

# Mississinewa High School



## **DATEBOOK CALENDAR** **2016 - 2017 SCHOOL YEAR**

# 1 Indian Trail  
Gas City, IN 46933

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### LET US DO THE WORK FOR YOU!

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## **WELCOME TO MISSISSINEWA HIGH SCHOOL**

The Mississinewa Community School Corporation has provided the students of Mississinewa High School with an excellent faculty and facility. Students will be challenged to make the most of the opportunities presented to them each day.

A tradition of pride in academics, athletics, and the arts has long been established. We challenge you to maintain and build on this tradition while a student at Mississinewa High School.

Your high school career is a very important part of your life. A positive mental attitude will help you overcome obstacles you may encounter during high school. Respect for yourself and others are essential for your success during these four years. The administration, faculty, and support staff stand ready to help you become successful. Your hard work and self-discipline can only enhance your opportunities for success. Together, we can make your high school career one of the most rewarding experiences of your life. Best of luck to you.

## **MISSISSINEWA SCHOOL CORPORATION CIVIL RIGHTS POLICY**

It is the policy of Mississinewa School Corporation not to discriminate on the basis of race, color, religion, sex, national origin, age, or disability, in its programs, activities, or employment policies as required by the Indiana Civil Rights Law (I.C. 22-9-1), Title VI and Title VII (Civil Rights Act of Former students have distinguished themselves during and after high school. 1964), the Equal Pay Act of 1973, Title IX (educational amendments), Section 504 (Rehabilitation Act of 1973), and the American with Disabilities Act (42 USCS 12101,et.seq.).

The compliance officer for Title IX, Section 504, The Americans with Disabilities Act and Title VI is Mr. Tab McKenzie, Assistant Superintendent, 765-677-4400. The offices are located at the Frederick W. Hengstler Administration Building, 424 East South "A" Gas City, IN 46933.

## **MISSISSINEWA COMMUNITY SCHOOLS CIVIL RIGHTS NONDISCRIMINATION GRIEVANCE PROCEDURE**

This nondiscrimination grievance procedure applies to civil rights regulatory TITLE VI (race, color, national origin including limited English proficiency), TITLE IX (sex/gender), SECTION 504 of the REHABILITATION ACT OF 1973 (handicapping conditions), and the Americans With Disabilities Act.

Interested parties include school corporation officers, employees, students and patrons. The nondiscrimination procedure applies to acts or omissions relating to protected rights based upon age, race, color, sex, handicapping condition, and national origin including limited English proficiency.

Civil rights regulations require the identification and notification of employees, students, and patrons of the corporation's Civil Rights Coordinator(s). The Coordinators for Mississinewa Schools are as follows:

1. The building principal or designee serves as the compliance coordinator for allegations of building level violations of building level violations affecting students, employees, or building patrons.
2. The superintendent or designee serves as the compliance coordinator for violations at the corporate level such as policy or practice.

Mississinewa Schools Nondiscrimination Policy is as follows:

Mississinewa Schools supports the principle that all persons are entitled to equal employment opportunity without regard to race, religion, color, marital status, national origin, sex, age, disability or limited English proficiency. No person is excluded from participating, denied the benefits of, or otherwise subject to unlawful discrimination on such basis under any educational program or student activity.

If you believe that you have experienced discrimination or been denied participation in any program or activity, contact your building principal or unit head, who acts as Compliance Officer. He or she has a copy of the student grievance procedure, which explains your right to file a complaint, and how that complaint is filed and investigated.

### I. THE PROCESS:

A. Level One

1. The officer, employee, student, or patron alleging a violation shall submit the initial complaint in writing to the appropriate compliance coordinator described above (building level or corporation level). The complainant shall stipulate the specific act or omission, the date the same, and parties involved.
2. The compliance coordinator shall initiate investigation of the circumstances of the complaint within seven (7) calendar days of the receipt of the written complaint.
3. The compliance coordinator shall render a decision within fourteen (14) calendar days of the receipt of the written complaint. The decision shall be in writing to the complainant.
4. The complainant shall have seven (7) calendar days to react to the decision before it becomes final. If the complainant disagrees with the decision of the compliance officer, a level two procedure shall be initiated.

B. Level Two

1. The compliance coordinator shall submit the statement of written disagreement and all related information to the superintendent within three (3) calendar days of receipt.
2. The superintendent shall review all materials and schedule a meeting within seven (7) calendar days of receipt of the statement of written disagreement and all related information. The participants shall be the complainant, the compliance coordinator, and the superintendent. Other witnesses may be called with mutual prior notice of three (3) calendar days.
3. The superintendent shall make a decision within seven (7) calendar days of the final meeting of parties. The decision shall be final.

NOTE: By mutual agreement, circumstances of calendar availability may result in extension of stipulated time allowances if a request is made in writing by either party and so agreed to by the parties.

If the alleged violation, interpretation or application is of a corporate nature such as a written rule, regulation, or policy, then Level Two is initiated immediately.

Inquiries regarding compliance by Mississinewa School Corporation with Title IX, Section 504, and other civil rights laws may be directed:

Assistant Superintendent (Mr. Tab McKenzie)

Mississinewa School Corporation

424 East South A Street

Gas City, IN 46933

(765)674-8528

## **ATTENDANCE POLICY**

Regular attendance is a factor in being successful in school and is the responsibility of the student and his/her parents or guardian. Developing a good attendance record is a very important aspect of a student's academic record. Regular attendance habits are basic to a good education.

Each student is allowed five (5) absences per semester. Any time an absentee presents a doctor's statement that includes information as to the time, date, and length of treatment on the day they return to school, the absence will not count towards one of the allowed. Also, government sanctioned absences (court dates, for example) with written verification, funerals of immediate family members, suspensions, field trips, or college/vocational visitations (for seniors) will not count towards one of the allowed. When a student is absent and neither the parent/guardian nor the school knows where they are, that student is truant.

When a student is absent, the following procedure should be followed:

1. On the day of the absence, a parent/guardian should call the school's attendance office during normal school hours to report the student's absence.
2. If the student is going to be absent for more than one day, arrangements can be made with the attendance office on the number of calls to be made. Unless arrangements have been made, a call verifying the absence will be expected each day of the absence.
3. The day the student returns to school, they must present written documentation to the attendance office if they feel the absence should not count against their allowed days.

## **CONSEQUENCES**

Upon the sixth (6th) absence per semester, two (2) detentions will be assigned. Upon the seventh (7th) absence per semester, **Thursday Afternoon School** will be assigned to the student. Upon the eighth (8th) absence per semester, **parking privileges may be taken away from the student for the remainder of the semester and a parent conference will be scheduled.** This means a student will not be allowed to park anywhere on school property. If a student does not drive (no license, no car), a parent conference will be arranged to develop an educational plan for the student that includes a format for dealing with future absences. If absences continue, upon the eighth (8th) absence, the **student may be withdrawn from class or from school and/or a report may be filed with the Grant County Prosecutor's office.**

Students are required to make up all work missed due to absence. It is the student's responsibility to request the work to be made up. Credit will be granted for work made up due to an allowable absence (as defined above). No credit will be granted for work made up due to truancy. As stipulated by case law, students suspended from class will be permitted to make up work without penalty. An unexcused absence will be assigned for students who are truant.

## **TRUANCY**

Truancy is defined as an act of skipping a period or part of a period, failure to report to an assigned area, being outside of the building during the school day, or similar actions where permission is not granted. Actions taken on trancies are as follows:

**1st Truancy** - Student is assigned to either one (1) Thursday Afternoon School or one (1) day of in-school suspension and a twenty (20) day driving suspension.

**2nd Truancy** - A parent conference is required for reinstatement of the student to school. The student will be assigned to either two (2) Thursday Afternoon Schools or two (2) days of in-school suspension and a forty (40) day driving suspension.

**3rd Truancy** - A parent conference is required for reinstatement of the student to school. The student will be given a three (3) day suspension from school and the loss of driving privileges for the remainder of the semester. If the student is under sixteen (16) years of age, a referral will be made to the probation department. Other legal measures involving parental responsibilities may be exercised.

**4th Truancy** - The student will be suspended out of school for five (5) days. Parents will be contacted. The school will request expulsion of the student for the remainder of the term. The principal or principal's designee, reserves the right to review any and all cases and to make recommendations when circumstances warrant.

## **TARDINESS**

Being prompt to school or class is very important for success in high school. It tends to be a reflection of an individual's attitude towards rules and regulations. It is an excellent habit to develop for a job after high school. The following tardy policy shall be applicable to all students. Tardies will accumulate over a one semester time period.

The first three (3) tardies for each class will be recorded by the teacher in the grade book only. The following steps will be taken for any student who goes beyond three (3) tardies per class, per semester.

**4th tardy** – Recorded by teacher in grade book. Student will be sent to the attendance office and will receive an after school detention. The student will return to class.

**5th tardy** – Recorded by teacher in grade book. Student will be sent to the attendance office and will be assigned a Thursday Afternoon School. Student will return to class.

**6th tardy** – Recorded by teacher in grade book. Student will be sent to the attendance office where they will be notified their parking privileges have been taken away for the remainder of the semester. Student will return to class.

**7th tardy** – Recorded by teacher in grade book. Student will be sent to the attendance office and a parent conference will be arranged for the development of a plan to attend class on time.

Beginning with the fourth (4th) tardy, parents will be notified by mail or phone. If a student does not drive (no license, no car), or has already had their privileges taken away, a parent conference will be held upon the sixth (6th) tardy to develop a plan and establish consequences for future tardies. Students that continue to accumulate tardies may be removed from the class or from school. Parents can monitor their student's attendance on the school's web site at [www.olemiss.k12.in.us](http://www.olemiss.k12.in.us) and click on the PowerSchool icon. You must have your password in order to access this site.

## **VIOLENCE, THREATS OF VIOLENCE, AND BULLYING**

IC 20-33-8-0.2. As used in this chapter, "bullying" means overt, repeated acts or gestures, including:

- 1) verbal or written communications transmitted;
- 2) physical acts committed; or
- 3) any other behaviors committed;

by a student or group of students against another student with the intent to harass, ridicule, humiliate, intimidate, or harm the other student.

Actions or threats of actions with the focus of physically or emotionally assaulting any individual on school property or at a school-related function off of school property shall not be tolerated. Disciplinary action and/or legal action shall be taken against violators. Examples of prohibited action include: fighting, intimidation, harassment (including sexual harassment), hazing, threats, assault and other actions with the intent to commit physical or emotional harm. A student who commits such acts against another student, a teacher, or a staff member is subject to appropriate discipline that depends on the nature or intent of the offense, up to and including expulsion from school. Any person who has any knowledge that such actions are being carried out must report that information to a school administrator. Failure to do so will result in disciplinary action.

## **STANDARDS OF STUDENT BEHAVIOR**

As teachers and pupils are brought together so that learning may take place in our high school classrooms, an environment, which permits an orderly and efficient operation of the schools, must be provided. This environment comes through consideration and self-discipline so that individuals do not allow themselves to infringe upon the rights of others as they seek an expression for their own just and legal privileges as members of the school and society.

