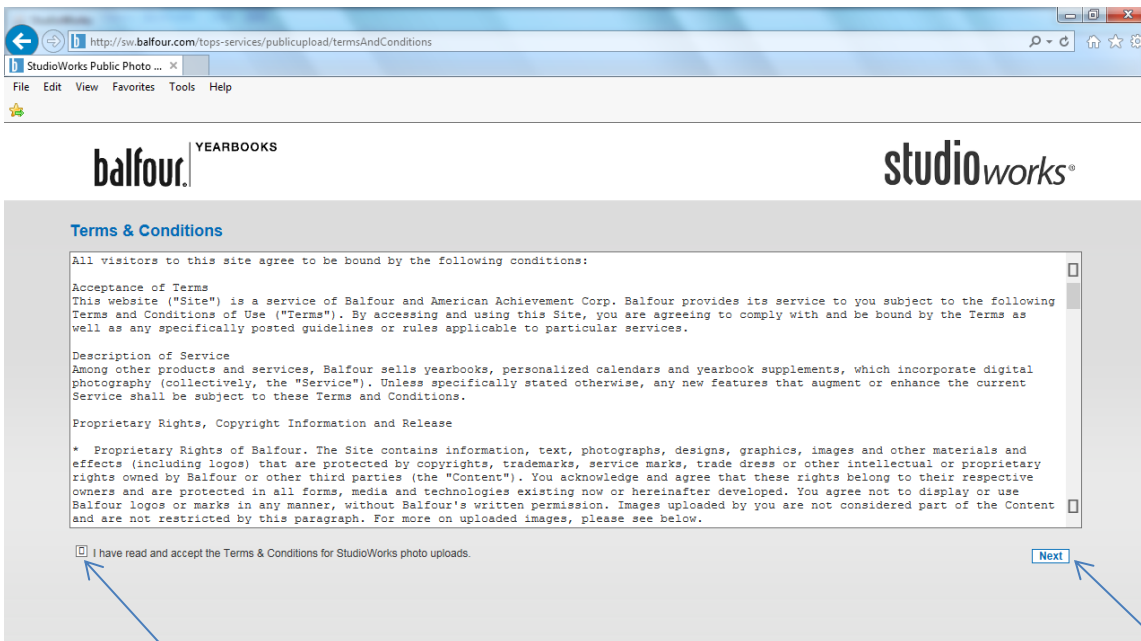


Screen #4 - Click on Public Upload.

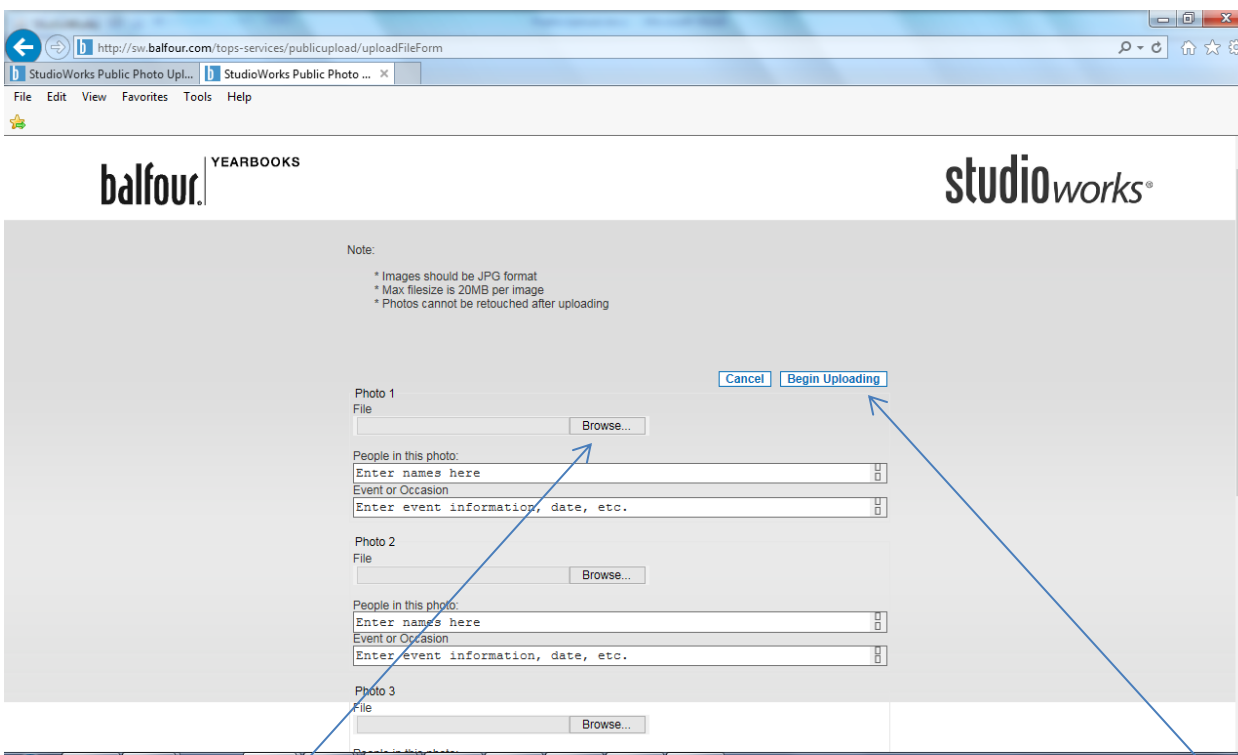


Screen #5 - Complete the fields on the screen:

Project Number = **510711**, Password = **yearbook15**, Your First Name; Your Last Name; Your Email (required); Your Phone Number (only the staff will see/use this information if we have any questions) Click Next



Screen #6 - Click the box to the left of *I have read and accept.....* for StudioWorks photo uploads. Click Next.



Screen #7 – Click Browse to select photos and include information for each photo – identify who is pictured, where each individual is in the picture (e.g. left to right), and accurately spell names. When you have finished, click Begin Uploading.

You are finished!

You can share any School or Community event you feel is important to the yearbook – the staff will make the final decision on what can run based upon available space. Thank you for your assistance!