

SANTA CRUZ ELEMENTARY SCHOOL #28

The Little Red School

School Board Meeting Minutes

School Board Meeting

Tuesday, June 20, 2017 at 6:00p.m.

(Those in attendance are respectfully requested to silence their cell phones/electronic devices)

Pursuant to A.R.S. #38-431.02, notice is hereby given to the members of the Governing Board of the Santa Cruz Elementary School District #28 and to the general public that the Board will hold a Regular Board meeting, on Tuesday, June 20, 2017 at 6:00p.m., in the Superintendent's office located at 7 Duquesne Rd, Nogales, Az.

The Board may hold one or more executive sessions during the meeting pursuant as indicated below. Executive sessions are not open to the public. The Governing Board reserves the right to move into executive session pursuant to A.R.S. 38-431.03 (A) (3) for legal advice from the attorney for the district, either in person or telephonically, on any agenda item.

The governing Board reserves the right to reschedule, delete, or rearrange items on the agenda, to efficiently conduct its business.

A. Call to order

Called to order by Mr. Noon at 6:00 PM

1. Roll call:
- Board President: Mr. Noon
 - Board Clerk: Mrs. Fernandez
 - Board Member: Mr. R. Fish
 - Board Member: Dr. Pottinger
 - Board Member: Mr. D. Fish
 - Superintendent/Principal: Mrs. Romero

All present except for Dr. Pottinger.

B. Pledge of Allegiance

Led by Mr. Noon.

C. Call to the Public

Members of the public wishing to address the Board on education-related matters within the jurisdiction of the Board are required to complete the appropriate "Request to Speak" form and submit the completed form to the Board prior to the meeting. The President will recognize individuals from the public to address the Board. Public comments should be limited to 2 minutes or less and the Board requests that the public refrain from the use of speech or language that is offensive or inappropriate to the proper conduct of the meeting. At the conclusion of the call to the public, individual members of the Board may only respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda. The Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action on the current agenda. Members of the audience are also reminded that personal attacks on individuals are discouraged; the Board policy allows complaints about individual employees of the District to be addressed by completion of Policy KEB.

Mr. McAlpin requested the salary amount for the Superintendent, the Business Manager and classified salary schedule.

D. School Board Minutes.

Discuss/Approve the following Board Minutes:

1. Special Board Meeting Minutes, April 13, 2017
2. Regular Board Meeting Minutes , May 9, 2017

Mr. R. Fish motioned to approve, Mr. D. Fish 2nd. Motion passed unanimously.

E. Reports. (Notice must be specific as to type of report that will be given, subject matter and whom will be the report)

None

F. New Business

1. Discuss/Approve proposed budget SY 17-18.
Mr. R. Fish motioned to approve, Mrs. Fernandez 2nd. Motion passed unanimously.
2. Discuss/Approve payroll and expense resolution.
Mrs. Fernandez motioned to approve, Mr. D. Fish 2nd. Motion passed unanimously.
3. Discuss/Approve Teacher Contract Amendment for one time 1.06% Teacher Salary for SY 17-18 to be given out in one lump sum amount in November 2017.
Mr. D. Fish motioned to approve, Mrs. Fernandez 2nd. Motion passed unanimously.
4. Discuss/Approve to hire at will employee Marie Clark for part-time custodian for the school year 2017-2018 for an hourly rate of \$12.75.
Mr. R. Fish motioned to approve, Mr. D. Fish 2nd. Motion passed unanimously.
5. Discuss/Approve Immigration petition application process fee for form I-140 of \$460.00 for Mrs. Mable Shaju.
Mrs. Fernandez motioned to approve, Mr. R. Fish 2nd. Motion passed unanimously.
6. Discuss/Approve new board Policies:
Policy 584 **EEAG & EEAG-R** Student Transportation in Private Vehicles
Policy 585 **EEB** Business and personnel Transportation in Private Vehicles
Policy 586 **EFDA** Collection of Money/Food Tickets
Policy 587 **JL** Student Wellness
Mrs. Fernandez motioned to approve, Mr. D. Fish 2nd. Motion passed unanimously.

G. Reports

1. Teacher/Staff Report
None
2. Superintendent/Principal Report by Mrs. Romero
 - a.) Enrollment 209
 - b.) District happenings

8th grade trip, Sports awards, end of year staff celebration, cove trip, spirit week, 8th grade graduation, PD for Mrs. Romero, new property tax amounts being calculated with the help of the County Office.

3. Board President's Report

Mr. Noon reported that Mr. Newlon passed away on May 25th. He requested a moment of silence in his honor.

Payroll:

JUNE FY2016-17

PAYROLL:

RATIFY:

PP0023 \$58,824.31

PP0024 \$56,518.01

PP0025 \$51,509.91

APPROVE:

PP0024.1 \$13,995.91

PP0025.1 \$47,378.69

PP0027 \$55,000.00

PP0028 \$55,000.00

EXPENSES:

RATIFY:

E-1725 \$33,806.52

E-1726 \$9,358.88

APPROVE:

E-1727 \$205,487.67

E-1728 \$40,000.00

E-1729 \$40,000.00

E-1730 \$40,000.00

Mrs. Fernandez motioned to approve, Mr. R. Fish 2nd. Motion passed unanimously.

1. BALANCE OF STUDENT ACTIVITY FUND IS \$33.30 as of 06/14/2017

2. BUDGET BALANCE SUMMARY

Mrs. Fernandez motioned to approve, Mr. D. Fish 2nd. Motion passed unanimously.

H. Future Board Agenda Items

Adopted School Budget SY 2017-2018, Contract Renewal Amendment for Food Service Management Company SY 2017-2018.

I. Next Board Meeting

a) Thursday, July 13, 2017 at 6:00p.m.

J. Adjournment

Mrs. Fernandez motioned to adjourn, Mr. R. Fish 2nd. Meeting adjourned at 6:44 PM