The entire foundation and success of any society, including the community of a public school population, is the basic concept of self-discipline. Self-discipline allows all individuals to co-exist and be afforded individual rights at the same time. Mississinewa attempts to instill the concept of self-discipline within all students. Responsibility for the development and maintenance of self-discipline falls to the cooperative efforts of students, parents, teachers, administrators and the community at large. The following information is meant to advise students and parents of those actions by students that may cause the student to face consequences from the school. The spirit of this information is to foster the concept of self-discipline. It is expected that students at Mississinewa will not find these concepts to stifle each individual's rights, but will find them to enhance the environment of the school. Any action that disrupts the educational atmosphere of the school can cause disciplinary consequences. Disruption of the educational atmosphere includes, but is not limited to, the following specific infractions.

All actions by school officials related to disciplinary consequences will follow due process procedures as outlined by Indiana Law (I.C. 20-33-8) and Mississinewa Community School Corporation policies included in the appendix of the student handbook.

The following types of student conduct shall be considered in violation of school rules and shall be dealt with according to the following minimum guidelines. These rules pertain to activities occurring on school grounds or immediately before or during school hours, or immediately after school hours, or at any other time when the school is being used by school groups, or off school grounds at a school activity, function, or event, or traveling to or from school or a school activity, function or event. These same rules apply to summer school.

1. Fighting, provoking, or encouraging a fight will result in the following:  
1-10 days out-of-school suspension with possibility of expulsion. (students can avoid a suspension for engaging in a fight if they select an appropriate alternative such as: a) walking away from the person who wishes to fight and refusing to engage in that sort of solution, or b) seeking help of a staff member to avoid a fight, preferably at a point when counseling would be effective in reducing tensions). Administration may involve Gas City Police when needed and refer student(s) to Grant County Probation.
  
2. Insubordination (failure to obey reasonable directions or request, including failure to identify yourself when requested to do so by a staff member):  
1st offense-1 day in-school suspension

- 2nd offense-2 days in-school suspension  
3rd offense-3 days in-school suspension  
4th offense-out-of-school suspension and recommendation for expulsion.
3. Verbal/written or physical aggression towards students and/or staff-suspension or expulsion depending on the severity and number of occurrences.
  4. Harassment/bullying-overt/covert, repeated acts or gestures including verbal or written communication transmitted; physical act committed; or any other behaviors committed by student or group of students against another student with the intent to harass, ridicule, humiliate, intimidate, or harm the other student. (This includes using school equipment/property to commit said acts): Thursday Afternoon School, suspension, or expulsion depending on the severity.
  5. General misbehavior including, but not limited to, undue display of affection, disrespectful conduct, uncooperative behavior, forging passes and notes, forging or altering school forms (also parent notes or parent phone calls), the use of vulgarity, profanity, obscenities, racially offensive, violent (language, gestures, or printed materials) is strictly prohibited, corridor disruptions such as running or yelling, unauthorized presence in off-limits areas, failing to obey classroom rules, and gambling. Consequences may include discussing the offense privately with the student, referral to guidance, contacting parents, detention, Thursday Afternoon School, and suspension. Repeated offenses may lead to expulsion.
  6. Theft and/or possession of stolen goods: suspension or expulsion and intervention by law enforcement.
  7. Vandalism: Thursday Afternoon School, suspension, expulsion. Students who destroy damage or destroy school property shall be required to make restitution.
  8. Reckless driving-  
1st offense-driving to school privilege suspended for 20 days.  
2nd offense-driving to school privilege shall be suspended for 40 days.  
3rd offense-driving to school privilege suspended for the remainder of the semester or the following semester if offense occurs during the last month of the semester.
  9. Cheating/academic fraud: Students submitting work (in any way, shape or form) as their own when, in fact, it is not their own, will be guilty of cheating/academic fraud. In such cases (as determined by the teacher) students will receive a 0% for the assignment and may face other disciplinary action including the potential of failing the class. Students that provide answers or do the work of the other students will face the same consequences as those listed above. Repeat offenders will face suspension from school.

*A student may be expelled from school for the use of violence, force, noise, coercion, threat, intimidation, passive resistance, or other conduct constituting an interference with school purposes. He/she may be expelled for urging other students to engage in the above conduct. Damage or theft involving school and/or private property, intentionally causing bodily harm to fellow students or school employees, intent of obtaining money, possessing weapons, and failing in a substantial number of instances to comply with directions of teachers and/or rules of the school, all are grounds for expulsion, in addition, a student may be expelled for possessing, using, transmitting, or being under the influence of drugs or alcoholic beverages.*

## **DRUG AND ALCOHOL POLICY**

It is a violation of the disciplinary code of Mississinewa High School to:

1. Possess, use, provide to another person, or be under the influence of any substance which is or contains: alcohol, marijuana, amphetamines, barbiturates, an intoxicant, a narcotic, a depressant, or a hallucinogen, whether a prescription or sold over the counter (without a prescription) or any substance represented by the provider to be any of the listed substances: a) on school grounds at any time or b) at any school sponsored activity at any location including the school bus. Use of medication by a student prescribed by a medical doctor, dentist, or other health care provider authorized by law to prescribe medication for that student, must adhere to "Use of Medications" policy on page 13.
2. Possess, use, provide to any person anything used or designed to be used primarily for the storage, processing, delivery, or consumption of: alcohol, marijuana, amphetamines, barbiturates, intoxicants, depressants, or hallucinogens: a) on school premises at any time, or b) on any school bus. Any student who is unsure if possession, use, or providing another person with any particular medicine or substance would violate this rule should contact any Mississinewa High School Administrator before possessing, using, or providing the medication or substance.
3. Possess, use, or provide to any person, or be under the influence of substances such as caffeine tablets, look-a-likes, 20/20's, or any other substance, which although considered a non-controlled substance, interferes with school purposes, potentially endangers the health and well-being of students, and/or adds to the proliferation of more serious drugs and drug usage. Examples of things which are not to be possessed or provided to another person are: pipes, rolling papers, roach clips, power hitters, or rolling devices.

### **STUDENT TOBACCO POLICY**

Students are not allowed to be in possession of any tobacco product while under the jurisdiction of Mississinewa Community Schools. This policy will also apply to any school-sponsored activity or event. Students will be considered in possession if they have any tobacco product on their person, in their locker, or in anything belonging or assigned to them. Students in violation of this policy shall be disciplined as determined by the building discipline code.

1. First offense - two days of Thursday Afternoon School
2. Second offense - three days of suspension
3. Third offense - five days suspension from school and possible initiation of Due Process leading to expulsion for continued failure to comply with school rules.

Students in possession of a lit cigarette, E-cigarette, E-cigarette charger, cigar, pipe, or smokeless tobacco shall be in violation of the no smoking policy. Students violating this policy shall be disciplined as determined by the building discipline code.

1. First offense - three day suspension
2. Second offense - five days suspension from school and possible Due Process leading to expulsion for continued failure to comply with school rules.\*

\*All offenses of drugs, alcohol, or tobacco will be referred to the police department

### **DETENTIONS**

Detentions will be held after school from 2:35 pm to 3:05 pm. Failure to serve a scheduled after school detention without prior administrative approval is considered unexcused and subject to the following disciplinary action:

- 1st/2nd offense** - Assigned 1 detention and a day of ISD
- 3rd/4th offense** - Assigned 1 detention and two days of ISD, possible driving suspension, and a parent conference will be requested
- 5th offense** - Assigned one detention and 2 days out of school suspension, possible driving suspension, and a referral to probation

### **THURSDAY AFTERNOON SCHOOL**

The faculty and administration feels that Thursday Afternoon School is a positive alternative to suspension from school. In an effort to keep students in school rather than being suspended from classes, students



may be assigned certain Thursday afternoons to remain at school. Thursday Afternoon School will be held at the high school from 2:30 pm to 5:30 pm. Parents will be informed if their student is to report for a Thursday Afternoon School session. If a student is sick and cannot attend, his/her parent must report the absence to Mississinewa High School's main office before 2:30 pm on the day of the Thursday Afternoon School. Each student is responsible to bring enough homework to remain busy the entire three-hour period. No food, games, cards, or electronic devices will be allowed. iPads may be used for school related activities. Failure to attend Thursday Afternoon School can result in a three day suspension from school and suspension of driving privileges. Three (3) missed Thursday Afternoon Schools in any semester will result in a referral to probation and possible dismissal from school for the remainder of the semester.

### **I.C.9-24-2-1/BUREAU OF MOTOR VEHICLES/ SCHOOL DISCIPLINE**

I.C.9-24-2-1 prohibits the Bureau of Motor Vehicles from issuing a driver's license or permit to a student less than 18 years old who:

1. is a habitual truant
2. is under at least a second suspension from school for the current school year
3. is under an expulsion from school
4. has withdrawn from school for a reason other than financial hardship

\*Mississinewa Community Schools defines a habitual truant as (4) four or more trancies.

### **PASSES FROM THE BUILDING**

Absences for doctor's appointments will be excused if the attendance office is notified by the parent in advance of the appointment and the student has a pass from the building. Passes should be obtained from the attendance office. If there is an emergency illness or the student must leave the building after arriving at school, he/she must have a pass from the attendance office and must call parents before leaving for home. Office phone may be used for emergency illness calls. If the student leaves without a pass at any time, he/she may be considered truant for the time away from classes.

Student safety is one of the most important things to the administration and staff at Mississinewa High School. Therefore, Mississinewa High School operates on a closed campus policy for lunch. No student should leave school at any time without first obtaining permission in the attendance office. Any student leaving the building without permission will be considered truant. Parents or guardians who wish to take their child to lunch may do so by following these steps:

1. Call the attendance office for a pass for your child to come to the office when it is time to leave.
2. Come into the building and sign your student out on the sign out sheet.
3. Return with your student to the office to sign him/her back into school at the appropriate time.
4. Students then may report to class or the attendance office if they are tardy.

This procedure will better ensure the safety of our students and increase the communication between school and home.

### **HALL PASSES**

Students should never be in the halls without a pass when classes are in session. Passes from any classroom must be issued by the teacher in charge or person who is authorized to release the student from class.

