



Holy Name School
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Dr. Patricia M. Wardell, Principal
Rev. Jay T. Maddock, Director

July 20, 2016

Dear Parents,

Although there are a number of weeks of vacation left, soon our attention will be focused on the opening of the 2016 – 2017 school year. Before that time, there is some information that needs to be brought to your attention.

We are very pleased to announce that Patrick McNabb has been hired as our Middle School Religion teacher; Fr. Jay has also appointed him Director of Faith Formation and Youth Ministry for Holy Name Parish. Mr. McNabb and his family have relocated from Washington D.C. where he had experience both as a teacher and administrator.

We also are pleased to announce that Mrs. Samantha Barreira has been hired as one of our Teaching Assistants. She will be working in both the Kindergarten and Grade 2 classrooms. Mrs. Barreira and her family are parishioners of Holy Name Parish and parents of Riley who is in 1st grade at Holy Name School and Mackenzie Barreira who is three years old.

Enclosures with this letter are:

- The Approved Calendar for the 2016-2017; it lists vacations, half days, and holidays. Copies of the August and September, calendars are also included. There will be many additions, but it is nice to have an idea of things already planned.
- A copy of the Holy Name School Safety Procedures and Policies for the upcoming year is enclosed with this letter. ***Please note that all parents, guardians, guests, volunteers, and visitors who will be entering Holy Name School will be expected to show identification prior to gaining access to the building. Each family will be given Identification Cards. These cards need to be picked up in person between August 1st and August 5th and/or between August 15th and August 19th. If it is impossible to pick up your Family ID Cards during the times noted, please notify the school so that other arrangements can be made.***
- Lunches may be ordered for the first week of school. If you wish to order lunch and/or milk, please complete the enclosed lunch menu order form and return it with payment to school by Monday, August 15th. Parents of Kindergarten students, please remember that they do not have lunch on Tuesday, August 23rd. Please note that due to economic reasons the prices of lunches and milk has increased twenty-five cents.
- “Catholic Night” flyer for Paw Sox – Friday, August 5th at 7:05 p.m.

The 2016-2017 Student/Parent Handbook has been posted on our website. Since we are still interviewing for positions, the faculty/staff listing is not complete. All parents will receive a copy of the handbook along with other important school related forms on the ***first day of school which is Tuesday, August 23rd***. Morning and afternoon Extended Care will be available beginning Tuesday, August 23rd.

On Tuesday, August 23rd students in Grades 1 through 8 will follow a normal schedule. Kindergarten students will have a half day on Tuesday, August 23rd; they will be dismissed at 11:30 a.m. Kindergarten students will have a full day program beginning Wednesday, August 24th. Pre-Kindergarten students will have an abbreviated schedule on Tuesday, Wednesday, Thursday, and Friday August 23rd through 26th. They will begin their full and half day programs on Monday, August 29th.

Do you have an interest, talent or hobby you would like to share with our students? We are looking for volunteers for any after-school activity. Last year we were able to offer activities such as basketball, volleyball, yoga, cooking, art, knitting and more. We would like to continue these activities as well as begin any new ones for the school year of 2016-2017. The schedule is flexible in that volunteers can decide days, times and duration of the activities. If you are interested in volunteering or have any great ideas you would like to share please contact Mrs. Enos at wenos@hnsfr.org or you may call the school directly. Thank you!

Holy Name School’s Advisory Council has five openings. The council has members representing each of the following five areas: (1) Parents; (2) Alumni/Parents of Alumni; (3) Leaders within civic, business, and professional communities; (4) Area educators and/or religious leaders; and (5) Parishioners. ***If you are interested in serving on the council and are classified in one of the mentioned membership representations, please submit a letter to Father Jay by Tuesday, August 23rd expressing your interest and providing a brief statement as to why you wish to be considered.*** The Advisory Council is an important component of Holy Name School; please consider sharing your expertise by serving on this council

Please mark your calendar for our first Parish/School event - The ***Twelfth Annual Welcome Breakfast on Sunday, September 11th from 8 a.m. to 11 a.m.*** in the auditorium. More information about the Welcome Breakfast will be shared when school begins.

With a continued outpouring of God’s grace and your help and input, the 2016-2017 School Year will be a positive experience for all Holy Name School family members.

Sincerely,

Patricia M. Wardell, Ed. D.
Principal