### **SEARCH AND SEIZURE**

*LOCKERS, AUTOMOBILES, AND PERSONS*

1. There are circumstances, which would cause a reasonable person to believe that the search of a particular person, place or thing is necessary:

- a. Evidence of a violation of the student conduct standards contained in the student handbook, school board policies, and/or Indiana Code 20-8.1-5-1 through 16.
  - b. Anything which, because of its presence, presents an immediate danger of physical harm or illness to any person. The principal, or a member of the administrative staff designated in writing by the principal, may search a locker, student, or automobile.
2. All lockers and other storage areas provided for student use on school premises remain the property of the school corporation and are provided for the students subject to inspection, access for maintenance, and search pursuant to this section. No student shall lock or otherwise impede access to any locker or storage area except with the lock provided by, or approved by, the principal of the school in which the locker or storage area is located. Unapproved locks shall be removed.
- a. Where the locker to be searched is assigned to a particular student and that student is on school premises at the time of the search, the student shall be notified and given the option to be present at the search.
  - b. Mississinewa High School is not responsible for personal items in hall lockers or gym lockers.
3. The privilege of bringing a student-operated motor vehicle on the school premises is hereby conditioned on written consent by the student driver, the owner of the vehicle, and the parent or guardian of the student to allow search of that motor vehicle when there is reasonable suspicion for a search. A parent permission slip must be signed and returned to Mississinewa High School officials along with a copy of the student's drivers license before a parking tag may be assigned. Refusal by a student, parent, or guardian, or the motor vehicle owner to provide or allow access to a motor vehicle on school premises at the time of a request to search the motor vehicle shall be cause for termination without further hearing of the privilege of bringing a motor vehicle on to school premises. The principal, or a member of the administrative staff designated in writing by the principal, may request a law enforcement officer to search a motor vehicle on school premises. Remember that driving is a privilege, not a right.
4. Anything found in the course of a search conducted in accordance with this section which is evidence of a violation of the student conduct standards, school board policies, and/or Indiana Code 20-8.1-5-1 through 16 will be disposed of as appropriate and set forth in Board Policy.
5. The principal, or a member of the administrative staff designated in writing by the principal, may request the assistance of a law enforcement officer and/or canine unit to:
- a. Search any area of the school premises, any student, or any motor vehicle on school premises;
  - b. Identify or dispose of anything found in the course of a search conducted in accordance with this section.

### **SCHOOL PROPERTY**

Each school citizen has an individual responsibility in the care and maintenance of the condition and appearance of the school building and grounds. The school building is your home for several hours each day. School property should be treated as you would treat your own property. Good housekeeping requires that we do not litter our school with paper and that we do nothing to mar the appearance of walks, floors, walls, lawns, shrubbery, or furnishings around the school.

All accidental damage to school property and textbooks should be reported to the office by the student involved. A fair fee shall be determined for accidental damage. Students causing intentional damage on school premises and school personnel property will be subject to disciplinary action.

### **ELECTRONIC DEVICE POLICY**

Students must adhere to Mississinewa Community School's iPad policy. A copy of this policy is available in the main office. In addition, students and parents must read and sign the iPad pledge and complete iPad protection plan yearly.

### **REGULATIONS CONCERNING SCHOOL BUS BEHAVIOR**

School bus drivers are to have control of all children conveyed between the homes of the children and the school. The driver will keep order and maintain discipline. The following regulations are to be observed by all pupil passengers:

1. Each pupil shall be located immediately upon entering the bus in the place assigned by the driver.
2. No pupil shall stand or move from place to place during the trip.
3. Loud, boisterous profane language, or indecent conduct will not be tolerated.
4. No windows or doors will be opened or closed without permission of the driver.
5. No pupil shall enter or leave the bus until it has come to a full stop.
6. Upon recommendation of the bus driver, school authorities may deny the privilege of riding on the school bus to any pupil who refuses to conduct himself/herself in a proper manner.
7. These school bus regulations apply when busses are used for field trips, fan busses, etc.

## **LIBRARY REGULATIONS**

The library is available for research, study, and leisure reading. It offers supplementary materials to student and faculty in the form of books, periodicals, electronic resources, and audio-visual media. Students are to use library time constructively, with courtesy and respect for others using the facility. No food or drink is permitted.

Library policies are as follows:

1. During the school day, a pass is required of individual students coming from class to use the library and those wishing to use the library during their early release time. The library remains open after school dismisses for approximately 45 minutes. No pass is required during this time.
2. Students have daily access to the library from study hall. No pass is required.
3. Books from the general collection may be checked out for 20 school days and may be renewed unless reserved by another student.
4. Current issues of magazines and newspapers must stay in the library. Back-issues may be checked out for 5 school days.
5. Reference books may be checked out overnight with the permission of the librarian.
6. An overdue notice will be sent as a courtesy to the student via the classroom teacher or study hall. This notice must be promptly acknowledged by returning the book or paying for the item if lost. Failure to receive the overdue notice does not relieve the student of responsibility for the item. Books overdue longer than two weeks will be referred to building administrators.

## **PERSONAL APPEARANCE AND DRESS CODE**

We take pride in the appearance of our students. Your dress reflects the quality of the school, of your conduct, and of your schoolwork. As general guidelines for reasonableness, the administration will require that students wear footwear and clothing that meet standards of decency, safety, and cleanliness. Apparel and appearance deliberately planned to disrupt will not be tolerated. No student will be permitted to dress or appear in any manner that is unhealthy, obscene, or distracting. School authorities will follow the practice of requiring a change of attire and calling the parent if a student appears at school in questionable attire. Dress Code Violations result in the following:

**1st offense** - The student will be sent to the nurse to change the inappropriate attire; 1 detention may be served.

**2nd offense** - The student will be sent to the nurse to change the inappropriate attire; 1 Thursday Afternoon School will be served; parent conference.

**3rd Offense** - The student will be sent to the nurse to change the inappropriate attire; 1 day of OSS will be served.

**4th offense** - Further disciplinary action.

- a) Overall neatness and cleanliness should be a common goal for all. No student will be permitted to dress or appear in any manner that is unhealthy, obscene, or distracting.
- b) Hair of boys and girls should be clean, neatly groomed, and should not be extreme or distracting to the educational process.
- c) In certain extra-curricular activities, the school retains the right to impose specific dress and grooming requirements as a condition of participation.

Specific Guidelines:

1. All items of clothing will be worn in an appropriate and modest manner. Clothing that allows exposure of under garments or skin will not be tolerated. Shirts must be of a minimum length to touch the front, back, and sides of pants or skirts. Tops or shirts with openings in the front, back, or sides that expose skin are not allowed. Pajamas will not be considered appropriate dress for school.
2. Torn or shredded clothing in inappropriate and/or offensive areas is not permitted. Mesh, halter-tops,

tank tops, and muscle shirts are not permitted. All tops/shirts/dresses must have sleeves that cover the shoulder and be without slits.

3. Skirts, shorts and dresses must be fingertip length (arms at side, fingertips pointed straight down) and not so tight fitting that it prevents the student from sitting in an appropriate manner. Also, slits in skirts and dresses must not extend higher than this measure.
4. Clothing that has pictures and/or writing that alludes to or has double meanings that relate to drugs, alcohol, sex or tobacco, or is vulgar, suggestive, indecent, disruptive, or otherwise offensive as determined by the administration. Tattoos that fall into this category shall be required to be covered.
5. Over-sized, sagging pants of any kind are not permitted. Waistline of the pants should be at or above the hipbone.
6. Gang related paraphernalia/apparel is not permitted at school or at school related activities (including, but not limited to, "chains").
7. Winter coats, trench coats, gloves, mittens, hats, hoods, pillows and/or blankets will not be permitted during the school day.
8. Students may bring sweaters or sweatshirts to class for comfort.
9. Students are not allowed to wear or be in possession of metal chains, spiked bracelets and or neck wear, bandanas, hats of any kind, sunglasses and electronic equipment during the school day.
10. Appropriate footwear must be worn at all times. House slippers are not appropriate.
11. Personal hygiene and cleanliness of person and hair are required.
12. Book bags should contain only school-related materials and may be subject to inspection at any time.
13. The administration reserves the right to make the final judgment concerning the appropriateness of the student's attire and appearance.

### **CODE FOR MALE-FEMALE RELATIONSHIPS AT SCHOOL**

It is the feeling of the faculty and administration that if students are mature, responsible individuals, they will not show affection for one another in public by placing their arms around each other or by other outward displays of affection. The faculty and administration believe that this code of behavior is essential for wholesome male-female relationships at school and at school functions. We ask for your cooperation in this matter. Continuous violations of this policy will result in disciplinary action.

### **GENERAL EXPECTATIONS**

Students are encouraged and expected to demonstrate good citizenship at all times. Respect for school personnel, school property, other students and their property should be practiced daily. It is essential for students to comply with the directions of teachers and administrators in order to have an educational environment conducive for learning. Behavior which deviates from the above shall result in disciplinary action by a teacher or an administrator. Below are some specific rules to be followed by all students at all times:

1. Students are not to bring any type of weapon to school. This includes knives, guns, etc.
2. Cell phones, iPads and any other electronic device may be used at the teachers discretion. Electronic device usage during passing period should be limited and sounds and/or music should not be heard. Student must comply when instructed to put device away. Failure to do so is insubordination and may result in confiscation and possible loss of device for a time period. Students may also be subject to disciplinary action. This includes classrooms, passing period, and lunch. If an electronic device is confiscated the following action will be taken:

First offense parent/guardian must pick the item up in the office.

Second offense parent/guardian must pick the item up in the office and the student will no longer be allowed to have the item in his or her possession for the remainder of the school year. Students must obtain permission from the principal or assistant principal to bring a computer into school.

3. Sunglasses are not to be worn in the building unless those prescribed by a doctor.
4. Hats are not to be worn in the building.

## **STUDENT IDENTIFICATION CARDS**

Each student is given an identification card at the beginning of the school year. Each student needs to use his or her card to pay for lunch and to check out library books. If an identification card is lost, it may be replaced in the office for a fee of \$5.00.

## **IMPORTANT NOTICE TO STUDENTS AND PARENTS REGARDING CELL PHONE CONTENT AND DISPLAY**

Sending, sharing, viewing, or possessing pictures, text messages, emails, or other material of a sexual nature in electronic or any other form, including the contents of a cell phone or other electronic device is ground for suspension or expulsion.

The Child Abuse/Neglect Law requires school personnel to report law enforcement or child protective services whenever there is reason to believe that any person/student is involved with "child exploitation" or "child pornography" as defined by Indiana Criminal Statutes.

It is "child exploitation", a Level 5 felony, under IC 35-42-4-4(b)-

A person/student who:

(1) knowingly or intentionally manages, produces, sponsors, presents, exhibits, photographs, films, videotapes, or creates a digitized image of any performance or incident that includes sexual conduct by a child under eighteen (18) years of age;

(2) knowingly or intentionally disseminates, exhibits to another person, offers to disseminate or exhibit to another person, or sends or brings into Indiana for dissemination or exhibition matter that depicts or describes sexual conduct by a child under eighteen (18) years of age;

(3) knowingly or intentionally makes available to another person a computer, knowing that the computer's fixed drive or peripheral device contains matter that depicts or describes sexual conduct by a child less than eighteen (18) years of age; or

(4) with the intent to satisfy or arouse the sexual desires of any person: (A) knowingly or intentionally: (i) manages; (ii) produces; (iii) sponsors; (iv) presents; (v) exhibits; (vi) photographs; (vii) films; (viii) videotapes; or (ix) creates a digitized image of; any performance or incident that includes the uncovered genitals of a child less than eighteen (18) years of age or the exhibition of the female breast with less than a fully opaque covering of any part of the nipple by a child less than eighteen (18) years of age;

(B) knowingly or intentionally: (i) disseminates to another person; (ii) exhibits to another person; (iii) offers to disseminate or exhibit to another person; or (iv) sends or brings into Indiana for dissemination or exhibition; matter that depicts the uncovered genitals of a child less than eighteen (18) years of age or the exhibition of the female breast with less than a fully opaque covering of any part of the nipple by a child less than eighteen (18) years of age; or (C) makes available to another person a computer, knowing that the computer's fixed drive or peripheral device contains matter that depicts the uncovered genitals of a child less than eighteen (18) years of age or the exhibition of the female breast with less than a fully opaque covering of any part of the nipple by a child less than eighteen (18) years of age.

It is "possession of child pornography", a Level 6 felony, under IC 35-42-4-4(c)-

(c) A person who knowingly or intentionally possesses: (1) a picture; (2) a drawing; (3) a photograph; (4) a negative image; (5) undeveloped film; (6) a motion picture; (7) a videotape; (8) a digitized image; or (9) any pictorial representation; that depicts or describes sexual conduct by a child who the person knows is less than eighteen (18) years of age or who appears to be less than eighteen (18) years of age, and that lacks serious literary, artistic, political, or scientific value.

Because student cell phones have been found in a number of Indiana school districts to have contained evidence of "sexual conduct" as defined above, it is important for parents and students to be aware of the legal consequences should this occur in our school system.

## **STUDENT GUESTS**

Any visitor to the school must first report to the Principal's Office where they may request a visitor's pass. Any person other than a student or school employee on school grounds should be directed to the Principal's Office. Students from other schools will not be allowed to visit the school except by special permission of the Assistant Principal or Principal. Students who have small children are not to bring them to school.

## **WORK PERMITS**

After securing employment, work permits may be obtained from the Main Office Secretary at the high school.

## **CHECKS**

Checks for books, supplies, and fees should be made payable to the "Mississinewa Activity Fund".

## **USE OF MEDICATIONS**

In order to protect the health and welfare of children, Indiana law requires that schools observe certain safeguards in administering medication to students. All medication that is to be administered to students during the school day must be brought to the school nurse by the parent before it can be given to the student. If we are to administer medicine to your child, the proper release form must be completed. This release form shall be completed and signed by the parent(s) and shall include:

1. Authorization for school personnel to administer the prescribed medication.
2. Agreement/satisfactory arrangement to deliver medication to/from school.
3. Agreement to notify the school in writing if the medication, dosage, schedule, or procedure is changed or eliminated. A new request form must be submitted each school year.

Failure to abide by these procedures will result in expulsion pending due process from school.

## **STUDENT ILLNESS OR INJURY**

Any student who becomes ill or injured while at school must report to the Student Services Office for referral to the clinic or school nurse.

## **CHANGE OF ADDRESS**

Please inform the Main Office if you change your address or telephone number during the school year.

## **LOST AND FOUND**

A lost and found department is located in the Cafeteria. Articles found should be turned in there.

## **STUDENT FEES**

Student fees will be collected during registration time and students will receive their electronic device the 1 to 1 Orientation before school starts. If a student withdraws during the first grading period of the first semester, one-half of the first semester's student fees and second semester's entire student fees will be refunded. After the first grading period is over, only second semester student fees will be refunded. If a student withdraws during the first grading period of the second semester, one-half of second semester's student fees will be refunded. After the first grading period of the second semester is over, no student fees will be refunded.

## **MONEY/JEWELRY**

Students should not carry large sums of money to school. When it is necessary to bring money for fees or some payment, go directly to make the payment. If you have valuables in gym class, ask your teacher to assist you. All money and valuables must be secured in a student locker (including PE locker) at all times. These items are the responsibility of the individual student.

## **EMERGENCY AND SECURITY DRILLS**

Fire, tornado and security drills will be conducted in order to acquaint the student with a quick and orderly method of leaving the building in case of fire or other disaster. These drills must be kept serious and orderly. There must be no stopping for books, clothes, etc. Students are not to run, but must walk rapidly. There must be no talking. When the alarm sounds, every person is required to follow the directions posted in each classroom. Students are to remain in their designated areas until the all clear is given to return to class. The following codes will be used for security purposes

**Code Red**-Move to secure area of the classroom and remain quiet

**Code Yellow**-Return to inside of building, exteriors doors locked. Proceed as normal inside the building.

Code Green-Evacuate the building quickly and quietly

## **CONDUCT AT ATHLETIC EVENTS**

Students should remain in their seats and show good sportsmanship at all times. The conduct of our student body can affect our standing in the Indiana High School Athletic Association. Please encourage good sportsmanship for all students and adults. No loud noisemakers, bells, horns, whistles, or abusive signs are allowed. If you fail to observe these regulations, you will be asked to leave or will be barred from attending future contests.

## **TELEPHONE CALLS**

No student will be dismissed from class to receive a phone call unless it is an emergency. Calls will be taken and the students notified to return the call as soon as they are free to do so. Students are able to use the phone in the Student Services Office in case of emergency.

## **ADVERTISING/SALE OF MERCHANDISE**

Advertising, selling tickets or merchandise, or soliciting money for any non-school activity is prohibited unless advanced written permission from the Principal is received. Posters must be approved by the Principal before being posted.

## **AHERA ANNUAL NOTICE MISSISSINEWA COMMUNITY SCHOOLS CORPORATION**

This information is being published to comply with the requirements of 40 CFR 763 Subpart E asbestos containing material in schools. This regulation, commonly known as the "AHERA"

Rule, requires local education agencies, such as this one, to perform certain tasks in regards to the presence and control of asbestos containing materials in the buildings under the jurisdiction of the local education agency.

These include but are not limited to:

1. Developing an asbestos management plan which is designed to outline procedures and guidelines for the inspection, reinspection and periodic surveillance of asbestos containing materials that are present in the buildings.
2. Provide awareness training and additional training to selected school employees.
3. Periodically notify all workers and occupants, or their local guardians, parent teacher organizations, and collective bargaining organizations of the availability of asbestos management plans, the location of same and the times that the plans may be reviewed

This notification is to advise all patrons, occupants, or their legal guardians, collective bargaining organizations, and parent-teachers organizations, that the asbestos management

Plans required under this act are available for review upon request. A copy of the plans for all

Buildings under the jurisdiction of this local education agency are available in the Administration

Building, which is located at 424 East South "A" Street, Gas City, Indiana 46933; telephone number (765) 674-8528. Plans for individual schools and other buildings are located in the Administration office of each school. The plans can be viewed by any person during normal business hours of the particular school. Interested parties wishing to inquire about the hours and times that the plans are available should call the above number.

At this time, the management plans can provide information regarding inspections, response actions, and post-response action activities, including periodic reinspection and surveillance

Activities that are planned or in progress. Inquiries regarding any facet of the regulation or the management plans should be directed to Jill Morphew at the above telephone number during regular business hours.

Listed is a brief description of asbestos work that has been completed in our schools this year.

Detailed reports have become part of each school's asbestos management plan and may be reviewed in the school office.

Mississinewa High School, R.J. Baskett Middle School, Northview and Westview Elementary Schools, the Frederick W. Hengstler Administration Building (formerly East Elementary School) and the former Administration Building.

\*The required triennial re-inspection was performed in July 2006.

\*The required six month periodic surveillance was performed in January 2008.

\*The next scheduled activities are the required six month periodic surveillances in July 2008 and January 2009

April 2008

## **CLASS TIMES FOR 2016-2017 SCHOOL YEAR**

Warning Bell .....	7:25
<u>First Period</u> .....	7:30 - 8:20
Passing Period .....	8:20 - 8:24
<u>Second Period</u> .....	8:24 - 9:14
Passing Period .....	9:14 - 9:18
<u>Third Period</u> .....	9:18 - 10:08
Passing Period .....	10:08 - 10:12
<u>Fourth Period</u> .....	10:12 - 11:08
Passing Period .....	11:08 - 11:12
<u>Fifth Period</u> .....	11:12 - 12:42
Lunch A.....	11:12 - 11:42
Lunch B.....	11:42 - 12:12
Lunch C .....	12:12-12:42
Passing period.....	12:42 - 12:46
<u>Sixth Period</u> .....	12:46 - 1:36
Passing period.....	1:36 - 1:40
<u>Seventh Period</u> .....	1:40 - 2:30
Dismissal .....	2:30

## **2 HOUR DELAY SCHEDULE**

Period 1 .....	9:30 – 10:01
Period 2 .....	10:05 – 10:36
Period 3 .....	10:40 – 11:11
Period 4 .....	11:15 –11:46
Lunch A	11:50-12:20
Lunch B	12:20-12:50
Lunch C	12:50-1:20
Period 5 .....	11:50 – 1:20
Period 6 .....	1:24 – 1:55
Period 7 .....	1:59 – 2:30

## **SCHEDULE CHANGES**

Changes in a student's schedule will be made in the office. No changes will be made after five days of either semester, except by special request of the teacher or a parent-teacher conference.

## **GRADE REPORTS**

Grade reports to parents will be provided through a computer printed Grade Report. This report will include classes with grades, earned by the quarter, and credit and grade point average, earned by the semester. This report will be given to students approximately one week following the end of each nine-week grading period. Parents are not required to sign and/or return these reports.

Parents are encouraged to monitor their student's grades on the school's website at [www.olemiss.k12.in.us](http://www.olemiss.k12.in.us) and click on the PowerSchool icon. You must have your password in order to access this site. PowerSchool user name and password can be obtained from the guidance office.



## **6+1 TRAITS WRITING ASSESSMENT**

In an effort to improve student writing at Mississinewa High School and in accordance with the Public Law 221 plan, the school has implemented as its school-wide writing assessment tool the 6+1 Traits of Writing Rubric. Those seven traits are Ideas, Organization, Voice, Word Choice, Fluency, Conventions, +1 Presentation. A piece of writing may be assessed on any one, any combination, or all of the traits listed below.

**IDEAS** are the heart of the message, the content of the piece, the main theme, with details that enrich and develop that theme.

**ORGANIZATION** refers to the internal structure, the thread of central meaning, the logical and sometimes intriguing pattern of ideas.

**VOICE** is the heart and soul, magic, wit, feeling, and convictions of the writer coming out.

**WORD CHOICE** identifies the use of rich, colorful, precise language that moves and enlightens the reader.

**SENTENCE FLUENCY** recognizes the rhythm and flow of language, the sound of word patterns, the way in which the writing plays to the ear, not just to the eye.

**CONVENTIONS** suggest the mechanical correctness of the piece: spelling, grammar and usage, paragraphing, use of capitals and punctuation.

**PRESENTATION** focuses on the form and layout of the text and its readability; the piece should be pleasing to the eye.

## **INTERNET ACCEPTABLE USE POLICY**

The Internet and other types of distance learning may be used as instructional technologies for the purposes of finding and retrieving information and doing collaborative work in accordance with the learning goals of the Mississinewa Community School Corporation. Our students and staff now have access to devices that will enable them to access public domain software and shareware of all types, which include; discussion groups involving most any topic, access to many university library catalogs, the Library of Congress, information and news from NASA, and communicate with people (i.e. experts) from around the globe.

Access to the Internet at Mississinewa will be regarded as a privilege and not a right. Students interested in utilizing the Internet through the district's access must first obtain permission to use equipment from a Mississinewa instructional staff member such as the student's teacher or another member of the school's administrative or teaching staff. It is expected that student access to the Internet will be structured in ways that point students to those resources and have been evaluated prior to use. Students using the Internet, provided by the school district, are expected to exhibit behavior, while engaged on-line, consistent with the standards established in the Mississinewa Schools policy on student discipline. Parents will be notified if their student's privileges have been suspended. Parents shall be given the option to request alternate activities to accessing the Internet.

With the use of district-owned, school-based computers, users shall not have or claim to have any expectation of privacy with regard to the storage of files or information. The use of memory, storage, and Internet access will be treated like school lockers. The professional staff may review all files and message exchanges on the systems in order to maintain system integrity and ensure that users are acting responsibly and consistent with the acceptable use standards.

Inappropriate usage by adults and students of the Mississinewa Community Schools' Internet/electronic communications capacity may result in termination of access. Inappropriate usage may include, but is not limited to, the following:

1. Violating any local, state, or federal statute,
2. Accessing, uploading, downloading, or distributing pornographic, obscene, or sexually explicit materials,
3. Transmitting obscene, abusive, or sexually explicit language,
4. Vandalizing, damaging, or disabling the property of another person or organization,

5. Accessing another person's materials, information, or files without the direct permission of that person,
6. Accessing material or resources which result in the Mississinewa School Corporation receiving an unauthorized billing,
7. Violating copyright, or otherwise using another person's property without his or her prior approval or proper citation,
8. Extensive use for noncurriculum-related communication, including chatrooms, blogs, social networking sites (i.e. Myspace), and email. Email is allowed only before or after school hours under adult supervision.

The Mississinewa Community School Corporation cannot be held liable for any information that may be lost, damaged, or unavailable due to technical or other difficulties. In addition, the Mississinewa Community School Corporation cannot be held accountable for the information that is retrieved via the network.

## **GRADING SCALE**

Student grade point averages are figured at the end of each semester using the semester grades for each class. Class rank is determined by the grade point average being taken to the hundredths place. Classes are divided into two categories, weighted classes that are noted in the description of the classes and regular classes. The Grading Scale and corresponding grade points earned for each grade are as follows for the classes of 2013 and 2014:

### Regular Classes

A	4.0
A-	3.67
B+	3.33
B	3.0
B-	2.67
C+	2.33
C	2.0
C-	1.67
D+	1.33
D	1.0
D-	0.67
F	0.

Beginning with the class of 2015, the following policy will be used to figure grade point average (GPA).

Student's grade point averages will be calculated in the following manner:

- a) All weighted classes will return to 4.0 scale.
- b) Students taking honors courses will have .015 added to their grade point average for each honors class taken.
- c) Students taking Advanced Placement (AP) Courses will have .03 added to their grade point average for each AP course taken.

### **Criteria for Weighted Classes:**

1. If a student completes available AP classes at the high school, they will have the option to take college classes that will be weighted like an AP class as long as the class is part of the AP curricular alignment.
2. Students will not be allowed to take a college class for AP credit in order to replace an AP class offered at the high school.
3. Students who are taking high school classes at the middle school will have those classes placed on the high school transcript and they will be weighted the same as an honors class at the high school.
4. Dual credit classes which are not a part of the AP course selection will be weighted the same as honors classes.
5. If a student or parent has any questions or concerns about the weighting of a particular class, they will be able to present questions or concerns to a committee for a final ruling on the class weight. Expressed questions or concerns related to grade weight need to occur prior to the beginning of the course.

List of Weighted Classes	Percentage Scale	
AP US Government	A	100.00-93.34
AP US History	A-	93.33-90.00
AP English 11	B+	89.99-86.67
AP English 12	B	86.66-83.34
English 9 Honors	B-	83.33-80.00
English 10 Honors	C+	79.99-76.67
English 11 Honors	C	76.66-73.34
English 12 Honors	C-	73.33-70.00
French III	D+	69.99-66.67
French IV	D	66.66-63.34
Honors Spanish I	D-	63.33-60.00
Honors Spanish II	F	59.99-0.00
Honors Spanish III		
AP Spanish		
Honors Algebra II		
Honors Geometry		
Pre-Calculus		
AP Calculus		
AP Statistics		
AP Chemistry		
AP Physics		
AP Biology		
AP Environmental Science		
AP Spanish		
Dual Credit Courses		
Art Appreciation		

\*If you take an Advanced Placement (AP) class you will be required to take the AP exam administered at the end of the course.

## **GRADUATION REQUIREMENTS**

To participate in the graduation ceremony at the end of the academic year, students must qualify in one of the following three categories:

1. Satisfy all local and state requirements, including achieving a passing score on the State Mandated Graduation Assessments in Math, English, and Biology.
2. Satisfy all local requirements; however, if the student has not achieved a passing score on the End of Course Assessments, he/she may graduate and participate in the graduation ceremony if he/she satisfies the following waivers:
  - a. Successfully complete all components of the Core 40 Curriculum as per criterion established by the Indiana Department of Education, or
  - b. Takes the End of Course Assessment in each subject area in which the student did not receive a passing score at least one (1) time every school year after the school year in which the student first takes the graduation exam.
  - c. Completes remediation opportunities provided to the student.

- d. Maintains a school attendance rate at Mississinewa High School of at least ninety five percent (95%) with excused absences not counting against the student's absences not counting against the student's attendance.
  - e. Maintains at least a C average or the equivalent in the courses comprising the credits required by the state of Indiana for graduation. For definition purposes, a C average would include a C- or a GPA of at least 1.67.
  - f. Obtains a written recommendation from a teacher of the student in each subject area in which the student has not received a passing score. The recommendation must be in concurrence with the principal of Mississinewa High School and be supported by documentation that the student has attained the academic standard in the subject area based upon tests other than the graduation exam or classroom work. Any student receiving two credits on their high school transcript in grade nine English or math will be considered as documentation that the student has attained the academic standard in that subject.
3. Students with disabilities will meet the same criterion noted above as adjusted by provisions of the Indiana Code and Individual education plans where appropriate and applicable.
  4. Students enrolled in the Life Skills program will receive a certificate of achievement in lieu of a diploma.

## **CORE 40**

Core 40 was established by the Indiana Department of Education as an incentive for students to complete more than the minimum requirements.

The requirements for Core 40 are:

1. Graduate with 44 or more credits in the following areas:

**English/Language Arts** - eight (8) credits to include a balance of literature, composition, and speech.

**Mathematics** - six (6) credits to include

2 credits - Algebra 1

2 credits - Geometry

2 credits - Algebra 2

\*All students are required to take a math or quantitative reasoning course each year in high school.

**Science** - six (6) credits to include

2 Credits - Biology 1

2 Credits - Chemistry 1 or Physics 1  
or Integrated Chemistry-Physics

2 credits - any Core 40 science course

**Social Studies** - six (6) credits to include

2 credits - U.S. History

1 credit - U.S. Government

1 credit - Economics

2 credit - World History/Civilization or  
Geography/History of the World

**Directed Electives** - five (5) credits to include

World Languages

Fine Arts

Career/Technical

**Physical Education** - two (2) credits

**Health/Wellness** - one (1) credit

**Electives** - six (6) credits

2. Graduate with a 2.0 or better grade point average.

### **COLLEGE/TECHNICAL SCHOOL CLASSES**

All students wanting to attend classes outside of Mississinewa High School (ex. IWU, Ivy Tech, Beauty School, etc.) must meet with their counselor prior to the semester or school year in which they would like to attend the class or program. See your counselor for further questions.

### **ACADEMIC HONORS DIPLOMA**

The State Board of Education adopted the rules establishing an Academic Honors Diploma. The diploma requires forty-seven (47) academic or college prep credits. In areas where college prep courses are available, students will be expected to complete those courses rather than lower level courses. No grade lower than a "C" may count toward the diploma. To be eligible for an academic honors or a technical academic honors diploma, a student must have a grade point average of "B" (3.0) or above and complete the additional course requirements:

#### **CORE 40 WITH ACADEMIC HONORS (MINIMUM 47 CREDITS)**

For the **Core 40 with Academic Honors** diploma, students must:

- Complete all requirements for Core 40.
- Earn 2 additional Core 40 math credits.
- Earn 6-8 Core 40 world language credits.
- Earn 2 Core 40 fine arts credits.
- Earn a grade of a "C" or better in courses that will count toward the diploma.
- Have a grade point average of a "B" or better.
- Complete one of the following:
  - A. Complete AP courses (4 credits) and corresponding AP exams
  - B. Earn 6 verifiable transcribed college credits from the approved dual credit list
  - C. Earn two of the following:
    - a. A minimum of 3 verifiable transcribed college credits from the approved dual credit list,
    - b. 2 credits in AP courses and corresponding AP exams,
    - c. 2 credits in IB standard level courses and corresponding IB exams.
  - D. Earn a combined score of 1750 or higher on the SAT critical reading, mathematics and writing sections and a minimum score of 530 on each
  - E. Earn an ACT composite score of 26 or higher and complete written section
  - F. Earn 4 credits in IB courses and take corresponding IB exams

#### **CORE 40 WITH TECHNICAL HONORS (MINIMUM 47 CREDITS)**

For the **Core 40 with Technical Honors** diploma, students must:

- Complete all requirements for Core 40.
- Earn 6 credits in the college and career preparation courses in a state approved College & Career Pathway and on of the following:
  1. State approved, industry recognized certification or credential, or
  2. Pathway dual credits from the approved dual credit list resulting in 6 transcribed college courses
- Earn a grade of "C" or better in courses that will count toward the diploma.
- Have a grade point average of a "B" or better.
- Complete one of the following,
  - A. Any one of the options (A-F) of the Core 40 with Academic Honors

- B. Earn the following scores or higher on the WorkKeys; Reading for Information-Level 6, Applied Mathematics-Level 6, and Locating Information-Level 5.
- C. Earn the following minimum score(s) on Accuplacer: Writing 80, Reading 90, Math 75.
- D. Earn the following minimum score(s) on Compass: Algebra 66, Writing 70, Reading 80.

## **REQUIREMENT ACADEMIC HONORS JACKET**

Students are awarded an academic letter jacket once they have obtained three (3) consecutive semesters of straight A's. See your guidance counselor if you have any further questions.

## **CREDIT RECOVERY CLASS**

The Credit Recovery Program is designed for students who have previously failed an academic course needed for graduation. Students have the opportunity to sign up for the class once each semester and twice during the summer. Student numbers will determine if the class is offered during those times. Each course costs \$75.00 per credit. Students register for Credit Recovery courses using a form provided by their counselor. The \$75.00 fee and completed enrollment form are due upon registering for the class.

Each credit recovery class meets Monday through Thursday. Student must complete all coursework, projects, quizzes, and tests for each course to receive credit. A licensed teacher is present to provide assignments, assist students with questions, and award the final credit.

## **MISSISSINewa INDIANS STUDENT/ ATHLETE HANDBOOK**

*Forward*

*This handbook has been prepared with the intention of being a reference guide for regulation, existing rules, and information now in effect concerning the athletic policies and procedures of Mississinewa High School. It is our hope that this booklet would contribute to a better understanding of policies and procedures, which should give us a harmonious and efficient program.*

*Certainly from time to time our policies and regulations may change. We welcome any suggestions that will improve our athletic program at all times. (95-96).*

## **AFFILIATIONS**

Mississinewa High School is a member of the Indiana High School Athletic Association which has determined and directed the overall pattern for interschool athletics in Indiana since 1904. The control of the IHSAA rests with high school principals who elect an 18 member executive committee to represent five IHSAA districts and 5 classes of schools, based on enrollment. Mississinewa resides in District 2.

Mississinewa High School, by acquiring membership in the IHSAA, has agreed to abide by the rules and regulations, both in spirit and law, which are stated in the constitution of the IHSAA: The purpose of this Association shall be to encourage and direct wholesome amateur athletics in the schools of Indiana. In keeping with this purpose they shall regulate, supervise, and administer interscholastic athletic activities among its member schools. All such activities shall remain an integral factor in the total secondary educational program. This shall be accomplished by cooperation with all agencies vitally concerned with the health and educational welfare of secondary school students, furnishing protection against exploitation of schools or students; determining qualifications of individual contestants, coaches and officials; and providing written communications to establish standards for eligibility, competition and sportsmanship. The rules, regulations, and policies are contained in the constitution of the IHSAA.

Mississinewa High School is also a member of the Central Indiana Athletic conference, a league of eight member schools, whose object for organizing was to foster and promote athletics through policies and regulations determined by the combined efforts of member schools principals and athletic directors. Management of the conference is vested in each school having one vote through the high school principal or his designated representative. The rules and regulations of the conference are contained in a handbook of policies for the Central Indiana Athletic Conference.

## **SPORTS PROGRAMS**

The Mississinewa Athletic Program consists of the following activities within each of the three seasons:

### **FALL**

BOYS

GIRLS

Football	Volleyball
Cross Country	Cross Country
Tennis	Golf
V/JV Soccer	V/JV Soccer
	Cheerleading

**WINTER**

Basketball	Basketball
Wrestling	Cheerleading

**SPRING**

Baseball	Tennis
Track	Track
Golf	Softball

**EDUCATIONAL VALUES OF ATHLETICS**

We believe in interscholastic athletics.

We believe there is a substantial educational outcome from a soundly conceived and executed program for the participants, the student body and the school as a whole.

We believe the potential values to the participants are genuine. Rigorous competition under prescribed regulations and policies provide for students the opportunity to develop ideas and habits of health, fair play, initiative, achievement and emotional control.

We believe students can be taught to win gracefully and to lose in the same fashion.

We believe that many students have found a purpose in their schoolwork and in their lives through the program of athletics.

We believe that athletics provides tangible values for the student body. Athletics can make a substantial contribution to morale and can provide an outlet for enthusiasm.

We believe the athletic program, though differing in nature from the academic program does justify its existence by providing profitable educational experience for the participant.

We believe the welfare of the individual student is always to be the primary concern. The game exists for the student, never the student for the game.

**MISSISSINEWA COMMUNITY SCHOOLS PHILOSOPHY, POLICY AND OPERATIONAL PROCEDURES REGARDING ATHLETIC TRAINING RULES IN REGARDS TO ALCOHOL, TOBACCO AND DRUGS**

***Philosophy***

*The entire Board, coaching and administrative staff of Mississinewa Community Schools believe that when a person wears the athletic uniform of Mississinewa Community Schools he/she assumes the privilege that carries with it a like responsibility. That responsibility is to represent themselves, their school, their family and their community in the rich tradition that is Mississinewa. The athletes are expected to conduct themselves a notch above the other students. The athlete represents not only the image of athletics, but also the image of the youth of our community. Our athletic program at Mississinewa can be rewarding and satisfying to every athlete that becomes a team member. We believe that being on a team develops an obligation to others and to oneself. Students soon realize what they do reflects on their team and their school.*

**POLICY**

1st Violation	14 calendar day suspension from regularly scheduled interscholastic contests beginning with the next scheduled contest and discussion between the school and
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- parents before the athlete is allowed to resume participation.
- 2nd Violation 365 calendar day suspension from participation or 30 calendar days suspension during the course of regularly scheduled interscholastic contest and continuation to completion of Level I counseling for participant and parents as approved by the building principal. Note: If the athlete has been through Level I counseling, then Level II will be appropriate. If both Level I and Level II counseling have been completed previously, then the penalty will be 365 calendar days' suspension from participation.
- 3rd Violation 365 calendar days suspension from participation or 60 calendar days suspension during the course of regularly scheduled interscholastic contest and continuation to completion of Level II counseling for the participant and parents as approved by the building principal.
- 4th Violation Student/athlete will not be permitted to participate during the remainder of his/her attendance at Mississinewa High School.

Note: All penalties will be served consecutively and not concurrently. Should a counseling alternative be selected but aborted before completion, the penalty will revert to the suspension option not including counseling as a component. In such cases, days suspended and already served will not count toward the new suspension option.

**RULES ARE IN EFFECT AT ALL TIMES  
24 HOURS A DAY AND 12 MONTHS A YEAR**

**OPERATIONAL PROCEDURES FOR ATHLETIC DISCIPLINARY CODE**

It is a violation of the athletic disciplinary code of Mississinewa Community Schools to possess, use or provide to another person, or be under the influence of any substance which is or contains alcohol, marijuana, tobacco, amphetamines, barbiturates, an intoxicant, a narcotic, a depressant, or a hallucinogen, whether prescription or sold over the counter (without a prescription) or any substance represented by the provider to be any of the listed substances at any place or any time, 24 hours a day-twelve months per year.

Use by a student of medication prescribed by a medical doctor, dentist, or other health care provider authorized by law to prescribe medication for that student, does not violate this rule.

Any student who is unsure if possession, use or providing another person with any particular medicine or substance would violate this rule should contact any Mississinewa School Administrator before possessing, using, or providing the medicine or substance.

Behavior which is detrimental to the welfare and safety of others or behavior which could be characterized as lacking proper or good citizenship or good sportsmanship practices. For purposes of this policy, the phrase "lacking proper or good citizenship" includes, but is not limited to behavior, which is prohibited or punishable by federal, state or local crime statutes.

The above stated training rules are meant to be a minimum standard. Therefore, a coach may, with approval, add to the stated rules but not subtract from them.

Acting in a manner that brings embarrassment or shame to yourself and/or your school, or that negatively impacts the reputation of yourself or your school. Examples of such conduct include, but are not limited to , any illegal activity: any non-illegal activity that is lewd, vulgar, obscene, indecent, or that portrays sexual conduct done in a manner whereby the community learns of such activity; or any activity that degrades, demeans, or disparages any coach, activity sponsor, school official or student.

**MISSISSINEWA ATHLETIC AWARD POLICY**

Varsity .....	4
B-Team .....	2
Participation .....	1
Freshman .....	1

This policy will be strictly adhered to - no points will be "given" away.



No Varsity or B-Team "M" will be given twice to the same athlete.

Statistician: A person who will keep stats on the computer can receive 1 participation point. If the individual would also keep stats during the activity and then put stats on the computer, he/she can receive a reserve (B Team) letter. If the individual keeps the stats at the activity and puts them on the computer, plus perform other manager responsibilities, he/she may receive a varsity letter. A student must be a manager for athletic teams for 2 consecutive sports season in order to receive varsity points for their performed duties. After the second season student would be eligible to receive varsity points in other athletic seasons in which they manage. Head coaches of athletic teams will set requirements and determine the amount of athletic points student managers will earn at the end of the season.

Athletic awards will be worn only by the recipient. The letter jacket will be paid for by the athlete after 1 varsity letter has been earned. The jacket must be purchased through the Mississinewa Athletic Department. The Athletic Department will pay \$5.00 towards the jacket.

The Athletic Department will give instructions on where the letter will be placed on the jacket. (Instructions will also be given for proper placement of chevrons and inserts - if they are used). Varsity letters may be worn only on authorized letter jackets.

No unauthorized pins, patches, medals or inserts will be placed upon the letter jacket. (Authorization must come from the Athletic Director).

No award will be given to an athlete who owes money to the athletic department or who fails to return equipment or uniforms.

Male and female athletes will receive the same awards, but slightly different awards may be given if desired by the coaches and Athletic Director. (For example, rings and jackets may be slightly different.)

**\*\*Only one award per season can be given to an athlete\*\***

Athletes who miss an awards banquet or program may be required to wait until the next banquet or program given for that sport(s), to receive their awards.

**AWARDS**

Jacket .....	1 Varsity Letter
Blanket .....	28 points
Ring .....	32 points
Name on plaque in gym .....	39 points

**SPECIAL AWARDS**

A trophy will be given each year to the senior boy and girl athlete who best exhibited outstanding scholarship, athletic ability, leadership and hard work throughout his or her 4 years of high school. (voted on by all high school coaches and the Athletic Director).

American Legion Auxiliary .....	Girls
American Legion .....	Boys

**MISSISSINEWA ATHLETIC DEPARTMENT POLICY  
FOR RECEIVING VARSITY AWARDS**

**(MAY 93)**

A varsity award will be given if the athlete meets the qualifications for two of the three points listed, unless injured in that sport and the coach determines that the athlete would have qualified for a varsity award.

All numbers represent a percentage of the IHSAA regular contest season; if reduced because of weather, the number will be reduced to meet the first percentage.

Good standing with the team (not missing practice or contests, good attitude, good sportsmanship, good standing with the school, equipment turned in, and/or injured in the sport in which competing, not an outside activity).

A JV letter may be given to athletes who do not meet the varsity standards.

A participation award may be given in lieu of a JV letter. For example: ineligible for academic reasons or suspension from a team because of alcohol, tobacco and drug policy, etc.

Patches for team success (conference championship, sectional championship, etc.) will be given to players only.

**Baseball**

1. Play in one-third of the varsity games, which includes the IHSAA Sectional
2. Dress for the IHSAA Sectional series and beyond
3. Complete the season in good standing

**Basketball (boys)**

1. Play in 25 varsity quarters, which includes the IHSAA Sectional
2. Dress for the IHSAA Sectional and beyond
3. Finish the season in good standing

**Basketball (girls)**

1. Play in 25 varsity quarters, which includes the IHSAA Sectional
2. Dress for IHSAA Sectional series and beyond
3. Finish the season in good standing

**Cheerleading**

1. Must cheer in 88% of required football and basketball games
2. Must attend 95% of required practices
3. Finish the season in good standing
4. If JV cheerleader cheers in 3 or more varsity games she/he will earn a varsity letter

**Cross Country**

1. Score 20 varsity points or compete in 6 varsity meets, including IHSAA Sectional
2. Dress for IHSAA Sectional and beyond
3. Complete the season in good standing

**Football**

1. Play in 16 varsity quarters, which includes the IHSAA Sectional
2. Dress for the IHSAA Regional and beyond
3. Complete the season in good standing

**Golf (boys)**

1. Compete in 50% of varsity matches, which includes tournaments and IHSAA Sectional
2. Compete in IHSAA Sectional and beyond
3. Complete the season in good standing

**Golf (girls)**

1. Compete in 50% of varsity matches, which includes tournaments and IHSAA Sectional
2. Compete in IHSAA Sectional and beyond
3. Complete the season in good standing

**Soccer (boys)**

1. Play in one-third of varsity games, which includes the IHSAA Sectional
2. Dress for the IHSAA Sectional and beyond
3. Complete the season in good standing

**Soccer (girls)**

1. Play in one-third of varsity games, which includes the IHSAA Sectional
2. Dress for the IHSAA Sectional and beyond

3. Complete the season in good standing

#### **Softball**

1. Play in one-third of varsity games, which includes the IHSAA Sectional
2. Dress for the IHSAA Sectional and beyond
3. Complete the season in good standing

#### **Tennis (boys)**

1. Play in 50% of varsity matches, which includes the IHSAA Sectional.
2. Dress for the IHSAA Sectional and beyond
3. Complete the season in good standing

#### **Tennis (girls)**

1. Play in 50% of varsity matches, which includes the IHSAA Sectional
2. Dress for the IHSAA Sectional and beyond
3. Complete the season in good standing

#### **Track (boys)**

1. Score 15 varsity points or participate in one-half of the varsity meets, which includes the IHSAA Sectional
2. Dress for the IHSAA Regional and beyond
3. Complete the season in good standing

#### **Track (girls)**

1. Score 15 points or participate in one-half of the meets, which includes the IHSAA Sectional
2. Dress for the IHSAA Regional and beyond
3. Complete the season in good standing

#### **Volleyball**

1. Play in 25% of all matches, which includes the IHSAA Sectional
2. Dress for the IHSAA Sectional and beyond
3. Complete the season in good standing

#### **Wrestling**

1. Compete in 50% of available matches, not meets; available to compete in all tournaments, which includes the IHSAA Sectional
2. Dress for the IHSAA Sectional and beyond; and finish in good standing
3. Individuals who share same varsity weight class and alternate, back and forth, will be considered.

#### **Summer Weight Room**

1. Students/Athletes may receive B-team points (2) for having perfect attendance and completing the appropriate daily workout during the summer. Coaches must mark each individual workout program as completed for the student to be counted present.
2. Students/Athletes with two or less days missed may receive participation points (1) for completing the appropriate daily workout during the summer. Coaches must mark each individual workout program as completed to be counted present.

## **RESPONSIBILITIES OF THE ATHLETE**

1. The athlete should be aware of the policies of the IHSAA in regard to participation in interscholastic activities. (found on physical forms)
2. The athlete should be a good sport on and off the field; he/she should set the example for other students to follow.
3. The athlete may not participate in a game or practice on a day when he/she is not present in school. Exception would be a prearranged absence approved by attendance office, principal or athletic director.
4. Once the athlete is out for a sport, he/she is considered to be committed for that season. He/she can-

not begin to practice in another sport until the preceding sport season is over. An athlete being cut or released by a coach is the only exception.

5. All athletes are students first and subject to the same rules as other Mississinewa students. Any athlete that is suspended from school (in-school or out) will also be restricted from participation during that time.
6. The athlete has a definite responsibility to his teammates and coach. He/she should treat them with respect and be loyal at all times.
7. The athlete has a definite responsibility to other athletes to support them in those efforts, even though he or she may not be a member in a given sport.
8. Only athletes who need medical care are to be in the training room.
9. Athletes who are participating in outdoor sports are to remove and put on shoes outside the locker doors. If shoes are muddy, they should be cleaned outside before entering the locker room. Walls are not to be used as a cleaning device.
10. Athletes must have received passing grades in at least five full credit subjects or the equivalent during the last grading period except that the semester grades shall take precedence at the end of a semester; and must be currently enrolled in at least five full credit subjects or the equivalent. (at this time, all classes except driver's education count as a full credit for athletics.)

### **ATHLETIC EQUIPMENT**

1. One of the values of athletics is to teach responsibility and this should apply to the care of athletic equipment as well as school property. Every athlete is expected to take pride in the fine equipment and facilities that the Athletic Department has provided.
2. The school attempts to provide the best and safest equipment money can buy. Each athlete is expected to take excellent care of this equipment. This includes regular laundering of all practice equipment.
3. The original equipment issued must be returned by the athlete at the close of the season.
4. Each athlete is held financially responsible for any lost or misplaced equipment.

### **ATHLETIC INJURIES**

1. All participants in the athletic program must be covered by insurance or waiver before they are permitted to practice and it must be on file in the Athletic Director's Office.
2. Any school-connected injury shall be reported to the trainer and coach.
3. If an individual has any special medical problem, be sure that the Athletic Department, coach, and trainer are so informed.
4. Should an injury be discovered after the athlete has returned home, go to your doctor and report as in number 2 above.

### **TRAVEL**

Our bus will leave school on schedule (which will be posted). The entire team will travel by bus to and from a game. All players will come home on the bus unless a parent personally asks (verbally or written) for permission from the coach to go home with said parent.

### **ATTENDANCE AT SCHOOL**

1. The athlete is expected to be in school the entire day of an athletic contest and the entire day after said contest. Any exceptions to this are to be at the discretion of the Attendance Office and the Athletic Director.
2. You cannot practice or participate in any contest while serving out-of school suspension.
3. You cannot participate in any contest while serving in-school suspension.
4. Any athlete who is absent from school is ineligible for practice or competition on that day, unless said absence is prearranged.
5. If an athlete is absent on Friday because of illness, he or she cannot compete in a Saturday practice or contest without written permission of his parents and approval of the high school principal or his rep-

representative.

## **ATHLETIC COUNCIL**

The Athletic Council at Mississinewa High School will be established to revise codes of conduct for athletes, coaches, and adult/student fans, during events where Mississinewa High School participates. The Council will consist of a multi-sport athlete who has been nominated by their head coach, the Mississinewa High School Principal, Athletic Director, two head coaches, the Student Council President, and the President of the Student Booster Club. Members of the Council may be asked to assist the Athletic Director when Mississinewa High School serves as a tournament host.

## **ACTIVITY PROGRAM**

*The Activity Program at Mississinewa High School provides many opportunities for students to become involved in a variety of activities, which supplement the regular academic curriculum. All students are encouraged to become involved in some aspect of the Activity Program during their years at Mississinewa High School. We believe that this is a very important part of each student's total education.*

*This handbook has been prepared to familiarize students with the many clubs, organizations, athletics, and other events, which take place each year.*

## **STUDENT PARTICIPATION IN ACTIVITIES WITH CONFLICTING DATES**

Because of the large number of activities scheduled at Mississinewa High School, students may find that they are required to participate in two or more activities scheduled at the same time. We try to avoid schedule conflicts, but this is not always possible. If a schedule conflict does occur, it is important for you to bring it to the attention of your coach or sponsor as early as possible.

When a student is involved in two activities falling on the same day, the student should bring the conflict to the attention of both advisors/coaches involved and then decide in which activity the student will be allowed to participate. Under no circumstances should repercussive action be taken against the student after a decision has been made.

## **GUIDELINES FOR PARTICIPATION**

All student activities are carried out under the basic rules and regulations of Mississinewa High School as described on the folder given to each student at the beginning of the year. Students participating in activities are expected to follow the established guidelines, even if the activity takes place after school or on a non-school day.

Beginning with the elections for the 1999-2000 school year, students will be able to hold only one major office. A major office is any class office (President, Vice President, Secretary, Treasurer or Reporter) or a student council position.

## **ELIGIBILITY FOR OFFICERS AND STUDENT COUNCIL MEMBERS**

The president, vice-president, secretary, treasurer and reporter of each class, club or organization, all student council members, and any others who represent the school in a similar capacity, must fulfill the following qualifications:

- Must be a regular bona fide student in good standing.
- Must have at least a "C" average with no failing grades during your last grading period except that semester grades shall take precedence at the end of the semester; and must be currently enrolled in at least five full credit subjects or the equivalent.
- Must be a student whose attendance is in good standing. You may not be over the attendance policy.

- Participation in the club or organization will be curtailed when either criterion one, two, or three are violated. Upon regaining acceptable levels of achievement and/or behavior the student will be reinstated in a position at the beginning of the next grading period.
- Must file an application form
- Must have discipline record completed.
- Each candidate must turn in four teacher's names to the student activities director or the assigned designee. Each teacher will complete a confidential student evaluation form and return to the student activities director or the assigned designee.
- If it is necessary to replace an individual who had become ineligible, the next individual on the election sheet with the highest number of votes will be the replacement. In the event there is no other name, the remaining officers will vote to replace the disqualified officer. This needs to be done within two weeks.

## **DANCES**

School organizations sponsor many dances during the school year. Special dances include the Homecoming Dance in the fall, the Christmas Dance, and the Junior-Senior Prom in April or May. The Prom is open to juniors and seniors and their guests. All dances are held till 11:00 p.m., unless administration approves otherwise. Dances, except Prom and Homecoming, are for Mississinewa students only. All regular school rules and regulations apply to students at dances. The sponsoring organization is responsible for providing adequate adult supervision and police presence at the dance.

## **STUDENT COUNCIL**

The Mississinewa High School Student Council has been established to promote student participation and cooperation in the schools government, to foster school spirit, to encourage higher scholastic attainment, to promote goodwill among students and between students and the faculty, to promote school safety, to encourage growth in good citizenship, and to coordinate school activities.

## **CLASS OFFICERS**

Class officers are elected in May of each year to serve the following year, with the exception of the freshman class, which are elected in the fall. All classes elect a president, vice president, secretary, treasurer and reporter. Interested candidates must be eligible for membership and meet the qualifications. The activities of the classes vary from year to year but they usually all participate in homecoming spirit games. The junior class sponsors the prom and the senior class officers guide the senior class through all of the activities associated with commencement.

## **CLUBS AND ORGANIZATIONS**

### **DISTRIBUTIVE EDUCATION CLUBS OF AMERICA (DECA)**

DECA, an Association of Marketing Students, is not an extracurricular activity. DECA membership is open only to those students enrolled in a marketing class. DECA is a co-curricular organization whose purpose is to develop future leaders in marketing, merchandising, and entrepreneurship (small business ownership). Four major areas of participation are encouraged of all DECA members: social intelligence, civic consciousness, leadership development, and vocational understanding.

DECA is one of four parts, along with Marketing 1 & 2, Marketing 3 & 4 and Advanced Marketing, included in the Marketing Education Program. All students enrolled in the Marketing 1 & 2, Marketing 3 & 4, and Advanced Marketing classes are members of DECA. Dues for those students in marketing 1 & 2 are \$8.00 per year. Dues for Marketing 3 & 4 are \$15.00. Dues for advanced marketing students are taken out of the fees assessed for participation in the advanced marketing work experience.

DECA activities include social events, such as seasonal holiday parties, pizza parties, etc. At least two civic projects are undertaken during the school year, and leadership development occurs through District, State, and National Career Development Conferences. Students have the opportunity to compete in business skill type competition during the district conference. Areas of competition include Apparel & Accessories, Advertising and Display Services, Finance & Credit, Food Marketing, General Marketing, General Merchandising, Quick Service Restaurant, Full Service Restaurant, Vehicles & Petroleum Marketing, Job Interview, Sales Demonstration, etc. Those students placing at a predetermined level at district competition will advance on to the state level of competition and from there on to the national competition.

All guidelines for membership are given during classroom instruction.

### **QUIZ BOWL ACADEMIC TEAM**

Mississinewa High Schools Academic Team was first organized in 1986 to offer students the opportunity to demonstrate their academic proficiencies in competitive events. Membership is open to any student, grades 9-12, who enjoys academic contests and who is willing to commit time after school hours to prepare for competition. Members are selected to compete in the Cardinal Quiz Bowl at Ball State and to compete in quiz bowl-style competition with other local schools. Coaching sessions, practice meets, and invitational events are held in local schools. Students are recognized at awards ceremonies for their contributions to the team effort.

### **CAMPUS LIFE**

Campus Life High School ministry combines healthy relationships with creative programs to help young people make good choices, establish a solid foundation for life, and positively impact their schools. Campus Life seeks to engage these young people wherever they are as lifelong followers of Jesus Christ. It is open to all students and meets on Wednesday mornings before school, and once a week in the evenings. There are other opportunities for activities such as a retreat in the fall and a Spring Break trip. Other involvement, can include appointments with CL Director and/or volunteers, core team and small groups.

### **NATIONAL HONOR SOCIETY**

The Mississinewa Chapter of the National Honor Society is governed by the NHS national constitution. NHS chapters are granted to accredited schools with grades 10-12. The National Honor Society has encouraged chapters to adopt activities, which reflect local needs and conditions. The principal has the right to approve all chapter activities and decisions; however, the principal may not be a member of the five-member faculty council which is appointed by him. The supervision of the chapter and individual projects is the function of the advisor. Selection to NHS is an honor accorded by the faculty. Students may not apply. Scholastic eligibility is based on a cumulative scholastic average of 3.5. Students who have 3.5 GPA or better are eligible for membership review by the five-member faculty council (the advisor has no vote). The three other qualifying criteria are leadership, service, and character. Each chapter of NHS must do a service project and members must be actively involved in service to school and community.

The local executive council is made up of the four elected officers: president, vice president, secretary, treasurer and the advisor. Meetings are held monthly.

### **SPANISH CLUB**

To be eligible for Spanish Club membership, the student must be currently enrolled in Spanish class or have studied Spanish. The dues of the International Club are \$5.00 per year. The money is used to defray the costs of activities, etc. The Spanish Club elects a president, vice-president, secretary, treasurer and reporter. This is done during the fall of each year. Activities included are: dining at an authentic international restaurant, celebration of international holidays, Christmas party using international tradition, intercultural parties.

### **NATIONAL ART HONOR SOCIETY**

The National Art Honor Society of Mississinewa High School was organized in the fall of 1999. It is a nationally known organization that is sponsored by the National Art Education Association concerned with the quality of education in the visual arts. Fees are set by the national level from year to year. Criteria for membership in the National Art Honor Society emphasize outstanding artistic scholarship and service to the school and community through the development of artistic endeavors together with a strong moral character. The individual student members of the society promote an awareness of art and become active participants in the education process at their school and in their community. Induction ceremony takes place in the fall and members must be enrolled in an art class during the school year and maintain a 2.5 GPA cumulative average and at least a 3.0 in all art classes to be eligible for membership.

### **SIGHT SOUND AND SCROLL**

Sight, Sound and Scroll Productions is the extracurricular theatre program at Mississinewa High School. We have produced several shows in our four-year existence and look forward to producing several more in years to come. Sight, Sound and Scroll is a fine arts umbrella that incorporates the Art, English and Music

Departments to generate student productions. Sight, Sound and Scroll is open to any student who wishes to be a part of the growing arts magnet. Club dues are \$15.00.

### **THESPIAN TROUPE #859**

Thespian Troupe #859 is a separate organization that Sight, Sound and Scroll members are welcome to join should they meet the requirements. The International Thespian Society is an honorary for student actors and technicians. We are pleased to have a Thespian troupe at Mississinewa High School and we hope the troupe will grow. To become a Thespian one must participate in two full-length productions, earn ten Thespian points (100 hours), is a high school student in good standing and have goals similar to that of the Thespian organization. Chapter dues of \$15.00 and an induction fee are required.

### **STUDENTS AGAINST DESTRUCTIVE DECISIONS (SADD)**

SADD (Students against Destructive Decisions) is a national organization that provides students with prevention tools to deal with the issues of underage drinking, other drug use, impaired driving and other destructive decisions. SADD believes that young people can have fun, enjoy life and nurture positive personal relationships without the distraction and distortion of alcohol. SADD seeks to demonstrate positive and attractive alternatives to alcohol and negative activities for teenagers. SADD is an inclusive, not an exclusive, organization. SADD recognizes that the pressures on young people to drink, use illicit drugs and engage in other unhealthy behaviors are strong. SADD seeks not to punish or alienate those students who make unfortunate choices but rather aims to inform, educate, support and empower young people to make positive decisions in their lives.

### **SCIENCE OLYMPIAD**

Science Olympiad is a national organization dedicated to improving the quality of K-12 science education, increasing male, female and minority interest in science, creating a technologically-literate workforce and providing recognition for outstanding achievement by students. The goal is to bring science to life, to show how science works, to emphasize problem solving aspects of science and the understanding of science concepts. Science Olympiad develops teamwork and cooperative learning strategies among students.

### **LEAGUE OF LEGENDS**

The League of Legends Club is an after school gathering of students who play the online game, League of Legends. In the game there are a variety of changing characters to choose from that are offered to free players when logging in to the game. The game includes two rival teams battling each other with skills, spells, minions, and more to become the champions of that round. The group meets for an hour every week and is open to all students.

## **MUSIC ORGANIZATIONS AND ACTIVITIES**

The instrumental and vocal music program at Mississinewa High School is part of the regular curriculum and meets during the school day, in addition to after school rehearsals and performances. The following music activities are offered:

### **WIND ENSEMBLE**

The Mississinewa High School Band Ensemble is open to all high school students. Prior instrumental experience is preferred. Band is a co-curricular organization, and students must be enrolled in band in order to participate in band activities. Students in high school band will perform at various concerts, contests, & festivals throughout the year including performances at home football and basketball games, parades, & convocations. Students may choose to compete at various district and state level contests throughout the year. Daily instruction will emphasize ensemble rehearsal, music reading skills and proper instrumental technique. Fundraising projects will occur throughout the year, and trips will occasionally be organized and offered. Students in band will also have the opportunity to earn individual awards and letter jackets.



## **MISSISSINEWA CHORAL DEPARTMENT**

The choral department consists of three performing groups: Mississinewa Chorus-a non-auditioned beginning choir, Crimson Choir-an auditioned treble ensemble, and Ole Miss Singers-an auditioned mixed ensemble. All choirs will study and perform music from all style periods, both at school and throughout the community; to serve as good-will ambassadors of M.H.S. All choir members will learn proper singing techniques and skills such as sight-reading, music theory and history, and poise and stage presence. Activities include the annual Fall Concert, Feast of Carols, Spring Pops Concert, Commencement, ISSMA contest, music festivals, and fund raising events and singing engagements by invitation. Grades 9-12 are eligible to audition. Costs include purchase of performing outfits ranging from \$15.00-\$120.00. Students selected in an auditioned group and receiving a B average will be eligible to purchase a letter jacket. One year in choir earns the jacket numerals and two years in choir earns the large M and the opportunity to purchase the jacket itself through the choir.

## **PUBLICATIONS**

### **SMOKE SIGNAL**

The Smoke Signal staff is open to high school students who have successfully passed a one-semester journalism course or who have instructor permission. Students must apply to be on staff. Staff members are responsible for every aspect of producing a newspaper, including getting advertisements, interviewing, writing stories, designing pages, and taking photographs. Out of school time is sometimes necessary.

### **POW WOW YEARBOOK**

Pow Wow members produce the school's yearbook. Much time is spent selling advertisements, as well as writing stories, taking photographs, and designing spreads. Leadership positions include the Editor-in-Chief, Student Life Editor, Clubs/Academics Editor, Sports Editor, People Editor, Photography Editor, and Business Editor. This course is limited to those who have successfully passed one semester of journalism or who have instructor permission. Students must apply to be a member of the Pow Wow staff.

## **INTERSCHOLASTIC ATHLETICS**

Mississinewa High School provides nine sports for boys and eight sports for girls. In addition, cheerleading is available to girls and an Indian mascot available for the boys.

### **Boys Sports**

Baseball: Varsity/Reserve  
Basketball: Varsity/Reserve/9th  
Cross Country: Varsity/Reserve  
Football: Varsity/Reserve/9th  
Golf: Varsity/Reserve  
Tennis: Varsity/Reserve  
Track: Varsity/Reserve  
Wrestling: Varsity/Reserve

### **Girls Sports**

Basketball: Varsity/Reserve  
Volleyball: Varsity/Reserve  
Cross Country: Varsity/Reserve  
Softball: Varsity/Reserve  
Tennis: Varsity/Reserve  
Track: Varsity/Reserve  
Golf: Varsity/Reserve  
Cheerleading: Varsity/Reserve

Soccer: Varsity/Reserve

Soccer: Varsity/Reserve

Cheerleaders are elected each spring for the following school year. The following cheerleading positions are elected: One Varsity Squad consisting of six (6) seniors, juniors, sophomores and/or freshmen; one Junior Varsity Squad consisting of six (6) juniors, sophomores, and/or freshmen.

**Mississinewa School Song**

*(Washington and Lee Swing)*

Now here's to you our dear OLE MHS  
We'll fight for you and do our very best  
We know the boys will win this game tonight  
And we are here to help the cause, come on let's fight  
We know that ole ball team you've got the pep  
To make the other ball teams lose their step  
So here's to you our honor to defend  
You can win  
M - H - S Rah Rah

**MISSISSINEWA COMMUNITY SCHOOLS  
2016 - 2017 CALENDAR**

Aug 9	Teacher Organization Day
Aug 10	First Student Day
Sept 5	No School-Labor Day
Oct 12	End of 1st Grading Period
Oct 20-24	Fall Break
Nov 23-25	Thanksgiving Break
Dec 20	End of 1st Semester
Dec 21	Start of Winter Break
Jan 3	½ Teacher Recording Day
Jan 4	School Reconvenes
Feb 17	Break-1st Snow Make Up Day
Feb 20	Break-2nd Snow Make Up Day
March 10	End of 3rd Grading Period
March 17-27	Spring Break
March 28	School Reconvenes
May 19	Break-3 <sup>rd</sup> Snow Make Up Day
May 25	Last Student Day
May 26	½ Teacher Recording Day
June 4	Commencement – 2:00 PM